

City of Punta Gorda, FL
PGI Canal Maintenance District
Proforma Schedule of Revenues and Expenditures
FY 2023 through FY 2030

	Current Op Rate	\$950	\$1,100	\$1,100	\$1,100	\$1,200	\$1,350	\$1,500	\$1,650	\$1,800
	Additional Rate	\$0	\$0	\$100	\$100	\$150	\$150	\$150	\$150	\$150
		Actual FY 2023	Actual FY 2024	Budget FY 2025	Projected FY 2025	Proposed FY 2026	Proforma FY 2027	Proforma FY 2028	Proforma FY 2029	Proforma FY 2030
Operating Assessment		\$ 4,963,830	\$ 5,748,580	\$ 5,721,060	\$ 6,240,805	\$ 6,240,800	\$ 7,020,415	\$ 7,800,035	\$ 8,579,650	\$ 9,359,265
Additional Operating Assessment		0	0	519,745	0	779,615	779,615	779,615	779,615	779,615
Interest		323,037	353,359	141,000	367,955	157,500	142,500	127,500	105,000	105,000
FEMA Reimbursement		144,501	0	0	37,717,805	0	0	0	0	0
State Reimbursement		8,028	0	0	5,462,600	0	0	0	0	0
Transfer from General Fund		1,227,881	11,106,507	0	34,960,910	0	0	0	0	0
Transfer from Buckley's Pass		0	14,518	0	0	0	0	0	0	0
Defined Contribution Refunds		1,052	0	0	0	0	0	0	0	0
Miscellaneous Revenue		402	219	500	500	500	500	500	500	500
Revenues		6,668,731	17,223,184	6,382,305	84,750,575	7,178,415	7,943,030	8,707,650	9,464,765	10,244,380
Personnel		806,848	882,977	944,525	1,004,030	990,685	1,035,820	1,083,205	1,132,965	1,185,225
Operating Expenditures		399,713	464,137	588,985	648,265	634,250	641,430	669,450	677,735	706,895
Inlet Dredging		29,603	0	85,000	146,000	60,000	60,000	60,000	60,000	60,000
Total Seawalls		1,476,520	94,602	2,930,320	2,930,320	6,199,700	6,910,690	7,643,010	8,397,300	9,174,220
Capital Outlay & Special Projects		12,396	16,029	306,000	722,405	339,200	310,000	267,000	0	0
Trsfr to Debt Svc Fd-Repay Seawall Ln		0	1,057,706	0	49,350,260	0	0	0	0	0
Seawall Repl & Mitigation - Hurr Irma		0	0	0	8,235,320	0	0	0	0	0
Seawall Repl & Mitigation - Hurr Ian		1,348,453	11,167,453	0	27,074,815	0	0	0	0	0
Reserve for Contingencies		0	0	50,000	0	50,000	50,000	50,000	50,000	50,000
Expenditures		4,073,533	13,682,904	4,904,830	90,111,415	8,273,835	9,007,940	9,772,665	10,318,000	11,176,340
Revenues over (under) Expenditures		2,595,198	3,540,280	1,477,475	(5,360,840)	(1,095,420)	(1,064,910)	(1,065,015)	(853,235)	(931,960)
Carryover - Beginning		4,422,538	6,892,736	3,251,579	10,658,016	5,522,176	4,651,756	3,811,846	2,746,831	1,893,596
Reserve Seawall Replacement-Beg		775,000	900,000	675,000	675,000	450,000	225,000	0	0	0
Reserve Seawall Replacement-End		\$ 900,000	\$ 675,000	\$ 450,000	\$ 450,000	\$ 225,000	\$ 0	\$ 0	\$ 0	\$ 0
Carryover - End		\$ 6,892,736	\$ 10,658,016	\$ 4,954,054	\$ 5,522,176	\$ 4,651,756	\$ 3,811,846	\$ 2,746,831	\$ 1,893,596	\$ 961,636
Projected Carryover -End as a % of Expenditures				101.00%	6.13%	56.22%	42.32%	28.11%	18.35%	8.60%

REVENUES

BUDGET FY 2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ACTUAL FY 2024	ORIGINAL BUDGET FY 2025	REVISED PROJECTION FY 2025	Y-T-D ACTUAL FY 2025	(level 405) PROJECTED FY 2025	(level 480) PROPOSED FY 2026
PUNTA GORDA ISL CANAL MNT								
103-0000-319.00-00	OTHER TAXES	0	0	0	0	0	0	7,020,415
*	OTHER TAXES	0	0	0	0	0	0	7,020,415
**	TAXES	0	0	0	0	0	0	7,020,415
103-0000-325.30-00	SPEC ASSMTS - CANAL ASSMT	4,963,829	5,748,580	6,240,805	6,240,805	6,203,859	6,240,805	0
*	SPEC ASSMTS - SVC CHARGES	4,963,829	5,748,580	6,240,805	6,240,805	6,203,859	6,240,805	0
**	PERMITS,FEES & SPEC ASSMT	4,963,829	5,748,580	6,240,805	6,240,805	6,203,859	6,240,805	0
103-0000-331.51-00	FEDERAL DISASTER RELIEF	144,501	0	0	37,717,805	0	37,717,805	0
*	FEDERAL GRANT	144,501	0	0	37,717,805	0	37,717,805	0
103-0000-334.51-01	SEAWALL COLLAPSE	8,028	0	0	5,462,600	0	5,462,600	0
*	STATE GRANT	8,028	0	0	5,462,600	0	5,462,600	0
**	INTERGOVERNMENTAL REVENUE	152,529	0	0	43,180,405	0	43,180,405	0
103-0000-361.10-00	INTEREST ON INVESTMENTS	323,037	353,359	141,000	141,000	167,957	367,955	157,500
*	INTEREST EARNINGS	323,037	353,359	141,000	141,000	167,957	367,955	157,500
103-0000-369.30-00	REFUND OF PRIOR YR EXPEND	269	0	0	0	0	0	0
103-0000-369.70-50	DEFINED CONTRIB REFUNDS	1,052	0	0	0	0	0	0
103-0000-369.90-00	MISCELLANEOUS REVENUE	133	219	500	500	0	500	500
*	OTHER MISC REVENUES	1,454	219	500	500	0	500	500
**	MISCELLANEOUS REVENUE	324,491	353,578	141,500	141,500	167,957	368,455	158,000
103-0000-381.01-00	GENERAL	1,227,881	11,106,507	0	34,960,910	2,937,483	34,960,910	0
103-0000-381.22-00	BUCKLEY'S PASS DREDG AREA	0	14,518	0	0	0	0	0
*	TRANSFER FROM OTHER FUNDS	1,227,881	11,121,025	0	34,960,910	2,937,483	34,960,910	0
103-0000-389.90-01	PROJ CARRYOVER-BEGINNING	0	0	3,926,579	3,926,579	0	4,675,003	5,972,176
103-0000-389.90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	138,935	0	138,935	0
103-0000-389.90-05	PRIOR YR RE-APPROPRIATION	0	0	0	6,519,078	0	6,519,078	0

REVENUES

BUDGET FY 2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ACTUAL FY 2024	ORIGINAL BUDGET FY 2025	REVISED PROJECTION FY 2025	Y-T-D ACTUAL FY 2025	(level 405) PROJECTED FY 2025	(level 480) PROPOSED FY 2026
*	BEGINNING RESERVES	0	0	3,926,579	10,584,592	0	11,333,016	5,972,176
**	OTHER REVENUE SOURCES	1,227,881	11,121,025	3,926,579	45,545,502	2,937,483	46,293,926	5,972,176
***	PUNTA GORDA ISL CANAL MNT	6,668,730	17,223,183	10,308,884	95,108,212	9,309,299	96,083,591	13,150,591
		6,668,730	17,223,183	10,308,884	95,108,212	9,309,299	96,083,591	13,150,591

BUDGET FY 2026

EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ACTUAL FY 2024	ORIGINAL BUDGET FY 2025	REVISED PROJECTION FY 2025	YTD/ENC ACTUAL FY 2025	(level 405) PROJECTED FY 2025	(level 480) PROPOSED FY 2026
PUNTA GORDA ISL CANAL MNT								
103-0000-581.91-18	DEBT SERVICE FUND	0	1,057,706	0	49,350,259	0	49,350,260	0
*	TRANSFERS	0	1,057,706	0	49,350,259	0	49,350,260	0
103-0000-581.99-03	PROJECTED CARRYOVER - END	0	0	5,404,054	5,404,054	0	5,972,176	4,876,756
*	ENDING RESERVES	0	0	5,404,054	5,404,054	0	5,972,176	4,876,756
**	PUNTA GORDA ISL CANAL MNT	0	1,057,706	5,404,054	54,754,313	0	55,322,436	4,876,756
***	PUNTA GORDA ISL CANAL MNT	0	1,057,706	5,404,054	54,754,313	0	55,322,436	4,876,756
PUBLIC WORKS								
P G I CANAL MAINTENANCE								
103-0960-572.12-01	REGULAR SALARIES & WAGES	523,582	527,236	589,870	589,870	384,340	655,845	622,235
103-0960-572.14-00	OVERTIME PAY	10,962	74,343	20,000	20,000	16,907	20,000	20,000
103-0960-572.21-00	F I C A TAXES	38,906	44,093	44,540	44,540	29,828	47,165	48,165
103-0960-572.22-00	RETIREMENT CONTRIBUTION	38,660	40,500	66,480	66,480	49,860	66,480	43,490
103-0960-572.22-10	RETIREMT -DEFINED CONTRIB	32,601	31,429	29,145	29,145	9,323	18,125	20,665
103-0960-572.23-00	EMPLOYEE HLTH & LIFE INS	107,428	111,121	129,570	129,570	101,104	146,080	171,500
103-0960-572.23-02	DEP HLTH + EMPL PD LIFE	35,716	29,772	39,495	39,495	14,952	24,825	35,800
103-0960-572.24-00	WORKMEN'S COMP PREMIUMS	18,994	24,484	25,425	25,425	18,752	25,510	28,830
*	PERSONNEL SERVICES	806,849	882,978	944,525	944,525	625,066	1,004,030	990,685
103-0960-572.31-13	EMPLOYEE TESTING	313	0	0	0	1,071	1,075	0
103-0960-572.31-14	ENGINEERING CONSULTANT	10,856	26,660	10,000	33,524	28,607	33,525	10,000
103-0960-572.32-00	ACCOUNTING & AUDITING	1,378	1,378	1,580	1,580	1,516	1,580	1,580
103-0960-572.34-00	CONTRACTUAL SERVICES	13,546	9,240	35,000	51,353	36,255	51,355	30,000
103-0960-572.34-08	CHANNEL MARKERS	8,018	3,392	6,000	18,000	18,000	30,000	15,000
103-0960-572.34-10	INLET DREDGE	29,603	0	85,000	146,000	85,000	146,000	60,000
103-0960-572.34-12	SEAWALL REPLACEMENT	722,678	62,018	2,475,000	2,475,000	1,660,000	2,475,000	5,450,000
103-0960-572.34-42	MANGROVE TRIMMING	52,502	57,945	65,250	65,250	0	65,250	67,120
103-0960-572.40-00	TRAVEL & PER DIEM	0	0	600	600	0	600	600
103-0960-572.41-00	COMMUNICATIONS SERVICES	3,230	3,075	4,670	4,670	2,036	4,670	4,670
103-0960-572.43-01	ELECTRICITY	949	854	1,000	1,000	462	1,000	1,090
103-0960-572.43-07	LOT MOWING	1,792	1,680	1,800	1,800	1,792	1,800	1,800
103-0960-572.44-05	CLOTHING & UNIFORMS	705	690	850	850	850	850	910
103-0960-572.45-01	FIRE/GENERAL LIAB INSUR	13,721	17,574	22,970	22,970	18,647	21,650	23,380
103-0960-572.46-00	REPAIR & MAINTENANCE SVCS	372	382	800	800	801	800	800
103-0960-572.46-08	R&M AUTOS/TRUCKS FLEET	4,578	6,946	7,000	14,000	9,940	14,000	15,000
103-0960-572.46-09	REPAIR/MNT EQUIP FLEET	5,082	18,498	5,000	10,000	5,863	10,000	10,000
103-0960-572.49-06	ADMINISTRATIVE CHARGES	196,160	207,095	254,005	254,005	190,503	254,005	261,625
103-0960-572.49-07	COMPUTER OVERHEAD	28,980	55,590	84,165	84,165	63,117	84,165	86,690

BUDGET FY 2026

EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL FY 2023	ACTUAL FY 2024	ORIGINAL BUDGET FY 2025	REVISED PROJECTION FY 2025	YTD/ENC ACTUAL FY 2025	(level 405) PROJECTED FY 2025	(level 480) PROPOSED FY 2026
103-0960-572.49-08	COLLECTION COMMISSION	33,379	33,987	50,000	50,000	124,351	50,000	56,250
103-0960-572.49-13	LANDFILL FEES	204	255	500	1,500	1,500	1,500	1,800
103-0960-572.51-00	OFFICE SUPPLIES	247	241	425	425	0	425	495
103-0960-572.52-01	GASOLINE, OIL, LUBRICANTS	7,658	6,965	10,000	9,000	5,669	9,000	10,000
103-0960-572.52-16	PRE-EMPLOYMENT COSTS	328	1,521	0	0	0	0	0
103-0960-572.52-21	DEPT MATERIALS & SUPPLIES	22,276	14,429	19,500	19,500	17,564	19,500	21,500
103-0960-572.52-22	SAFETY SUPPLIES	1,276	1,152	2,220	2,220	1,845	2,220	300
103-0960-572.52-24	CLOTHING & UNIFORMS	0	0	0	0	53-	0	0
103-0960-572.52-44	SEAWALL PANEL BLDG MTLs	753,842	32,583	455,320	455,320	219,533	455,320	749,700
103-0960-572.54-00	BOOKS/MEMBS/TRAINING/EDUC	4,560	364	5,650	5,650	668	5,650	13,640
* OPERATING EXPENSES		1,918,233	564,514	3,604,305	3,729,182	2,495,537	3,740,940	6,893,950
103-0960-572.61-00	LAND ACQUISITION	0	9,253	0	7,472	7,471	7,475	0
103-0960-572.63-00	IMPROVE OTHER THAN BLDGS	0	0	225,000	225,000	0	610,985	225,000
103-0960-572.64-01	AUTOS & ON-ROAD VEHICLES	0	0	36,000	36,000	0	36,000	55,000
103-0960-572.64-03	EQUIPMENT	0	0	45,000	51,586	6,586	51,590	59,200
103-0960-572.64-20	COMPUTER EQUIPMENT	0	1,000	0	0	0	0	0
* CAPITAL OUTLAY		0	10,253	306,000	320,058	14,057	706,050	339,200
103-0960-572.90-01	RESERVE FOR CONTINGENCIES	0	0	50,000	50,000	0	0	50,000
* CONTINGENCIES		0	0	50,000	50,000	0	0	50,000
** P G I CANAL MAINTENANCE		2,725,082	1,457,745	4,904,830	5,043,765	3,134,660	5,451,020	8,273,835
*** PUBLIC WORKS		2,725,082	1,457,745	4,904,830	5,043,765	3,134,660	5,451,020	8,273,835
GENERAL CONSTRUCTION								
CAPITAL CONSTR PROJECTS								
103-3000-572.63-80	SEAWALL REPLACEMENT	1,348,453	11,167,453	0	35,310,134	14,213,502	35,310,135	0
* CAPITAL OUTLAY		1,348,453	11,167,453	0	35,310,134	14,213,502	35,310,135	0
** CAPITAL CONSTR PROJECTS		1,348,453	11,167,453	0	35,310,134	14,213,502	35,310,135	0
*** GENERAL CONSTRUCTION		1,348,453	11,167,453	0	35,310,134	14,213,502	35,310,135	0
**** PUNTA GORDA ISL CANAL MNT		4,073,535	13,682,904	10,308,884	95,108,212	17,348,162	96,083,591	13,150,591
		4,073,535	13,682,904	10,308,884	95,108,212	17,348,162	96,083,591	13,150,591

**PGI CANAL MAINTENANCE FUND
 CAPITAL OUTLAY AND SPECIAL PROJECT PROGRAM
 FY 2026 - FY 2030
 (All figures in thousands of dollars)**

PROJECT IDENTIFICATION	TOTAL PROJECT COST	Prior Years' Funding	FY 2026	FY 2027	FY 2028	FY 2029
Capital Outlay						
2002 Custom Trailer (4493)	3	0	3	0	0	0
2008 Caterpillar Backhoe Loader 416E (6847)	56	0	56	0	0	0
2014 Ford F250XL Super Duty (6932)	55	0	55	0	0	0
2015 Ford F350XL Super Duty (6958)	85	0	0	85	0	0
2016 Ford Fusion (6970)	42	0	0	0	42	0
Special Projects						
PGI Spoil Site Channel	1,349	674	225	225	225	0
TOTAL		674	336	310	267	0

**City of Punta Gorda
Fleet/Equipment Replacement Review**

Dept/Div	0960	Asset Tag	4493	Purchase Price (if known)			\$2,190		
Make	Custom Trailer	Model	5T162EDBTW	Year	2002	Age	23		
Current Mileage		N/A	Life to Date Maintenance Cost			\$2,032			
Description		Tandem axel low bed trailer							
Recent Major Repairs to Extend Life: Normal Maintenance, replaced all 4 tires.				Known Problems: Frame and axle rusting, decking has failed, ramps are heavy. It is old, rusted and unsafe.					
Description of Requested Replacement: Small mini loader multi use.				Estimated Cost of Replacement			\$3,200		
				If vehicle or equipment is replaced will it be auctioned? If no, requested use? Auctioned					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	1	Efficiency	4	Estimated End of Life Fiscal Year			2025		
				Requested Fiscal Year for Replacement			2026		
Provide explanation for requested fiscal year of replacement: Anticipated end of service life.				If not replaced, what is alternative? Back up unit is not able to use on a daily basis so would have to rent one.					



**City of Punta Gorda
Fleet/Equipment Replacement Review**

Dept/Div	0960	Asset Tag	6847	Purchase Price (if known)			\$43,228		
Make	Caterpillar	Model	Backhoe Loader 416E	Year	2008	Age	17		
Current Mileage		2186 hrs	Life to Date Maintenance Cost			36,960.54			
Description		Backhoe Loader 416E							
Recent Major Repairs to Extend Life: Normal maintenance, extended boom repairs, repaired bucket, steering and front end.				Known Problems: Open cab to weather elements. Inside cab is in bad shape, rusting and repairs costing more as it ages.					
Description of Requested Replacement: Similar unit (Deere or CAT) 4x4, extended book and 1.25 bucket				Estimated Cost of Replacement			\$56,000		
				If vehicle or equipment is replaced will it be auctioned? If no, requested use? Auctioned					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	2	Efficiency	2	Estimated End of Life Fiscal Year			2025		
				Requested Fiscal Year for Replacement			2026		
Provide explanation for requested fiscal year of replacement: Anticipated end of life 2026 due to years of service and costly repairs.				If not replaced, what is alternative? If not replaced, may break down. Options are to rent or borrow one from another department, however that could lead to higher maintenance upkeep costs.					



**City of Punta Gorda
Fleet/Equipment Replacement Review**

Dept/Div	0960	Asset Tag	6932	Purchase Price (if known)	\$31,806		
Make	Ford	Model	F250XI Super Duty	Year	2014	Age	11
Current Mileage	48,200	Life to Date Maintenance Cost			\$9,078.89		
Description	Ford F250XI Super Duty						
Recent Major Repairs to Extend Life: Normal maintenance. Replaced front tires, and repaired A/C.				Known Problems: Engine cap mounts need replaced, rusting, Undersized and higher maintenance costs.			
Description of Requested Replacement: Pick-up truck, 4 door, crew cab, standard bed, 4x4 with a front bumper wench.				Estimated Cost of Replacement		\$55,000	
				If vehicle or equipment is replaced will it be auctioned? If no, requested use? Auctioned			
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate							
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year		2025	
				Requested Fiscal Year for Replacement		2026	
Provide explanation for requested fiscal year of replacement: Anticipated end of life 2026. Need more efficient truck for staff and a better work related vehicle.				If not replaced, what is alternative? Continue to use but it will continue to rust and will have higher repair costs.			



**City of Punta Gorda
Fleet/Equipment Replacement Review**

Dept/Div	0960	Asset Tag	6958	Purchase Price (if known)	\$44,411		
Make	Ford	Model	F350XL Super Duty	Year	2015	Age	10
Current Mileage	74,476	Life to Date Maintenance Cost			\$16,338.82		
Description	Ford F350XL Super Duty						
Recent Major Repairs to Extend Life: Normal maintenance, replaced 4 tires and a/c repaired.				Known Problems: Frame mounts, rusting and needs larger cab.			
Description of Requested Replacement: 4 door, 1 ton, dump box, side fold down system tarp, tow package, rear mount equipment hauler.				Estimated Cost of Replacement		\$85,000	
				If vehicle or equipment is replaced will it be auctioned? If no, requested use? Actioned			
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate							
Safety	3	Efficiency	4	Estimated End of Life Fiscal Year		2025	
				Requested Fiscal Year for Replacement		2027	
Provide explanation for requested fiscal year of replacement: Anticipated end of life is 2027.				If not replaced, what is alternative? Rent or borrow one from another department which would increase the maintenance cost.			



**City of Punta Gorda
Fleet/Equipment Replacement Review**

Dept/Div	0960	Asset Tag	6970	Purchase Price (if known)	20,223		
Make	Ford	Model	Fusion Car	Year	2016	Age	9
Current Mileage	18,080	Life to Date Maintenance Cost			\$6,220.85		
Description	Ford Fusion Car						
Recent Major Repairs to Extend Life: Normal maintenance			Known Problems: Some rust. This is an undersized unit for canal maintenance and not practical for daily operations.				
Description of Requested Replacement: Pick-up truck ¼ ton, extra cab, 4x4			Estimated Cost of Replacement		\$42,000		
			If vehicle or equipment is replaced will it be auctioned? If no, requested use? Auctioned				
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate							
Safety	3	Efficiency	4	Estimated End of Life Fiscal Year		2025	
				Requested Fiscal Year for Replacement		2028	
Provide explanation for requested fiscal year of replacement: Anticipated end of life 2028.			If not replaced, what is alternative? Will be used rarely and will sit at our shop.				

Dept/Div:	Public Works	
Dept Contact:	Ron Everts/ Bryan Clemons	
Project Priority:	CRITICAL	
Project Lead:	Bryan Clemons	
Project Title:	PGI Spoil Site Channel	
Project Code:	SSCHNL	
Account #:	103-0960-572-3400/103-0960-572-6300	
Description/ Justification:	<p>Engage a consultant to obtain permitting for dredging a channel from Ponce De Leon Inlet through the shallow basin directly to the spoil site. Channel construction, shoreline, and upland improvements to follow permitting. Project Total: \$1,349,000</p> <p>Previous Years: \$674,000 \$199,000 approved and appropriated. 103-0960-572-3400 \$ 25,000 approved and appropriated. 103-0960-572-6100 \$450,000 approved and appropriated. 103-0960-572-6300</p> <p>FY 2026 - 2028: \$675,000 \$225,000 for each year for construction. 103-0960-572-6300</p>	

Priority Alignment:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.
Community Impact:	With the increase in new home construction, there are fewer vacant lots available for seawall maintenance projects. This project ensures the availability of a staging barge.

Timeline:	Start Date: 10/01/2025	0%	End Date: 09/31/2026
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Financial Information							
5 Year Plan	Total	Prior	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Project Costs							
Design/Engineering	\$199,000	\$199,000	\$0	\$0	\$0	\$0	\$0
Land	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$0
Construction	\$1,125,000	\$450,000	\$225,000	\$225,000	\$225,000	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$1,349,000	\$674,000	\$225,000	\$225,000	\$225,000	\$0	\$0

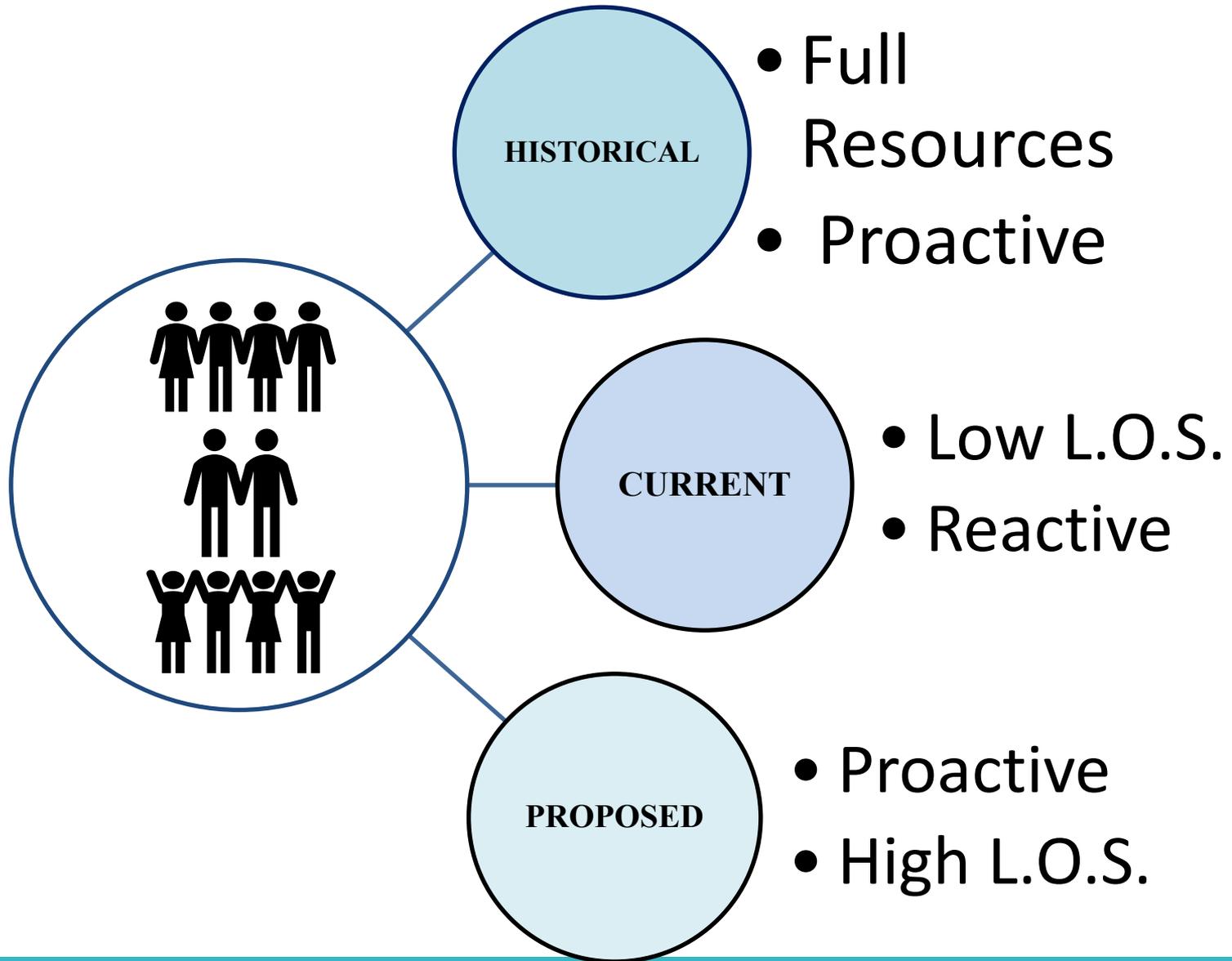
5 Year Plan	Total	Prior	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Funding Sources							
Local - OF	\$1,125,000	\$450,000	\$225,000	\$225,000	\$225,000	\$0	\$0
State - SF	\$224,000	\$224,000	\$0	\$0	\$0	\$0	\$0
Insurance Funds							
Applied For	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Received	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grant Funds							
Applied For	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Received	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEMA Funds							
Applied For	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Received	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Funding	\$1,349,000	\$674,000	\$225,000	\$225,000	\$225,000	\$0	\$0
Impact on Operations (negative entry indicates operating reduction)							
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance							
Annual Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deductible	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance							
Maint. Contract	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Labor	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cost Tracking							
	Design/ Engineering	Land	Construction	Equipment	Contingency	Total	
Estimated	\$199,000	\$25,000	\$1,125,000	\$0	\$0	\$1,349,000	
Actual	\$33,313	\$9,253	\$0	\$0	\$0	\$42,566	
Variance	-83%	-63%	-100%	0%	0%	-97%	
Project Timeline and Status							
	Projected Start	Actual Start	Status	Completed	Notes		
Scoping				0%			
Procurement				0%			
Surveying				0%			
Engineering / Design				0%			
Land				0%			
Equipment				0%			
Permitting				0%			
Construction				0%			

Public Works Staffing

Commitment to Excellence



Public Works Staffing Levels - Part I



Public Works Vision

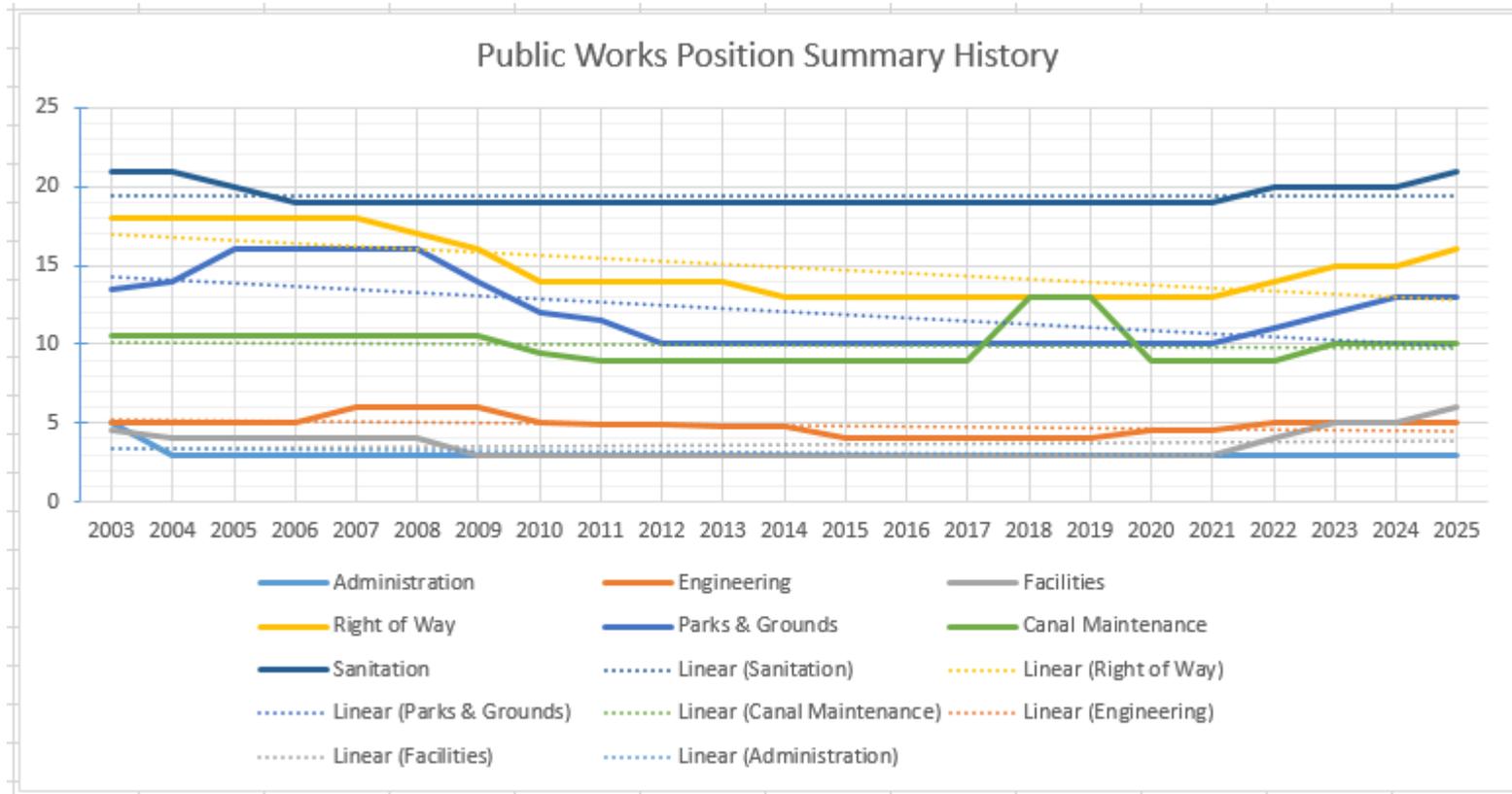
Proposal to Increase Staffing for Proactive Service Delivery

Background:

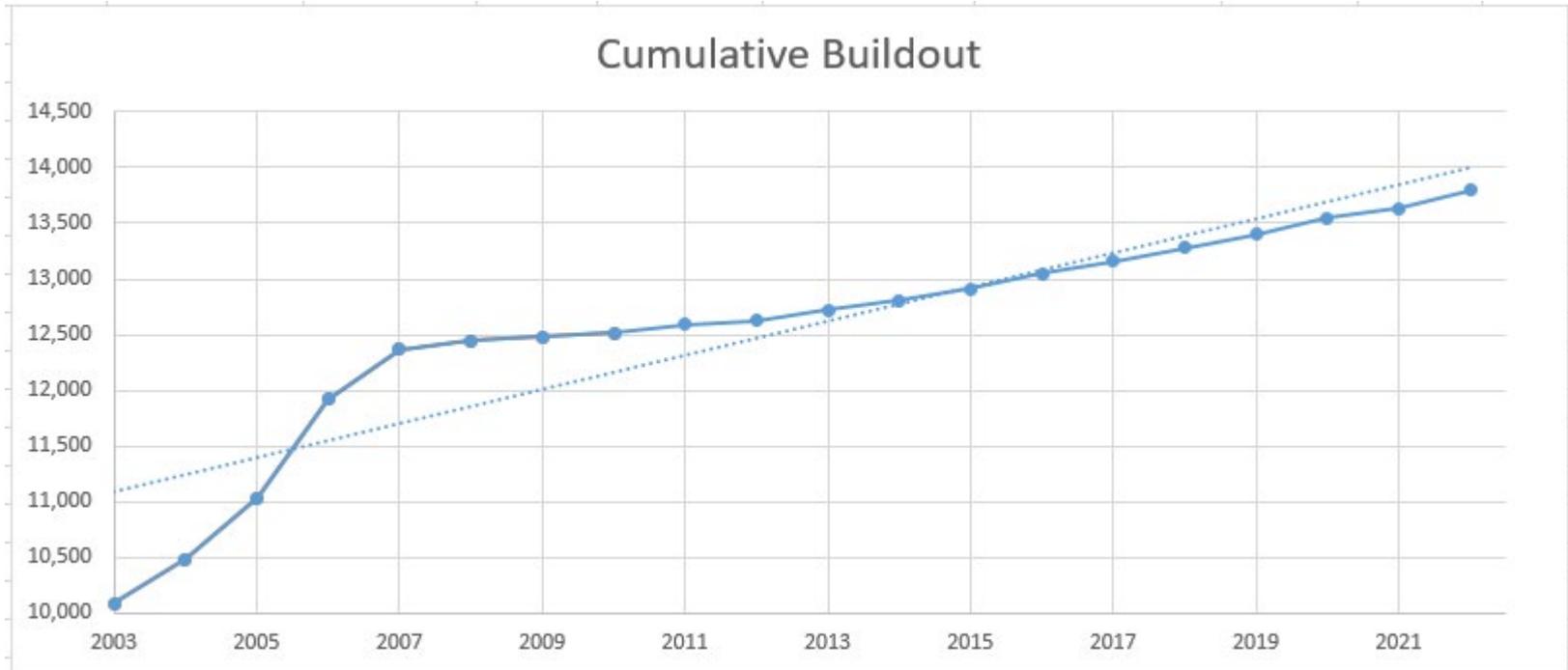
- Historically, the Public Works department maintained full staffing levels and conducted most of its work in-house, rather than relying on outside contractors.
- In 2008, staffing requirements were reassessed due to the economic downturn, leading to significant workforce reductions.
- Since then, the city's operational needs have continued to grow, particularly in critical areas such as public service, infrastructure, and community engagement.
- The current staffing levels are insufficient and unsustainable to meet the demands of the workload in a timely and efficient manner. This results in delays, inefficiencies, and a reactive approach to problems instead of proactively preventing them.



Historic Staffing Levels



Population Increase



Public Works Vision

Proactive Approach vs. Reactive

- Historical staffing numbers from 2004
- Current Staffing numbers
- Proposed staffing additions

Divisions	Authorized 2004	Authorized 2025	Proposed
Right of Way	18	16	+5 = 21
Parks and Grounds	13.5	13	+7 = 20
Facilities	4.5	6	+6 = 12
Canal Maintenance	10.5	10	+3 = 13
Sanitation	21	21	+2 = 23
Administration	3	3	+1 = 4
Engineering	5	5	+2 = 7



Supervisor

Senior Crew Chief

~~Traffic & Safety Coordinator~~

Crew Chief

Crew Chief

Crew Chief

Crew Chief

Maintenance Worker III

Maintenance Worker III

Maintenance Worker III

Maintenance Worker II

Maintenance Worker II

Maintenance Worker II

Maintenance Worker II

Maintenance Worker I

Right of Way

Increased Budget

Employee Cost - \$340,875

- Salaries
- FICA/Medicare
- City Defined Benefit Pension
- Life Insurance
- Single/Family Dental
- Single/Family Health

Budget Decrease

Contract Savings - (\$376,571)

- Swale Program
- Sidewalk Repairs



Parks and Grounds Division

Supervisor

Crew Chief

Landscape Technician

Maintenance Worker II

Irrigation Technician

Maintenance Worker II

Fountain/Playground Technician

Maintenance Worker II

Crew Chief

Maintenance Worker III

Maintenance Worker III

Maintenance Worker II

Maintenance Worker I

Increased Budget

Employee Cost - \$530,130

- Salaries
- FICA/Medicare
- City Defined Benefit Pension
- Life Insurance
- Single/Family Dental
- Single/Family Health

Budget Decrease

Contract Savings - (\$173,820)

- Exotics, Stumps
- Lawn Services
- Tree Trim, Fert.
- Lashley Mowing



Punta Gorda

Facilities Maintenance Division

Supervisor

Crew Chief

Electrician

Electrician (FY 25 mid year add)

Maintenance Worker III

Maintenance Worker III

Maintenance Worker III

Maintenance Worker II

Maintenance Worker I

Janitorial Worker I

Janitorial Worker I

Janitorial Worker I

Increased Budget

Employee Cost - \$460,980

- Salaries
- FICA/Medicare
- City Defined Benefit Pension
- Life Insurance
- Single/Family Dental
- Single/Family Health

Budget Decrease

Contract Savings - (\$229,355)

- Electrical
- Generator Maint.
- Plumbing
- Janitorial



Canal Maintenance Division

Supervisor

Manager – Map, Permit, Compliance

Senior Crew Chief

Inspector

Inspector

Crew Chief

Maintenance Worker III

Maintenance Worker II

Maintenance Worker I

Crew Chief

Maintenance Worker II

Maintenance Worker I

Maintenance Worker I

Increased Budget

Employee Cost - \$227,110

- Salaries
- FICA/Medicare
- City Defined Benefit Pension
- Life Insurance
- Single/Family Dental
- Single/Family Health

FEMA Contracted Inspection and
Project Manager FY2024

(non-recurring) **(\$1,228,973)**



Punta Gorda

Sanitation Division

Supervisor

Senior Crew Chief

Crew Chief

Sanitation Worker II
 Sanitation Worker I
 Sanitation Worker II
 Sanitation Worker II
 Sanitation Worker II
 Sanitation Worker II

Crew Chief

Sanitation Worker II
Sanitation Worker II
Sanitation Worker I

Crew Chief

Sanitation Worker II
 Sanitation Worker II
 Sanitation Worker I
 Sanitation Worker II
 Sanitation Worker II

Increased Budget

Employee Cost - \$138,860

- Salaries
- FICA/Medicare
- City Defined Benefit Pension
- Life Insurance
- Single/Family Dental
- Single/Family Health

Sanitation Truck Route



Punta Gorda

Administration Division

Director

Senior Executive Assistant

Executive Administrative Assistant

Administrative Assistant

Increased Budget

Employee Cost - \$73,195

- Salaries
- FICA/Medicare
- City Defined Benefit Pension
- Life Insurance
- Single/Family Dental
- Single/Family Health



Engineering Division

Engineering Manager

Engineering Analyst

Senior Project Manager

Project Manager

Construction Engineering Inspector (Project Funded)

Project Design Tech/CAD

Engineering Technician II

Engineering Technician II

Increased Budget

Employee Cost - \$168,975

- Salaries
- FICA/Medicare
- City Defined Benefit Pension
- Life Insurance
- Single/Family Dental
- Single/Family Health



Punta Gorda

The Need For Change

- **Increased Service Demands:** As the city grows and as residents' expectations evolve, our capacity to handle the increasing workload has not kept pace. With current staffing levels, we are often forced into a reactive mode, responding to issues after they arise rather than addressing potential problems proactively.
- **Cost of Contract Work:** The reliance on expensive external contractors to cover gaps in staff is not sustainable. These contractors are often used for specialized work, but their cost over time exceeds the cost of bringing staff in-house. Additionally, contracting out work leaves us vulnerable to delays and varying levels of quality control. Bringing skilled employees on board would reduce our dependence on outside services and create a more efficient, stable, and accountable workforce.
- **Common challenges we face:**
 - Staff shortages
 - Supply chain disruptions
 - Compliance delays
 - Unforeseen external factors
 - Unable to predict cost
 - Higher cost per job
 - Delays for overbooked contractors
 - Less quality control
 - Additional administrative cost



Results Of Change

- **Efficiency and Cost Savings:** By increasing staff levels, we would reduce the reliance on contract labor and be able to handle more tasks in-house. The long-term savings would be significant, allowing better control over timelines, budgets, and outcomes.
 - Reduce Service Fees
 - Avoid High Cost
 - Reduce Labor Premiums, administrative fees, contractor overhead
 - Quality Control, timelines, efficiency reducing cost and risk of delays
 - Engage in long-term planning and improvements without the pressure of constant firefighting
 - Enhance the quality of service provided to residents and businesses.
- **Proactive Service Delivery:** An expanded staff would allow us to shift from a reactive to a proactive approach in many areas. With more available resources, we could:
 - Active preventive maintenance, eliminating concerns before they escalate
 - Engage in long-term planning and improvements without a reactive approach
 - Manage quality control
 - Reduce response time
 - Enhance the quality of service provided to residents and businesses
 - Build internal expertise
 - Allowing our team to commit to fulfilling our deliverables on time and with the highest standards



Public Works Staffing Levels - Part II

Management of Municipal Marina



Punta Gorda

By the direction of the City Council

Current Marina Management Contract Cancelled

Current management company responsibilities

- Maintain safe, attractive, neat, clean sanitary conditions
- Responsible for routine repairs
- All other services are under contract with third-party vendors
- Delays in external maintenance repairs may occur due to restrictions in the agreement with the city, as the repairs require approval from the city manager's office.
- Repairs must remain in line with the budget



Internal Staff Operations and Management

Proposed building maintenance facilitated by the internal operations of the Public Works department would require additional staff to handle previously contracted work at the marina.

Advantages of in-house management

- Reduce reliance on external contractor premium rates
- More reliable services
- Cost-effective labor
- Gain control over schedules, quality, and efficiency
- Quicker response time to issues
- Reduce overhead cost – budget and operational effectiveness
- Parks and Ground would facilitate any grounds upkeep

Staffing Requirements

- The marina will require a Dockmaster working supervisor and three marina workers.
- Proposed Janitorial additions for Facilities will handle cleaning tasks.
- Proposed additional staffing in the Parks department and Facilities will take on the grounds and buildings associated with the marina.



Municipal Marina Division

Supervisor Dock Master

Marina Worker III

Marina Worker II

Marina Worker I

Increased Budget

Employee Cost

\$310,345

- Salaries
- FICA/Medicare
- City Defined Benefit Pension
- Life Insurance
- Single/Family Dental
- Single/Family Health

Budget Decrease

Contract Savings

(\$222,941)

- Subcontracted Marina Services



Total Budget Impacts

Estimated Increased Budget Employee Cost - \$2,250,470

- Right of Way
- Parks and Grounds
- Facilities
- Canal Maintenance
- Sanitation
- Administration
- Engineering
- Municipal Marina

Estimated Budget Decrease Contract Savings - (\$1,002,687)

Net Public Works Budget Increase
Staffing up to Provide High L.O.S. - \$1,247,783

Current PW Operating Budget - \$18,303,205

Proposed PW Operating Budget - \$19,550,988

Net 6.8% budget increase

74 Current Authorized PW Employees

104 Proposed Authorized PW Employees

40.5% Increase in Staffing Level



Conclusion

- The need for additional staffing has become critical. By adding more staff to our workforce, we will not only be able to meet current demands but also position ourselves to better serve the community in the future. This investment will allow us to eliminate costly external contract work, improve overall efficiency, and transition from a reactive service model to a proactive one.
- In conclusion, investing in staff now will pay long-term dividends in cost savings, efficiency, and enhanced service quality. I recommend that we review the staffing needs and determine the best approach to strengthening our team to meet the growing demands of our city.

