THE CITY OF

Punta Gorda

FLORIDA

ADOPTED BUDGET
FISCAL YEAR 2022

CITY OF PUNTA GORDA, FLORIDA

CITY COUNCIL

Lynne R. Matthews
Mayor

Debby Carey
Vice Mayor

Jaha Cummings
Council Member

John Miller
Council Member

Nancy Prafke
Council Member

CITY ADMINISTRATION

Gregory B. Murray
City Manager

Melissa Reichert
Assistant City Manager

David Levin
City Attorney

Karen Smith
City Clerk

DEPARTMENT DIRECTORS

Finance	**Kristin Simeone**
Fire	**Raymond A. Briggs**
Police	**Pamela Davis**
Public Works	**Rick Keeney**
Utilities	**Charles Pavlos**

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Punta Gorda
Florida

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morrill

Executive Director

CITY OF PUNTA GORDA, FLORIDA
FY 2022 ANNUAL OPERATING BUDGET

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Legislative and Executive Staff
Distinguished Budget Presentation Award

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CITY OF PUNTA GORDA, FLORIDA
Reader's Guide

The following description of each section of the financial plan is intended to assist the reader in understanding and finding the desired information.

Reader's Guide & City Profile

The reader's guide is provided first as a roadmap for the budget book.

The profile section assists the reader in identifying

- Where is Punta Gorda, Florida?
- When did the City incorporate and how?
- What services does Punta Gorda provide?
- Who lives and does business here?

Budget Message

The message provided by the City Manager is intended to communicate all of the key elements, issues and resolutions by using succinct topics followed up with detailed discussions, including proformas and graphs, of each fund. Upon completion of reading the message, the reader will have a grasp of the City's strategic priorities and goals, an overview of the strategic plan, which is detailed in a separate section of the document, knowledge of the City's demographics and how the economic outlook has affected the City's budget strategy and highlights of the entire budget – fund by fund.

Process & Policies

This section aids the reader in understanding the City's budget process. Explanation of the process: timing of providing facts and issues, seeking input, and the decision making points are included in a discussion format. Identification of the financial planning process by date is provided in a calendar listing. The City's adopted financial policies, descriptions of each fund, general budget comments, and a glossary of budget terms and acronyms complete the guide.

Overview

The overview section continues in the vein of the message to give the big financial picture of what the city is proposing for next year, what is projected for the current year, and what occurred in the previous two years. The four years of city-wide, all-fund summaries present, by category of

revenue and then by category of expenditure, along with graphs to display the information pictorially, what the City Council has authorized in appropriations. As primarily a service-based entity, the City's authorized employee positions both listed and graphically portrayed by function are also provided in the overview.

Strategic Plan

A full copy of the City Council adopted Strategic Plan for FY 2022 is included to complement the financial plan. The City's vision, mission and values are presented and it addresses five strategic priority areas: Financial/Economic Sustainability; Infrastructure Sustainability; Partnerships, Communication, & Collaboration; Strategic Communications Positioning; and Quality of Life. The plan delineates each priorities goals and action items to be accomplished, as well as timelines and costs.

Fund Presentations

Each fund, beginning with the General Fund, are defined, presented in summary with historical perspective, then presented with assumptions and 5-year proformas, followed with discussion of major revenue sources along with trend information, and including graphic portrayals of revenue and expenditures by category. This is followed by a detailed discussion of each operating division, including a narrative, statistics on key performance measures, costs of services provided and then a summary of budgetary and staffing allocations.

Capital Projects

Capital projects are used to account for financial resources to be used for the acquisition or construction of capital facilities, projects or significant purchases with a multi-year useful life. The budget document includes two sections dedicated to this: Capital Projects which includes 1% Sales Tax Fund and General Construction Fund that provides the details of projects funded by the General Fund and Special Revenue Funds, and Utilities Capital Projects, for detail of projects funded by the Utilities Fund. As with all other funds, the city develops a five year projection known as the Capital Improvement Plan (CIP). It is updated annually based on the City's overall goals and current opportunities for intergovernmental cooperation. Included in the CIP is an evaluation of impact on operating expenditures and revenues.

Debt

The debt section provides a concise summary of all outstanding debt as of September 30, 2021 and a summary, by operating fund, of debt service requirements in the next five years. For additional details of debt obligations the reader is directed to the City's Comprehensive Annual Financial Report, which is also located on the City's web site.

Appendix

The appendix contains the Long Range Financial Plan and statistical reference materials.

THE CITY
OF
PUNTA GORDA, FLORIDA

The City of Punta Gorda, located on the Southwest coast of Florida in Charlotte County, encompasses approximately thirty-two (32) square miles including water. Situated in an ideal climate, the City was originally incorporated on December 7, 1887.

City of Punta Gorda, Florida

With an estimated population of 20,801, Punta Gorda boasts a small town atmosphere with many of the pleasures of a larger city and amenities of a boating community. The City of Punta Gorda is approximately 32 square miles including water. It is located on the southwestern coast of Florida about 100 miles south of Tampa. With all the sunshine and local events, we are among the few who truly do live in paradise!

History

The City of Punta Gorda, which was incorporated on December 7, 1887, is the only incorporated city in Charlotte County. It was originally named “Trabue” in 1885 after developer, Colonel Isaac Trabue, who purchased the land from British investors.

Punta Gorda has traced its roots to a landing at Live Oak Point on the Peace River by Hernando DeSoto in 1539. Punta Gorda is Spanish for “Fat Point” and refers to its broad point of land jutting out into the harbor. Early Spanish attempts to colonize the outer islands in present-day Charlotte County were thwarted by Calusa Indian tribes and the area was slowly settled as the English migrated to Charlotte Harbor on the banks of the Peace River.

In 1884, surveyor Kelley B. Harvey worked to lay out streets and blocks according to instructions from Isaac Trabue, then a Kentucky resident. All waterfront property was designated to be parks and the streets were not to run in a north-south direction, but rather to wind along the Peace River. The Town of Trabue, a subdivision, was recorded on February 24, 1885; however, by 1887 enough residents in Trabue objecting to Trabue’s efforts to control the town’s destiny were able to outvote him and revert the name to Punta Gorda during the incorporation process. These 34 men, including carpenters stranded here after building the old Hotel Punta Gorda, met at the Tom Hector Building in Hector’s Pool Hall located upstairs from the town’s drug store to draft the City’s incorporation papers.

Most of Punta Gorda's downtown was destroyed by fire in 1905. After this disaster the City Council mandated that all new business structures be constructed of brick or concrete. With the completion of the first bridge across Charlotte Harbor in June of 1921, the great Florida land boom of the 1920's reached the fishing village of Punta Gorda. During this period many of the City's key structures were built including City Hall, the Old County Courthouse, and National Register Landmarks including the Punta Gorda Women's Club, Smith Arcade, Charlotte High School, and the Punta Gorda Atlantic Coast Line Depot.

In 2004, Punta Gorda was extensively damaged by Hurricane Charley - damage that included many of its homes, structures and historic landmarks. However, a revitalization of the City took place in the immediate years following the storm. The new buildings, remarkable restorations and exciting amenities concurrently preserved the City's past while showcasing state-of-the art modern facilities. During this time, Laishley Park Municipal Marina was built. Also the Punta Gorda Pathways plan, which encompasses the Harborwalk, Linear Park and various trails are built and/or are planned to create a link throughout the City for bicycle and pedestrian traffic.

City Services

Administration
City Hall and City Hall Annex
326 West Marion Avenue and 126 Harvey St, Punta Gorda
(941) 575-3302 – www.CityofPuntaGordaFL.com

The City Manager is the Chief Administrative Officer of the City. The City Manager carries out policies set by the City Council, directs and supervises all departments, and oversees all the functions of the City.

Utilities and Customer Service (941) 575-5088 – 3130 Cooper Street
Business Hours: Monday – Friday, 8:00 a.m. to 4:30 p.m. After hours, call the Utility Department's emergency number at (941) 639-2057.

Billing and Collection Division (941) 639-2528 – 126 Harvey Street
In the City's "Going Green" efforts, customers may now choose to receive bills via e-mail and may pay bills through a variety of methods such as automatic bank draft, recurring credit card payments or online payments. For more information, email pgcollections@cityofpuntagordafl.com

Public Works (941) 575-5050 – 3130 Cooper Street
The Public Works Department encompasses the following divisions: Canal Maintenance, Engineering, Facilities Maintenance, Parks and Grounds, Right-of-Way Maintenance and Sanitation.

Sanitation (941) 575-5069 – 3130 Cooper Street
The City collects refuse, yard waste and white goods from residential and commercial customers. In addition, weekly curbside recycling is provided to residential customers.

Public Safety - 1410 South Tamiami Trail
The City provides for the security and safety of citizens through the delivery of law enforcement services of the City Police. The City Fire Department helps citizens to prevent and survive fires, renders emergency fire, rescue and medical assistance and provides assistance during other emergencies
Police – (941) 639-4111 – police@cityofpuntagordafl.com
Fire – (941) 575-5529 – pgfire@cityofpuntagordafl.com

Coastal & Heartland National Estuary Partnership (CHNEP) (941) 575-5090 – 326 West Marion Ave
The City is the host agency for CHNEP which is a partnership of citizens, elected officials, resource managers and commercial and recreational resource users who are working to protect several Estuary Watersheds: Dona and Roberts Bays, Lemon Bay, Charlotte Harbor (including Myakka and Peace River basins), Pine Island Sound (including the Caloosahatchee River basin), and Estero Bay. www.chnep.org

Schools/Colleges/Universities
Good Shepherd Day (941) 575-2139 – 1800 Shreve St
Baker/Head Start (941) 575-5470 – 311 E Charlotte Ave
Sallie Jones Elementary School (941) 575-5440 – 1230 Narranja St
Punta Gorda Middle School (941) 575-5485 – 825 Carmalita St
Charlotte High School (941) 575-5450 – 1250 Cooper St
Florida Southwestern-FSW (previously Edison) State College (941) 637-5682 – 26300 Airport Rd
Florida Gulf Coast University (941) 505-0130 – Military Heritage Museum and FSW

Hospital – Bayfront Health (941) 637-2451 – 809 E. Marion Ave

Airport – Charlotte County Airport (941) 639-4792 – 2800 A-1 Airport Rd

Arts/Culture

Charlotte Performing Arts Center (941) 625-5996 – 701 Carmalita St
Visual Arts Center (941) 639-8810 – 210 Maud St
Punta Gorda Historical Mural Society (941) 639-6959 – 1530 Suzi St
Military Heritage Museum (941) 575-9001 – 900 West Marion Ave

Recreation

City Parks (941) 575-5050 / Park Reservations (941) 575-3314

Gilchrist Park - 400 W. Retta Esplanade
Laishley Park - 100 Nesbit St
Laishley Park Municipal Marina (941) 575-0142 – 100 Nesbit St
Ponce de Leon Park – 3400 Ponce de Leon Parkway
Nature Park – 1623 Aqui Esta Dr
Hounds on Henry Dog Park – 601 Shreve St
Bailey Brothers Park – 361 Dr. Martin Luther King Jr Blvd
Elizabeth Park – Park Beach Cir
Wilson Park – Park Beach Cir
Brown Park – Breakers Court
Alice Park – 802 W. Retta Esplanade
Pittman Park – 802 W. Retta Esplanade
Shreve Park – 802 W. Retta Esplanade
History Park – 501 Shreve St
Trabue Park – Pattie Ave
Punta Gorda Pathways – This planned project is a system of approximately 18 miles of bicycle and pedestrian trails and paths that will connect the City's neighborhoods, parks, and commercial areas. Due to the scale of this undertaking, the Punta Gorda Pathways is composed of various projects: Harborwalk, Linear Park, US 41 Multi-Use Recreational Trail, and the Connector projects. These major component parts are broken down into several phases that are being accomplished as funding becomes available. See map on following page for completed phases and future planned phases.

County Parks

South County Regional Park (941) 505-8686 – 670 Cooper St
Carmalita Athletic/Skate/BMX Park (941) 505-8686 – 6905 Florida St

Other Recreational Activities/Attractions

Fisherman's Village (800) 639-0020 – 1200 W. Retta Esplanade
YMCA (941) 637-0797 – 750 W. Retta Esplanade
Peace River Wildlife Center (941) 637-3830 – 3400 Ponce de Leon Parkway
Charlotte Harbor Event & Conference Center (941) 833-5444 – 75 Taylor St
PicklePlex (941) 451-9923 – 26300 Airport Rd

Punta Gorda Pathways
Trabue Park
Laishley Park
Charlotte Harbor Events Center
Blanchard House
Gilchrist Park
AC Freeman House
Old County Courthouse
Historic City Hall
South County Regional Park
CHARLOTTE HARBOR
Historic Train Depot
Fishermen's Village
Visual Arts Center
History Park
41
Hounds on Henry
Sculpture Park
Punta Gorda Pathways Future Segments
Harborwalk
Linear Park
Shreve St. MURT
US 41 MURT
MLK
Linear Park Extension
Harborwalk Improvements
Virginia Ave Complete Street
Cooper St Complete Street
Airport Rd Complete Street
Sidewalk
Parks
Points of Interest
Self-Fix Bicycle Stand
Miles
0
0.25
0.5
0.75

City of Punta Gorda, Florida

Climate

Temperature:	
Average Mean	75º
Average Low	64º
Average High	85º
Low month is January	52º
High month is August	92º
Average Annual Rainfall	50.65”

(US Climate Data)

Population

Population – 7/1/2019 Estimate	20,369
Age Composition	
19 & Under	9.9%
20-34	6.9%
35-54	14.4%
55-64	17.0%
65 & over	51.8%
Racial Composition	
Caucasian	95.1%
Non-Caucasian	4.9%
Households	
Owner occupied	8,204
Renter occupied	1,862

(U.S. Census Bureau, 2010 U.S. Census and QuickFacts and American Fact Finder)

Education

School	2021-22 Enrollment
East Elementary	678
Sallie Jones Elementary	673
Punta Gorda Middle	1,229
Charlotte High	1,957

School	2020-21 Enrollment
Florida Southwestern State College (previously Edison)	613

Note: Enrollment includes non-City residents
(Charlotte Co. Public Schools Demographics, Florida Southwestern State College Fall 2020 Charlotte Campus Profile)

Principal Employers
(Punta Gorda MSA)

Employer	Employees
Charlotte County School Board	2,227
Wal-Mart	1,395
Publix Supermarkets	1,321
Charlotte County Board of Commissioners	1,261
Fawcett Memorial Hospital Inc.	815
Bayfront Health Port Charlotte	800
Bayfront Health Punta Gorda	780
Charlotte Sheriff/Correctional Inst	681
Home Depot	600
Cheney Brothers	590

(FY 2020 Comprehensive Annual Financial Report)

Principal Taxpayers

Taxpayer	Taxable Assessed Value
Florida Power & Light	$68.0 m
Punta Gorda Medical Ctr, Inc.	$24.7 m
Wal-Mart Stores East LP	$15.8 m
ATA Fishville, LLC	$11.3 m
Gettel PG Dealership	$10.0 m
Punta Gorda Hotel Partners, LLC	$ 8.5 m
Punta Gorda AA Hotel, LLC	$ 7.6 m
Embarq Sprint-United Telephone Co of FL	$ 7.6 m
Punta Gorda Leased Housing Association/Seven Palms	$ 7.3 m
NM Imperial, LLC	$ 7.2 m

(FY 2020 Comprehensive Annual Financial Report)

Unemployment Rate

Fiscal Year Ended 9/30,	Unemployment Rate
2011	10.1%
2012	9.1%
2013	6.6%
2014	6.2%
2015	5.5%
2016	5.6%
2017	4.0%
2018	3.9%
2019	3.5%
2020	5.4%

(FY 2020 Comprehensive Annual Financial Report)

Per Capita Income

Fiscal Year Ended 9/30,	Per Capita Income
2011	$35,858
2012	$37,424
2013	$36,694
2014	$39,457
2015	$39,997
2016	$37,745
2017	$38,473
2018	$41,310
2019	$45,839
2020	$47,303

(FY 2020 Comprehensive Annual Financial Report)

CITY OF PUNTA GORDA
OFFICE OF THE CITY MANAGER
I N T E R O F F I C E M E M O R A N D U M

To: City Council Members
From: Gregory R. Murray, City Manager
Date: October 20, 2021
Subject: FY 2022 Adopted Budget Summary

Members of City Council,

The adopted millage rate is 3.9500 mills, the same as used for the proposed budget and that was presented at public hearing.

The final adopted budget, approved September 22, 2021, is $161,959,899 (net of transfers - $135,853,172), which is $602,155 more than the proposed budget submitted August 13, 2021. This was caused by a change in several State revenue projections on August 24, 2021. They reflected the impacts of legislation enacted during the 2021 Legislative Session and impacts adopted at the August 17 General Revenue Estimating Conference. The City was notified of these changes on August 26 and revised the proposed intergovernmental revenues accordingly based on State Statute requiring local municipalities to budget at least 95% of State revenue projections. This was also presented at the budget hearing as it affected the following funds:

- General Fund increase to revenue of $252,155 with corresponding increase to ending carryover.
- 1% Sales Tax Fund increase to revenue of $350,000 with corresponding increase to capital outlay undesignated projects to be used at Council direction for projects in the capital improvement plan.

The Strategic Plan for 2022 was adopted on September 22, 2021. It details specific initiatives, staffing considerations, and long-range operating plans that impact our budget and the City. Progress has already been made on the following initiatives identified in the proposed budget message:

- Citywide Master Plan – The City and the consultant have hosted several workshops to gather input from the community towards development of form-based codes. An additional

workshop is being scheduled for further discussions with the Planning Commission, and then City Council.

- Firefighters Bargaining Unit Contract – Negotiations are on-going. A new contract has not yet been finalized for October 1, 2021. Agreement may require retroactive application and/or supplemental appropriations as needed.

- Minimum Flow Level Requirements – Southwest Florida Water Management District (SWFWMD) will present the proposed Minimum Flows and Levels (MFLs) of Lower Shell Creek to City Council on October 22, 2021 for consideration.

- Annexation Initiatives – City Council is considering annexation requests for parcels located at 9511 Mac George Street and 9298 Mac Ever Street in the Jones Loop area.

Thank you for the effort expended on the adopted FY 2022 budget. I look forward to continuing our progress as we move forward.

CITY OF PUNTA GORDA
OFFICE OF THE CITY MANAGER

To: City Council Members
From: Gregory Murray
Date: August 13, 2021
Subject: FY 2022 Proposed Budget

MISSION STATEMENT

"To preserve and enhance Punta Gorda's identity as a vibrant waterfront community, unique in character and history; and as a desirable place to live, work and visit."

Members of City Council,

As we move into this budget cycle we are faced with the challenge of turning the corner from post-recessionary operations where we are only able to maintain the bare necessities of the City, to evaluating and funding strategic needs to insure that City services, infrastructure, and fiscal position is sound in the years to come.

The city's assets include 13 public buildings, 121 miles of streets, 1270 City maintained street lights, 19 traffic signal intersections, and four bridges. The City owns 55 miles of canals and 109 miles of seawall. There are 237 miles of water mains, 129 miles of sanitary sewer, and 119 lift stations. 23 parks totaling 130 acres and nine miles of pathways are the responsibility of the City. 208 motorized equipment items, including cranes, fleet vehicles, boats, and compactors, are also part of the City's assets. The City's total asset base holds a non-depreciated value of $386,313,048 million. 295 employees also depend on the budget-driven decisions to be able to adequately complete their jobs, and for their very well being. For this budget cycle, staff has focused on each of the City's unique assets, examining the condition of each of those assets and needs to properly maintain them.

Much of what was found is that City infrastructure is starting to show signs of age and now needs work. Evaluation of the infrastructure also resulted in necessary emergency repairs in some cases. Preventative maintenance programs and resulting upkeep has sometimes needed to be deferred because of recessionary periods, funding challenges, and personnel demands, but implementation of a detailed plan can no longer wait. It takes staffing and funding to make that happen, knowing that deferred improvements will only continue to increase in costs. It is quite a challenge and responsibility to insure that our City functions properly while making strides in service delivery, infrastructure management, and planning for the future. Hence the need to turn the corner, bringing the satisfaction that the City continues to be managed appropriately for the citizens we serve.

I am proud to be part of the team working for the City of Punta Gorda. We are fortunate to have such a dedicated employee base and depth of experience. I have found that over the years available resources have been maximized in order to minimize needs for as long as possible. In addition, substantial cuts were again effectuated this year prior to presentations in order to maintain a realistic and conservative budget, while realistically addressing pending and deferred needs.

This budget message provides a narrative explanation that summarizes those needs driving our recommendations. The pertinent economic information that was reviewed, critical assessments driving operations, strategic initiatives, and conservative fiscal implications and targets are included. As you review these recommendations, I encourage each of you to keep the baseline assumptions in mind and stated needs at the forefront of your considerations. This information provides the reasoning behind our proposed plan to insure proper service delivery, infrastructure management, personnel decisions, and needed resources to put the City on a solid foundation and insure its future.

Initial budgetary factors:

- The Charlotte County Property Appraiser reported that taxable property values increased Citywide by only 5.2%. Many of the taxable value increases are capped, which reduces the potential for overall revenues increases.
- The Community Redevelopment Area (CRA) experienced a 5.8% increase from previous year property values, the seventh straight year of value increases.
- Our plan includes paying off the CRA debt as soon as possible to allow flexibility with the funds now mandated for debt retirement.
- Increased value from new construction, annexations and other adjustments in the City is $52.6 million, up from $46.8 million the previous year.
- The proposed FY 2022 General Fund Budget, net of ending reserve, totals $25.4 million, which is $1.4 million or 5.8% more than the original FY 2021 budget (see next bullet).
- That includes a plan for all required personnel and use of reserves in the proforma, but does not include the $7.8 million transfer for a line of credit draw for the PGI Canal Maintenance Fund in FY 2021 budget.
- The cumulative increase in the general fund since FY 2008 is 23.7%, which averages to an approximate 1.7% increase per year. This low percentage highlights part of the issue evident from the evaluation.
- State revenue projections for various taxes show increases of 10-27% for FY 2022 from the prior year original projections. These include such items as gas taxes, local government taxes, and state revenue sharing. State revenue projections for communications taxes have not been provided as of August 4, 2021. The projected increases are due to a more favorable economic outlook since the COVID pandemic began and increases in certain industries such as building and are included in the analysis.
- The proposed millage rate is 3.9500, up from the prior year of 3.4337. The City's portion of a residential tax bill, excluding non-ad valorem assessments, has generally been 25% or less and is anticipated to remain the same.
- The majority of ad-valorem taxes paid are for services provided to Charlotte County government and Charlotte County School system.

- Considerations for the proposed millage rate include:
  - the base 5-year pro forma shows that by doing nothing, the city will continue to use one million dollars per year in reserves, and be very low on cash with few options in year five. Again, that is if nothing is added to the budget, no services are cut, and the millage rate stays the same;
  - a comprehensive 5-year plan has not previously been proposed, and it lends a different perspective on City operations. This long term strategic budgetary plan incorporates capital replacement requirements, operating impacts, personnel requirements, and fiscal targets over the term in order to project needs and manage millage rate increases properly;
  - the number of fire/medic personnel on each response apparatus has not increased from two in 20 years, since 9/11, while call volume and complexity have more than doubled, and current safety standards mandate more;
  - police training and safety requirements have increased quantifiably while staffing levels have remained low causing light responses and requiring duties to be reassigned;
  - other operating personnel have been reduced to the point that they are unable to keep up with the general current maintenance and service level needs of the City;
  - overtime is substantial and causing additional employee issues;
  - the total initial budget was reduced by $548,000 in order to help offset additional costs and revenue requirements;
  - we are facing a total compensation study and the $15 minimum wage mandate, the resulting impacts of which we need the ability to address, especially since we are losing employees due to salary issues on a weekly basis;
  - incorporated in the overall budget is a proposed 4% merit increase;
  - substantial material and service costs increases are being experienced nationwide;

- To assist you in measuring our performance, City Council approves an annual Strategic Plan. Action items to be undertaken during FY 2022 as part of the five strategic priority areas identified in the Plan are incorporated into the annual budget and the City's five-year capital improvements program.
- The Long Range Financial Plan has been updated for the City's major fund groups. The Plan highlights revenue and expenditure trends over a five-year timeframe and recommends strategies to minimize projected budgetary gaps, tax and/or fee increases. Information gleaned from the Plan was used to formulate guidelines for FY 2022 budget preparation. This included an update to the minimum unassigned fund balance for the General Fund and all other operating funds, except the Utilities Fund, in accordance with City Council's desire to lead toward future compliance with nationally recognized standards.
- The change in Consumer Price Index (CPI) as reflected in the State "Save Our Homes" Legislation is 1.4%. This means that no matter how high the market value of a homestead property increases, the assessed value can only rise 1.4%.

The worldwide coronavirus pandemic led to short-term changes in the economy, with a more favorable outlook as the economy currently recovers. However, there is a need for caution as the pandemic continues to unfold. Along with these challenges comes the additional necessity of prudent and sensible funding for needed services for our City. This proposed budget carefully

balances conservative revenue projections and available resources to continue moving the community along the path to an excellent quality of life at a reasonable level of cost.

STRATEGIC PLAN

The Strategic Plan (herein referred to as the "Plan") is used to set the overall goals for the City, provide direction to City departments, and create the basis for each year's annual budget and five-year capital improvements program. The plan provides a tool for more effective and economical operations and demonstrates to the public that careful consideration has been given to future development and direction of the organization. The Plan provides a realistic view of the expectations for the organization and community at-large. This diagram shows how the pieces of the Plan fit together.

On April 27, 2005, City Council approved moving forward with development of its first strategic plan and solicited input from residents, boards and committees, civic groups and staff on priorities to be addressed. Since 2005, the City has now completed sixteen strategic plans. Action items accomplished as part of the 2021 Plan are highlighted within each respective strategic priority area.

Financial/Economic Sustainability

- Updated the long range financial plan for the major fund groups and continued to assess the City's financial management policies with nationally recognized standards. Revised such policies, primarily reserves, to gradually address national standards.
- Prepared FY 2022 budget with an emphasis on need for staff to maintain current service levels, planning for enhancement of service levels in future years, and building reserves to recommended level.
- Implemented revised Utility Rates, which included water and wastewater impact fees, as a result of the utility rate study recommendations.
- Implemented Time Clock Plus software for payroll systems.
- Annexed Public Works/Utility Campus
- Completed five year citywide staffing needs analysis
- Determined the slate of 1% Sales Tax Projects and voters approved the continuation of the program in the November election.
- Secured one million dollar appropriation from state legislature for Boca Grande/Corto Andre Storm Water Project.
- Updated plan for all major infrastructure categories to include fleet, equipment, buildings, grounds, streets, utilities and lighting. Incorporated in Master Plan within five-year capital improvements program.
- Identified location for and planned for temporary relocation of Historic City Hall staff.
- 754 vendor contracts were managed by the City.

- Completed the 1st draft of the updates to the City of Punta Gorda Comprehensive Plan Amendments – (Future Land Use, Housing, Costal Management, Transportation, and Historic Elements
- Completed the 1st draft of the Land Development Regulations (LDR) / Form Based Codes

Infrastructure Sustainability

- Completed annual street resurfacing program. Brick installation on Palm completed; Sullivan forthcoming in September 2020.
- ADA sidewalk ramp improvements completed.
- Shreve Street multi-use recreation trail lighting installed.
- Developed and presented FY 2022-2026 Capital Improvements and Capital Outlay Plans for major infrastructure categories.
- Ponce de Leon Park Seawall/Boardwalk/Pier Repairs completed.
- Continued annual storm water drainage program.
- Improved lighting in the East Side of Punta Gorda.
- Over 5,952 feet of seawall replaced.
- Repainted Gilchrist Park Gazebo.
- Design started for the Historic City Hall and A.C. Freeman House.
- Harborwalk West Gill Street to Berry Street construction started.
- Began Engineering Design Contract for Wastewater Treatment Plant Expansion.
- Completed Gravity Sewer and Water Main Replacements on Palm Avenue.
- Began Preliminary Engineering Report for Charlotte Park Septic to Sewer.
- Began Preliminary Engineering Report for Water Treatment Plant filter upgrade.

Partnerships, Communication & Collaboration

- Partnered with Punta Gorda Historic Mural Society on the recreation of the Captivating Charlotte County Mural.
- Completed eleventh Citizen's Academy, reaching out to 15 attendees who learned about the City organization: administration, finance, public safety, public works, utilities and urban design.
- Partnered with TEAM Punta Gorda and the Punta Gorda Chamber of Commerce for downtown beautification efforts known as Punta Gorda in Bloom.
- Extended construction start time for the land lease with Peace River Wildlife Center to relocate administrative, gallery and viewing areas on City-owned land on West Henry.
- Disseminated information through a network of partners.
- Provided letters of support for numerous initiatives to include City and Charlotte County legislative priorities and Florida League of Cities call for action on proposed legislative matters.
- Held virtual and in person community planning sessions with Dover, Kohl & Partners regarding Form Based Codes and Land Development Regulations.
- Partnered with Quality Independence to manage agripreneur garden on East Virginia.
- Partnered with various Veteran's groups and TEAM Punta Gorda to complete Veterans' Park enhancements.

- Partnered with Punta Gorda Housing Authority regarding commitment for local government financing of $340,000 for the Verandas III affordable housing project totaling $19.2 million.

Strategic Communications Positioning

- Launched Text My Gov to provide residents another way to get information and report issues.
- Continued dissemination of Punta Gorda brochure throughout community and marketing partners to include local hotels, chambers of commerce, Event Center, visitors' bureau, Punta Gorda Airport, and Sunseeker.
- Installed new marketing display at Punta Gorda Airport.
- A positive message greets visitors through strategic advertisements in both the Punta Gorda Chamber of Commerce and Charlotte County Chamber of Commerce guides.
- Park signs replaced to reflect branding.
- Continued Punta Gorda Developments newsletter and continued dissemination on periodic basis. Newsletter highlights projects in planning, under construction and completed.
- Promoted community amenities on Facebook, Twitter and Instagram.

Quality of Life

- New Sign Code Ordinance adopted.
- Started the design and engineering of the Nature Park ADA improvements to the observation decks and fishing pier.
- CHNEP staff held the 2021 Southwest Florida Climate Summit in May. This was a free public virtual event to share knowledge and mobilize the collaboration needed to build more resilient communities in our region.
- New stop sign installed at Taylor Street and West Charlotte Avenues.
- Restriping of the basketball, ADA picnic tables and new grill installation at Cooper Street Recreation Center.
- Participated with Peace River Housing Partners in establishment and operations of organization, and Gulf Coast Partnership on housing initiatives.
- Re-sodded Hector House Plaza and Hounds on Henry.
- The Punta Gorda Fire Department offers quarterly Family and Friends® CPR course of instruction. Additionally, the department has integrated a "Stop the Bleed" course content into all CPR courses.
- The Fire Department continues to aggressively market the smoke/CO detector program. The department provides residents who cannot afford a smoke/CO detector a new 10 yr. life unit. The Fire Department continues to experience increased participation in the Smoke Detector Battery Change Out program.
- Trimmed and fertilized over 700 beautification trees in City Rights of Way.
- The Police Department continues to provide a number of essential crime prevention programs. This includes Neighborhood Watch notifications, safety tips through Twitter and Facebook, Do the Right Thing of Charlotte County, Inc., and Drug Abuse Resistance Education (DARE) training.
- Maintained 1,320 fire hydrants and replaced 15 hydrants.

The FY 2022 Strategic Plan Action Items have three distinct elements that help transform the City's vision into reality. They are:

- Strategies: The Plan document contains the strategies that the City will pursue and action items on how to achieve the strategies. Strategies and action items are funded through the annual budget, five-year capital improvements program and partnerships with other public, non-profit and private organizations.
- Key Performance Indicators: Metrics that the City uses as sources of evidence to determine if its strategies are having their intended impact.
- Financial Plan: The City performs multi-year fiscal forecasting to show the long term impacts of its decisions, model different scenarios and identify/address financial issues well before they are realized. The forecasts are included in the Long Range Financial Plan presented to City Council in January or February of each year.

The five strategic priorities, identified above, and attendant goals are:

Financial/Economic Sustainability

Goal: Continue best management practices in financial planning and appropriate reserves policies to reach the national standard of 16.7% by increasing reserves by 0.5% or more per year.

Goal: Identify sustainable spending policies and appropriate technologies to support business operations through operational audits and investments in new technology that connect the City with the community.

Goal: Strengthen and diversify the City's tax base to increase the commercial base, for example, through annexation by annexing three properties per year over the next five years.

Goal: Support Charlotte County efforts to facilitate and nurture high priority economic development projects through monthly one on one meetings with Council and City Manager.

Goal: Ensure the competitiveness of Punta Gorda's business climate through continuous participation in the Economic Development Partnership, Punta Gorda Chamber of Commerce and conducting rate studies as needed.

Goal: Enhance workforce development and diversity in the City organization though intentional succession planning and investment in employee training programs.

Goal: Encourage strategic commercial development though the implementation of new Land Development Regulations and Codes being put into place in FY 2022.

Infrastructure Sustainability

Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal

Goal: Complete the 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022.

Goal: Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.

Goal: Apply best management practices and systems in infrastructure maintenance.

Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis.

Partnerships, Communication & Collaboration

Goal: Promote partnership opportunities with public, private and non-profit organizations
Goal: Emphasize transparency in City operations, reporting, and activities
Goal: Continue to seek community input in decision making process
Goal: Support and assist community efforts to address City priorities through recognition and process initiatives
Goal: Diversify Housing Types through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.

Strategic Communications Positioning

Goal: Implement the three-year strategic communications/marketing plan for the City
Goal: Optimize waterfront, bicycle and pedestrian assets of the City
Goal: Coordinate with stakeholders in promoting Punta Gorda as a boating, fishing and bicycle-friendly destination
Goal: Support and facilitate the marketing of Punta Gorda's assets as a core to a vibrant downtown
Goal: Optimize expertise of regional and local partners (i.e. Charlotte Harbor Tourism Bureau, Chambers of Commerce, Realtor Association, Economic Development Partnership, tourism-oriented private sector) to achieve stated objectives
Goal: Make Downtown a vibrant and attractive place through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.
Goal: Encourage strategic commercial development through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.

Quality of Life

Goal: Support, promote and maintain the City's historic character
Goal: Maintain the City's high safety rating, emergency response and storm preparedness
Goal: Meet all water quality standards (primary and secondary).
Goal: Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.
Goal: Support and promote a pedestrian and bicycle friendly community through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.
Goal: Ensure a diversity of housing stock that is attainable for all income levels, racial backgrounds, life stages and abilities through implementing recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.
Goal: Continue Universal Accessibility transition plan efforts within the City
Goal: Continue planning and implementing climate change strategies that; 1) protect significant natural resources 2) support economic growth, improve protection of life and property in hazardous areas.

Goal: Diversify Housing Types through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.

The Plan helps us stay focused in our near term objectives and tasks, while still keeping our eye on the long range perspective of our actions. Our strategic plan is dynamic and can be adjusted or molded from time to time as needed. It is a working document that evolves as development takes place. Throughout the year, we will provide status reports on our progress. In this way, it is a document by which we can measure our success and by which the community can evaluate our performance.

In linking the City's strategic plan to development of the operating budget, each City department/division identified one or more of the five strategic priorities that significantly contribute towards achieving objectives. This information can be found within the key performance measure discussion for each operating division, along with division specific mission and objectives, initiatives, action items and metrics.

ECONOMIC OUTLOOK

National and state economies are key factors in assessing the City's future fiscal picture. Changes in the national, state and local economies can affect both revenues and expenditures, due to the impact on sales tax receipts and the costs and demand of providing city services. While economic changes at the state and national level can often translate into comparable changes locally, it is important to note that Punta Gorda and the Southwest Florida region as a whole often behave differently, displaying economic trends and reflecting experience that may lag or precede observed changes elsewhere.

National Economic Outlook

The updated July 2021 economic forecast from the Congressional Budget Office (CBO) includes the following key points:

- The forecast incorporates laws in effect as of May 18, 2021 and was published to provide Congress with CBO's current assessment of the economic outlook in a rapidly evolving environment. The 2020 coronavirus pandemic brought widespread economic disruption in the prior year. However, with additional funding provided to state and local governments, to educational institutions, to individuals as recovery rebates, and extension of expanded unemployment, projections indicate a stronger economy and consequently higher taxable incomes.
- Federal budget deficit of $3 trillion or 13.4% of gross domestic product (GDP) in 2021 was the second largest since 1945, exceeded only by the prior year of 14.9% caused by the pandemic and legislation enacted in response.
- As the pandemic eases and demand for consumer services surges, real (inflation-adjusted) GDP projections grows by 7.4% this year surpassing a sustainable level. Average annual growth projections are 2.8% 2022-2025, exceeding the 2% growth rate of real potential GDP, and dropping to 1.6% annually for 2026-2031.
- The forecast projects employment growing quickly in the second half of 2021 and surpassing prepandemic levels mid 2022-reflecting increased demand for goods and

services and the waning factors dampening the supply of labor, including health concerns and enhanced unemployment insurance benefits. The unemployment rate declines from 5.9% in June 2021 to 4.6% in 2022 and then remains near or below 4.0% for several years.

- Inflation rises sharply in 2021 and then moderates. The consumer price index for personal consumption expenditures rises by 2.8% this year, as increases in the supply of goods and services lag behind increases in the demand for them, adding inflationary pressures. By 2022, increases in supply keep up with increases in demand and inflation falls to 2.0% during the year. CBO's projections shows 2.1% through 2025, above its rate before the pandemic.
- Projections for the interest rate on 10-year Treasury notes remains low at 1.6% but rises as the economy continues to expand, reaching 2.7% by the end of 2025.
- Interest rates on federal borrowing throughout the decade remain well below the average rates in recent decades. The federal funds rate is expected to keep its target of 0.1% through the first half of 2023 roughly a year after inflation reaches and exceeds the 2% long-run goal. Then they project gradual increases.
- CBO stresses that these latest economic projections do not include budgetary or economic effects of subsequent legislation, economic developments, administrative actions, or regulatory changes after May 18, 2021. Because of the ongoing coronavirus pandemic, projections are subject to an unusually high degree of uncertainty, stemming from incomplete knowledge of how the pandemic will unfold, the effectiveness of monetary and fiscal policy, and how global financial markets will respond to the substantial increases in federal deficits and debt.

Florida/Southwest Florida Regional Economic Outlook

The Florida Legislature Office of Economic and Demographic Research issued its economic overview in January 2021. Key highlights of the report are delineated below:

- For the third quarter of 2020 calendar year, after two quarters of decreases totaling 34.4%, Florida's real growth increased 33.4% exactly matching the national average. This ranked Florida 27th among states for growth. Projection for FY 2020-2021 is an increase of 0.5%.
- The third quarter result for the 2020 calendar year indicates that Florida's personal income growth ranks 5th in the country with -4.8% growth over prior quarter (second quarter was +30.3%), compared to national growth of -10.0%. Estimates show a +2.3 for FY 2020-2021 before declining (-1.1%) in FY 2021-2022.
- The November 2020 unemployment rate was 6.4%, lower than the US rate of 6.7%.
- Population growth is the state's primary engine of economic growth, fueling both employment and income growth. Florida's population grew by 1.83% between April 1, 2019 and April 1, 2020 adding 387,479 residents. This growth was strongest annual increase since 2005, immediately prior to the collapse of the housing boom and the beginning of the Great Recession. As a result of the pandemic, population growth is expected to slow to 1.38%. Between 2021 and 2025, growth is forecast to average 1.36%
- Florida is currently the third most populous state, behind California and Texas.
- Florida tourism is a major component of the state's economy. The sales tax forecasts rely heavily on strong tourism growth. It is particularly vulnerable to the longer-term effects of the pandemic. Previous economic studies of disease outbreaks have shown that it can take

12-15 months after the outbreak ends for tourism to return to pre-disease level. The magnitude of this event is greater. Current expectations are that leisure driving vacations will recover first, then business travel, then domestic air travel, followed by international travel.

The Florida Gulf Coast University (FGCU) Regional Economic Research Institute's Southwest Florida Regional Economic Indicators Report published in August 2021 highlights:

- Southwest Florida's seasonally-adjusted unemployment rate in June 2021 is 4.2% which is below the 8.8% Covid-impacted June 2020 figure. The region's unemployment rate is below both the state's 5.0 percent and the nation's 5.9 percent for June 2021.
- Tourist tax revenues for the coastal counties were up 368% for May 2021 compared to May 2020, and 63% above the same month in 2019 (prepandemic).
- Taxable sales through May 2021 show an increase of 47% from May 2020 and is 33% over May 2019.
- Coastal counties issued 1,906 single-family building permits in June 2021, up 111 percent from June 2020, and up 30% from one month prior.
- Single-family home sales for the coastal counties show exceptional growth compared to the same month of the prior year. Home sales were 3,149 in June 2021 an increase of 43% over June 2020.
- Airport passenger activity showed an increase of 237% percent in June 2021 over June 2020 and 49% increase over June 2019.
- The FGCU Industry Diversification Index (IDI) measures the degree to which a region's workforce is concentrated in few industries or dispersed into many. Industry diversification is an important factor explaining our state and region's tendency to overheat during expansions in the business cycle and overcorrect during contractions in the business cycle. After 2008, the region exhibits a seasonal trend, mainly due to the stronger influence of tourism and seasonal residents that visit Southwest Florida during the winter season, increasing the demand for retail trade and accommodation and food service jobs. During the fourth quarter of 2020, the IDI for Southwest Florida measured at 5.36, ranking it as the 6th most industrially diverse workforce region in the state of Florida (out of 24).
- FGCU's report included U.S. and Florida Consumer Sentiment Indexes. The US index slipped in July 2021, falling 4.3 points from the previous month to 81.2. Chief economist, Richard Curtin, noted the decline was concentrated in the outlook for the national economy, as well as the high prices for homes, vehicles and household durables. "While most consumers still expect inflation to be transitory, there is growing evidence that an inflation storm is likely to develop…The improved finances of consumers have greatly reduced consumers' resistance to price increases, while firms have reacted to their own supply and labor shortages with a greater readiness to increase prices as well as wages. Consumers and firms justify their actions as temporary adjustments due to the pandemic. However justified, such changes act to generate an upward spiral in prices and wages." Florida's index improved in June 2021 rising 1.5 points from the previous month of 81.2. Floridians seem to be more optimistic in June and projects consumer sentiment to keep recovering slowly in the months ahead.

Charlotte County Economic Highlights

As part of the Southwest Florida region, Charlotte County has undertaken a number of initiatives to enhance its business opportunity environment. Some of the more pertinent initiatives and statistics are:

- Charlotte County continues to notice solid growth in population. The 2021 population estimates from the University of Florida, Bureau of Economic Research (BEBR) projects 2020 population at 187,904 up from their 2020 estimated population of 184,700 representing a 1.7% increase. The County ranks second in the state for its population age 65 and older, according to 2021 population estimates from the University of Florida, Bureau of Economic Business Research. By 2030, it's expected the County's population aged 55 and older will be 57%.
- For the ninth consecutive year, the taxable property value in the County has increased. The increase is 7.2% from the prior year. Of that amount, new construction and other adjustments accounted for 2.9%.
- Unemployment is 4.6% in June 2021, slightly lower than the state's preliminary rate of 5.0% for the same month. One year ago, the unemployment rate in the County was 9.1%.
- The median sales price of an existing single family home in the County was $315,00 in June 2021, compared to $244,800 the previous year.
- The County reported 586 single family home sales for June 2021 up 39% from June 2020 of 423. Number of building permits issued were 351 in June 2021, an increase from 158 om June 2020.
- The County's taxable sales increased to $334.6 million in May 2021, compared to $247.5 million in May 2020, an increase of 35%. Taxable sales for April 2021 were $326.1 million.
- Tourist tax revenues in May 2021 were $767 thousand, up 195% from May 2020 measure.
- The Punta Gorda Airport and Enterprise Charlotte Airport Park (ECAP) continue to represent major economic drivers in the area. Allegiant's service area from Punta Gorda flies to 45 nonstop destinations. Although, passenger activity at the airport has risen significantly since calendar year 2011 through calendar year 2019, passenger activity saw a decrease in 2020 due to the pandemic. June 2021 report shows a passenger count of 141,728, up 51% from June of 2020.

Year	Passenger Count	Year	Passenger Count	Year	Passenger Count
2011	291,626	2012	219,357	2013	333,611
2014	628,075	2015	836,472	2016	1,118,303
2017	1,293,337	2018	1,577,164	2019	1,644,916
2020	1,189,681				

- Sunseeker Resort in the Charlotte Harbor Community Redevelopment Area bordering the harbor on the north side of the US 41 South Bridge had been placed on hold due to the pandemic early in 2020. Construction has resumed and is anticipated to employ 1,150 people.
- Tuckers Grade – a planned mixed-use development at the I-75 and Tuckers Grade interchange to include 1,689 residential units, 400 hotel rooms, and 480,000 commercial retail space. The proposed project plans to attract nearby residents and the traveling public.

- Babcock Ranch, a planned new town situated on 18,000 acres bordering Charlotte County and Lee County, broke ground in June 2016. When completed the development will house 19,500 residential units with an anticipated 50,000 population; six million square feet of commercial space; 75 mega-watt solar facility; and 50 miles of trails. The development is also planning a partnership with Florida Gulf Coast University to house higher educational programs. To-date, 1,400 single-family permits have been submitted since August 2016, and development of town center is well underway with a Publix nearing completion. Babcock Ranch tops the list of "Best Eco-Friendly Communities in ideal LIVING for 2020.
- West Port Development – Rezoning was approved for 400+ acres in the western section of Murdock Village in order to have mixed-use development with a maximum of 2,400 single and multi-family units, commercial uses, and a 150-room hotel. Homes are currently under construction with the first family having moved in. Arredondo Pointe/Lost Lagoon Development will include a mixture of retail, entertainment, water park, and hotel uses.

Punta Gorda Economic Highlights

Projections show a FY 2022 population of 20,801 up from the 2010 Census of 16,641.

- Changes in property values continue to contribute major influence on financial planning and budget preparation. Taxable property values (FY 2022) increased Citywide by 5.2% from the final previous fiscal year, including $53 million of new construction, annexation, and changes in exemption. This is the ninth straight year experiencing an increase in values after six straight years of declines in taxable value Citywide.
- New single-family housing unit building permit trends since FY 2006 are shown below.

Year	Units Permitted	Year	Units Permitted	Year	Units Permitted
FY 2006	241	FY 2007	190	FY 2008	98
FY 2009	12	FY 2010	37	FY 2011	30
FY 2012	56	FY 2013	88	FY 2014	100
FY 2015	125	FY 2016	113	FY 2017	127
FY 2018	115	FY 2019	89	FY 2020	102
FY 2021	140 (projected)				

- New multi-family housing unit residential construction has also emerged in the City starting in FY 2012 as shown below.

Year	Units Permitted	Year	Units Permitted	Year	Units Permitted
FY 2012	4	FY 2013	4	FY 2014	0
FY 2015	86	FY 2016	90	FY 2017	4
FY 2018	35	FY 2019	39	FY 2020	0
FY 2021	300 (projected)				

- City of Punta Gorda residential development – Vacant vs Developed as of April 2021.

Community	Total Parcels	Developed Residential	Vacant Residential	% Residential Developed
PGI	9,190	8,578	612	93.3%
BSI	1,833	1,636	197	89.3%
BSM	935	746	189	79.8%
TOTAL	11,958	10,960	998	91.7%

- Citywide Master Plan – Dover Kohl & Partners is currently working on revising the Land Development Regulations, Form Based Codes and Comprehensive Plan recommendations based on the PLAN Punta Gorda 2019 Citywide Master Plan and City Council direction.
- Former IMPAC Campus – City Council approved a rezoning of the four plus acres for a mixed-use planned development to include conversion of one building to a 25-room hotel, relocation of the Military Heritage Museum in another building, and 3,500 square feet of office space. The museum opened in April 2019. The hotel remains under construction.
- Terracap (former LOOP) development update - Goodkin Consulting (GC) was hired by the property owner to conduct a market analysis concerning development possibilities for Village Center, a proposed 171-acre mixed-use residential and commercial development. The site is at the intersection of Jones Loop Road and I-75 in Punta Gorda. The report's findings, published in August 2015, are highlighted below:

    - ✓ Residential component – 290 residential units of which 128 are single family detached, 90 single family semi attached and 72 townhome attached.
    - ✓ Retail component – 540,000 square feet of which 300,000 is an outlet mall and 240,000 a village center.
    - ✓ Office component – 150,000 square feet consisting of 80,000 in village center with office over retail, and 70,000 of two or three single users.
    - ✓ Hotel component – dual branded with 200 rooms.

    Terracap, the LOOP property owner uses this data in its marketing effort to attract developers to invest in the site. The first such development was an Aldi Market. Completion of the Jones Loop Road forcemain in 2019 is intended to further incentivize development in the area. The multi-family development, Parkside Punta Gorda has received Development Review Committee approval and building construction plans are in review at this time.
- The City's business development strategy to enhance business and economic development was highlighted in the aforementioned Strategic Plan accomplishments and priorities.

THE PROPOSED BUDGET

Submitted herein is the proposed City of Punta Gorda Budget for FY 2022. The total FY 2022 budget including all transfers and carryover fund balance is $161,357,744 which is $27,773,914 (20.8%) greater than FY 2021. This is for all funds, not just the General Fund using the proposed millage rate. The major factors causing the net increase are:

- majority of increase of $15.7 million in capital projects and equipment replacements, much of which is in the utilities department, and which is offset by grant revenues, financing revenue and planned use of reserves;
- transfers and debt service had a net increase of $4.4 million:
    - o as per debt service schedules and funding transfers for capital projects;
    - o tax increment financing increase to pay off CRA debt due to proposed millage rate increase;
- personnel costs increased $1.4 million for all funds:
    - o thirteen positions - three previously approved and added mid-year FY 2021 and ten proposed in FY 2022 with all but one to begin April of 2022;

  - 4% merit increases;
  - 4.4% increase in health insurance;
  - increase in maximum City match to general employee defined contribution retirement plans from 7.5% to 10%;
  - 10% estimated increase in workers compensation insurance;
- other operating expenditures increased $2.5 million overall:
  - for increases in materials, supplies, and contracted services due to increases in pricing being received during bids and renewal terms;
  - increased computer overhead;
- ending carryovers had a net increase of $3.8 million due to increase in planned use of reserves for capital projects and planned personnel/service level increases in future years as revenues catch up with expenses to prevent deficit spending.

It should also be noted that FY 2021 budget was lower for the 1% sales tax capital projects which only budgeted for one quarter, pending the November 2020 election to extend the tax for an additional six years. Once voter approved, an appropriation was completed. FY 2022 includes projects for the entire year.

The following chart compares previous adopted budgets with the proposed FY 2022 budget. The expenditures are net of transfers to other funds, internal service funds and ending reserves. The FY 2022 net amount of $102,301,812 is an increase of $26,999,523 or 35.8% more than FY 2021, again, mostly in non-General Fund operations and not related to the millage rate. The majority of the increases are in the Special Revenue Fund (full year 1% sales tax as previously discussed), and utility construction projects (capital as previously discussed).

Comparison of Net Budgeted Expenditures
Budget FY 2018 through Proposed Budget FY 2022
(Net of transfers, internal service funds and ending carryover fund balance)

	Budget FY 2018	Budget FY 2019	Budget FY 2020	Budget FY 2021	Proposed Budget FY 2022
General Fund	$18,765,827	$19,829,664	$21,225,263	$21,315,795	$23,203,380
Special Revenue Funds	10,990,332	22,599,137	25,810,740	18,687,996	24,549,588
General Construction Fund	2,164,683	1,680,000	890,000	1,560,000	4,913,214
Enterprise Funds	31,595,899	20,527,912	25,715,244	33,738,498	49,635,630
Total Funds	$63,516,741	$64,636,713	$73,641,247	$75,302,289	$102,301,812
$ Net Increase (Decrease)	($4,732,531)	$1,119,972	$9,004,534	$1,661,042	$26,999,523
% Net Increase (Decrease)	-6.93%	1.76%	13.93%	2.26%	35.85%

The FY 2022 budget aggressively addresses substantial issues needed to move the City forward such as continued implementation of strategic plan objectives; proposed millage rate increase to enhance service levels; increase in water and wastewater rates to support operations and capital improvement plan; increase in solid waste rates for recycling cost and landfill fee increases and to add a sanitation worker to maintain current service level; increase in canal maintenance assessment fees for increased seawall replacement program; continuation of road resurfacing and drainage improvement programs; 1% sales tax current extension through December 31, 2026; and

continued efforts for septic to sewer conversion in the first priority area for County residents in the City's utility service area. Additional detail and information can be found in the Budget Highlights by Fund section of this message. It is our responsibility to exhibit leadership in addressing these issues and providing cost effective public services to our citizens.

The 305 funded full time equivalent (f.t.e.) position count for FY 2022 has increased by ten positions from the amended count of FY 2021. The positions added are: a facilities maintenance worker, a parks and grounds maintenance worker, a right of way crew chief, and an engineering technician position funded 50% by general fund and 50% by building fund in the public works department (for proper maintenance of existing infrastructure in various disciplines); (2) patrol officers in the police department and (2) firefighter/EMTs in the fire department (needed public safety support); a computer support specialist in the information technology division for new system implementation and integration; and a sanitation worker in the sanitation fund. All positions are proposed to begin April 2022 except for the sanitation worker which is proposed to begin October 2021. Three f.t.e. positions were added mid-year FY 2021: an AMI technician in water distribution division of the utilities department; a planner position in the urban design department; and a paralegal/administrative assistant in the City Manager's office. One of the key performance measures identified in the business plan as ability to properly provide and maintain required service levels is the ratio of full time employees to population (table below). With ever increasing safety/training mandates, over 3,000 more residents/requirements resulting from additional usage of City assets and need for additional amenities that were provided, and public safety response requirements, neither employee numbers nor service level equals those that the City needed even in 2008, 14 years prior. The overall plan now gives departments the ability to achieve necessary objectives to support City services, but only by maximizing the efficiency of a still conservative workforce.

Fiscal Year	Population Estimates	Employees	Ratio Employees/ Per 100/Population
2022	**20,801**	**305**	**1.5**
2021	20,352	295	1.4
2020	19,957	291	1.5
2019	19,285	288	1.5
2018	18,811	286	1.5
2017	18,588	274	1.5
2016	18,368	271	1.5
2015	17,632	267	1.5
2014	17,556	263	1.5
2013	17,349	265	1.5
2012	17,177	265	1.5
2011	16,907	265	1.6
2010 Census	16,641	270	1.6
2009	16,989	291	1.7
2008	17,651	308	1.7

Core Level of Service Comparative Analysis

As part of the development of the long-range financial plan, staff undertook an analysis of how Punta Gorda compares with surrounding jurisdictions in delivering core services in January 2021 using the current year rates and were updated in June only to reflect the City's proposed millage

rate. The charts below provide a benchmarking analysis of costs to deliver core level of services for eight Southwest Florida municipalities. Services compared include those paid for by property taxes, fees/assessments (sanitation, fire, roads/drainage/stormwater, debt service) and average water/sewer bill.

The fact that the order may be different is due to service costs being based on flat rate or taxable assessed value which may change the total. Punta Gorda remains competitive with surrounding Southwest municipalities for delivery of its core services.

Basic Tax Fee Comparison
Single Family Residential

based on taxable value of $250,000

	Naples	Mills	Bonita Springs	Mills	Punta Gorda	Mills	Sarasota	Mills	North Port	Mills	Venice	Mills	Cape Coral	Mills	Fort Myers	Mills
Property Taxes	$ 287.50	1.1500	$ 204.33	0.8173	$ 987.50	3.9500	$ 815.80	3.2632	$ 941.68	3.7667	$1,090.00	4.3600	$1,593.75	6.3750	$1,991.08	7.9643
Water & Sewer (Avg Monthly annualized)	$ 821.88		$ 1,115.40		$ 954.60		$ 1,486.68		$ 1,651.20		$1,855.68		$1,563.24		$1,954.80	
Sanitation (Solid Waste)	$ 330.36		$ 225.82		$ 278.64		$ 294.60		$ 245.00		$ 275.46		$ 254.02	0.1753	$ 228.96	
Fire Service	$ 0		$ 557.50	2.2300	$ 0		$ 0		$ 257.56		$ 0		$ 242.80		$ 77.91	
Roads/Drainage/Stormwater	$ 167.16		$ 0		$ 0		$ 0		$ 217.56		$ 0		$ 162.50		$ 96.16	
Debt Service	$ 0		$ 0		$ 0		$ 55.85	0.2234	$ 0		$ 149.35	0.5974	$ 75.00	0.3000	$ 0	
TOTAL	**$ 1,606.90**		**$ 2,103.05**		**$ 2,220.74**		**$ 2,652.93**		**$ 3,313.00**		**$3,370.49**		**$3,891.31**		**$4,348.91**	

based on taxable value of $500,000

	Naples	Mills	Bonita Springs	Mills	Punta Gorda	Mills	Sarasota	Mills	North Port	Mills	Venice	Mills	Cape Coral	Mills	Fort Myers	Mills
Property Taxes	$ 575.00	1.1500	$ 408.65	0.8173	$ 1,975.00	3.9500	$ 1,631.60	3.2632	$ 1,883.35	3.7667	$2,180.00	4.3600	$3,187.50	6.3750	$3,982.15	7.9643
Water & Sewer (Avg Monthly annualized)	$ 821.88		$ 1,115.40		$ 954.60		$ 1,486.68		$ 1,651.20		$1,855.68		$1,563.24		$1,954.80	
Sanitation (Solid Waste)	$ 330.36		$ 225.82		$ 278.64		$ 294.60		$ 245.00		$ 275.46		$ 297.84	0.1753	$ 228.96	
Fire Service	$ 0		$ 1,115.00	2.2300	$ 0		$ 0		$ 257.56		$ 0		$ 242.80		$ 77.91	
Roads/Drainage/Stormwater	$ 167.16		$ 0		$ 0		$ 0		$ 217.56		$ 0		$ 162.50		$ 96.16	
Debt Service	$ 0		$ 0		$ 0		$ 111.70	0.2234	$ 0		$ 298.70	0.5974	$ 150.00	0.3000	$ 0	
TOTAL	**$ 1,894.40**		**$ 2,864.87**		**$ 3,208.24**		**$ 3,524.58**		**$ 4,254.67**		**$4,609.84**		**$5,603.88**		**$6,339.98**	

BUDGET HIGHLIGHTS BY FUND

General Fund

The proposed FY 2022 General Fund Budget, net of ending reserve, totals $25,377,445, which is $6.4 million or 20.2% less than the original FY 2021 budget. $7.8 million of the FY 2021 budget is a transfer to the PGI Canal Maintenance District Fund of a line of credit draw to fund the rip rap mitigation from Hurricane Irma seawall project. This project is still awaiting permitting and may be re-appropriated to FY 2022. Excluding that transfer from the FY 2021 budget, the increase would have been $1.4 million or 5.8% more than the original FY 2021 budget. Based on a proposed millage rate of 3.9500, an improving economy after a short downturn in FY 2020 due to the COVID pandemic, personnel/service level enhancements, capital outlay plan, with modest anticipated increases of 5% in taxable property valuations and 1% to 2% increases in shared state revenues and other general fund revenues, the current five year fiscal forecast (August 2021) projects deficits in the range of $0.9 million to $2.2 million per year from FY 2022 through FY 2025. The proposed increased millage rate along with planned use of reserves shows the fund meeting the reserve objective through FY 2024. In most fiscal years, due to conservative estimating by the City, some additional funds are added at the end of the fiscal year either due to additional revenues collected or divisions not fully expending their budget. It is also anticipated that with the proposed millage rate increase that the City would be able to retire the Community Redevelopment Agency debt early which would sunset the fund and the Tax Increment Financing transfer would be minimal in FY 2025. These factors would allow the City to meet its goal by FY 2025 if no economic downturns are experienced in this five year planning period.

The general fund financial plan includes a five year look forward using current assumptions and anticipated personnel/service level enhancements and capital outlay plan. As a result, the proposed financial plan has been developed to eliminate any estimated gap through FY 2024 with the probable factors as mentioned above that will reduce the gaps in FY 2025 and 2026. This initiates planning for future years' budgets.

General Fund
Proforma Schedule of Revenues and Expenditures
Proposed FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Change in Taxable Value of Property	5.2%	5%	5%	5%	5%
Revenues:					
Ad Valorem Tax	$13,898,620	$14,593,550	$15,323,230	$16,089,390	$16,893,860
Other Revenue	12,024,020	12,387,195	12,555,930	12,490,050	12,456,740
Use of Prior Year's Reserve (Add to)	(545,195)	857,005	1,148,640	1,565,020	2,178,600
Total Revenues	25,377,445	27,837,750	29,027,800	30,144,460	31,529,200
Expenditures:					
Personnel Expenditures	16,669,385	18,811,650	19,978,465	21,048,410	22,280,175
Operating Expenditures	5,435,985	5,659,015	5,825,965	5,953,700	6,055,495
Capital Outlay	1,083,010	1,135,735	903,000	882,000	1,004,000
Transfers for Tax Increment Financing	1,038,065	1,100,350	1,166,370	1,236,350	1,310,530
Transfers for Capital Projects	477,000	457,000	480,000	350,000	205,000
Transfers for Roads	459,000	459,000	459,000	459,000	459,000
Transfers for Drainage	200,000	200,000	200,000	200,000	200,000
Contingency	15,000	15,000	15,000	15,000	15,000
Total General Expenditures	25,377,445	27,837,750	29,027,800	30,144,460	31,529,200
Estimated Beginning Reserves	$6,013,470	$6,558,665	$5,701,660	$4,553,020	$2,988,000
Estimated Ending Reserves	$6,558,665	$5,701,660	$4,553,020	$2,988,000	$809,400
Minimum Reserve (10% to 12%) plus additional $120,460	$2,667,000	$3,043,500	$3,313,600	$3,587,100	$3,904,000

Various initiatives continue to be taken to modify the variance between current revenues and current expenditures. The financial goal of reaching a balance between achieving revenues necessary to fund the level of service expected from the community through the most cost effective method available is being addressed through the following efforts:

- Use of long range proforma to identify effects of current decisions on future budgets
- Consistent review of alternative methods of service delivery
- Practical analysis of open positions and alternative methods of service delivery
- Competitive bidding where practical and competitive pricing
- Sales of scrap, repurposing of obsolete or auctioning for value of any fixed assets
- Maximization of collection of fees, taxes and rentals due the city
- Conscientious use of allocated funds
- Avoidance of lost opportunities
- Use of technology where possible to enhance level of service and to maximize personnel value

General Fund Expenditures Comparison
Original Budget FY 2018 through Proposed Budget FY 2022

	Original Budget FY 2018	Original Budget FY 2019	Original Budget FY 2020	Original Budget FY 2021	Proposed Budget FY 2022
General Fund Expenditures					
City Council	$ 129,311	$ 133,909	$ 129,228	$ 130,480	$ 136,555
City Manager	474,808	479,866	463,205	479,930	507,825
Human Resources	346,560	342,314	364,037	372,920	398,475
City Clerk	514,803	533,709	590,267	602,610	606,560
Finance	927,959	942,750	962,076	972,430	1,023,455
Procurement	571,939	617,078	643,158	598,545	628,250
Legal Counsel	255,794	221,459	230,847	234,695	280,985
Public Works Administration	351,303	364,821	343,643	378,255	461,495
Engineering	469,099	492,181	541,408	572,830	538,745
Right of Way Maintenance	1,548,578	1,198,125	1,229,902	1,064,070	1,230,765
Parks & Grounds	1,465,069	1,565,591	1,692,120	1,611,785	1,712,240
Police	5,766,363	6,357,578	6,949,841	7,251,310	7,877,130
Fire	3,661,532	3,848,530	4,446,604	4,423,355	4,830,045
Urban Design	619,990	591,093	646,058	583,575	671,995
Zoning & Code Compliance	500,272	515,986	553,048	551,570	585,130
Facilities Maintenance	798,453	864,704	891,360	1,110,770	1,049,555
Non-Departmental	363,994	759,970	548,461	376,665	664,175
Subtotal Operations	18,765,827	19,829,664	21,225,263	21,315,795	23,203,380
Incr (Decr) from prior year	1,048,884	1,063,837	1,395,599	90,532	1,887,585
% incr (-) decr from prior year	5.92%	5.67%	7.04%	0.43%	8.86%
Transfers to Other Funds	0	0	8,237,000 [1]	7,825,150 [1]	0
Tax Increment Financing Transfer	575,000	612,534	749,331	840,055	1,038,065
Capital Projects Transfer	690,000	155,000	305,000	1,080,000	477,000
Paving Transfer	459,000	459,000	459,000	459,000	459,000
Drainage Transfer	500,000	500,000	300,000	300,000	200,000
Subtotal Ops and Transfers	20,989,827	21,556,198	31,275,594	31,820,000	25,377,445
Incr (Decr) from prior year	1,803,884	566,371	9,719,396	544,406	(6,442,555)
% incr (-) decr from prior year	9.40%	2.70%	45.09%	1.74%	-20.25%
Future Years' Budget - Reserve	671,695	512,270	387,300	564,900	3,846,667
Fleet/Equip - Reserve	0	104,000	440,000	0	45,000
Proj. Carryover - Ending Reserve	2,441,868	2,875,591	3,295,175	4,204,979	2,667,000
Reserves as a % of Operations & Transfers	14.83%	16.20%	13.18%	14.99%	25.84%
Total General Fund Exp.	$ 24,103,390	$ 25,048,059	$ 35,398,069	$ 36,589,879	$ 31,936,112

[1] Transfer to PGI Canal Maintenance District from line of credit draw for rip rap mitigation of Hurricane Irma Seawall project budgeted in FY 2020 was delayed due to permitting and rebudgeted in FY 2021 with updated estimate.

The general fund budgeted expenditures comparison above provides the financial overview of the divisions that provide service through the General Fund. Each department/division's stated function, accomplishments, budget narrative, initiatives and action items as they relate to the City's five strategic priorities, and key performance measures for purposes of transparency are provided in Section 6 of the Budget Document along with summaries of expenditure by category, staffing history and service costs.

General Fund Department/Division Highlights

The department/divisions were limited to 3% increases in operating expenditures even though there have been significant overall increases in costs of materials, supplies, and contracted services in the past year. Most businesses are experiencing increased personnel costs and rise in prices of commodities such as building materials, equipment, etc. Any increases above the 3% amount are explained below.

Increases in the Information Technology internal service fund for city-wide projects was approximately 11.3% for FY 2022.

There are no major program changes to the following departments/divisions – City Council, Finance, and Procurement.

City Clerk
Budget includes $45,000 for a possible election in the summer of 2022. There will be no City Council election on the November 2021 ballot, so there is no additional expense to the City for the upcoming November election process.

City Manager
Changes made mid-year FY 2021 are reflected in the FY 2022 budget. The position of paralegal/assistant to the City Manager, which was a position funded by 50% by the City Manager department and 50% by the Legal department, was separated into two separate positions. The new position of executive assistant to the City Manager increased the f.t.e count by 0.5. Additionally, an Assistant City Manager position replaced the communications manager position to more accurately reflect the duties being performed. The enhanced strategic communications program continues.

Legal
As mentioned above, separation of duties from one position into two, added 0.5 f.t.e with the new paralegal and administrative position for the legal department mid-year FY 2021 and is reflected in the FY 2022 budget.

Human Resources
The FY 2022 budget includes an increase for American with Disabilities Act training and certifications due to the retirement of the HR Manager. A pay plan study has been budgeted to review the pay and benefits of the City as compared to neighboring communities and to prepare for the increasing steps to a $15 minimum wage requirement as set by State Statute. Current lowest starting wage is $13.31. Unemployment compensation can vary from year to year based on most current claims, but there was no need for an adjustment in FY 2022 and remains at $15,000.

Urban Design and Zoning & Code Compliance
During FY 2021, the Urban Design Manager position was reclassified to a Director position to more accurately reflect the role of that position in the City organization. Due to the uncertainty of the 1% local option sales tax extension and COVID pandemic, a requested planner position was not funded as part of the FY 2021 budget. The sales tax extension was approved by voters and the uncertainty of the economy has been alleviated, allowing the planner position to be added mid-year

FY 2021 to assist with numerous projects. This change is reflected in the FY 2022 budget. A comprehensive planning study scheduled for late in FY 2022, was moved to early FY 2023.

Public Works

Public Works engineering staff continues to develop the annual plans for the drainage program as well as the paving plan in the gas tax fund and oversees the outside contractors for both. The proposed budget includes the addition of an engineering technician position April 2022 that will be shared with the building fund. This is an increase of 0.5 f.t.e. to the general fund. This is the second position that will be shared with the 2 divisions so that both divisions will have coverage resulting from increased needs for construction permits and NPDES requirements (general fund) and line and grades (building fund).

Three other positions proposed to be added to Public Works in April 2022 include:

- A facilities maintenance worker to allow more proactive maintenance of facilities and supervision of painting, custodial, janitorial, plumbing, and electrical contracted work
- A parks and grounds maintenance worker to perform a wide variety of landscaping and maintenance needs in the City's park and public spaces. This position will also allow continued park maintenance during the holiday season when decorations and the Christmas tree are being installed in future years.
- A right of way crew chief to allow for succession planning, training of newer employees after upcoming retirements, and to help with completing work order requests that have increased 123% over the past five years.

Operating expenditure increases were budgeted for: landscaping, mowing, pest control services, landfill fees and tonnages, and holiday decorations in parks and grounds division; and fencing repairs and building and work area requests submitted from City divisions in facilities maintenance division.

Capital outlays of $201,800 include computer equipment for the four new positions, add of (3) vehicles to fleet for the new positions of engineering technician, facilities maintenance worker, and parks and grounds worker and the routine replacement of a 3 ton flatbed dump truck in right of way.

Public Safety

Public safety remains the most significant expenditure category within the General Fund. As a result, the information below highlights crime and response data related to the level of service provided.

Police

The proposed budget includes an additional (2) patrol officers beginning April 2022 due to increased calls for services and cases that are both more complex and more time consuming. This will help alleviate command staff having to fill in as patrol officers and allow them to continue with their normal duties.

The FY 2022 capital outlay of $580,500 includes equipment and add of (2) vehicles to fleet for the two new officers, six replacement vehicles, taser replacement program, car camera replacement program, continuation of contract for body cameras for sworn personnel that was implemented in FY 2020, a new patrol rifle program to standardize weapons in the division and possible upcoming legislation of eliminating or limiting personally owned rifles under the 10-33 program, SWAT night vision equipment, audio recording system upgrade for interview rooms, and replacement existing firewall with high availability pair of firewalls (50% each from police and fire department) to insure that network and internet services are not affected with a single firewall failure.

The department encompasses many programs designed to enhance trust in the community by promoting transparency, procedural justice, and community partnerships. Some of the programs include in-car video cameras, body worn cameras, community advisory boards, youth programs, homeless outreach, de-escalation tactics, internal affairs investigations (that are scrutinized through various laws, processes and agencies), national data reporting, officer background checks, scenario-based training, etc. The department will continue these policies and programs while also exploring opportunities for enhancements in meeting their mission of providing the highest level of professional police services and delivering outstanding customer service while partnering with our community.

One of the goals of the department is to respond and be on scene of all calls for service with an average time of 5:00 minutes of dispatch. Due to schools being virtual for several months during the FY 2020 school year, School Resource Officers were utilized to supplement patrol. This helped the efforts that resulted in patrol response times of 3:52 minutes. Another goal is to achieve a monthly Quality Assurance survey approval rating of 95%. Survey results indicate a 97.6% approval rating.

Florida Municipal Law Enforcement Agencies 20,000-25,000 Service Population
2020 Uniform Crime Reporting Data (Ranked by Index Crime Rate/100,000)

Agency	Population	Total Crime Index	Crime Rate/ 100,000	% Cleared
Sweetwater PD	22,348	123	550.4	21.1%
Groveland PD	20,510	212	1,033.6	39.6%
Lynn Haven PD	20,235	215	1,062.5	56.3%
Sunny Isles Beach PD	23,869	236	988.7	30.9%
Punta Gorda PD	**20,405**	**286**	**1,401.6**	**40.6%**
Naples PD	21,063	297	1,410.0	27.9%
Maitland PD	21,113	326	1,544.1	16.3%
Venice PD	24,016	362	1,507.3	2.8%
Edgewater PD	23,818	408	1,713.0	25.2%
Eustis PD	21,594	429	1,986.7	25.6%
Bartow PD	20,757	466	2,245.0	26.0%
Hileah Gardens PD	23,644	491	2,076.6	26.5%
Fort Walton Beach PD	21,064	536	2,544.6	27.2%
Palmetto Bay PD	24,870	540	2,171.3	20.0%
Key West PD	24,868	556	2,235.8	31.8%
Jacksonville Beach PD	23,394	850	3,633.4	19.5%
Palm Springs PD	23,867	1,072	4,491.6	22.5%
Leesburg PD	24,539	1,108	4,515.3	26.4%

Upon reviewing the comprehensive 2020 Uniform Crime Rate (UCR) data for the City of Punta Gorda, highlights of the preceding report include:

- ✓ Punta Gorda's overall crime rate decreased by 15.7% from the previous year.
- ✓ When compared to municipal police departments throughout Florida with a service population between 20,000 and 25,000, Punta Gorda was ranked fifth lowest in overall crime rate.
- ✓ Among the eleven municipal law enforcement agencies in the Southwest Florida region (regardless of size or population), the crime rate in Punta Gorda ranks fifth lowest behind Sanibel, Marco Island, Arcadia, and Clewiston.
- ✓ Punta Gorda experienced a decrease in violent crimes. There were eighteen (18) violent crimes in 2019 compared to fourteen (14) violent crimes in 2020
- ✓ Non-violent crime decreased in 2020 with 272 non-violent crimes reported, as compared to 278 in 2019.

Fire

The proposed FY 2022 budget includes the addition of (2) firefighter/EMTs beginning April 2022 to help meet City minimum staffing needs due to injuries, sick leave, or vacation, to help with increased calls for service, and to help work towards meeting National Fire Protection Association 1710 minimum staffing requirements. This could potentially help reduce overtime costs.

Increased operating expenditures are budgeted for additional personal protective supplies, medical supplies, and maintenance contract for EMS equipment.

The FY 2022 capital outlay budget of $85,710 includes funding for personal protective equipment, suppression equipment, and medical equipment, bunker gear and equipment for the two new positions, and the fire 50% share for the replacement existing firewall with high availability pair of firewalls as explained under the police department.

The National Fire Protection Association standard (NFPA 1710) for service response time is five minutes or less, 90% of the time. The average emergency response time during FY 2020 was 4 minutes and 41 seconds. Table below indicates response times.

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Average response times	4:00	3:57	3:54	4:01	4:04	4.11	4.10	4.41
# Emergency < 5 minutes	1869	1983	2266	2621	3123	3237	2329	2363
% Emergency < 5 minutes	74.7%	77.1%	78.9%	79.3%	84.9%	82.7%	75.2%	87.0%

Non-Departmental

The non-departmental classification includes uses of funds not related to a specific department or division. Transfers, debt service, lot mowing program, City-related memberships, business development, undesignated personnel costs and fleet replacement smoothing, contributions and reserves are the primary categories in this classification.

The transfers to other funds category includes transfers of: $677,000 to the general construction fund for $200,000 for the sixth year of the drainage improvement program, $205,000 for the annual public works capital projects, $250,000 for a railroad crossing rehabilitation, and $22,000 for dock repairs adjacent to the boat club; $459,000 for the paving program; and $1,038,065 for the Community Redevelopment Agency transfer using proposed millage rate of 3.9500.

All general fund debt service payments are reported in the debt fund. The payment for the Herald Court Centre loan, which is funded by tax increment financing (TIF) revenue, is paid through a transfer from the CRA fund to the debt fund. A pending short term loan draw for the Hurricane Irma seawall repairs will be paid through a transfer from the PGI Canal Maintenance fund assessments when payments become due.

The lot mowing program annual fee is placed on the property tax bill as an annual assessment. The proposed rate of $195 represents an increase of $20.00 over the prior year and covers the costs of a coordinator, the mowing contract and administration. A public hearing for approval of the assessment will be held at the same date and time as the public hearing for the proposed FY 2022 budget.

There were no changes made to the funding levels of the City's charter membership contributions to Charlotte Harbor National Estuary Program and United Way of Charlotte County community impact funding. There was an increase of $6,500 the Charlotte Harbor Environmental Center (CHEC), which was the first increase in over 25 years. No change to the reserve for general contingencies of $15,000. Operating reserves are discussed in detail under Fund Balance heading.

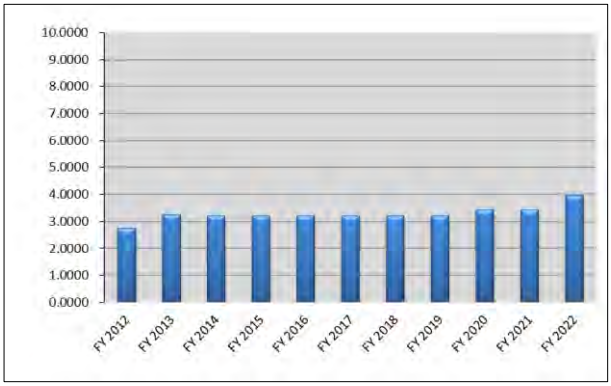
Millage and Taxable Assessed Value

The proposed FY 2022 millage rate of 3.9500 mills is 18.97% over the rolled back rate of 3.3203. The calculated rolled back rate results in the same property tax revenues, sans new construction, as the previous year. Included in the millage rate is $459,000 earmarked for the road resurfacing program and $200,000 for the city-wide drainage improvement program. Proposal of the current millage rate is necessitated by the need to enhance current service levels while still continuing to work towards the City's policy of on-going revenues covering on-going expenditures and that available reserves only be used for one-time expenditures.

Property Tax Millage Rates
Fiscal Years 2012 - Proposed 2022

A mill is equal to one dollar of tax for each $1,000 of taxable value. Florida Statutes caps the millage rate at 10 mills.

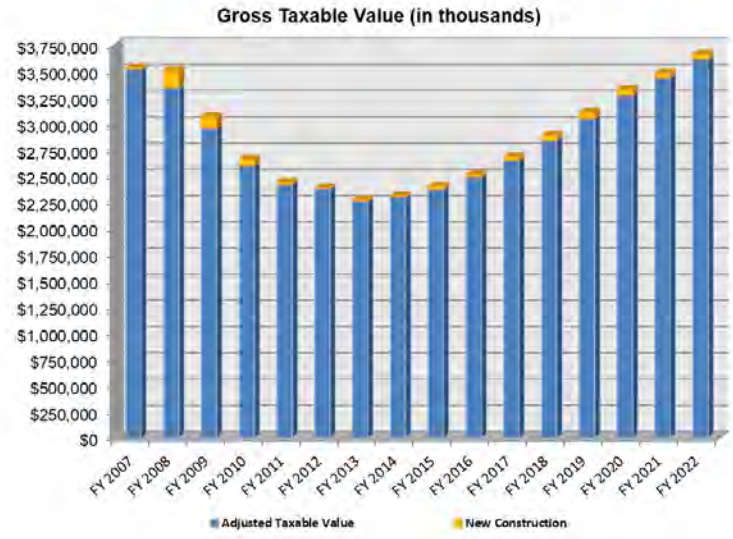
Fiscal Year	Millage Rate
2012	2.7462
2013	3.2462
2014	3.1969
2015	3.1969
2016	3.1969
2017	3.1969
2018	3.1969
2019	3.1969
2020	3.4337
2021	3.4337
2022	3.9500



History of Taxable Property Values

Fiscal Year	Final Gross Taxable Value*	$ Change from Previous Year	% Change from Previous Year	New Construction	% of Previous Year Gross Taxable Value
2007	$3,515,560,986			$13,851,000	
2008	$3,496,182,626	-$19,378,360	-0.6%	$168,546,000	4.8%
2009	$3,062,265,808	-$433,916,818	-12.4%	$115,280,000	3.3%
2010	$2,646,132,752	-$416,133,056	-13.6%	$65,914,000	2.2%
2011	$2,447,711,910	-$198,420,842	-7.5%	$24,317,000	0.9%
2012	$2,367,768,124	-$79,943,786	-3.3%	$7,854,000	0.3%
2013	$2,270,096,296	-$97,671,828	-4.1%	$16,856,000	0.7%
2014	$2,308,224,076	$38,127,780	1.7%	$9,890,893	0.4%
2015	$2,398,248,062	$90,023,986	3.9%	$32,800,312	1.4%
2016	$2,513,363,249	$115,115,187	4.8%	$23,895,443	1.0%
2017	$2,685,303,159	$171,939,910	6.8%	$38,357,930	1.5%
2018	$2,887,855,644	$202,552,485	7.5%	$50,549,762	1.9%
2019	$3,108,678,379	$220,822,735	7.6%	$60,086,894	2.1%
2020	$3,325,350,916	$216,672,537	7.0%	$54,169,154	1.7%
2021	$3,483,430,722	$158,079,806	4.8%	$46,759,746	1.4%
2022	$3,665,247,247	$181,816,525	5.2%	$52,590,453	1.5%

*Includes New Construction



The Charlotte County Appraiser's July 1st certification shows a 3.7% overall increase for properties on the books from the prior year, and an additional 1.5% provided by new construction, annexations and changes in exemption for calendar year 2020. This is the ninth straight year that property values increased in the City after six consecutive years of declining values (35% decrease from FY 2007 to FY 2013). The net effect of property value changes over the past fourteen years is a cumulative 4.8% increase in taxable values. This is the first year that taxable value has exceeded the FY 2008 taxable values. In previous years, the protection of Save Our Homes resulted in a majority of homestead property taxable values being below just values. Due to increasing property

values, the number of homestead properties at parity (market or just value equaling assessed value) decreased significantly since FY 2013.

Homestead property owners whose taxable value is still below just value (non-parity) will be limited to a maximum of a 1.4% increase in assessed value due to the 1992 "Save Our Homes" constitutional amendment that mandates assessed values will increase by the lesser of the CPI Index, (this year 1.4%), or 3%, until such time as the taxable value attains parity with the market value.

Below are examples of the effects that the proposed millage rate may have on property taxes.

Calculation of City Ad Valorem Tax on Various Homestead Single Family Values

	$300,000			$500,000		
Mils	**FY 2021 Base 3.4337**	**FY 2021 1.4%**	**Difference % $ Amount**	**FY 2021 Base 3.4337**	**FY 2021 1.40%**	**Difference % $ Amount**
Assessed Value	$300,000	$304,200		$500,000	$507,000	
Less Homestead Exemption	$50,000	$50,000		$50,000	$50,000	
Net Taxable Value	$250,000	$254,200		$450,000	$457,000	
City Millage Rate	3.4337	3.9500	16.97%	3.4337	3.9500	16.83%
City Ad Valorem Tax	$858	$1,004	$146	$1,545	$1,805	$260

Fund Balance

City Council approved reserve objectives to the comprehensive set of financial management policies are below. FY 2022 amendments are highlighted in italics.

- An adequate level of unrestricted fund balance will be maintained so credit rating agencies will recognize the City is in sound financial condition when they evaluate the City's credit worthiness.
- The City will strive to follow the Government Finance Officers Association's (GFOA) recommendation for a minimum level of unrestricted fund balance for the General Fund. The GFOA states the unrestricted fund balance for the General Fund should be a minimum of 2 months of operating expenditures, or 16.7%.
- *For the General Fund and all other operating funds, except the Utilities Fund, the City will establish an unassigned fund balance minimum of 10.0% of total fund expenditures. Additionally, health insurance savings of $120,460 from FY 2020 are added to the General Fund unassigned fund balance minimum.* Note: It is intended that this percentage increase each year and eventually attain the GFOA best practice standard.
- The City should have a prudent level of unrestricted fund balance to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unexpected one time expenditures.
- The City should maintain an adequate level of unrestricted fund balance as working capital to support operations until sufficient current revenues (taxes) are received.
- The City will provide a Capital Outlay Reserve based on the 5 year capital outlay program needs, and will fund the average annualized 5 year need, in order to provide a stabilized funding plan.

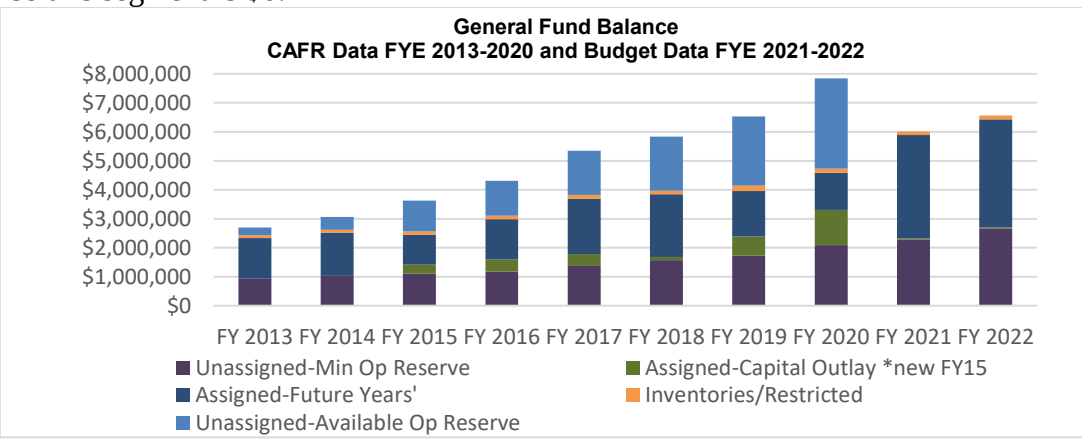
Beginning in FY 2007, the City earmarked a portion of reserves over the minimum policy to assist in paying for ongoing levels of service until such time as the economy fully rebounds. FY 2022 continues this practice.

Analysis of General Fund Balance
as a Percentage of General Fund Expenditures
at Fiscal Year End

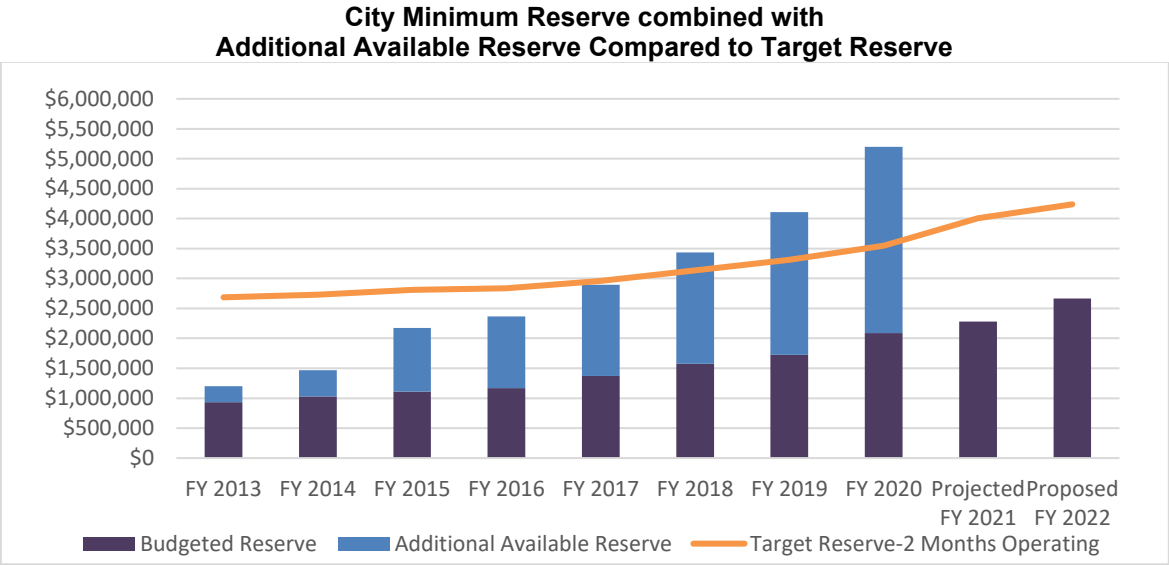
Fund Balance Category	FY 2019 Amount	% of Exp.	FY 2020 Amount	% of Exp.	Projected FY 2021 Amount	% of Exp.	Proposed FY 2022 Amount	% of Exp.
Inventories/Restricted	$ 182,025	0.8%	$ 147,087	0.6%	$ 125,000	0.5%	$ 125,000	0.5%
Assigned-Future Years' Use of Op. Reserve	1,573,254	7.3%	1,285,098	5.6%	3,563,472	14.9%	3,721,667	14.6%
Assigned-Capital Outlay Reserve	662,000	3.1%	1,213,000	5.3%	45,000	0.2%	45,000	0.2%
Unassigned-Minimum Op. Reserve (Orig)	1,725,000	8.0%	2,089,460	9.0%	2,280,000	9.5%	2,667,000	10.5%
Unassigned-Available Op. Reserve	2,384,774	11.1%	3,109,092	13.5%	0	0.0%	0	0.0%
Total Fund Balance	$ 6,527,053	30.3%	$ 7,843,737	34.0%	$ 6,013,472	25.1%	$ 6,558,667	25.8%
General Fund Orig Budgeted Expenditures	$ 21,556,198		$ 23,038,594 *		$ 23,994,850 *		$ 25,377,445 *	

* FY 2020 and FY 2021 Budgeted Expenditures excludes transfer of loan draw to PGI Canal Maintenance Fund

The following graph presents the general fund balance trend information. The minimum operating reserve is regulated by the City's financial policy. For fiscal year 2022, it is set at 10.0% of the total expenditure appropriations plus $120,460 for the general fund, which calculates to $2,667,000. It is the City Council's policy to continue to take steps each year to increase the minimum reserve. The base block of reserves has grown steadily each year. If the economy continues to improve FY 2023-2026, the proforma indicates that at end of FY 2026, the minimum reserve will be at 12% plus $120,460. The second block of the reserves was new in FY 2015. It is a funding mechanism for capital outlay that provides a smoothed amount to be funded annually, based on the five year capital outlay plan. The current annual smoothed level of general revenue funding for capital outlay is $840,000. Those amounts unused will be carried in the reserve until the year scheduled for use. In FY 2022, $45,000 is reserved. The third block of the reserves is the amount identified as needed to balance the subsequent years' budgets in the proforma. Because of a new five-year plan to increase personnel/service levels, all funds would be needed in this five year proforma. The fourth block is the small amount of funds identified in the Comprehensive Annual Financial Report (CAFR) as inventories. The final and fifth block is the remaining amount of reserves that are available for use. The City has not appropriated or assigned them for expenditures, and as such, are considered as part of the current operating reserve for purposes of stabilizing the general fund. For FY 2022, all funds are currently assigned to balance future years' budgets so this segment is $0.



The Governmental Finance Officers Association of the U.S. and Canada has a best practice recommendation of a reserve of two months operating expenditures. The following graph shows the best practice level as a line that was reached in FY 2017 and has now been achieved through FY 2020. Due to assignment of additional available reserves to future years' budgets for increased personnel/service levels during this year's budget development, only the minimum budgeted reserve is showing in FY 2021-2022.

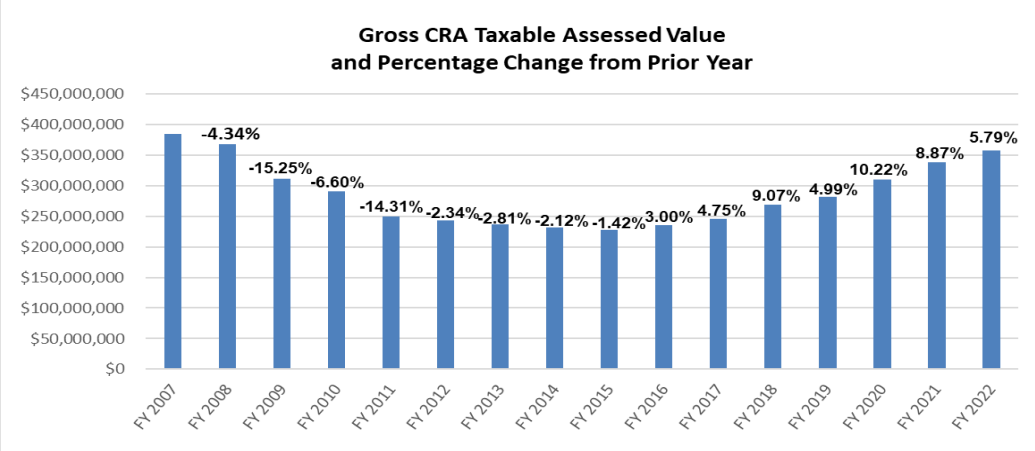


Community Redevelopment Agency

City Council created the Community Redevelopment Agency (CRA) in 1989 as a mechanism to carry out the goals and objectives of the Downtown Redevelopment Plan and Eastside & Downtown Planning Study. Projects constructed within the CRA are funded by property owners within the CRA from tax value increments generated over the 1989 base year. The CRA focused redevelopment efforts on projects which assisted in rebuilding our public spaces. These efforts concentrated on several expansive projects which stressed the importance of maintaining our public waterfront, alleviating parking issues and helped to re-establish the critical mass of structures and economic activity within the downtown area and adjacent neighborhoods. Over 60% of the CRA tax base is commercial and professional uses.

The CRA has experienced dramatic fluctuations in taxable assessed value and related City/County tax increment finance (TIF) contributions over the past fourteen years. The table and corresponding graph below provide a history of taxable assessed value and revenue generated from TIF since FY 2007, the height prior to the last economic recession and the ensuing recovery period.

Fiscal Year	Gross CRA Taxable Assessed Value	Perctange Change from Prior Year	City TIF Contribution	County TIF Contribution	Total TIF Contribution
FY 2007	$383,774,587		$627,124	$1,394,380	$2,021,504
FY 2008	$367,113,862	-4.34%	$591,466	$1,236,559	$1,828,025
FY 2009	$311,130,098	-15.25%	$562,664	$1,250,570	$1,813,234
FY 2010	$290,592,852	-6.60%	$538,621	$1,139,173	$1,677,794
FY 2011	$249,005,996	-14.31%	$436,047	$974,342	$1,410,389
FY 2012	$243,188,559	-2.34%	$424,246	$970,103	$1,394,349
FY 2013	$236,361,169	-2.81%	$480,644	$929,373	$1,410,017
FY 2014	$231,340,961	-2.12%	$458,101	$902,447	$1,360,548
FY 2015	$228,049,842	-1.42%	$448,578	$884,092	$1,332,670
FY 2016	$234,899,693	3.00%	$470,728	$927,748	$1,398,476
FY 2017	$246,050,943	4.75%	$502,566	$988,358	$1,490,924
FY 2018	$268,367,069	9.07%	$570,342	$1,124,073	$1,694,415
FY 2019	$281,762,265	4.99%	$611,027	$1,204,258	$1,815,285
FY 2020	$310,556,021	10.22%	$750,208	$1,376,602	$2,126,810
FY 2021	$337,662,011	8.73%	$838,628	$1,538,849	$2,377,477
FY 2022	$357,205,729	5.79%	$1,038,065	$1,655,830	$2,693,895



In July 2012, the CRA Board and City Council, in partnership with Charlotte County, recognized that declining taxable values could not support the repayment schedule of existing debt. In doing so, the three governing bodies approved the extension of the life of the CRA until December 31, 2030. Subsequently, the City completed refinancing CRA debt to better match income flow and to eliminate projected deficits. Due to the passed Tax Cuts and Jobs Act, the corporate tax rate was reduced to 21% from a maximum rate of 35% as of January 1, 2018. This change increased the City's interest cost over the remaining life of the loan by $454,000. In April 2020, in a market of declining interest rates, the City was able to refinance the debt, thereby saving approximately $565 thousand in net interest costs over the remaining term. The proposed FY 2022 TIF revenue is based on 5.79% increase in taxable value in the district, no change in the County millage rate, and City millage rate increase from 3.4337 to 3.9500. The proforma continues to anticipate conservative assessed property value increases of 2% in FY 2023 through FY 2026. The resulting estimated debt service reserve grows from $3,578,000 at end of FY 2022 to $8,317,900 at end of FY 2026, providing a buffer for economic downturns thereby ensuring that annual debt service can be met. If no downturn is experienced, these projections would allow debt to be retired by FY 2026 allowing the CRA District to sunset prior to 2030.

The proforma for the district has been divided into three divisions to better identify the funding sources for the three responsibilities of the district: 1) retirement of the CRA debt through the

County and City TIF; 2) operations of Herald Court Centre (HCC); and 3) maintenance of the infrastructure contributed by the district, such as the marina, interactive fountain, restrooms and pavilions adjacent to the marina, mooring field, HCC parking structure and numerous gateway enhancements, intersection treatments, pocket parks and Martin Luther King Boulevard. As the infrastructure ages, the need for repair and maintenance will increase. Projected expenditures reflect this trend. If funds are not needed in the current fiscal year, they will carry over to the next fiscal year, thereby ensuring funds are available to properly maintain the infrastructure. The reserve for other operations in this category shows a balance of $212,000 at end of FY 2022 and is reduced to $68,200 by FY 2026.

The Herald Court lease revenue for FY 2022 through FY 2026 projects one vacant unit as leases are coming up for renewal so as not to over project revenues. The City will be using the units previously occupied by Florida Gulf Coast University for FY 2022-2024 to house staff from City Hall as the rehabilitation of that building will require that employees be relocated. Although this will reduce lease revenues, the City will continue to cover the common area maintenance costs that would be contributed by those units. Based on these projections, the reserve for the Herald Court Centre shows a balance of $304,400 in FY 2022 and reduced slightly to $281,800 at end of FY 2026. This reserve has two segments, the first is those funds received through the common area maintenance (CAM) fee and prepaid taxes from tenants that must be reserved for such use, and the second is available to cover shortfalls in lease revenue for purposes of ongoing operations and maintenance.

Community Redevelopment Agency Fund
Proforma Schedule of Revenues and Expenditures
Proposed FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Debt Service Division					
Assessed Property Valuation change	**5.8%**	**2%**	**2%**	**2%**	**2%**
Tax Increment Financing (TIF) Revenue	$2,693,895	$2,747,770	$2,802,725	$2,858,780	$2,915,955
CRA Lease Payments (Debt Service)	1,544,082	1,584,278	1,626,290	1,666,100	1,708,682
Revenues in Excess of Debt Svc	1,149,813	1,163,492	1,176,435	1,192,680	1,207,273
Reserve - TIF for Debt Svc (Beg)	2,428,214	3,578,027	4,741,519	5,917,954	7,110,634
Reserve - TIF for Debt Svc (End)	**$3,578,027**	**$4,741,519**	**$5,917,954**	**$7,110,634**	**$8,317,907**
Herald Court Operations Division					
Herald Court Revenues	$228,790	$237,760	$244,565	$276,470	$282,285
Herald Court Operating Expenditures	201,235	408,715	216,490	224,570	213,920
Revenues in Excess of Herald Ct Operations	27,555	(170,955)	28,075	51,900	68,365
Reserve - Herald Ct (Beg)	276,851	304,406	133,451	161,526	213,426
Reserve - Herald Ct (End)	**$304,406**	**$133,451**	**$161,526**	**$213,426**	**$281,791**
CRA Operations Division					
Other CRA Revenues	$122,355	$123,370	$124,395	$125,430	$126,480
Other CRA Operating Expenditures	160,000	326,500	111,000	94,000	112,000
Revenues in Excess (Shortfall) of Other Operations	(37,645)	(203,130)	13,395	31,430	14,480
Reserve - Other Operations (Beg)	249,692	212,047	8,917	22,312	53,742
Reserve - Other Operations (End)	**$212,047**	**$8,917**	**$22,312**	**$53,742**	**$68,222**

Utilities

The FY 2022 spending plan for Utilities operations, maintenance and repair (OM&R) is $22,725,170 which is $3,434,360 or 13.1% less than budget FY 2021. The significant decrease is attributable to the decrease in transfers to the Utilities construction fund of $4.2 million for the capital improvement plan. This was offset by operational increases. Personnel expenses increased $258,420 or 4.0% due to the addition of one position mid-year FY 2021, 4% for employee salary increases, 4.4% health insurance increases, up to 10% match for defined contribution pension (previously 7.5%), 10% increases in workers compensation and other decreases related to staff turnover. Operating expenses increased $520,625 or 7.8% due to increases being experienced in materials and supplies and contracted services, increase in chemicals for treatment, 5% estimated increase in general liability insurance, and 23% increase in computer overhead.

City of Punta Gorda
Utilities O M & R Fund
Revenue and Expense Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Chg for Serv - Water	$ 10,357,958	$ 11,122,248	$ 10,474,500	$ 11,209,900	$ 11,244,890
Chg for Serv - Sewer	7,539,279	7,769,296	7,652,600	8,061,000	8,347,680
Other	1,269,468	6,087,086	1,194,765	1,408,085	957,090
Subtotal	19,166,705	24,978,630	19,321,865	20,678,985	20,549,660
Reserves	6,680,555	5,999,508	11,747,348	14,061,516	8,284,281
Total Revenues	**$ 25,847,260**	**$ 30,978,138**	**$ 31,069,213**	**$ 34,740,501**	**$ 28,833,941**
Expenses:					
Administration	$ 1,554,088	$ 1,694,563	$ 1,856,370	$ 1,855,000	$ 1,909,230
Water	5,074,391	5,480,216	5,570,540	5,705,460	6,001,420
Wastewater	5,307,685	5,006,909	5,520,375	5,777,395	5,883,815
Other	533,888	489,914	879,245	785,365	811,110
Debt and Debt Transfers	744,200	425,000	1,010,000	1,010,000	1,499,595
Transfer for Capital	6,633,500	2,320,000	11,323,000	11,323,000	6,620,000
Contribution for Pipeline	0	1,500,000	0	0	0
Subtotal	19,847,752	16,916,602	26,159,530	26,456,220	22,725,170
Reserves	5,999,508	14,061,516	4,909,683	8,284,281	6,108,771
Total Expenses	**$ 25,847,260**	**$ 30,978,118**	**$ 31,069,213**	**$ 34,740,501**	**$ 28,833,941**

$1.5 million for pipeline is accrued liability and contingent liability pending contract legal review.

The current five-year financial forecast is based on 2-day per week watering; average rainfall; 2% rate increases annually; and new financing based on the FY 2022-2026 capital improvement plan. The City Council adopted a financial policy in March 2014 to fund $1,120,000 with current revenues those expenses for recurring line and lift station repairs and replacements. A 2020 Rate Sufficiency Study by Stantec was presented to City Council toward the end of FY 2020. Recommendations included a decrease in water impact fees, a slight increase in wastewater impact fees, rate adjustments to various miscellaneous charges (such as meter sets, shutoffs, etc) and annual water and wastewater rates increase of 3.75%. City Council adopted the new rates for with the first year beginning January 2021, and a modification that the water and wastewater user rates not have automatic increases and be reviewed as part of the budget process each year. For FY 2022, a 2% rate increase is proposed and used for the annual increase in this proforma. The Septic to Sewer financial plan for properties in the Utilities service area that are outside the City limits has been developed and incorporated into the FY 2022-2026 capital improvement plan. Wastewater

plant improvements/expansion and a water project for the rehabilitation of the filters, solid contact units and alum tanks have also been incorporated into the capital improvement plan.

Utilities OM&R Fund
Proforma Schedule of Revenues and Expenses
Proposed FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					
Chg for Serv - Water	$11,244,890	$11,526,010	$11,813,040	$12,106,090	$12,405,285
Chg for Serv - Sewer	8,347,680	8,556,370	8,769,445	9,138,690	9,360,795
Other Revenue	957,090	1,135,645	1,664,735	2,188,855	2,340,010
Total Revenues	20,549,660	21,218,025	22,247,220	23,433,635	24,106,090
Expenses:					
Operations	14,605,575	15,123,315	15,662,220	16,223,240	16,807,390
Renewal & Replacement of Infrastructure	1,120,000	1,120,000	1,120,000	1,120,000	1,120,000
Transfer for Capital Improvement Projects	5,500,000	935,000	4,835,000	1,620,000	1,700,000
Existing Debt Service - RO SRF Loan	999,595	999,595	999,595	999,595	999,595
Transfer to SRF Fund-reserve incr(decr)	500,000	800,000	832,000	0	0
Est. new debt service WWTP	0	0	1,066,000	2,132,000	2,132,000
Est. new debt service Septic to Sewer-Area 1	0	0	171,500	343,000	343,000
Est. new debt service WTP Filtration Rehab	0	0	773,000	1,545,000	1,545,000
Total Expenses	22,725,170	18,977,910	25,459,315	23,982,835	24,646,985
Revenues in Excess (Shortfall) of Expenses	(2,175,510)	2,240,115	(3,212,095)	(549,200)	(540,895)
Operating Reserves-Beg	8,284,281	6,108,771	8,348,886	5,136,791	4,587,591
Operating Reserves-End	$6,108,771	$8,348,886	$5,136,791	$4,587,591	$4,046,696

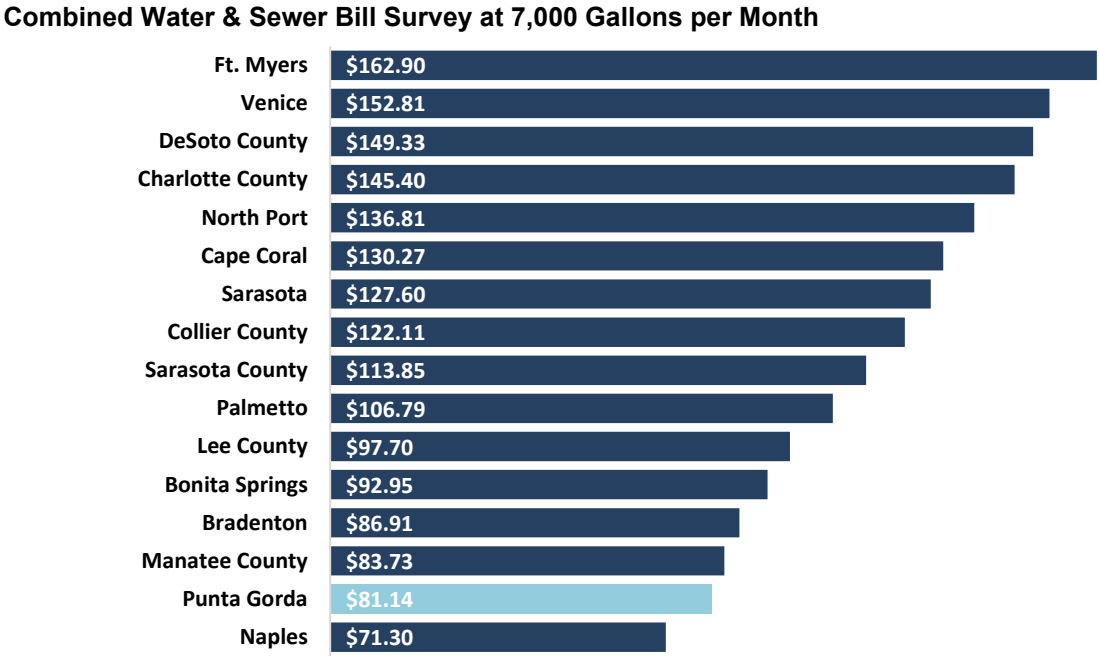
Utilities Reserves

The City has legal and adopted financial policies utilizing reserves for the following purposes:

- Maintain an unassigned fund balance minimum of $3.1 million; protection against unforeseen revenue declines and extraordinary operating expenses due to economic or weather disasters, and contract bids or equipment failures.
- Provide an emergency fund for existing infrastructure by retaining the Renewal and Replacement fund of $1.5 million, which until January 2014 was required by bond covenants;
- Utilize a Capital Outlay reserve to provide level funding. City Council has approved the $700,000 funding level for FY 2022 through FY 2026. If the funds are not spent in the budgeted fiscal year, they will be placed in the Capital Outlay reserves. This will ensure that current and future aging issues of mechanical parts in both plants can be addressed in an adequate manner.
- Existing State Revolving Loan Fund (SRF) reserve fund maintains one year of debt service payments and shows an increase of $500,000 projected in FY 2022 in anticipation of SRF loan funding requirements for the wastewater treatment plant improvement/expansion.
- The water and sewer impacts have restricted use and are kept in a reserve for growth related capital projects, such the Groundwater Reverse Osmosis (RO) Water Treatment Plant, Taylor Rd water main upgrade, new water main at Tee & Green, , wastewater force mains on Jones Loop Road and Riverside Drive, septic to sewer project areas, and planned expansion of the wastewater plant.

Utilities Rate Comparison

The City's utility rates are the 2nd lowest among the Southwest Florida utilities surveyed at the projected FY 2022 rates.



Utilities Construction

Total FY 2022 capital projects of $28.2 million are being funded with: user charges and unassigned operating reserves of $6.6 million through a transfer to the Utilities Construction Fund; $0.3 million from water system capacity fees for new Tea & Green watermain; $0.8 transfer from sewer system capacity fees towards the wastewater treatment plant expansion and reimbursement for Jones Loop project; and $20.5 million in bank or state revolving loan financing. Some of the projects included in FY 2022 are: the water treatment plant filter, solid contact units and alum tank rehabilitation; replacement of dewater sludge press and 2MG storage tank baffle curtain at the water treatment plant; construction of Tea & Green watermain; wastewater plant tank coating; wastewater plant master pump facility upgrade; construction of the wastewater treatment plant expansion project; and design for septic to sewer of Area 1. Timelines for applications for grants and financing are being developed for the construction of the wastewater treatment plant expansion and septic to sewer projects and for the assessment process that will be needed for the septic to sewer project.

Utilities Construction Fund
Proforma Schedule of Revenues and Expenses
Proposed FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					
Transfer from Utilities OM&R	$6,620,000	$2,055,000	$5,955,000	$2,740,000	$2,820,000
Transfer from Sewer System Impacts	250,000	0	1,650,000	0	0
Transfer from Water System Impacts	850,000	850,000	0	0	0
Estimated Grants for S25 (25%)	0	2,750,000	0	0	2,492,500
Financing S2S-repay w/assessments & Util.Rev	1,000,000	10,286,400	0	300,000	10,145,100
Financing of Wastewater Plant Expansion	19,500,000	15,500,000	0	0	0
Financing of Water Plant Filtration project	0	17,300,000	0	0	0
Total Revenues	28,220,000	48,741,400	7,605,000	3,040,000	15,457,600
Expenses:					
Water Treatment Plant Imprv	4,600,000	17,300,000	3,300,000	1,435,000	200,000
Water Distribution System Imprv	520,000	320,000	3,320,000	320,000	920,000
Wastewater Collection System Imprv	1,900,000	15,036,400	900,000	1,200,000	13,537,600
Wastewater Treatment Plant Imprv	21,200,000	16,085,000	85,000	85,000	800,000
Total Expenses	28,220,000	48,741,400	7,605,000	3,040,000	15,457,600
Revenues in Excess of Expenses	$0	$0	$0	$0	$0

Sanitation

The City operates its sanitation services as an enterprise fund and collects refuse two days per week and horticulture one day per week for 12,080 residential accounts. For the 660 commercial accounts collection is available 6 days per week. The City implemented semi-automatic pickup system with carts which is expected to reduce injuries and yet allow the full-service that Punta Gorda residents appreciate. The City has improved the recycling program by providing a 48 gallon rolling cart to each household, which is collected one day per week by an outside vendor. The projected diversion of waste stream from the landfill is 33%, which exceeds the 30% mandate. The program continues in FY 2022 with a proposed rate increase of $0.33 per month or $3.96 per year, due to a contract increase. Due to the continued annual increases in recycling costs, the City will be exploring alternatives for this service. In addition, a $0.50 per month or $6.00 per year increase in refuse/yardwaste rates is also proposed and represents the only the second increase in refuse rates since 2005 after last year's $0.10 per month increase.

The proposed FY 2022 budget includes the addition of one sanitation worker, the first addition since 2006 despite growth that has occurred since then. Landfill costs also reflect increased rates under operating. The five year plan reflects a slight change to the packer replacement program in the later years by working to purchase one or two in a year in an effort to avoid heavy repair costs towards the end of service life on groups of packers that were purchased in the same year. The As with the general and utility funds, City Council has approved funding of a capital outlay reserve in order to stabilize the funding source. The increased expenses has necessitated projected rate increases in FY 2023 through FY 2026. These increases will be reviewed each budget cycle.

Sanitation Fund
Proforma Schedule of Revenues and Expenses
Proposed FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					
Chg for Serv - Refuse Collection	$3,945,500	$4,134,600	$4,360,215	$4,622,355	$4,884,780
Other Revenue	38,710	39,825	38,950	37,825	37,825
Total Revenues	3,984,210	4,174,425	4,399,165	4,660,180	4,922,605
Expenses:					
Operations	3,866,520	4,057,470	4,221,940	4,432,350	4,610,160
Capital	0	280,000	294,000	256,000	324,000
Total Expenses	3,866,520	4,337,470	4,515,940	4,688,350	4,934,160
Revenues in Excess (Shortfall) of Expenses	117,690	(163,045)	(116,775)	(28,170)	(11,555)
Operating Reserves-Beg	587,881	675,571	792,526	675,751	647,581
Capital Outlay Reserves-Beg	250,000	280,000	0	0	0
Capital Outlay Reserves-End	$280,000	$0	$0	$0	$0
Operating Reserves-End	$675,571	$792,526	$675,751	$647,581	$636,026

To compare the City's rates with surrounding jurisdictions, a survey was taken during June 2021. All rates include once per week service for yard waste and recycling and either once or twice per week refuse pickup, as noted.

Sanitation Rate Comparison for FY 2022

Jurisdiction	Proposed FY 2022 Cost/Year	Frequency of Service per Week	Outsourced
Naples	$330.36	2	No
City of Sarasota	$294.60	1	No
Punta Gorda	$288.60	2	No
Charlotte County	$281.68	1	Yes
Venice	$275.46	2	No
Cape Coral	$254.02	1	Yes
North Port	$250.00	1	No
Sarasota County	$233.59	1	Yes
Lee Co. (Avg 6 districts)	$230.70	1	Yes
Fort Myers	$228.96	1	No
Collier County	$222.75	2	Yes
Manatee County	$171.96	2	Yes

Punta Gorda Isles Canal Maintenance District

The proposed budget for the Punta Gorda Isles (PGI) canal maintenance assessment district reflects City Council approval to increase the seawall replacement program by an additional 1,600 lineal feet. The proposed operating assessment increases from $550 to $650. This was a reduction from the Advisory Committee recommendation to increase the seawall replacement program 2,400 lineal feet and an operating assessment of $700. The results of a study that reviewed new seawall panel technologies and/or installation methods while maintaining the character of the district showed that 56% of seawalls will be reaching the 50-year mark in approximately nine years. Besides different technology methods, the study recommended an increase of 7,727 lineal feet per year in order to replace those walls over the next 20 years. Beside the difference in recommended lineal feet replacement, both the Advisory Committee and City Council approved the following

modifications: using a curing compound, lowering the weep hole, and increasing tie back/deadmen replacement 20-30% annually.

The City continues to work closely with FEMA and the State regarding the rip rap mitigation portion of the Hurricane Irma project. It has been delayed pending permitting and therefore the budget for the expenditures and loan draws had been moved to FY 2021 with expected FEMA and State reimbursements and loan repayments to occur in FY 2022. Permitting is still pending and these two items may be moved out an additional year.

The five-year proforma proposes the $650 assessment through FY 2026. A reserve for contingencies has been added in each year to be used for an emergency repair not scheduled in the program and can be authorized for use by City Manager. Channel construction to access spoil site project is scheduled in the five-year program. The Ponce de Leon Inlet widening & dredging project is on hold and not included in the budget or five-year program. Although it is a priority project, prior studies need to be reviewed to provide justification as a maintenance project, Chapter 6 would need to be amended, or creation of additional assessment district may be required.

PGI Canal Maintenance Fund
Proforma Schedule of Revenues and Expenditures
Proposed FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Assessment Rate	**$650**	**$650**	**$650**	**$650**	**$650**
Revenues:					
Operating Assessment	$3,382,210	$3,382,210	$3,382,210	$3,382,210	$3,382,210
FEMA & State-Hurr. Irma Reimb.	7,825,150	0	0	0	0
Other Revenue	8,000	9,250	8,500	7,250	5,750
Total Revenues	11,215,360	3,391,460	3,390,710	3,389,460	3,387,960
Expenditures:					
Operations	1,030,540	1,070,755	1,112,810	1,156,805	1,202,840
Inlet Dredging	75,000	75,000	75,000	75,000	75,000
Seawalls and Stabilization	2,386,065	2,457,645	2,531,375	2,607,315	2,685,535
Capital/Projects	0	100,000	225,000	225,000	225,000
Trsfr to Debt Svc Fd-Repay Seawall Ln	7,981,660	0	0	0	0
Reserve for Contingencies	50,000	50,000	50,000	50,000	50,000
Total Expenditures	11,523,265	3,753,400	3,994,185	4,114,120	4,238,375
Revenues in Excess (Shortfall) of Expenditures	(307,905)	(361,940)	(603,475)	(724,660)	(850,415)
Operating Reserves-Beg	3,094,696	2,611,791	2,349,851	1,971,376	1,471,716
Reserve Seawall Replacement-Beg	600,000	775,000	675,000	450,000	225,000
Reserve Seawall Replacement-End	$775,000	$675,000	$450,000	$225,000	$0
Operating Reserves-End	$2,611,791	$2,349,851	$1,971,376	$1,471,716	$846,301

Burnt Store Isles Canal Maintenance District

The proposed budget for the Burnt Store Isles (BSI) canal maintenance assessment district reflects the Advisory Committee recommendation and City Council approval to increase the seawall replacement program an additional 320 lineal feet. The proposed operating assessment increases from $460 to $560. The results of a study that reviewed new seawall panel technologies and/or installation methods while maintaining the character of the district showed that 82% of seawalls

will be reaching the 50-year mark in approximately sixteen years. Besides different technology methods, the study recommended an increase of 2,978 lineal feet per year in order to replace those walls over the next 20 years. Beside the difference in recommended lineal feet replacement, both the Advisory Committee and City Council approved the following modifications: using a curing compound, lowering the weep hole, and increasing tie back/deadmen replacement 20-30% annually.

The City continues to work closely with FEMA and the State regarding the rip rap mitigation portion of the Hurricane Irma project. It has been delayed pending permitting and therefore the budget for the have been moved to FY 2021 with expected FEMA and State reimbursements to occur in FY 2022. The District's assessments are sufficient to fund the City's share of the project. Continued delays in permitting, may require these to moved out one year.

The five-year proforma proposes the $560 assessment through FY 2026. A reserve for contingencies has been added in each year to be used for an emergency repair not scheduled in the program and can be authorized for use by City Manager. Funds of the seawall replacement/special project reserve will be used for the construction of barge access/inlet widening project. Engineering and construction of channel corner widening project and accumulation of funds for purchase of staging site are under consideration and are not budgeted in FY 2022 or beyond. If projects are approved at a later date funding sources would need to be determined. Proforma includes a separate section that shows the effect on reserves if projects were to move forward without additional funding/assessments.

BSI Canal Maintenance Fund
Proforma Schedule of Revenues and Expenditures
Proposed FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Operating Rate	**$560**	**$560**	**$560**	**$560**	**$560**
Revenues:					
Operating Assessment	$577,905	$577,905	$577,905	$577,905	$577,905
Interest	1,500	1,790	1,570	1,250	1,150
FEMA & State-Hurr. Irma Reimb	294,500	0	0	0	0
Total Revenues	873,905	579,695	579,475	579,155	579,055
Expenditures:					
Operations	101,450	106,245	109,155	112,170	115,310
Inlet Dredging	25,000	30,000	30,000	30,000	30,000
Seawalls and Stabilization	460,630	474,455	488,690	503,355	518,455
Barge Access-Inlet Widening Construction	500,000	0	0	0	0
Reserve for Contingencies	50,000	50,000	50,000	50,000	50,000
Total Expenditures	1,137,080	660,700	677,845	695,525	713,765
Revenues in Excess (Shortfall) of Expenditures	(263,175)	(81,005)	(98,370)	(116,370)	(134,710)
Operating Reserves-Beg	496,309	458,134	377,129	278,759	162,389
Reserve Seawall Repl & Spec.Proj-Beg	225,000	0	0	0	0
Reserve Seawall Repl & Spec.Proj-End	$0	$0	$0	$0	$0
Operating Reserves-End	$458,134	$377,129	$278,759	$162,389	$27,679
Projects Requiring Approval & Funding:					
Channel Corner Widening Proj	0	100,000	100,000	200,000	325,000
BSI Land Acquisition for Staging	0	100,000	100,000	100,000	100,000
Est. Beg. Reserves with projects	721,309	458,134	177,129	(121,241)	(537,611)
Est. End. Reserves with projects	$458,134	$177,129	($121,241)	($537,611)	($1,097,321)

Laishley Park Marina

Opened in April 2007, Laishley Park is operated as an enterprise fund to include the marina and park grounds. The City outsourced management of the marina to Marina Park LLC, however retained the authority to set boat slip, community room, ship's store and pavilion rental rates. The budget reflects projected revenues from the above sources as well as personnel and operating costs associated with management of the marina area. The marina is operated and open year round.

The FY 2022 budget incorporates the July 2016 adopted marina fee and East Mooring Field fee schedules which were based on a survey of neighboring marinas. The City will apply for a Department of Environmental Protection Clean Vessel Act (CVA) Grant and a Charlotte County Marine Advisory Committee (MAC) Grant for FY 2022 to offset costs of maintenance and repairs of the Laishley Park Municipal Marina Pumpout Boat. Funding for dredging and for repair and maintenance of the mooring field and docks continues to be budgeted but were increased. FY 2022 includes maintenance projects for painting of marina building. Engineering for the replacement of concrete sidewalk by storage building has not been completed. If cost for the project exceeds the $100,000 budget, a supplemental appropriation will be required. Budget includes capital outlay for replacements of various light equipment.

The five-year proforma maintains the July 2016 rate schedules. Based on current usage the fund is self-sustaining for operations.

Laishley Park Marina Fund
Proforma Schedule of Revenues and Expenses
Proposed FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					
Slip & Mooring Rentals	$451,495	$451,495	$451,495	$451,495	$451,495
Intergovernmental Revenue	11,000	11,000	11,000	11,000	11,000
Other Revenue	27,640	27,885	28,135	28,390	28,640
Total Revenues	490,135	490,380	490,630	490,885	491,135
Expenses:					
Laishley Park Marina Expenses	289,500	254,805	260,275	265,920	271,740
Marina Park Contract Expenses	233,185	240,030	247,080	254,345	261,825
Capital Outlay	22,000	6,000	6,000	6,000	6,000
Total Expenses	544,685	500,835	513,355	526,265	539,565
Revenues in Excess (Shortfall) of Expenses	(54,550)	(10,455)	(22,725)	(35,380)	(48,430)
Operating Reserves-Beg	419,719	365,169	354,714	331,989	296,609
Operating Reserves-End	$365,169	$354,714	$331,989	$296,609	$248,179

Building

The Building fund is operated as an enterprise fund and includes all aspects of permitting, inspections, plans review and licensing of contractors to support the State and City building codes. The City has established various permit fees to pay for services provided. Staffing had been reduced from thirteen positions in FY 2006 to five in FY 2013 with furloughs due to a decline in permit applications, inspections and stagnant growth trends. Since the turnaround that began in FY

2013, staff was reinstated to full 40 hour work weeks, a full-time building inspector and a part-time permit clerk were added mid-year in FY 2014, and an additional full-time building inspector was added and the part-time permit clerk position was increased to full-time during FY 2016. A mid-year authorization in FY 2018 added an additional full-time building inspector. A part-time line and grade inspector was added in the beginning of FY 2019 and upgraded in FY 2020 to a full-time engineering technician that was funded equally by the building division and the engineering division in the general fund. A plans/examiner position was added in FY 2021. For FY 2022, another full-time engineering technician position is added that will be funded equally by the two divisions (0.5 f.t.e each), bringing total positions to 11.0 f.t.e.

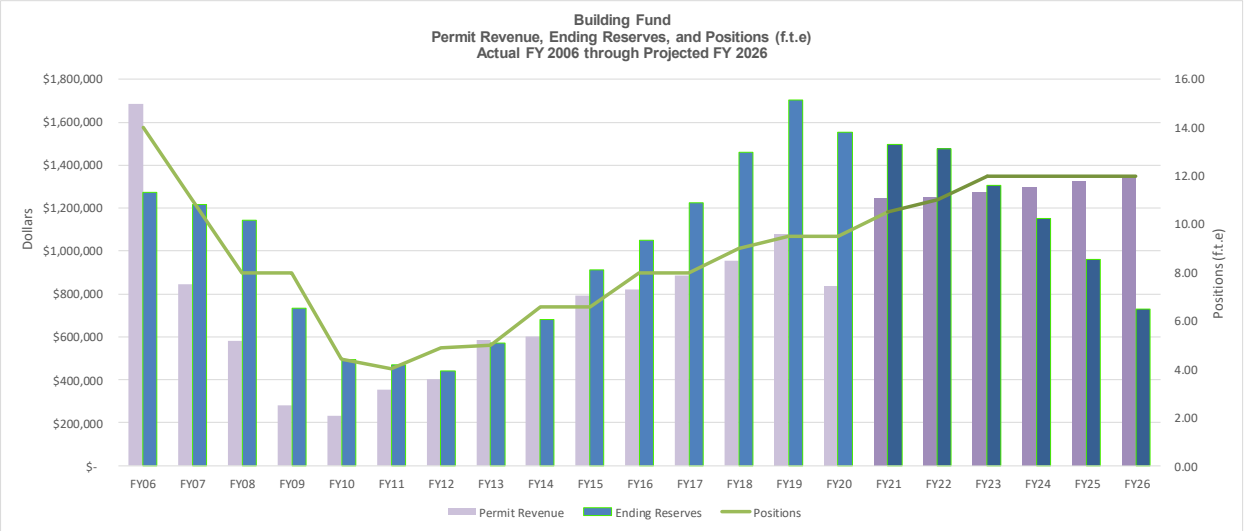
In the latter half of FY 2020, to assist residents and business owners experiencing financial hardship during the COVID pandemic, the City chose to lower building permit fees by 25% for the period May 26th through September 30th. This was extended through June of 2021. All fees have now returned to normal.

The five-year proforma projects permit revenues increasing 2% each year FY 2023 through FY 2026. FY 2023 projects an additional inspector position due to increased permit activity of a more complex nature and current employees not being licensed in all disciplines requiring more depth (especially in electrical). Capital outlay is projected for a new vehicle in FY 2023 for the new position as well as one replacement vehicle.

Building Fund
Proforma Schedule of Revenues and Expenses
Proposed FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					
Permits, Fees & Spec.Assessments	$1,313,850	$1,338,850	$1,364,350	$1,390,360	$1,416,890
Other Revenue	64,900	64,700	64,600	65,300	65,850
Total Revenues	1,378,750	1,403,550	1,428,950	1,455,660	1,482,740
Expenses:					
Operations	1,399,255	1,519,845	1,582,355	1,647,625	1,715,775
Capital	0	53,000	0	0	0
Total Expenses	1,399,255	1,572,845	1,582,355	1,647,625	1,715,775
Revenues in Excess (Shortfall) of Expenses	(20,505)	(169,295)	(153,405)	(191,965)	(233,035)
Operating Reserves-Beg	1,495,774	1,475,269	1,305,974	1,152,569	960,604
Operating Reserves-End	$1,475,269	$1,305,974	$1,152,569	$960,604	$727,569

As experienced in the previous economic downturn (FY 2008 – 2013), the level of reserves projected is necessary to continue necessary levels of service even during downturns in new construction starts. The chart below shows actual permit revenue, ending reserves and staffing from actual FY 2006 through FY 2020 and projected FY 2021 through FY 2026. It is clear that the permit revenues have not reached the same levels as before the last economic downturn and that if another downturn were to occur, there are fewer positions that could be reduced than before.



Gas Tax

Based on state statutes providing restrictions on use of gas tax revenue, the City has established local option fuel taxes in two funds. The first six cents is used for transportation expenditures such as roadway and right of way maintenance, drainage, street sweeping, street lights, traffic sign and signals, bridge maintenance, railroad crossings and sidewalk repairs. The second five cents is used only for road capital improvement such as paving rejuvenation and resurfacing.

Proceeds from fuel taxes are distributed by the State to Charlotte County and the City. The City's share for the first six cents distribution was increased from 10.34% to 10.98% beginning July 1, 2020, and the next five cents remains at 6.74%. The distribution allocation is determined by the five-year average transportation expenditures or interlocal agreement. A history of revenue received since FY 2013 is displayed below.

Fiscal Year	6 Cents	5 Cents	Total
2013	$ 526,830	$ 243,570	$ 770,400
2014	$ 548,900	$ 259,200	$ 808,100
2015	$ 573,000	$ 266,700	$ 839,700
2016	$ 588,200	$ 274,500	$ 862,700
2017	$ 593,900	$ 277,500	$ 871,400
2018	$ 607,200	$ 279,200	$ 877,300
2019	$ 598,700	$ 272,800	$ 871,500
2020	$ 564,900	$ 259,600	$ 824,500
2021	$ 585,000	$ 265,000	$ 850,000
2022	$ 596,700	$ 270,300	$ 867,000

The effect of elasticity of gas consumption (the tax is charged on gallons not dollars) can be seen in years of increased gas prices resulting in a decline of revenue and in years of decreased gas prices resulting in an increase of revenue. During FY 2020, the City experienced a decrease in revenues as compared to FY 2019 due to the COVID pandemic that resulted in statewide and local shutdowns and reduced travel. Projections for FY 2021 and FY 2022 have been projected with an increase but takes into account the increase in gas prices during FY 2021.

The Six Cent Gas Tax Fund five-year proforma projects the improving gas tax revenue in FY 2022 with slow growth of 2% per year through FY 2026. The use of reserves covers shortfalls through FY 2026.

Six Cent Gas Tax Fund
Proforma Schedule of Revenues and Expenditures
Proposed FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					
Local Option Gas Tax	$596,700	$608,635	$620,810	$633,225	$645,890
Other Revenue	308,120	316,090	322,700	329,485	336,430
Total Revenues	904,820	924,725	943,510	962,710	982,320
Expenditures:					
Operating Expenditures	1,007,460	1,031,115	1,055,475	1,080,565	1,106,420
Capital	45,000				
Total Expenditures	1,052,460	1,031,115	1,055,475	1,080,565	1,106,420
Revenues in Excess (Shortfall) of Expenditures	(147,640)	(106,390)	(111,965)	(117,855)	(124,100)
Operating Reserves-Beg	618,189	470,549	364,159	252,194	134,339
Operating Reserves-End	$470,549	$364,159	$252,194	$134,339	$10,239

The Additional Five Cent Gas Tax Fund five-year proforma projects improving gas tax revenue in FY 2022 with 2% increases through FY 2026, which does not fully support the required annual paving program as identified by the City Engineering Division. Council addressed the importance of maintaining the City's road infrastructure with a policy of transferring ad valorem millage revenue of $459,000 as an ongoing subsidy.

Additional Five Cent Gas Tax Fund
Proforma Schedule of Revenues and Expenditures
Proposed FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					
Local Option Gas Tax	$270,300	$275,705	$281,220	$286,845	$292,580
Transfer from General Fund Ad Valorem	459,000	459,000	459,000	459,000	459,000
Other Revenues	130	130	135	135	140
Total Revenues	729,430	734,835	740,355	745,980	751,720
Expenditures:					
Paving	730,000	735,000	740,000	745,000	750,000
Total Expenditures	730,000	735,000	740,000	745,000	750,000
Revenues in Excess (Shortfall) of Expenditures	(570)	(165)	355	980	1,720
Operating Reserves-Beg	26,672	26,102	25,937	26,292	27,272
Operating Reserves-End	$26,102	$25,937	$26,292	$27,272	$28,992

Coastal & Heartland National Estuary Partnership (CHNEP)

On October 1, 2014, the City became host to CHNEP, transitioning from their previous host the Southwest Florida Regional Planning Council. At the time, they were known as Charlotte Harbor National Estuary Program. On June 1, 2019, they enacted a program name change to Coastal &

Heartland National Estuary Partnership to better reflect the updated service area and partnering communities that they work with. This program is funded fully by grants and contributions from federal, state and local agencies and corporations and donations.

The proposed FY 2022 work plan maintains the f.t.e. count of six employees. The six positions are: Executive Director, Research & Outreach Manager, Public Outreach Specialist, Research Specialist, Finance & Grants Specialist, and Conservation Intern.

The FY 2022 budget is presented below. Several divisions were created to account for the various funding sources of the program. A five year proforma is not completed for CHNEP because the majority of each year's funding is dependent on federal and state grant awards and local government contributions. Therefore each year's work plan is developed based on the granting agencies award for each year. The following technical projects are included in the FY 2022 work plan:

- Coastal Charlotte Harbor Monitoring Network (CCHMN) - Upper Charlotte Harbor
- CCHMN - Lower Charlotte Harbor
- Water Atlas Maintenance and Improvements
- Funding for technical project(s) still to be determined with CHNEP's partnering agencies.

Coastal & Heartland National Estuary Partnership Fund
Proposed FY 2022 Schedule of Revenues and Expenditures

	Proposed FY 2022
FDEP, Local and Donations Division - 1536	
FDEP, Local & Misc. Revenues	$210,500
Operating Expenditures	202,718
Revenues in Excess (Shortfall) of Expenditures	**7,782**
Reserve - Division 1536 (Beg)	**340,808**
Reserve - Division 1536 (End)	**$348,590**
Remaining Divisions have no reserves	
EPA Grant Division – 1541	
EPA Grant	$700,000
Operating Expenditures	700,000
Revenues in Excess (Shortfall) of Expenditures	**$0**
SWFWMD Grant Division - 1538	
SWFWMD Grant	$130,000
Operating Expenditures	130,000
Revenues in Excess (Shortfall) of Expenditures	**$0**

1% Local Option Sales Tax

The voters of Charlotte County approved a six-year extension of the 1% Local Option Sales Tax in November 2020. A special revenue fund is being used to account for all activity.

The City anticipates funding in the amount of $19.9 million from January 1, 2021 through December 31, 2026 when the tax sunsets unless extended by the voters of the County. Projects incorporated in the six-year program for FY 2022 include:

- City-wide ADA Improvements
- Corto Andra/Boca Grande Stormwater Project
- Historic City Hall Preservation and Rehabilitation
- Henry Street Property Improvements

The following projects will continue during FY 2022:

- Punta Gorda Pathways Enhancements
- US 41 Bridge Approach Lighting
- Sidewalk Improvements
- Virginia Avenue Improvements
- Airport Road Improvements
- Ponce de Leon Park improvements

DEBT MANAGEMENT

The City is not subject to state debt limits, nor is there a limit set by the City Charter. The City's financial policies address appropriate uses and levels of debt. Detail of all current city debt can be found in Section 11 of the budget document. As of September 30, 2020, the City had $28.2 million in notes.

The proposed FY 2022 budget anticipates new financing of $20.5 million for the wastewater treatment plant expansion project ($19.5 million) and for a septic to sewer project ($1.0 million). Debt service associated with the above financing will be repaid with wastewater user charges, impact fees, and, for the septic to sewer project, assessments. See Utilities fund for more details.

The proposed FY 2022 budget anticipates repayment from FEMA and State reimbursements on draws $7.8 million for the rip rap mitigation portion of the September 2017 Hurricane Irma seawall project in the Punta Gorda Isles and Burnt Store Isles Canal Maintenance Districts. Project has continued delays in permitting and both the draws and repayment may be moved out one year.

UNRESOLVED ISSUES

Most issues are resolved during the budget preparation and adoption process. However, there are usually several issues which will be worked out after the new fiscal year has begun and developments begin to unfold or new information becomes available. This budget is not unusual in that respect. We have several issues that are still in formative stages that will need resolution and some may need additional funding in FY 2022 or the years to come.

Firefighters Bargaining Unit Contract – The City and the Fire bargaining unit are currently in negotiations for a new contract that would begin October 1, 2021

Pay, Benefit, and Classification Study – FY 2022 proposed budget includes funding for this study. The study will also look to implementing the new Florida minimum wage requirements over the next few years. Results and recommendations from the study may affect personnel cost projections provided in the five-year proformas.

Staffing Levels – While staffing levels are addressed in this five-year plan, maintaining those levels continues to be a function of total compensation vs. workforce availability. As we move forward with implementation of the aforementioned study, this five-year proforma will give us the latitude to support needed levels to retain staff in which we have invested substantial time and expense.

Current Employment Market – Over recent months, it has been difficult to retain and hire staff due to the current employment market. City salary rates may be lower than currently being offered in the job market. Compounding the issue is the recognized need to minimize compression and not provide offers that may exceed other current employees with similar experience who have length of service with the City.

Citywide Master Plan – City Council approved contracts for Dover Kohl to prepare comprehensive plan amendments and form-based codes as envisioned in the Master Plan. Future strategic plans and annual budgets will take into account further Master Plan recommendations and priorities as they are accepted by Council.

Water Quality/Septic to Sewer Project - City Council approved a Sewer Master Plan and Financial Plan in the Punta Gorda utility service area, for purposes of coordinating a county-wide effort to provide sewer system in areas now treated by septic systems. Both plans were presented to the County Commission for consideration, since the areas earmarked for sewers reside in unincorporated County. Jones Edward, a consulting firm also used by the County, prepared the plan in conjunction with input from the County plan and City staff. The City believes that reduction of pollution to the water quality in Charlotte Harbor, the Peace River and the Myakka River will require a regional effort to protect this crucial natural resource and we are keenly aware of the role we may play in improving our environment. The engineering firm will be presenting design alternatives for the priority area – Charlotte Park along with cost estimates. Grant funding will be a priority so that the assessments from the property owners will be similar to the County assessments for these types of projects. We will continue to work jointly with other agencies to support environmental initiatives and improvements in water quality that benefits the environment and our quality of life.

Minimum Flow Level requirements – The Southwest Florida Water Management District is proposing regulations that may severely limit the sustainability of surface water withdrawal from Shell Creek that is processes to serve our customer base. This is an on-going discussion that may change the evaluation of infrastructure requirements to insure self-sufficiency of supply moving forward.

Annexation Initiatives - We continue to promote City benefits as we look to increase our tax base, both residential and especially in commercial areas. We also remain cognizant of the cost of services to annexed properties as we evaluate plans moving forward. Opportunities abound given time and effort to continue to achieve the stated goals of the City with regard to expansion of the base, and we continue to carefully move forward with those opportunities.

Development of Commercial Tax Base – Likewise the development of our commercial tax base is a key factor moving forward with workforce development, service level increases, and revenue

enhancements. We will continue to be supportive of appropriate development proposals moving forward to insure continued achievement of City goals and improvement of the City landscape

COVID Pandemic – The City remains cautious regarding the pandemic as new developments continue to evolve. The City will continue to monitor forecasts and guidance received from national, State, and County agencies.

I believe this proposed operating budget is a reflection of the City Council's priorities, responsibilities, and established policies. As always, the development of the budget takes a concerted effort from all departments. I would like to commend the efforts of all employees for their prompt and thoughtful response to the budget process. I would also like to thank the Finance Department, in particular, for their united and unwavering effort in assisting me in the development of this document.

Finally, I would like to thank the City Council for their direction and support to improve the stability of our City, and the Punta Gorda community for its input, opportunity to provide the reasoning behind the budget proposals, and support as we move forward.

With the strategic and long-term initiatives presented herein, we will continue to ensure that we remain a vibrant waterfront community, unique in character and history, and the most desirable place to live, work and visit.

Sincerely,

Gregory B. Murray
City Manager

PROCESS AND POLICIES

- Components of Financial Planning Process
- Basis of Budgeting and Basis of Accounting
- Financial Planning Process Chart
- Financial Planning Calendar
- Information and Input Opportunities Chart
- Financial Policies
- Description of Funds
- General Budgeting Comments
- Capital Asset Comments
- Glossary of Terms
- Acronyms

CITY OF PUNTA GORDA, FLORIDA
FINANCIAL PLANNING PROCESS

Introduction

The City's budget process is guided by the City's Vision and Mission Statements (see planning chart in this section). Towards this end the City establishes an annual budget calendar (calendar in this section). The calendar provides a framework and timeline that identifies the key processes, documents and critical dates. The budget process is designed to assist in the development of a balanced budget that will allow the City to fulfill the annual strategic plan in furtherance of the overall City strategic priorities and goals. The following documents are the integral part of the City's Budget Process:

Long Range Plan

The City begins the annual budget process with an update of the Long Range Financial Plan and through Council discussion some specific guidelines and general direction is given to staff. Key areas addressed are:

- Analysis of current economic conditions
- Identification of areas of concern such as federal/state unfunded mandates and cost trends with a discussion of alternative solutions
- Five year Proforma of Revenue and Expenses based on an identified set of assumptions with a focus on fiscal viability; including benchmarking charges for services type revenues
- Cost of Services with projected levels of service for the upcoming budget year

Strategic Plan

Under direction of the City Council and City Manager, a thorough review of the City's mission, values, vision and goals as well as the external and internal environment that offer opportunities or threats to the City being able to achieve its vision was undertaken in 2012. A new feature added at that time was a set of performance measures for each priority. The Plan delineates five strategic priorities and an action plan of measurable goals to be accomplished; including timelines, costs and funding sources, where appropriate. During this year's budget process the projects were updated, along with timelines, estimated costs and funding sources. Related action items were reviewed and updated. The FY 2022 Strategic Plan is adopted and included in the FY 2022 Financial Plan document. Quarterly status reports are made addressing implementation and accomplishment of actions items, providing accountability to Council and Citizens.

Capital Improvement Plan

The five year Capital Improvement Plan (CIP) is updated based on the City's strategic priorities, goals and current opportunities for intergovernmental cooperation. Included in the CIP document is an evaluation of impact on operating expenditures and revenues. This information is then utilized in developing the annual operating budget.

Fund/Department/Division Annual Operating Budget

Under direction of the City Manager, staff develops line item budgets which will allow the City to provide the proposed levels of services. The budget is adopted and appropriations are made at the fund level. The financial plan document provides a city-wide summary by fund, individual fund summaries by division operations, non-departmental, debt service, transfers, and projected ending reserves. A summary of each operating division is also provided, identifying the three major categories of personnel services, operations, and capital outlay. Each operating division provides a narrative of their mission & objectives, and initiatives & action items as they relate to the City's strategic plan; key performance measures; summary of cost of services; and staffing information.

Annual Comprehensive Financial Report (ACFR)

The Annual Comprehensive Financial Report (previously Comprehensive Annual Financial Report) summarizes financial data in a nationally standardized format known as "Generally Accepted Accounting Principles" (GAAP). To provide accountability and transparency there are two basic types of information provided: balance sheets that compare assets with liabilities and fund balance; operating statements that compare revenues with expenditures. For the governmental fund types comparisons are presented as budget to actual. This is an annual audited document which presents fairly the financial condition of the City at the end of the fiscal year. This information is used to update beginning carryover reserves which are critical to the analysis of the 5 year proformas.

Budget Amendment Process

The City Code authorizes the City Manager or his/her delegate to allow budget transfers. The Finance Director reviews and approves transfers within department spending and between internal service funds; the City Manager or his/her delegate approves transfers between operating and capital and between departments within a fund. The City Council approves supplemental appropriations and changes between funds. All documentation is maintained by the City Finance Department and is subject to review by the City's independent auditors.

Budgetary Controls

Although appropriations are made at the fund level, budgetary control and review is maintained at the line-item level. Compliance is maintained at the Department level, and with City Manager approval transfers can be made between departments within a fund. Contractual commitments of funds are encumbered and included in analyzing budget compliance. Monthly reports providing budget to actual comparisons are prepared monthly. Annual reports are provided within the City's ACFR and subject to review by the City's independent auditors.

Statutory Requirements

The City is required to meet the following to be in compliance with Florida State statute:

- On or before July first, the County Property Appraiser certifies taxable value (DR-420).
- Within 35 days the City Council establishes a tentative millage rate and sets a time and place for the first public hearing.
- No later than 55 days from July 1st the Property Appraiser mails out the Notice of Proposed Property Taxes (TRIM Notice.)
- Within 65 to 80 days, the City shall hold a public hearing on the proposed budget and the proposed millage rate.
- At least two days prior to the budget hearing, the proposed operating budget must be posted on the city's official website. The operating budget includes proposed expenditures and the means of financing them.
- The City must advertise for final hearing within 15 days of adopting a tentative millage and budget. Specific format requirements must be adhered to.
- The final budget hearing must be held within 2 to 5 days after the advertisement appears in the newspaper.
- On or before September 30th, the budget is legally enacted for the General, Special Revenue, Enterprise and Internal Service Funds through passage of an ordinance. Project-length financial plans are adopted for all Capital Projects Funds.
- Within 30 days of adoption, the final budget must be posted on the City's official website
- Budget amounts are presented as originally adopted or as amended by the City Council. Unused appropriations lapse at year-end. Any increases or transfers between funds must be approved by the City Council. The City Manager can amend the budget within existing

appropriations by fund. Supplemental appropriations approved by Council in the General Fund for FY 2020 totaled $1,843,698.

Budget Preparation Calendar
An annual budget calendar is provided to identify the steps required, deadlines for submittals, and points in time when presentations/hearings on budget issues will be made. The calendar provides a concise summary of the entire budget process. An abbreviated calendar is provided on the City Website, it excludes the internal deadlines of submittals and reviews by staff and focuses on the dissemination of budget information to the public and opportunities for public input.

Budget Forms and Procedures
Budget software, integrated with the City's financial software is utilized to develop a line-item budget. Details of specific components of each line are expected and can be printed and reviewed for compliance. Approved staffing levels including job classifications are provided. Forms are provided for specific needs, such as capital outlay and capital projects. A budget narrative is required to highlight what the department has accomplished in the current year, and what the upcoming budget will allow them to provide. Costs of service for the department's identified performance area are provided to aid in this analysis.

Departmental Submittals
Departments are responsible for developing budgets based on decisions made during the long range plan hearing with the City Council and instructions/guidelines provided by the City Manager. Service levels and performance measures are the key components considered in developing the appropriate line item budget. Assistance is provided by Finance in the development stage.

Finance Review and Analysis
Ten year history information is pulled to compare and use for support and identification of line-item needs. Current economic information, State forecasts, and local knowledge are also used to project revenues and utilities and commodity costs. Personnel costs are calculated by Finance in accordance with the City Manger's guidelines and based on current staffing, with any approved deletions or additions taken into consideration. Tight budgetary control of personnel costs is a key area in managing and balancing the budget.

Finance interacts with the departments to review budgets and documentation submitted. Suggestions and recommendations for cost-effective changes are made and considered during this process. Finance advises the City Manager as to compliance by departments of the instructions/guidelines provided. Finance takes a leadership role in providing alternatives for balancing the operating budget.

Budget Alternative Hearings
Midway in the budget process, the City Manager and Finance present to the City Council the status of each major fund, and what alternatives need be considered to aid in balancing each fund. Direction is provided by City Council by setting policies and service levels that are expected. The City Manager then provides additional direction to staff in order to proceed with alternatives in balancing.

City Manager Review and Submittal to City Council
Ultimately the operating budget is the City Manager's to recommend to the City Council. This document, in conjunction with the annual strategic plan, provides the financial plan that will allow the City to accomplish the strategic priorities set during the long range plan process. The City

Manager conducts interviews with department directors and takes under advisement the recommendations of the Finance staff, the Human Resource manager and provides an in-depth budget message to the City Council, summarizing the financial status of each major fund, highlighting changes and important issues, and recommending a financial plan.

Citizen Participation

Citizen participation is encouraged through the City's website, public meetings, city newsletter, and an annual citizens' academy. The City Council is active in pursuing public interest and input in all areas of city policy and weekly information is disseminated. See chart in this section (How We Got Here) identifying the phases of the budget process and opportunities for citizen participation.

Adoption

The budget is adopted through a state-mandated strict timeline and publication requirements. See section above entitled "Statutory Requirements." As an overview, the tentative budget is always approved in July and the final budget is adopted in September and becomes effective October 1st.

CITY OF PUNTA GORDA, FLORIDA
BASIS OF BUDGETING AND BASIS OF ACCOUNTING

Basis of Budgeting

Budgets for all funds are prepared on the modified accrual basis, which means it conforms to GAAP except for a few notable differences:

- Lease and financing proceeds are included as revenues.
- Principal payments on debt are included as expenditures.
- Cash outlay for both equipment and capital projects are included as expenditures.
- Depreciation expense and other non-cash expenses such as amortization of bond premiums are not included.

These variances are necessitated to comply with state regulations requiring an appropriation for all activity. Within the Annual Comprehensive Financial Report there is a reconciliation of budget to GAAP.

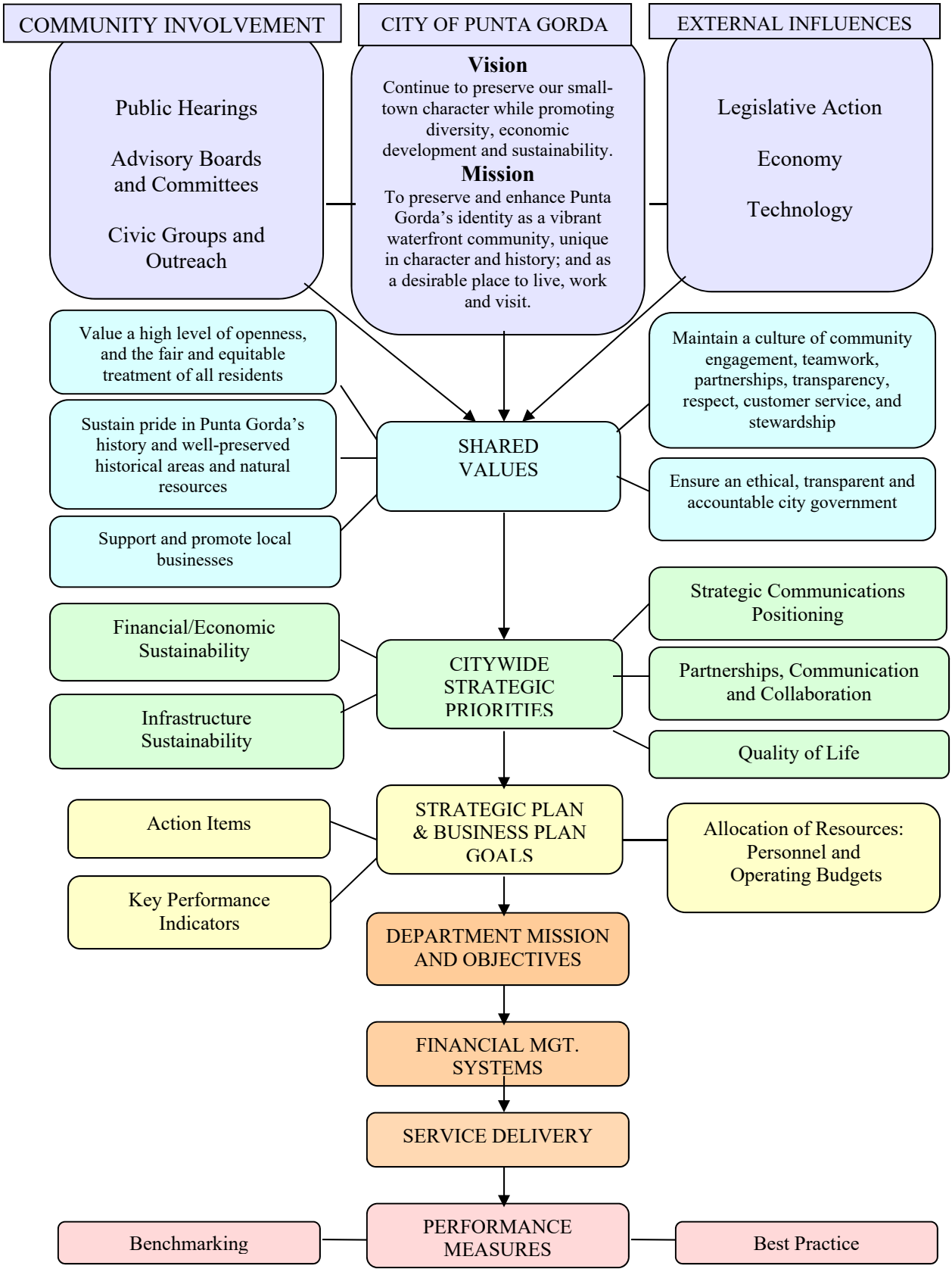
Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus.

All governmental funds, expendable trust funds, and agency funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are included on the balance sheet. The modified accrual basis of accounting is used by these fund types. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay current liabilities.

All proprietary funds, non-expendable trust funds and pension trust funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. The accrual basis of accounting is utilized by these fund types. Revenues are recorded when earned and expenses are recorded when the liability is incurred.

How We Got Here:



City of Punta Gorda, FL
Financial Planning Calendar
For Fiscal Year 2022

2020	
October	Review FY 2020 Revenues and Expenditures for rollover authorization to FY 2021
November	Final adjustments and accruals to close out FY 2020
4	City Council Presentation and Discussion of Utilities Rate Study Report
18	City Council first reading of ordinance to update utility rates, water impact fees, and wastewater impact fees as recommended by study
December	
2	City Council second reading and adoption of ordinance to update utility rates, water impact fees, and wastewater impact fees as recommended by study
2021	
January	
6	City Council Presentation of Capital Improvements Program project status
6	City Council Re-appropriation of FY 2020 incomplete projects for carryover authorization into FY 2021 and additional appropriation requests for FY 2021
6	City Council discussion and appropriation of priority projects for voter approved (November 2020) 1% Sales Tax Extension
20	City Council presentation of Certificate of Achievement for Excellence in Financial Reporting for the FY 2019 Comprehensive Annual Financial Report
20	City Council presentation and discussion of the Seawall Materials and Methods Feasibility Study for the Canal Maintenance Districts
February	
12	City Weekly Highlights Report Notice of Long Range Plan for FY 2021-2025 presentation at City Council meeting on February 17
17	City Council presentation and discussion of FY 2021-2025 Long Range Financial Plan

City of Punta Gorda, FL
Financial Planning Calendar
For Fiscal Year 2022

February (continued) **19**	City Weekly Highlights Report Recap of February 17 City Council meeting adopting fiscal policy for Long Range Financial plan and budgeting purposes
March **15**	Sent forms to departments - 5 year replacement plan for capital outlay and 5 year Capital Improvement Program FY 2022-2026 (due by April 9).
26	Departments submit FY 2022 Operating Budget including detail in comments. Update key performance measures for "actual" FY 2020 and "projected actual" FY 2021.
April **9**	FY 2022-2026 5 year replacement plan for capital outlay and 5 year Capital Improvement Program final sheets with backup due to Finance.
9	Weekly Highlights report request residents to share their thoughts regarding budget priorities by sending an email to citymgr@cityofpuntagordafl.com
21	City Council discussion of FY 2022 Budget community conversation. Seeking public input via email to citymgr@cityofpuntagordafl.com
May	Departments review Budget Summary and update Service Costs
17	Punta Gorda Isles Canal Advisory Committee Presentation and Discussion of FY 2022 Operating Budget, CIP FY 2022-2026 and proposed assessment
19	City Council Meeting presentation of City's Comprehensive Annual Financial Report for the fiscal Year Ended September 30, 2020
June **1**	Property Appraiser provides preliminary taxable value
2	City Council Meeting FY 2022 Budget Status Update for the Community Redevelopment Area (CRA)
8	Burnt Store Isles Canal Advisory Committee Presentation and Discussion of FY 2022 Operating Budget, CIP FY 2022-2026 and proposed assessment

City of Punta Gorda, FL
Financial Planning Calendar
For Fiscal Year 2022

June (continued)	
11	City Weekly Highlights Report FY 2022 Budget Update and Burnt Store Isles and Punta Gorda Isles Assessment District Budget discussions at June 16 City Council
16	City Council Meeting FY 2022 Burnt Store Isles Canal Maintenance Assessment District and Punta Gorda Isles Canal Maintenance Assessment District Budget Status and Discussion
16	City Council Meeting FY2022 Budget Update on General Construction Fund, 1% Sales Tax Fund and Unfunded Construction Projects.
16	FY 2022 General Fund Budget Update and Alternatives- General Fund and Information Technology
28	Utilities Advisory Board presentation and discussion of FY 2022-2026 Utilities Capital Improvement Plan and FY 2022 Operating budget
29	Property Appraiser certifies taxable value (DR-420)
July	
2	City Weekly Highlights Report FY 2022 Budget Updates for the July 7 Council meeting for General Fund, Gas Tax and assessment resolutions for BSI and PGI Canal Maintenance Funds
7	City Council presentation of FY 2022 General Fund Budget update and FY 2022 Budget Status Gas Tax Funds, Utilities Capital Improvements and Operations
7	City Council consideration and adoption of resolutions setting tentative special assessments and setting budget hearing date, time, and place for adoption of the final assessments for Buckley's Pass Dredging Assessment Area, Lot Mowing District, BSI and PGI Canal Maintenance Assessment Districts
9	City Weekly Highlights Notice of General Fund proposed millage rate and setting of public hearing for FY 2022 Budget on July 14 City Council meeting

City of Punta Gorda, FL
Financial Planning Calendar
For Fiscal Year 2022

July (continued)

14	City Council Meeting consideration and adoption of resolution for a proposed millage rate, setting budget hearing date, time and place to consider adoption of the tentative millage rate and proposed FY 2021/2022 operating budget
14	City Council Meeting FY 2022 Budget Status Update for Sanitation, Building and Marina Funds
15	DR-420 completed and submitted to Property Appraiser
16	Weekly Highlights Report recap of City Council setting proposed millage rate of 3.9500 and public hearing date for September 8 at 5:01 pm

August

19	City Manager budget discussion with Chamber of Commerce business community in Council Chambers from 5:30 to 7:30pm
20	Charlotte County Property Appraiser mails notifications of proposed property taxes, assessments and the date, time and place of Public Hearing on tentative budget and proposed millage rate per the Truth In Millage Act (TRIM)
24	Building Board presentation and discussion of FY 2022 Operating budget
25	City Council presentation of Government Finance Officers Association Distinguished Budget Presentation Award FY 2020-2021
27	City Manager availability to meet with citizens who have any questions regarding the FY 2022 budget in City Council Chambers from 8:30 to 12:00

September

3	Notice in newspaper regarding Punta Gorda Isles and Burnt Store Isles canal maintenance assessments, Lot Mowing district assessments, and CRA budget and related public hearings
3	Weekly Highlights Report Notice of public hearing on September 8 on proposed sanitation and utility rate increases; Notice of Strategic Plan presentation and discussion

City of Punta Gorda, FL
Financial Planning Calendar
For Fiscal Year 2022

September (cont.)

8	City Council presentation/discussion FY 2022 Strategic Plan
8	City Council first reading of ordinances to increase monthly fee for removal and disposal of solid waste, yard waste and curbside recycling services and water and wastewater rates
8 5:01PM	City Council first Public Hearing regarding tentative millage rate and proposed FY 2022 City budget Resolution adopting FY 2022 budget for Community Redevelopment Agency (CRA) Resolution adopting a special assessment fee for Punta Gorda Isles Canal Maintenance District Resolution adopting a special assessment fee for Burnt Store Isles Canal Maintenance District Resolution adopting a special assessment fee for Lot Mowing District Resolution adopting a special assessment fee for Buckley's Pass Dredging Area
17	Notice in newspaper of Public Hearings regarding notice of proposed tax rate increase and related public hearing and FY 2022 Budget summary
17	City Weekly Highlights Report Notice of 2nd and final public hearing on September 22 on the proposed millage rate and FY 2022 budget; Notice of proposed sanitation and utility rate increases
22	City Council approval of FY 2022 Strategic Plan
22	City Council 2nd reading and adoption of ordinance to increase monthly fee for removal and disposal of solid waste, yard waste and curbside recycling services and water and wastewater rates
22 5:01PM	City Council second Public Hearing regarding millage rate and proposed FY 2022 budget Resolution adopting a final millage rate Ordinance adopting a budget for FY 2022
24	Electronically certified E-Trim forms to County and State
24	Truth in Millage (TRIM) documentation provided to State within 30 days of final public hearing

FY 2022 FINANCIAL PLANNING PROCESS
INFORMATION PROVIDED AND INPUT OPPORTUNITIES FOR CITIZENS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
CITIZEN INPUT (informal)	✓	✓	✓	✓	✓	✓	✓	✓	✓
LONG RANGE PLAN									
Weekly Highlights Report		✓							
City Council Agenda Posting		✓							
City Council Public Meeting		✓							
Advisory Board(s) Public Meeting			✓						
Website Document Avalailable		✓							
FINANCIAL POLICIES									
Weekly Highlights Report		✓							
City Council Agenda Posting		✓							
City Council Public Meeting		✓							
Website Document Available		✓							
STRATEGIC PLAN									
Weekly Highlights Report								✓	✓
City Council Agenda Posting									✓
City Council Public Meeting									✓
Website Document Available									✓
CAPITAL IMPROVEMENT PLAN									
Weekly Highlights Report	✓					✓	✓		
City Council Agenda Posting	✓					✓	✓		
City Council Meeting	✓					✓	✓		
Advisory Board(s) Public Meeting					✓	✓			
Website Document Available						✓	✓		
OPERATING BUDGET PLAN									
Weekly Highlights Report			✓			✓	✓		✓
City Council Agenda Posting						✓	✓		✓
City Council Public Meeting						✓	✓		✓
Advisory Board(s) Public Meeting					✓	✓		✓	✓
Website Document Available						✓	✓	✓	✓
TRIM advertising Notifications									✓
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP

City of Punta Gorda, Florida
Budget FY 2022
Financial Policies

The City of Punta Gorda has prepared a comprehensive set of financial management policies in the areas of financial planning, revenues, and expenditures for adoption by the City Council. These policies are based on recommended, best management practices established by the Governmental Finance Officers Association (GFOA). The most recent comprehensive update of the financial policies were adopted January 18, 2012 and last amended February 17, 2021.

Financial Planning Policies

Balanced Budget Policy: Defines a balanced operating budget and provides for disclosure when a deviation from a balanced operating budget is planned or when it occurs.

Long Range Planning Policy: Supports a financial planning process that assesses the long term financial implications of current and proposed operating and capital budgets, budget policies, cash management and investment policies, programs and assumptions.

Asset Inventory Policy: Requires an inventory and assessment of the condition of all major capital assets. This information will be used to plan for the ongoing financial commitments required to maximize the public's benefit.

Revenue Policies

Understanding the revenue stream is essential to prudent planning. Policies should be established to recognize stable versus volatile revenues, or at best economically-sensitive revenue sources and predetermine the method to minimize the effect and thereby avoid potential service disruptions caused by revenue fluctuations.

Expenditure Policies

The expenditures of municipalities define the ongoing public service commitment. Prudent expenditure planning and accountability will ensure fiscal stability. Policies should reflect the City's desire to maximize efficiency and allocation of scarce resources.

The policies on the following pages provide the framework for the City's financial management planning and decision-making process.

City of Punta Gorda, Florida
Budget FY 2022
Financial Policies

Financial Planning Policies

The City makes program and service decisions and allocates scarce resources through the budget process. The mission of the budget process is to help decision makers make informed decisions about the provision of services and capital assets and to promote stakeholder participation in the process.

Balanced Budget:

Policy: The City will adopt a balanced operating budget and will provide for disclosure when a deviation from a balanced operating budget is planned or when it occurs. The City's definition of a balanced budget is current revenues, including financing proceeds plus unrestricted fund balance, exceeds or equals current year appropriations.

Status: The City's annual budget is balanced in accordance with the above defined parameters.

Policy: A calendar will be designed each year to provide the framework necessary to formulate a sound budget and allow for stakeholder participation. The calendar will be set to ensure the City complies with the Truth in Millage (TRIM) law, Chapter 200, Florida Statutes.

Status: The City's budget calendar adheres to the State TRIM law.

Policy: For each fund all reasonably expected revenues and projected beginning carryover balance will equal the budgeted expenditures and year end carryover balance.

Status: All funds budgeted include projections of annual revenues and expenditures and beginning/ending fund balances.

Policy: All funds are included in the annual budget process and incorporated in the budget document.

Status: The annual budget document includes all funds.

Policy: The City will budget at least 95 percent of the anticipated gross ad valorem proceeds which provide a discount for early tax payments. Florida Statutes, section 200.065, states each taxing authority will not utilize less than 95 percent of the taxable value.

Status: The FY 2022 budget reflects 96 percent of anticipated ad valorem revenue, in order to account for discounts and delinquent property owners.

City of Punta Gorda, Florida
Budget FY 2022
Financial Policies

Policy: The City will maintain a budgetary control system, including an encumbrance system to ensure adherence to the budgeted appropriations.

Status: The City uses an encumbrance system as required by the Code of Ordinances.

Policy: Project length budgets are adopted for the Capital Improvement Projects. Appropriations for these projects will remain open and carry over to succeeding years until they are completed.

Status: Capital improvements budgets for general construction, 1% local option sales tax, community redevelopment area, and utilities remain open until complete or canceled.

Policy: Supplemental appropriations. If during the fiscal year the City Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council by resolution may make supplemental appropriations for the year up to the amount of such excess.

Status: Grant awards were some of the supplemental appropriations that were made during the FY 2021 period. Prior year incomplete projects are re-appropriated.

Policy: Emergency appropriations. To meet a public emergency affecting life, health, property or the public peace, the City Council may by resolution make emergency appropriations. To the extent that there are no available unappropriated revenues to meet such appropriations, the City Council may by such resolution authorize the issuance of emergency notes which may be renewed from time to time, but the emergency notes and renewals of any fiscal year shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.

Status: There were no emergency appropriations necessary for the FY 2021 period. The City has not been required to implement emergency appropriations in the past 28 years due to revenue shortfalls.

Policy: Reduction of appropriations. If at any time during the fiscal year it appears probable to the City Manager that the revenues available will be insufficient to meet the amount appropriated, he or she shall report to the City Council without delay, indicating the estimated amount of the deficit, any remedial action taken and recommendations as to any other steps to be taken. The City Council shall then take such further action as it deems necessary to prevent or minimize any deficit and for that purpose it may by resolution reduce one or more appropriations.

Status: There was no need for a reduction of appropriations during FY 2021. There has not been such a need in the past 28 years.

Policy: Transfer of appropriations. At any time during the fiscal year the City Manager may transfer part or all of any unencumbered appropriation balance among programs within a department, office or agency and, upon written request by the City Manager, the City Council may by resolution transfer part or all of any unencumbered appropriation balance from one department, office or agency to another.

Status: All transfers to date have been approved at the appropriate level. Reappropriations from the previous year's budget were approved by City Council. Any uses of operating reserves were approved by City Council.

Policy: No appropriation for bonded debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the unencumbered balance thereof.

Status: All debt service appropriations remain in compliance with legal stipulations.

Long Range Planning:

Policy: The City will support a financial planning process that assesses the long term financial implications of current and proposed operating and capital budgets, budget policies, cash management and investment policies, programs and assumptions.

Status: This is an ongoing process of which the City will continue to adhere.

Policy: The City will prepare multi-year fiscal forecasts for all of its major funds.

Status: Multi-year fiscal forecasts are prepared for all major fund groups and delineated in the Long Range Financial Plan, Annual Budget and updated periodically throughout the fiscal year.

Policy: The City will maintain a prudent cash management and investment program in order to meet daily cash requirements, increase funds available for investment and earn maximum rates of return on invested funds commensurate with appropriate security and the approved investment policy.

Status: On September 5, 2001, the City adopted an Investment Policy in accordance with guidelines developed by the State of Florida. The City's cash management and investment program complies with such policies.

Policy: The City will follow its adopted investment/portfolio policy when handling public funds.

Status: As stated above, the City complies with guidelines in its Investment Policy.

Policy: The City will pool cash from each fund for investment purposes.

Status: The City pools cash for optimum tracking as well as investment purposes.

Policy: On a monthly basis the Finance Department will prepare a Schedule of Investments report that details the amounts and types of U. S. Government securities, the amounts invested with the Local Government Surplus Trust Funds Investment Pool (LGSTFIP) and the amount in the interest earning checking account. The schedule will include the interest rate, market value, purchase date and maturity date.

Status: The above schedules are prepared on a monthly basis.

Asset Inventory:

Policy: The City will inventory and assess the condition of all major capital assets. This information will be used to plan for the ongoing financial commitments required to maximize the public's benefit.

Status: The asset inventory is conducted on an annual basis which coincides with the annual audit. Assets are purchased in compliance with the budget process, and records are maintained within the Finance Department. Asset write-offs are approved by the affected Department Director.

Policy: The review of capital assets will assess the need for and condition of these assets. This review is an important component of an overall evaluation of community needs and priorities. This review will also focus on the impact of deferred maintenance, funding issues and legal or regulatory changes.

Status: The inventory and review process assists the various departments as to age, condition, availability and quantity of their equipment. This review helps during the budget process.

Policy: The City will annually prepare a 5 year capital outlay plan for replacement of existing capital outlay, based on an assessment of identified criteria including safety, efficiency and end of life.

Status: Each Fund has a detailed 5 year capital outlay plan included in the budget document.

Policy: The City shall encourage Charlotte County participation in the funding of the capital improvements that jointly serve both City and Charlotte County residents.

Status: The City has and will continue to work with the County on any joint capital improvement needs. The most recent joint capital improvement projects were Public Safety communications center upgrade and 800 MHz radio frequency project.

Policy: The City will stay abreast of developments that may affect the major capital assets, such as regulatory changes, population movements or technological advances, and consider the impact of these issues in the goal setting process.

Status: The above review takes place during the annual inventory audit and annual budget preparation.

Policy: Capital projects will be budgeted in the General Construction Fund or the Utility Construction Fund as needed. 1% Local Option Sales Tax capital projects will by budgeted in the 1% Local Option Sales Tax Fund. CRA capital projects will be budgeted in the CRA budget. Canal Maintenance District capital projects will be budgeted within the District.

Status: The annual budget reflects capital improvements projects within their respective fund groups as denoted above.

Policy: Equipment that has a cost basis in excess of State of Florida statutory minimums will be assigned a fixed asset number and tagged to identify the equipment as property of the City.

Status: The State statutory minimum is currently $5,000. The City tags its fixed assets at this rate in compliance with the statutory minimum.

Policy: City departments and divisions will be provided a list of equipment to perform an inventory check on an annual basis. Variances from the inventory list will be reported and the fixed asset inventory records will be updated.

Status: The fixed asset inventory check is done at the end of each fiscal year, which is September 30. Variances are signed off by Department Directors.

Policy: The Procurement Division shall have the power to sell or dispose of obsolete and surplus property by public auction, competitive sealed bidding, trade-in, or other appropriate methods in conformance with any applicable state law. No employee of the department having direct control of the commodities or handling the disposition of the commodities shall be entitled to purchase such commodities. No other City employee shall be allowed to purchase obsolete or surplus property except through a competitive bid process or public auction.

Status: The City adheres to this policy for all disposed items.

City of Punta Gorda, Florida
Budget FY 2022
Financial Policies

Revenue Policies:

An understanding of the revenue stream is essential to prudent financial planning. Most of these policies seek stability to avoid potential service disruptions caused by revenue shortfalls.

Policy: The City will estimate its annual revenues by objective and analytical processes. The budget document will include documentation of major revenue sources.

Status: The analytical review of revenues uses 10 year historical data for various revenue sources and projected economic indicators. Use of both historical trends and economic indicators enhances reliability in revenue estimation.

Policy: The City shall maintain a diversified revenue system to the extent provided by Florida Statutes, in order to insulate it from short term fluctuations from any one revenue source.

Status: The FY 2022 revenue structure (all funds) is as follows:

Service Charges, Fines & Forfeitures	17%
Intergovernmental	11%
Ad Valorem Taxes	9%
Permits, Fees & Assessments	5%
Other Taxes	5%
Miscellaneous	3%
Carryover, Financing & Transfers	50%

As shown above, the City's revenue system is diverse and does not rely on any one revenue source to fund its overall operations.

Policy: The City will analyze and prepare monthly reports that compare the budget with actual revenues for major funds. The reports will monitor progress toward the planned revenue goals. Significant changes may be uncovered in advance, permitting action to avoid a crisis.

Status: Financial reports for major funds are prepared monthly. The reports include budget vs. actual revenues and expenditures and identification of trends that denote any projected revenue variances or extraordinary expenses.

Policy: The City discourages the use of one time revenues to fund ongoing expenditures.

Status: One time revenues such as sale of property, equipment and/or capital grants are used to finance capital projects and/or purchase of equipment. FY 2021 supplemental appropriations included use of Fund Balances.

Policy: Grants should be actively pursued. All costs of grant requirements will be analyzed and presented with the proposal for City Council consideration. Revenues will be budgeted for current grants. The budget will be amended for new grants upon award.

Status: Grants are pursued by all of the City's departments. The City has received and/or been awarded $2.3 million (FY 2021) and $3.9 million (FY 2022) in grant monies to fund such projects as RO plant, streetscape/pathways, boating-related facilities, police equipment and Boca Grande Drainage. In addition, the City is still working with FEMA for mitigation project from Hurricane Irma totaling approximately $8 million and is estimated in FY 2022. The five year Capital Improvement Program identifies several pending capital grants and grant applications. In addition to the above, the City is host for the Coastal & Heartland National Estuary Partnership (CHNEP). Their funding is all grants from Federal, State and Local Sources in the amount of $1.9 million (FY 2021) and $1.0 million (FY 2022).

Policy: Sometimes governmental services are provided on credit. Properly documented controls over revenues are imperative in accounts receivable management. Timely efforts should be made to pursue the collection of delinquent accounts by the department generating the receivable.

Status: The City has implemented a variety of measures to collect monies owed, including lien powers, code enforcement and utility turn off.

Policy: Adjustments to account receivables must be properly documented using internal controls that include segregation of duties and supervisory review. Upon any suspicion of fraud, management should be notified in a timely manner.

Status: Internal controls over accounts receivable are in place. Suspicion of fraud or other malfeasance are brought to management and if necessary Police Department's attention, although these actions have not been necessary.

Policy: The use of revenues which have been pledged to bondholders will conform to the bond covenants which commit those revenues.

Status: Currently there are no outstanding bond issues.

Policy: The City will recalculate the full cost of activities supported by user fees to identify the impact of inflation and other cost increases and will revise user fees upon approval of the City Council.

Status: Fee changes are initiated through the ordinance process and, as such, are reviewed and approved by City Council through public hearings. Based on the results of the consulting firm hired to analyze water and wastewater user fees and impact fees, modifications to the utilities rate structure and changes to impact fees were approved after public hearing and were implemented in FY 2021. The report supported annual increases that will be reviewed each year to determine actual percentage increase that may be needed based on all updated information. Recycling fees for Sanitation are increasing due to contract changes and refuse fees are increasing due to increases in personnel and operation costs and the authorization of another sanitation worker. Marina slip fees were updated July FY 2016. User fees in the City's enterprise funds are established to pay for ongoing operations and adjusted accordingly.

Policy: All revenues, which are reasonably expected to be unexpended and unencumbered at the end of the fiscal year, will be anticipated as "projected carryover ending" and budgeted accordingly for the following fiscal year.

Status: Projected carryover balances are budgeted within the City's fund groups. Staff completes a review of purchase orders, accounts receivable and final personnel/operating expenses prior to reaching a fund balance projection.

Expenditure Policies:

The expenditures of municipalities define an ongoing public service commitment. Prudent expenditure planning and accountability will ensure fiscal stability.

Debt Management:

Policy: A significant portion of a City's capacity to influence and/or encourage economic development can be measured by the adequacy of its infrastructure and its capacity to support growth.

Status: The City maintains a five year capital improvements program that prioritizes investment in its infrastructure necessary to support growth and economic development. The City's water plant has sufficient capacity to support projected growth in the 10 year plan. Expansion of the wastewater treatment plant will be necessary in the current 5 year plan as determined by consultant evaluation. Funds for this purpose are identified in the 5 year CIP plan. Road network, parks facilities and public safety were also evaluated for growth projections and appropriate fair share impact fees were developed to sufficiently accommodate demand. A 5 year CIP plan has been developed to address all ADA requirements for City facilities. Funding is provided in the 5 year CIP plan.

City of Punta Gorda, Florida
Budget FY 2022
Financial Policies

Policy: The City will seek to maintain high bond ratings to minimize borrowing costs and preserve access to credit.

Status: As part of the 2016 Long Range Financial Plan, the City undertook a review of its economic condition and outlook, financial position and performance, debt profile and management in relation to credit rating agency criteria. The City utilizes a five year proforma to quantify the effects of current decisions on future financial condition.

Policy: Whenever possible the City will use revenue bonds instead of general obligation bonds.

Status: The City does not have any outstanding general obligation bonds, nor does it have any plans to undertake such a process. All debt outstanding is in the form of revenue or tax increment financing to be retired with the use of utility user fees and community redevelopment area tax proceeds.

Policy: The term of any bonds, notes or leases shall not exceed the useful life of the asset being financed.

Status: All debt outstanding does not extend beyond the useful life of the asset.

Policy: The City shall not issue notes or bonds for non-capital items.

Status: The City does not issue notes or bonds for its operations.

Policy: If cost effective, the City will purchase private bond insurance at time of issuance.

Status: When the City is in the midst of bond issuance, a price to benefit calculation will be made to see if bond insurance is cost effective to produce a higher rating and reduced interest rate.

Policy: The City will analyze its existing debt to take advantage of changing market conditions and to minimize future costs.

Status: The City monitors market conditions and undertakes refinancing/refunding opportunities where feasible. CRA loans for Laishley Park and Herald Court Centre were refinanced with a lower interest rate in FY 2020 with all other terms remaining the same.

Policy: The City will maintain an adequate debt service fund regarding each issue and budget for the annual payment of principal and interest.

Status: The annual budget includes a debt service fund, schedule of debt outstanding and a five year projection of debt service payments. The fund includes sufficient monies to pay all principal and interest obligations as required by loan agreements.

Reserve or Stabilization Accounts:

Policy: The City will use Governmental Accounting Standards Board (GASB) Statement #54 definitions for the five classifications of fund balance for governmental fund types. These are non-spendable, restricted, committed, assigned and unassigned.

Status: Under the GASB definition the City's General Fund balance is categorized as: *non-spendable*- including prepaid expenses and inventories; *restricted*- including outside parties, grants and bond agreements; *committed*- including requirements established by city ordinance prior to end of fiscal year (there are none currently); *assigned*- intended use established by council, including appropriated reserves used to balance the subsequent year's budget, purchase order rollovers and reappropriations for incomplete projects from prior fiscal year; and *unassigned*- which is all other general fund balance. The latter three comprise the GFOA defined *unrestricted fund balance*, and is the amount which is to be used to verify the calculation of the 16.7% of operating expenditures. Operating expenditures include personnel, operations, contingency and capital outlay.

Policy: The City will strive to follow the Government Finance Officers Association (GFOA) recommendation for a minimum level of unrestricted fund balance for the following major operation funds: General Fund, Utilities OM&R Fund, Sanitation Fund, Building Fund, and Marina Fund. The GFOA states the unrestricted fund balance for the General Fund should be a minimum of 2 months of operating expenditures.

Status: Based on GFOA recommended best practice, the City's unrestricted fund balance in the General Fund should be 16.7% of operating expenditures. The September 30, 2022 unrestricted fund balance is projected to be $6.4 million. This is 25.3% of budgeted general fund operating expenditures. This includes $3.7 million assigned for future years. It is the City Council's intention to continue increasing the minimum reserve as the improving economy allows.

Policy: An adequate level of unrestricted fund balance will be maintained as working capital to support operations until sufficient current revenues (taxes) are received.

Status: The City has not needed to issue tax or revenue anticipation notes to support operations until sufficient current revenue is generated. Sufficient cash balances are maintained to support operations throughout the year.

City of Punta Gorda, Florida
Budget FY 2022
Financial Policies

Policy: The City should have a prudent level of unrestricted fund balance to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unexpected one time expenditures.

Status:

	FY 2022 Budgeted Expenditures	9/30/22 Budgeted Unrestricted Fund Balance	% of Unrestricted Fund Balance to Expenditures
General Fund	$25,377,445	$6,433,667	25%
PGI Canal Maint Fund	11,523,265	3,386,791	29%
BSI Canal Maint Fund	1,137,080	458,134	40%
Park Impact Fees Fund	145,000	158,961	110%
CRA Fund	1,905,317	4,094,480	215%
Additional Five Cent Gas Tax Fund	730,000	26,102	4%
Six Cent Gas Tax Fund	1,052,460	470,549	45%
Coastal&Heartland Ntnl Estuary Prtshp	1,032,718	348,590	34%
Mobility Impact Fees Fund	180,000	125,092	69%
Public Safety Impact Fees Fund	0	481,132	N/A
Utilities OM&R Fund	22,725,170	6,108,771	27%
Water System Capacity Escrow Fund	749,800	2,225,945	297%
Sewer System Capacity Escrow Fund	850,000	1,459,032	172%
Sanitation Fund	3,866,520	955,571	25%
Building Code Fund	1,399,255	1,475,269	105%
Laishley Park Marina Fund	544,685	395,169	67%

Generally, the unrestricted fund balance is limited to use within its own fund and/or for specific types of expenditures. The collective reserve level is sufficient to cover for any temporary revenue shortfalls or unexpected expenses. Of the $6.4 million General Fund unrestricted fund balance, $3.7 million is assigned to reducing the FY 2023-FY 2026 projected shortfall as the City projects additions to staffing in the five year plan.

Policy: An adequate level of unrestricted fund balance will be maintained so credit rating agencies will recognize the City is in sound financial condition when they evaluate the City's credit worthiness.

Status: As noted previously, the collective reserve level is adequate to support the City's sound financial condition.

City of Punta Gorda, Florida
Budget FY 2022
Financial Policies

Policy: For the General Fund, and all other operating funds, except the Utilities Fund, the City requires an unassigned fund balance minimum of 10.0% of total fund budgeted appropriations. Council has set aside an additional $120,460 in the General Fund minimum balance from FY 2020 insurance savings and that can only be used to mitigate future health insurance increases over the estimated 6%. Council intends to reach a 16.7% unassigned fund balance minimum. Each year, as the economy improvement allows, the City will increase the minimum by 0.5%.

Status: For the fiscal year ended September 30, 2021 the General Fund's unassigned balance is projected to be $2,280,000. Projected for the fiscal year ended September 30, 2022, the City's operating funds, except the Utilities Funds, meets the established unassigned fund balance minimum. The General Fund unassigned balance is $2,667,000, 10.5% of total general fund expenditures.

Policy: For the Utilities Fund, the City will maintain an unassigned fund balance minimum of at least $3.1 million.

Status: For the fiscal year ended September 30, 2021, the City's Utilities O, M & R Fund unassigned balance is projected to be $6,108,771. Projected for the fiscal year ended September 30, 2022, the unassigned balance is $8,348,886. This is adequate for funding the five year capital improvement plan.

Policy: For the Utilities Fund, for protection of infrastructure, a renewal and replacement reserve of $1,500,000 will continue for unforeseen major line breaks and equipment failures.

Status: This reserve has been maintained.

Policy: The Utilities Fund, for protection of infrastructure, will cash fund a minimum of $1,120,000 annually for recurring line and lift station renewal and replacements as identified in the five year capital improvement plan.

Status: The Utilities Fund has budgeted to cash fund $1,120,000 of the recurring line and lift station renewal and replacements.

Policy: The City will provide a Capital Outlay Reserve (COR) for each of the major funds based on the 5 year capital outlay program needs, and will fund the average annualized 5 year need, in order to provide a stabilized funding plan for the General Fund and other funds as practical.

Status: The City Council has established a COR for the General Fund, Utilities Fund, and Sanitation Fund.

Policy: The Canal Maintenance Districts will fund replacement of seawalls to allow for adequate linear footage replacement based on existing analysis.

Status: After receiving a consultant's report regarding age and estimated life of the seawall system, both Burnt Store Isles Canal Maintenance District and PGI Canal Maintenance District increased the number of lineal feet to be replaced in the program for FY 2022 through FY 2026.

Policy: The City will not permit a deteriorating financial condition as described by the Florida Auditor General and Florida Statutes section 218.503 that would result in an audit management letter finding.

Status: Florida Statutes identify a number of items that can trigger the State described indicator of deteriorating financial conditions. The City is in compliance with all of those indicators thereby avoiding a finding of deteriorating financial condition.

Policy: The City will monitor financial indicator trends. We will follow the Florida Auditor General Financial Condition Assessment Procedures.

Status: The City monitors financial indicators, as recommended by the Auditor General, as part of its annual budget process. These trends are discussed as well with the City's external auditor each year during the audit process.

Policy: Annually the City will appropriate a contingency line item in funds where deemed necessary to provide for unanticipated expenditures of a nonrecurring nature or to meet small increases in service delivery costs.

Status: Two of the City's larger funds, General and Utilities, have contingency accounts set aside for unanticipated emergencies or small increases in service delivery. The Canal district funds also have a contingency account for an unforeseen seawall failure. The City does not foresee a need to supplement fund balances with a budgeted contingency in its smaller funds.

Policy: All projected beginning and ending fund balances will be presented in the annual budget.

Status: The annual budget includes all fund balance projections within each fund.

City of Punta Gorda, Florida
Budget FY 2022
Financial Policies

Operating/Capital Expenditure Accountability:

Policy: Governmental Funds are accounted for in accordance with Generally Accepted Accounting Principles (GAAP). Expenditures are recorded when the services or goods are received and the liabilities incurred. All proprietary funds use the accrual basis of accounting and expenses are recognized when they are incurred.

Status: Governmental Funds are defined as the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. Proprietary Funds are enterprise funds and internal service funds. The City follows GAAP in its accounting function.

Policy: The City Manager will present a balanced budget. Essential services will receive first priority for funding. The City will identify low priority services for reduction or elimination, if necessary, before essential services.

Status: In compliance with State law, the City Manager presents and the City adopts a balanced budget each year. Budget alternatives which identify service level cost reduction options as well as costs associated with any service level enhancements are presented to City Council each year and updated, as requested, through September as part of the annual budget process.

Policy: The budget will provide for adequate maintenance and repair of capital plant and equipment and for their orderly replacement.

Status: The City provides adequate funding for repair and maintenance of its capital assets as well as implements a structured program for replacement.

Policy: The budget will consider the cost effect on the operating budget from additional capital items and program.

Status: An integral part of the five year capital improvements program is the impact on operating budget calculations for each project included in the program. In this manner, the City fully understands future operating budget implications prior to initiation of planned capital improvements.

Policy: The budget will provide sufficient funding to cover annual debt retirement.

Status: Debt service coverage is a requirement of our lenders, and the City provides sufficient coverage as required by loan agreements.

City of Punta Gorda, Florida
Budget FY 2022
Financial Policies

Policy: The City will analyze and prepare monthly reports that compare the budget with actual expenditures for major funds. The reports will monitor progress toward the budgeted appropriations. Significant changes may be uncovered in advance, permitting action to avoid a crisis.

Status: Monthly financial reports are prepared as required by the City's Code of Ordinances.

Policy: Enterprise fund operations shall be self supporting and shall pay administrative charges to the General Fund for administrative support.

Status: Enterprise funds are Proprietary Funds as defined and, as such, are self supported by user fee charges. Each enterprise fund pays an administrative charge to the General Fund for support provided based on an annual review of such administrative expenses. In the FY 2022 budget, the following administrative charges are included within the enterprise funds: Utilities $2,264,670, Sanitation $396,960, Building $150,470, Laishley Marina $37,160.

Policy: The City will prepare a five year Capital Improvement Program (CIP) as part of the annual budget process. Coordination of the CIP budget with the operating budget will ensure that all funding considerations are made. The CIP details major infrastructure type improvements and construction projects. Capital items of an operating nature such as automobiles or personal computers are budgeted in each operating department budget.

Status: The City prepares a five year CIP on an annual basis. Project detail includes a description of planned improvements, estimated cost, financing sources, project status, impact on operating budget and project area map, if applicable.

Policy: The City will adopt the first year of a multi-year plan for capital improvements, update it annually and make every attempt to complete all capital improvements in accordance with the plan.

Status: The City adheres to the policy with the understanding that planned capital projects may be delayed due to delays in permitting, environmental conditions, bidding and/or re-prioritization by elected officials.

CITY OF PUNTA GORDA, FLORIDA
DESCRIPTION OF FUNDS
APPROPRIATED FUNDS (Modified Accrual)

GOVERNMENTAL FUNDS

GENERAL FUND

#001 General Fund: Operating fund accounts for normal recurring activities funded by property taxes, intergovernmental revenues, licenses, fees and programmed use of General Fund Reserves-Used for Operations.

SPECIAL REVENUE FUNDS

#103 Punta Gorda Isles Canal Maintenance District: Special taxing district to provide relief of maintaining seawalls and removing silt. Annual fee levied.

#104 Burnt Store Isles Canal Maintenance District: Special taxing district to provide relief of maintaining seawalls and removing silt. Annual fee levied.

#105 Impact Fees - Parks Fees: These impact fees are paid when a building is built or expanded. The fees are based on projected impact to city services and infrastructure.

#108 Impact Fees – Government Services Fees currently suspended.

#109 Impact Fees – Transportation: see Mobility Fees #120.

#110 Community Redevelopment Agency: Revenue from City and County ad valorem taxes computed on property value increment increase over the 1989 base year assessment.

#111 Community Development Block Grant: Revenue from federal funding administered by the U.S. Department of Housing and Urban Development. Eligible projects include housing, building improvements, community facilities, infrastructure installation, public service programs and economic development activities. City discontinued program in FY 2019.

#113 Special Use Fund: To account for revenues and expenditures resulting from special circumstances such as the recovery from natural disasters, including assistance from federal, state, & local agencies and one-time revenue sources such as real property asset sales which will be used for approved special projects, rather than funding operations.

#114 Additional Five Cent Gas Tax Fund: The legislation allows this tax to be used for road capital. The paving program was previously budgeted in the Right of Way division.

#115 Six Cent Gas Tax Fund: The legislation allows this tax to be used for transportation expenditures. It is used for various allowable items that were previously budgeted in the Right of Way division, including street sweeping, street lights, traffic lights, bridge maintenance, railroad crossings and sidewalk repairs.

#116 Coastal & Heartland National Estuary Partnership (CHNEP): A grant funded program used to protect Charlotte Harbor and its environs.

#118 1% Local Option Sales Tax Fund: To account for revenues and capital improvement or infrastructure projects as allowed by statute related to the 1% local option sales tax.

CITY OF PUNTA GORDA, FLORIDA
DESCRIPTION OF FUNDS
APPROPRIATED FUNDS (Modified Accrual)

SPECIAL REVENUE FUNDS (continued)

#120 Impact Fees – Mobility Fees: These impact fees are paid when a building is built or expanded. The fees are based on projected impact to city services and infrastructure.

#121 Impact Fees – Public Safety Fees: These impact fees are paid when a building is built or expanded. The fees are based on projected impact to city services and infrastructure.

#130 Buckley's Pass Assessment Area Fund: To account for assessment revenues and transfers for expenditures related to the construction of Buckley's Pass which provides additional access to Charlotte Harbor. Benefited properties in the assessment area had the option to pay the full assessment or have it spread over three years as a non-ad valorem assessment on their property tax bill. Third and final year is FY 2022.

DEBT SERVICE FUND

#201 Debt Service Fund: To accumulate and pay the governmental debt service. Currently this includes debt on public works projects within the CRA district and the Herald Court parking garage funded from CRA tax increment financing.

CAPITAL PROJECTS FUND

#301 General Construction Fund: Capital improvement projects not specifically for Enterprise Funds. Revenue sources are grants, transfers from other funds, or other financing.

PERMANENT FUND

#610 Gilchrist Intention Trust: Per resolution #568-76 Albert W. Gilchrist willed $5,000 to the city. The interest is to be used for bridge approach beautification.

FIDUCIARY FUNDS
Unappropriated funds (Included in the Annual Comprehensive Financial Report but not included in the budget document.)

#602 Municipal Police Officers' Retirement Fund: Municipal Police Officers Pension Trust accounts for assets held for the City's police officers' retirement.

#603 Municipal Firemen's Retirement Fund: Municipal Firefighters Pension Trust accounts for assets held for the City's firefighters' retirement.

#604 General Employee's Retirement Fund: General Employees Pension Trust accounts for assets held for the City's general employee retirement.

PROPRIETARY FUNDS

ENTERPRISE FUNDS

#402 Utilities Operation, Maintenance & Repair: Accounts for the operations of several departments responsible for Billings and Collections, Water Treatment, Wastewater Collection, Wastewater Treatment and Water Distribution. A renewal and replacement account is maintained.

#411 Utilities Construction Fund: Water and sewer capital projects are financed and spent from this fund. Revenue is received from grants, interest income, transfers from the Utilities O M & R Fund and debt financing. If the project is eligible to be financed by impact fees, a transfer is budgeted from the Sewer System or Water System Capacity Escrow Funds.

#414 Utilities Renewal and Replacement Reserve: Reserve established for protection of infrastructure such as unforeseen major line breaks and equipment failures.

#415 Water System Capacity Escrow: Reserve to pay for expansion of the water treatment system. Financed by impact fees for connection to the water system (single family residence costs $1,497. The impact fees are transferred to the Utilities O M & R Fund, #402 or the State Revolving Loan Fund, #419, to help pay debt service or to the Utilities Construction Fund, #411, for allowed uses.

#416 Sewer System Capacity Escrow: Reserve to pay for expansion of the wastewater treatment system. The impact fee for connection by a single-family residence is $2,760. These fees are transferred to the State Revolving Loan Fund, #419, or to the Utilities O M & R Fund, #402, to help pay debt service or to the Utilities Construction Fund, #411, for allowed uses.

#417 Special Assessment District #4: Sewer improvements being paid by the benefited customers.

#419 State Revolving Loan Fund: This is a sinking fund for the State Revolving Fund Loan.

#430 Sanitation Fund: Collects refuse, trash, recycling items and yard waste. Disposes of same by recycling, mulching or dumping at the county landfill.

#440 Building Fund: This fund includes the building permit fees and related fees charged to support the cost of enforcing the building code.

#450 Laishley Park Marina: The Laishley Park Marina Fund is used to account for the revenues and expenses of the marina.

INTERNAL SERVICE FUNDS

#502 Information Technology (Intragovernmental): Provides and supports a central computer system for Applications, Internet, Network, Telecommunications, and Geographic Information Systems to all city departments and is reimbursed by them.

CITY OF PUNTA GORDA, FLORIDA
GENERAL BUDGETING COMMENTS

In order to understand and review a municipal budget, one must keep in mind a general understanding of fund accounting and separation of funds. The Punta Gorda Budget, as recommended, addresses in detail the operating funds broken down into the various departments and divisions within the city. The General Fund is the fund that receives ad valorem property taxes. Certain departments are funded entirely by the General Fund. The Utilities Fund receives revenues primarily from water and wastewater billings, and in turn funds the operation and maintenance of the utility systems. It should be noted that the revenue generated for the water and wastewater funds are from the entire water and wastewater service area, not just the City of Punta Gorda. The Utilities, Sanitation, Building, and Marina Funds are "Enterprise Funds" which are essentially self-supporting by charges paid directly to the city by the users of the service. The two canal maintenance district funds (PGI and BSI) are maintenance assessment district funds into which annual levies are paid by the direct beneficiaries of those funds, not by the general property owners within the City. Expenses to maintain the canal systems are paid from the respective funds. The Intergovernmental Service Fund, Information Technology, is funded entirely by the other operating departments of the city on a charge for service basis. Thus, no direct revenue from the public is received by this fund.

On the expense side of the budget, there are a number of accounts, which are carried, in essentially all-operating departments. Certain formulas or explanations may be appropriate for overall understanding since these accounts are budgeted on a very consistent basis in each operating department.

Accounts are categorized into Personnel Services, Operating Expenses and Capital Outlay.

PERSONNEL SERVICES

Personnel Services include the actual salary cost for all positions as well as related benefits. Costs are based on actual participation in benefit programs and anticipated usage of various other personal service expenses such as overtime and temporary services.

Salaries:

The computer system has allowed more precise salary budgeting based on City employees' current pay rates. A 4% merit increase was budgeted in FY 2022 along with Fire and Police approved collective bargaining contract increases.

Retirement Contribution:

The City's contribution for defined benefit pension plans is budgeted at an actuarially determined amount. For FY 2022 the General Pension plan was budgeted at the FY 2021 contribution amount which was higher than the actuarially determined amount. This plan is a closed plan. For general employees that are in the defined contribution plan, City Council increased the City’s match from 7.5% to 10% for FY 2022. The city budgets based on the employees current election with the new match and 10% for unfilled positions.

Life and Health Insurance:

These expenses are budgeted according to current employee participation with a 4.4% increase in FY 2022 health insurance rates.

Worker's Compensation:

An estimated 10% increase was budgeted over last year's actual policy amount.

Unemployment:

This account covers all City departments and is budgeted based on this year's experience and economic conditions. Human Resources continues to oppose all unjustified claims.

OPERATING EXPENSES

This category of expenditure includes all of the materials, supplies and services used by the operating departments to carry out their normal functions. Budget requests are developed through projections of actual expenditure for each commodity or service required for the various functions.

Fire and General Liability:

An estimated 5% increase was budgeted over last year's actual policy amount.

Gasoline, Oil, Lubricants:

Fuel costs for the FY 2022 budget estimated increases in fuel to $2.75 per gallon for unleaded and $3.25 per gallon for diesel.

Clothing and Uniforms:

For the various categories of uniforms, precise calculations have been made based on anticipated contract prices times the frequency and number of employees authorized for various uniform categories.

Computer Maintenance and Overhead:

Computer purchases, maintenance and overhead costs are combined into the computer overhead account for each department and pro-rated based upon the department usage of the computer system and equipment. This is the source of funding for the Information Technology Division.

Departmental Materials and Supplies:

Departments have developed specific details of the supplies and materials required for their operation and have based their budget requests on known and anticipated costs for the needed commodities.

Communication Services:

Communication services accounts include telephone, radio, cellular phone and the maintenance and monthly charges for each of these categories.

CITY OF PUNTA GORDA, FLORIDA
GENERAL BUDGETING COMMENTS

CAPITAL OUTLAY

Capital Outlay accounts include those items in excess of five thousand dollars which are budgeted by the departments and are broken down into the accounts. The narrative portion lists specific details as to what purchases are included in the Capital Outlay Accounts for each department.

Automobiles (64-01):

New and replacement cars, trucks and other similar type equipment.

Equipment (64-03):

All specialized types of equipment and off-road vehicles/heavy equipment would be carried in detail for each department in this section, including backhoes, front-end loaders, and Sanitation trucks.

Computer Equipment (64-20)

NON OPERATING EXPENSES

Transfers, Fund Balance and other accounting functions are found in the Non Operating Expenses Category.

Transfers:

This type of account is generally an accounting transfer between funds and is not considered an operational matter.

Contingency:

The General Fund budget contains a $15,000 contingency account, which by City Council authorization may be transferred to a specific operating account. The Utilities OM&R Fund has a $50,000 contingency, which may be transferred to a specific operating account with the authorization of the City Manager.

Fund Balance:

This account indentifies the balance of funds available for use in future years and a reserve for emergencies as identified in the financial policies. GASB Statement 54 further delineated components and was implemented for the Fiscal Year ending September 30, 2011.

The City of Punta Gorda has five major categories of capital assets which are buildings, land, infrastructure, improvements (other than buildings) and machinery & equipment.

Buildings are permanent structures. The account descriptions for buildings are:

- Buildings
- Improvements to buildings
- Sheds

Infrastructure is the term used to describe the capital assets that are normally stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Infrastructure assets examples include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. The account descriptions for infrastructure are:

- Bridges and piers
- Decorator street lights
- Dredging
- Sidewalks
- Seawalls
- Storm Drains
- Streets
- Traffic Lights
- Water/sewer system pre FY03/04
- Water system
- Sewer system

Improvements (other than building) are permanent improvements, other than buildings, that add value to land such as fences, landscaping, parking lots, and retaining walls. The account descriptions for improvements are:

- Improvements – other
- Improvements – land
- Improvements – parks
- Improvements – signage

Land and the costs incurred preparing the land for use such as clearing or filling. The account descriptions for land are:

- City land
- Easements
- Harbor/marina property
- Lift station property
- City owned lots/blocks
- Other – property w/buildings – excluding building costs
- Parks – (land not equipment)
- Right of Way

Machinery & equipment are the tangible property of a more or less permanent nature for example machinery, vehicles, tools, furnishings and the transportation costs to acquire these items. The account descriptions for machinery & equipment are:

- Autos & on-road vehicles
- Equipment
- Computer equipment

CITY OF PUNTA GORDA, FLORIDA
GLOSSARY OF TERMS

Account Number	In accordance with the state chart of accounts, each class of expenditures and revenues is assigned a specific account number for use within the City's accounting system.
Accrual Basis of Accounting	Method of accounting that recognizes transactions & events when they occur, regardless of the timing of when the related cash flows are received or paid.
Actuarial	A person or methodology that makes determinations of required contributions to achieve future funding levels that addresses risk and time.
Ad Valorem Taxes	A tax levied on assessed value of real and personal property within the City and not expressly exempted. This tax is also known as property tax.
Amortization	Debt - The paying off of debt in regular installments over a period of time. Intangible Assets – Annual allocation of the value of an intangible asset over a period of time.
Appropriation	The City Council's legal authorization for the City to make expenditures and incur obligations for specific purposes. The amount and time when the appropriation may be expended are usually limited.
Annual Comprehensive Financial Report (ACFR)	This report is prepared by the Finance Department. It is usually referred to by its abbreviation, and summarizes financial data for the previous fiscal year in a standardized format. The ACFR is organized by fund and contains two basic types of information: a balance sheet that compares assets with liabilities and fund balance; and an operating statement that compares revenues with expenditures. (Previously Comprehensive Annual Financial Report-CAFR)
Assessed Valuation	The County Property Appraiser's estimation of the Fair Market Value of real estate or other property. This valuation is used to determine taxes levied upon the property.
Assessment Roll	The official list containing the legal description of each parcel of property, its assessed valuation, and the name and address of the last known owners.
Audit	Professional examination and verification of accounting documents and supporting data for the purpose of rendering an opinion as to their fairness, consistency, and conformity with Generally Accepted Accounting Principles.
Balanced Budget	The City's definition of a balanced budget is current revenues, including financing proceeds, plus unrestricted fund balance exceeds or equals current year appropriations.
Bond	A written promise to pay a designated sum of money (called the principal), at a specific date in the future, together with periodic interest at a specified rate. These payments are identified as debt service. Bonds are generally used to obtain long-term financing for capital improvements
Bond Rating	Evaluation by a rating company of a bond issuer's financial strength, or its ability to pay a bond's principal and interest in a timely fashion.

CITY OF PUNTA GORDA, FLORIDA
GLOSSARY OF TERMS

Budget	A plan of financial operation embodying an estimate of proposed expenditures for a given period (usually a single fiscal year) and the proposed means of financing. The budget, once adopted, is the legal authorization to expend city funds during the fiscal year. The budget may be amended during the fiscal year by the governing body and/or management, in accordance with procedures specified by law, charter, and/or administrative rules & regulations.
Budget Message	A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.
Building Contractors Certificate of Competency	The annual certificate fee is one hundred dollars per Code section 7-12.
Capital Improvement Plan (CIP)	A financial plan for construction of physical assets such as buildings, streets, sewers, etc. The plan extends over several future years indicating the beginning and ending date of each project, the amount to be expended in each year, and the method of financing those expenditures.
Capital Lease	An agreement conveying the right to use property, plant, or equipment usually for a stated period of time where the lessee assumes all the risks and rewards of ownership.
Capital Outlays	Outlays for the acquisition of or addition to fixed assets which are durable in nature. Such outlays are charged as expenditures through an individual department's operating budget and do not include those provided for in the capital improvement program. The asset will have a unit cost of $5,000 or more and a useful life in excess of one year.
Capital Projects	Any program, project, or purchase with a useful life span of 10 years and a cost of at least $5,000 or major maintenance and repair items with a useful life span of five years.
Charges for Services	Revenues derived from charging fees for providing certain government services. These revenues can be received from individuals, entities, or other governmental units. Charges for services include water/sewer fees, solid waste fees, fees for planning and zoning services, etc.
Comprehensive Annual Financial Report (CAFR)	See Annual Comprehensive Financial Report. GASB Statement No. 98 updated the Name and Acronym.
Community Development Block Grant (CDBG)	An entitlement grant program authorized by the federal government, which provides a federal grant for each year in which the program is authorized by Congress. The entitlement is based upon a formula, which includes the City's population. The CDBG is limited in eligible uses of the funds to projects generally affecting low and moderate-income persons.
Community Redevelopment Agency (CRA)	The Community Redevelopment Agency is a revenue generating mechanism used to finance capital improvements in a neighborhood suffering from blighted conditions. As the property is improved, the difference between the original tax assessment and the revised assessment is returned to the CRA fund.

CITY OF PUNTA GORDA, FLORIDA
GLOSSARY OF TERMS

Consumer Price Index (CPI)	A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (e.g., economic inflation).
Debt Service	The payment of principal and interest of all bonds and other debt instruments according to a predetermined schedule.
Debt Service Funds	One or more funds created to account for expenditures used to repay principal and interest on all bonds and other debt instruments.
Department	The City's organizational unit that is composed of Divisions and which is responsible for a major governmental function.
Depreciation	The decrease in value of physical assets due to use and the passage of time.
Distinguished Budget Presentation Program	A voluntary program administered by the Government Finance Officers Association to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.
Encumbrances	Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.
Enterprise Funds	Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing goods or services to the general public on a continuing basis (including depreciation) to be financed or recovered primarily through user fees.
Equivalent Residential Unit (ERU)	A factor for sizing water meters, wastewater flow or consumption, or determining other rates such as stormwater rates or assessments. Each factor is developed to compare to a typical single family residence.
Estimated Revenues	Projections of funds to be received during the fiscal year.
Expenditure	The total amount of funds paid out by a government to acquire various goods and services.
Fines and Forfeits	Fines and forfeits are derived from penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations, and for the neglect of official duty. These revenues include court fines, confiscated property, and parking violations.
Fiscal Year (FY)	The 12-month period to which the annual budget applies. The City's fiscal year begins October 1 and ends September 30.
Fixed Assets	Assets of a long-term character which are intended to continue to be held or used, such as land, building, improvements other than buildings, machinery, and equipment.
Franchise Fees	Fees levied by the City in return for granting a privilege, which permits the continual use of public property such as city rights of ways.

CITY OF PUNTA GORDA, FLORIDA
GLOSSARY OF TERMS

Fund	A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources along with all related liabilities and residual equities or balances and related changes. These accounts are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.
Fund Balance	The resources available for appropriation in accordance with the prescribed basis of budgeting. Accordingly, only undesignated and/or unencumbered resources are considered fund balance for budget purposes.
General Fund	The fund used to account for all governmental functions not required to be separately recorded by laws or governmental policy. Most of the essential governmental services such as police, fire, public works, and general administration are provided by the General Fund.
Generally Accepted Accounting Principles (GAAP)	Uniform minimum standards and guidelines for financial accounting and reporting that govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accounting practices. They include not only broad guidelines of general application, but also detailed practices and procedures. The primary authoritative statement on the application of GAAP to state and local governments are GASB (Governmental Accounting Standards Board) pronouncements. Every government should prepare and publish financial statements in conformity with GAAP.
Government Finance Officers Association (GFOA)	GFOA is the professional association of state/provincial and local finance officers in the United States and Canada, as has served the public finance profession since 1906. Approximately 21,000 GFOA members are dedicated to the sound management of government financial resources.
Governmental Accounting Standards Board (GASB)	An organization whose main purpose is to improve and create accounting reporting standards for generally accepted accounting principles (GAAP) for both state and local governments.
Governmental Funds	All funds except for enterprise, internal service, fiduciary, trust, and agency funds. There are five different types of governmental funds: the General Fund, other general purpose funds, special revenue funds, debt service funds, and capital projects funds.
Grant	Financial assistance awards, not requiring repayment, from the county, state, or federal government to the City, usually for specific programs or activities and frequently with specific requirements.
Homestead Exemption	Pursuant to the Florida State Constitution, the first and second $25,000 of assessed value of a home, which the owner occupies as principal residence, is exempt from the City's property tax.
Housing Authority Payment in Lieu of Taxes	The Punta Gorda Housing Authority remits annually an amount based on a percentage of rents received less utilities expenses.

Impact Fees (for Parks, Public Safety, Government Service, and Transportation)	These fees are paid when a building is built or expanded. The fees are based on the projected impact to City services and infrastructure. The revenues are used for capital improvements made to the City. Currently, Government Service Impact Fees are suspended.
Infrastructure	Public domain fixed assets including roads, bridges, curbs, sidewalks, drainage systems, lighting systems, and other items that have value only to the City.
Interest Income	Revenue associated with the City cash management activities of investing fund balances.
Intergovernmental Revenue	Funds received from federal, state, and other local governmental sources in the form of grants, shared revenues, and payments in lieu of taxes (P.I.L.O.T. fees).
Internal Service Funds	Funds established for the financing of goods or services provided by one department to other departments within the City on a cost-reimbursement basis.
Licenses and Permits	This category includes revenue derived from the issuance of local licenses and permits including professional and occupational licenses, building permits, and other miscellaneous permits.
Lot Mowing Program	The City has a lot mowing program for vacant lots. This service is bid annually and rate adjusted accordingly. This program benefits the residents since it controls the rat, snake, and mosquito populations. The billings are placed on the non-ad valorem portion of the users' property tax bill.
Millage	The tax rate on real property, based on 1 mill equals $1 per $1,000 of assessed property value.
Modified accrual basis of accounting	Basis of accounting used in conjunction with the current financial resources measurement focus that modifies the accrual basis accounting in two important ways: 1) revenues are not recognized until they are measurable and available; and 2) expenditures are recognized in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).
Non-Ad Valorem Assessment	A fee levied on certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit those properties. The value of the property is not considered when calculating a Non-Ad Valorem Assessment. Instead, the cost of the service or facility is allocated proportionately to the benefited properties in a defined area. It is sometimes referred to as a Special Assessment. Generally, this is collected by the Tax Collector's Office on the annual consolidated tax bill like Ad Valorem Taxes.
Objective	Something to be accomplished in specific, well defined, and measurable terms and that is achievable within a specified time frame. A good statement of objectives should state a specific standard of performance for a given program: (1) An operational objective focuses on service delivery; and (2) A managerial objective focuses on those aspects of management that help staff achieve operational objectives; i.e., staff training, work plan development, etc.

Operating Expenses	Expenditures for goods and services, which primarily benefit the current period and not defined as either personnel services or capital outlays.
Operating Lease	A lease that is paid out of current operating income rather than capitalized.
Ordinance	A formal legislative enactment by the City that carries the full faith and effect of the law within the boundaries of the City or Utility District unless it is in conflict with any higher form of law, such as state or federal.
Pay-As-You-Go	Capital expenditures included in the CIP which are funded on a cash basis by a contribution from an operating fund rather than through financing.
Performance Measures	Data collected to determine how effective and/or efficient a program is in achieving its objectives.
Permanent Fund	Fund used to report resources that are legally restricted to the extent that only earnings (and not principal) may be used for purposes that support the reporting government programs that were specified.
Personnel Services	Expenditures for salaries, wages, and related employee fringe benefits.
Planning and Zoning Fees	Charges for the filing and processing of various development permits such as rezoning, zoning variances, and special exemptions. Fees are established by ordinance.
Projected Expense	The estimated expense through the end of the current fiscal year for a respective budget line item.
Property Tax	Another term for Ad Valorem Tax. See Ad Valorem Tax.
Reserves	A portion of the fund balance legally segregated for specific purposes.
Revenue	Additions to assets which do not increase any liability or represent the recovery of an expenditure; do not represent the cancellation of certain liabilities or decreases in assets; and do not represent contributions of fund capital in enterprise and internal service funds.
Rollback Rate	The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction.
Sewer System Capacity Escrow Fund	Sewer System Impact Fees-City code section 17-17 discusses the impact fee cost for connection to the City sewer system. The ERU cost for a single unit is $2,760.
Special Assessment	Another name for Non-Ad Valorem Assessment.
Special Revenue Funds	To account for revenues derived from specific sources which are restricted by law or policy to finance specific activities.
Statute	A written law enacted by a duly organized and constituted legislative body.
Supplemental Requests	Budget requests by Departments for new positions, new equipment, and/or program expansions during a fiscal year.

Taxable Valuation	The value used for computing the ad valorem taxes levied against property. The taxable value is the assessed value less any exemptions allowed by law. The most common exemption allowed is the homestead exemption, if the owner uses the property as the principal residence.
Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as for example, sewer service charges.
Transfers In/Out	Amounts transferred from one fund to another to assist in financing the services of the recipient fund. Transfers do not constitute revenues or expenditures of the governmental unit, but only of the individual funds. Thus, they are budgeted and accounted for separately from other revenues and expenditures.
TRIM Notice	"Truth in Millage" notice, a tentative tax notice sent to all property owners in August, to provide information reflecting tentatively adopted millage rates.
Truth in Millage	The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring a specific method of tax rate calculation, form of notice, public hearing requirements, and advertising specifications prior to the adoption of a budget tax rate. The intent of TRIM is to inform tax payers that their property taxes are changing (up or down), the cause (a change in the assessed value of their property and/or an increase in the proposed spending level), and how the proposed tax rate compares to the rate that would generate the same property tax dollars as the current year (the "rolled-back" rate).
User Fee	Charges for specific services assessed only to those using such services.
Water System Capacity Escrow Fund	Water System Impact Fees - The definitions and fee schedule are found in City code section 17-6. An ERU (Equivalent Residential Unit) fee for increase of the water system capacity is $1,497.
Working Capital	Estimated resources available for appropriation after consideration of non-restricted current assets and current liabilities.

CITY OF PUNTA GORDA, FLORIDA
ACRONYMS

ACFR	Annual Comprehensive Financial Report
ADA	Americans with Disabilities Act
ALS	Advanced Life Support
ARM	Associate in Risk Management
BLS	Basic Life Support
BSI	Burnt Store Isles
CAD	Computer Aided Dispatch
CAFR	Comprehensive Annual Financial Report (replaced by ACFR)
CAM	Common Area Maintenance
CCHMN	Coastal Charlotte Harbor Monitoring Network
CDBG	Community Development Block Grant
CERT	Community Emergency Response Team
CHEC	Charlotte Harbor Environmental Center
CHNEP	Coastal & Heartland National Estuary Partnership
CIP	Capital Improvement Plan
COR	Capital Outlay Reserve
CPI	Consumer Price Index
CRA	Community Redevelopment Agency
CVA	Clean Vessel Act
DARE	Drug Abuse Resistance Education
DIW	Deep Injection Well
DOR	Department of Revenue
DRC	Development Review Committee
EAR	Evaluation and Appraisal Report
ECAP	Enterprise Charlotte Airport Park
EFT	Electronic Funds Transfer
EMS	Emergency Medical Services
EOL	End of Life
EPA	Environmental Protection Agency
ERU	Equivalent Residential Unit
FAPPO	Florida Association of Public Procurement Officials
FDEP	Florida Department of Environmental Protection
FDLE	Florida Department of Law Enforcement
FDOT	Florida Department of Transportation
FGCU	Florida Gulf Coast University
FEMA	Federal Emergency Management Agency
FS	Florida Statute
FTE	Full Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
GREAT	Gang Resistance Education and Training
HCC	Herald Court Centre
HR	Human Resources

CITY OF PUNTA GORDA, FLORIDA
ACRONYMS

ISS	Infrastructure Sales Surtax
IT	Information Technology
JPA	Joint Participation Agreement
LAP	Local Agency Program
LGSTFIP	Local Government Surplus Trust Funds Investment Pool
MAC	Marine Advisory Committee
MGD	Million Gallons per Day
MIT	Mechanical Integrity Testing
MHz	Megahertz
MPO	Metropolitan Planning Organization
MURT	Multi Use Regional Trail
NFPA	National Fire Protection Association
NPDES	National Pollutant Discharge Elimination System
OM&R	Operation, Maintenance and Repair
PGHA	Punta Gorda Housing Authority
PGI	Punta Gorda Isles
PILOT	Payment in Lieu of Taxes
PRM	Public Risk Management
R&M	Repair and Maintenance
R&R	Renewal and Replacement
RFP	Request for Proposal
RO	Reverse Osmosis
ROW	Right-Of-Way
SAFE	Self Defense Familiarization and Exchange
SCADA	Supervisory Control and Data Acquisition
SCU	Solid Contact Unit
SFR	Single Family Residence
SRO	School Resource Officer
SWFWMD	Southwest Florida Water Management District
TDS	Total Dissolved Solids
TIF	Tax Incremental Financing
TMDL	Total Maximum Daily Loads
TRIM	Truth in Millage
UCR	Uniform Crime Report
UIC	Underground Injection Control
VIP	Volunteer in Policing
WCIND	West Coast Inland Navigation District
WTP	Water Treatment Plant
WWTP	Wastewater Treatment Plant

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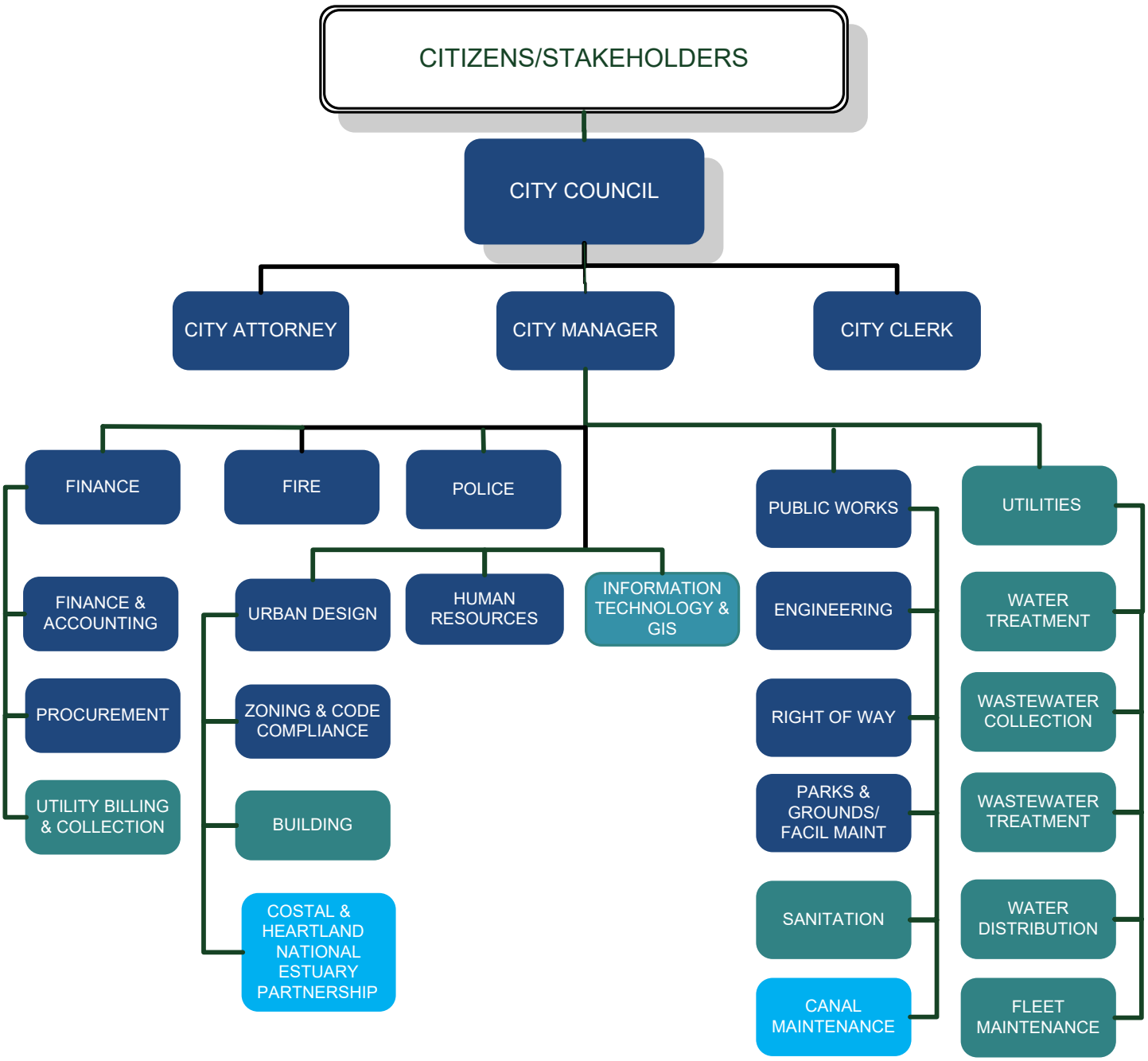
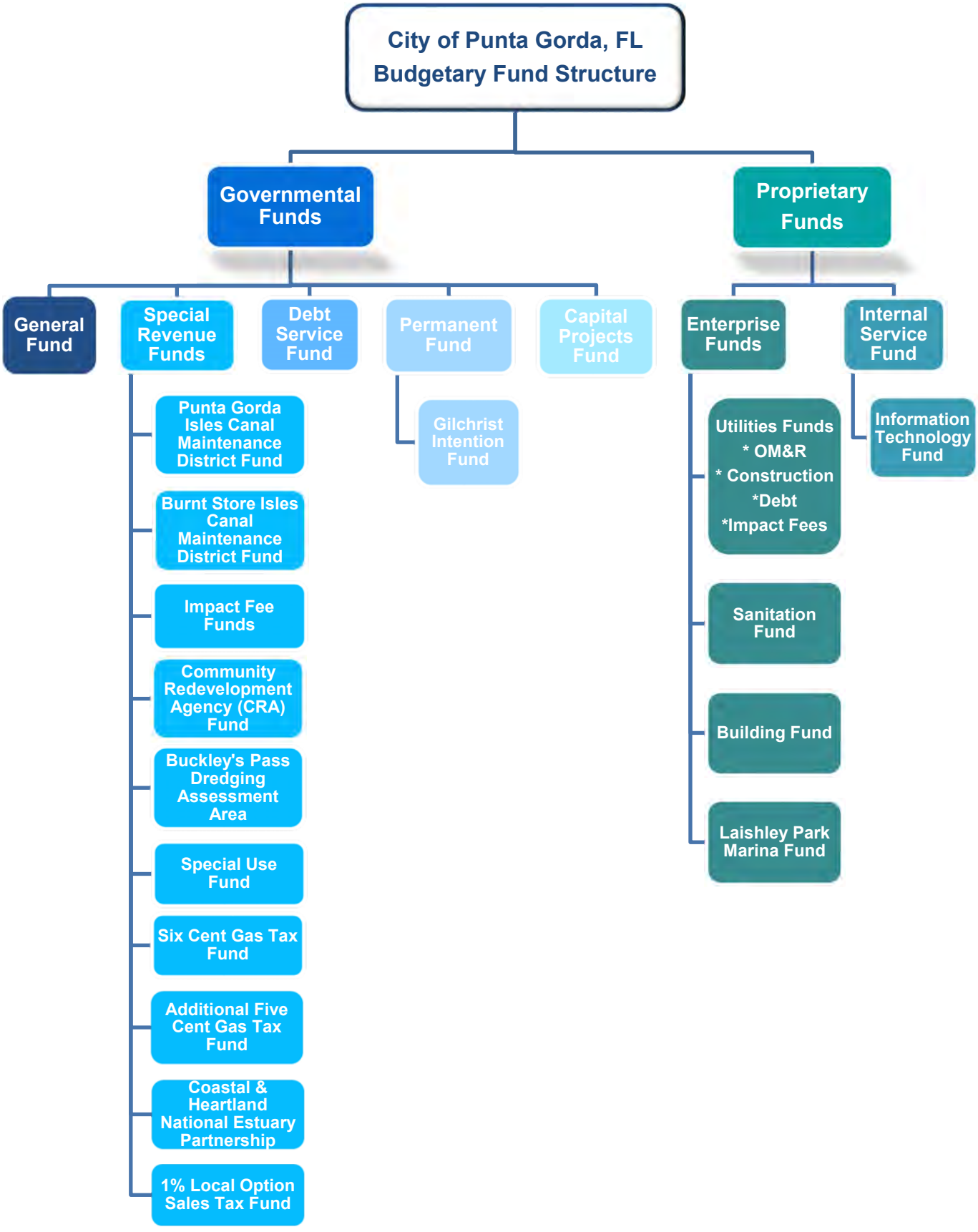
BUDGET OVERVIEW – ALL FUNDS

- Organization Structure
- Budgetary Fund Structure
- All Funds Summaries
    - Budget FY 2022
    - Projected FY 2021
    - Actual FY 2020
    - Actual FY 2019
- Position Summary

CITY OF PUNTA GORDA
ORGANIZATION STRUCTURE
BUDGET FY 2022




City of Punta Gorda, FL
Budgetary Fund Structure
Governmental Funds
Proprietary Funds
General Fund
Special Revenue Funds
Debt Service Fund
Permanent Fund
Capital Projects Fund
Enterprise Funds
Internal Service Fund
Punta Gorda Isles Canal Maintenance District Fund
Burnt Store Isles Canal Maintenance District Fund
Impact Fee Funds
Community Redevelopment Agency (CRA) Fund
Buckley's Pass Dredging Assessment Area
Special Use Fund
Six Cent Gas Tax Fund
Additional Five Cent Gas Tax Fund
Coastal & Heartland National Estuary Partnership
1% Local Option Sales Tax Fund
Gilchrist Intention Fund
Utilities Funds
* OM&R
* Construction
*Debt
*Impact Fees
Sanitation Fund
Building Fund
Laishley Park Marina Fund
Information Technology Fund

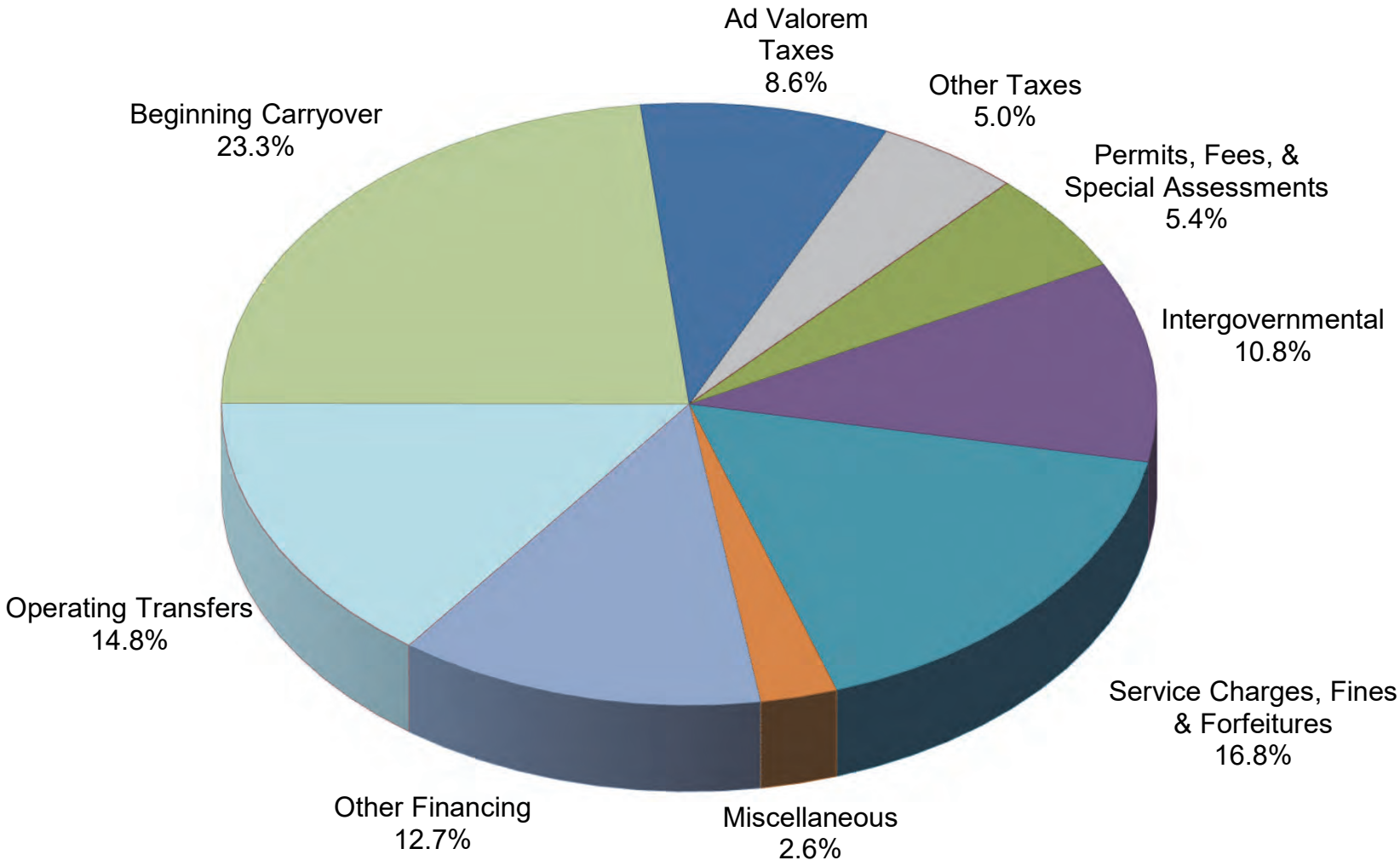
CITY OF PUNTA GORDA, FL
REVENUE SUMMARY
BUDGET FY 2022

* General Fund Ad Valorem Tax $13,898,620 3.9500 mills

Estimated Revenues	TAXES		PERMITS, FEES, & SPECIAL ASSESSMENTS	INTERGOV'T REVENUE	SERVICE CHARGES, FINES & FORFEITURES	MISC REVENUES	OTHER FINANCING	ALL FUND SUBTOTAL **less Interfund		OPERATING TRANSFERS	BEGINNING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	$17,438,860	*	$1,523,720	$2,716,130	$425,765	$3,789,645	$0	$25,894,120		$280,675	$6,013,472	$32,188,267	($280,675)	$31,907,592
103 P G I CANAL MTCE DISTRICT	0		3,382,210	7,825,150	0	8,000	0	11,215,360		0	3,694,696	14,910,056	0	14,910,056
104 B S I CANAL MTCE DISTRICT	0		577,905	294,500	0	1,500	0	873,905		0	721,309	1,595,214	0	1,595,214
105 IMPACT FEES PARKS	0		142,080	0	0	550	0	142,630		0	161,331	303,961	0	303,961
110 COMMUNITY REDEVELOP AGENCY	0		0	1,655,830	0	351,145	0	2,006,975		1,038,065	2,954,757	5,999,797	(1,038,065)	4,961,732
113 SPECIAL USE FUND	0		0	0	0	5,000	0	5,000		0	3,041,592	3,046,592	0	3,046,592
114 ADDITIONAL FIVE CENT GAS TAX	270,300		0	0	0	130	0	270,430		459,000	26,672	756,102	(459,000)	297,102
115 SIX CENT GAS TAX FUND	596,700		0	0	302,500	5,620	0	904,820		0	618,189	1,523,009	0	1,523,009
116 CSTL&HRTL NATL ESTUARY PRTSHP	0		0	1,040,500	0	0	0	1,040,500		0	340,808	1,381,308	0	1,381,308
118 1% LOCAL OPTION SALES TAX	3,650,000		0	0	0	0	0	3,650,000		2,000,000	1,863,748	7,513,748	(2,000,000)	5,513,748
120 IMPACT FEES MOBILITY	0		132,205	0	0	430	0	132,635		0	172,457	305,092	0	305,092
121 IMPACT FEES PUBLIC SAFETY	0		219,078	0	0	1,320	0	220,398		0	260,734	481,132	0	481,132
130 BUCKLEY'S PASS DREDGING AREA	0		203,065	0	0	0	0	203,065		0	82,610	285,675	0	285,675
201 DEBT FUND	0		0	0	0	0	0	0		9,525,742	0	9,525,742	(9,525,742)	0
301 GENERAL CONSTRUCTION	0		0	3,911,214	0	0	0	3,911,214		1,002,000	0	4,913,214	(1,002,000)	3,911,214
402 UTILITIES O M & R FUND	0		1,400	0	19,977,220	71,240	0	20,049,860		499,800	8,284,281	28,833,941	(499,800)	28,334,141
411 UTILITIES CONSTRUCTION	0		0	0	0	0	20,500,000	20,500,000		7,720,000	0	28,220,000	(7,720,000)	20,500,000
414 UTILITIES R&R RESERVE FUND	0		0	0	0	0	0	0		0	1,500,000	1,500,000	0	1,500,000
415 WATER SYSTEM CAPACITY ESCROW	0		550,450	0	0	11,000	0	561,450		0	2,414,295	2,975,745	0	2,975,745
416 SEWER SYSTEM CAPACITY ESCROW	0		700,000	0	0	3,000	0	703,000		0	1,606,032	2,309,032	0	2,309,032
417 SPECIAL ASSESS DISTRICT 4	0		0	0	0	100	0	100		0	51,052	51,152	0	51,152
419 STATE REVOLVING LOAN FUND	0		0	0	0	0	0	0		1,499,595	1,105,078	2,604,673	(1,499,595)	1,105,078
430 SANITATION FUND	0		32,225	0	3,945,500	6,485	0	3,984,210		0	837,881	4,822,091	0	4,822,091
440 BUILDING CODE FUND	0		1,313,850	0	50,000	14,900	0	1,378,750		0	1,495,774	2,874,524	0	2,874,524
450 LAISHLEY PARK MARINA	0		0	11,000	451,495	27,640	0	490,135		0	419,719	909,854	0	909,854
502 INFORMATION TECHNOLOGY	0		0	0	2,081,850	500	0	**		0	42,146	2,124,496	(2,081,850)	42,646
610 GILCHRIST INTENTION FUND	0		0	0	0	10	0	10		0	5,472	5,482	0	5,482
TOTAL	$21,955,860		$8,778,188	$17,454,324	$27,234,330	$4,298,215	$20,500,000	** $98,138,567		$24,024,877	$37,714,105	$161,959,899	($26,106,727)	$135,853,172

~ Enterprise and Internal Service Funds are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions and expenses in the construction fund not capitalized, cash received from the sale of fixed assets and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

REVENUE BUDGET SUMMARY FY 2022
$161,959,899

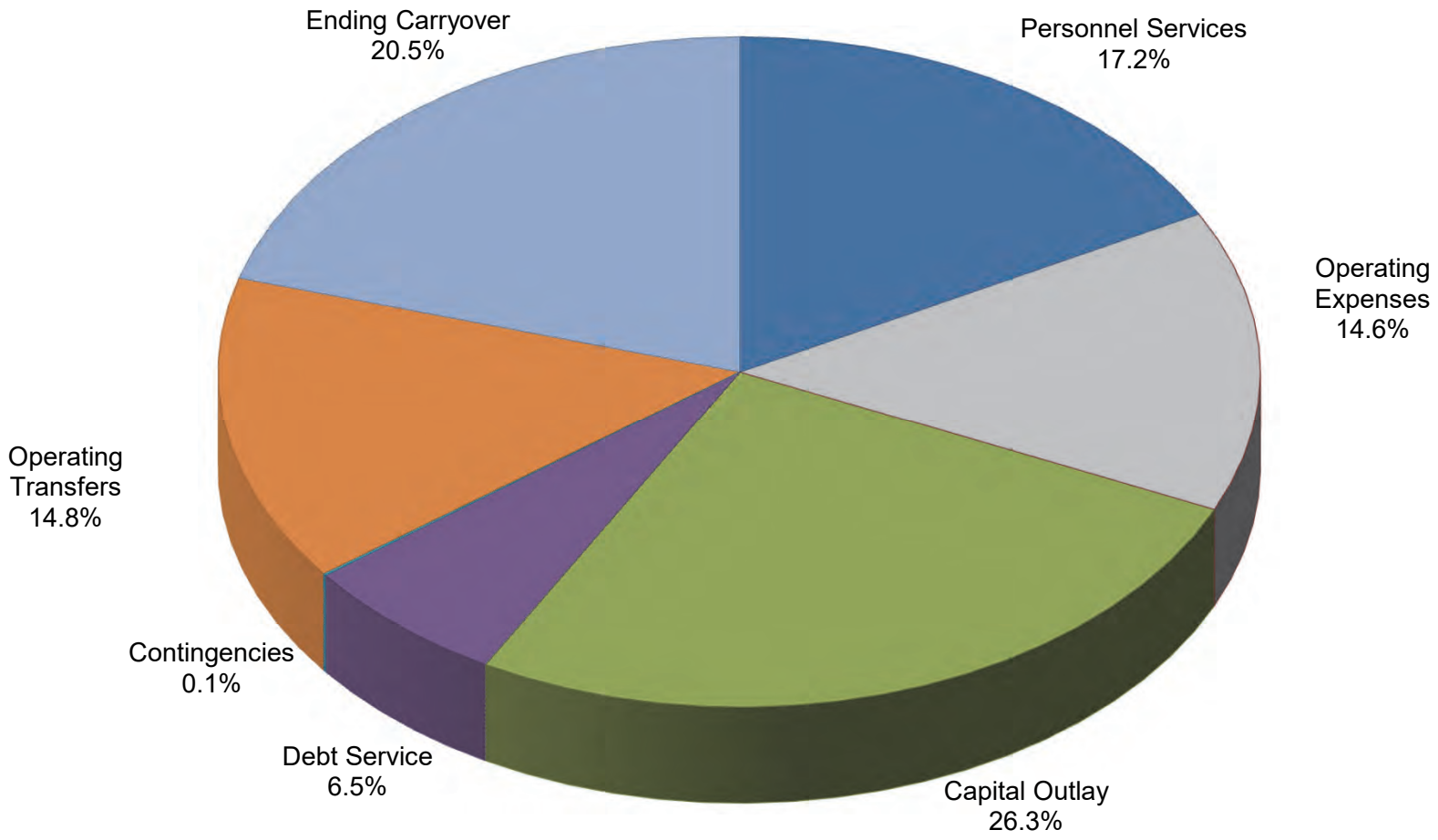


CITY OF PUNTA GORDA, FL
EXPENDITURE SUMMARY
BUDGET FY 2022

Appropriations	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	ALL FUND SUBTOTAL *less Interfund	OPERATING TRANSFERS	ENDING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	$16,669,385	$5,435,985	$1,083,010	$0	$15,000	$23,203,380	$2,174,065	$6,810,822	$32,188,267	($280,675)	$31,907,592
103 P G I CANAL MTCE DISTRICT	694,615	2,796,990	0	0	50,000	3,541,605	7,981,660	3,386,791	14,910,056	0	14,910,056
104 B S I CANAL MTCE DISTRICT	40,845	1,046,235	0	0	50,000	1,137,080	0	458,134	1,595,214	0	1,595,214
105 IMPACT FEES PARKS	0	0	0	0	0	0	145,000	158,961	303,961	0	303,961
110 COMMUNITY REDEVELOP AGENCY	0	361,235	0	0	0	361,235	1,544,082	4,094,480	5,999,797	(1,038,065)	4,961,732
113 SPECIAL USE FUND	0	0	0	0	0	0	2,000,000	1,046,592	3,046,592	0	3,046,592
114 ADDITIONAL FIVE CENT GAS TAX	0	730,000	0	0	0	730,000	0	26,102	756,102	(459,000)	297,102
115 SIX CENT GAS TAX FUND	0	1,007,460	45,000	0	0	1,052,460	0	470,549	1,523,009	0	1,523,009
116 CSTL&HRTL NATL ESTUARY PRTSHP	471,735	560,983	0	0	0	1,032,718	0	348,590	1,381,308	0	1,381,308
118 1% LOCAL OPTION SALES TAX	0	0	7,513,748	0	0	7,513,748	0	0	7,513,748	(2,000,000)	5,513,748
120 IMPACT FEES MOBILITY	0	0	0	0	0	0	180,000	125,092	305,092	0	305,092
121 IMPACT FEES PUBLIC SAFETY	0	0	0	0	0	0	0	481,132	481,132	0	481,132
130 BUCKLEY'S PASS DREDGING AREA	0	5,000	0	0	0	5,000	280,675	0	285,675	0	285,675
201 DEBT FUND	0	0	0	9,525,742	0	9,525,742	0	0	9,525,742	(9,525,742)	0
301 GENERAL CONSTRUCTION	0	0	4,913,214	0	0	4,913,214	0	0	4,913,214	(1,002,000)	3,911,214
402 UTILITIES O M & R FUND	6,652,600	7,202,975	700,000	0	50,000	14,605,575	8,119,595	6,108,771	28,833,941	(499,800)	28,334,141
411 UTILITIES CONSTRUCTION	0	100,000	28,120,000	0	0	28,220,000	0	0	28,220,000	(7,720,000)	20,500,000
414 UTILITIES R&R RESERVE FUND	0	0	0	0	0	0	0	1,500,000	1,500,000	0	1,500,000
415 WATER SYSTEM CAPACITY ESCROW	0	0	0	0	0	0	749,800	2,225,945	2,975,745	0	2,975,745
416 SEWER SYSTEM CAPACITY ESCROW	0	0	0	0	0	0	850,000	1,459,032	2,309,032	0	2,309,032
417 SPECIAL ASSESS DISTRICT 4	0	0	0	0	0	0	0	51,152	51,152	0	51,152
419 STATE REVOLVING LOAN FUND	0	0	0	999,595	0	999,595	0	1,605,078	2,604,673	(1,499,595)	1,105,078
430 SANITATION FUND	1,512,145	2,354,375	0	0	0	3,866,520	0	955,571	4,822,091	0	4,822,091
440 BUILDING CODE FUND	1,031,380	367,875	0	0	0	1,399,255	0	1,475,269	2,874,524	0	2,874,524
450 LAISHLEY PARK MARINA	0	522,685	22,000	0	0	544,685	0	365,169	909,854	0	909,854
502 INFORMATION TECHNOLOGY	759,150	1,119,325	243,315	0	0	*	0	2,706	2,124,496	(2,081,850)	42,646
610 GILCHRIST INTENTION FUND	0	0	0	0	0	0	0	5,482	5,482	0	5,482
TOTAL	$27,831,855	$23,611,123	$42,640,287	$10,525,337	$165,000	* $102,651,812	$24,024,877	$33,161,420	$161,959,899	($26,106,727)	$135,853,172

~ Enterprise and Internal Service Funds are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions and expenses in the construction fund not capitalized, cash received from the sale of fixed assets and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

EXPENDITURES BUDGET SUMMARY FY 2022
$161,959,899



CITY OF PUNTA GORDA, FL
REVENUE SUMMARY
PROJECTED FY 2021

* General Fund Ad Valorem Tax $11,467,550 3.4337 mills

Estimated Revenues	TAXES		PERMITS, FEES, & SPECIAL ASSESSMENTS	INTERGOV'T REVENUE	SERVICE CHARGES, FINES & FORFEITURES	MISC REVENUES	OTHER FINANCING	ALL FUND SUBTOTAL **less Interfund	OPERATING TRANSFERS	BEGINNING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	$14,978,900	*	$1,518,640	$2,675,155	$484,040	$3,841,580	$7,825,150	$31,323,465	$676,770	$7,843,737	$39,843,972	($676,770)	$39,167,202
103 P G I CANAL MTCE DISTRICT	0		2,862,465	0	0	12,600	0	2,875,065	7,825,150	4,468,181	15,168,396	(7,825,150)	7,343,246
104 B S I CANAL MTCE DISTRICT	0		474,800	0	0	1,515	0	476,315	0	1,011,584	1,487,899	0	1,487,899
105 IMPACT FEES PARKS	0		143,500	0	0	500	0	144,000	0	302,137	446,137	0	446,137
110 COMMUNITY REDEVELOP AGENCY	0		0	1,538,849	0	347,480	0	1,886,329	838,628	2,651,045	5,376,002	(838,628)	4,537,374
113 SPECIAL USE FUND	0		0	0	0	5,315	0	5,315	0	3,996,211	4,001,526	0	4,001,526
114 ADDITIONAL FIVE CENT GAS TAX	265,000		0	0	0	280	0	265,280	459,000	154,907	879,187	(459,000)	420,187
115 SIX CENT GAS TAX FUND	585,000		0	0	287,325	18,575	0	890,900	0	849,879	1,740,779	0	1,740,779
116 CSTL&HRTL NATL ESTUARY PRTSHP	0		0	1,859,214	0	7,485	0	1,866,699	0	434,759	2,301,458	0	2,301,458
118 1% LOCAL OPTION SALES TAX	3,300,000		0	0	0	12,500	0	3,312,500	175,000	6,997,518	10,485,018	(175,000)	10,310,018
120 IMPACT FEES MOBILITY	0		149,430	0	0	425	0	149,855	0	245,083	394,938	0	394,938
121 IMPACT FEES PUBLIC SAFETY	0		210,825	0	0	195	0	211,020	0	49,714	260,734	0	260,734
130 BUCKLEY'S PASS DREDGING AREA	0		304,090	0	0	0	0	304,090	0	72,075	376,165	0	376,165
201 DEBT FUND	0		0	0	0	0	0	0	1,501,720	0	1,501,720	(1,501,720)	0
301 GENERAL CONSTRUCTION	0		0	150,000	0	0	0	150,000	2,638,678	569,519	3,358,197	(2,638,678)	719,519
402 UTILITIES O M & R FUND	0		2,100	2,870	19,639,725	91,790	0	19,736,485	942,500	14,061,516	34,740,501	(942,500)	33,798,001
411 UTILITIES CONSTRUCTION	0		0	0	0	0	1,872,087	1,872,087	12,448,000	3,964,116	18,284,203	(12,448,000)	5,836,203
414 UTILITIES R&R RESERVE FUND	0		0	0	0	0	0	0	0	1,500,000	1,500,000	0	1,500,000
415 WATER SYSTEM CAPACITY ESCROW	0		545,000	0	0	5,100	0	550,100	0	3,481,695	4,031,795	0	4,031,795
416 SEWER SYSTEM CAPACITY ESCROW	0		698,755	0	0	1,800	0	700,555	0	1,516,050	2,216,605	0	2,216,605
417 SPECIAL ASSESS DISTRICT 4	0		0	0	0	65	0	65	0	50,987	51,052	0	51,052
419 STATE REVOLVING LOAN FUND	0		0	0	0	2,090	0	2,090	1,170,573	1,613,353	2,786,016	(1,170,573)	1,615,443
430 SANITATION FUND	0		32,225	1,615	3,802,700	19,710	0	3,856,250	0	1,791,651	5,647,901	0	5,647,901
440 BUILDING CODE FUND	0		1,321,460	3,190	52,000	20,280	0	1,396,930	0	1,553,944	2,950,874	0	2,950,874
450 LAISHLEY PARK MARINA	0		0	11,000	422,975	22,195	0	456,170	0	638,619	1,094,789	0	1,094,789
502 INFORMATION TECHNOLOGY	0		0	0	1,825,560	500	0	**	0	444,403	2,270,463	(1,825,560)	444,903
610 GILCHRIST INTENTION FUND	0		0	0	0	7	0	7	0	5,465	5,472	0	5,472
TOTAL	$19,128,900		$8,263,290	$6,241,893	$26,514,325	$4,411,987	$9,697,237	** $72,431,572	$28,676,019	$60,268,148	$163,201,799	($30,501,579)	$132,700,220

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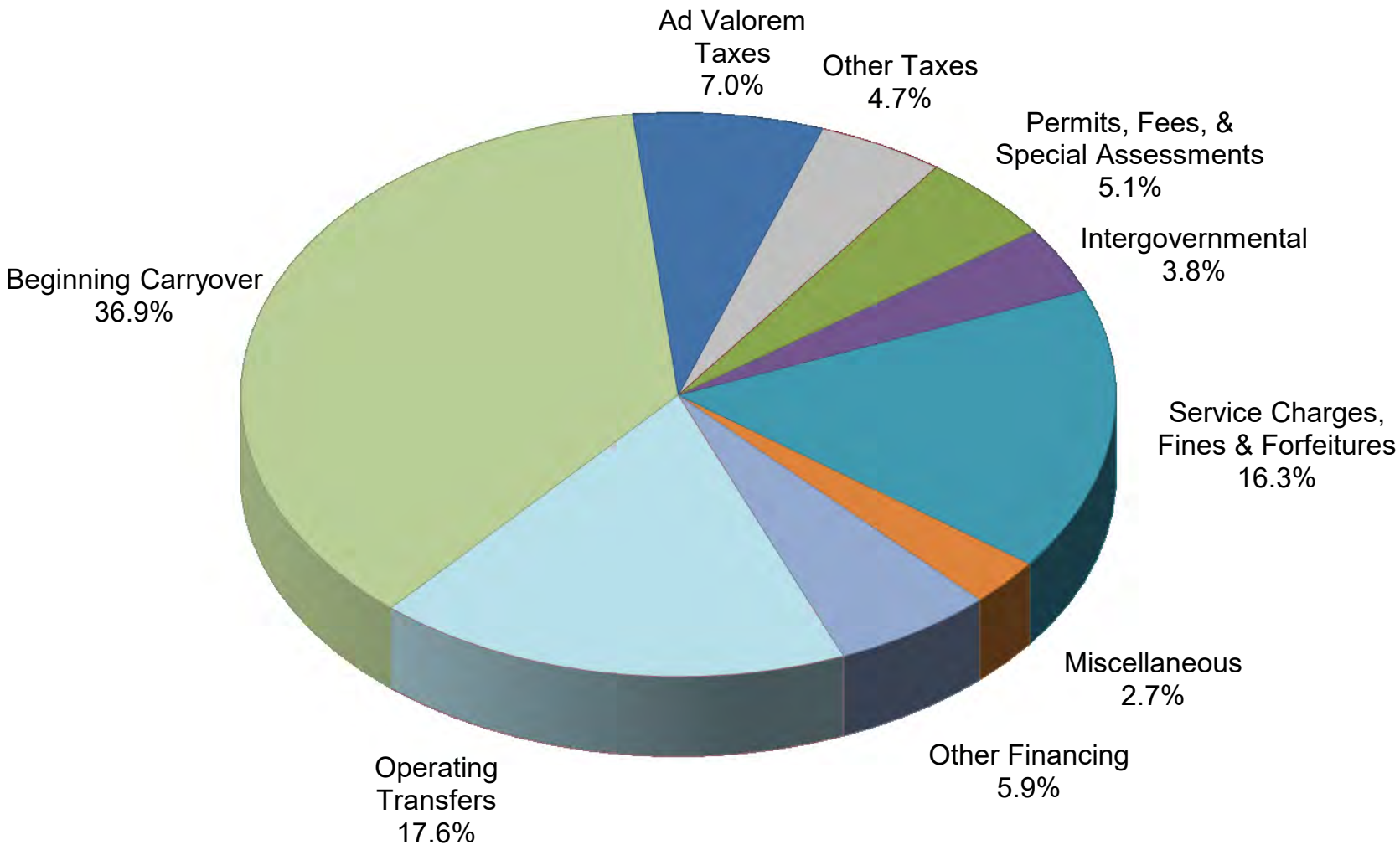
REVENUE BUDGET SUMMARY PROJECTED FY 2021
$163,201,799



CITY OF PUNTA GORDA, FL
EXPENDITURE SUMMARY
PROJECTED FY 2021

Appropriations	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	ALL FUND SUBTOTAL *less Interfund	OPERATING TRANSFERS	ENDING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	$15,611,615	$5,821,530	$1,634,025	$0	$14,050	$23,081,220	$10,749,280	$6,013,472	$39,843,972	($676,770)	$39,167,202
103 P G I CANAL MTCE DISTRICT	626,805	2,587,545	8,243,000	0	0	11,457,350	16,350	3,694,696	15,168,396	(7,825,150)	7,343,246
104 B S I CANAL MTCE DISTRICT	38,630	416,140	310,000	0	0	764,770	1,820	721,309	1,487,899	0	1,487,899
105 IMPACT FEES PARKS	0	0	0	0	0	0	284,806	161,331	446,137	0	446,137
110 COMMUNITY REDEVELOP AGENCY	0	626,865	292,660	0	0	919,525	1,501,720	2,954,757	5,376,002	(838,628)	4,537,374
113 SPECIAL USE FUND	0	0	0	0	0	0	959,934	3,041,592	4,001,526	0	4,001,526
114 ADDITIONAL FIVE CENT GAS TAX	0	852,515	0	0	0	852,515	0	26,672	879,187	(459,000)	420,187
115 SIX CENT GAS TAX FUND	0	1,032,590	90,000	0	0	1,122,590	0	618,189	1,740,779	0	1,740,779
116 CSTL&HRTL NATL ESTUARY PRTSHP	438,905	1,521,745	0	0	0	1,960,650	0	340,808	2,301,458	0	2,301,458
118 1% LOCAL OPTION SALES TAX	0	0	8,531,270	0	0	8,531,270	90,000	1,863,748	10,485,018	(175,000)	10,310,018
120 IMPACT FEES MOBILITY	0	0	0	0	0	0	222,481	172,457	394,938	0	394,938
121 IMPACT FEES PUBLIC SAFETY	0	0	0	0	0	0	0	260,734	260,734	0	260,734
130 BUCKLEY'S PASS DREDGING AREA	0	5,000	0	0	0	5,000	288,555	82,610	376,165	0	376,165
201 DEBT FUND	0	0	0	1,501,720	0	1,501,720	0	0	1,501,720	(1,501,720)	0
301 GENERAL CONSTRUCTION	0	0	3,358,197	0	0	3,358,197	0	0	3,358,197	(2,638,678)	719,519
402 UTILITIES O M & R FUND	6,206,680	6,953,355	963,185	0	0	14,123,220	12,333,000	8,284,281	34,740,501	(942,500)	33,798,001
411 UTILITIES CONSTRUCTION	0	618,609	17,464,406	0	201,188	18,284,203	0	0	18,284,203	(12,448,000)	5,836,203
414 UTILITIES R&R RESERVE FUND	0	0	0	0	0	0	0	1,500,000	1,500,000	0	1,500,000
415 WATER SYSTEM CAPACITY ESCROW	0	0	0	0	0	0	1,617,500	2,414,295	4,031,795	0	4,031,795
416 SEWER SYSTEM CAPACITY ESCROW	0	0	0	0	0	0	610,573	1,606,032	2,216,605	0	2,216,605
417 SPECIAL ASSESS DISTRICT 4	0	0	0	0	0	0	0	51,052	51,052	0	51,052
419 STATE REVOLVING LOAN FUND	0	0	0	1,680,938	0	1,680,938	0	1,105,078	2,786,016	(1,170,573)	1,615,443
430 SANITATION FUND	1,379,070	2,376,535	1,054,415	0	0	4,810,020	0	837,881	5,647,901	0	5,647,901
440 BUILDING CODE FUND	954,435	365,595	135,070	0	0	1,455,100	0	1,495,774	2,950,874	0	2,950,874
450 LAISHLEY PARK MARINA		562,255	112,815	0	0	675,070	0	419,719	1,094,789	0	1,094,789
502 INFORMATION TECHNOLOGY	651,400	1,100,785	476,132	0	0	*	0	42,146	2,270,463	(1,825,560)	444,903
610 GILCHRIST INTENTION FUND	0	0	0	0	0	0	0	5,472	5,472	0	5,472
TOTAL	$25,907,540	$24,841,064	$42,665,175	$3,182,658	$215,238	* $94,583,358	$28,676,019	$37,714,105	$163,201,799	($30,501,579)	$132,700,220

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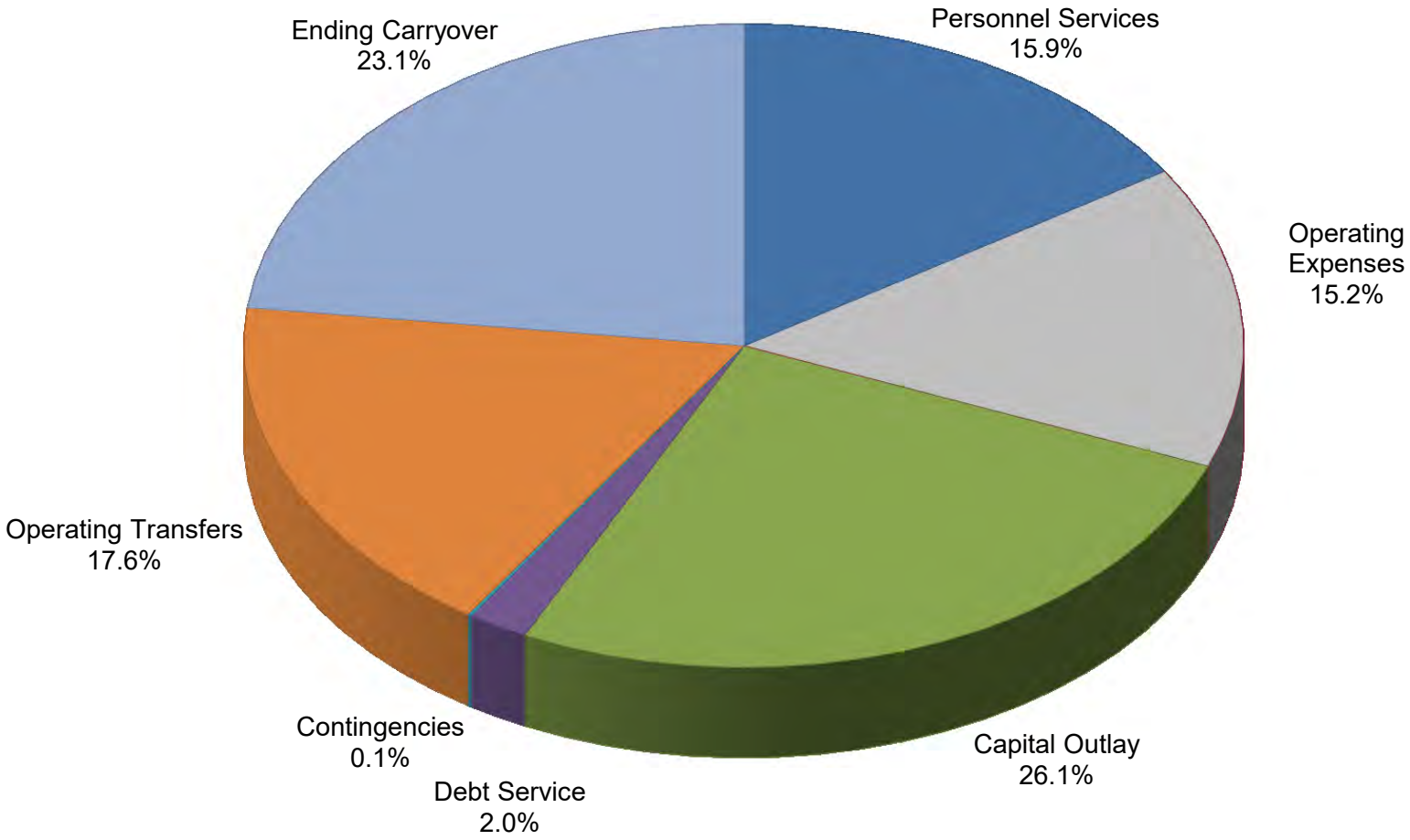
EXPENDITURES BUDGET SUMMARY PROJECTED FY 2021
$163,201,799



CITY OF PUNTA GORDA, FL
REVENUE SUMMARY
ACTUAL FY 2020

* General Fund Ad Valorem Tax $11,032,152 3.4337 mills

Estimated Revenues	TAXES		PERMITS, FEES, & SPECIAL ASSESSMENTS	INTERGOV'T REVENUE	SERVICE CHARGES, FINES & FORFEITURES	MISC REVENUES	OTHER FINANCING		ALL FUND SUBTOTAL **less Interfund	OPERATING TRANSFERS	BEGINNING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	$14,645,232	*	$1,479,006	$2,565,025	$444,214	$3,862,974	0		$22,996,451	311,511	$6,527,052	$29,835,014	($311,511)	$29,523,503
103 P G I CANAL MTCE DISTRICT	0		3,395,797	2,561	0	58,116	0		3,456,474	0	3,394,273	6,850,747	0	6,850,747
104 B S I CANAL MTCE DISTRICT	0		574,919	0	0	14,626	0		589,545	0	1,100,527	1,690,072	0	1,690,072
105 IMPACT FEES PARKS	0		91,130	0	0	2,524	0		93,654	0	208,483	302,137	0	302,137
109 IMPACT FEES TRANSPORTATION	0		29,611	0	0	3,426	0		33,037	0	286,496	319,533	0	319,533
110 COMMUNITY REDEVELOP AGENCY	0		0	1,376,602	0	395,881	0		1,772,483	750,208	1,928,187	4,450,878	(750,208)	3,700,670
113 SPECIAL USE FUND	0		0	310,888	0	40,163	0		351,051	152,241	3,609,152	4,112,444	(152,241)	3,960,203
114 ADDITIONAL FIVE CENT GAS TAX	259,603		0	0	0	1,907	0		261,510	459,000	119,233	839,743	(459,000)	380,743
115 SIX CENT GAS TAX FUND	564,949		0	0	279,868	22,285	0		867,102	0	766,404	1,633,506	0	1,633,506
116 CSTL&HRTL NATL ESTUARY PRTSHP	0		0	1,164,329	0	13,284	0		1,177,613	0	354,235	1,531,848	0	1,531,848
118 1% LOCAL OPTION SALES TAX	3,123,418		0	0	0	127,644	0		3,251,062	0	6,515,933	9,766,995	0	9,766,995
120 IMPACT FEE MOBILITY	0		28,228	0	0	13	0		28,241	216,842	0	245,083	(216,842)	28,241
121 IMPACT FEE PUBLIC SAFETY	0		49,690	0	0	24	0		49,714	0	0	49,714	0	49,714
130 BUCKLEY'S PASS DREDGING AREA	0		290,358	0	0	9,043	0		299,401	0	1,208,099	1,507,500	0	1,507,500
201 DEBT FUND	0		0	0	0	0	0		0	1,538,767	3	1,538,770	(1,538,767)	3
301 GENERAL CONSTRUCTION	0		0	650,367	0	0	0		650,367	1,937,174	733,820	3,321,361	(1,937,174)	1,384,187
402 UTILITIES O M & R FUND	0		2,150	22,983	19,130,121	464,260	0		19,619,514	5,359,096	5,999,508	30,978,118	(5,359,096)	25,619,022
411 UTILITIES CONSTRUCTION	0		0	4,975,046	0	109	10,599,176		15,574,331	2,420,000	1,459,272	19,453,603	(2,420,000)	17,033,603
414 UTILITIES R&R RESERVE FUND	0		0	0	0	0	0		0	0	1,500,000	1,500,000	0	1,500,000
415 WATER SYSTEM CAPACITY ESCROW	0		1,012,263	0	0	31,887	0		1,044,150	0	2,437,545	3,481,695	0	3,481,695
416 SEWER SYSTEM CAPACITY ESCROW	0		1,001,756	0	0	12,237	0		1,013,993	0	1,112,630	2,126,623	0	2,126,623
417 SPECIAL ASSESS DISTRICT 4	0		0	0	0	547	0		547	0	50,440	50,987	0	50,987
419 STATE REVOLVING LOAN FUND	0		0	0	0	13,598	0		13,598	585,573	1,374,755	1,973,926	(585,573)	1,388,353
430 SANITATION FUND	0		28,224	3,914	3,718,266	22,828	0		3,773,232	0	1,726,232	5,499,464	0	5,499,464
440 BUILDING CODE FUND	0		901,009	11,476	38,077	37,967	0		988,529	0	1,704,029	2,692,558	0	2,692,558
450 LAISHLEY PARK MARINA	0		0	13,807	463,467	33,062	0		510,336	0	571,474	1,081,810	0	1,081,810
502 INFORMATION TECHNOLOGY	0		0	18,525	1,756,055	256	0		**	0	298,097	2,072,933	(1,756,055)	316,878
610 GILCHRIST INTENTION FUND	0		0	0	0	59	0		59	0	5,406	5,465	0	5,465
TOTAL	$18,593,202		$8,884,141	$11,115,523	$25,830,068	$5,168,720	$10,599,176	**	$78,415,994	$13,730,412	$44,991,285	$138,912,527	($15,486,467)	$123,426,060

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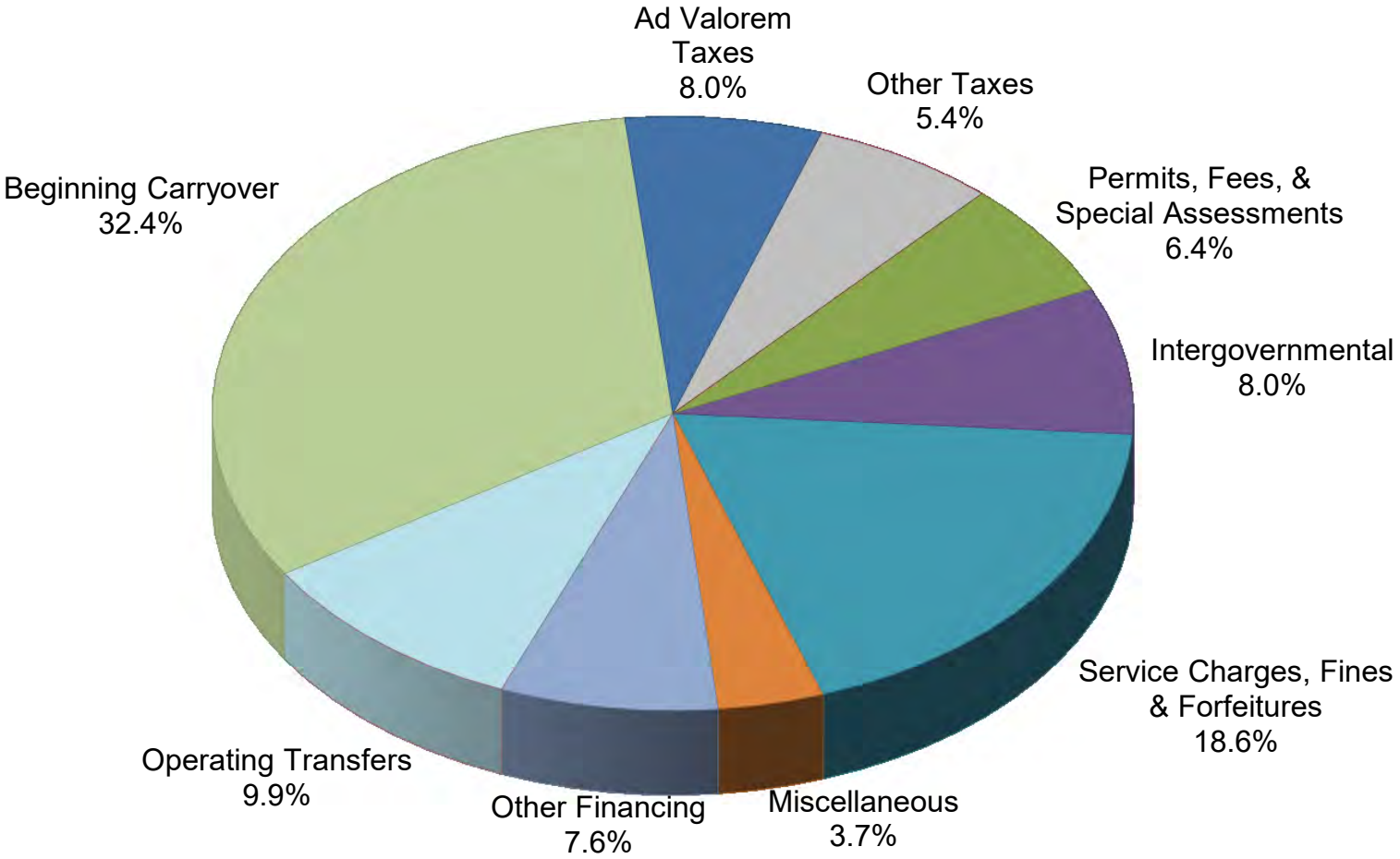
REVENUE BUDGET SUMMARY ACTUAL FY 2020
$138,912,527

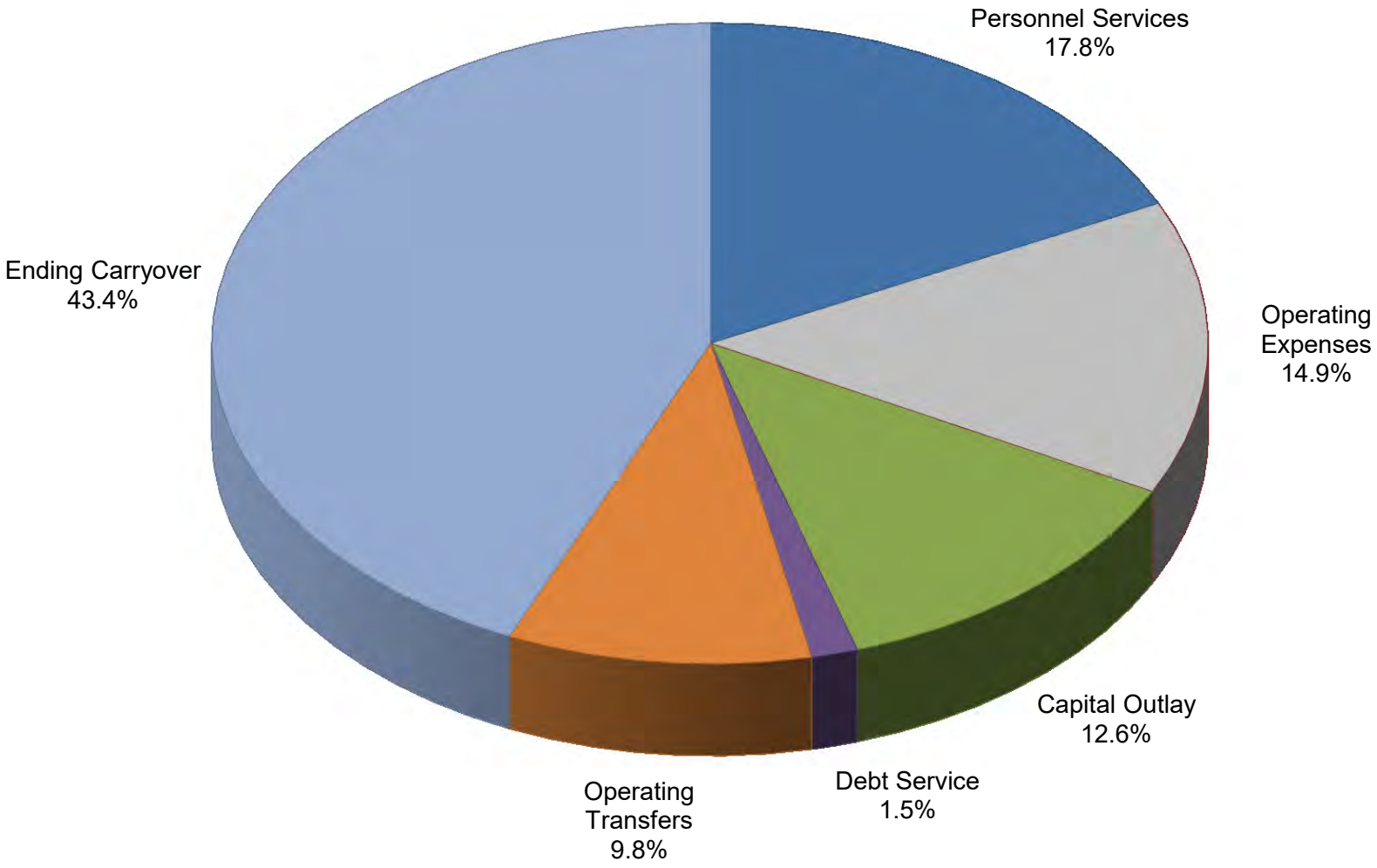


CITY OF PUNTA GORDA, FL
EXPENDITURE SUMMARY
ACTUAL FY 2020

Appropriations	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	ALL FUND SUBTOTAL *less Interfund	OPERATING TRANSFERS	ENDING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	$14,857,108	$4,763,342	$543,924	$0	$0	$20,164,374	$1,826,903	$7,843,737	$29,835,014	($311,511)	$29,523,503
103 P G I CANAL MTCE DISTRICT	598,976	1,744,924	38,666	0	0	2,382,566	0	4,468,181	6,850,747	0	6,850,747
104 B S I CANAL MTCE DISTRICT	44,007	444,646	0	189,835	0	678,488	0	1,011,584	1,690,072	0	1,690,072
105 IMPACT FEES PARKS	0	0	0	0	0	0	0	302,137	302,137	0	302,137
109 IMPACT FEES TRANSPORTATION	0	0	0	0	0	0	319,533	0	319,533	0	319,533
110 COMMUNITY REDEVELOP AGENCY	0	240,030	21,037	0	0	261,067	1,538,766	2,651,045	4,450,878	(750,208)	3,700,670
113 SPECIAL USE FUND	0	0	0	0	0	0	116,233	3,996,211	4,112,444	(152,241)	3,960,203
114 ADDITIONAL FIVE CENT GAS TAX	0	684,836	0	0	0	684,836	0	154,907	839,743	(459,000)	380,743
115 SIX CENT GAS TAX FUND	0	759,730	23,897	0	0	783,627	0	849,879	1,633,506	0	1,633,506
116 CSTL&HRTL NATL ESTUARY PRTSHP	387,914	709,175	0	0	0	1,097,089	0	434,759	1,531,848	0	1,531,848
118 1% LOCAL OPTION SALES TAX	0	0	2,679,477	0	0	2,679,477	90,000	6,997,518	9,766,995	0	9,766,995
120 IMPACT FEE MOBILITY	0	0	0	0	0	0	0	245,083	245,083	(216,842)	28,241
121 IMPACT PUBLIC SAFETY	0	0	0	0	0	0	0	49,714	49,714	0	49,714
130 BUCKLEY'S PASS DREDGING AREA	0	2,212	0	0	0	2,212	1,433,213	72,075	1,507,500	0	1,507,500
201 DEBT FUND	0	0	0	1,538,770	0	1,538,770	0	0	1,538,770	(1,538,767)	3
301 GENERAL CONSTRUCTION	0	0	2,751,842	0	0	2,751,842	0	569,519	3,321,361	(1,937,174)	1,384,187
402 UTILITIES O M & R FUND	5,996,080	7,692,918	482,604	0	0	14,171,602	2,745,000	14,061,516	30,978,118	(5,359,096)	25,619,022
411 UTILITIES CONSTRUCTION	0	0	10,480,391	0	0	10,480,391	5,009,096	3,964,116	19,453,603	(2,420,000)	17,033,603
414 UTILITIES R&R RESERVE FUND	0	0	0	0	0	0	0	1,500,000	1,500,000	0	1,500,000
415 WATER SYSTEM CAPACITY ESCROW	0	0	0	0	0	0	0	3,481,695	3,481,695	0	3,481,695
416 SEWER SYSTEM CAPACITY ESCROW	0	0	0	0	0	0	610,573	1,516,050	2,126,623	0	2,126,623
417 SPECIAL ASSESS DISTRICT 4	0	0	0	0	0	0	0	50,987	50,987	0	50,987
419 STATE REVOLVING LOAN FUND	0	0	0	360,573	0	360,573	0	1,613,353	1,973,926	(585,573)	1,388,353
430 SANITATION FUND	1,353,561	2,196,613	157,639	0	0	3,707,813	0	1,791,651	5,499,464	0	5,499,464
440 BUILDING CODE FUND	868,605	248,485	21,524	0	0	1,138,614	0	1,553,944	2,692,558	0	2,692,558
450 LAISHLEY PARK MARINA		396,884	46,307	0	0	443,191	0	638,619	1,081,810	0	1,081,810
502 INFORMATION TECHNOLOGY	610,684	771,159	246,687	0	0	**	0	444,403	2,072,933	(1,756,055)	316,878
610 GILCHRIST INTENTION FUND	0	0	0	0	0	0	0	5,465	5,465	0	5,465
TOTAL	$24,716,935	$20,654,954	$17,493,995	$2,089,178	$0	* $63,326,532	$13,689,317	$60,268,148	$138,912,527	($15,486,467)	$123,426,060

~ Enterprise and Internal Service Funds are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions and expenses in the construction fund not capitalized, cash received from the sale of fixed assets and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

EXPENDITURES BUDGET SUMMARY ACTUAL FY 2020
$138,912,527



CITY OF PUNTA GORDA, FL
REVENUE SUMMARY
ACTUAL FY 2019

* General Fund Ad Valorem Tax $9,590,484 3.1969 mills

Estimated Revenues	TAXES		PERMITS, FEES, & SPECIAL ASSESSMENTS	INTERGOV'T REVENUE	SERVICE CHARGES, FINES & FORFEITURES	MISC REVENUES	OTHER FINANCING	ALL FUND SUBTOTAL **less Interfund	OPERATING TRANSFERS	BEGINNING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	$13,159,513	*	$1,514,666	$2,791,424	$532,524	$4,051,089	$6,610,000	$28,659,216	$418,472	$5,831,413	$34,909,101	($418,472)	$34,490,629
103 P G I CANAL MTCE DISTRICT	0		3,395,620	23,295,560	0	99,728	0	26,790,908	6,610,000	790,534	34,191,442	(6,610,000)	27,581,442
104 B S I CANAL MTCE DISTRICT	0		575,404	896,101	0	23,972	0	1,495,477	0	737,852	2,233,329	0	2,233,329
105 IMPACT FEES PARKS	0		77,206	0	0	5,829	0	83,035	0	125,448	208,483	0	208,483
109 IMPACT FEES TRANSPORTATION	0		51,095	0	0	7,724	0	58,819	0	275,660	334,479	0	334,479
110 COMMUNITY REDEVELOP AGENCY	0		0	1,211,264	0	376,662	0	1,587,926	611,027	1,525,294	3,724,247	(611,027)	3,113,220
111 COMMUNITY DEV BLOCK GRANT	0		0	44,895	0	0	0	44,895	0	(1,091)	43,804	0	43,804
113 SPECIAL USE FUND	0		0	20,367	0	92,733	0	113,100	0	3,911,180	4,024,280	0	4,024,280
114 ADDITIONAL FIVE CENT GAS TAX	272,809		0	0	0	8,070	0	280,879	459,000	155,432	895,311	(459,000)	436,311
115 SIX CENT GAS TAX FUND	598,659		0	0	267,237	55,565	0	921,461	0	590,728	1,512,189	0	1,512,189
116 CSTL&HRTL NATL ESTUARY PRTSHP	0		0	989,433	0	64,366	0	1,053,799	0	293,025	1,346,824	0	1,346,824
118 1% LOCAL OPTION SALES TAX	0		0	3,151,919	0	136,330	0	3,288,249	0	4,632,621	7,920,870	0	7,920,870
130 BUCKLEY'S PASS DREDGING AREA	0		1,926,866	0	0	13,936	0	1,940,802	0	0	1,940,802	0	1,940,802
201 DEBT FUND	0		0	0	0	0	0	0	17,701,225	0	17,701,225	(17,701,225)	0
301 GENERAL CONSTRUCTION	0		0	131,655	0	31	0	131,686	2,214,248	1,427,806	3,773,740	(2,214,248)	1,559,492
402 UTILITIES O M & R FUND	0		2,900	90,239	18,174,460	549,106	0	18,816,705	350,000	6,680,555	25,847,260	(350,000)	25,497,260
411 UTILITIES CONSTRUCTION	0		0	11,506,620	0	716	0	11,507,336	6,633,500	7,848,870	25,989,706	(6,633,500)	19,356,206
414 UTILITIES R&R RESERVE FUND	0		0	0	0	0	0	0	0	1,500,000	1,500,000	0	1,500,000
415 WATER SYSTEM CAPACITY ESCROW	0		727,546	0	0	51,113	0	778,659	0	1,658,886	2,437,545	0	2,437,545
416 SEWER SYSTEM CAPACITY ESCROW	0		711,438	0	0	22,048	0	733,486	0	889,717	1,623,203	0	1,623,203
417 SPECIAL ASSESS DISTRICT 4	0		0	0	0	1,260	0	1,260	0	49,180	50,440	0	50,440
419 STATE REVOLVING LOAN FUND	0		0	0	0	23,046	0	23,046	904,773	807,509	1,735,328	(904,773)	830,555
430 SANITATION FUND	0		20,235	0	3,673,753	93,634	0	3,787,622	0	1,332,478	5,120,100	0	5,120,100
440 BUILDING CODE FUND	0		1,148,235	0	53,368	60,335	0	1,261,938	0	1,461,699	2,723,637	0	2,723,637
450 LAISHLEY PARK MARINA	0		0	83,082	463,010	32,783	0	578,875	0	368,439	947,314	0	947,314
502 INFORMATION TECHNOLOGY	0		0	0	1,454,090	2,276	0	**	0	214,312	1,670,678	(1,454,090)	216,588
610 GILCHRIST INTENTION FUND	0		0	0	0	134	0	134	0	5,272	5,406	0	5,406
TOTAL	$14,030,981		$10,151,211	$44,212,559	$24,618,442	$5,772,486	$6,610,000	** $103,939,313	$35,902,245	$43,112,819	$184,410,743	($37,356,335)	$147,054,408

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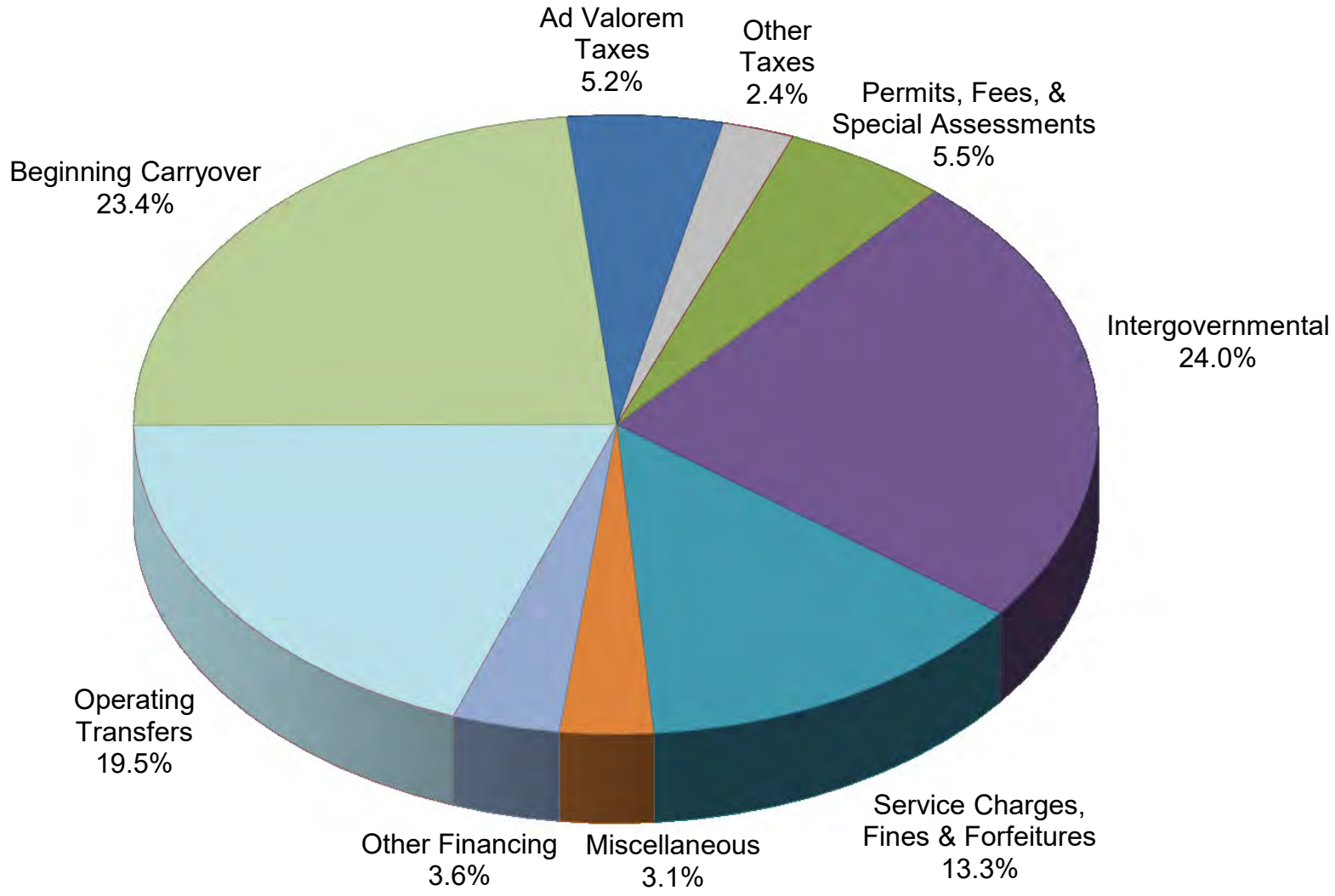
REVENUE BUDGET SUMMARY ACTUAL FY 2019
$184,410,743



CITY OF PUNTA GORDA, FL
EXPENDITURE SUMMARY
ACTUAL FY 2019

Appropriations	PERSONNEL SERVICES	OPERATING EXPENSES	CAPITAL OUTLAY	DEBT SERVICE	CONTINGENCY	ALL FUND SUBTOTAL *less Interfund	OPERATING TRANSFERS	ENDING CARRYOVER	SUBTOTAL Incl. Interfund	INTERFUND ELIMINATIONS	ENTITY-WIDE TOTAL
001 GENERAL FUND	$13,923,772	$4,721,335	$738,816	$0	$0	$19,383,923	$8,998,126	$6,527,052	$34,909,101	($418,472)	$34,490,629
103 P G I CANAL MTCE DISTRICT	697,168	1,170,313	12,725,387	0	0	14,592,868	16,204,301	3,394,273	34,191,442	(6,610,000)	27,581,442
104 B S I CANAL MTCE DISTRICT	29,853	76,401	930,690	95,858	0	1,132,802	0	1,100,527	2,233,329	0	2,233,329
105 IMPACT FEES PARKS	0	0	0	0	0	0	0	208,483	208,483	0	208,483
109 IMPACT FEES TRANSPORTATION	0	0	0	0	0	0	47,983	286,496	334,479	0	334,479
110 COMMUNITY REDEVELOP AGENCY	0	235,451	63,685	0	0	299,136	1,496,924	1,928,187	3,724,247	(611,027)	3,113,220
111 COMMUNITY DEV BLOCK GRANT	0	43,662	0	0	0	43,662	142	0	43,804	0	43,804
113 SPECIAL USE FUND	0	11,947	0	0	0	11,947	403,181	3,609,152	4,024,280	0	4,024,280
114 ADDITIONAL FIVE CENT GAS TAX	0	776,078	0	0	0	776,078	0	119,233	895,311	(459,000)	436,311
115 SIX CENT GAS TAX FUND	0	745,785	0	0	0	745,785	0	766,404	1,512,189	0	1,512,189
116 CSTL&HRTL NATL ESTUARY PRTSHP	324,388	668,201	0	0	0	992,589	0	354,235	1,346,824	0	1,346,824
118 1% LOCAL OPTION SALES TAX	0	0	1,271,937	0	0	1,271,937	133,000	6,515,933	7,920,870	0	7,920,870
130 BUCKLEY'S PASS DREDGING AREA	0	2,388	0	0	0	2,388	730,315	1,208,099	1,940,802	0	1,940,802
201 DEBT FUND	0	0	0	17,701,222	0	17,701,222	0	3	17,701,225	(17,701,225)	0
301 GENERAL CONSTRUCTION	0	0	3,039,920	0	0	3,039,920	0	733,820	3,773,740	(2,214,248)	1,559,492
402 UTILITIES O M & R FUND	5,829,574	5,982,787	657,691	0	0	12,470,052	7,377,700	5,999,508	25,847,260	(350,000)	25,497,260
411 UTILITIES CONSTRUCTION	0	93,179	24,437,255	0	0	24,530,434	0	1,459,272	25,989,706	(6,633,500)	19,356,206
414 UTILITIES R&R RESERVE FUND	0	0	0	0	0	0	0	1,500,000	1,500,000	0	1,500,000
415 WATER SYSTEM CAPACITY ESCROW	0	0	0	0	0	0	0	2,437,545	2,437,545	0	2,437,545
416 SEWER SYSTEM CAPACITY ESCROW	0	0	0	0	0	0	510,573	1,112,630	1,623,203	0	1,623,203
417 SPECIAL ASSESS DISTRICT 4	0	0	0	0	0	0	0	50,440	50,440	0	50,440
419 STATE REVOLVING LOAN FUND	0	0	0	360,573	0	360,573	0	1,374,755	1,735,328	(904,773)	830,555
430 SANITATION FUND	1,273,685	2,087,427	32,756	0	0	3,393,868	0	1,726,232	5,120,100	0	5,120,100
440 BUILDING CODE FUND	782,123	193,447	44,038	0	0	1,019,608	0	1,704,029	2,723,637	0	2,723,637
450 LAISHLEY PARK MARINA		374,840	1,000	0	0	375,840	0	571,474	947,314	0	947,314
502 INFORMATION TECHNOLOGY	550,428	722,731	99,422	0	0	*	0	298,097	1,670,678	(1,454,090)	216,588
610 GILCHRIST INTENTION FUND	0	0	0	0	0	0	0	5,406	5,406	0	5,406
TOTAL	$23,410,991	$17,905,972	$44,042,597	$18,157,653	$0	* $102,144,632	$35,902,245	$44,991,285	$184,410,743	($37,356,335)	$147,054,408

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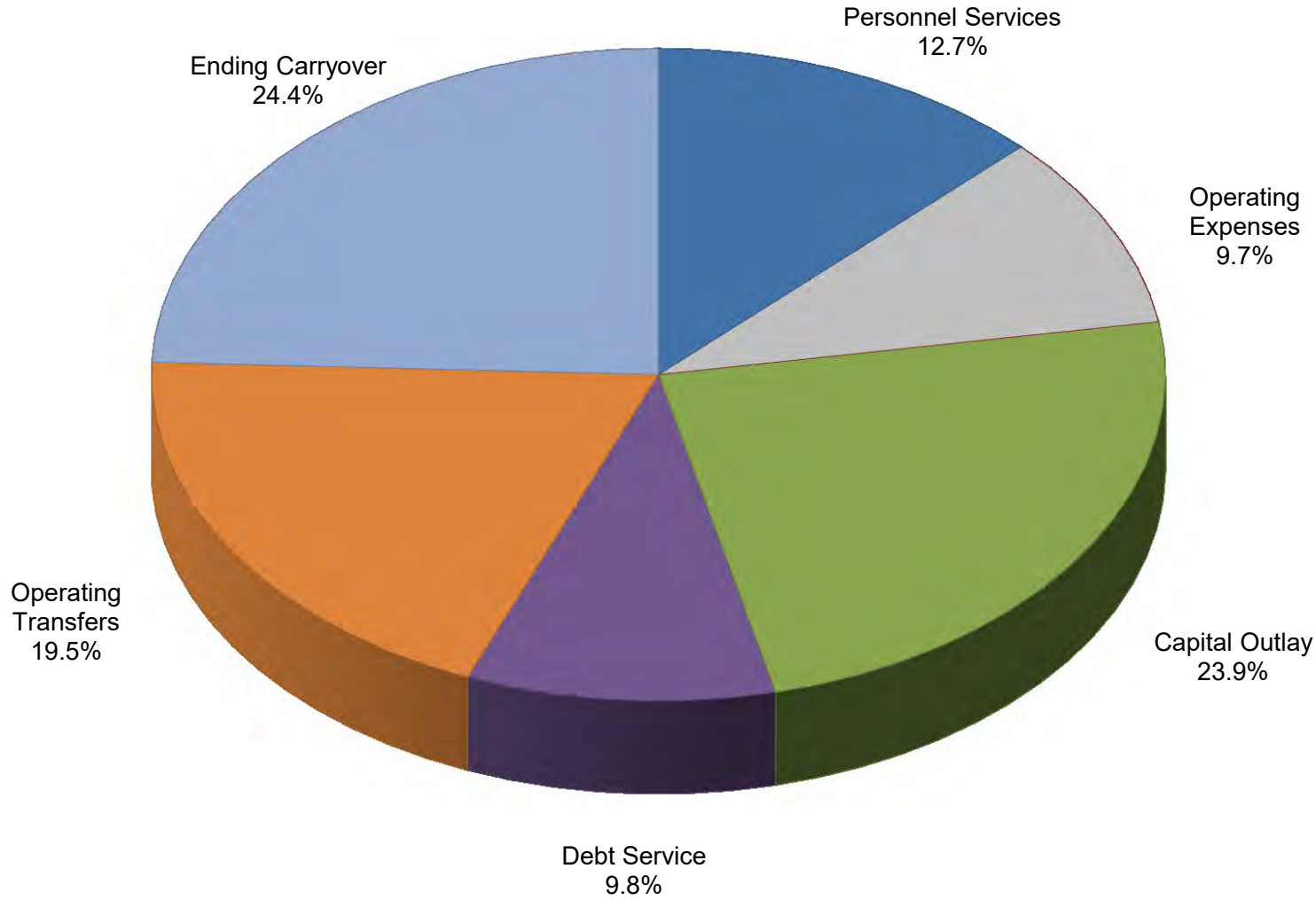
EXPENDITURES BUDGET SUMMARY ACTUAL FY 2019
$184,410,743



CITY OF PUNTA GORDA, FL
POSITION SUMMARY
BUDGET FY 2022

FUND NUMBER	FUND NAME Department/Division	Amended Authorized FY 2019	Amended Authorized FY 2020	Amended Authorized FY 2021	Changes [4]	Proposed Authorized FY 2022
001 01-00	CITY COUNCIL [1]	5.00	5.00	5.00		5.00
	ADMINISTRATION					
001 02-00	City Manager	2.50	2.50	3.00 [3]		3.00
001 02-18	Human Resources	3.00	3.00	3.00		3.00
001 03-00	City Clerk	4.00	4.00	4.00		4.00
001 06-00	Legal	0.50	0.50	1.00 [3]		1.00
		10.00	**10.00**	**11.00**	**0.00**	**11.00**
	FINANCE					
001 04-00	Finance	8.50	8.50	8.50		8.50
001 04-05	Procurement	7.50	7.50	7.50		7.50
		16.00	**16.00**	**16.00**	**0.00**	**16.00**
	PUBLIC WORKS					
001 09-01	Public Works Admin	3.00	3.00	3.00		3.00
001 09-08	Engineering	4.00	4.50	4.50	0.50	5.00
001 15-15	Facilities Maintenance	3.00	3.00	3.00	1.00	4.00
001 09-16	Right of Way Maintenance	13.00	13.00	13.00	1.00	14.00
001 09-19	Parks & Grounds	10.00	10.00	10.00	1.00	11.00
		33.00	**33.50**	**33.50**	**3.50**	**37.00**
001 12-00	POLICE	**53.00**	**56.00**	**56.00**	**2.00**	**58.00**
001 13-00	FIRE	**29.00**	**30.00**	**30.00**	**2.00**	**32.00**
	URBAN DESIGN					
001 15-00	Urban Design	5.00	5.00	6.00 [3]		6.00
001 15-10	Zoning & Code Compliance	6.00	6.00	6.00		6.00
		11.00	**11.00**	**12.00**		**12.00**
	GENERAL FUND	**157.00**	**161.50**	**163.50**	**7.50**	**171.00**
103 09-60	**PGI CANAL MAINTENANCE**	**13.00**	**9.00**	**9.00**	**0.00**	**9.00**
116 15-36	**CSTL&HRTLND NAT EST PRT**	**4.00**	**6.00**	**6.00**	**0.00**	**6.00**
402 16-20	Administration	6.00	7.00	7.00		7.00
402 16-21	Water Treatment	18.00	18.00	18.00		18.00
402 16-22	Wastewater Collection	15.00	15.00	15.00		15.00
402 16-25	Wastewater Treatment	15.75	15.75	15.75		15.75
402 16-26	Water Distribution	17.00 [2]	16.00	17.00 [3]		17.00
402 16-50	Fleet/Equipment Maint	1.50	1.50	1.50		1.50
402 04-23	Billing & Collections	6.00	6.00	6.00		6.00
	UTILITIES	**79.25**	**79.25**	**80.25**	**0.00**	**80.25**
430 09-30	**SANITATION**	**19.00**	**19.00**	**19.00**	**1.00**	**20.00**
440 15-14	**BUILDING**	**9.50** [2]	**9.50**	**10.50**	**0.50**	**11.00**
502 02-51	**INFORMATION TECHNOLOGY**	**6.00**	**7.00**	**7.00**	**1.00**	**8.00**
	TOTAL	**287.75**	**291.25**	**295.25**	**10.00**	**305.25**

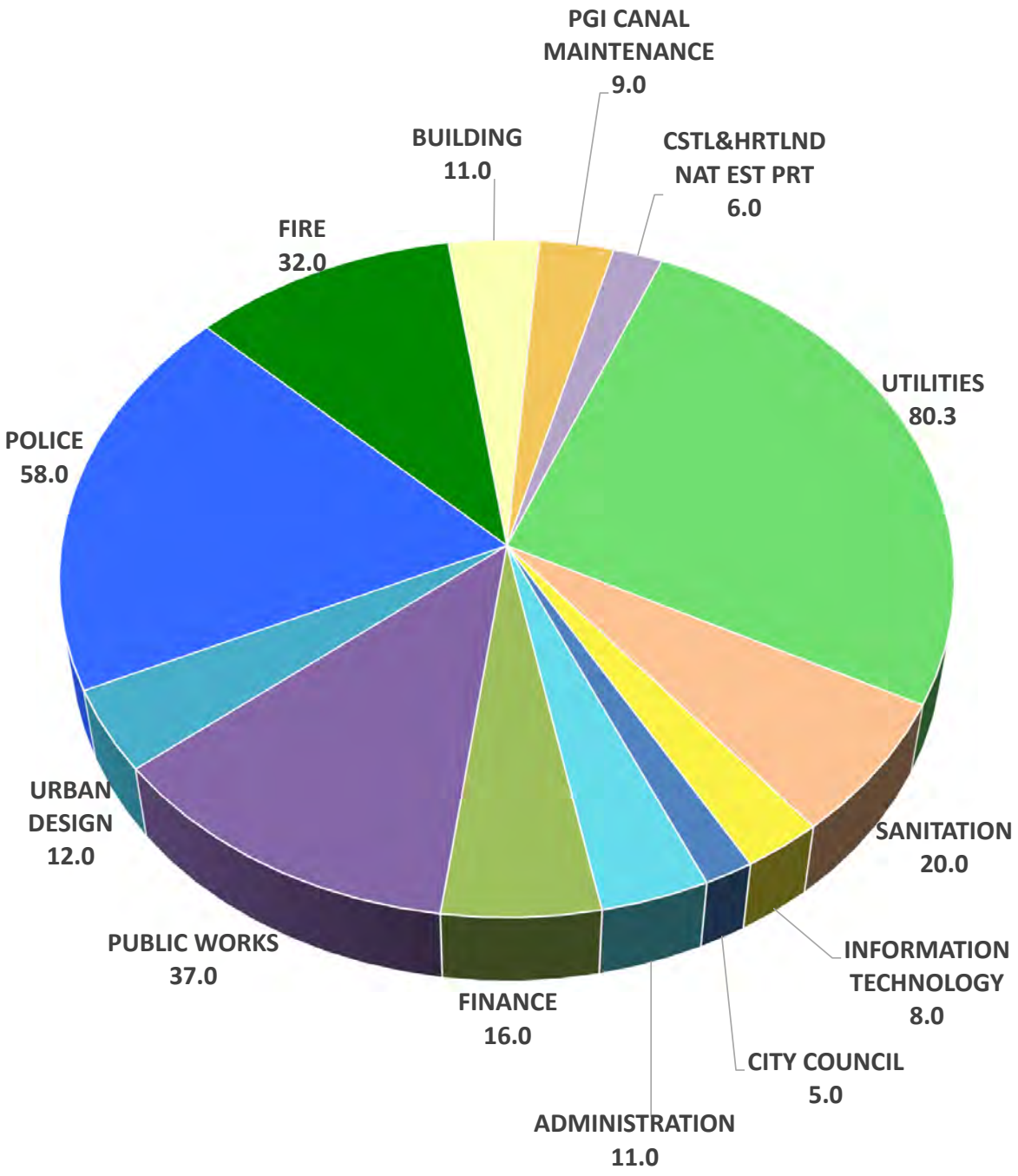
[1] Employee count includes 5 City Council members as 5 FTEs

[2] Mid-Year FY 2019 adjustment - (0.5) Upgrade part-time Utility Maint. Worker to full-time AMI Technician
(0.5) Part-time Line and Grade Inspector

[3] Mid-Year FY 2021 adjustment - Paralegal/Executive Assistant to City Manager was split, adding:
(0.5) full-time Executive Assistant to City Manager
(0.5) full-time Paralegal and Administrative Assistant
(1) Urban Design Planner
(1) AMI Technician

[4] Changes for FY 2022 are explained in the budget message and each divisions' budget narrative

POSITION SUMMARY FY 2022



LONG RANGE STRATEGIC PLAN SUMMARY
FISCAL YEARS 2022 – 2026

Punta Gorda
FLORIDA

September 22, 2021

CITY COUNCIL

Lynne Matthews, Mayor (District 4)

Debby Carey, Vice-Mayor (District 2)

Nancy Prafke, Council Member (District 5)

Jaha Cummings, Council Member (District 1)

John Miller, Council Member (District 3)

CITY OFFICIALS

Gregory B. Murray, City Manager

David Levin, City Attorney

Karen Smith, City Clerk

DEPARTMENT DIRECTORS and MANAGERS

Ray Briggs, Fire Chief

Pam Davis, Police Chief

Rick Keeney, Public Works Director

Joan LeBeau, Urban Design Director

Kylee McGloin, Assistant to the City Manager

Jeff Payne, Acting Human Resources Manager

Chuck Pavlos, Utilities Director

Melissa Reichert, Assistant City Manager

Brad Schuette, Information Technology Manager

Kristin Simeone, Finance Director

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City Manager Gregory B. Murray Message

Members of City Council and the Community,

As we move into this budget and strategic planning cycle we are faced with the challenge of turning the corner from post- recessionary operations where we are only able to maintain the bare necessities of the City, to evaluating and funding strategic needs to insure that City services, infrastructure, and fiscal position is sound in the years to come. The city's assets include 13 public buildings, 121 miles of streets, 1270 City maintained street lights, 19 traffic signal intersections, and four bridges. The City owns 55 miles of canals and 109 miles of seawall. There are 237 miles of water mains, 129 miles of sanitary sewer, and 119 lift stations. 23 parks totaling 130 acres and nine miles of pathways are the responsibility of the City. 208 motorized equipment items, including cranes, fleet vehicles, boats, and compactors, are also part of the City's assets. The City's total asset base holds a non-depreciated value of $386,313,048 million. 295 employees also depend on the budget-driven decisions to be able to adequately complete their jobs, and for their very well being.

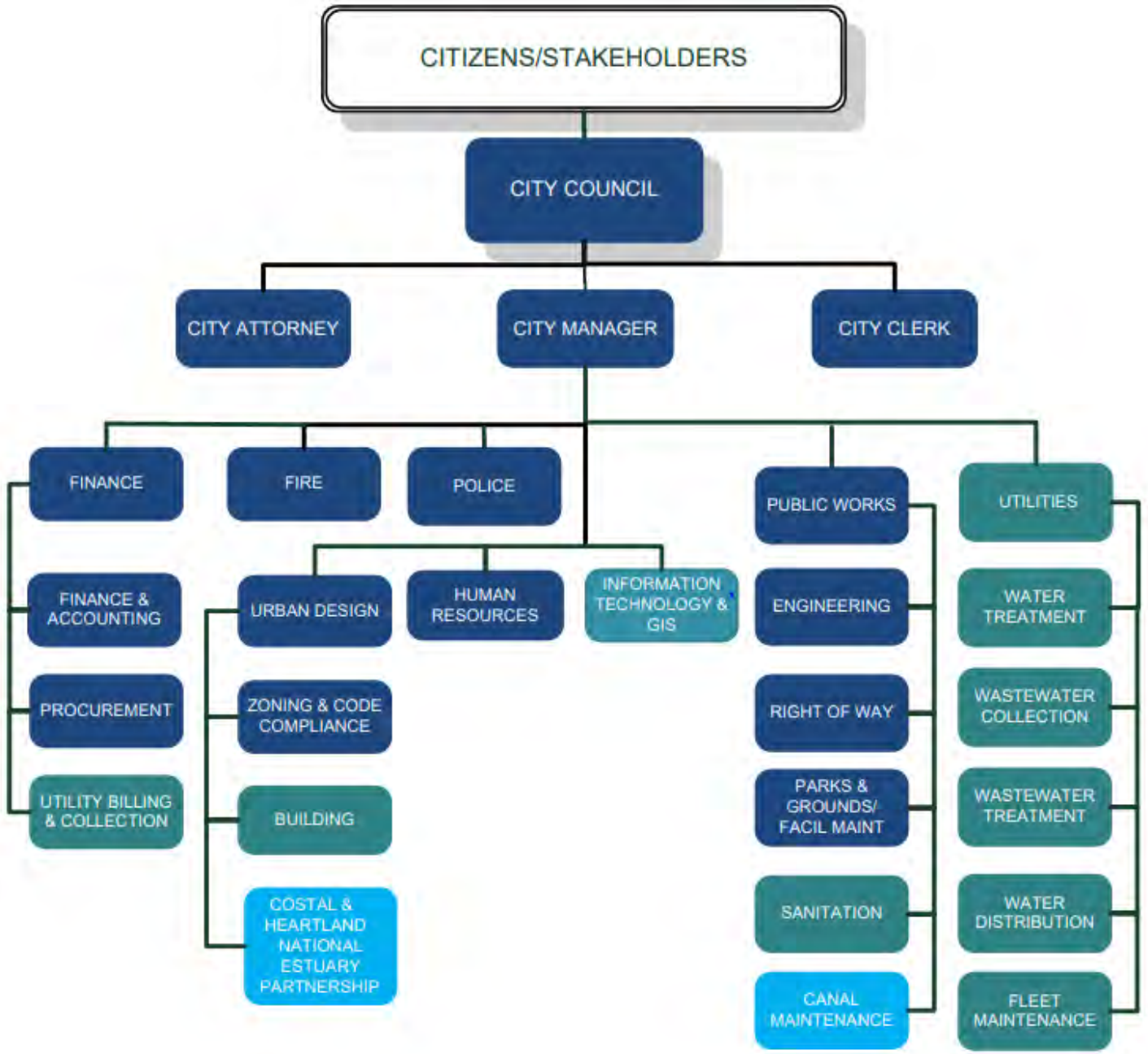
For this planning cycle, staff has focused on each of the City's unique assets, examining the condition of each of those assets and needs to properly maintain them. Input from residents and stake holders was solicited through outreach during the Spring of FY2021. Much of what was found is that City infrastructure is starting to show signs of age and now needs work. Evaluation of the infrastructure also resulted in necessary emergency repairs in some cases. Preventative maintenance programs and resulting upkeep has sometimes needed to be deferred because of recessionary periods, funding challenges, and personnel demands, but implementation of a detailed plan can no longer wait. It takes staffing and funding to make that happen, knowing that deferred improvements will only continue to increase in costs. It is quite a challenge and responsibility to insure that our City functions properly while making strides in service delivery, infrastructure management, and planning for the future. Hence the need to turn the corner, bringing the satisfaction that the City continues to be managed appropriately for the citizens we serve. I am proud to be part of the team working for the City of Punta Gorda.

We are fortunate to have such a dedicated employee base and depth of experience. I have found that over the years available resources have been maximized in order to minimize needs for as long as possible. In addition, substantial cuts were again effectuated this year prior to budget presentations in order to maintain a realistic and conservative budget, while realistically addressing pending and deferred needs. Specific focus has been put on planning not just for FY 2022 but looking five years into the future for planning, budgeting and staffing. This plan of work will allow us to deliver on our mission to preserve and enhance Punta Gorda’s identity as a vibrant waterfront community, unique in character and history; and as a desirable place to live, work and visit.”

Sincerely,

Gregory B. Murray

FY2022 Organizational Chart



Five Year Staffing Plan General Fund Employees

FUND	NUMBER	FUND NAME Department/Division	Amended Authorized FY 2021	Position Requests FY 2022	FY 2023 Planning Requests	FY 2024 Planning Requests	FY 2025 Planning Requests	FY 2026 Planning Requests	FY 2026 Estimated Positions
001	01-00	CITY COUNCIL [1]	5.00						5.00
001	02-00	City Manager	3.00						3.00
001	02-18	Human Resources	3.00		1.00				4.00
001	03-00	City Clerk	4.00		1.00				5.00
001	06-00	Legal	1.00						1.00
001	04-00	Finance	8.50		1.00				9.50
001	04-05	Procurement	7.50		1.00		1.00		9.50
001	09-01	Public Works Admin	3.00						3.00
001	09-08	Engineering	4.50	0.50					5.00
001	15-15	Facilities Maintenance	3.00	1.00	1.00		1.00		6.00
001	09-16	Right of Way Maintenance	13.00	1.00	1.00		1.00	1.00	17.00
001	09-19	Parks & Grounds	10.00	1.00		1.00			12.00
001	12-00	POLICE	56.00	2.00	2.00	1.00		2.00	63.00
001	13-00	FIRE	30.00	2.00	7.00				39.00
001	15-00	Urban Design	6.00		1.00	1.00		1.00	9.00
001	15-10	Zoning & Code Compliance	6.00		1.00	1.00			8.00
		GENERAL FUND	**163.50**	**7.50**	**17.00**	**4.00**	**3.00**	**4.00**	**199.00**
502	02-51	**INFORMATION TECHNOLOGY**	**7.00**	**1.00**	**1.00**			**1.00**	**10.00**

Overview

The Strategic Plan (herein referred to as the "Plan") is used to set the overall goals for the City, provide direction to City departments, and create the basis for each year's annual budget. The plan provides a tool for more effective and economical operations and demonstrates to the public that careful consideration has been given to future development and direction of the organization. The Plan provides a realistic view of the expectations for the organization and community at-large. The diagram below shows how the pieces of the Plan fit together.

On April 27, 2005, City Council approved moving forward with development of its first strategic plan by soliciting input from residents, civic groups, ad-hoc boards and committees, as well as staff on priorities to be addressed. Since 2005, the City has annually adopted a strategic plan. The FY 2021 Plan, which was developed after solicitation of input and engagement from the entire community followed by two workshops focusing on all elements of what make up a strategic plan, formed the base from which future action items evolved. Preparation of the FY 2021 Plan took a slightly different direction than the previous year, which involved a more thorough review of the City's mission, values, vision and goals. The FY2022 Strategic Plan includes the new five year staffing plan, forward looking action items, and a message from the City Manager addressing the budget necessary to implement the strategic plan.

The current Plan has different elements that help transform the City's vision into reality. They are:

- ✓ *Strategies*: The Plan document contains the strategies that the City will pursue and action items on how to achieve the strategies. Strategies and action items are funded through the annual budget, five-year capital improvements program and partnerships with other public, non-profit and private organizations.

- ✓ *Key Performance Indicators*: Metrics that the City uses as sources of evidence to determine if its strategies are having their intended impact.

- ✓ *Financial Plan*: The City performs multi-year fiscal forecasting to show the long-term impacts of its decisions, model different scenarios and identify/address financial issues well before they are realized. The forecasts are included in the Long-Range Financial Plan presented to City Council in January of each year.

The plan helps us stay focused in our near-term objectives and tasks, while still keeping our eye on the long-range perspective of our actions. Our strategic plan is dynamic and can be adjusted or molded from time to time as needed. It is a working document that evolves as development takes place. Throughout the year, we will provide status reports on our progress. In this way, it is a document by which we can measure our success and by which the community can evaluate our performance.

Vision

A vision statement is essentially a description of what a community should look like once it has successfully implemented its strategies and achieved its full potential. An achievable vision is compromised between what an organization wants and what it can have. In Punta Gorda, this contrast is often manifested in perceived tradeoffs between having sufficient financial resources and preserving the values. A vision can provide guidance to help decision-makers identify the "bottom line" of what is truly important. Based on public input, the City's overall vision is:

"Continue to preserve our small-town character while promoting diversity, economic development and sustainability."

Vision Elements:

- Punta Gorda will preserve and enhance its historic small town, self-sufficient community character
- Punta Gorda will be an economically sustainable four-season community and cultural hub of Charlotte County
- Punta Gorda will continue to be a safe and secure community
- Punta Gorda will be a place where residents and visitors recognize the significance and character of its waterfront amenities, natural resources, and vibrant downtown
- Strong partnerships and collaboration between the City government and all sectors of the community will embody Punta Gorda's ability to sustain its small-town, self-sufficient character
- Punta Gorda will have a financially sustainable city government
- Punta Gorda will position itself as the best small town to live, work and visit

As shown above, the core of the City's vision includes elements of sustainability. Sustainability is the ability of communities to consistently thrive over time as they make decisions to improve the community today without sacrificing the future. Sustainability can provide an organizing framework for building better and stronger communities. Building sustainable communities is at the core of the leadership responsibilities of local government leaders. A sustainable community demonstrates through policy and practices a long-term view and respect for people and for place. The sustainable community will assess impact on the following three areas - ensuring a positive effect on the environment, establishing that there will not be a drain on community resources, and making certain that disparaging treatment for any sector of the community will not be created. Sustainable communities are those that maintain a reliable economic base, practice sound financial management, provide a stable environment for their residents, and act as stewards of their land and other environmental resources. These actions are defined as follows:

Economic sustainability

- ✓ Maintain a sound economic base
- ✓ Provide reliable public services
- ✓ Create an environment conducive to businesses
- ✓ Become and remain competitive in the marketplace
- ✓ Financial sustainability
- ✓ Remain financially viable
- ✓ Establish and maintain professionally recognized, transparent budgeting and financial management practices and systems

Social sustainability

- ✓ Provide a stable environment for citizens
- ✓ Ensure public safety
- ✓ Offer an environment that encourages job creation
- ✓ Engage the community in local decision making
- ✓ Provide amenities that enhance quality of life

Environmental sustainability

- ✓ Safeguard the water supply, open space and other physical assets by preparing for and mitigating natural disasters and by employing environmentally responsible methods for energy generation, waste reduction and disposal and other services

Mission

A mission statement clarifies an organization's purpose and philosophy. It should:

- Specify the reason for the organization's existence
- Establish the scope of the organization
- Identify the organization's unique characteristics
- Provide the overall direction for the organization
- Act as a foundation for development of general and specific objectives as well as program plans

A summary of public input responses revealed that the City's mission should incorporate the following ideals:

- ✓ Become a desired, waterfront destination
- ✓ Be a better place to live, work and play
- ✓ Deliver a high level of service
- ✓ Enhance quality of life
- ✓ Retain our unique character

Based on the above public comments, including City Council input, the mission of the City is:

"To preserve and enhance Punta Gorda's identity as a vibrant waterfront community, unique in character and history; and as a desirable place to live, work and visit."

Values

Values identify the philosophical guidelines for an organization's activities and:

- Identify the values held by constituents
- Establish guidelines upon which all initiatives will be based
- Provide the basis for assessing the organization's strategic objectives and plans
- Respect constituent needs and expectations

Through public input garnered from the community survey and workshops, Punta Gorda's residents and leaders value the City's small town, self-sufficient, community-partnerships nature. In this vein, the City should pursue policies and actions that enhance these elements. Revised, key values of the City organization are:

- Maintain a culture of community engagement, teamwork, partnerships, transparency, respect, customer service, and stewardship
- Sustain pride in Punta Gorda's history and well-preserved historical areas and natural resources
- Support and promote local businesses
- Value a high level of openness, and the fair and equitable treatment of all residents
- Ensure an ethical, transparent and accountable city government

Strategic Priorities and Goals

While the City's vision has set the course for the future, the strategic priorities highlighted below provide the roadmap that encompasses governing policies and strategies, operational approaches to implementing the strategies and performance measures/timelines to ensure achievement of these strategies. Included in each section are goals that specify how the general policy directions of the organization's mission will be carried out, and action items that aim to accomplish desired goals. Based on input received during the community engagement sessions, City Council has established five strategic priorities identified below and goals highlighted within each priority area.

- Financial/Economic Sustainability
- Infrastructure Sustainability
- Partnerships, Communication and Collaboration
- Strategic Communications Positioning
- Quality of Life

As mentioned earlier, key performance indicators will be used to summarize progress toward achieving strategic priorities. These outcomes form a scorecard of the City's progress and will facilitate ongoing monitoring of Plan implementation and communication to the public.

Priority 1: Financial/Economic Sustainability - Advance and promote local business development and long-term financial and economic sustainability

Long term financial sustainability is a critical component to the ultimate success of a strategic plan. This section of the Plan provides a basis for future budgets and guides workforce planning and other efforts to improve the effectiveness and efficiency of City services. Long term financial sustainability can only be achieved when recurring revenue and expenses are aligned. How well the City achieves sustainability is reflected in its ability to address financial issues identified in multi-year fiscal forecasts. It also means providing valued public service as efficiently as possible.

An integral part of a community's financial sustainability is to be an economically sustainable community and to enhance the economic well-being of its residents. The City has excellent access to two major roadways, most notably I-75 and US 41, and Punta Gorda Airport. The community's diversity and mix of income levels provides a range of tastes for the business community to serve. Diversity also results in a variety of housing options for prospective residents and provides the community with an array of talents to draw on. The downtown and waterfront areas enhance the City's economic environment. The success of its business sector is through a combination of economic and business development.

Economic development involves the recruitment and retention of high-skill, high-wage diversified industry. Diversified industry means companies that bring wealth to a community by exporting their goods and services to customers outside of the local market, and do not rely on the local economy for income.

Business development encourages a variety of small businesses, retail stores, restaurants, entertainment centers, medical facilities and service-oriented businesses within a city's boundaries, compatible with the demands and desires of the community. Traditionally, business development is market driven, based on population and household demand, and generally occurs by developers and private property owners marketing to fill planned and existing retail and office space. Its premise is that local entrepreneurs and public/private strategies create the environment that can bring economic growth to a community in the form of jobs, increased revenues, a vibrant business sector and healthy life attributes. It seeks to focus on growing and nurturing local businesses that can create spin off business and employment, rather than hunting for the large corporation outside the area. One study on the subject identified the following premises to encourage shopping and promoting locally owned businesses:

- More money re-circulates in the community when one buys from locally owned businesses as opposed to nationally owned businesses
- Local businesses provide most new jobs
- One-of-a-kind businesses are an integral part of a community's distinct character
- Local business owners invest in the community
- Customer service is, in many instances, better
- Competition and diversity lead to more choices
- Local businesses have less environmental impact
- Local businesses' public benefits outweigh their public costs
- Local businesses encourage investment in the community
- Local businesses tend to give more support to nonprofits

The City's strategic priorities focus more on business development initiatives, while Charlotte County concentrates its efforts on economic development opportunities for both Punta Gorda and unincorporated areas of the County.

Goal: Continue best management practices in financial planning and appropriate reserves policies to reach the national standard of 16.7% by increasing reserves by 0.5% or more per year.
Goal: Identify sustainable spending policies and appropriate technologies to support business operations through operational audits and investments in new technology that connect the City with the community.
Goal: Strengthen and diversify the City's tax base to increase the commercial base, for example, through annexation by annexing a minimum of three properties per year over the next five years.
Goal: Support Charlotte County efforts to facilitate and nurture high priority economic development projects through monthly one on one meetings with Council and City Manager.
Goal: Ensure the competitiveness of Punta Gorda's business climate through continuous participation in the Economic Development Partnership, Punta Gorda Chamber of Commerce and conducting studies as needed.
Goal: Enhance workforce development and diversity in the City organization though intentional succession planning and investment in employee training programs.
Goal: Encourage strategic commercial development though the implementation of new Land Development Regulations and Codes being put into place in FY 2022.
***Note**: CHNEP action items are not funded through City of Punta Gorda funds

Specific Action	Department(s)	Measure of Success	Timeframe	Cost (if applicable)
Seek new technology and applications that will help connect the City and the community and deliver services and information in a timely, cost-effective manner to include server upgrades; geographic information systems enhancements; upgrading field connectivity, network security upgrades, and customer online portals	Information Technology/City Clerk	City Codes moved to Municode system to simplify accessing, updating and presentation of City Codes on the Website. Timely and accurate codification of ordinances adopted by City Council.	FY 2022	$20,000
CHNEP TBD Research or Restoration Project	CHNEP	To solicit and award funding for a restoration project that addresses the CCMP Priority Actions and has long-term applicability and serves as a model for addressing habitat restoration and improvement and resource management challenges	FY 2022	$77,273
Prepare and adopt the City's Comprehensive Plan Evaluation and Appraisal Report (EAR)	Urban Design	Adopt EAR Based Amendments	FY 2022	$225,000

Adopt the 2040 Comprehensive Plan Amendments for the required “Property Rights Element”	Urban Design	Adopted Comprehensive Plan Amendments	FY 2022	Staff Time
Ensure that updates to the zoning code and land development regulations remove any regulatory barriers to building viable commercial and mixed-use projects	Urban Design	Adopted Land Development Regulation (LDR) Amendments	FY 2022	Included in LDR form based code rewrite
Adopt a flexible code for areas where commercial development is recommended	Urban Design	Adopted zoning code that has flexible provisions for commercial development in recommended area	FY 2022	$222,000
Complete a Wage and Benefit survey to provide a comparison of City wages and benefits to surrounding municipalities and those of like size.	Human Resources	Adoption of wage and benefit programs that retain and attract talent.	FY 2022	$30,000
Proactively hold 10 meetings through the course of the year with property owners that might have an interest in annexation	Urban Design	Three properties annex into the City of Punta Gorda that are beneficial to both the City and the property owner.	FY 2022	Staff Time
		FY 2023-FY 2026 Preliminary Action Items		
Prepare and adopt the City’s Comprehensive Plan Amendments based on the EAR	Urban Design	Adopted Comprehensive Plan Amendments	FY 2023	Cost included in EAR
Proactively hold 10 meetings through the course of the year with property owners that might have an interest in annexation	Urban Design	Three properties annex into the City of Punta Gorda	FY 2023-FY 2026	TBD
Improve use of existing City Cybersecurity tools	Information Technology	New Cybersecurity Admin will allow for more focus on City security and extend the use of existing cybersecurity tools	FY 2023	TBD
Implement Records Management Plan	City Clerk	Reduction in storage space needs – both physical (warehousing) and electronic (cloud based) resulting in cost savings (undetermined amount)	FY23	$68,500 (annually)

Key Performance Indicator	Actual FY 2020	Projected FY 2021	Proposed FY 2022
GFOA Certificate of Conformance in Financial Reporting	Awarded	To Be Submitted	To Be Submitted
GFOA Distinguished Budget Presentation Award	Awarded	To Be Submitted	To Be Submitted
General Fund recurring revenues aligned with recurring expenditures	106%	93%	102%
Unqualified Audit Opinion	Achieved	To Be Determined	To Be Determined
% compliance with financial management policies	100%	100%	100%
Tax base diversity (goal 75% residential and 25% commercial)	89.9% res. 10.1% comm.	89.5% res. 10.5% comm.	89.3% res. 10.7% comm.
Annexation (acreage and type)	50+ acres: vacant, residential, low industrial	37.92 acres: vacant, medium-density residential, developed commercial	50 acres: vacant, residential, developed commercial
% of space leased in Herald Court Centre	100%	100%	100%
Cost per capita – General Fund services	$1,064	$1,237	$1,170
Utility rates in relation to 16 SWFL communities	2nd lowest	2nd lowest	2nd lowest
Solid waste rates in relation to 11 SWFL communities	2nd highest	3rd highest	3rd highest
Minorities in City workforce	12.5%	12%	12.5%
Females in Managerial/Supervisory Positions	6.6%	6.6%	6.8%
City employees per 100/Population	1.5	1.5	1.5
Taxable sales Punta Gorda MSA (monthly average)	$254 million	$254 million	$254
# of new businesses	92	115	120
# of closed businesses	16	70	60
Workforce in Charlotte County (from FL Research and Economic Information Database)	71,865 *(Calendar Year 2019)*	To Be Determined	To Be Determined

Priority 2: Infrastructure Sustainability – Maintain and enhance the City's capital assets and quality municipal services

As an older community and one with its own water and wastewater utility, canal/seawall system as well as an historic district, infrastructure takes on particular importance in Punta Gorda. While new infrastructure projects are well publicized and generally well received, ongoing maintenance of a city's assets are not very visible nor always appreciated. Maintenance is never a problem until it is. The City's insurable capital assets (i.e. infrastructure) are valued at $120 million and consist of two components – city infrastructure and internal infrastructure, defined below. City infrastructure is the physical system of roads, bridges, sidewalks, seawalls, drainage, water and sewer facilities. Internal infrastructure refers to infrastructure used in the provision of municipal services (i.e. fleet, information technology, facilities, office services, radio services, telecommunications, etc.). A snapshot of the City's infrastructure is:

- 13 public buildings - City Hall, City Hall Annex, Public Works/Utilities Campus, Public Safety, Fire Stations 2 and 3, Water and Wastewater Treatment Plants, Bayfront Center, Freeman House, Cooper Street Center, Laishley Park Marina, and Herald Court Centre
- 121 miles of streets, 2886 streetlights including 1270 streetlights maintained by the City and 1616 FPL maintained lights, 19 traffic signal intersections, 4 bridges and 110 miles of seawall
- 237 miles of water mains, 129 miles of sanitary sewer, 2 storage tanks, master pumping station, booster pumping facility, 119 lift stations and Hendrickson Dam (reservoir)
- 23 parks totaling 130 acres and 9 miles of Pathways (harborwalk, linear park, multi-use recreational trails)
- 208 motorized pieces of equipment (fleet, cranes, boats, compactors)
- 96 Windows Servers (85 virtualized), 4 virtual server hosts (four-node VMware ESXi cluster.), 1 IBM midrange server, four-node VMware Virtual Desktop Interface (VDI) ESXi cluster, four datacenter switches, twenty-one access switches, three firewalls (2 a state of the art next-generation firewall), two Storage Area Networks (SANs). Thirty-five wireless access points, VoIP phone system with 250 phone sets, 5 miles of dark fiber, a total of 320 PC's, laptops, and tablets

Issues to be addressed to ensure sustainable infrastructure include:

- How can the City best maintain its stock of infrastructure in addition to procuring needed new assets?
- How can the City fund maintenance of its open space (active and passive park system) and waterfront?
- What is a livable level traffic and how do new traffic-generating projects fit within the City's comprehensive traffic safety/circulation plan?
- Does the City have a long-range plan that ensures infrastructure is in place to meet projected growth demands?
- With more people using the web and social media the City must continue to find new ways to connect the City to the community

Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.
Goal: Complete the 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022.
Goal: Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.
Goal: Apply best management practices and systems in infrastructure maintenance.
Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis.

Specific Action	Department(s)	Measure of Success	Timeframe	Cost (if applicable)
Gilchrist Park Renovations Phase II	Urban Design Public Works	Construction Completed	FY 2022	TBD
Laishley Park Splash Pad Renovations	Urban Design Public Works	Construction Completed	FY 2022	TBD
Wayfinding Signage – Downtown	Urban Design Public Works	Construction Completed	FY 2022	TBD
Ponce de Leon Park Boardwalk/Pier Repairs	Urban Design Public Works	Construction Completed	FY 2022	TBD
Virginia Ave (Tamiami to Nesbit) Improvements	Urban Design	Complete Design	FY 2022	$179,198
Nature Park improvements to boardwalk and fishing pier	Urban Design	Complete Design	FY 2022	$105,650
Historic City Hall Rehabilitation Project	Urban Design	Completion of 60% design and architectural plans	FY 2022	TBD
A C Freeman Rehabilitation Project	Urban Design	Complete Design	FY 2022	$102,893
W Henry Street Improvements and Connections	Urban Design	Completion of 60% design and engineering plans	FY 2022	TBD
Continue to update and manage outstanding projects outlined in the City's ADA Transition Plan	Urban Design	Three Projects Completed	Ongoing	TBD
ADA Improvements – W. William Street Sidewalk	Public Works	Design and installation of sidewalk on the north side of William Street from 216 W. William Street to the Cross Trails Center	FY 2022	$105,000
Boat Club Channel and Basin Dredging	Public Works	Engage consultant to obtain permitting for maintenance dredging for boat club channel and basin. Dredge basin and repair dock	FY 2022	$22,000
Bridge Repair	Public Works	Bridge repairs resulting from FDOT bridge inspections. Ongoing program	FY 2022	$10,000
Drainage (citywide)	Public Works	Completed approximately 81 repairs which are noted as severe drainage problems in previous year video inspection. Ongoing program	FY 2022	$200,000
Drainage Improvements – Boca Grande Area	Public Works	Design plans 60% - 90% complete. Awaiting verification that City can obtain required lots. Submitted grant application for estimated $1,000,000 if approved by Senate	FY 2022	$700,000

Henry Street Sidewalk	Public Works	Engineering coordinating FDOT. Survey is complete. Design and permitting in progress	FY 2022	$250,000
Implement changes determined by the Seawall materials & Methods Feasibility Study	Public Works	Completion of annual seawall restoration utilizing study findings	FY 2022	Included in FY 2022 budget
King Street	Public Works	Design and construction of King Street due to growth and safety. Survey complete	FY 2022	$80,000
National Pollutant Discharge Elimination System	Public Works	Requirements related to Federal Clean Water Act for storm water. Ongoing program	FY 2022	$20,000
Railroad Crossing Rehabilitation	Public Works	Rehabilitation improvements to maintain existing railroad crossings pursuant to the General Agreement with Seminole Gulf Railway, L. P. dated November 15, 2020	FY 2022	$250,000
Street Resurfacing (citywide)	Public Works	Resurface approximately 5 miles of city streets (length varies, dependent on petroleum market pricing). Brick palm Ave and rejuvenation	FY 2022	$730,000
Storm Sewer Reconstruction	Public Works	Storm drainage pipe lining or replacement of defective pipe. Ongoing program	FY 2022	$75,000
Wooden Pathways & Pier Pilings	Public Works	City's wooden boardwalks and pier pilings have deteriorated over the years and need to be repaired as needed. Ongoing program	FY 2022	$100,000
Continue to enhance City GIS capabilities to capture, process and present data quickly and clearly through the web and other applications	Information Technology	Reduction of time it takes from capture to presentation of data	Ongoing	$15,000
Extend capabilities of Email archive tool Enterprise Vault by adding the Large Email Extraction Accelerator module	Information Technology	Much faster response to large scale email searches and large public records requests	December 2021	$6,000
Playing off the security upgrade to the City Hall campus have the foundation laid for all security cameras throughout the City to become part of a centralized system	Information Technology	Put a centralized server and NVR in place in City Hall	September 2022	$10,000
Replace our spare network switch as it was used to replace failed hardware	Information Technology	Once again have a spare unit for quick recovery in the event of a failure	October 2021	$5,000

Install Runecast VMWare Virtual Systems Management Tool on City VMWare Servers	Information Technology	Improved ability to manage VMWare servers from a single portal	October 2021	$3,300
Install Control Up Platinum VMWare Virtual Device Management Tool on City VMWare servers	Information Technology	Improved ability to manage VMWare Virtual Desktops (VDI) from a single portal	October 2021	$5,000
Continue City Computer Replacement program	Information Technology	Replace 25% of City computer inventory	September 2022	$90,000
Replacement of Aged Out VMWare Host Server (one each year)	Information Technology	Install replacement server for one of our VMWare Hosts	One Each Fiscal Year	$30,000 each year
Complete move to all security cameras throughout the City being part of a centralized system	Information Technology	Put a centralized server and NVR in place in City Hall	September 2022	$50,000
Negotiate new land lease with Florida Fish and Wildlife for Wastewater Treatment Plant	Utilities Finance City Manager	Lease agreement in place	FY 2022	TBD
Design Wastewater Treatment Plant Renovation	Utilities	Design Complete	FY 2022	$3,000,000
Design Septic to Sewer Conversations in Charlotte Park and Complete Assessment Methodology	Finance Utilities	Design report completed and assessment methodology approved	FY 2022	$750,000
CCHMN Sample Delivery & Assistance	CHNEP	To ensure proper collection and delivery of the samples to the FWC labs for testing of water quality. This data helps develop resources that are provided to elected official	FY 2022	$3,240
CCHMN Lower Charlotte Harbor	CHNEP	To ensure collection, reporting and mapping of consistent, technically sound long-term water quality data through the estuaries and tidal creeks in the Lower Charlotte Harbor stratum. This includes contracted assistance for sample delivery to lab for analysis. This is an annual project done through the CHNEP that will be continued throughout the timeframe	FY 2022-FY 2026	$16,240 for upcoming FY22 but the price can increase as additional tasks are added

		FY 2023-FY 2026 Preliminary Action Items		
Start the process of upgrading any computer monitor that is older than 6 years	Information Technology	Upgrade 25% of the 176 monitors that are older than 6 years throughout the City	Next Three Fiscal Years	$10,000 each year
Continue City Computer Replacement program	Information Technology	Replace 25% of City computer inventory	Each Fiscal Year	$90,000 each year
Virginia Ave (Tamiami to Nesbit) Improvements	Urban Design Public Works	Complete Construction	FY 2023	TBD
Nature Park improvements to boardwalk and fishing pier	Urban Design	Complete Construction	FY 2023	TBD
A C Freeman Rehabilitation Project	Urban Design	Begin Construction	FY 2023	TBD
Ponce de Leon Park Playground	Urban Design Public Works	Construction Completed	FY 2023	TBD
Lower Charlotte Harbor Flatwoods Hydrologic Restoration Initiative	CHNEP	To develop a science-based, data-driven, Strategic Hydrological Planning Tool that will provide guidance to resource management agencies related to the appropriate restoration and management of surface waters currently flowing from the Cecil Webb/Babcock Wildlife Management Area and Yucca Pens Unit	FY 2022	$571,792

Key Performance Indicator	Actual FY 2020	Projected FY 2021	Proposed FY 2022
% of projects completed within timeframe and estimated cost	100%	100%	100%
Fuel use (gallons)	159,688	156,185	160,870
Five-year capital improvements program that identifies infrastructure needs with funding source	Yes	Yes	Yes

Priority 3: Partnerships, Communication and Collaboration – Continue to promote partnerships, communication and transparency with all stakeholders

Partnership and collaboration opportunities have been an integral part of the City's strategic planning priorities for some time and embody how the organization delivers services to the community. While a city government doesn't necessarily have to provide all services; it should be a catalyst for action. In this vein, the City works with numerous public, private and non-profit agencies that provide a wide variety of recreational, cultural, educational, administrative and operational services to the community.

Goal: Promote partnership opportunities with public, private and non-profit organizations.
Goal: Emphasize transparency in City operations, reporting, and activities.
Goal: Continue to seek community input in decision making process.
Goal: Support and assist community efforts to address City priorities through recognition and process initiatives.
Goal: Diversify Housing Types through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.

Specific Action	Department(s)	Measure of Success	Timeframe	Cost (if applicable)
Emphasize transparency in operations through Citizens Academy	Public Works	15 participants in Citizens Academy resulting in 100% of participants reporting an increase in understanding of government operations	Citizens Academy January 2022 – April 2022	Staff Time Only
CHNEP Conservation Grant Program	CHNEP	To implement the CCMP through award of funding to community partners for CCMP- related community projects and initiatives	FY 2022	$30,000
CHNEP 2022 Calendar with educational insert	CHNEP	To educate, motivate and engage the pubic and partners through creating an annual nature calendar that showcase the importance and diversity of the natural CHNEP area	FY 2022	$30,000
CHNEP Harbor Happenings Magazine	CHNEP	To educate, motivate and engage the pubic and partners through creating 3 magazines to report on environmental happenings, including watershed issues, events and updates on CHNEP activities	FY 2022	$20,000
Target Audiences Education	CHNEP	To provide events and citizen science volunteer opportunities that increase environmental awareness, education and engagement in protecting natural resources throughout the CHNEP area. This includes collateral, sponsorships/registrations and other costs associated in events to reach target audiences	FY 2022	$40,400
CHNEP Policymaker Education	CHNEP	To educate local government officials on the importance of protecting our watershed and all that it encompasses. We aim to provide resources that can then be distributed to citizens as well as used in professional settings to advocate for the protection of our resources	FY 2022	$10,000
Implement Punta Gorda Police Department Youth Academy	Police	30 student participants between 10 and 14 years old. All students report that they have learned something about law enforcement	FY 2022	$6,000
Continue Police Department monthly citizens advisory and every other month business advisory councils to enhance communication and address issues as they arise	Police	Meetings held with 100% of the issues resolved	Ongoing	Staff Time Only

Implement quarterly youth advisory council to enhance communication and address issues as they rise	Police	Meetings held with 100% of the issues resolved	FY 2022	Staff Time
Facilitate representation and communication between Punta Gorda Housing Authority and Charlotte County Affordable Housing Advisory Council. Facilitate communication and collaboration between the City and Gulf Coast Partnership	Urban Design	Participate in Monthly Meetings and provide meeting highlights	Ongoing	Staff Time
Work in collaboration with TEAM Punta Gorda, Punta Gorda Green Thumbs, Punta Gorda in Bloom and other organizations on City beatification projects	Urban Design Public Works	Number of collaborated projects completed	Ongoing	Staff Time
Collaborate with the Florida Department of Transportation on the Northbound Tamiami Trail (US 41) Vision Study	Urban Design	Final approved project with City requirements	FY 2022	Staff Time
		FY 2023-FY 2026 Preliminary Action Items		
Video updates on Urban Design projects to effectively educate and connect with the Public	Urban Design	Videos completed for public viewing	FY 2023 - FY 2026	Staff Time

Key Performance Indicator	Actual FY 2020	Projected FY 2021	Proposed FY 2022
City Communications (Weekly Highlights Reports, Information Sharing Reports, Targeted Newsletters and Action Registers)	157	160	164
Citizen Interaction through Social Media	420,000	444,000	453,320
Citizen's Academy customer satisfaction rating	100%	100%	100%
Financial information on City website	Yes	Yes	Yes
Civic involvement – volunteer hours provided to City service delivery (Police and Fire)	14,179	15,511	15,000
Business Satisfaction Survey results - % excellent rating	100%	100%	100%

Priority 4: Strategic Communications Positioning – Develop and promote the City through creation of public/private partnerships that diversify the tax base, enhance the area as a visitor destination, and secure the future of the City's distinct quality of life through the introduction and consistent communication of the new City brand.

Strategic communications positioning and marketing can be referred to as the management process responsible for identifying, anticipating and satisfying stakeholder requirements and in so doing serves to facilitate the achievement of the organization's objectives. There exist a number of partners within the City environs that deliver such service, to include:

- ADA Advisory Committee
- Charlotte County Airport Authority
- Charlotte County Chamber of Commerce
- Charlotte County Economic Development Office
- Punta Gorda-Port Charlotte-North Port Board of Realtors
- Charlotte Harbor Visitor and Convention Bureau
- Economic Development Partnership
- Fishermen's Village
- Homeowner Associations (Punta Gorda Isles, Burnt Store Isles, Seminole Lakes, Burnt Store Meadows, Emerald Point, Parkhill/Eagle Point, Historic District)
- Local Arts Organizations
- Punta Gorda Boaters Alliance
- Punta Gorda Chamber of Commerce
- Punta Gorda Downtown Merchants Association
- TEAM Punta Gorda

The goals identified below illustrate the City's efforts to identify its brand and market its lifestyle and infrastructure qualities with the assistance of its many partners.

Goal: Implement the strategic communications/marketing plan for the City.
Goal: Optimize waterfront, bicycle and pedestrian assets of the City.
Goal: Coordinate with stakeholders in promoting Punta Gorda as a boating, fishing and bicycle-friendly destination.
Goal: Support and facilitate the marketing of Punta Gorda's assets as a core to a vibrant downtown.
Goal: Optimize expertise of regional and local partners (i.e. Charlotte Harbor Tourism Bureau, Chambers of Commerce, Realtor Association, Economic Development Partnership, tourism-oriented private sector) to achieve stated objectives.
Goal: Make Downtown a vibrant and attractive place through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.
Goal: Encourage strategic commercial development through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.

Specific Action	Department(s)	Measure of Success	Timeframe	Cost (if applicable)
Continue marketing of the City to include local information guide, advertising in partner publications, PGD in airport advertising, targeted business attraction, and Sunseeker Inflight Magazine marketing. Seek opportunities for partnerships in marketing	City Manager's Office	3 % increase in visits to website	FY 2022	$66,259
Create Isles Life Columns	City Council (Mayor)	12 columns written	FY2022	Staff time
Create City Manager columns for Sun Newspaper	City Manager's Office	52 columns written	FY 2022	Staff time
Place park and facility rentals on the City website to improve processes and allow direct access to scheduling, payment and reporting on their use	Information Technology	Park and facility rentals online	March 2022	$20,000

Key Performance Indicator	Actual FY 2020	Projected FY 2021	Proposed FY 2022
New website visits	254,904	305,884	315,060
Return website visits	48,924	55,430	57,000
Microsite visits	19,240	19,817	20,000
Marketing Efforts to Support Explore Punta Gorda	17	19	19
Liveaboards at Laishley Marina (monthly average)	18	20	20
Laishley Marina Occupancy (monthly average)	73	77	83
Mooring Field Occupants (monthly average)	5	7	10
Number of fishing/boating events	7*	10	12
Number of festivals/parades	34*	75	80
Number of sporting events (bicycle, runs, walks)	5*	15	15

*Event permits were not issued due to COVID-19

Priority 5: Quality of Life – Enhance and promote Punta Gorda's attractive neighborhoods and working environment, heritage tourism, cultural opportunities, healthy eco-system and outdoor lifestyle, and its vibrant, safe City status

Quality of life is an all-inclusive term that includes such elements as economic prosperity, an affordable home, gainful employment, clean air and water, quality healthcare, safe and attractive neighborhoods and working environments, ample education and recreational opportunities, convenient transportation systems, and an active and diverse community which is rich in art and cultural amenities. The following elements embody Punta Gorda's quality of life:

- ✓ The Punta Gorda Historic District includes three neighborhoods, each with their own varying level of preservation interest; a burgeoning waterfront and planned 18-mile Punta Gorda Pathways linking all neighborhoods with a pedestrian/bicycle pathway; and numerous festivals promoting the arts, culture and outdoor recreational activities
- ✓ Arts and cultural facilities such as the Charlotte Harbor Event and Conference Center, Charlotte Performing Arts Center, Visual Arts Center, Artisan's Atelier, Historic Women's Club and Train Depot, Blanchard House Museum of African American History and Culture, Cultural Heritage Center of SW Florida, Military Heritage Museum, Punta Gorda History Center and numerous private art galleries/shops are within Punta Gorda
- ✓ Charlotte Harbor ecosystem supports abundant recreational and research opportunities.
- ✓ The City places an emphasis on land development regulations that are modeled after new urbanism, mixed-use building standards, strong code compliance and aesthetic considerations.
- ✓ The City's potable water supply comes from the Shell Creek/Prairie Creek Watershed which flows into the Hendrickson Dam. With the exception of Total Dissolved Solids (TDS), a secondary non-health related standard for which the City has received an exemption, the City meets all primary and other secondary treatment standards. The groundwater reverse osmosis plant further enhances the quality of the water supply by addressing TDS and increasing capacity when demand warrants such investment
- ✓ Punta Gorda continues to work toward a diverse housing mix that is affordable and attainable for all income levels, racial backgrounds, life stages and abilities

Goal: Support, promote and maintain the City's historic character.
Goal: Maintain the City's high safety rating, emergency response and storm preparedness.
Goal: Meet all water quality standards (primary and secondary).
Goal: Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.
Goal: Support and promote a pedestrian and bicycle friendly community through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.
Goal: Ensure a diversity of housing stock that is attainable for all income levels, racial backgrounds, life stages and abilities through implementing recommendations selected in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.
Goal: Continue Universal Accessibility transition plan efforts within the City.
Goal: Continue planning and implementing climate change strategies that; 1) protect significant natural resources 2) support economic growth, improve protection of life and property in hazardous areas.
Goal: Diversify Housing Types through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.

Specific Action	Department	Measure of Success	Timeframe	Cost (if applicable)
Add the new ESO/Firehouse Activities Module to our existing ESO software installation	Information Technology	Improved tracking of assets and other inventories used by the Fire Department	December 2021	$5,000
Install AuditProof Audit Tracking Software to manage and track audit responses for the Police Department	Information Technology	Ability to capture, track and manage audit responses	December 2021	$5,500
Complete and adopt the City's Park and Recreation Master Plan Update	Urban Design	Adoption of the Park and Recreation Master Plan Update	FY 2022	Staff Time
Hire two new firefighters	Fire	Two firefighters successfully on boarded resulting in reduced overtime.	FY 2022	$94,890
Promote housing alternatives that meet workforce needs by reviewing how City may assist in creation of such housing to meet growing demand of workers in our area, by creatively offering developers assistance (i.e. utility incentives, etc.). With annexed land, consider opportunities for affordable housing	Urban Design	Implementation of 2040 Comprehensive Plan and incorporating additional policies in the EAR based amendments	Ongoing	Staff Time
Implement transition from Uniform Crime Report (UCR) reporting to National Incident Based Reporting System	Police	Police crime data fully accepted by the Florida Department of Law Enforcement and the Federal Bureau of Investigations	FY 2022	Staff Time
CCHMN- Upper Charlotte Harbor	CHNEP	To ensure collection, reporting and mapping of consistent, technically sound long-term water quality data through the estuaries and tidal creeks in the Upper Charlotte Harbor stratum	FY 2022	$74,000
CCHMN Lower Charlotte Harbor	CHNEP	To ensure collection, reporting and mapping of consistent, technically sound long-term water quality data through the estuaries and tidal creeks in the Lower Charlotte Harbor stratum. This includes contracted assistance for sample delivery to lab for analysis	FY 2022	$16,240

CHNEP Water Atlas Maintenance & Improvements	CHNEP	To ensure continuing access to technical info. From throughout the CHNEP study area to scientists, resource managers, elected officials, and the public through a user-friendly web-based data tool. The resulting data, maps and graphs are easily accessible for use to evaluate resource conditions, answer site and topic specific questions, and convey scientific info. In an understandable manner.	FY 2022	$83,070
Cyanobacteria Rapid Response Pilot Study	CHNEP	To develop and implement a rapid response pilot program to mitigate the impacts of and remove cyanobacteria and nutrients from the Caloosahatchee River. This plan will be implemented during high levels of algal blooms to remove the toxins from a concentrated area. This technology, if proven effective, will then hopefully be a useful tool in combating future blooms	FY 2022	$66,061
Pine Island Restoration Project	CHNEP	To increase the area of restored wetland habitat through hydrological restoration on the Pine Islands Flatwoods Preserve which is a 919-acre passive area which supports 134 wildlife species. As a result of increasing wetlands on-site, cleaner and more appropriate flows of freshwater will be flowing across and off-site. This will support healthier and more abundant aquatic life downstream	FY 2022	$96,000
Myakka Headwaters Project	CHNEP	To increase the area of restored wetland habitat through exotic invasive plan removal. Wetlands naturally filter out pollutants and provide freshwater base flow to maintain healthy salinity levels in tidal creeks and estuaries.	FY 2022	$31,000
		FY2023-FY2026 Preliminary Action Items		
Storm Sewer Reconstruction	Public Works	Storm drainage pipe lining or replacement of defective pipe. Ongoing program	FY 2023-FY 2026	$528,224

CHNEP Water Atlas Maintenance & Improvements	CHNEP	To ensure continuing access to technical info. From throughout the CHNEP study area to scientists, resource managers, elected officials, and the public through a user-friendly web-based data tool. The resulting data, maps and graphs are easily accessible for use to evaluate resource conditions, answer site and topic specific questions, and convey scientific info.	FY 2023-FY 2026	Typically $84,000 per year but due to enhancements price can vary
CCHMN Upper Charlotte Harbor	CHNEP	To ensure collection, reporting and mapping of consistent, technically sound long-term water quality data through the estuaries and tidal creeks in the Upper Charlotte Harbor stratum. This is an annual project done through the CHNEP that will be continued throughout the timeframe	FY 2023-FY 2026	$74,000 for upcoming FY but the price can increase due to additional tasks that are added
Boat Club Channel and Basin Dredging	Public Works	Engage consultant to obtain permitting for maintenance dredging for boat club channel and basin. Dredge basin and repair dock	FY 2023	$175,000
Bridge Repair	Public Works	Bridge repairs resulting from FDOT bridge inspections. Ongoing program	FY 2023-FY 2026	$68,319
Drainage Improvements	Public Works	Construction for city-wide regrading of drainage swales, based on video observations of standing water after 72 hours	FY 2023-FY 2026	$1,000,000
Drainage Improvements – Boca Grande Area	Public Works	Design plans 60% - 90% complete. Awaiting verification that City can obtain required lots	FY 2023	$5,158,212
Henry Street Crosswalk	Public Works	This project will improve safety and quality of life for residents in the area of Marion/Henry/Garvin by providing safe crossing points	FY 2023	$249,000
King Street	Public Works	Design and construction of King Street due to growth and safety	FY 2023	$160,000
National Pollutant Discharge Elimination System	Public Works	Requirements related to Federal Clear Water Act for Stormwater. Ongoing Program	FY 2023-FY 2026	$179,722
Railroad Crossing Rehabilitation	Public Works	Rehabilitation improvements to maintain existing railroad crossings pursuant to the General Agreement with Seminole Gulf Railway, L.P. dated Nov. 15, 2020	FY 2023-FY 2025	$980,000

Wooden Pathways & Pier Pilings	Public Works	City's wooden boardwalks and pier pilings have deteriorated over the years and need to be repaired as needed. Ongoing program	FY 2023-FY 2026	$783,869
Implement strategies from the Parks and Recreation Master Plan to develop a Strategic Parks Section within Urban Design	Urban Design Public Works	Develop an independent section within the division to assist with events and park rentals	FY 2023-FY 2026	TBD
Increase patrol officer staffing to allow patrol zone coverage to change from three patrol zones to four patrol zone (two additional patrol officers and equipment in FY 2022 (half year) and two additional patrol officers and equipment needed in FY 2026 in order to make this transition)	Police	More evenly spread out the workload between response areas and decrease response times to calls for service	FY 2026	$501,000

Key Performance Indicator	Actual FY 2020	Projected FY 2021	Projected FY 2022
Uniform Crime Index*	286	*	*
Average patrol response time for calls for service (minutes)	3:52	4:03	4:03
Clearance rate*	40.6%	*	*
Quality Assurance Review results (% satisfied with police officer service)	97.6%	98.8%	97.8%
% fire emergency calls with response time less than 5 min	76%	74%	73%
Average fire response time for calls for service (minutes)	4:10	4:20	3:29
% Waste diverted from landfill due to recycling (tons)	32% (6072)	35% (6662)	53% (6367)
Stormwater (NPDES) compliance with state standards	100%	100%	100%
Achievement of water quality standards (excluding TDS)	Yes	Yes	Yes
General Fund invested in United Way programs	$27,500	$27,500	$27,500

**Police data above is reported by calendar year and the Uniform Crime Index is being phased out as of 2020 based on reporting requirements by the Federal Bureau of Investigations. It will be replaced by the National Incident Based Reporting (NIBRS) system. Data will be changed.*

Appendix: Multi-Year Fiscal Forecasts FY 2022-2026

In January 2008, the City published its first Business Plan which incorporated economic and financial strategies and key performance measures into a single document. In order to augment the financial strategy component of the Plan, a long-range financial plan was developed in January 2009 to assist management in the planning and allocation of resources to achieve the City Council's goal of maintaining fiscally responsible decision making within all sectors of the organization. The Plan provided the organization with an opportunity to change or influence current policies and practices before they created critical fiscal strains on the budgetary fabric. The proformas provided in the Long-Range Financial Plan are updated during the budget process and then provide a baseline for action items contained in the financial/economic sustainability element of the Strategic Plan. The proformas presented have been updated to reflect FY 2022 proposed budget through FY 2026.

General Fund
Proforma Schedule of Revenues and Expenditures
Proposed Budget FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Change in Taxable Value of Property	**5.2%**	**5%**	**5%**	**5%**	**5%**
Revenues:					
Ad Valorem Tax	$13,898,620	$14,593,555	$15,323,230	$16,089,390	$16,893,860
Other Revenue	12,276,175	12,608,915	12,779,860	12,716,210	12,685,160
Total Revenues	26,174,795	27,202,470	28,103,090	28,805,600	29,579,020
Expenditures:					
Personnel Expenditures	16,669,385	18,811,650	19,978,465	21,048,410	22,280,175
Operating Expenditures	5,435,985	5,659,015	5,825,965	5,953,700	6,055,490
Capital Outlay	1,083,010	1,135,735	903,000	882,000	1,004,000
Transfers for Tax Increment Financing	1,038,065	1,100,350	1,166,370	1,236,355	1,310,535
Transfers for Capital Projects	477,000	457,000	480,000	350,000	205,000
Transfers for Roads	459,000	459,000	459,000	459,000	459,000
Transfers for Drainage	200,000	200,000	200,000	200,000	200,000
Contingency	15,000	15,000	15,000	15,000	15,000
Total General Expenditures	25,377,445	27,837,750	29,027,800	30,144,465	31,529,200
Revenues in Excess (Shortfall) of Expenditures	797,350	(635,280)	(924,710)	(1,338,865)	(1,950,180)
Projected Carryover-Beg	6,013,470	6,810,820	6,175,540	5,250,830	3,911,965
Projected Carryover-End	$6,810,820	$6,175,540	$5,250,830	$3,911,965	$1,961,785
Minimum Reserve (10% to 12%) plus additional $120,460	$2,667,000	$3,043,500	$3,313,600	$3,587,100	$3,904,000

Community Redevelopment Agency Fund
Proforma Schedule of Revenues and Expenditures
Proposed Budget FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Debt Service Division					
Assessed Property Valuation change	**5.8%**	**2%**	**2%**	**2%**	**2%**
Tax Increment Financing (TIF) Revenue	$2,693,895	$2,747,770	$2,802,725	$2,858,780	$2,915,955
CRA Lease Payments (Debt Service)	1,544,082	1,584,278	1,626,290	1,666,100	1,708,682
Revenues in Excess of Debt Svc	1,149,813	1,163,492	1,176,435	1,192,680	1,207,273
Reserve - TIF for Debt Svc (Beg)	2,428,214	3,578,027	4,741,519	5,917,954	7,110,634
Reserve - TIF for Debt Svc (End)	**$3,578,027**	**$4,741,519**	**$5,917,954**	**$7,110,634**	**$8,317,907**
Herald Court Operations Division					
Herald Court Revenues	$228,790	$237,760	$244,565	$276,470	$282,285
Herald Court Operating Expenditures	201,235	408,715	216,490	224,570	213,920
Revenues in Excess (Shortfall) of Herald Ct Operations	27,555	(170,955)	28,075	51,900	68,365
Reserve - Herald Ct (Beg)	276,851	304,406	133,451	161,526	213,426
Reserve - Herald Ct (End)	**$304,406**	**$133,451**	**$161,526**	**$213,426**	**$281,791**
CRA Operations Division					
Other CRA Revenues	$122,355	$123,370	$124,395	$125,430	$126,480
Other CRA Operating Expenditures	160,000	326,500	111,000	94,000	112,000
Revenues in Excess (Shortfall) of Other Operations	(37,645)	(203,130)	13,395	31,430	14,480
Reserve - Other Operations (Beg)	249,692	212,047	8,917	22,312	53,742
Reserve - Other Operations (End)	**$212,047**	**$8,917**	**$22,312**	**$53,742**	**$68,222**

Utilities OM&R Fund
Proforma Schedule of Revenues and Expenses
Proposed Budget FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					
Chg for Serv - Water	$11,244,890	$11,526,010	$11,813,040	$12,106,090	$12,405,285
Chg for Serv - Sewer	8,347,680	8,556,370	8,769,445	9,138,690	9,360,795
Other Revenue	957,090	1,135,645	1,664,735	2,188,855	2,340,010
Total Revenues	20,549,660	21,218,025	22,247,220	23,433,635	24,106,090
Expenses:					
Operations	14,605,575	15,123,315	15,662,220	16,223,240	16,807,390
Renewal & Replacement of Infrastructure	1,120,000	1,120,000	1,120,000	1,120,000	1,120,000
Transfer for Capital Improvement Projects	5,500,000	935,000	4,835,000	1,620,000	1,700,000
Existing Debt Service	999,595	999,595	999,595	999,595	999,595
Transfer to SRF Fund-reserve incr(decr)	500,000	800,000	832,000	0	0
Est. new debt service WWTP	0	0	1,066,000	2,132,000	2,132,000
Est. new debt service Septic to Sewer-Area 1	0	0	171,500	343,000	343,000
Est. new debt service WTP Filtration Rehab	0	0	773,000	1,545,000	1,545,000
Total Expenses	22,725,170	18,977,910	25,459,315	23,982,835	24,646,985
Revenues in Excess (Shortfall) of Expenses	(2,175,510)	2,240,115	(3,212,095)	(549,200)	(540,895)
Operating Reserves-Beg	8,284,281	6,108,771	8,348,886	5,136,791	4,587,591
Operating Reserves-End	$6,108,771	$8,348,886	$5,136,791	$4,587,591	$4,046,696

Sanitation Fund
Proforma Schedule of Revenues and Expenses
Proposed Budget FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					
Chg for Serv - Refuse Collection	$3,945,500	$4,134,600	$4,360,215	$4,622,355	$4,884,780
Other Revenue	38,710	39,825	38,950	37,825	37,825
Total Revenues	3,984,210	4,174,425	4,399,165	4,660,180	4,922,605
Expenses:					
Operations	3,866,520	4,057,470	4,221,940	4,432,350	4,610,160
Capital	0	280,000	294,000	256,000	324,000
Total Expenses	3,866,520	4,337,470	4,515,940	4,688,350	4,934,160
Revenues in Excess (Shortfall) of Expenses	117,690	(163,045)	(116,775)	(28,170)	(11,555)
Operating Reserves-Beg	587,881	675,571	792,526	675,751	647,581
Capital Outlay Reserves-Beg	250,000	280,000	0	0	0
Capital Outlay Reserves-End	$280,000	$0	$0	$0	$0
Operating Reserves-End	$675,571	$792,526	$675,751	$647,581	$636,026

PGI Canal Maintenance Fund
Proforma Schedule of Revenues and Expenditures
Proposed Budget FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Assessment Rate	**$650**	**$650**	**$650**	**$650**	**$650**
Revenues:					
Operating Assessment	$3,382,210	$3,382,210	$3,382,210	$3,382,210	$3,382,210
FEMA & State-Hurr. Irma Reimb.	7,825,150	0	0	0	0
Other Revenue	8,000	9,250	8,500	7,250	5,750
Total Revenues	11,215,360	3,391,460	3,390,710	3,389,460	3,387,960
Expenditures:					
Operations	1,030,540	1,070,755	1,112,810	1,156,805	1,202,840
Inlet Dredging	75,000	75,000	75,000	75,000	75,000
Seawalls and Stabilization	2,386,065	2,457,645	2,531,375	2,607,315	2,685,535
Capital	0	100,000	225,000	225,000	225,000
Trsfr to Debt Svc Fd-Repay Seawall Ln	7,981,660	0	0	0	0
Reserve for Contingencies	50,000	50,000	50,000	50,000	50,000
Total Expenditures	11,523,265	3,753,400	3,994,185	4,114,120	4,238,375
Revenues in Excess (Shortfall) of Expenditures	(307,905)	(361,940)	(603,475)	(724,660)	(850,415)
Operating Reserves-Beg	3,094,696	2,611,791	2,349,851	1,971,376	1,471,716
Reserve Seawall Replacement-Beg	600,000	775,000	675,000	450,000	225,000
Reserve Seawall Replacement-End	$775,000	$675,000	$450,000	$225,000	$0
Operating Reserves-End	$2,611,791	$2,349,851	$1,971,376	$1,471,716	$846,301

BSI Canal Maintenance Fund
Proforma Schedule of Revenues and Expenditures
Proposed Budget FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Operating Rate	**$560**	**$560**	**$560**	**$560**	**$560**
Revenues:					
Operating Assessment	$577,905	$577,905	$577,905	$577,905	$577,905
Interest	1,500	1,790	1,570	1,250	1,150
FEMA & State-Hurr, Irma Reimb	294,500	0	0	0	0
Total Revenues	873,905	579,695	579,475	579,155	579,055
Expenditures:					
Operations	101,450	106,245	109,155	112,170	115,310
Inlet Dredging	25,000	30,000	30,000	30,000	30,000
Seawalls and Stabilization	460,630	474,455	488,690	503,355	518,455
Barge Access-Inlet Widening Construction	500,000	0	0	0	0
Reserve for Contingencies	50,000	50,000	50,000	50,000	50,000
Total Expenditures	1,137,080	660,700	677,845	695,525	713,765
Revenues in Excess (Shortfall) of Expenditures	(263,175)	(81,005)	(98,370)	(116,370)	(134,710)
Operating Reserves-Beg	496,309	458,134	377,129	278,759	162,389
Reserve Seawall Repl & Spec.Proj-Beg	225,000	0	0	0	0
Reserve Seawall Repl & Spec.Proj-End	$0	$0	$0	$0	$0
Operating Reserves-End	$458,134	$377,129	$278,759	$162,389	$27,679
Projects Requiring Approval & Funding:					
Channel Corner Widening Proj	0	100,000	100,000	200,000	325,000
BSI Land Acquisition for Staging	0	100,000	100,000	100,000	100,000
Est. Beg. Reserves with projects	721,309	458,134	177,129	(121,241)	(537,611)
Est. End. Reserves with projects	$458,134	$177,129	($121,241)	($537,611)	($1,097,321)

Laishley Park Marina Fund
Proforma Schedule of Revenues and Expenses
Proposed Budget FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					
Slip & Mooring Rentals	$451,495	$451,495	$451,495	$451,495	$451,495
Intergovernmental Revenue	11,000	11,000	11,000	11,000	11,000
Other Revenue	27,640	27,885	28,135	28,390	28,640
Total Revenues	490,135	490,380	490,630	490,885	491,135
Expenses:					
Laishley Park Marina Expenses	289,500	254,805	260,275	265,920	271,740
Marina Park Contract Expenses	233,185	240,030	247,080	254,345	261,825
Capital Outlay	22,000	6,000	6,000	6,000	6,000
Total Expenses	544,685	500,835	513,355	526,265	539,565
Revenues in Excess (Shortfall) of Expenses	(54,550)	(10,455)	(22,725)	(35,380)	(48,430)
Operating Reserves-Beg	419,719	365,169	354,714	331,989	296,609
Operating Reserves-End	$365,169	$354,714	$331,989	$296,609	$248,179

Building Fund
Proforma Schedule of Revenues and Expenses
Proposed Budget FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					
Permits, Fees & Spec. Assessments	$1,313,850	$1,338,850	$1,364,350	$1,390,360	$1,416,890
Other Revenue	64,900	64,700	64,600	65,300	65,850
Total Revenues	1,378,750	1,403,550	1,428,950	1,455,660	1,482,740
Expenses:					
Operations	1,399,255	1,519,845	1,582,355	1,647,625	1,715,775
Capital	0	53,000	0	0	0
Total Expenses	1,399,255	1,572,845	1,582,355	1,647,625	1,715,775
Revenues in Excess (Shortfall) of Expenses	(20,505)	(169,295)	(153,405)	(191,965)	(233,035)
Operating Reserves-Beg	1,495,774	1,475,269	1,305,974	1,152,569	960,604
Operating Reserves-End	$1,475,269	$1,305,974	$1,152,569	$960,604	$727,569

Six Cent Gas Tax Fund
Proforma Schedule of Revenues and Expenditures
Proposed Budget FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					
Local Option Gas Tax	$596,700	$608,635	$620,810	$633,225	$645,890
Other Revenue	308,120	316,090	322,700	329,485	336,430
Total Revenues	904,820	924,725	943,510	962,710	982,320
Expenditures:					
Operating Expenditures	1,007,460	1,031,115	1,055,475	1,080,565	1,106,420
Capital	45,000	0	0	0	0
Total Expenditures	1,052,460	1,031,115	1,055,475	1,080,565	1,106,420
Revenues in Excess (Shortfall) of Expenditures	(147,640)	(106,390)	(111,965)	(117,855)	(124,100)
Operating Reserves-Beg	618,189	470,549	364,159	252,194	134,339
Operating Reserves-End	$470,549	$364,159	$252,194	$134,339	$10,239

Additional Five Cent Gas Tax Fund
Proforma Schedule of Revenues and Expenditures
Proposed Budget FY 2022 through Proforma FY 2026

	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					
Local Option Gas Tax	$270,300	$275,705	$281,220	$286,845	$292,580
Transfer from General Fund Ad Valorem	459,000	459,000	459,000	459,000	459,000
Other Revenues	130	130	135	135	140
Total Revenues	729,430	734,835	740,355	745,980	751,720
Expenditures:					
Paving	730,000	735,000	740,000	745,000	750,000
Total Expenditures	730,000	735,000	740,000	745,000	750,000
Revenues in Excess (Shortfall) of Expenditures	(570)	(165)	355	980	1,720
Operating Reserves-Beg	26,672	26,102	25,937	26,292	27,272
Operating Reserves-End	$26,102	$25,937	$26,292	$27,272	$28,992

GENERAL FUND

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

- The General Fund accounts for normal recurring activities funded by property taxes, intergovernmental revenues, licenses, fees and programmed use of General Fund Reserves-Used for Operations.

City of Punta Gorda, FL
General Fund
Revenue and Expenditure Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
General Fund Revenues:					
Ad Valorem Taxes	$ 9,590,484	$ 11,032,152	$ 11,467,550	$ 11,467,550	$ 13,898,620
Other Taxes	3,569,029	3,613,080	3,465,485	3,511,350	3,540,240
Permits, Fees, & Spec Assmts	1,514,666	1,479,006	1,438,430	1,518,640	1,523,720
Intergovernmental Revenue	2,791,424	2,565,025	2,075,190	2,675,155	2,716,130
Charges for Services, Fines & Forfeits	209,877	139,189	117,460	192,215	119,505
Lot Mowing	322,647	305,025	291,825	291,825	306,260
Administrative Charges	3,019,747	3,072,610	3,152,425	3,152,425	3,205,255
Other Miscellaneous Revenue	1,031,342	790,364	577,240	689,155	584,390
Financing for PGI Canal Maint. District	6,610,000	0	8,113,705	7,825,150	0
Transfers	418,472	311,511	90,000	676,770	280,675
	29,077,688	23,307,962	30,789,310	32,000,235	26,174,795
Prior Year Encumbrances & Reappropriations	875,290	951,862	0	902,508	0
General Fund Reserve-Used for Operations	0	0	297,690	239,757	0
-Used for Capital, Paving, & Drainage	0	0	733,000	688,000	0
General Fund Reserve	4,956,123	5,575,190	4,769,879	6,013,472	6,013,472
Total General Fund	$ 34,909,101	$ 29,835,014	$ 36,589,879	$ 39,843,972	$ 32,188,267
General Fund Expenditures:					
City Council	$ 119,551	$ 115,377	$ 130,480	$ 127,365	$ 136,555
City Manager	480,746	445,375	479,930	544,425	507,825
Human Resources	335,986	351,451	372,920	362,035	398,475
City Clerk	499,930	560,843	602,610	613,845	606,560
Legal	223,636	280,745	234,695	275,340	280,985
Finance	857,228	910,446	972,430	987,350	1,023,455
Procurement	610,511	574,122	598,545	605,240	628,250
Public Works Admin	384,833	350,041	378,255	366,615	461,495
Engineering	508,968	541,583	572,830	568,455	538,745
Facilities Maint	895,649	894,011	1,110,770	1,319,460	1,049,555
Right of Way Maint	1,416,078	1,171,900	1,064,070	1,102,925	1,230,765
Parks & Grounds	1,482,019	1,522,839	1,611,785	1,746,540	1,712,240
Police	5,893,382	6,664,275	7,251,310	7,563,485	7,877,130
Fire	3,816,840	4,143,739	4,423,355	4,841,110	4,830,045
Urban Design	688,350	672,460	583,575	915,030	671,995
Zoning & Code Compliance	519,088	527,174	551,570	609,980	585,130
Non-Departmental:					
Lot Mowing	214,923	276,905	264,325	389,325	329,425
Other Non-Departmental	436,205	161,088	112,340	142,695	334,750
Subtotal Operations	19,383,923	20,164,374	21,315,795	23,081,220	23,203,380
Transfer to CRA Fund	611,027	750,208	840,055	838,628	1,038,065
Transfer for Capital Projects	818,099	317,695	1,080,000	1,326,502	477,000
Transfer for Drainage	500,000	300,000	300,000	300,000	200,000
Transfer for Paving	459,000	459,000	459,000	459,000	459,000
Transfer to PGI Canal Maintenance Fund	6,610,000	0	7,825,150	7,825,150	0
Subtotal Operations & Transfers	28,382,049	21,991,277	31,820,000	33,830,500	25,377,445
Reserve-Carryovers & Reappropriations	951,862	902,508	0	0	0
Reserve-Fleet/Equip	662,000	733,000	0	45,000	45,000
Reserve-Future Years' Budget	803,417	862,590	689,900	3,688,472	4,098,822
Projected Carryover - End	4,109,773	5,345,639	4,079,979	2,280,000	2,667,000
Total General Fund	$ 34,909,101	$ 29,835,014	$ 36,589,879	$ 39,843,972	$ 32,188,267

City of Punta Gorda, FL
General Fund
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues: Millage Rate					**3.9500**				
Ad Valorem Taxes	9,590,484	$ 11,032,152	$ 11,467,550	$ 11,467,550	$ 13,898,620	$ 14,593,555	$ 15,323,230	$ 16,089,390	$ 16,893,860
Other Taxes	3,569,029	3,613,080	3,465,485	3,511,350	3,540,240	3,603,125	3,667,190	3,732,450	3,798,940
Permits, Fees, & Spec.Assmts	1,514,666	1,479,006	1,438,430	1,518,640	1,523,720	1,554,195	1,585,275	1,616,980	1,649,320
Intergovernmental Revenues	2,791,424	2,565,025	2,075,190	2,675,155	2,716,130	3,189,080	3,217,060	3,007,865	2,828,655
Charges for services, Fines & Forfeits	532,524	444,214	409,285	484,040	425,765	426,630	427,505	428,405	429,320
Administrative Charges	3,019,747	3,072,610	3,152,425	3,152,425	3,205,255	3,237,310	3,269,680	3,302,380	3,335,400
Debt Proceeds	6,610,000	0	7,825,150	7,825,150	0	0	0	0	0
Other Misc. Revenue	1,031,342	790,364	577,240	689,155	584,390	598,575	613,150	628,130	643,525
Transfers	418,472	311,511	378,555	676,770	280,675	0	0	0	0
Subtotal Current Revenues	29,077,688	23,307,962	30,789,310	32,000,235	26,174,795	27,202,470	28,103,090	28,805,600	29,579,020
Use of Operating Reserves/(Incr. to Reserves)	(695,639)	(1,316,685)	297,690	1,097,265	(797,350)	635,280	924,710	1,293,865	1,950,180
Use of Capital Outlay Reserves	0	0	733,000	733,000	0	0	0	45,000	0
Total General Revenues	28,382,049	21,991,277	31,820,000	33,830,500	25,377,445	27,837,750	29,027,800	30,099,465	31,529,200
Expenditures:									
Personnel Expenditures	13,923,772	14,857,108	15,737,585	15,611,615	16,669,385	18,811,650	19,978,465	21,048,410	22,280,175
Operating Expenditures	4,721,335	4,763,342	4,899,210	5,821,530	5,435,985	5,659,015	5,825,965	5,953,700	6,055,490
Contingency	0	0	15,000	14,050	15,000	15,000	15,000	15,000	15,000
Capital Outlay	738,816	543,924	664,000	1,634,025	868,010	1,246,735	980,000	947,000	834,000
5 Yr. Capital Outlay, net funding*	0	0	0	0	215,000	(111,000)	(77,000)	(65,000)	170,000
Transfers to other Funds	7,266,700	0	7,825,150	7,825,150	0	0	0	0	0
Transfer for Capital Projects	161,399	317,695	1,080,000	1,326,502	477,000	457,000	480,000	350,000	205,000
Transfer to CRA for TIF	611,027	750,208	840,055	838,628	1,038,065	1,100,350	1,166,370	1,236,355	1,310,535
Transfer for Drainage	500,000	300,000	300,000	300,000	200,000	200,000	200,000	200,000	200,000
Transfers for Roads	459,000	459,000	459,000	459,000	459,000	459,000	459,000	459,000	459,000
Total General Expenditures	28,382,049	21,991,277	31,820,000	33,830,500	25,377,445	27,837,750	29,027,800	30,144,465	31,529,200
Expenditures in Excess of Revenues (Shortfall)	0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
Estimated Operating Reserve - Beg	5,727,413	$5,865,052	$5,067,569	$6,630,737	$5,968,472	$6,765,822	$6,130,542	$5,205,832	$3,911,967
Estimated Capital Outlay Reserve - Beg	104,000	$662,000	$733,000	$1,213,000	$45,000	$45,000	$45,000	$45,000	$0
Estimated Operating Reserve - End	5,865,052	$6,630,737	$4,769,879	$5,968,472	$6,765,822	$6,130,542	$5,205,832	$3,911,967	$1,961,787
Estimated Capital Outlay Reserve - End	662,000	$1,213,000	$0	$45,000	$45,000	$45,000	$45,000	$0	$0
Information:									
Minimum Operating Reserve 10%-12% plus $120,460 all years					$2,667,000	$3,043,500	$3,313,600	$3,587,100	$3,904,000

* New reserve established in FY 2015 to smooth funding of 5 year capital outlay needs. Funds are budgeted in the Proforma each year and are intended to smooth the funding by increasing the capital outlay reserve if not spent. Proforma reflects use of prior years expenditure line before use of the initial reserve established.

City of Punta Gorda, FL
General Fund
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

Assumptions:

Revenue:

FY 2022 Ad Valorem Taxes based on 5.2% increase in taxable values including new construction of $52.6 million and millage rate of 3.9500

FY 2023-2026 5% est. increase in Ad Valorem Taxes

Other Taxes - FY 2022 based on current trends; FY 2023-2026 1%-2% est. increases

Permits, Fees and Special Assessments - FY 2022 based on current trends, FY 2023-2026 2% est. increase

Intergovernmental Revenues - FY 2022 per current trends and State projections; FY 2023-2026 0%-2% est. increases. Estimated SAFER Grants for increased fire personnel included in FY 2023-2025.

Charges for Service, Fines & Forfeits - FY 2022 per projections; FY 2023-2026 0%-2% est. increases

Admin Charges - interfund charges for services FY 2022 per schedule; FY 2023-2026 1% est. increase

Other Misc. Revenues - FY 2022 per projections; FY 2023-2026 0%-3% est. increases

Transfers - 1% Local Option Sales Tax Fund for project management is being charged to individual projects starting in FY 2022, rather than a transfer in to the General Fund.

Personnel Expense:

FY 2022 - 4% merit increases for general employees, Fire and Police bargaining units per contracts

Add to staffing 4/1/2022: 3.5 employees in Public Works, 2 employees in Police, and 2 employees in Fire

Overtime per departments

Health Insurance - 4.4% increase in rates and current elections

Fire and Police pension contributions per actuarial requirements and new employee estimates. General pension contributions flat citywide with FY 2021, which is above actuarial requirements

Workers Compensation per schedule, est. 10% increase

FY 2023-2026 - 4% merit wage incr, pension est 5% incr, health insurance est 6% incr, & workers comp insurance est 10% incr

Projected adds to staffing: FY 2023 total 17 (2 Public Works, 2 Police, 7 Fire, 2 Urban Design/Zoning & Code, 4 Adminstration & Finance); FY 2024 4 total (1 Public Works, 1 Police, 2 Urban Design/Zoning & Code); FY 2025 total 3 (2 Public Works, 1 Finance); FY 2026 total 4 (1 Public Works, 2 Police, 1 Urban Design)

Operating Expense:

FY 2022 - Per Departmental approved requests, Computer Overhead per schedule, Fire/General Liability est. 5% increase

FY 2023-2026 - Election Expenses $45,000, Comprehensive Planning per schedule, Fire/General Liability 5% est incr, all other operating expenses 3% est. incr plus est. increases for projected adds to staff

Capital Expense:

FY 2022 Police, Fire, and Public Works vehicle and equipment replacements per schedule; New equipment needs for adds to staffing.

FY 2022-2026 $840,000 average funded per year - Capital Outlay Reserve increased or decreased based on specific year's capital outlay needs

FY 2023-2026 New equipment needs for adds to staffing

Transfers:

Transfer to CRA for Tax Incremental Financing is estimate of $762,725 for FY 2022 (5.8% valuation increase from FY 2021 & millage rate of 3.9500); FY 2023-2026 est. 6% increase

Transfer to General Construction Fund for capital projects (excluding Drainage Improvements) is FY 2022 $477,000; FY 2023 $457,000; FY 2024 $480,000; FY 2025 $350,000; FY 2026 $205,000

Transfer to General Construction Fund for Drainage Improvements is $200,000 for FY 2022-2026

Transfer for Paving is $459,000 for FY 2022-2026

Transfer to Other Funds - FY 2021 $7.8 million for line of credit draw for PGI Canal Maintenance Fund for FEMA Hurricane Irma rip rap hazard mitigation project may be delayed and re-appropriated in FY 2022.

City of Punta Gorda, FL
General Fund

Budget Overview

The proposed FY 2022 General Fund Revenue Budget is $32,188,267 with two components:

- Current revenues which are estimated at $26,174,795.
- Carryover of prior year's fund balance which is estimated at $6,013,472.

The estimated fund balance carryover is comprised of:

- $45,000 designated for smoothing the funding of the five-year capital outlay plan;
- $3,301,472 is designated for use during the five-year planning period;
- $2,667,000 is the remaining fund balance designated by financial policy as the minimum operating reserve required (10.0% plus $120,460) at end of FY 2022.

The proposed FY 2022 General Fund planned current expenditures of $25,377,445 are $6,442,555 or 20.2% less than the FY 2021 budgeted expenditures. Excluding a $7,825,250 transfer of financing revenue to another fund budgeted in FY 2021, the FY 2022 expenditures would be $1,382,595 or 5.8% more than the prior year.

FY 2022 has a planned increase to reserves of $797,350 that is designated for use in following years as per the five-year plan.

Changes in expenditures include:

Personnel increase of $932 thousand or 5.9%. Estimated 4% merit increases, public safety current bargaining contract increases (fire bargaining unit still in negotiations), continued career progression increases, health insurance premium increase of 4.4%, workers compensation increases based on wages and estimated 10% increase in rates, increase of City's match on the defined contribution plan from a maximum of 7.5% to 10%, and an increase of 7.5 positions mid-year FY 2022.

Operating increase of $537 thousand or 10.9% including $147 thousand for increased computer overhead for information technology needs; $65 thousand for lot mowing program; $20 thousand for 5% estimated increase in general liability insurance; remaining contractual, commodities and supplies are estimated with 3% increase except for specific expenditures related to a comprehensive pay plan study and ADA training ($37 thousand), public works increases for landscaping, mowing, pest control, landfill costs, holiday decorations, fencing repairs and building and work area requests ($86 thousand), and personal protective equipment, medical supplies and an EMS equipment maintenance contract for public safety ($31 thousand).

Capital Outlay five-year replacement plan increased funding level from $740,000 per year to $840,000 per year. FY 2022 includes $243,010 for new equipment for new positions.

Transfers for Capital Projects decrease of $603,000 due to: $875,000 decrease for ladder truck replacement in FY 2021; $250,000 increase for railroad crossing rehabilitation; and $22,000 increase for dock repairs.

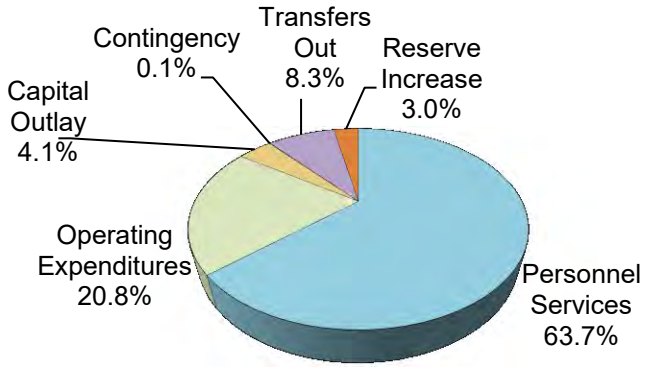
Transfer for TIF to CRA increase of $198,010 due to increased valuation of CRA district and City millage rate.

Transfer for Drainage decrease of annual program from $300,000 to $200,000 funded by ad valorem revenue.

Transfer for Paving no change to $459,000 annual transfer for infrastructure work funded by ad valorem revenue.

Transfer to PGI Canal Maintenance Fund decrease $7,825,150 of financing for FEMA rip rap hazard mitigation related to Hurricane Irma seawall project. This may be re-appropriated in FY 2022 if continued delays in permitting. Financing will be repaid by FEMA and State reimbursements and PGI Canal Maintenance assessments.

General Fund Expenditures FY 2022 - $26,174,795



Expenditure Discussion

Total current expenditures discussed above, are also budgeted by department and division. See summary provided on the first page in the general fund section. The Budget Message highlights the division program changes. Major areas of expenditure are identified as departments with a common work program. Within a department, separate divisions are identified if staffing and complexity warrant the breakout of accounting. Departmental summary of the category spending and position summary for the entire general fund, department/division itemization and graphic portrayal are provided later in this section. In addition, department/divisions are presented with the stated function, accomplishments, budget narrative, initiatives and action items as they relate to the City's five strategic priorities, and key performance measures for purposes of transparency, along with summaries of expenditure by category, staffing history and service costs.

Revenue Discussion

Categories of revenue are determined by the State of Florida and are also compliant with the Governmental Accounting Standards Board (GASB) and therefore can be compared with other municipal governmental entities. For purposes of transparency to our stakeholders, Ad Valorem tax is identified separately, although included in the tax category.

Total Current Revenues for FY 2022 are $26,174,795 and are identified on the first page of this section and graphically portrayed on the next page. Line item detail is also provided later in this section. In addition, information on major revenues of the general fund are provided.

Ad Valorem Taxes of $13,898,620 represents 53.1% for the FY 2022 budget including planned reserve increase. Taxable property values increased Citywide by 5.2%, which is the ninth straight year of increasing property values, reversing a previous trend of six straight decreases in overall value. Increased value from new construction, annexations and other adjustments in the City is $52.6 million, up from $46.8 million the previous year. The change in Consumer Price Index (CPI) as reflected in the State "Save Our Homes" Legislation is 1.4%. Homestead property assessed values can only rise to the CPI – 1.4%. The proposed millage rate is 3.9500 mills.

Other Taxes of $3,540,240 include a utilities tax on electricity, water, and gas; a communications tax on telecommunications, cable, satellite, data, and other related transmissions.

Permits, Fees, & Special Assessments of $1,523,720 include primarily electric and gas franchise fees of $1,497,725; permits are the balance of the revenues.

Intergovernmental Revenues of $2,716,130 include State Revenue Sharing and Local Government ½ Cent Sales Tax. The City budgets approximately 95% of State estimates that were updated at the end of August.

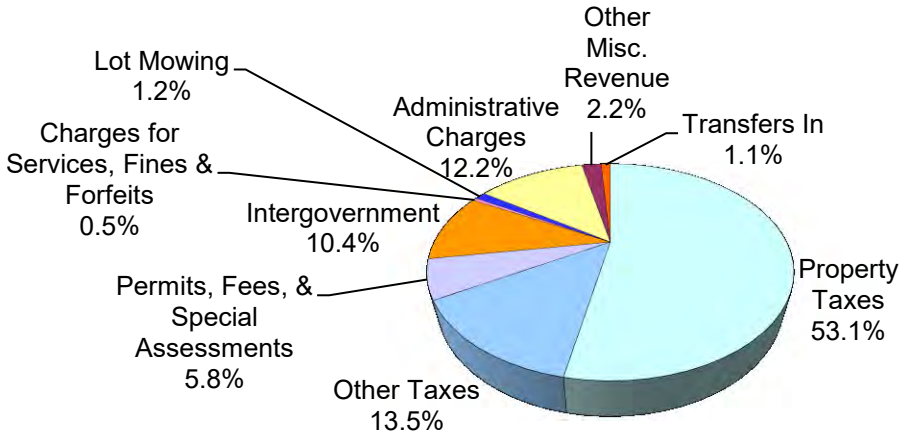
Charges for Services, Fines & Forfeits of $425,765 includes $306,260 assessment to vacant lot owners to provide mowing and trim services to meet City code; various fees for specific planning, zoning and engineering and event applications, finger print fees, procurement contract use fees, fines and forfeits awarded by the County court, code enforcement violations and fines awarded by the City code enforcement board, false alarms, and parking violations issued by the City police department.

Administrative Charges and Miscellaneous Revenue of $3,789,645 includes $3,205,255 for the interfund charges to other City funds for their respective share of the services provided including general government, legal, human resources, procurement, payroll, accounting, budgeting, financing, engineering, zoning and planning. Other miscellaneous revenues are rental income of $120,695, investment income of $15,000**,** cost sharing program of $400,575 with Charlotte County School Board for school resource officers, and another with Charlotte County for sharing space at City fire stations for $24,720.

Financing Revenue – Although there is no financing revenue budgeted in FY 2022, the FY 2021 estimated loan amount, $7,825,150 that will be transferred to PGI Canal Maintenance District Fund for completing the FEMA rip rap hazard mitigation portion of the Hurricane Irma seawall project may need to be re-appropriated due to delays in permitting.

Transfers from other Funds of $280,675 is the repayment from the Buckley's Pass assessments.

General Fund Revenues FY 2022 - $26,174,795



CITY OF PUNTA GORDA, FLORIDA
CAPITAL OUTLAY

Introduction

Beginning in FY 2015, the City established a minimum funding for the purpose of building a reserve to smooth out the funding of the costs of the five year capital outlay plan. In FY 2022, the the projected annual amount for FY 2022-FY 2026 is $840,000.

History

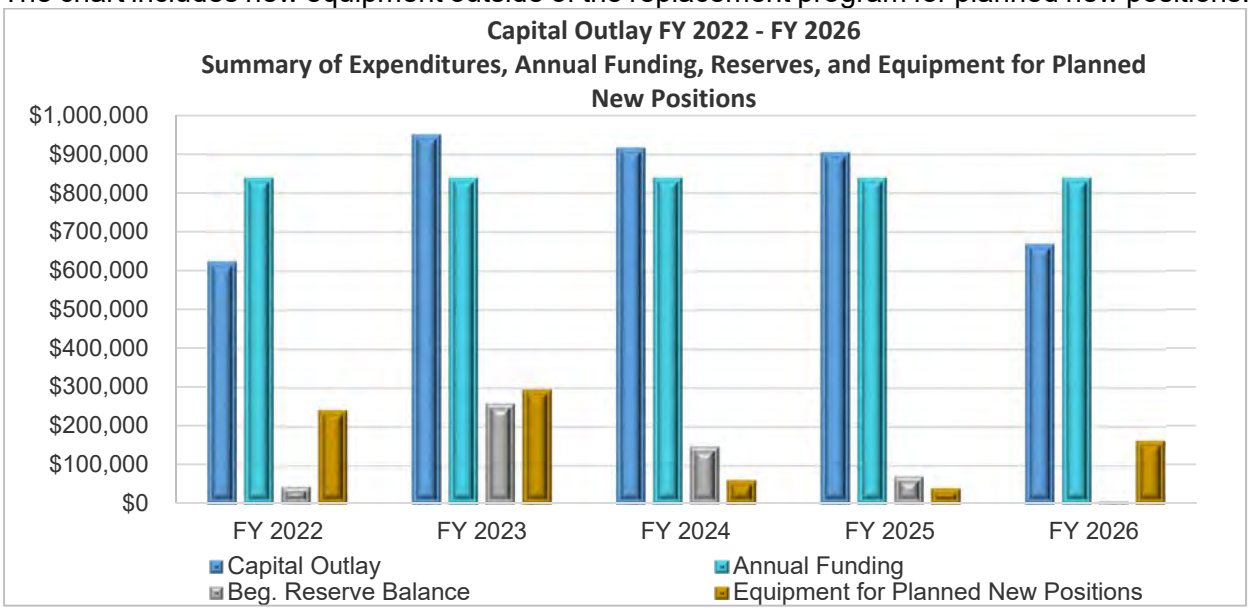
During the 6 year economic decline that lasted until FY 2013, replacement of general fund capital was kept to a minimum, resulting in an aging fleet and equipment and resulting in ineffective repairs and maintenance costs as well as lower service levels due to lack of equipment. With the beginning of a turnaround in the economy, the City instituted a method to plan for replacement of necessary fleet and equipment to avoid the future ineffective measures.

Goal

The new method will result in a funding plan to provide adequate and timely replacement for fleet and equipment without over burdening the financial capabilities of the general fund. When the most current year drops out of the 5 year plan, a new year will be included in the plan. The average amount needed for funding will be adjusted to meet the new 5 year plan. This will keep the reserve current and fund the anticipated needs in the 5 year proforma.

The added benefit of the new method was the flexibility provided by the reserve to allow for timing and cost adjustments to fleet and equipment replacement. Case in point was the $96,000 police fleet replacement funds scheduled for FY 2019. The vendor notified the City regarding increased pricing and delays in the next year model delivery in September of FY 2018. The flexibility of the plan allowed the City to place its order early to take advantage of the current pricing. The funds budgeted in FY 2019 for the police fleet replacement program replaced the reserve funds used early.

The chart includes new equipment outside of the replacement program for planned new positions.



GENERAL FUND
VEHICLE & EQUIPMENT REPLACEMENT DETAIL
FY 2022- FY 2026
(All figures in thousands of dollars)

Capital Outlay Replacement Plan	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026+
	(All figures in thousands of dollars)				
Right of Way:					
1999 flatbed 3T dump truck (4409)	95	0	0	0	0
2007 dump truck (5977)	0	143	0	0	0
2007 tractor loader backhoe 4x4 (6835)	0	0	146	0	0
2000 tandem axle trailer low bed (4441)	0	0	9	0	0
2014 diesel mower (6944)	0	0	29	0	0
2016 mower (6982)	0	0	29	0	0
2002 front end articulated loader (5413)	0	0	0	256	0
1988 trailer tilt bed (2350)	0	0	0	9	0
1988 trailer flat bed (2352)	0	0	0	11	0
1989 trailer tilt bed (2396)	0	0	0	6	0
2015 vactor (6969)	0	0	0	85	0
2002 grader (5411)	0	0	0	0	203
Parks & Grounds:					
2014 super duty 4X4 3/4 ton pickup truck (6923)	0	52	0	0	0
2014 1 ton pickup truck (6924)	0	51	0	0	0
2014 1/2 ton pickup truck (6927)	0	42	0	0	0
2014 1/2 ton pickup truck (6928)	0	45	0	0	0
2001 trailer tandem axle low bed (4481)	0	0	11	0	0
1992 trailer low bed (2465)	0	0	6	0	0
2001 trencher walk behind (4473)	0	0	14	0	0
2001 loader skid steer (4480)	0	0	52	0	0
2006 trailer flat bed (5976)	0	0	8	0	0
2006 mini excavator trackhoe (6801)	0	0	52	0	0
2007 trailer flat bed tandem axle (6818)	0	0	11	0	0
2007 riding mower (6839)	0	0	21	0	0
2010 mower (6862)	0	0	21	0	0
2015 cargo van (6954)	0	0	0	52	0
2015 1/2 ton pickup truck (6960)	0	0	0	24	0
Police:					
Police Fleet Replacements (Est. 6 vehicles per year)	318	318	318	318	318
Taser Replacement Program	12	29	29	29	29
Body Camera Replacement Program	20	0	0	21	21
Patrol Rifle Program (new)	32	32	16	0	0
In Car Camera Replacement Program	31	38	46	53	0
SWAT Night Vision Program	10	5	0	0	0
High availability (HA) firewalls for network and internet	23	0	0	0	0
Audio Recording System - Interview rooms	20	0	0	0	0
Radio Enhancement Program	0	70	0	0	0
Boat Motor Replacement Program	0	0	35	0	35
Fire:					
Personal Protective Equipment	10	10	10	10	10
Suppression Equipment	15	15	15	15	15
Medical Equipment	39	16	39	16	39
2014 4 Door SUV (6930)	0	55	0	0	0
Code Compliance:					
2014 pickup truck (6926)	0	30	0	0	0
TOTAL	**$625**	**$951**	**$917**	**$905**	**$670**
Revised annual level Capital Outlay reserve	**840**	**840**	**840**	**840**	**840**
Capital Outlay Reserve - Beg	**45**	**260**	**149**	**72**	**7**
Capital Outlay Reserve - End	**$260**	**$149**	**$72**	**$7**	**$177**

* FY 2021- FY 2025 budgeted capital outlay plan annual level of funding was $740

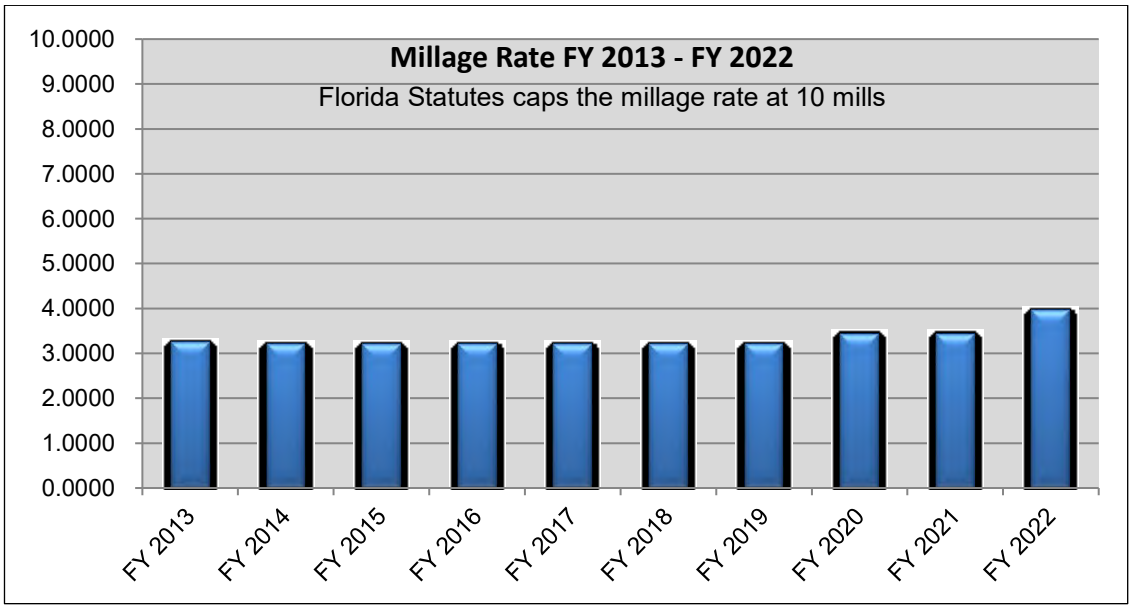
Planned Use of Operating Reserves for equipment for planned new positions in five year plan	**$243**	**$296**	**$63**	**$42**	**$164**

City of Punta Gorda, FL
General Fund
Ad Valorem Taxes
001-0000-311-1000

The Ad Valorem (percentage of value) property tax is calculated by multiplying the taxable value by the City of Punta Gorda millage rate. The Charlotte County Property Appraiser determines the assessed value. A mill is defined as one dollar for each thousand dollars of net taxable value after exemptions. The tax bills paid in November receive a 4% discount; in each subsequent month through February, the discount is reduced 1%. In March the full payment is due. Due to discounts and potential assessment changes after the value adjustment board hearings, the state requires that entities budget a minimum of 95% of revenue. Based on recent payment history, the City is budgeting FY 2022 at a 96% collection rate.

The General Fund "Transfer to CRA" equals the ad valorem taxes collected from properties located within the Community Redevelopment District boundaries, in excess of the tax on the 1989 base year of $80.6 million. This tax revenue is transferred and accounted for in the Community Redevelopment Agency (CRA), rather than being retained in the General Fund.

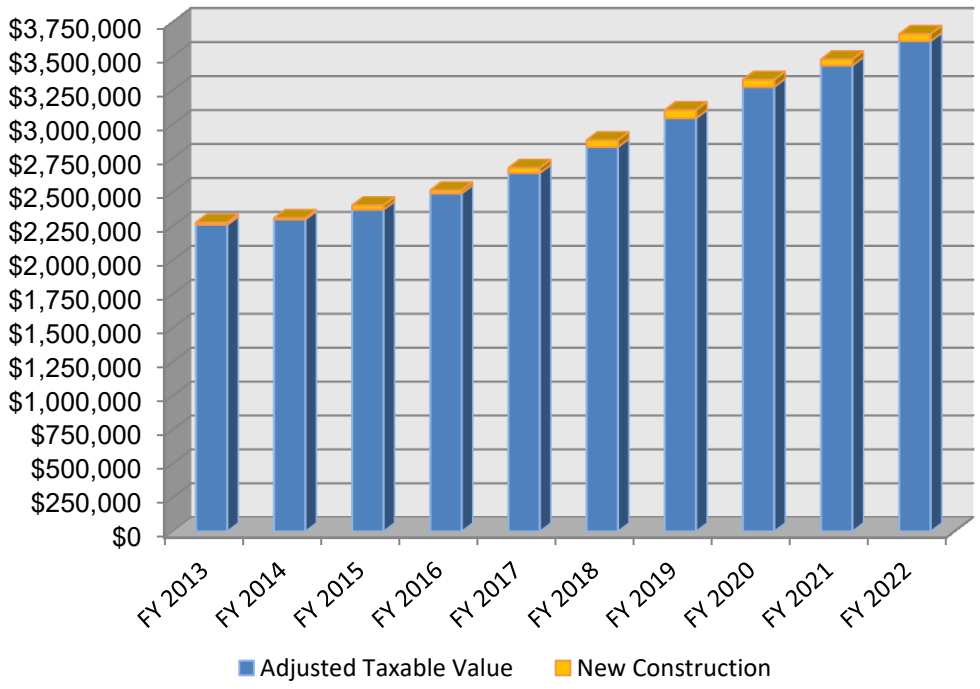
Fiscal Year	Gross Taxable Original Value (DR 420)	Millage Rate	Ad Valorem Revenue Original Budget	Transfer to CRA Original Budget
FY 2013	$2,276,784,142	3.2462	$7,133,600	$497,689
FY 2014	$2,309,178,922	3.1969	$7,087,000	$462,249
FY 2015	$2,403,601,442	3.1969	$7,377,000	$454,299
FY 2016	$2,514,217,625	3.1969	$7,716,200	$468,678
FY 2017	$2,678,944,043	3.1969	$8,224,800	$502,566
FY 2018	$2,882,634,481	3.1969	$8,847,000	$575,000
FY 2019	$3,104,695,310	3.1969	$9,527,820	$612,534
FY 2020	$3,328,401,238	3.4337	$10,971,580	$749,331
FY 2021	$3,478,861,006	3.4337	$11,467,550	$840,055
FY 2022	$3,665,247,247	3.9500	$13,898,620	$1,038,065



City of Punta Gorda, FL
Certification of Taxable Value (expressed in thousands)
Per Charlotte Co. Property Appraiser DR420

Fiscal Year	Adjusted Taxable Value	New Construction	Gross Taxable Value
FY 2013	$2,259,928	$16,856	$2,276,784
FY 2014	$2,299,288	$9,891	$2,309,179
FY 2015	$2,370,801	$32,800	$2,403,601
FY 2016	$2,490,322	$23,895	$2,514,217
FY 2017	$2,640,586	$38,358	$2,678,944
FY 2018	$2,832,084	$50,550	$2,882,634
FY 2019	$3,044,608	$60,087	$3,104,695
FY 2020	$3,274,232	$54,169	$3,328,401
FY 2021	$3,432,101	$46,760	$3,478,861
FY 2022	$3,612,657	$52,590	$3,665,247

Gross Taxable Value (in thousands)



City of Punta Gorda, FL
Analysis of Estimated Taxable Value and Tax Revenues
FY 2021 compared to FY 2022

	DR 420 Original Budget FY 2021	Recapitulation Final FY 2021	DR 420 Original Budget FY 2022
Current Year Adjusted Taxable Value	$ 3,432,101,260	$ 3,436,670,976	$ 3,612,656,794
Prior Year Final Gross Taxable Value	$ 3,325,350,916	$ 3,325,350,916	$ 3,483,430,722
Estimated Incr/(Decr) (without new construction/annex)	$ 106,750,344	$ 111,320,060	$ 129,226,072
Percent Incr/(-)Decr (without new construction/annex)	3.21%	3.35%	3.71%
Net New Taxable Value of New Construction/Annex	$ 46,759,746	$ 46,759,746	$ 52,590,453
Total Estimated Current Year Taxable Value	$ 3,478,861,006	$ 3,483,430,722	$ 3,665,247,247
Net Incr/(Decr) from Prior Year Final Gross Taxable Value	$ 153,510,090	$ 158,079,806	$ 181,816,525
Net Percent Incr/(-)Decr from Prior Year Final Gross Taxable Value	4.62%	4.75%	5.22%

	FY 2021	FY 2021	FY 2022
Taxable Value	$ 3,478,861,006	$ 3,483,430,722	$ 3,665,247,247
	x 96.0%	x 95.9%	x 96.0%
Budget Value of a Mill	$ 3,339,707	$ 3,339,913	$ 3,518,637
Operating Mills	**3.4337**	**3.4337**	**3.9500**
Revenue from Base Properties	$ 11,313,413	$ 11,313,606	$ 13,699,195
Revenue from New Construction	$ 154,137	$ 153,944	$ 199,425
Total Estimated Ad Valorem Tax Revenue	$ 11,467,550	$ 11,467,550	$ 13,898,620

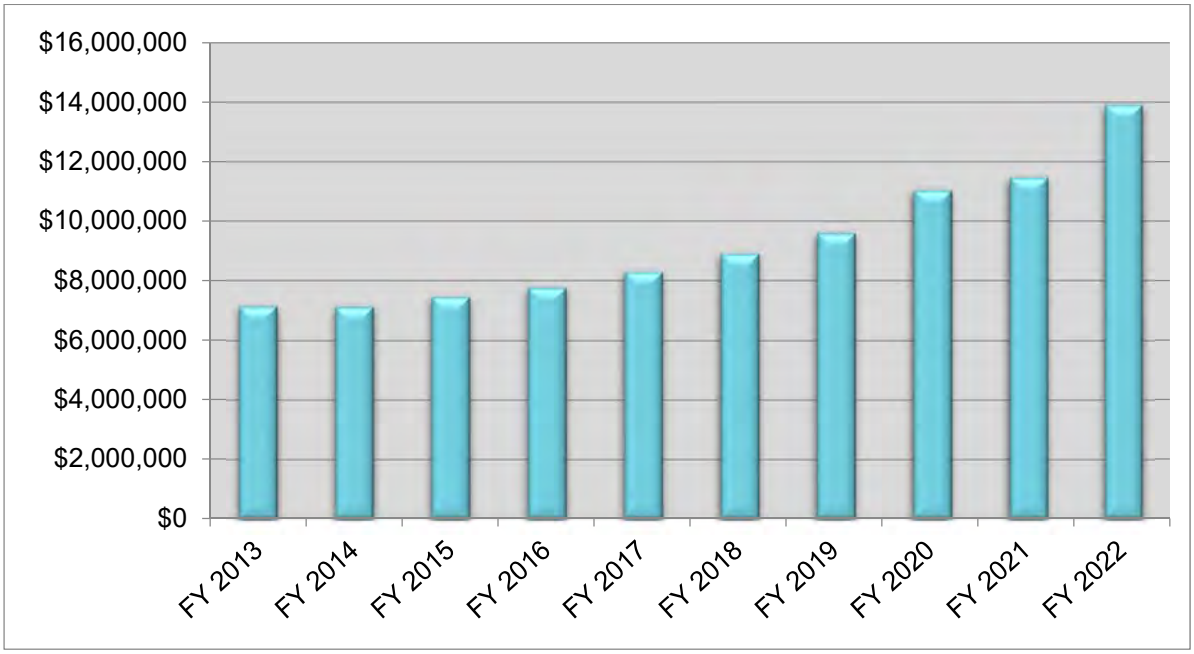
Calculation of City Ad ValoremTax on various assessed values:

	Homestead Single Family		Non-Homestead Vacant Land	Commercial
Assessed Value	$300,000	$500,000	$110,000	$1,000,000
Less Homestead Exemption	$50,000	$50,000	$0	$0
Net Taxable Value	$250,000	$450,000	$110,000	$1,000,000
City Millage Rate	3.9500	3.9500	3.9500	3.9500
City Ad Valorem Tax FY 2022	$988	$1,778	$435	$3,950

City of Punta Gorda, FL
General Fund
Ad Valorem Revenue
001-0000-311-1000

Section 9, Article VII, Florida Constitution and Chapters 192-197 and 200, Florida Statutes provides the authorization of up to 10 mills for municipal purposes; limits the ability of the City to raise revenue (above 10 mills) except for a voted debt service millage and a voted millage not to exceed two years. An annual City Resolution approved during the second budget hearing of September, authorizes the ensuing fiscal year millage, which is levied on the assessed value of real estate and tangible personal property. Various exemptions and discounts are applied per Florida State Statute. All Florida State truth in millage reporting and notice requirements are fully met.

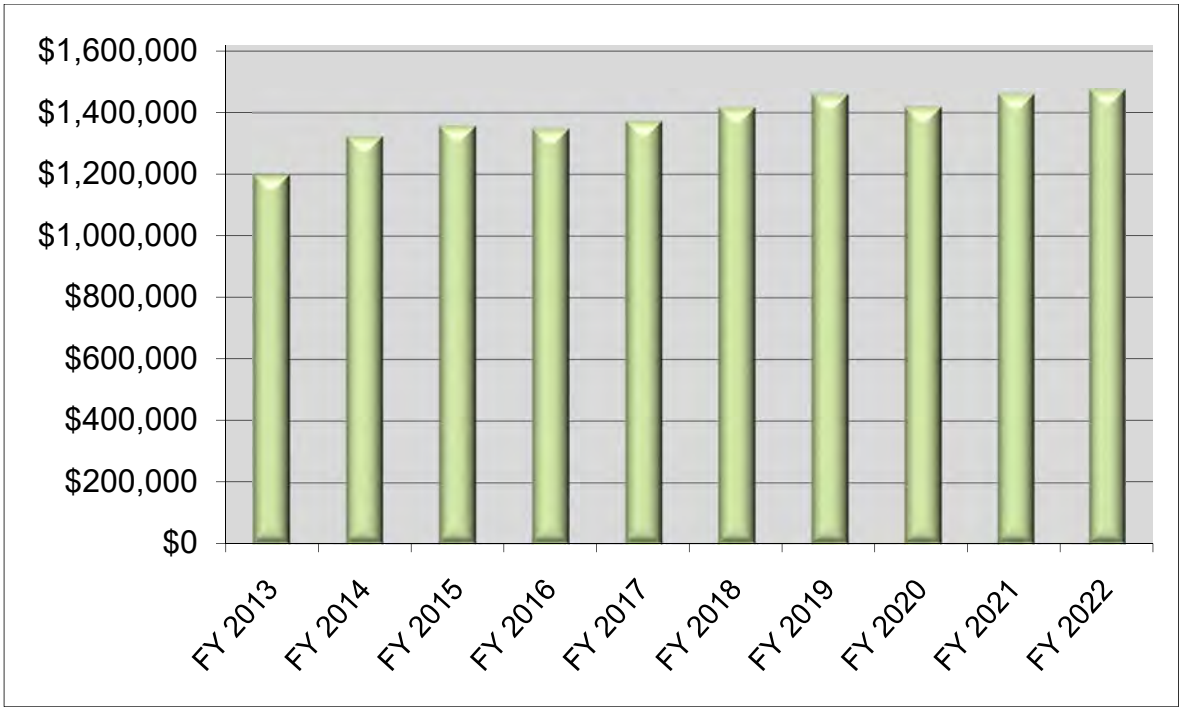
Fiscal Year	Revenue	Percentage Change
FY 2013	$7,126,709	14.21%
FY 2014	$7,113,559	-0.18%
FY 2015	$7,443,084	4.63%
FY 2016	$7,762,136	4.29%
FY 2017	$8,288,276	6.78%
FY 2018	$8,898,730	7.37%
FY 2019	$9,590,484	7.77%
FY 2020	$11,032,152	15.03%
FY 2021	$11,467,550	3.95%
FY 2022	$13,898,620	21.20%



City of Punta Gorda, FL
General Fund
Florida Power & Light Franchise Fees
001-0000-323-1000

Florida Power & Light collects a 5.90% franchise fee from customers inside the city limits. Ordinance #1500-07 grants FP&L an electric franchise to use the public right of way for a period of thirty years until Sept. 2037. Per section 7, each monthly payment is delayed sixty days. Each payment is based upon 5.90% of the monthly net revenue. Franchise fees are charged on the fuel adjustment instituted by FP&L.

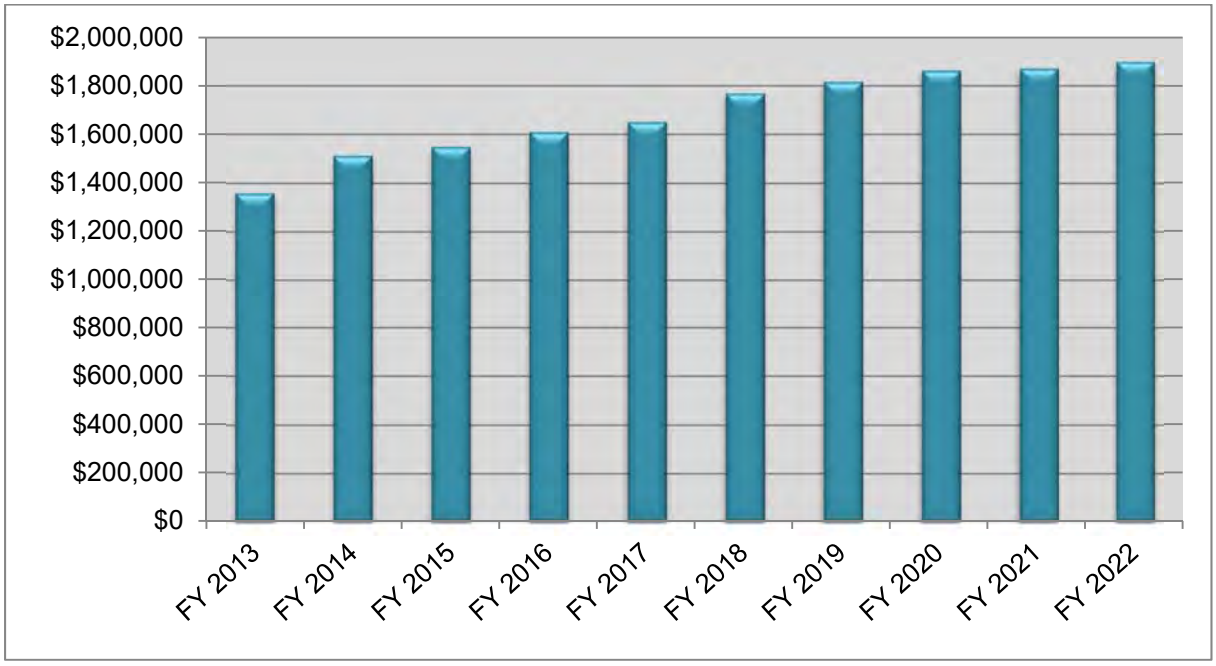
Fiscal Year	Revenue	Percentage Change
FY 2013	$1,198,571	-1.53%
FY 2014	$1,322,464	10.34%
FY 2015	$1,356,841	2.60%
FY 2016	$1,347,826	-0.66%
FY 2017	$1,372,943	1.86%
FY 2018	$1,416,320	3.16%
FY 2019	$1,459,808	3.07%
FY 2020	$1,418,507	-2.83%
FY 2021	$1,460,000	2.93%
FY 2022	$1,475,000	1.03%



City of Punta Gorda, FL
General Fund
Electric Utility Tax
001-0000-314-1000

The City Code of Ordinances section 21-5 states the utility tax rate is ten percent (10%) of the first $500 and three percent (3%) thereafter to be remitted monthly.

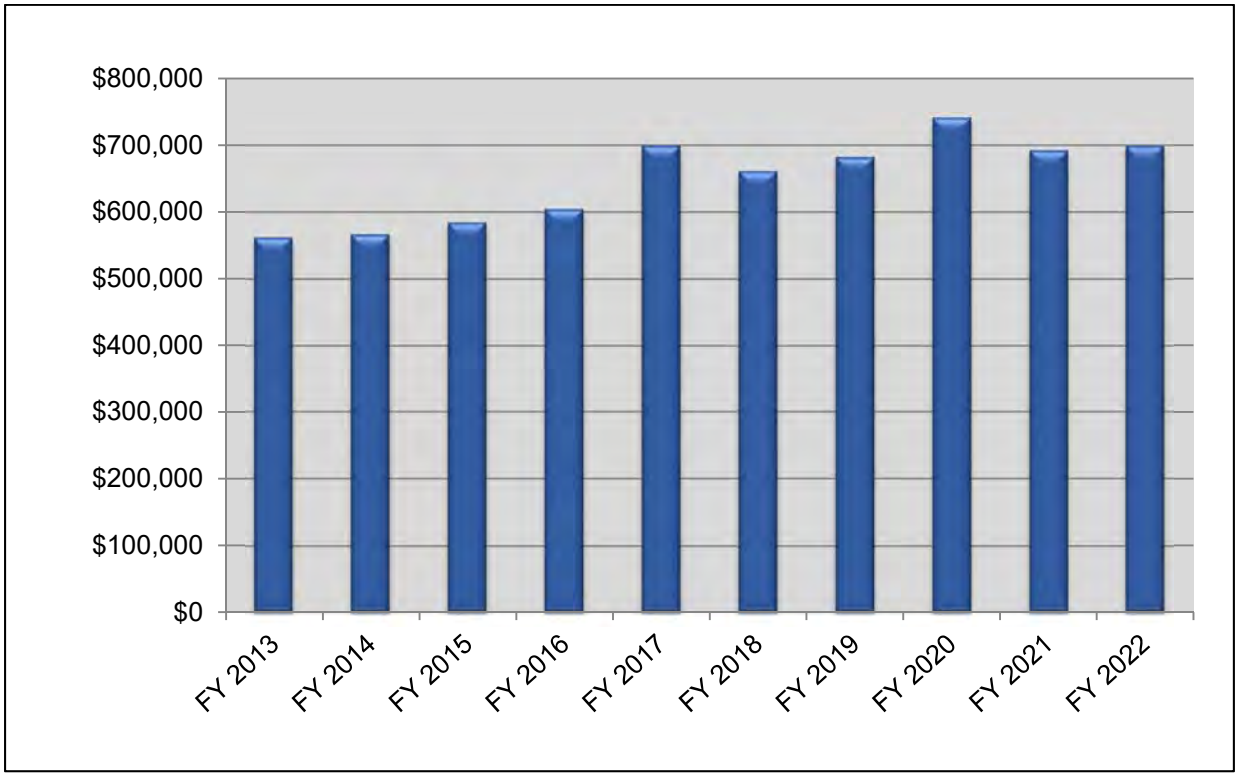
Fiscal Year	Revenue	Percentage Change
FY 2013	$1,358,740	8.44%
FY 2014	$1,510,856	11.20%
FY 2015	$1,547,257	2.41%
FY 2016	$1,608,098	3.93%
FY 2017	$1,649,461	2.57%
FY 2018	$1,767,613	7.16%
FY 2019	$1,814,887	2.67%
FY 2020	$1,861,647	2.58%
FY 2021	$1,870,000	.45%
FY 2022	$1,898,050	1.50%



City of Punta Gorda, FL
General Fund
Water Utility Tax
001-0000-314-3000

The Code of Ordinances Section 21-5(b) levies a ten percent (10%) utility tax on the purchase of water sold in the City. The monthly tax cap is $100, for corporate accounts.

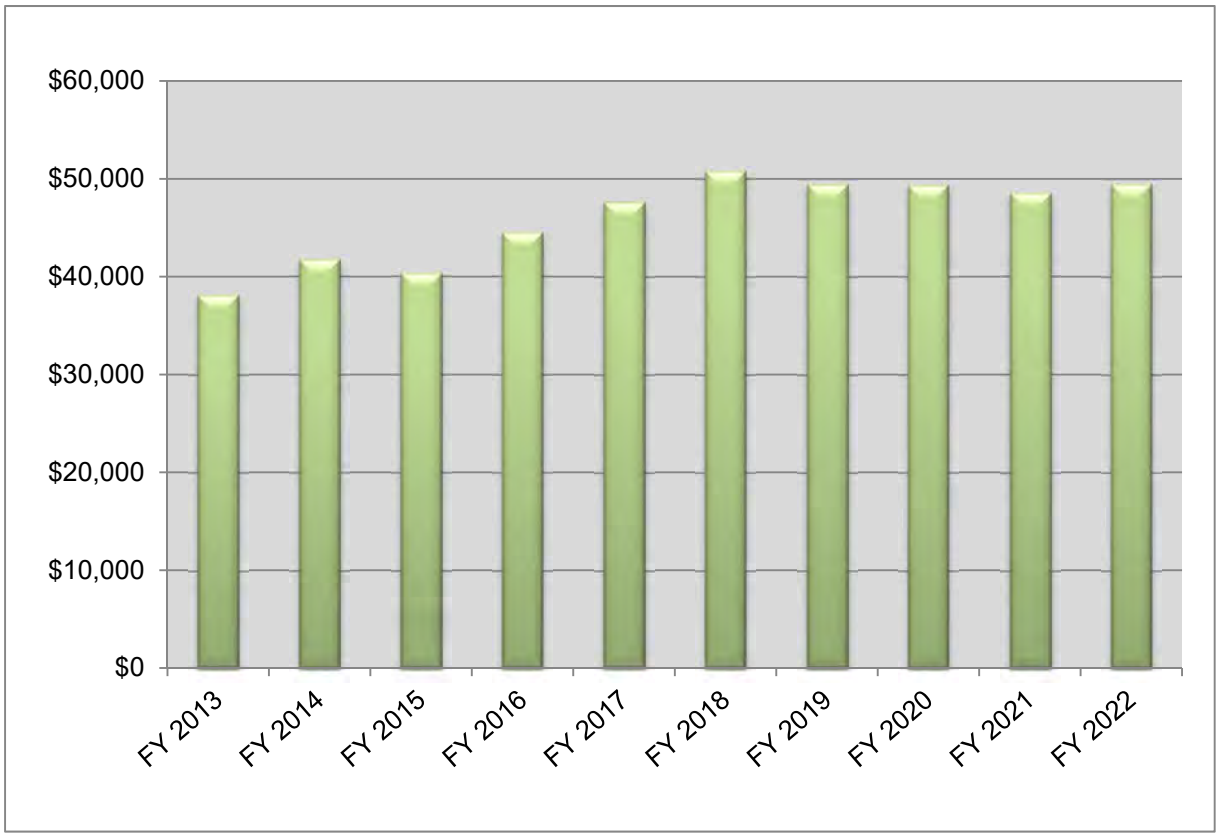
Fiscal Year	Revenues	Percentage Change
FY 2013	$561,844	0.10%
FY 2014	$566,320	0.80%
FY 2015	$584,089	3.14%
FY 2016	$604,273	3.46%
FY 2017	$699,241	15.72%
FY 2018	$660,832	-5.49%
FY 2019	$682,069	3.21%
FY 2020	$741,227	8.67%
FY 2021	$692,000	-6.64%
FY 2022	$698,920	1.00%



City of Punta Gorda, FL
General Fund
Bottled Gas Utility Tax
001-0000-314-8000

The Code of Ordinances Section 21-5(a) levies a ten percent (10%) utility tax on the purchase of bottled gas (natural liquefied petroleum gas or manufactured) sold in the City. The rate is 10% of the first $500 and 3% thereafter.

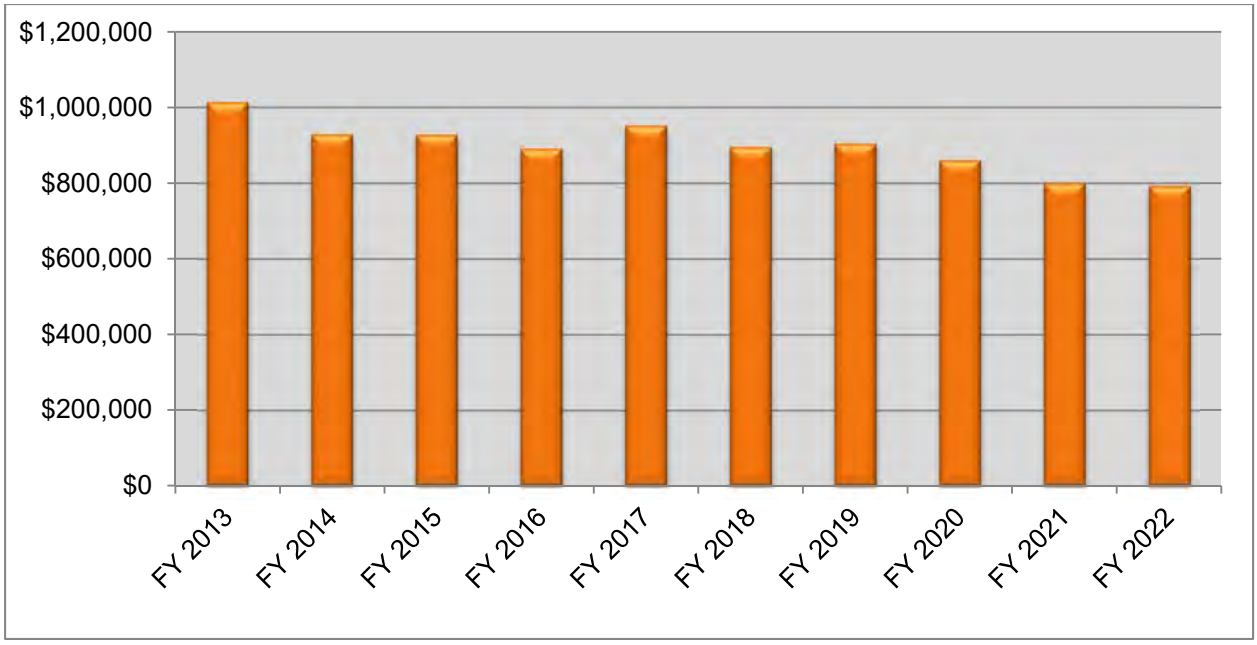
Fiscal Year	Revenue	Percentage Change
FY 2013	$38,146	-2.01%
FY 2014	$41,734	9.41%
FY 2015	$40,329	-3.37%
FY 2016	$44,458	10.24%
FY 2017	$47,621	7.12%
FY 2018	$50,792	6.66%
FY 2019	$49,454	-2.63%
FY 2020	$49,341	-0.23%
FY 2021	$48,500	-1.70%
FY 2022	$49,470	2.00%



City of Punta Gorda, FL
General Fund
Communication Services Tax
001-0000-315-1099

The Communications Service Tax applies to telecommunications, cable, direct to home satellite, and related services, provided to customers within the city limits. The definition includes voice, data, audio, video or other information or signals, including cable services, transmitted by any medium. The state of Florida's combined rate is 7.44%, which consist of 2.52% for the gross receipts and 4.92% for state tax. Direct-to-home satellite service is 2.37% for the gross receipts and 9.07% for state tax. The City's specific tax rate has been 5.22% since October 1, 2002. There is also a county surtax conversion rate of 0.60% that is charged and remitted directly to the county. This revenue continues to see fluctuations year to year based on bundling packages from providers. Projections are developed based on current state distributions.

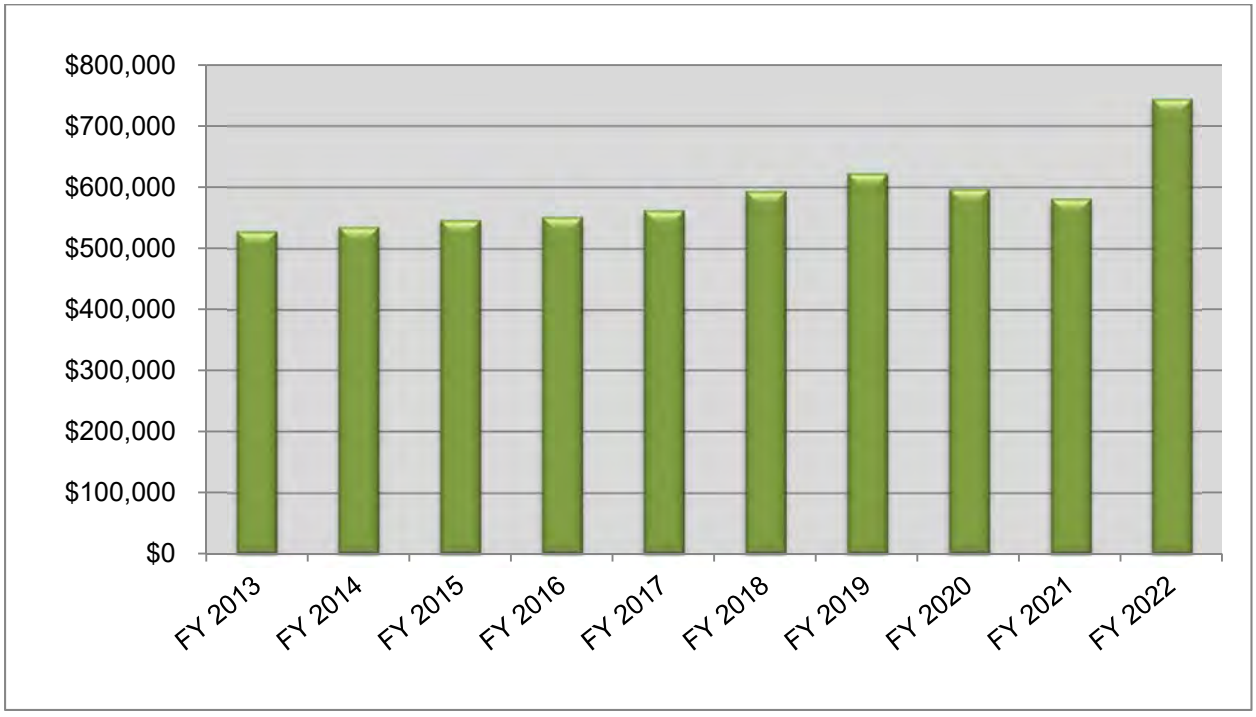
Fiscal Year	Revenue	Percentage Change
FY 2013	$ 1,013,519	0.72%
FY 2014	$ 928,610	-8.38%
FY 2015	$ 927,585	-0.11%
FY 2016	$ 890,406	-4.01%
FY 2017	$ 951,510	6.86%
FY 2018	$ 894,860	-5.95%
FY 2019	$ 903,485	0.96%
FY 2020	$ 859,895	-4.82%
FY 2021	$ 800,000	-6.97%
FY 2022	$ 792,000	-1.00%



City of Punta Gorda, FL
General Fund
Municipal Revenue Sharing
001-0000-335-1299

The Revenue Sharing Trust Fund currently receives 1.3653% of net sales and use tax collections and the net collections from the one-cent municipal fuel tax. An allocation formula serves as the basis for distribution to each municipality that meets strict eligibility requirements. Municipalities must use the funds derived from the one-cent municipal fuel tax (22.06%) for transportation-related expenditures. State estimates were revised in August based on updated legislation.

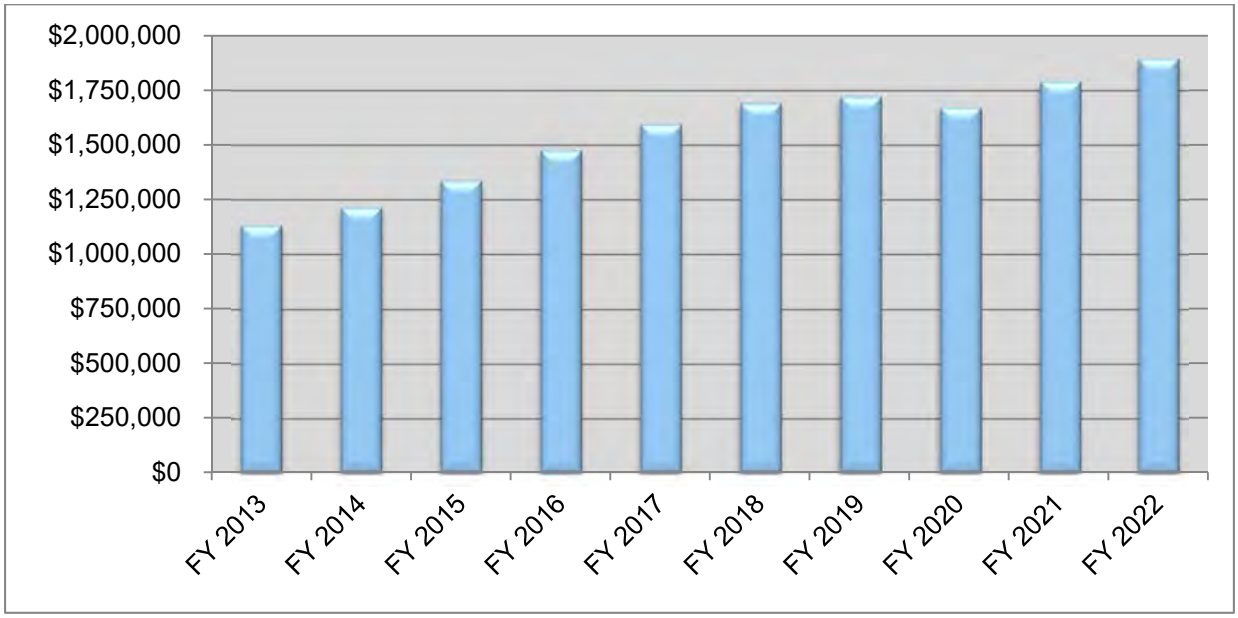
Fiscal Year	Revenue Sharing	Percentage Change
FY 2013	$528,353	0.70%
FY 2014	$535,203	1.30%
FY 2015	$546,498	2.11%
FY 2016	$551,672	0.95%
FY 2017	$562,413	1.95%
FY 2018	$593,673	5.56%
FY 2019	$622,731	4.89%
FY 2020	$597,262	-4.09%
FY 2021	$581,650	-2.61%
FY 2022	$743,940	27.90%



City of Punta Gorda, FL
General Fund
Local Government Half Cent Sales Tax
001-0000-335-1800

The six-percent sales tax is the main revenue source for the State of Florida. The state distribution to the Local Government Half-Cent Sales Tax Clearing Trust Fund is 8.9744%. This program's primary purpose is to provide relief from ad valorem taxes and provide revenues for local programs. The distribution formula is stated in Chapter 212, FL statutes. The formula uses a weighted population factor. The city's share of the state distribution to Charlotte County is determined by dividing the city population by the total county population and two thirds of the city's population. The City of Punta Gorda will receive 10.19% and Charlotte County will receive 89.81% of the monthly distribution from the state. State estimates were revised in August based on updated legislation.

Fiscal Year	Revenue	Percentage Change
FY 2013	$1,129,071	6.37%
FY 2014	$1,212,049	7.35%
FY 2015	$1,335,030	10.15%
FY 2016	$1,473,400	10.36%
FY 2017	$1,593,303	8.14%
FY 2018	$1,688,864	6.00%
FY 2019	$1,720,452	1.87%
FY 2020	$1,670,760	-2.89%
FY 2021	$1,790,000	7.14%
FY 2022	$1,894,665	5.85%



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
GENERAL FUND

REVENUE

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
10-00	CURRENT AD VALOREM TAXES	9,590,484	11,032,152	11,467,550	11,467,550	13,898,620
10-00	ELECTRICITY UTILITY TAX	1,814,887	1,861,647	1,806,500	1,870,000	1,898,050
30-00	WATER UTILITY TAX	682,069	741,227	699,700	692,000	698,920
80-00	BOTTLED GAS UTILITY TAX	49,454	49,341	49,490	48,500	49,470
10-99	COMMUNICATION SERVICE TAX	903,485	859,895	804,000	800,000	792,000
01-00	OCCUPATIONAL LICENSES	114,982	98,636	103,965	98,350	99,300
01-01	PENALTIES	3,818	2,078	1,530	2,250	2,250
01-02	TRANSFERS	334	256	300	250	250
	TAXES	**13,159,513**	**14,645,232**	**14,933,035**	**14,978,900**	**17,438,860**
10-00	FLORIDA POWER FRANCHISE	1,459,808	1,418,507	1,392,000	1,460,000	1,475,000
40-00	PEOPLES GAS FRANCHISE FEE	22,701	21,843	22,500	22,500	22,725
01-00	SIGN PERMITS	8,400	6,200	4,690	4,900	4,900
02-00	RIGHTS OF WAY PERMITS	3,506	13,503	1,500	13,500	3,000
04-00	FIRE PREVENTION PERMITS	20,251	18,953	17,740	17,740	18,095
	PERMITS,FEES & SPEC ASSMT	**1,514,666**	**1,479,006**	**1,438,430**	**1,518,640**	**1,523,720**
10-01	CARES ACT GRANT	0	33,805	0	32,225	0
20-02	FDLE BYRNE GRANT	27,081	24,118	0	15,020	0
20-03	FDLE IDENTITY THEFT GRANT	0	1,455	0	0	0
20-04	BULLETPROOF VEST PROGRAM	10,488	3,360	0	0	0
20-07	US DEPT OF JUSTICE	0	57,847	0	110,910	0
49-07	NATL HWY TRAFFIC SAFETY ADM	0	0	0	25,000	0
51-06	FEMA - STORMS	132,482	0	0	0	0
39-11	FL DEPT ENVIRON PROTECT	74,968	0	0	0	0
12-99	STATE REVENUE SHARING	622,731	597,262	563,000	581,650	743,940
14-00	MOBILE HOME LICENSES	18,450	17,366	18,450	17,500	17,675
15-00	ALCOHOLIC BEVERAGE LICENS	18,349	21,743	18,300	18,300	18,300
18-00	LOCAL GOVT SALES TAX	1,720,452	1,670,760	1,438,000	1,790,000	1,894,665
23-00	FIREFIGHTER SUPPLMTL COMP	4,320	5,602	5,640	6,240	6,240
49-01	MOTOR FUEL TAX REBATE	23,334	24,156	22,110	23,120	23,120
21-00	MARINE ADVISORY BD-WCIND	126,902	95,079	0	0	0
22-00	MARINE ADV BD BOATER IMPR	0	0	0	43,000	0
20-00	COUNTY OCCUP LICENSES	1,763	1,641	1,690	1,690	1,690
01-00	HOUSING AUTH - P I L O T	10,104	10,831	8,000	10,500	10,500
	INTERGOVERNMENTAL REVENUE	**2,791,424**	**2,565,025**	**2,075,190**	**2,675,155**	**2,716,130**
30-01	PROC CONTRACT ADMIN FEE	25,009	19,038	25,000	25,000	25,000
90-01	ENGINEERING VARIANCE FEES	5,850	10,800	4,000	4,000	4,000
90-02	PLANNING & ZONING FEES	29,814	31,400	24,760	24,760	25,255
90-05	POLICE DEPT	5,335	2,111	4,000	2,000	2,000
90-06	LIEN SEARCH FEES	27,835	35,008	29,000	35,000	35,000
50-11	RIGHT OF WAY REINSPECTION	50	25	0	25	0
89-00	DISTRESSED PROPERTY REIMB	421	1,128	700	1,060	700
90-00	LOT MOWING FEES	322,647	305,025	291,825	291,825	306,260
91-00	LIEN INTEREST	2,209	1,100	1,000	1,000	1,000
40-01	EVENT APPLICATION FEE	5,075	2,275	4,500	4,500	4,590
01-00	RETURNED CHECK CHARGE	0	70	0	0	0
	CHARGES FOR SERVICES	**424,245**	**407,980**	**384,785**	**389,170**	**403,805**
10-00	FINES & FORFEITURES	11,500	11,542	12,000	12,000	12,240
30-00	POLICE EDUCATION	1,079	1,001	1,000	1,000	1,020
02-00	FINES - CODE ENFORCEMENT	74,875	15,241	1,500	73,570	2,500
02-01	CODE CITATIONS	100	0	0	2,100	0
03-00	FALSE ALARMS - POLICE	7,550	3,650	5,000	1,500	1,500
04-00	FALSE ALARMS - FIRE	8,300	300	500	200	200
06-00	PARKING VIOLATIONS	4,875	4,500	4,500	4,500	4,500
	FINES & FORFEITS	**108,279**	**36,234**	**24,500**	**94,870**	**21,960**

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
GENERAL FUND

REVENUE

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
10-00	INTEREST ON INVESTMENTS	206,049	95,251	15,000	15,000	15,000
00-00	RENTAL INCOME	103,798	102,201	104,500	99,895	100,895
20-01	RENT - GILCHRIST PARK	5,940	5,900	5,500	12,500	8,000
20-02	RENT - LAISHLEY PARK	14,307	9,330	14,000	10,000	10,200
20-03	RENT - PONCE DE LEON PARK	1,830	1,610	1,800	1,200	1,600
10-00	SALE OF LAND	57,895	0	0	0	0
41-00	SURPLUS FURN, FIXT, EQPT	41,544	29,315	3,000	3,000	3,000
90-00	OTHER SCRAP OR SURPLUS	396	367	400	400	400
30-00	FOR POLICE DEPARTMENT	0	4,646	0	920	0
31-00	FIRE DEPARTMENT	1,200	475	0	400	0
32-00	URBAN DESIGN	8,344	1,600	0	5,750	0
30-00	REFUND OF PRIOR YR EXPEND	1,151	0	0	1,120	0
40-04	ADMIN CHGS P G I CANAL	123,470	127,175	140,060	140,060	141,650
40-05	ADMIN CHGS B S I CANAL	11,520	11,865	15,945	15,945	15,945
40-11	ADMIN CHGS CRA	14,500	14,935	15,000	15,000	15,450
40-15	ADMIN CHGS SIX CT GAS TAX	68,500	70,555	79,115	79,115	80,310
40-16	CHAR HBR NATL ESTUARY PRG	89,890	89,890	97,775	97,775	102,640
40-26	ADMIN CHGS UTIL O M & R	2,200,352	2,226,435	2,207,445	2,207,445	2,264,670
40-50	ADMIN CHGS REFUSE COLLECT	384,485	392,100	410,360	410,360	396,960
40-51	ADMIN CHGS BUILDING FUND	92,180	103,755	152,625	152,625	150,470
40-53	ADMIN CHGS MARINA	34,850	35,900	34,100	34,100	37,160
44-00	REIMBURSEMENT FROM CDBG	16,641	0	0	0	0
47-00	REIMB-CHARL CO SCHOOL BD	369,508	387,612	392,720	392,720	400,575
48-00	REIMBURSEMENT FROM COUNTY	24,000	24,000	24,000	24,720	24,720
70-02	LAW ENFORCEMENT TRUST	17,825	0	0	42,425	0
70-16	CANINE PROGRAM	4,960	7,500	0	800	0
70-18	INSURANCE RECOVERY	106,583	70,698	0	29,800	0
70-21	VOLUNTEERS IN POLICING	3,000	20,000	0	0	0
70-22	VOLUNTEER FIREMEN	0	0	0	200	0
70-42	P G P D JAMMERS	5,910	1,537	0	300	0
70-50	DEFINED CONTRIB REFUNDS	0	6,002	0	13,005	0
91-00	CASH OVER / (SHORT)	-205	0	0	0	0
90-00	MISCELLANEOUS REVENUE	40,666	22,320	16,320	35,000	20,000
	MISCELLANEOUS REVENUE	**4,051,089**	**3,862,974**	**3,729,665**	**3,841,580**	**3,789,645**
12-00	COMMUNITY DEV BLOCK GRANT	142	0	0	0	0
13-00	SPECIAL USE FUND	285,330	56,415	0	298,215	0
19-00	1% LOCAL OPTION SALES TAX	133,000	90,000	90,000	90,000	0
50-22	BUCKLEY'S PASS	0	165,096	288,555	288,555	280,675
	TRANSFER FROM OTHER FUNDS	**418,472**	**311,511**	**378,555**	**676,770**	**280,675**
10-01	LINE OF CREDIT	6,610,000	0	7,825,150	7,825,150	0
	DEBT PROCEEDS	**6,610,000**	**0**	**7,825,150**	**7,825,150**	**0**
90-01	PROJ CARRYOVER-BEGINNING	1,859,295	2,384,774	1,990,519	3,448,229	0
90-02	PRIOR YEAR ENCUMBRANCES	465,891	244,129	0	258,856	0
90-03	UNRESERVED FUND BALANCE	1,725,000	2,089,460	2,280,000	2,280,000	2,667,000
90-05	PRIOR YR RE-APPROPRIATION	409,399	707,733	0	643,652	0
90-13	BEG RESERVE-FLEET/EQPT	104,000	662,000	733,000	733,000	45,000
90-14	FUTURE YEAR BUDGET	1,267,828	438,956	797,050	480,000	3,301,472
	BEGINNING RESERVES	**5,831,413**	**6,527,052**	**5,800,569**	**7,843,737**	**6,013,472**
		34,909,101	**29,835,014**	**36,589,879**	**39,843,972**	**32,188,267**

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CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
GENERAL FUND SUMMARY

Operating Budget

Expenditure Category/ Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	13,923,772	14,857,108	15,737,585	15,611,615	16,669,385
Operating	4,721,335	4,763,342	4,899,210	5,821,530	5,435,985
Capital Outlay	738,816	543,924	664,000	1,634,025	868,010
Fleet/Equip-Reserve Funding	0	0	0	0	215,000
Debt Service	0	0	0	0	0
Contingency	0	0	15,000	14,050	15,000
Operating Transfers	8,998,126	1,826,903	10,504,205	10,749,280	2,174,065
Reserve-Carryover & Reappr	951,862	902,508	0	0	0
Reserve-Fleet/Equip	662,000	1,213,000	0	45,000	45,000
Reserve-Future Years' Bdgt	803,417	0	689,900	3,688,472	4,098,822
Projected Carryover-End	4,109,773	5,728,229	4,079,979	2,280,000	2,667,000
Total	**34,909,101**	**29,835,014**	**36,589,879**	**39,843,972**	**32,188,267**

Position Summary

DEPARTMENT	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
City Council *	5	5	5	5	5
Administration	10	10	10	11	11
Finance	16	16	16	16	16
Public Works	33	33.5	33.5	33.5	37
Police	53	56	56	56	58
Fire	29	30	30	30	32
Urban Design	11	11	11	12	12
	157	161.5	161.5	163.5	171

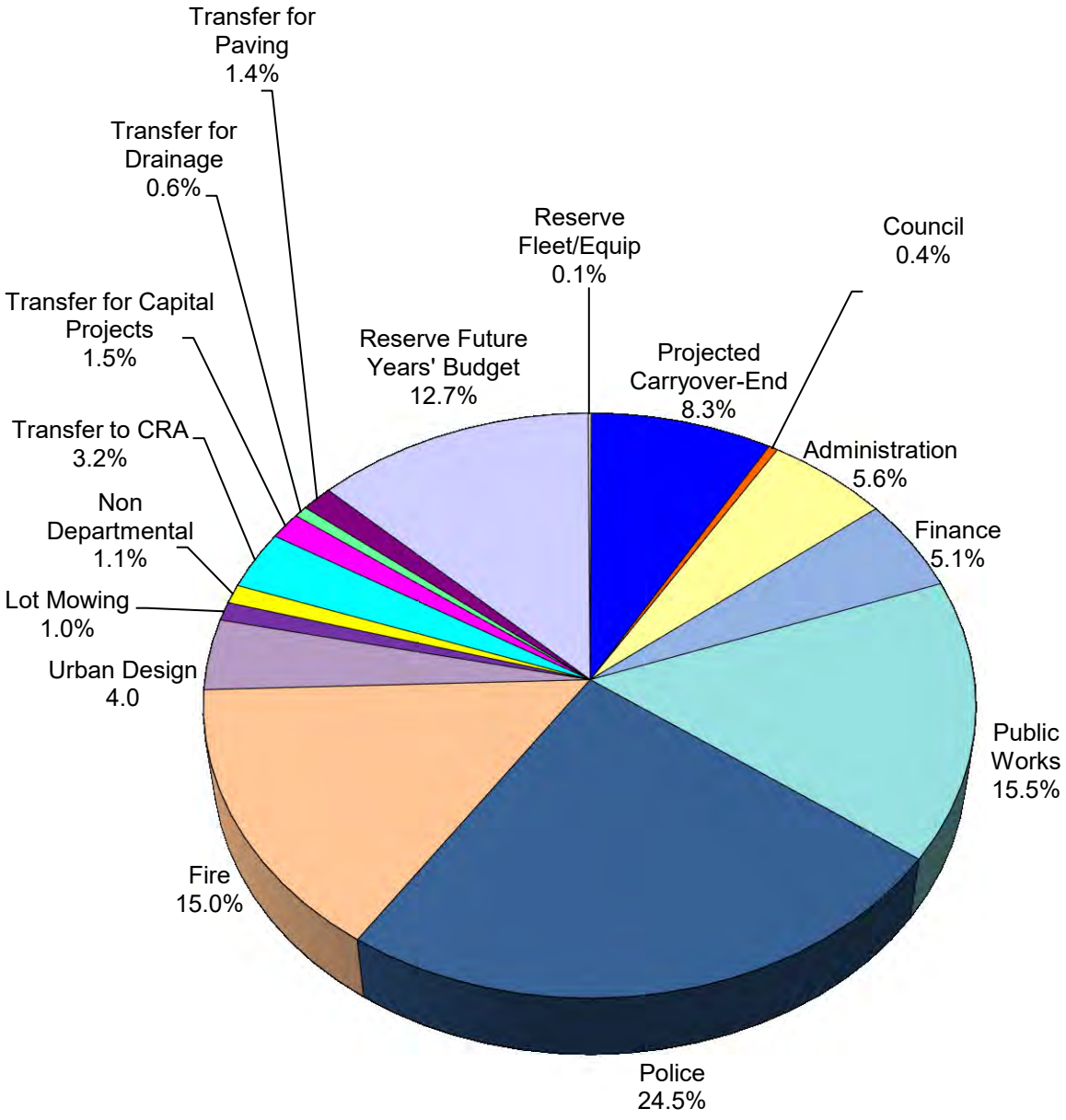
* General Fund employee count includes 5 City Council members as 5 FTEs

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
GENERAL FUND

DEPARTMENTAL SUMMARY

ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
CITY COUNCIL	**119,551**	**115,377**	**130,480**	**127,365**	**136,555**
CITY MANAGER	480,746	445,375	479,930	544,425	507,825
HUMAN RESOURCES	335,986	351,451	372,920	362,035	398,475
CITY CLERK	499,930	560,843	602,610	613,845	606,560
LEGAL COUNSEL	223,636	280,745	234,695	275,340	280,985
ADMINISTRATION	**1,540,298**	**1,638,414**	**1,690,155**	**1,795,645**	**1,793,845**
FINANCE	857,228	910,446	972,430	987,350	1,023,455
PROCUREMENT	610,511	574,122	598,545	605,240	628,250
FINANCE	**1,467,739**	**1,484,568**	**1,570,975**	**1,592,590**	**1,651,705**
PUBLIC WKS ADMINISTRATION	384,833	350,041	378,255	366,615	461,495
ENGINEERING	508,968	541,583	572,830	568,455	538,745
FACILITIES MAINTENANCE	895,649	894,011	1,110,770	1,319,460	1,049,555
RIGHT OF WAY MAINT DIV	1,416,078	1,171,900	1,064,070	1,102,925	1,230,765
PARKS & GROUNDS MAINT	1,482,019	1,522,839	1,611,785	1,746,540	1,712,240
PUBLIC WORKS	**4,687,547**	**4,480,374**	**4,737,710**	**5,103,995**	**4,992,800**
POLICE	**5,893,382**	**6,664,275**	**7,251,310**	**7,563,485**	**7,877,130**
FIRE	**3,816,840**	**4,143,739**	**4,423,355**	**4,841,110**	**4,830,045**
URBAN DESIGN	688,350	672,460	583,575	915,030	671,995
ZONING & CODE COMPLIANCE	519,088	527,174	551,570	609,980	585,130
URBAN DESIGN	**1,207,438**	**1,199,634**	**1,135,145**	**1,525,010**	**1,257,125**
LOT MOWING	214,923	276,905	264,325	389,325	329,425
OTHER NON-DEPARTMENTAL	436,205	161,088	112,340	142,695	334,750
TRANSFER TO PGI CANAL MAINT DIST.	6,610,000	0	7,825,150	7,825,150	0
TRANSFER TO CRA	611,027	750,208	840,055	838,628	1,038,065
TRANSFER FOR CAPITAL PROJECTS	818,099	317,695	1,080,000	1,326,502	477,000
TRANSFER FOR DRAINAGE	500,000	300,000	300,000	300,000	200,000
TRANSFER FOR PAVING	459,000	459,000	459,000	459,000	459,000
RESERVE-CARRYOVERS & REAPPROP.	951,862	902,508	0	0	0
RESERVE-FLEET/EQUIP	662,000	733,000	0	45,000	45,000
RESERVE-FUTURE YEARS' BUDGET	803,417	862,590	689,900	3,688,472	4,098,822
PROJECTED CARRYOVER-END	4,109,773	5,345,639	4,079,979	2,280,000	2,667,000
NON-DEPARTMENTAL	**16,176,306**	**10,108,633**	**15,650,749**	**17,294,772**	**9,649,062**
	34,909,101	**29,835,014**	**36,589,879**	**39,843,972**	**32,188,267**

General Fund by Functions FY 2022 - $32,188,267



CITY OF PUNTA GORDA
BUDGET FY 2022
GENERAL FUND

ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
PERSONNEL SERVICES					
EXECUTIVE SALARIES	1,845,090	2,102,263	2,183,310	2,171,215	2,336,210
REGULAR SALARIES & WAGES	3,896,319	4,113,180	4,258,215	4,189,420	4,474,755
WAGES - UNION	3,025,742	3,214,885	3,446,620	3,435,320	3,755,265
SPECIAL DETAIL	-107,663	-72,760	0	-41,280	-90,000
PAY PLAN CHANGES	0	0	25,000	0	25,000
TEMPORARY EMPLOYEE WAGES	10,064	7,588	2,000	20,615	2,000
OVERTIME PAY	141,176	94,924	106,175	106,295	104,290
OVERTIME PAY - UNION	490,831	536,137	566,405	625,830	580,510
F I C A TAXES	677,024	725,780	762,235	754,845	810,330
RETIREMENT CONTRIBUTION	837,326	879,193	829,965	829,965	809,910
RETIREMT-POLICE OFFICERS	432,825	499,503	562,750	562,750	526,625
RETIREMENT-FIREFIGHTERS	406,246	318,946	335,930	335,930	345,290
RETIREMT-DEFINED CONTRIB	84,066	104,277	146,315	112,230	213,000
EMPLOYEE HLTH & LIFE INS	1,530,428	1,665,235	1,749,255	1,741,570	1,887,010
COBRA,RETIREE,H A INSUR	0	2,582	0	0	0
DEP HLTH + EMPL PD LIFE	420,871	452,893	493,995	485,790	581,310
WORKMEN'S COMP PREMIUMS	220,081	205,074	254,415	266,120	292,880
UNEMPLOYMENT COMPENSATION	13,346	7,408	15,000	15,000	15,000
PERSONNEL SERVICES	**13,923,772**	**14,857,108**	**15,737,585**	**15,611,615**	**16,669,385**
OPERATING EXPENSES					
PROFESSIONAL SERVICES	304,377	116,539	61,215	78,820	64,355
CONTINGENT LEGAL SERVICES	166,840	213,604	169,950	193,400	175,050
SOFTWARE/PROGRAMMING	0	0	0	2,065	0
EMPLOYEE TESTING	21,885	39,401	52,915	53,465	50,530
VETERINARY SERVICES	1,211	2,030	4,800	4,800	4,930
RECRUITMENT	0	7,417	0	0	0
RATE STUDY/IMPACT FEE	21,580	9,200	0	0	0
ACCOUNTING & AUDITING	15,046	15,342	17,000	17,000	17,510
CONTRACTUAL SERVICES	534,564	424,534	425,435	571,385	501,280
TREES	35,675	4,110	7,000	7,000	7,000
CONTRACT SVCS-LOT MOWING	214,923	276,905	264,325	389,325	329,425
SERVICE DREDGING	0	0	0	2,035	0
COMPREHENSIVE PLANNING	111,829	57,424	0	298,215	0
PEST CONTROL	6,989	7,446	7,500	7,500	7,500
JANITORIAL	59,265	67,947	60,500	75,500	72,930
PAINTING	7,673	13,702	16,000	16,000	40,000
AIR CONDITIONING	23,698	24,013	42,200	42,200	50,000
FENCING	0	0	0	12,000	12,000
MANGROVE TRIMMING	39,845	53,819	55,000	55,000	55,000
EXOTIC TREE REMOVAL	0	48,599	25,000	25,000	25,000
DISTRESS PROPERTIES MAINT	12,630	2,955	8,000	63,520	8,000
TRAVEL & PER DIEM	38,624	23,348	51,175	47,580	61,270
COMMUNICATIONS SERVICES	98,932	103,787	113,310	117,010	123,150
POSTAGE & EXPRESS CHARGES	13,091	15,489	20,530	20,530	17,030
ELECTRICITY	144,293	137,809	165,510	165,510	178,275
WATER & SEWER	242,986	269,822	240,000	240,000	247,200

CITY OF PUNTA GORDA
BUDGET FY 2022
GENERAL FUND

ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
OPERATING EXPENSES (continued)					
WATER/SEWER P R W CTR WNS	2,423	2,431	2,500	2,500	2,575
COPYING EQUIPMENT	5,574	5,163	6,285	6,285	6,910
EQUIPMENT LEASES	28,178	30,431	48,630	49,480	58,425
VEHICLES - RENTAL & LEASE	46	614	975	6,475	7,420
CLOTHING & UNIFORMS	2,446	2,362	2,845	2,845	2,800
RIGHT-OF-WAY (R/R X'ING)	0	0	810	810	810
FIRE/GENERAL LIAB INSUR	340,617	358,163	447,210	445,270	466,370
REPAIR & MAINTENANCE SVCS	53,111	52,827	52,205	57,005	76,955
REPAIR/MAINT BUILDINGS	145,263	115,282	159,380	158,550	174,720
R&M AUTOS/TRUCKS FLEET	159,032	178,241	181,430	181,430	187,500
REPAIR/MNT EQUIP FLEET	2,468	6,923	7,000	7,000	7,015
REPAIR/MNT VEH & EQP DEPT	59,539	28,388	39,400	39,515	41,555
PRINTING & BINDING	220	220	1,050	1,050	1,050
PROMOTIONAL ACTIVITIES	44,979	1,359	6,640	6,640	6,605
MEMBERSHIP - C H E C	8,500	8,500	8,500	8,500	15,000
MEMBERSHIP - CHAR HBR NEP	5,000	5,000	5,000	5,000	5,000
BUSINESS DEVELOPMENT	0	0	0	9,000	0
CONTRIB - UNITED WAY	27,500	27,500	27,500	27,500	27,500
ARBOR DAY ACTIVITIES	325	0	0	0	0
LEGAL ADVERTISING	9,996	13,626	13,320	13,400	13,720
ELECTION EXPENSES	3,191	34,335	45,000	45,000	45,000
VOLUNTEER FIREMEN	1,486	4,465	7,575	13,075	7,395
COMPUTER OVERHEAD	1,048,650	1,257,290	1,298,865	1,311,465	1,445,990
LANDFILL FEES	0	9,878	4,000	14,000	18,000
RECORDING FEES	0	0	100	100	100
CREDIT CARD CHARGES/FEES	0	502	0	1,000	0
ASSESSMENT	35,388	0	0	0	0
OFFICE SUPPLIES	14,929	24,913	26,755	28,905	27,985
GASOLINE, OIL, LUBRICANTS	156,416	138,571	168,445	170,005	161,220
FIRE PREVENTION SUPPLIES	2,811	2,273	1,570	1,570	1,615
PRE-EMPLOYMENT COSTS	5,494	5,389	6,015	8,105	6,580
HOLIDAY DECORATIONS	16,397	4,986	20,000	20,000	30,000
RECORDS RETENTION SUPPL	0	0	515	515	2,530
DEPT MATERIALS & SUPPLIES	176,743	220,928	187,140	193,975	212,395
SAFETY SUPPLIES	20,053	32,522	19,655	42,465	24,375
CLOTHING & UNIFORMS	70,484	64,979	76,395	76,395	76,040
AGRIC & BOTANICAL SUPPLS	29,141	18,118	30,000	20,000	25,000
TRAINING MATERIALS & SUPP	16,749	24,561	32,665	32,665	35,085
EMERGENCY MGMT SUPPLIES	5,097	9,176	10,420	18,360	14,730
MEDICAL SUPPLIES	19,199	25,050	26,150	26,150	31,935
CRIME PREVENTION	8,961	10,226	11,365	11,365	10,800
HARDSCAPE/LANDSCAPE-PARKS	432	10,184	0	7,145	0
BOOKS/MEMBS/TRAINING/EDUC	66,880	76,270	108,535	126,730	109,845
LAW ENFORCEMENT TRUST	3,765	970	0	72,120	0
CANINE PROGRAM	561	9,380	0	12,105	0
HISTORIC PRESERVATION ADV BD	0	0	0	195	0
VOLUNTEERS IN POLICING	0	6,029	0	16,970	0
POLICE TRADING CARDS	0	0	0	600	0
P G P D JAMMERS	7,316	75	0	17,370	0
INVENTORY SHORT/OVER	19	0	0	65	0
OPERATING EXPENSES	**4,721,335**	**4,763,342**	**4,899,210**	**5,821,530**	**5,435,985**

CITY OF PUNTA GORDA
BUDGET FY 2022
GENERAL FUND

ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
CAPITAL OUTLAY					
BUILDINGS	10,389	0	0	0	0
BLDGS-CONSTR AND/OR IMPRV	0	0	0	230,000	0
IMPROVE OTHER THAN BLDGS	8,520	10,235	0	0	0
FLEET/EQUIP-RESERVE FUNDING	0	0	0	0	215,000
AUTOS & ON-ROAD VEHICLES	596,732	135,193	519,000	868,165	616,000
EQUIPMENT	123,091	353,843	145,000	483,520	179,210
EQUIPMENT GRANTS	0	31,752	0	52,340	0
COMPUTER EQUIPMENT	0	12,901	0	0	72,800
TRABUE WOODS INITIATIVES	84	0	0	0	0
CAPITAL OUTLAY	**738,816**	**543,924**	**664,000**	**1,634,025**	**1,083,010**
CONTINGENCY	**0**	**0**	**15,000**	**14,050**	**15,000**
TRANSFERS					
PUNTA GORDA ISL CANAL DISTRICT	6,610,000	0	7,825,150	7,825,150	0
COMMUNITY REDEVEL AGENCY	611,027	750,208	840,055	838,628	1,038,065
ADDL FIVE CENT GAS TAX	459,000	459,000	459,000	459,000	459,000
GENERAL CONSTRUCTION	1,318,099	617,695	1,380,000	1,626,502	677,000
TRANSFERS	**8,998,126**	**1,826,903**	**10,504,205**	**10,749,280**	**2,174,065**
PROJECTED CARRYOVER-END					
RESERVE-CARRYOVER & REAPPR	951,862	902,508	0	0	0
RESERVE-FLEET/EQUIP	662,000	733,000	0	45,000	45,000
RESERVE-FUTURE YRS BUDGET	803,417	862,590	689,900	3,688,472	4,098,822
PROJECTED CARRYOVER-END	4,109,773	5,345,639	4,079,979	2,280,000	2,667,000
PROJECTED CARRYOVER-END	**6,527,052**	**7,843,737**	**4,769,879**	**6,013,472**	**6,810,822**
TOTAL EXPENDITURES	**34,909,101**	**29,835,014**	**36,589,879**	**39,843,972**	**32,188,267**

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
NON DEPARTMENTAL SUMMARY

Operating Budget

Expenditure Category/ Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	0	0	25,000	0	25,000
Operating	651,044	437,993	336,665	517,970	409,175
Capital Outlay	84	0	0	0	0
Fleet/Equip-Reserve Funding	0	0	0	0	215,000
Debt Service	0	0	0	0	0
Contingency	0	0	15,000	14,050	15,000
Operating Transfers	8,998,126	1,826,903	10,504,205	10,749,280	2,174,065
Reserve-Carryover & Reappr	951,862	902,508	0	0	0
Reserve-Fleet/Equip	662,000	733,000	0	45,000	45,000
Reserve-Future Years' Bdgt	803,417	862,590	689,900	3,688,472	4,098,822
Projected Carryover-End	4,109,773	5,345,639	4,079,979	2,280,000	2,667,000
Total	**16,176,306**	**10,108,633**	**15,650,749**	**17,294,772**	**9,649,062**

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
GENERAL FUND

NON-DEPARTMENTAL EXPENSES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
12-06	PAY PLAN CHANGES	0	0	25,000	0	25,000
*	**PERSONNEL SERVICES**	**0**	**0**	**25,000**	**0**	**25,000**
31-00	PROFESSIONAL SERVICES	285,877	88,135	27,590	27,590	28,500
31-20	RECRUITMENT	0	6,591	0	0	0
48-00	PROMOTIONAL ACTIVITIES	44,055	673	3,750	3,750	3,750
48-05	MEMBERSHIP - C H E C	8,500	8,500	8,500	8,500	15,000
48-08	MEMBERSHIP - CHAR HBR NEP	5,000	5,000	5,000	5,000	5,000
48-22	BUSINESS DEVELOPMENT	0	0	0	9,000	0
48-23	CONTRIB - UNITED WAY	27,500	27,500	27,500	27,500	27,500
48-25	ARBOR DAY ACTIVITIES	325	0	0	0	0
31-24	RATE STUDY/IMPACT FEE	21,580	9,200	0	0	0
34-03	CONTRACT SVCS-LOT MOWING	214,923	276,905	264,325	389,325	329,425
49-23	ASSESSMENT	35,388	0	0	0	0
99-09	INVENTORY SHORT/OVER	19	0	0	65	0
99-16	CANINE PROGRAM	561	9,385	0	12,105	0
99-17	HISTORIC PRESERVTN ADV BD	0	0	0	195	0
99-18	VOLUNTEERS IN POLICING	0	6,029	0	16,970	0
99-20	POLICE TRADING CARDS	0	0	0	600	0
99-42	P G P D JAMMERS	7,316	75	0	17,370	0
*	**OPERATING EXPENSES**	**651,044**	**437,993**	**336,665**	**517,970**	**409,175**
65-20	TRABUE WOODS INITIATIVES	84	0	0	0	0
99-90	FLEET/EQUIP-RESERVE FUNDING	0	0	0	0	215,000
*	**CAPITAL OUTLAY**	**84**	**0**	**0**	**0**	**215,000**
90-01	RESERVE FOR CONTINGENCIES	0	0	15,000	14,050	15,000
*	**CONTINGENCIES**	**0**	**0**	**15,000**	**14,050**	**15,000**
91-04	PUNTA GORDA ISL CANAL DIST	6,610,000	0	7,825,150	7,825,150	0
91-11	COMMUNITY REDEVEL AGENCY	611,027	750,208	840,055	838,628	1,038,065
91-14	ADDL FIVE CENT GAS TAX	459,000	459,000	459,000	459,000	459,000
91-20	GENERAL CONSTRUCTION	1,318,099	617,695	1,380,000	1,626,502	677,000
*	**TRANSFERS**	**8,998,126**	**1,826,903**	**10,504,205**	**10,749,280**	**2,174,065**
99-03	PROJECTED CARRYOVER - END	4,109,773	902,508	4,319,653	2,280,000	2,667,000
99-13	RESERVE-FLEET/EQPT	662,000	733,000	0	45,000	45,000
99-13	RESERVE-CARRYOVER & REAPPR.	951,862	862,590	0	0	0
99-14	RESERVE-FUTURE YRS BUDGET	803,417	5,345,639	450,226	3,688,472	4,098,822
*	**ENDING RESERVES**	**6,527,052**	**7,843,737**	**4,769,879**	**6,013,472**	**6,810,822**
		16,176,306	**10,108,633**	**15,650,749**	**17,294,772**	**9,649,062**

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
CITY COUNCIL – DEPT. 0100

FUNCTION:

City Council is the elected governing body of the City, providing policy direction to the Administration. Punta Gorda has a five-member Council elected at large for two-year terms to represent each of the City's five districts. Elections are on a staggered basis each November, with three seats being elected one year and the other two the following year. The City Council then appoints its own Mayor and Vice Mayor from among the five Councilmembers. City Council also appoints the City Attorney, City Clerk, and City Manager. Punta Gorda is a Council-Manager form of government where the City Council is the legislative arm and the City Manager is the administrative arm.

ACCOMPLISHMENTS:

Approved a rewrite and reorganization of Chapter 6 of waterways that include operation of vessels, construction within waterways, seawalls and canal maintenance.

Approved a rewrite of Chapter 26 pertaining to sign code regulations.

Approved a budget that has a five year plan to reach necessary reserve levels, and meet the service levels expected by residents through implementation of detailed operating and staffing plans.

Continued the pro-active response to the COVID-19 public health emergency. Declared a State of Local Emergency; implemented controlled access and use of city facilities; adjusted daily operations and services to meet the changing needs of employees, customers and businesses; and adopted regulations to protect the health and safety of the community.

Continued support for annexation/development initiatives to increase the assessable base and opportunities for citizens.

Successfully championed the project needs for a six-year extension of the 1% Local Options Sales Tax resulting in residents voting to adopt the sales tax extension.

Continued to evaluate and provide input for amendments to the comprehensive plan and land development regulations with a focus on form-based codes.

Facilitated and approved project implementation for major infrastructure initiatives needed to support city operations and services.

Supported administrative restructuring for succession planning and continuity of government operations.

BUDGET NARRATIVE:

There are no program changes in the City Council's department budget.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
CITY COUNCIL SUMMARY

Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	105,985	105,892	110,540	110,545	115,725
Operating	13,566	9,485	19,940	16,820	20,830
Capital Outlay	0	0	0	0	0
Total	**119,551**	**115,377**	**130,480**	**127,365**	**136,555**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Mayor	1	1	1	1	1
Vice-Mayor	1	1	1	1	1
Councilmember	3	3	3	3	3
Total	5	5	5	5	5

Service Costs

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
CITY MANAGER'S OFFICE – DEPT. 0200

FUNCTION:

The City Manager, as the Chief Operations Officer of the City, is responsible for various functions assigned by the City's Charter. These include overseeing the implementation and administration of policies set by the City Council, directing and supervising all departments, and overseeing the day-to-day activities of the municipality. Administrative duties include agenda preparation, coordination and review of the annual operating and capital improvement budgets, facilitation of city communications, and implementation of sound management practices. The office also coordinates the City's annual Strategic Plan and oversees the divisions of Communications, Human Resources, and Information Technology. The City Manager's Office has the responsibility to ensure the needs and concerns of the community and the City organization are properly addressed. To accomplish this, the manager is involved in community, county, regional and state issues, as well as supporting and guiding the City organization.

ACCOMPLISHMENTS:

One new parcel has been annexed into the City (Public Works Campus).

After extensive resident engagement, City Council implemented a new Sign Code Ordinance to bring the Sign Code into compliance with State and Federal Laws.

Implementation of the Text My Gov tool to allow residents to access information and report problems and concerns via text message. Over 2000 text messages have been exchanged with residents.

Projects completed include Seawall Methods Study, east side lighting enhancements, Harborwalk Phase I, and ADA enhancements city-wide. Projects under design include storm water drainage improvements in Boca Grande area, rehabilitation of Historic City Hall and the A.C. Freeman House, and the Laishley Park Splash Pad. Projects under construction include Gilchrist Park Harborwalk Phase II, Wayfinding Signs, and Shreve Street Multi-Use Recreation Trail lighting.

BUDGET NARRATIVE:

The City Manager is placing a new internal focus on forecasting the needs of the departments and divisions to meet the goals and objectives of long-term plans. This includes developing a clear understanding of operating impact for each Capital Improvement Project, staffing needs, and equipment needs. This internal strategic planning process will position the City to understand the revenue needs over time to better maintain the assets of the City and enhance programming provided to the community. The result will be a business plan that communicates to the City Council how Council's vision for the City will be pushed forward over the next three years. It will provide residents with a clear picture of how City services will be enhanced.

During FY 2021, the following personnel changes were made and are reflected in the FY 2022 budget: Communications Manager position was upgraded to Assistant City Manager with additional duties to support the City Manager; the 0.5 f.t.e. Executive Assistant to the City Manager position was upgraded to a full-time position (this position was previously combined with a 0.5 Paralegal position in the legal division).

No major changes to operating expenditures.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
CITY MANAGER'S OFFICE – DEPT. 0200
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY

- Goal: Continue best management practices in financial planning and appropriate reserves policies to reach the national standard of 16.7% by increasing reserves by 0.5% or more per year
- Goal: Identify sustainable spending policies and appropriate technologies to support business operations through operational audits and investments in new technology that connect the City with the community
- Goal: Strengthen and diversify the City's tax base to increase the commercial base, for example, through annexation by annexing a minimum of three properties per year over the next five years
- Goal: Support Charlotte County efforts to facilitate and nurture high priority economic development projects through monthly one on one meetings with Council and City Manager
- Goal: Ensure the competitiveness of Punta Gorda's business climate through continuous participation in the Economic Development Partnership, Punta Gorda Chamber of Commerce and conducting studies as needed
- Goal: Enhance workforce development and diversity in the City organization through intentional succession planning and investment in employee training programs
- Goal: Encourage strategic commercial development though the implementation of new Land Development Regulations and Codes being put into place in FY 2022

PRIORITY: PARTNERSHIPS, COMMUNICATION & COLLABORATION

- Goal: Promote partnership opportunities with public, private, and non-profit organizations
- Goal: Emphasize transparency in City operations, reporting, and activities
- Goal: Continue to seek community input in decision making process
- Goal: Support and assist community efforts to address City priorities through recognition and process initiatives

PRIORITY: STRATEGIC COMMUNICATIONS POSITIONING

- Goal: Implement the strategic communications/marketing plan for the City
- Goal: Coordinate with stakeholders in promoting Punta Gorda as a boating, fishing, and bicycle-friendly destination
- Goal: Support and facilitate the marketing of Punta Gorda's assets as a core to a vibrant downtown
- Goal: Optimize expertise of regional and local partners (i.e. Charlotte Harbor Tourism Bureau, Chambers of Commerce, Realtor Association, Economic Development Partnership, tourism-oriented private sector) to achieve stated objectives

MISSION AND OBJECTIVES

To carry out the policies set by the City Council in an efficient and effective manner through oversight of all City departments and services.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
CITY MANAGER'S OFFICE – DEPT. 0200
Key Performance Measures

INITIATIVES AND ACTION ITEMS

City Manager - Administration

- Develop FY 2023 Strategic Plan.
- Develop a FY 2023 Operational Plan (re: action items in the Strategic Plan) with timeframes, costs and funding sources, where appropriate. Use the Strategic Plan and FY 2022 budget priorities as the framework for operational plan development.
- Update the Long-Range Financial Plan as a framework for setting FY 2023 budget guidelines; include a review of department/position priorities and impact on service levels, internal or external; and continue to assess financial management policies against Government Finance Officers Association national standards.
- Prepare the FY 2023 budget through a series of budget workshops and community conversation(s) to begin with the long-range plan and budget alternatives.
- Continue effective partnerships with Chambers of Commerce, private sector, downtown merchants, and civic/neighborhood groups to promote business development, marketing of City's assets, and quality of life. Use strategic communications positioning as the framework for marketing pursuits.
- Achieve progress on annexation program.
- Provide leadership in implementation of capital projects (i.e. 1% Local Option Sales Tax, Utilities, road resurfacing, drainage), to include periodic progress reports.

City Manager – Assistant City Manager

- Assist City Manager with accomplishing all stated goals under administration.
- Market community and monitor performance.
- Utilize social media to communicate with residents and promote relocation.
- Update City website and communicate with departments regarding information that needs to be edited, reformatted, and/or added.
- Distribute quarterly communications piece to highlight developments in Punta Gorda.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
City Communications (Information Sharing, Week Highlights, Action Register, Targeted Newsletters)	157	157	160	164
Citizen Social Media Interaction	420,000	432,600	444,000	453,320
Website Visits	303,828	359,700	370,490	400,000
Microsite Visits	19,240	19,817	20,000	26,000
Marketing Efforts to Support Explore Punta Gorda	19	19	19	19
Efficiency:				
Cost per capita	$24.93	$22.32	$26.75	$24.41
Service Quality:				
Council Review of City Manager's Performance out of 40.0 points	37.36	Change in Manager	TBD	TBD
Outcome:				
# Action Register items completed *(by calendar year)*	14	21	11	12
% of infrastructure projects completed within timeframe & estimated cost	100%	100%	100%	100%

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
CITY MANAGER'S OFFICE – DEPT. 0200
Key Performance Measures

RESULTS

As a result of the communications budget investment, communication to City Council, employees and residents continues to grow. Official City use of social media broadens the reach of communication and engages the public and stakeholders in a real-time manner. Residents also have access to a printed guide to their City services. Additionally, the implementation of a city-wide app has given residents the ability to report issues, ask questions, and get information anytime and anywhere. The signs in the City Parks have been updated to reflect the City brand and the logo is widely recognized and a source of community pride. A positive message greets visitors through strategic advertisements in both the County and City Chamber of Commerce guides.

Changes in employees and positions has resulted in an increase in the Cost per Capita.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
CITY MANAGER SUMMARY

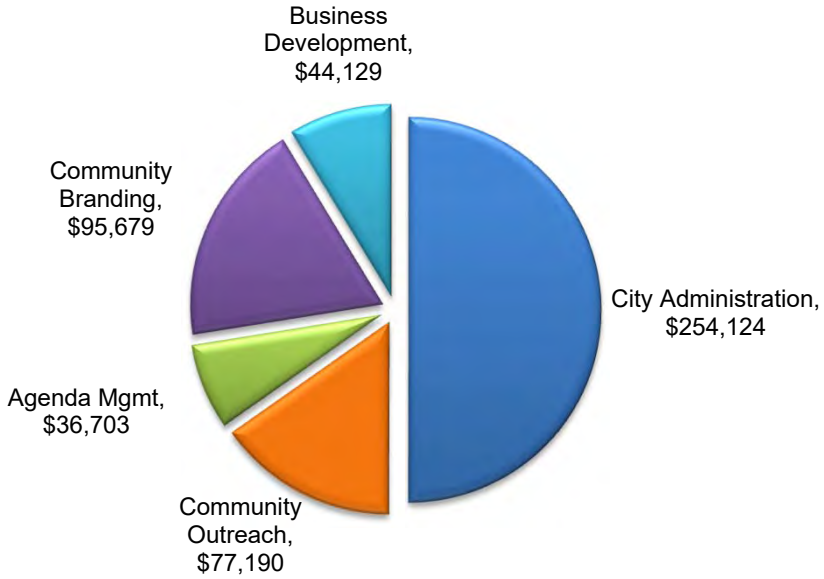
Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	343,281	391,752	377,960	382,335	384,600
Operating	137,465	53,623	101,970	162,090	123,225
Capital Outlay	0	0	0	0	0
Total	**480,746**	**445,375**	**479,930**	**544,425**	**507,825**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
City Manager	1	1	1	1	1
Assistant City Manager	0	0	0	1	1
Communications Mgr	1	1	1	0	0
Executive Assistant to City Manager	0.5	0.5	0.5	1	1
Total	2.5	2.5	2.5	3	3

Service Costs



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
HUMAN RESOURCES – Dept 0218

FUNCTION:

As a Division of the City Manager's Office, Human Resources (HR) provides support to all departments of the City of Punta Gorda in developing and administering personnel policies and for risk management services. Human Resources is responsible for employment, recruitment, employee relations, labor relations, salary administration, training, benefits, workers compensation, safety & loss control and related activities.

ACCOMPLISHMENTS:

Human Resources

The Group Health Trust voted to eliminate one of the HMO plans offered to City employees. As a result, open enrollment is a particularly busy time this year with employees in HMO 59 plans having to select a new plan. The better HMO 055 is being offered at the price of the HMO 059 plan, so employees on that plan are actually seeing a decrease in their premiums.

Once again this year, the City will utilize online open enrollment and encouraging employees to log in and make their own insurance selections. Also, the use of BCBSFL.com and e-nva.com is being encouraged so employees can search for providers and see claims information online.

Deferred compensation provider Nationwide agreed to lower fees on their 457 offering this year to save employees money on their investments. ICMARC (MissionSquare) is currently reviewing info to make a similar reduction in fees on their plans.

Contract negotiations with the IAFF (Fire bargaining unit) are ongoing with the current agreement set to expire on Sept 30, 2021.

The City's workforce has seen an increase in turnover, primarily in Public Works and Utilities. The competition for labor, driver, and specialized positions has been fierce with all organizations battling for the same pool of applicants. In addition, the current workforce continues to see retirements of long time employees.

The City wellness program moved into the virtual world this year due to the pandemic. The City partnered with Bayfront Health to deliver a series of webinars at no charge for employees about various health issues including joint pain, diabetes, eating healthy, etc.

Risk Management

The City safety program was revived with the safety committee once again meeting regularly. This committee is looking over the safety training requirements for each department so it can be clearly documented.

The City's liability insurer has been heavily involved in safety as well. Representatives from their company will be doing several onsite inspections for safety, as well as attending safety committee meetings. They have also provided a new training website that features video training rather than powerpoint slideshow style.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2021
HUMAN RESOURCES – Dept 0218

ACCOMPLISHMENTS: (continued)

MSDS (Material Safety Data Sheets) were reviewed earlier this year and updated for each department. These documents show the hazardous materials that may be present in the workplace and the dangers posed by each. The are kept in a binder in each department for easy access.

Staff has begun training on all aspects of ADA so that HR will fulfill it's role as the ADA coordinator. As part of this role, IT has been requested to find software to aid in the tracking of ADA issues.

The City continues to receive a steady flow of notices of intent to sue and lawsuits. The majority of these allege trips and falls on City property. Many such claims have little or no merit and are denied.

BUDGET NARRATIVE:

The City will continue to encourage employees to participate in the career progression plan that was approved by Council; and that is being expanded where such opportunities present themselves. The City continues to participate in various job fairs and recruiting events. The City will be participating in job fairs that target veterans especially in the upcoming years, as the City values their service and understands their qualifications.

The City has increased its training budget and will request carry-over funds to ensure that the Division's staff are adequately trained. Staff are pursuing certifications in human resources, ADA, and risk management. The interim HR Manager is nearing completion of FPHRA certification. The Executive Assistant recently completed certification as an Associate in Risk Management (ARM).

The budget was also increased for a pay and classification study.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
HUMAN RESOURCES – Dept 0218
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY

Goal: Enhance workforce development and diversity in the City organization through intentional succession planning and investment in employee training programs

MISSION AND OBJECTIVES

To provide to City departments and divisions timely and effective recruiting and hiring services for filling vacancies within the City in order to ensure that services we provide to our citizens are not negatively impacted by the loss of an employee.

INITIATIVES AND ACTION ITEMS

To cost-effectively fill position vacancies within 60-days of receiving the personnel requisition from the affected department.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Total positions filled	35	39	40	55
Efficiency:				
Cost per position filled	$378	$400	$400	$425
Service Quality:				
Average number of days to fill a vacancy	41	55	75	60
Outcome:				
Percentage of positions filled within 50 days	100%	85%	50%	60%
Minorities as a percentage of the City's workforce	11.0%	12.5%	12.0%	12.5%
Females and minorities in managerial roles	6.0%	6.6%	6.8%	6.8%

RESULTS

The City of Punta Gorda continues to make a high priority the hiring of minorities, but in a very tough labor market, has seen a slight decrease in minority applicants and new-hires.

The City saw a decrease in minorities as a percentage of its workforce, from 12.5% to 12.0%. In terms of applicant mix, the City's self-reporting applicant ratio of minorities is 30.0%, which is down from prior year of 39.3%. Those who self-reported as female applicants is 32%, which is no change from prior year. This is for all positions that were posted.

TOTAL POSITIONS FILLED: The City has experienced an increase in turnover. This is caused by a combination of retirements and employees seeking higher paying positions elsewhere, with a job market that continues to reflect a job seeker's market. As the City's work force ages, long-term employees retire, and, as the economy improves, the City will experience increased turnover.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2021
HUMAN RESOURCES – Dept 0218
Key Performance Measures

RESULTS (continued)

COST PER POSITION FILLED: The costs for all pre-employment testing are paid out of the budget of the Department new employees will work in. Cost per position is variable due to the different pre-employment tests associated with various positions, ranging from $285 to $660 (roughly). Cost shown is an average. The preponderance of hiring continues to be in positions that require extensive pre-employment testing, background investigation, or both. This increase in pre-employment costs is reflected in the chart above. One area where a decrease was seen was in the price of psychological exams. A change in providers made a decrease from $400 per exam to $275. Background checks saw a slight increase from $65.24 to $66.26 for each.

AVERAGE DAYS TO FILL A POSITION: The City saw an increase in the number of days to fill a position. While some office positions have been filled rapidly, labor positions have not. Specialty positions such as Plant Operators or Planner have been very difficult. Variations are caused by the nature of the position, the level of pre-employment testing necessary, and background investigations.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
HUMAN RESOURCES SUMMARY

Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	298,103	305,780	316,210	284,315	307,935
Operating	37,883	45,671	56,710	77,720	90,540
Capital Outlay	0	0	0	0	0
Total	**335,986**	**351,451**	**372,920**	**362,035**	**398,475**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Human Resources Manager	1	1	1	1	1
Benefits Coordinator	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Total	3	3	3	3	3

Service Costs

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
CITY CLERK'S OFFICE – DEPT. 0300

FUNCTION:

Provide administrative services to the Council; record minutes of City Council and all regular monthly and/or weekly Boards and Committees, any ad hoc or special boards, joint City/County boards and Special Workshops as designated by City Council; codification of ordinances and maintenance of City Code; manage City elections; oversee Local Business Tax Receipt process; coordinate advisory board member appointment process; public records requests; public hearing advertisements and mailings; maintain official minute books, ordinances, resolutions, contracts, deeds and easements; serve as Records Management Custodian; proclamations; process Domestic Partnership Registrations and Day Dock Permits; maintain City Clerk's web pages; custodian of the City seal, attest documents and affix seal as required; document recording; process tags and titles for all City vehicles and equipment; general cashiering; mail room.

ACCOMPLISHMENTS:

Accurate and timely production of minutes for up to 130 meetings annually with an anticipated 97% approval rate for City Council and 98% approval rate for boards in FY 2021; thereby exceeding the goal of 90%.

Successful administration of qualifying process for November 2021 City Council General Election.

Staff is actively participating in preparations for office move to Herald Court Centre. With temporary employee assistance we are making good progress with scanning and disposing of paper records to make best use of the space. Secure election records cage created at Cooper Street Warehouse and records are ready to move pending availability of Public Works staff.

134 Local Business Tax receipt applications have been processed to date for FY 2021 (104 new and 30 transfers). 1084 Tax Receipts were renewed from 2020 to 2021. There are currently 43 active vacation rentals. The Business Tax Coordinator continues to work with the State and County to identify vacation rental properties and bring them into compliance.

Granicus (agenda management/minutes/board tracking software vendor) training nearing completion and anticipate use of the software to begin during first quarter of FY 2022.

Coordinated the acquisition of 6 hours of training on public records and records management for approximately 20 key staff members representing all City departments offered by the State of Florida Division of Library Services through the Institute of Government at FSU.

Created comprehensive user manual for new GovQA software (public records request tracking software) and distributed to all users.

Business Tax Coordinator achieved certification as Business Tax Official. Deputy Clerk continues to pursue Certified Municipal Clerk designation. Delays in training have occurred due to cancellation of education conferences due to COVID-19. Completion will extend beyond the allowed three-year timeframe; however, every opportunity to obtain training is being pursued.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
CITY CLERK'S OFFICE – DEPT. 0300

BUDGET NARRATIVE:

The City Clerk's Office developed a job description and justification for the addition of a Records Management Coordinator position in FY 2022; however, the requested position was deferred until FY 2023. Therefore, there are no major program changes in the City Clerk's office this year.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
CITY CLERK'S OFFICE – DEPT. 0300
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: PARTNERSHIPS, COMMUNICATION, AND COLLABORATION
Goal: Emphasize transparency in City operations, reporting, and activities

MISSION AND OBJECTIVES

The City Clerk's Office is responsible for attendance at and transcription of minutes for City Council, the Community Redevelopment Agency and twelve boards and committees as well as being responsible for maintaining all associated documentation; therefore, the office's goal is to produce quality summarizations of pertinent actions taken at all meetings and provide city records in a timely and efficient manner.

INITIATIVES AND ACTION ITEMS

- Prepare City Council and Community Redevelopment Agency minutes within the necessary timeframe for approval at the next regularly scheduled meeting and achieve a 90% approval rate without amendments
- Prepare all Board and Committee minutes for inclusion on the following month's agenda and achieve a 90% approval without amendments

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
# Council/CRA Mtgs.	41	46	38	38
# Board Mtgs.	112	85*	95	121
Efficiency:				
Cost per capita Council/CRA Mtgs.	$0.63	$0.78	$0.63	$0.64
Cost per capita Board Mtgs.	$0.97	$0.94	$1.02	$1.13
Annual cost produce Council/CRA Mtgs.	$12,212	$15,482	$12,836	$13,393
Annual cost produce Board Mtgs.	$18,613	$18,799	$20,749	$23,556
Service Quality:				
Hours to Produce Council/CRA	424	521	428	417
Hours to produce Boards	1,141	954	1,099	1200
Outcome:				
% Minutes ready for approval without amendments for Council/CRA	100%	98%	100%	100%
% Minutes ready for approval without amendments for Boards	96%	97%	99%	100%

* FY 2020 board meetings number is lower due to state of emergency for COVID-19 reducing the number of meetings taking place.

RESULTS

The objective for the preparation of minutes was met for City Council, CRA, and all other boards and committees.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
CITY CLERK SUMMARY

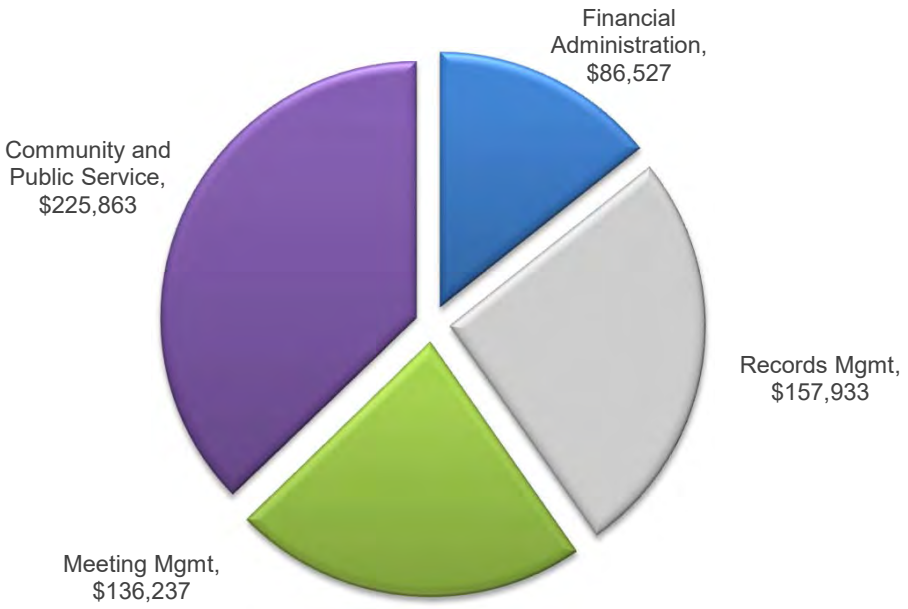
Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	325,340	363,052	377,605	377,620	382,555
Operating	174,590	197,791	225,005	236,225	224,005
Capital Outlay	0	0	0	0	0
Total	**499,930**	**560,843**	**602,610**	**613,845**	**606,560**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
City Clerk	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1
Local Business Tax Coordinator	0	1	1	1	1
Administrative Assistant	1	0	0	0	0
Recording Secretary	1	1	1	1	1
Total	4	4	4	4	4

Service Costs



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
LEGAL – DEPT. 0600

FUNCTION:

The function of the Legal Department is to provide lawful representation and advice to the City Council, Community Redevelopment Agency (CRA), City Manager, City departments and divisions, as well as City ad-hoc boards and committees in a high quality and cost-effective manner. Services are rendered by a part-time City Attorney contracted through a selected firm, along with the assistance of a legal and administrative assistant employed by the City. City Council employs special counsel for specific representation.

The City Attorney advises at all regular and special City Council and CRA meetings or any other meetings as directed by City Council; renders accurate and timely legal opinions; drafts and reviews legal instruments including Ordinances, Resolutions, Interlocal Agreements and Contracts; reviews documentation provided by City departments for legal form and sufficiency; performs legal research; files and defends routine litigation when necessary; and assists in prosecution of Code Enforcement and Building Board matters. Additional services also include, but are not limited to, recordation of documents, orientation on The Sunshine Law, and advice to Council and City Staff with regard to current and updated laws and legislation.

ACCOMPLISHMENTS:

Handled to successful conclusion Vlcko appeal before the Florida 2nd District Court of Appeal of Circuit Court's dismissal of Vlcko's challenge of assessments levied by BSI and PGI Canal Maintenance Assessment Districts.

Handled several personnel matters pertaining to employee disciplinary action.

Provided legal advice and drafted requested documents in response to COVID-19 pandemic.

Represented City in litigation initiated by Shoreline Foundation, Inc. regarding contract dispute.

Rendered legal opinions on numerous matters requested by City Manager and Staff.

Attended Code Enforcement Board Hearings as City Prosecutor.

Attended regular and special meetings of the City Council and CRA.

Initiated eminent domain proceedings to acquire two parcels necessary for the construction of storm water facilities in the Boca Grande area.

Drafted complete rewrite of City's Sign Code.

BUDGET NARRATIVE:

During FY 2021, the 0.5 f.t.e paralegal (a combined position with the executive assistant to the City Manager) was upgraded to a full-time legal and administrative assistant position.

Despite numerous on-going legal matters, the proposed budget provides the funding for the department to continue to represent the City by providing a wide range of legal services. There are no major program changes.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
LEGAL – DEPT. 0600
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: PARTNERSHIPS, COMMUNICATION & COLLABORATION
Goal: Emphasize transparency in City operations, reporting, and activities
PRIORITY: QUALITY OF LIFE
Goal: Continue universal accessibility transition plan efforts within the City

MISSION AND OBJECTIVES

To efficiently and expeditiously provide a wide range of quality legal services to the City of Punta Gorda through the Mayor, City Council, City Manager, City Departments, and the Community Redevelopment Agency.

INITIATIVES AND ACTION ITEMS

- Continue to review and recommend amendments to the Punta Gorda Code of Ordinances.
- Work to acquire properties for the Boca Grande Stormwater Drainage Improvements project and attain easements related to the Airport Road multi-use recreational trail project.
- Implement new agenda management software and ordinance codification service.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
# of Resolutions drafted/reviewed	56	91	35	TBD
# of Ordinances drafted/reviewed	17	28	20	TBD
# of Documents drafted/reviewed (contracts, easements, deeds, public hearings files, etc.	117	154	140	TBD
Efficiency:				
Cost per capita	$11.60	$14.07	$13.53	$13.51

RESULTS

Department outputs vary greatly from year to year as legal services are performed at-will as directed by City Council and are often the result of current issues affecting the City at that point in time. The department continues to support all departments/divisions in resolving day-to-day matters. Civil litigation defense is the primary contributing factor in operational increases.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
LEGAL SUMMARY

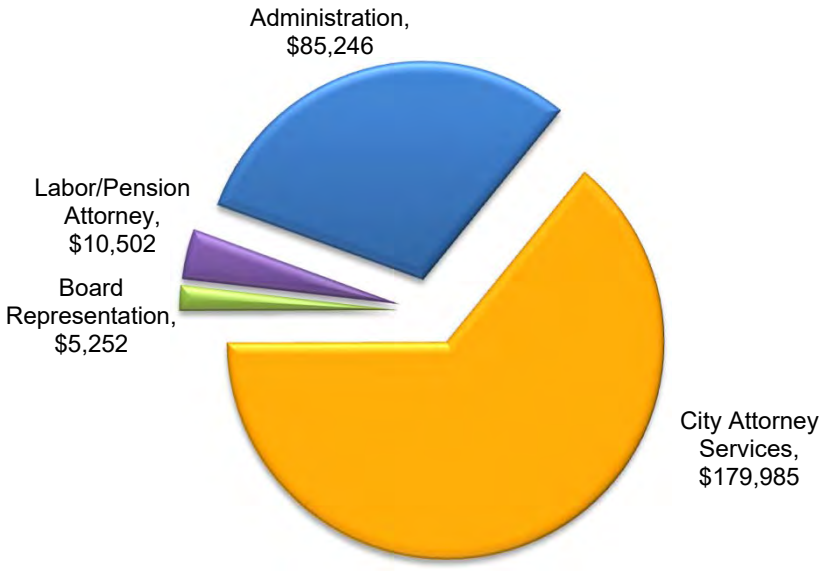
Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	44,917	47,061	50,765	67,785	90,395
Operating	178,719	233,684	183,930	207,555	190,590
Capital Outlay	0	0	0	0	0
Total	**223,636**	**280,745**	**234,695**	**275,340**	**280,985**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Legal & Admin Asst	0	0	0	1	1
Paralegal	0.5	0.5	0.5	0	0
Total	0.5	0.5	0.5	1	1

Service Costs



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
FINANCE – DEPT. 0400

FUNCTION:

The Finance Department is responsible for the fiscal management of the City, Procurement, and Billing and Collections. It is a service department providing many functions including accounting, auditing, analysis, financial reporting, cash and debt management, accounts payable and payroll services to all of the City departments. The department is custodian of all City funds. Responsibilities include budget preparation, budget administration on a day-to-day basis and the preparation of periodic and annual financial statements.

ACCOMPLISHMENTS:

The City's Comprehensive Annual Financial Report was prepared by finance staff. For the thirty-fifth consecutive year, the City has received the Certificate of Achievement for Excellence in Financial Reporting award issued by the Government Finance Officers Association (GFOA).

The Finance Department received GFOA's Distinguished Budget Presentation Award for the City's budget document for the fifteenth year. The award represents a significant achievement by the City. It reflects commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the City had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as: a policy document, a financial plan, an operations guide and a communications device. Budget documents must be rated "proficient" in all four categories to receive the award. Finance is working on additional improvements and a sixteenth submittal for the FY 2022 budget document.

Reviewed City Financial Policies and Council amended minimum levels of operating reserves.

Utilities ordinance update was completed based on consultants utility rate study that included user rates, rate structure, water and wastewater impact fees, and miscellaneous charges.

In the billing and collections area, outsourced the printing and mailing of a statement bill from previous in-hose post card billing. This billing format allows more useful data for customers.

BUDGET NARRATIVE:

The FY 2022 proposed personnel budget includes the vacation escrow payout associated with the retirement of a long-term employee.

There are no program changes to the operating budget.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
FINANCE – DEPT. 0400
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
- Goal: Continue best management practices in financial planning and appropriate reserve policies to reach the national standard of 16.7% by increasing reserves by 0.5% or more per year
- Goal: Identify sustainable spending policies and appropriate technologies to support business operations through operational audits and investments in new technology that connect the City with the community

PRIORITY: PARTNERSHIPS, COMMUNICATION & COLLABORATION
- Goal: Emphasize transparency in City operations, reporting, and activities

MISSION AND OBJECTIVES

Safeguard the City's assets and provide accurate and timely financial information to all users; collect and disburse all funds while maintaining financial stability and full integrity; oversee development and implementation of the annual operating budget and 5-year capital improvement plan in conjunction with the strategic plan and conformance with the City's financial policies such that the revenues are maximized and expenditures minimized.

INITIATIVES AND ACTION ITEMS

- Prepare an Annual Comprehensive Financial Report (ACFR), to be submitted for the award program by GFOA which recognizes excellence in reporting
- Provide leadership in development of Long Range Plan, FY 2023 budget alternatives and FY 2023 annual budget
- Establish a budget preparation schedule to allow for adequate departmental planning, management review, public input and council discussion
- Prepare a budget that conforms to the GFOA guidelines for the distinguished budget award program
- Provide periodic financial updates
- Provide transparency by posting Long Range Plan, Budget documents, Annual Comprehensive Financial Reports, and other information on City's website
- Receive all revenues and process all payments in a timely and accurate manner
- Evaluate and update financial policies to meet the "best practices" criteria of the GFOA

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Annual Comprehensive Financial Report	1	1	1	1
Financial Reports	12	12	12	12
Long Range Financial Plan	1	1	1	1
Annual Operating Budget and Capital Imprv. Plan	1	1	1	1
No. of Funds	27	28	27	27
General Fund Budget (excludes debt & transfers)	$19.4 Million	$20.2 Million	$23.1 Million	$23.2 Million
Efficiency: Population	19,285	19,957	20,352	20,801
Departmental Cost per Capita	$44.45	$45.62	$48.51	$49.20

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
FINANCE – DEPT. 0400
Key Performance Measures

Key Performance Measures (continued)

Indicator	Actuals FY 2019	Actuals FY 2020	Projected FY 2021	Proposed FY 2022
Service Quality:				
GFOA ACFR Award	Yes	Submitted	To be submitted	To be submitted
GFOA Budget Award	Yes	Yes	Yes	To be submitted
Unqualified Audit Opinion	Yes	Yes	TBD	TBD
Outcome:				
% Financial Management policies met	100%	100%	100% to date	TBD
General Fund recurring revenues aligned with recurring expenditures	103% Revenue vs. Expense	106% Revenue vs. Expense	93% Revenue vs. Expense	103% Revenue vs. Expense

RESULTS

As in prior years the three major performance measures are to receive an unqualified audit opinion from the annual independent audit; receive the GFOA award for the City's Comprehensive Annual Financial Report (current application is for the fiscal year ended on September 30, 2020); and receive the "Distinguished Budget Presentation Award" from GFOA (current award is for the FY 2021 budget document.) We have submitted the FY 2020 Comprehensive Annual Financial Report and are waiting for the determination. We will also apply to the GFOA for award consideration for the FY 2022 Budget prior to the end of calendar year 2021.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
FINANCE SUMMARY

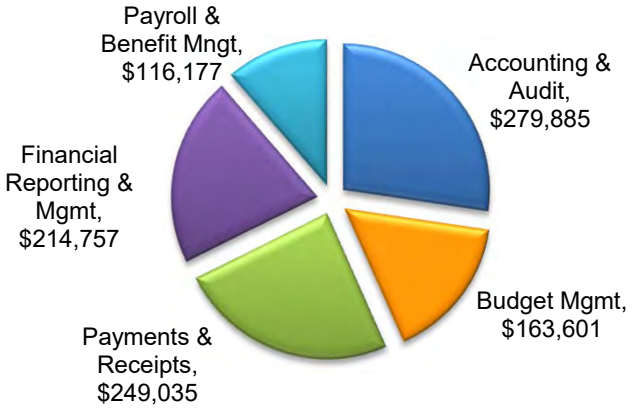
Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	769,266	811,752	845,010	851,180	905,020
Operating	87,962	98,694	127,420	136,170	118,435
Capital Outlay	0	0	0	0	0
Total	**857,228**	**910,446**	**972,430**	**987,350**	**1,023,455**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Finance Director	1	1	1	1	1
Manager Budgets & Grants	1	1	1	1	1
Manager - Accounting	1	1	1	1	1
Senior Accountant	2	2	2	2	2
Accountant	1	1	1	1	1
Payroll Coordinator	1	1	1	1	1
Senior Accounting Clerk	1	1	1	1	1
Accting. Clerk/Admin Asst.	0.5	0.5	0.5	0.5	0.5
Total	8.5	8.5	8.5	8.5	8.5

Service Costs



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PROCUREMENT – DEPT. 0405

FUNCTION:

The function of the Procurement Division is that of a service-oriented operation fulfilling the procurement, supply, and disposal requirements of the various departments within the City. This division is organized into three (3) sections: Administration/Purchasing, Contracts/Construction, and Materials Management. Administration/Purchasing is responsible for the procurement of suitable materials, supplies, equipment, and services for departments and obtaining the maximum value for each tax dollar spent. The Contract/Construction section is responsible for managing the various services, commodities, consultant and construction contracts and ensuring that all services and construction projects are in compliance with the contract prices, terms, and conditions. The Materials Management section is responsible for receiving and issuing goods, controlling utility and maintenance/repair/operation materials, courier service, and disposing of surplus property.

ACCOMPLISHMENTS:

Approximately 754 contracts were managed by the division. These contracts allow departments to increase efficiency when ordering required commodities and services at a substantial unit price savings. A total of 62 contracts were renewed. (FY 2019 total 87 contracts renewed.)

Procurement currently administrates four (4) contracts with revenue generating provisions for piggy-backing agencies. The administrative fee revenue collected as of June 2021 for FY 2021 is $11,721.

Procurement measures savings and cost avoidance through efficiencies measured in several categories. The total efficiencies as of May 2021 is $1,313,814 (FY 2020 Total $1,539,602 – 343 efficiencies). In addition, the department is utilizing more piggy-back opportunities.

The Procurement Team continues to utilize on-line auctions for sale of surplus property. One auction was held to date - net proceeds $53,270 (FY 2020: 4 auctions – net revenue $80,155).

The City's Pcard program is in use by all Departments. The City's rebate was $39,194.00 for FY 2020 spend of $3,407,325, which was based on 1.45% rebate on standard purchases and 0.55% on large purchases. A total of 5,116 transactions were processed. As of May 2021, the City's total FY 2021 spend is estimated to be $3,447,679.76. The City piggybacks the State of Florida's contract for Pcard services.

A Procurement staff member is serving as Vice President of the local division of Procurement Professionals Organization, and an additional staff member has volunteered to assist in developing vendor and procurement events for the upcoming year. The Procurement team continues to focus on training through the National Institute for Procurement Professionals and the progression of staff.

Procurement has been proactive in registering 319 new vendors to the City's e-procurement system. Staff also performed telephone conferences with 6 new vendors.

BUDGET NARRATIVE:

There are no major program changes in FY 2022.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PROCUREMENT – DEPT. 0405
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
- Goal: Identify sustainable spending policies and appropriate technologies to support business operations through operational audits and investments in new technology that connect the City with the community
- Goal: Ensure the competitiveness of Punta Gorda's business climate through continuous participation in the Economic Development Partnership, Punta Gorda Chamber of Commerce, and conducting rate studies as needed

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maximize use of new technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff

PRIORITY: PARTNERSHIPS, COMMUNICATION & COLLABORATION
- Goal: Promote partnership opportunities with public, private, and non-profit organizations
- Goal: Emphasize transparency in City operations, reporting, and activities

MISSION AND OBJECTIVES

The Procurement Division provides purchasing, competitive solicitation, and contracting services to ensure efficient and effective procurement of specified goods and services at the best price, value, quality, and timeliness as is required by our customers. The Procurement Team's goal is to make certain fair and open competition is afforded to all interested vendors and maintain transparency in all procurement activities.

INITIATIVES AND ACTION ITEMS

- Complete formal solicitations for department requests received prior to September 30th of the budgeted fiscal year
- Complete procurement activities in accordance with established policies and standards
- Monitor the City's purchases to ensure compliance with contracts, best practices, and policies
- Provide assistance to departments in planning their annual budgets
- Negotiation of term contracts to reduce the cost to the City when prices are not within market range
- Ensure fair and open competition for all vendors
- Provide training sessions with all interested vendors relating to working with governments and conducting business on the City's eProcurement website
- Participate in educational sessions with citizens and staff
- Continue to coordinate procurement activities with staff relating to construction and operations to make every effort to maintain management's timeline
- Provide transparency of Procurement's contract system for public viewing in addition to Purchase Orders on the City's website

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PROCUREMENT – DEPT. 0405
Key Performance Measures

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Monthly Reports	12	12	12	12
Contracts and solicitations $5,000+ processed and contract renewals	241	306	300	300
Seminars/Events for Vendors	6	6	6	6
Efficiency:				
Cost per Capita	$31.66	$28.77	$29.74	$30.21
Value of Inventory issued	$319,663	$305,582	$300,000	300,000
Service Quality:				
Maintaining NIGP Outstanding Agency Accreditation	Yes	Yes	Yes	Yes
Obtaining/Maintaining Professional Staff Certification	Yes	Yes	Yes	Yes
Outcome:				
% of Contracts and Solicitations $5,000+ processed and contract renewals	96.2%	97%	92%	92%
% of inventory accuracy	100%	100%	100%	100%
# Purchase Orders issued	799	765	750	750
# PCard Transactions	5,846	5,116	5,000	5000

RESULTS
Procurement's output is directly associated with the City's approved annual budget.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PROCUREMENT SUMMARY

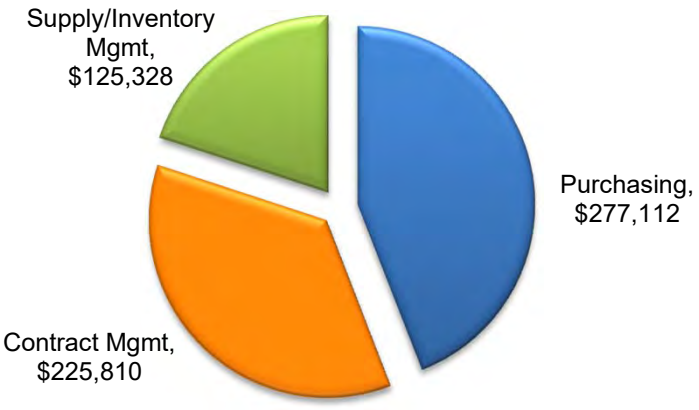
Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	530,882	493,271	515,010	515,780	554,545
Operating	58,521	80,851	83,535	89,460	73,705
Capital Outlay	21,108	0	0	0	0
Total	**610,511**	**574,122**	**598,545**	**605,240**	**628,250**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Procurement Manager	1	1	1	1	1
SR Purchasing Agent	1	1	1	1	1
Purchasing Agent II	1	1	1	1	1
Purchasing Agent I	1	1	1	1	1
Warehouse Supervisor	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Assistant Buyer	1	1	1	1	1
Inventory Clerk	0.5	0.5	0.5	0.5	0.5
Total	7.5	7.5	7.5	7.5	7.5

Service Costs



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PUBLIC WORKS ADMINISTRATION DIVISION – DEPT/DIV 0901

FUNCTION:

The Public Works Administration Division provides managerial, technical, and clerical support to all divisions within the Public Works Department. This division develops service responsibilities, sets goals and objectives, formulates programs, and then organizes, directs, and oversees these programs. Citizens' requests and inquiries are taken by the Administrative Staff and routed to the appropriate division for action.

The Public Works Department has a multitude of responsibilities throughout the City. The department is a diverse group of divisions. The divisions include; Administration, Engineering, Right-of-Way, Canal Maintenance (Burnt Store Isles and Punta Gorda Isles), Sanitation, Facilities Maintenance, and Parks and Grounds. These divisions are responsible for maintenance, construction, operations, and engineering support for the City's infrastructure (which includes roads, canals, bridges, storm water systems, etc.), in addition to facilities management, solid waste, and parks and recreation. It is also responsible for the preparation, implementation, execution, and tracking of the capital improvement program. This department provides leadership necessary to carry out all such activities. Working as a team, the Public Works Department executes on a daily basis, services essential to the well-being of its residents and visitors, performing duties designed to provide pleasing results to all who come to Punta Gorda.

ACCOMPLISHMENTS:

Public Works Administration assisted with the FY 2021 projects listed below:

- Americans with Disabilities Act (ADA) Sidewalk Ramp Improvements
- Taylor Street and West Charlotte Avenue stop sign
- Swale Video Mapping and Assessment –- ongoing
- Coordination with FDOT / City / County – traffic signals, roadway lights, maintenance, and ROW incident repair
- Coordination with MPO – MPO, Community Meetings as needed, CTST, and TAC
- 5 year Paving Program map, budget, utility department, and construction coordination
- City Property Mangrove Trimming Plan
- Shreve St. MURT Lighting
- Madrid Boulevard Warranty Work
- King Street Survey and Plan
- Adrienne Street Pier Pile Jackets
- Boca Grande Area Drainage Improvements – ongoing
- Gilchrist Park Pier Deck Replacement
- Laishley Park Americans with Disabilities Act Ramp
- Sullivan Street Renovation to Historic Bricks
- Ponce De Leon Park Seawall Repairs
- Installed limited site distance signs at Punta Gorda Boat Club
- Palm Avenue and Chasteen Street Intersection to McGregor Street Project
- City of Punta Gorda Municipal Separate Storm Sewer System (MS4) Audit
- Hector House Plaza Re-sod
- Root Barriers installed on Olympia Avenue
- The Public Works Administrative Division organized and coordinated the eleventh consecutive Citizens Academy successfully
- Reviewed and Coordinated Twenty-one Canal Construction Special Dock Permits

ACCOMPLISHMENTS: (continued)

Approximate seawalls replaced in Punta Gorda Isles and Burnt Store Isles throughout the canal system includes:

- 5,925+ feet of seawall replacement

Typically every year data is collected for the Geographic Information System (GIS) Seawall Assessment. As per the adopted recommendations from the 2020 Seawall Materials & Methods Feasibility Study, additional information was incorporated into the seawall inspection software and the inspections will be performed every other year. The next assessment will be performed in FY 2022.

Maintenance of the streets, storm sewers, swales, and sidewalks remained a high priority. Work continues to aggressively replace damaged sidewalk throughout the City. Accomplishments include:

- Roadway resurfacing to 4.6 miles of City streets
- Pavement rejuvenation to 3 miles of City streets
- Replaced 2,500 feet of sidewalk
- Completion/repairing 65 drainage projects
- Inspection and cleaning 2,188 catch basins and pipes
- Performed restriping of 2.5 miles of City streets

With 130 acres of City parkland and amenities, accomplishments this year included:

- Maintenance of beautification on U.S. 41, U.S. 17, Streetscape & City entrance features including sites mowing maintenance for West Marion Avenue medians
- Maintaining Freeman House, Public Works/Utilities Campus, Government Center Parking Lot, Nesbit Street Parking Lot, Herald Ct. Centre, Laishley Park Interactive Fountain, restrooms & Open Air Market, Hector House Plaza, aka Pocket Park, Sculpture Garden, Linear Park, Herald Court West and courtyard, Herald Court East, Trabue Harborwalk, Cooper Street Recreational Center, Hounds on Henry Street, Dr. Martin Luther King Jr. Boulevard, Wood Street, U.S. 41 medians at Monaco Drive, Madrid Boulevard, Seminole Lakes Boulevard and Royal Poinciana, Shreve Street to Airport Road Multi-use Recreational Trail
- Maintenance of all parks, playgrounds, exercise equipment, nature trails, boardwalks, decorative fountains, ponds, lights, and signs
- Maintenance of 1015+ street lights throughout the City, 70 confirmation lights and 202 lighted bollards
- Maintenance, repairs & alterations to 13 City-owned buildings

Sanitation continues to collect refuse and yard waste from residential accounts and provides service to commercial accounts. Waste Management is the contracted provider for the “single stream” curbside recycling program for all residential units and continues to be successful as residents divert recyclables from the waste stream. This is a positive reflection that the City and its residents care about the environment. Efforts are being made to increase recycling among the City’s commercial customers. Information on the businesses has been provided to both major recycling companies in the area, stressing the objective of increasing commercial recycling.

ACCOMPLISHMENTS: (continued)

Public Works would play an important part in any hurricane recovery efforts by providing a wide range of services. Staff works as First-In team members, being on hand prior, during, and immediately following any storm event. Through the coordinated efforts of Public Works, in the event of a storm event, debris is collected and removed from the City within days following a storm.

The Public Works Administrative Division continues to provide utility locates and customer service, in addition to managerial and clerical support to all divisions within the Public Works Department with a strong emphasis on service and teamwork.

BUDGET NARRATIVE:

The proposed personnel budget includes the vacation escrow payout associated with the retirement of the Public Works Director, a long-term employee.

The proposed operating budget reflects normal operations which include operations for the Administration Division of Public Works:

- Create & administer work orders for the seven Public Works divisions
- Provide customer service to residents and business proprietors
- Oversee the department's records and records retention according to State guidelines
- Coordinate and attend PGI and BSI Canal Advisory Committee meetings

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PUBLIC WORKS ADMINISTRATION DIVISION – DEPT/DIV 0901
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal
- Goal: Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff
- Goal: Apply best management practices and systems in infrastructure maintenance
- Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: PARTNERSHIPS, COMMUNICATION & COLLABORATION
- Goal: Emphasize transparency in City operations, reporting, and activities
- Goal: Continue to seek community input in decision making process

PRIORITY: QUALITY OF LIFE
- Goal: Support, promote, and maintain the City's historic character
- Goal: Maintain the City's high safety rating, emergency response, and storm preparedness

MISSION AND OBJECTIVES

The Public Works Administration Division provides managerial, technical, and clerical support to all divisions within the Public Works Department. This division develops service responsibilities, sets goals and objectives, formulates programs and then organizes, directs, and oversees these programs. Citizens' requests and inquiries are taken by the Administrative Staff and routed to the appropriate division for action.

INITIATIVES AND ACTION ITEMS

To ensure managerial and clerical support to all divisions in Public Works. To provide and ensure excellent customer service to the citizens of Punta Gorda.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
# of service requests taken from residents	2,754	2,844	2,929	3,019
# of Sanitation service requests taken from residents	3,752	3,921	4,038	4,102
Total	6,506	6,765	6,967	7,121
Efficiency:				
Cost per capita (excl. capital)	$16.86	$17.54	$18.01	$22.19
Service Quality:				
# of service requests completed within established timeline	6,376	6,521	6,758	6,931
Outcome:				
% of service requests completed in fiscal year	98%	96%	97%	97%

RESULTS

The Administrative Division of Public Works has again met its goal of processing service requests with a high production percentage of completed service requests.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PUBLIC WORKS ADMINISTRATION SUMMARY

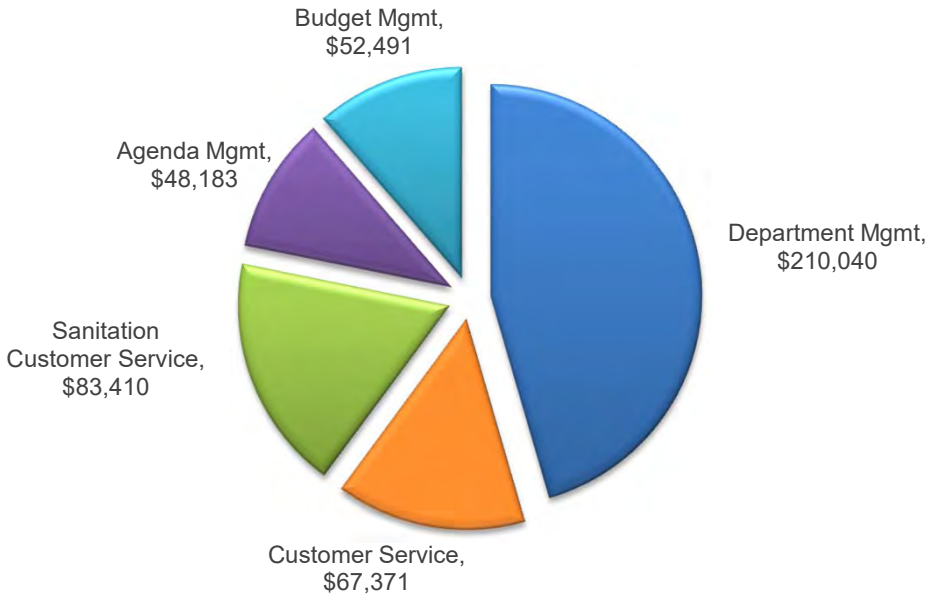
Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	275,408	301,757	323,370	311,050	392,535
Operating	49,772	48,284	54,885	55,565	68,960
Capital Outlay	59,653	0	0	0	0
Total	**384,833**	**350,041**	**378,255**	**366,615**	**461,495**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Public Works Director	1	1	1	1	1
SR Executive Assistant	1	1	1	1	1
Executive Assistant	0	1	1	1	1
Administrative Assistant	1	0	0	0	0
Total	3	3	3	3	3

Service Costs



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
ENGINEERING DIVISION – DEPT/DIV 0908

FUNCTION:

The Engineering Division provides technical support & services to all City departments: designs, and serves as project management and inspects construction of Capital Improvement Projects (CIP), infrastructure improvements & maintenance projects, reviews & presents proposed canal construction applications for special permits to Punta Gorda Isles Canal Maintenance District, Burnt Store Isles Canal Maintenance District & City Council. Staff also serves as the point of contact relating to the NPDES Storm Water Permit.

ACCOMPLISHMENTS:

The Engineering Division has accomplished the following during FY 2021:

- Review and coordination of twenty-one Canal Construction Special Dock Permits
- Ponce Park seawall repair, beach restoration work, and sidewalk connection
- Veterans Park installation of Purple Heart Monument
- City-wide annual videoing and review of the roadside swales
- City-wide swale regrading (drainage program)
- Annual Summer Traffic Counts
- Assist Building Department in inspecting, surveying, and design for improvements in the right-of-way
- Modified seawall assessment program for Canal Maintenance
- Assisted Canal Maintenance with permitting various projects
- Cooper Street Recreation Center ADA Improvements
- Laishley Park ADA Ramp
- Gilchrist Pier Deck replacement
- Adrienne Street Pier piling repair
- ADA Sidewalk ramp Improvements – annual assignment
- Harborwalk - Berry to Maude St. – (listed last year - completed in December).
- Sullivan Street bricking from Retta Esplanade to Marion Avenue
- Palm Ave. from Chasteen to McGegor Blvd. historic street bricking and ADA improvements.
- NPDES Services Monitoring continues
- Coordination with FDOT / City / County – FDOT ROW Traffic Signals and Roadway Lights, Maintenance/ROW incident repairs to include: FDOT ROW signal and roadway lights inventory and agreement liaison and City/County Signal maintenance work order verification and budget and billing
- Coordination with FDOT/City/County/ MPO – Community Meetings as needed, CTST, FDOT Public Hearings, TAC and FDOT project coordination
- Development Review Committee Public Works Engineering representation, design plan reviews, and BMP/Civil inspections through construction
- Pavement rejuvenation – 3 miles
- Roadway mill and resurfacing – 4.6 miles
- 5 year Paving Program map, budget, utility department, and internal construction coordination – ongoing

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
ENGINEERING DIVISION – DEPT/DIV 0908

BUDGET NARRATIVE:

A second engineering technician II position was requested. It was approved to be hired in April 2022. As with the first position of this nature, it will be split with the Building division so it will add 0.5 f.t.e to each division. This will allow both divisions to utilize the position for increased workloads and allow coverage during absences of either employee for both divisions. The engineering division will purchase the vehicle and computer equipment needed for this position in FY 2022, as the Building division provided the vehicle and equipment for the first position.

In addition, the 1% sales tax fund previously transferred $90 thousand per year to the general fund to cover one project manager for their projects. With the new election, the project management will be charged directly to each project with a reducing offset to engineering personnel costs.

In FY 2022, the Engineering Division will continue to implement GIS based management systems to provide the most cost-effective maintenance solutions for the infrastructure we oversee. Projects will include Harborwalk West – Phase IIB parking and improvements, sidewalk construction, city-wide swale regrading, and the paving program. Additionally, staff will continue to pursue the necessary land acquisitions and coordination with the consulting engineer to complete the design and permitting of the Boca Grande Area Drainage Improvement Project. The Engineering Division will continue to maintain compliance with Florida Department of Environmental Regulation requirements (NPDES issues) as well as administer the Debris Management and Monitoring contracts.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
ENGINEERING DIVISION – DEPT/DIV 0908
Key Performance Measures

STRATEGIC PRIORITES AND GOALS

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal
- Goal: Complete the 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022
- Goal: Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff
- Goal: Apply best management practices & systems in infrastructure maintenance
- Goal: Establish five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: PARTNERSHIPS, COMMUNICATION & COLLABORATION
- Goal: Promote partnership opportunities with public, private, and non-profit organizations
- Goal: Emphasize transparency in City operations, reporting, and activities
- Goal: Continue to seek community input in decision making process

PRIORITY: QUALITY OF LIFE
- Goal: Maintain the City's high safety rating, emergency response & storm preparedness
- Goal: Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years
- Goal: Support and promote a pedestrian and bicycle friendly community through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years

MISSION AND OBJECTIVES

The Engineering Division provides technical support and services to all departments of the City: designs, manages, and inspects construction of Capital Improvement Projects (CIP), infrastructure improvements, and maintenance projects in order for the City to grow and develop into an attractive community for the citizens of Punta Gorda.

INITIATIVES AND ACTION ITEMS

Complete projects managed by division's project managers within the fiscal year.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Total Capital Budget Oversight	$3,400,000	$8,300,000	$2,600,000	$5,600,000
Efficiency:				
Cost per capita (excl. capital)	$23.82	$27.06	$27.93	$24.55
Service Quality:				
Stormwater (NPDES) compliance with State standards	100% compliant	100% compliant	100% compliant	100% compliant
# projects completed within established timelines	14	10	10	10
Outcome:	100%	100%	100%	100%

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
ENGINEERING DIVISION – DEPT/DIV 0908
Key Performance Measures

RESULTS

The Engineering Division continues to perform effective and efficient management of the City's capital improvement projects. The number of projects may vary as larger projects are being broken into smaller projects to address funding issues.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
ENGINEERING DIVISION SUMMARY

Operating Budget

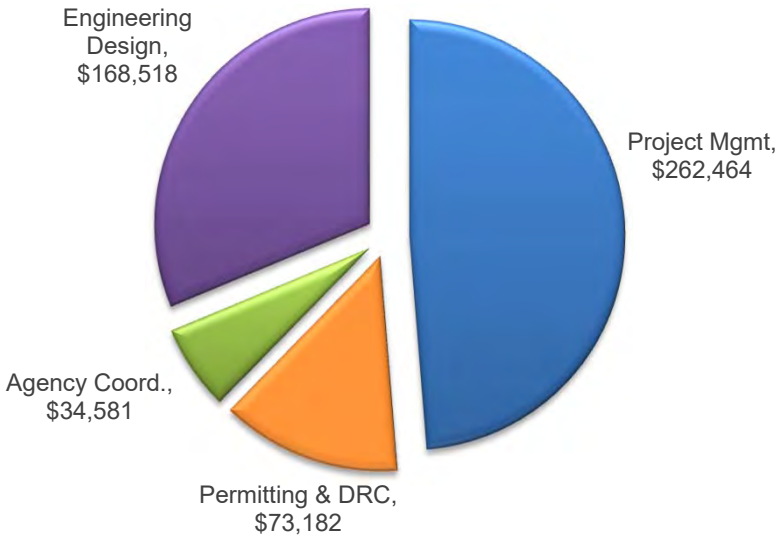
Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	421,985	489,753	513,385	507,360	429,910
Operating	37,479	50,188	59,445	61,095	80,835
Capital Outlay	49,504	1,642	0	0	28,000
Total	**508,968**	**541,583**	**572,830**	**568,455**	**538,745**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
PW Engineering Manager	1	1	1	1	1
Senior Project Manager	1	1	1	1	1
PW Project Manager	1	1	1	1	1
Project Design Tech/CAD	1	1	1	1	1
Engineering Technician II	0	0.5	0.5	0.5	1
Total	4	4.5	4.5	4.5	5

FY 2022 authorization for another 0.5 f.t.e Engineering Tech II, a full-time position utilized 50% in the Building divisior

Service Costs



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
FACILITIES MAINTENANCE – DEPT. 1515

FUNCTION:

The Facilities Maintenance Division provides routine maintenance for all City buildings. The Division prepares preventive maintenance programs that ensure high serviceability of building infrastructures, provides contract administration and project management for City building rehabilitation or replacement, and provides new electrical install and maintenance for buildings and street/park decorator lights.

ACCOMPLISHMENTS:

This year the Facilities Maintenance Division:

- Completed multiple general facilities maintenance
- Painted the Public Works complex sign and the entrances/exits to the parking garage under the Annex Building including the piping
- Painting and repairs were made to the exterior and interior of the Herald Court Parking Garage including repairs to drain piping and the elevator
- Repaired air conditioning units at City Facilities; Replaced 10 A/C units on average over 20 years old
- Responded to and corrected numerous plumbing issues
- Performed a myriad of maintenance projects
- Acted in response to after-hours call outs
- Made numerous repairs to the pond and interactive fountains

BUDGET NARRATIVE:

The Facilities Maintenance Division working within the Public Works Department works in conjunction with the Parks & Grounds Division thereby facilitating movement of manpower within the two divisions to cover all required activities. The Facilities Division has continued working with a 25% reduction in staff since FY 2009, the same year the interactive fountain, parking garage, and a new fire station were completed due to budgetary constraints caused by an economic downturn. Other completed projects since then have continued to add to the workload.

The FY 2022 budget includes adding a maintenance worker position beginning April 2022 that would allow for more proactive maintenance of facilities and supervision of painting, custodial, janitorial, plumbing and electrical contracted work. The budget includes the purchase of a new work truck and computer equipment for the added position. The FY 2022 budget also includes increases for fencing repairs and building and work area requests from divisions.

The proposed budget reflects the continued operation and maintenance performed by the Division with work to include:

- Maintenance of approximately 1,015 City streetlights, 70 confirmation lights, 202 lighted bollards, 170 high mast lights, and shore power for 94 boat slips
- Oversight of contracts for air conditioning units, fountain operations, janitorial, elevator, diesel tank, fire alarm, fire sprinklers, and pest control services
- Install hurricane shutters on City buildings when threat of impending storm
- Perform maintenance, repairs and alterations to City-owned buildings including: Public Safety Building, Bayfront Center, City Hall, Annex, Freeman House, Laishley Park Municipal Marina, Cooper Street Recreation Center, Public Works & Utilities Campus and Fire Stations #2 & #3, and the Herald Court Centre

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
FACILITIES MAINTENANCE – DEPT. 1515
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Apply best management practices & systems in infrastructure maintenance
- Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: QUALITY OF LIFE
- Goal: Support, promote & maintain the City's historic character
- Goal: Maintain the City's high safety rating, emergency response and storm preparedness

MISSION AND OBJECTIVES

The objective of City of Punta Gorda Facilities Division is to keep all City buildings operational, clean and in compliance with certifications for elevators, air conditioning, sprinklers and fire alarms for both employees and visitors in an efficient and cost-effective manner.

INITIATIVES AND ACTION ITEMS

The Facilities Division will strive to continue providing a high level of service to the various City Departments while performing routine required maintenance to existing facilities.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
# Emergency Calls & Repairs	42	42	41	51
# Standard Work Orders	1,500	1,500	1,494	1,600
# Special Projects	1	0	0	1
# Contracts supervised	10+	12+	12+	25
Efficiency:				
Cost per capita	$46.44	$44.80	$64.83	$50.46
Service Quality:				
% customer satisfaction with response times and product completion	97%	97%	97%	97%
Outcome:				
% Same day response to calls	90%	90%	90%	90%
% Projects completed on time	90%	90%	90%	90%
% Projects completed within budget projections	96%	96%	96%	96%

RESULTS

City facilities were maintained in an efficient manner while they were kept clean and functional for their given city purpose. The cost per capita increase in FY 2021 is a result of the buildout required by the City to use space previously leased for revenue to house the City Clerk and Finance staff while the City Hall is being rehabilitated. FY 2022 projects an increase in emergency calls and repairs, as well as standard work orders due to the addition of a maintenance worker position that will allow more proactive maintenance. Rising cost in materials is also contributing to the increase.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
FACILITIES MAINTENANCE SUMMARY

Operating Budget

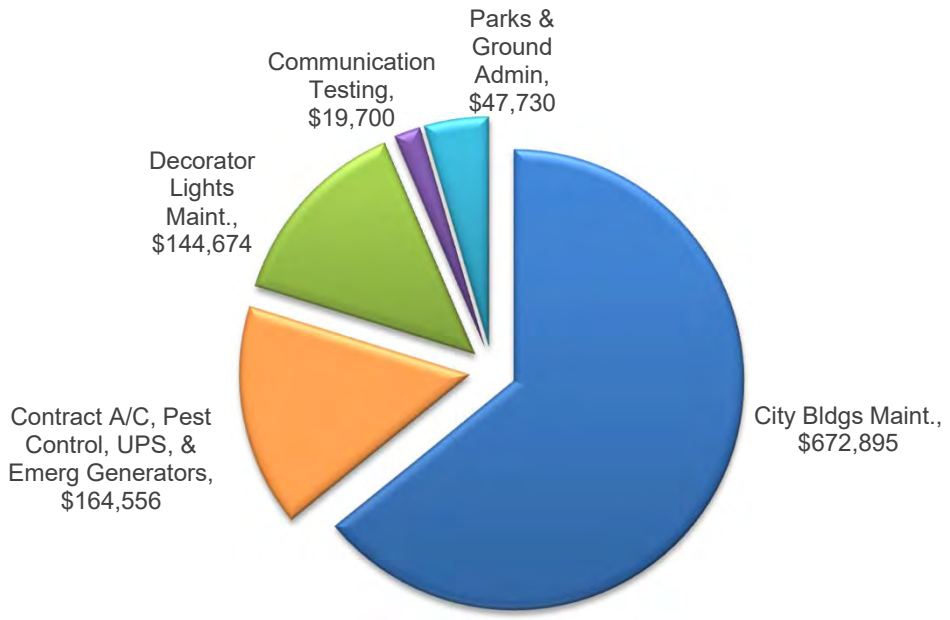
Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	270,070	265,860	268,240	246,185	288,460
Operating	606,511	596,151	620,530	621,275	722,095
Capital Outlay	19,068	32,000	222,000	452,000	39,000
Total	**895,649**	**894,011**	**1,110,770**	**1,319,460**	**1,049,555**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Public Works Supervisor	1	1	1	1	1
Electrician	1	1	1	1	1
Facilities Maintenance Worker III	1	1	1	1	2
Total	3	3	3	3	4

FY 2022 authorization for an additional Maintenance Worker III position beginning April 1, 2022.

Service Costs



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
RIGHT-OF-WAY MAINTENANCE DIVISION - Dept/Div 0916

FUNCTION:

The Right-of-Way Maintenance Division is responsible for maintenance of streets, storm sewers, swales, sidewalks, and related appurtenances located within the right-of-ways. Normal operations include traffic sign maintenance and repair, storm sewer cleaning, right-of-way mowing, tree trimming, swale improvements, and street sweeping. The scope of operations includes 115.4 miles of improved streets and 230.80 miles of stormwater drainage systems.

ACCOMPLISHMENTS:

The Right-of-Way Maintenance Division has worked on a multitude of projects which includes:

- 4.6 miles of paving City streets
- asphalt rejuvenation to 3 miles of City streets
- replacing 6,959 square feet of sidewalk
- completion/repairing 65 drainage projects
- inspection and cleaning of 2,188 catch basins
- performed restriping of 2.5 miles of City streets

In addition to the annual maintenance programs, the Right-of-Way Division has undertaken numerous projects citywide including:

- Crews removed bricks on Palm Ave and provided sub base to road
- Crews improved walkway between Deborah and Albatross on Bal Harbor
- Crews contributed to the improvements to Veterans Park

BUDGET NARRATIVE:

The Right-of-Way Division will continue its established program of work which includes:

- Paving City streets
- Rejuvenation throughout the City
- Inspection for street sweeping
- Replacement of sidewalks
- Removal of dead trees located in the City right-of-way
- Maintenance of railroad crossings located within the City
- Patch and repair City asphalt & brick streets
- Repair or replace drainage structures, road crossings, and outfall pipes
- Re-work residential swales and open ditches at both existing and new construction sites
- Mow & trim City right-of-ways
- Inspect and repair bridges located within the City
- Maintain and replace traffic signage throughout the City
- Construction of special projects that arise during the fiscal year
- Traffic counting function

The FY 2022 budget includes adding a crew chief position in April 2022. This will allow needed training of new employees after upcoming retirements and will help with completing work order requests which have increased 123% over the past five years. The budget includes computer equipment for the new position.

The FY 2022 budget also includes the replacement of a 1999 3 ton flat bed dump truck.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
RIGHT-OF-WAY MAINTENANCE DIVISION – DEPT/DIV 0916
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal
- Goal: Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff
- Goal: Apply best management practices and systems in infrastructure maintenance
- Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: PARTNERSHIPS, COMMUNICATION & COLLABORATION
- Goal: Emphasize transparency in City operations, reporting and activities

PRIORITY: QUALITY OF LIFE
- Goal: Maintain the City's high safety rating, emergency response, and storm preparedness

MISSION AND OBJECTIVES

The Right-of-Way Maintenance Division is responsible for maintenance of 115.4 miles of improved streets which includes resurfacing, rejuvenation, and microsurfacing allowing for safe vehicular navigation throughout the City by citizens and visitors.

INITIATIVES AND ACTION ITEMS

Provide an effective street maintenance program through an established pavement management program.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Total mileage of streets City maintains	115.4	115.4	115.4	117
Efficiency:				
Cost of miles resurfaced	$741,078	$649,836	$817,515	$695,000
Cost of miles rejuvenated	$35,000	$35,000	$35,000	$35,000
Service Quality:				
# of miles completed within established timeline	11	9	8	9
Outcome:				
% of miles maintained in fiscal year	10%	8%	7%	8%

RESULTS

The Right-of-Way Division continued its annual street maintenance program with paving of 4.6 miles of streets and applying asphalt rejuvenation to 3 miles of streets throughout the City.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
RIGHT-OF-WAY MAINTENANCE DIVISION SUMMARY

Operating Budget

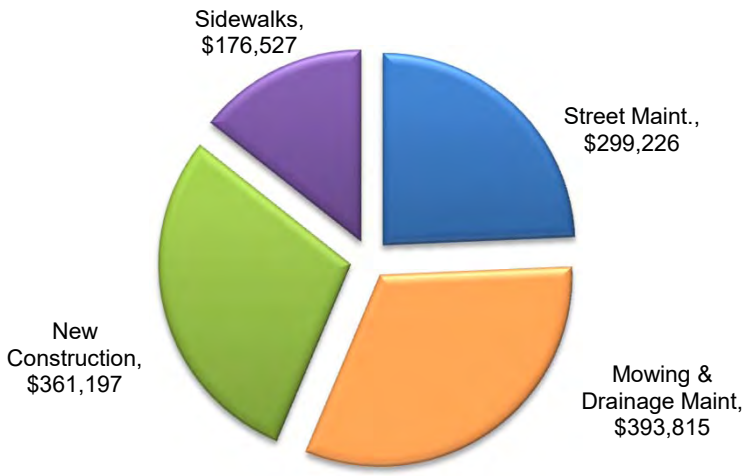
Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	1,020,308	1,026,631	1,008,760	972,530	1,065,425
Operating	49,202	60,952	55,310	65,395	67,340
Capital Outlay	346,568	84,317	0	65,000	98,000
Total	**1,416,078**	**1,171,900**	**1,064,070**	**1,102,925**	**1,230,765**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
PW Supervisor	1	1	1	1	1
Traffic Control Technician	1	1	1	0	0
Traffic & Safety Coordinator	0	0	0	1	1
PW Crew Chief	2	2	2	2	3
ROW Maint Worker III	3	3	3	3	3
ROW Maint Worker II	4	4	4	4	4
ROW Maint Worker I	2	2	2	2	2
Total	13	13	13	13	14

FY 2022 authorization for additional PW Crew Chief position beginning April 1, 2022.

Service Costs



See Gas Tax Funds in Section 7 for balance of services provided by Right of Way

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0916	Asset Tag	4409	Purchase Price (if known)			$36,800	
Make	Navistar Int'l	Model	4700 Flat Bed	Year	1999	Age	22	
Current Mileage		47,843	Life to Date Maintenance Cost			$38,735		
Description	Navistar International Flat Bed Dump 3 Ton Truck							
Recent Major Repairs to Extend Life: Replaced ignition switch. Repaired accelerator and bad batteries.			**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar Flat Bed Dump 3 Ton Truck			Estimated Cost of Replacement				$95,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2022	
				Requested Fiscal Year for Replacement			2022	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or rent/lease truck.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0916	Asset Tag	5977	Purchase Price (if known)			$94,408	
Make	Sterling	Model	LT9500	Year	2007	Age	14	
Current Mileage		71,303	Life to Date Maintenance Cost			$54,198		
Description	Sterling Truck / OX Dump LT9500 Conventional Cab 2 Door							
Recent Major Repairs to Extend Life: Repaired broken air line at tank and exhaust leak.			**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar Dump Truck Conventional Cab 2 Door			Estimated Cost of Replacement				$143,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2023	
				Requested Fiscal Year for Replacement			2023	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0916	Asset Tag	6835	Purchase Price (if known)				$65,464	
Make	VJCB	Model	Tractor Loader Backhoe		Year	2007	Age	14	
Current Mileage		18,822	Life to Date Maintenance Cost					$27,586	
Description	JCB Tractor Loader Backhoe 4 X 4								
Recent Major Repairs to Extend Life: Repaired boom cylinder. Replaced ignition switch and shut off solenoid.			**Known Problems:** None at this time						
Description of Requested Replacement: Same or similar Tractor Loader Backhoe 4 X 4			Estimated Cost of Replacement					$146,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year				2024	
				Requested Fiscal Year for Replacement				2024	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or rent/lease equipment.						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0916	Asset Tag	4441	Purchase Price (if known)				$1,635	
Make	Triple Crown	Model	Tandem Axle Trailer		Year	2000	Age	21	
Current Mileage		N/A	Life to Date Maintenance Cost					$12,243	
Description	Triple Crown Tandem Axle Trailer Low Bed								
Recent Major Repairs to Extend Life: Replaced bearings, seals, and bearing cover.			**Known Problems:** None at this time						
Description of Requested Replacement: Tandem Axle Trailer, Low Bed			Estimated Cost of Replacement					$9,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year				2024	
				Requested Fiscal Year for Replacement				2024	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs. If not replaced, there would be delays in moving equipment to job sites.						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0916	Asset Tag	6944	Purchase Price (if known)				$13,998	
Make	Hustler	Model	932681		Year	2014	Age	7	
Current Mileage		624 hrs	Life to Date Maintenance Cost				$2,218		
Description		Hustler Diesel Mower							
Recent Major Repairs to Extend Life: None			**Known Problems:** None at this time						
Description of Requested Replacement: Same or similar Diesel Mower			Estimated Cost of Replacement					$29,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year				2024	
				Requested Fiscal Year for Replacement				2024	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or contract services.						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0916	Asset Tag	6982	Purchase Price (if known)				$12,214	
Make	Hustler	Model	60” RD KA FX 1000		Year	2016	Age	5	
Current Mileage		680 hrs	Life to Date Maintenance Cost				$469		
Description		Hustler Mower							
Recent Major Repairs to Extend Life: Repaired wiring on warning light and battery.			**Known Problems:** None at this time						
Description of Requested Replacement: Same or similar 60" Riding Lawn Mower			Estimated Cost of Replacement					$29,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year				2024	
				Requested Fiscal Year for Replacement				2024	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or contract services.						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0916	Asset Tag	5413	Purchase Price (if known)			$104,541	
Make	Caterpillar	Model	924GZ	Year	2002	Age	19	
Current Mileage		12,769	Life to Date Maintenance Cost			$71,803		
Description		Caterpillar Front End Articulated Loader 4 X 4 Wheel Rubber Tire						
Recent Major Repairs to Extend Life: Repaired air conditioning cooling system. Replaced gauges and steering wheel tilt cylinder. Installed new bucket edge.			**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar Front End Articulated Loader 4 X 4 Wheel Rubber Tire			Estimated Cost of Replacement				$256,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2025	
				Requested Fiscal Year for Replacement			2025	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or rent/lease loader.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0916	Asset Tag	2350	Purchase Price (if known)			$4,653	
Make	N/A	Model	Trailer	Year	1988	Age	33	
Current Mileage		N/A	Life to Date Maintenance Cost			$5,480		
Description		Trailer, Tilt Bed						
Recent Major Repairs to Extend Life: Replaced rear LED lights and wheel bearings			**Known Problems:** Very rusty					
Description of Requested Replacement: Trailer, Tilt Bed			Estimated Cost of Replacement				$9,300	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2025	
				Requested Fiscal Year for Replacement			2025	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or rent/lease trailer. If not replaced, there would be delays in moving equipment to job sites.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0916	Asset Tag	2352	Purchase Price (if known)				$5,244	
Make	Custom	Model	9T800		Year	1988	Age	33	
Current Mileage		N/A	Life to Date Maintenance Cost					$5,779	
Description		Trailer, Flat Bed							

Recent Major Repairs to Extend Life: None at this time	**Known Problems:** None at this time
Description of Requested Replacement: Trailer, Flat Bed	Estimated Cost of Replacement: $11,400 **If vehicle or equipment is replaced will it be auctioned?** Yes **If no, requested use?**

Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate

Safety	3	Efficiency	3	Estimated End of Life Fiscal Year	2025
				Requested Fiscal Year for Replacement	2025

Provide explanation for requested fiscal year of replacement: Anticipated end of service life	**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or rent/lease trailer. If not replaced, there would be delays in moving equipment to job sites.

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0916	Asset Tag	2396	Purchase Price (if known)				$4,500	
Make	N/A	Model	Trailer Tilt Bed		Year	1989	Age	32	
Current Mileage		N/A	Life to Date Maintenance Cost					$5,793	
Description		Trailer Tilt Bed							

Recent Major Repairs to Extend Life: None at this time	**Known Problems:** None at this time
Description of Requested Replacement: Trailer, Tilt Bed	Estimated Cost of Replacement: $6,200 **If vehicle or equipment is replaced will it be auctioned?** Yes **If no, requested use?**

Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate

Safety	3	Efficiency	3	Estimated End of Life Fiscal Year	2025
				Requested Fiscal Year for Replacement	2025

Provide explanation for requested fiscal year of replacement: Anticipated end of service life	**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or rent/lease trailer. If not replaced, there would be delays in moving equipment to job sites.

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0916	Asset Tag	6969	Purchase Price (if known)			$31,033	
Make	Freightliner	Model	Vactor 2100	Year	2015	Age	6	
Current Mileage		24,914	Life to Date Maintenance Cost			$36,800		
Description		Freightliner Vactor 2100						

Recent Major Repairs to Extend Life: Repaired front hose reel. Rebuilt boom extend cylinder. Repaired ball check system.	**Known Problems:** None at this time		
Description of Requested Replacement: Same or similar Vactor	Estimated Cost of Replacement	$85,000	
	If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**		
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate			
Safety 3 Efficiency 3	Estimated End of Life Fiscal Year	2025	
	Requested Fiscal Year for Replacement	2025	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life	**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or rent/lease vactor.		

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0916	Asset Tag	5411	Purchase Price (if known)			$74,384	
Make	Lee Boy	Model	685B	Year	2002	Age	19	
Current Mileage		1,536 hrs	Life to Date Maintenance Cost			$11,953		
Description		Motor Grader Lee Boy 685B 4 Wheel Drive						

Recent Major Repairs to Extend Life: None	**Known Problems:** None at this time		
Description of Requested Replacement: Same or similar Motor Grader 4 Wheel Drive	Estimated Cost of Replacement	$202,600	
	If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**		
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate			
Safety 3 Efficiency 3	Estimated End of Life Fiscal Year	2025	
	Requested Fiscal Year for Replacement	2025	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life	**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or rent/lease grader.		

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PARKS AND GROUNDS – DEPT/DIV 0919

FUNCTION:

The Parks and Grounds Division is responsible for maintaining approximately 122 acres of City park land and all amenities therein. The Division designs, installs, and repairs all irrigation systems throughout city parks, grounds, and 300 cul-de-sacs; maintains City playgrounds, tennis courts, nature trails, boardwalks, beautification sites, the U.S. 41 corridor, Dr. Martin Luther King Jr. Boulevard, Wood Street, entranceways to Punta Gorda Isles, Burnt Store Isles, Burnt Store Meadows and Seminole Lakes, medians on Marion Avenue, Monaco Drive and Madrid Boulevard, Hector House Plaza, Freeman House, Herald Court East and West, Government Center Parking Lot, Nesbit Street Parking Lot, Sculpture Garden, Colony Point Drive, Linear Park and Shreve Street to Airport Road Multi-Use Recreational Trail. Normal operations also include holiday decorating, herbicide spraying, tree-trimming, and fertilizing.

ACCOMPLISHMENTS:

Accomplishments this year include:

- Painting of Gilchrist Park Gazebo
- Restriping of the basketball court at Cooper Street Recreation Center and installing new ADA Picnic Tables and Grills
- Re-sodding of the Hounds on Henry Dog Park and Hector House Plaza (Pocket Park)
- Hand-watering of transplanted trees in City rights-of-way and new plant material as needed throughout the City including at parks, right-of-ways, U.S. 41, and City facilities
- Trimming and fertilizing of 700+ beautification trees in City rights-of-way
- Maintenance of beautification sites on U.S. 41 and U.S. 17
- Maintenance of streetscape and City entrance features; multiple irrigation systems have been repaired and brought back online
- Maintenance of Freeman House, Public Works/Utilities Campus, Government Center Parking Lot, Nesbit Street Parking Lot, Herald Ct. Centre, Laishley Park Interactive Fountain, restrooms and Open Air Market, Hector House Plaza, aka Pocket Park, Sculpture Garden, Linear Park, Herald Court West and courtyard, Herald Court East, Trabue Harbor walk, Cooper Street Recreational Center, Hounds on Henry Street, Dr. Martin Luther King Jr. Boulevard, Wood Street, U.S. 41 medians at Monaco Drive, Madrid Boulevard, Seminole Lakes Boulevard and Royal Poinciana, Shreve Street to Airport Road Multi-use Recreational Trail
- Maintenance of all parks, playgrounds, exercise equipment, nature trails, boardwalks, decorative fountains, ponds, lights and signs
- Maintenance of 1,015 street lights throughout the City, 70 confirmation lights and 202 lighted bollards

The division also completed annual mangrove trimming and exotic plant removal programs, mulched all the landscape areas throughout the city, delivered trees, plants, mulch, fertilizer and weed spraying/removal to 300 cul de sacs, and performed mowing maintenance for West Marion Avenue medians.

BUDGET NARRATIVE:

The proposed budget provides for the City's Parks and Grounds Division to continue its maintenance programs at a high standard level that will include:

- Beautification on U.S. 41
- City parks including Laishley Park, Gilchrist Park, Ponce de Leon Park, Nature Parks, Hounds on Henry Street Dog Park, and Punta Gorda Pathways

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PARKS AND GROUNDS – DEPT/DIV 0919

BUDGET NARRATIVE (continued):

- U.S. 41 Bike Path, Dr. Martin Luther King Jr. Boulevard, Herald Court East, and Wood St.
- Government Center, Nesbit Street, and Open Air Market Parking Lots
- Streetscape throughout the downtown area
- Freeman House
- Herald Court Centre
- Resurface and restripe both basketball courts at Cooper Street Rec. Center
- Replace artificial grass at all Linear Park Workout Station areas along with piece by piece replacement of older equipment

The Parks & Grounds Division, working in conjunction with Facilities Maintenance, distributes manpower throughout the two divisions.

The FY 2022 budget includes the addition of a maintenance worker position in April 2022 to help with the wide variety of landscaping and maintenance needs in the City's parks and public spaces and continue park maintenance during the holiday season when decorations and the Christmas tree are being installed by other park workers. The budget includes a ½ ton pickup truck and computer equipment for the new position.

The FY 2022 budget also includes operating increases for landscape, mowing, pest control services, land fill fees and tonnages, and holiday decorations.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PARKS AND GROUNDS – DEPT/DIV 0919
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal
- Goal: Apply best management practices and systems in infrastructure maintenance

PRIORITY: PARTNERSHIPS, COMMUNINCATION & COLLABORATION
- Goal: Emphasize transparency in City operations, reporting, and activities

PRIORITY: QUALITY OF LIFE
- Goal: Support, promote & maintain the City's historic character
- Goal: Maintain the City's high safety rating, emergency response and storm preparedness
- Goal: Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years
- Goal: Support and promote a pedestrian and bicycle friendly community through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years

MISSION AND OBJECTIVES

The Parks & Grounds Division is responsible for the maintenance of approximately 122 acres of park land that are broken down into 13 named parks: Gilchrist, Laishley, Linear Parks, Ponce de Leon Park, Punta Gorda Nature Park, Punta Gorda Pathways, Hounds on Henry Street, Elizabeth, Wilson, Alice, Pitman, Shreve, and Bailey Brothers; 7 park areas: Marion Avenue downtown, Hector House Plaza, Cooper Street Recreation Center, Freeman House, Colony Point Drive, the Sculpture Garden, and MURTs (Multi-Use Recreational Trails). Maintenance includes mowing, weed control, sidewalk and plant bed edging, pruning & trimming, tree & plant replacement, mulching, painting structures, furnishings, playground equipment and decorator lights, designing, installing, and repairing irrigation systems. The Division also maintains 4 playgrounds, 4 fishing piers, 2 beaches, and 3 boardwalks within the parks.

INITIATIVES AND ACTION ITEMS

To efficiently and effectively maintain approximately 122 acres of park land, all the amenities therein, and contribute to the enjoyment of leisure time for residents and visitors to the City of Punta Gorda.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
# of park acres	122	122	122	122
Efficiency:				
Cost per acre (excl. capital)	$11,648	$12,367	$13,100	$13,733
Service Quality:				
# of acres maintained	122	122	122	122
Outcome:				
% of acreage maintained	100%	100%	100%	100%

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PARKS AND GROUNDS – DEPT/DIV 0919
Key Performance Measures

RESULTS

Maintenance of the parks throughout the City continues to be a primary focus of staff's attention. Contracting with outside sources for some areas continues to serve as an efficient way to care for 122 acres of park land. Increases in personnel and operating costs for commodities and services continues to cause the cost per acre to increase.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PARKS AND GROUNDS SUMMARY

Operating Budget

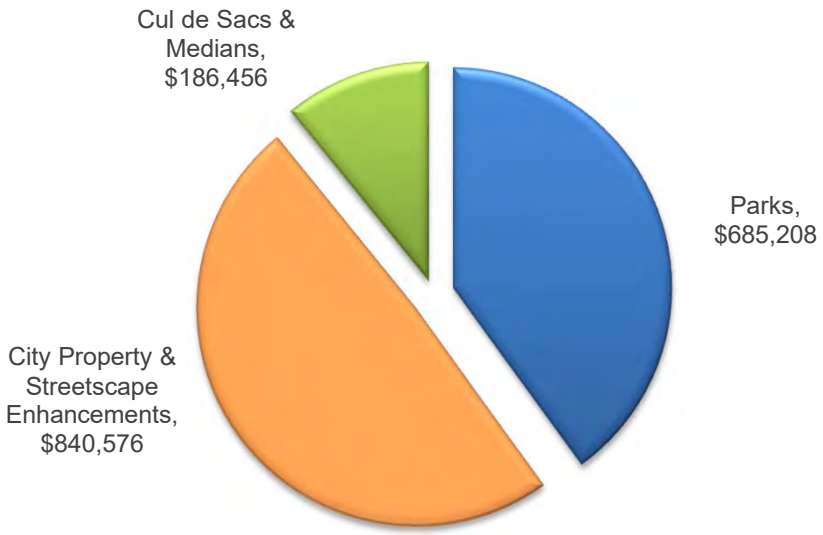
Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	651,061	698,525	719,705	709,215	756,285
Operating	770,026	810,279	838,080	888,940	919,155
Capital Outlay	60,932	14,035	54,000	148,385	36,800
Total	**1,482,019**	**1,522,839**	**1,611,785**	**1,746,540**	**1,712,240**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
PW Crew Chief	1	1	1	1	1
Landscape Technician	1	1	1	1	1
P&G Maint Worker III	1	1	1	1	1
P&G Maint Worker II	3	3	3	3	3
P&G Maint Worker I	4	4	4	4	5
Total	10	10	10	10	11

FY 2022 authorization for additional Maintenance Worker I beginning April 1, 2022.

Service Costs



City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	6923	Purchase Price (if known)			$21,245	
Make	Ford	Model	F250XL Super Duty	Year	2014	Age	7	
Current Mileage		112,000	Life to Date Maintenance Cost				$17,347	
Description		Ford F250XL Super Duty 4 X 4 3/4 Ton Pickup						
Recent Major Repairs to Extend Life: Replaced serpentine belt. Repaired accident damage to front end. Replaced purge valve, spark plugs, and wires.			**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar Super Duty 4 X 4 3/4 Ton Pickup			Estimated Cost of Replacement				$52,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2023	
				Requested Fiscal Year for Replacement			2023	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	6294	Purchase Price (if known)			$23,443	
Make	Ford	Model	F350 Pickup Truck	Year	2014	Age	7	
Current Mileage		52,000	Life to Date Maintenance Cost				$11,202	
Description		Ford F350 Pickup Truck						
Recent Major Repairs to Extend Life: Repaired lines and wiring from rodent damage. Replaced hose on vacuum canister.			**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar 1 Ton Pickup Truck			Estimated Cost of Replacement				$51,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2023	
				Requested Fiscal Year for Replacement			2023	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	6927	Purchase Price (if known)				$17,277	
Make	Ford	Model	F150 Pickup Truck		Year	2014	Age	7	
Current Mileage		45,579	Life to Date Maintenance Cost					$5,174	
Description		Ford F150 Pickup Truck							
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar 1/2 Ton Pickup Truck				Estimated Cost of Replacement				$42,000	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year				2023	
				Requested Fiscal Year for Replacement				2023	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	6928	Purchase Price (if known)				$17,277	
Make	Ford	Model	F150 Pickup Truck		Year	2014	Age	7	
Current Mileage		56,000	Life to Date Maintenance Cost					$5,673	
Description		Ford F150 Pickup Truck							
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar 1/2 Ton Pickup Truck				Estimated Cost of Replacement				$45.000	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year				2023	
				Requested Fiscal Year for Replacement				2023	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	4481	Purchase Price (if known)				$3,195	
Make	SSE Metal Prod	Model	Tandem Axle Low Bed	Year	2001	Age	20		
Current Mileage	N/A	Life to Date Maintenance Cost				$3,894			
Description	Southeastern Metal Prod Tandem Axle Low Bed								

Recent Major Repairs to Extend Life: None	**Known Problems:** Very rusty
Description of Requested Replacement: Same or similar Tandem Axle Low Bed Trailer	Estimated Cost of Replacement: $11,300 **If vehicle or equipment is replaced will it be auctioned?** Yes **If no, requested use?**

Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate					
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year	2024
				Requested Fiscal Year for Replacement	2024

Provide explanation for requested fiscal year of replacement: Anticipated end of service life	**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or there would be delays in moving equipment to job sites.

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	2465	Purchase Price (if known)				$1,595	
Make	Crosley	Model	Trailer Low Bed	Year	1992	Age	29		
Current Mileage	N/A	Life to Date Maintenance Cost				$3,256			
Description	Crosley Trailer Low Bed								

Recent Major Repairs to Extend Life: None	**Known Problems:** Very rusty
Description of Requested Replacement: Same or similar Low Bed Trailer	Estimated Cost of Replacement: $6,200 **If vehicle or equipment is replaced will it be auctioned?** Yes **If no, requested use?**

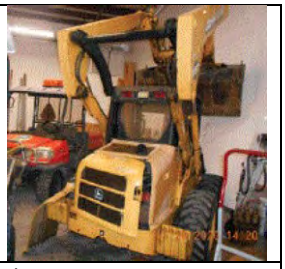
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate					
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year	2024
				Requested Fiscal Year for Replacement	2024

Provide explanation for requested fiscal year of replacement: Anticipated end of service life	It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or there would be delays in moving equipment to job sites.

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	4473	Purchase Price (if known)			$6,700		
Make	Vermeer	Model	V1150	Year	2001	Age	20		
Current Mileage		N/A	Life to Date Maintenance Cost			$1,486			
Description		Vermeer Trencher Walk Behind							
Recent Major Repairs to Extend Life: None			**Known Problems:** None at this time						
Description of Requested Replacement: Same or similar Trencher, Walk Behind			Estimated Cost of Replacement				$14,400		
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2024		
				Requested Fiscal Year for Replacement			2024		
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or rent/lease trencher.						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	4480	Purchase Price (if known)			$21,176		
Make	John Deere	Model	250	Year	2001	Age	20		
Current Mileage		N/A	Life to Date Maintenance Cost			$20,448			
Description		John Deere Loader Skid Steer							
Recent Major Repairs to Extend Life: None			**Known Problems:** None at this time						
Description of Requested Replacement: Same or similar Loader Skid Steer			Estimated Cost of Replacement				$51,500		
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2024		
				Requested Fiscal Year for Replacement			2024		
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	5976	Purchase Price (if known)				$985	
Make	Emerson	Model	Trailer Flat Bed		Year	2006	Age	15	
Current Mileage		N/A	Life to Date Maintenance Cost				$1,175		
Description		Emerson Trailer Flat Bed							
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar Trailer, Flat Bed				Estimated Cost of Replacement				$8,200	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year				2024	
				Requested Fiscal Year for Replacement				2024	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or rent/lease trailer. If not replaced, there would be delays in moving equipment to job sites.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	6801	Purchase Price (if known)				$20,232	
Make	Bobcat	Model	323G		Year	2006	Age	15	
Current Mileage		657 hrs	Life to Date Maintenance Cost				$5,343		
Description		Bobcat Mini Excavator Trackhoe							
Recent Major Repairs to Extend Life: Repaired track spread cylinder				**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar Mini Excavator Trackhoe				Estimated Cost of Replacement				$51,500	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year				2024	
				Requested Fiscal Year for Replacement				2024	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or rent/lease trackhoe.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	6818	Purchase Price (if known)			$1,575	
Make	Emerson	Model	Trailer Flat Bed	Year	2007	Age	14	
Current Mileage		N/A	Life to Date Maintenance Cost			$1,498		
Description		Emerson Trailer Flat Bed Tandem Axle						
Recent Major Repairs to Extend Life: None			**Known Problems:** Rusty					
Description of Requested Replacement: Same or similar Trailer, Flat Bed Tandem Axle			Estimated Cost of Replacement				$11,300	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2024	
				Requested Fiscal Year for Replacement			2024	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or there would be delays in moving equipment to job sites.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	6839	Purchase Price (if known)			$9,478	
Make	Grasshopper	Model	Riding Mower	Year	2007	Age	14	
Current Mileage		123 hrs	Life to Date Maintenance Cost			$1,230		
Description		Grasshopper Riding Mower						
Recent Major Repairs to Extend Life: None			**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar Riding Mower			Estimated Cost of Replacement				$20,600	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2025	
				Requested Fiscal Year for Replacement			2025	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or contract services.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	6862	Purchase Price (if known)				$10,869	
Make	Grasshopper	Model	325D		Year	2010	Age	11	
Current Mileage		1,720 hrs	Life to Date Maintenance Cost				$80		
Description		Grasshopper Riding Mower							
Recent Major Repairs to Extend Life: None			**Known Problems:** None at this time						
Description of Requested Replacement: Same or similar Riding Mower			Estimated Cost of Replacement					$20,600	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year				2024	
				Requested Fiscal Year for Replacement				2024	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or contract services.						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	6954	Purchase Price (if known)				$21,278	
Make	Ford	Model	Transit Van E1ZA		Year	2015	Age	6	
Current Mileage		12,000	Life to Date Maintenance Cost				$3,148		
Description		Ford Transit Van E1ZA							
Recent Major Repairs to Extend Life: None			**Known Problems:** None at this time						
Description of Requested Replacement: Same or similar van			Estimated Cost of Replacement					$51,500	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year				2025	
				Requested Fiscal Year for Replacement				2025	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0919	Asset Tag	6960	Purchase Price (if known)			$21,071	
Make	Ford	Model	F150 Pickup Truck	Year	2015	Age	6	
Current Mileage		16,000	Life to Date Maintenance Cost			$2,684		
Description		Ford F150 Pickup Truck						
Recent Major Repairs to Extend Life: None			**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar 1/2 Ton Pickup Truck			Estimated Cost of Replacement				$23,700	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2025	
				Requested Fiscal Year for Replacement			2025	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would be necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.					

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
POLICE – DEPT. 1200

FUNCTION:

The function of the police department is to provide for the security, safety, and well-being of the community through a partnership with the citizens of Punta Gorda and the delivery of law enforcement services including enforcement of federal, state, and local statutes and ordinances. The Police Department provides deterrence against criminal activity through progressive law enforcement and investigative efforts as well as problem-oriented policing. The Department must also fulfill all other official responsibilities mandated by the State Constitution, Florida Statutes, and City Ordinances.

ACCOMPLISHMENTS:

Our goal continues to be the efficient and effective delivery of law enforcement services to the citizens of Punta Gorda with an emphasis on fair and impartial policing. Our focus on customer connectivity continues to provide the foundation for the way we do business. Every member of the agency serves with pride, integrity, fairness, respect, compassion, and dedication. This is the core of our customer-centric approach in providing law enforcement services.

The department continues to provide a full array of service delivery channels to include uniform patrol, bike patrol, marine patrol, motorcycle patrol, canine patrol, dive team, traffic homicide investigators, and more. This occurred despite a significant impact to agency operations this year due to the COVID19 pandemic. In FY 2020, our police reserves provided our citizens with 1,644 hours of non-paid law enforcement services. In addition, during FY 2020 our Volunteer in Policing (VIP) members contributed 6,201 hours to the city of Punta Gorda at minimal cost to the tax payer.

An emphasis on the aggressive pursuit of criminal activity compliments our crime prevention efforts. This has resulted in the department achieving a 40.6% Uniform Crime Report (UCR) clearance rate in 2020. New this year to a larger residential population, Punta Gorda obtained the 5th lowest index crime rate and the second highest clearance rate among the seventeen other Florida municipal agencies with a similar service population (20,000 – 25,000).

We continue to emphasize crime prevention through public education. The department continues to provide a number of essential crime prevention programs. This includes Neighborhood Watch notifications, safety tips through Twitter and Facebook, Do the Right Thing of Charlotte County, Inc., and Drug Abuse Resistance Education (DARE) training. A few of these programs had to be suspended during FY 2020 due to the COVID-19 pandemic.

The City's School Resource Officer (SRO) program remains a tremendous success. We continue to effectively serve approximately 3,643 students with six School Resource Officers. SROs provide service to the Baker Center, Sallie Jones Elementary School, Punta Gorda Middle School and Charlotte High School. DARE training is traditionally delivered annually to 5th grade students at Sallie Jones Elementary School but was not done so this year because of the pandemic.

Over the past year, the department continues to benefit from a number of product upgrades to enhance our service delivery and increase officer safety. This includes the following: (1) online portal to the sheriff's office jail management system implementation, (2) advanced payroll and advanced scheduling system implementation, (3) load bearing vest carrier implementation, (4) in car video camera system upgrade, (5) National Incident Based Reporting System (NIBRS) implementation, (6) internal affairs / professional standards software implementation, and (7)

ACCOMPLISHMENTS: (continued)

field training software implementation. In addition, the police department completed a professional analysis and validation of its police officer oral board and written testing process. The agency provided approximately 51.5 hours of in service training to its officers this year despite the pandemic.

Agency members were recognized as outstanding Command Officer of the Year through the Florida Police Chief's Association and Chief Executive of the Year and Civilian Member of the Year through the Southwest Florida Police Chief's Association. In addition, the Florida Attorney General recognized the Punta Gorda Police Department with the Back the Blue Award for its new Veteran's Crisis Assistance Team program.

A strong connection to the community continues to be an emphasis for department members. The police department continues the Business Advisory Council and the Community Advisory Council. Our presence on Facebook has garnered 12,000 followers with us also emphasizing a connection through Twitter. Police hosted the Punta Gorda Citizen's Academy, and several community gun safety, fraud, active shooter and bicycle / pedestrian safety seminars. Our members participated in the annual "Shop with a Cop" program and partnered with Drug Free Punta Gorda and Drug Free Charlotte County raising community awareness. Our membership also sponsored students at the Baker Center and launched our Veteran's Crisis Assistance Team program. In addition, two new police canines, Sasha and Sadie, joined the agency this year.

BUDGET NARRATIVE:

Two sworn police officer's for uniform patrol, one sworn police officer for criminal investigations, and one civilian Evidence, Crime Scene and Quartermaster position were requested. Approved for the FY 2022 budget were two sworn officers beginning April 2022. This included new vehicle and equipment for each officer.

Equipment upgrades and infrastructure have been implemented with maximum efficiency and an emphasis on cost savings and grant funding. The FY 2022 budget includes $318,000 for the replacement of six police vehicles. Funding continues for body camera, in car video camera and Taser programs. Funds are also budgeted for the implementation of a new patrol rifle program, and SWAT Night Vision equipment. Also budgeted are audio recording system for interview rooms and high availability firewalls for network and internet at the public safety complex (split with fire department).

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
POLICE – DEPT. 1200
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
- Goal: Enhance workforce development and diversity in the City organization through intentional succession planning and investment in employee training programs
- Goal: Identify sustainable spending policies and appropriate technologies to support business operations through operational audits and investments in new technology that connect the City with the community

PRIORITY: PARTNERSHIPS, COMMUNICATION & COLLABORATION
- Goal: Emphasize transparency in City operations, reporting, and activities

PRIORITY: QUALITY OF LIFE
- Goal: Maintain the City's high safety rating, emergency response, and storm preparedness

MISSION AND OBJECTIVES

Protect the lives and property of our citizens through proactive enforcement of local, state, and federal laws. This service will be provided in the most efficient and effective means possible, with a high regard for professionalism and customer service.

INITIATIVES AND ACTION ITEMS

- Respond and be on scene of all calls for service within an average of 5 minutes of dispatch.
- For Communications personnel to answer all telephone calls for service within a ring time of 5 seconds.
- Achieve the second lowest index crime rate among Florida municipal agencies with a similar service population (20,000 – 25,000).
- Recruitment efforts to fill sworn vacancies should be directed towards the goal of racial, ethnic, and gender diversity (Accreditation Chapter 8).
- Complete annual Cost of Services project.
- Maintain established procedures compatible with generally accepted accounting principles. Maintain written directives describing the agency's accounting system, cash handling procedures, and inventory control process. Perform regular audits (Accreditation Chapter 5).
- Maintain an updated Traffic Analysis Report.
- Enhance quality of life amenities through Chief's Community Advisory Council, Chief's Business Advisory Council, Interactive Youth Center, Youth Police Academy, and the Community Garden.
- Achieve a monthly Quality Assurance Survey approval rating of 95%.*

Indicator	Actual FY2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Total Calls for Service	15,513	17,012	17,979	19,530
Total No. of ring events on administrative lines	31,877	32,260	32,263	32,688
Total No. of ring events on emergency 911 lines	8,054	8,298	9,708	9,857
Efficiency:				
Cost per capita (Excl. Capital)	$298.43	$318.21	$344.32	$350.78
City Population est.	19,285	19,957	20,352	20,801

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
POLICE – DEPT. 1200
Key Performance Measures

(continued)

Indicator	Actual FY2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Service Quality:				
Average patrol response time for calls for service	4:04	3:52	4:03	4:03
Monthly Quality Assurance Survey Rating of 95%	98.1%	97.6%	98.8	97.8
Average administrative line ring duration in seconds	2.76	2.18	2.01	2.40
Average emergency 911 line ring duration in seconds	3.18	2.37	2.22	3.20
Outcome:				
Uniform Crime Rate**	1,482.9	1401.6	N/A	N/A
Total Index Crimes	296	286	N/A	N/A
Clearance Rates	43.6%	40.6%	N/A	N/A
UCR Population est.***	19,961	20,405	N/A	N/A

RESULTS

Efforts have resulted in patrol response times of 3:52. Phone answering times are being achieved in approximately 2.97 seconds on average. We believe that the attainment of these objectives reflects positively on our emphasis on exceptional service to our citizens.

Calls for services that are not included in response time calculations include Telecommunicator reports, citizen fingerprinting requests, traffic stops, community foot patrols, directed patrols, and cancelled calls for service. Each of these Calls for Service categories do not involve a police officer response.

Monthly Quality Assurance Survey results indicate a 97.6% approval rating.

Ring time statistics are derived from the agency's Public Safety Answering Point (PSAP) computerized data collection system which is administered by the Charlotte County E-911 Administrator.

We are also encouraged by an analysis of Florida municipal law enforcement agencies with a service population between 20,000 and 25,000. In 2020 Punta Gorda had the 5th lowest crime index crime rate when compared to 17 other law enforcement agencies with a similar service population.

The police department has completed the annual Cost of Services project and continues to post the updated Traffic Analysis report to the website.

The agency has taken numerous steps in an effort of meeting the racial, ethnic and gender diversity of the community the agency serves. Department members have attended various NAACP events and police academy graduations. As of June 25, 2021, the Punta Gorda Police Department had a total of 40 sworn members with 36 of these being classified as full-time. An Analysis of our work force (sworn full-time personnel and sworn reserve officers) showed we had 34 (85%) members who were white, 2 (5%) members who were black, and 4 (10%) members who were Asian. Out of the 40, 5 (12.5%) members are also classified as Hispanic. In addition, our full-time workforce had 31 (86.1%) members who were male and 5 (13.9%) members who were female.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
POLICE – DEPT. 1200
Key Performance Measures

(continued)

The police department continues to maintain established procedures compatible with generally accepted accounting principles. This was validated during the 2019 accreditation process. We are scheduled for our next review in the spring of 2022.

The police department continues to run the Chief's Community Advisory Council, the Chief's Business Advisory Council, deploys the Interactive Youth Center at community events, and has 27 garden plots available to the community in the City of Punta Gorda's Community Garden at the public safety building.

**The Quality Assurance Program is designed to obtain feedback from customers who have been in contact with the Punta Gorda Police Department. On a monthly basis eight questions and their corresponding answers are reported in the Quality Assurance Reviews of the Monthly Activity Report which is furnished to the City Manager.*

***The Uniform Crime Rate provides a measure of index crimes per 100,000 service population. The Uniform Crime Report is being phased out as of the 2020 calendar reporting year based upon reporting requirements by the Federal Burea of Investigations. It will be replaced by the National Incident Based Reporting (NIBRS) system.*

****UCR population figures are based on data provided by the Florida Legislature's Office of Economic and Demographic Research, the same database utilized by the Florida Department of Law Enforcement for Uniform Crime Reporting purpose.*

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
POLICE SUMMARY

Operating Budget

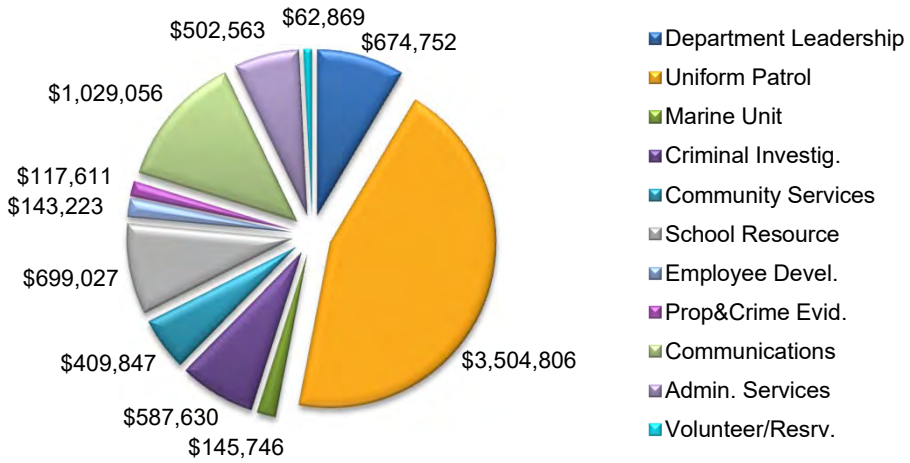
Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	4,636,430	5,068,284	5,550,145	5,496,590	5,806,000
Operating	1,118,878	1,282,256	1,354,165	1,510,930	1,490,630
Capital Outlay	138,074	313,735	347,000	555,965	580,500
Total	**5,893,382**	**6,664,275**	**7,251,310**	**7,563,485**	**7,877,130**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Police Chief	1	1	1	1	1
Captain	2	2	2	2	2
Lieutenant	7	7	7	7	7
Corporal	0	6	6	6	6
Police Officer	21	16	16	16	18
School Resource Corporal	0	1	1	1	1
School Resource Officer	6	5	5	5	5
Police Accred & Adm Spec.	1	1	1	1	1
Evid./Crime Scene Tech.	1	1	1	1	1
Communications Supv.	1	1	1	1	1
Sr Dispatcher	1	1	1	1	1
Dispatcher	8	9	9	9	9
Employee Develop Coord.	0	1	1	1	1
Executive Assistant	1	1	1	1	1
Police Records Specialist	3	3	3	3	3
Total	53	56	56	56	58

FY 2022 authorization for 2 additional Police Officer positions beginning April 1, 2022.

Service Costs



Dept/Div:	Police
Contact:	Jason Ciaschini
Project Title:	Police Fleet Replacement Program
Project Code:	PDCAR
Account #:	001-1200-521-6401
Description/ Justification:	Planned replacement of police fleet vehicles (6 vehicles per year): FY 2022 – FY 2026: $318,000 per year FY 2022 inlcudes 5 vehicle and 2 motorcycles The Police Department maintains extensive records on its fleet. Replacement recommendations are made based upon age, mileage, and maintenance costs. The majority of the fleet operates under patrol operations and vehicle safety is paramount to our employees.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$1,590,000	$0	$318,000	$318,000	$318,000	$318,000	$318,000
Total	$1,590,000	$0	$318,000	$318,000	$318,000	$318,000	$318,000
Funding Sources							
Local	GF		GF	GF	GF	GF	GF
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

City of Punta Gorda
Fleet/Equipment Replacement Review

The Police Department maintains extensive records on its fleet. Replacement recommendations are made based upon age, mileage, and maintenance costs. The majority of the fleet operates under patrol operations and vehicle safety is paramount to our employees.

Dept/Div	Police	Asset Tag	5505	Purchase Price (if known)			$24,992	
Make	Ford	Model	Crown Victoria	Year	2006	Age	15	
Current Mileage	69,799	Life to Date Maintenance Cost				$18,512		
Description	Police Vehicle							
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time				
Description of Requested Replacement: Recommend Ford Interceptor Utility				Estimated Cost of Replacement			$53,000	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**				
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	1	Efficiency	1	Estimated End of Life Fiscal Year				2022
				Requested Fiscal Year for Replacement				2022
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** Increased expenses of the police department's repair and maintenance accounts.				

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	Police	Asset Tag	6892	Purchase Price (if known)			$30,038	
Make	Dodge	Model	Charger	Year	2012	Age	9	
Current Mileage	116,232	Life to Date Maintenance Cost				$20,444		
Description	Police Vehicle							
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time				
Description of Requested Replacement: Recommend Ford Interceptor Utility				Estimated Cost of Replacement			$53,000	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**				
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	2	Efficiency	2	Estimated End of Life Fiscal Year				2022
				Requested Fiscal Year for Replacement				2022
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** Increased expenses of the police department's repair and maintenance accounts.				

City of Punta Gorda
Fleet/Equipment Replacement Review

The Police Department maintains extensive records on its fleet. Replacement recommendations are made based upon age, mileage, and maintenance costs. The majority of the fleet operates under patrol operations and vehicle safety is paramount to our employees.

Dept/Div	Police	Asset Tag	6896	Purchase Price (if known)		$26,702		
Make	Dodge	Model	Charger	Year	2012	Age	9	
Current Mileage	124,189	Life to Date Maintenance Cost			$29,161			
Description	Police Vehicle							
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time				
Description of Requested Replacement: Recommend Ford Interceptor Utility				Estimated Cost of Replacement		$53,000		
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**				
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	1	Efficiency	1	Estimated End of Life Fiscal Year				2022
				Requested Fiscal Year for Replacement				2022
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** Increased expenses of the police department's repair and maintenance accounts.				

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	Police	Asset Tag	6898	Purchase Price (if known)		$30,802		
Make	Dodge	Model	Charger	Year	2012	Age	9	
Current Mileage	61,714	Life to Date Maintenance Cost			$15,831			
Description	Police Vehicle							
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time				
Description of Requested Replacement: Recommend Ford Interceptor Utility				Estimated Cost of Replacement		$53,000		
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**				
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	2	Efficiency	2	Estimated End of Life Fiscal Year				2022
				Requested Fiscal Year for Replacement				2022
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** Increased expenses of the police department's repair and maintenance accounts.				

City of Punta Gorda
Fleet/Equipment Replacement Review

The Police Department maintains extensive records on its fleet. Replacement recommendations are made based upon age, mileage, and maintenance costs. The majority of the fleet operates under patrol operations and vehicle safety is paramount to our employees.

Dept/Div	Police	Asset Tag	6940	Purchase Price (if known)			$30,986		
Make	Dodge	Model	Charger		Year	2014	Age	7	
Current Mileage		74,667	Life to Date Maintenance Cost				$20,147		
Description		Police Vehicle							
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time					
Description of Requested Replacement: Recommend Ford Interceptor Utility				Estimated Cost of Replacement				$53,000	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	2	Efficiency	2	Estimated End of Life Fiscal Year				2022	
				Requested Fiscal Year for Replacement				2022	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** Increased expenses of the police department's repair and maintenance accounts.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	Police	Asset Tag	6856	Purchase Price (if known)			$10,556		
Make	Harley	Model	Motorcycle		Year	2009	Age	12	
Current Mileage		34,174	Life to Date Maintenance Cost				$17,555		
Description		Police Motorcycle							
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time					
Description of Requested Replacement: Recommend Police Motorcycle				Estimated Cost of Replacement				$26,500	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	4	Efficiency	4	Estimated End of Life Fiscal Year				2022	
				Requested Fiscal Year for Replacement				2022	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** Increased expenses of the police department's repair and maintenance accounts.					

City of Punta Gorda

Fleet/Equipment Replacement Review

The Police Department maintains extensive records on its fleet. Replacement recommendations are made based upon age, mileage, and maintenance costs. The majority of the fleet operates under patrol operations and vehicle safety is paramount to our employees.

Dept/Div	Police	Asset Tag	6857	Purchase Price (if known)			$10,551		
Make	Harley	Model	Motorcycle		Year	2009	Age	12	
Current Mileage		26,826	Life to Date Maintenance Cost				$18,717		
Description		Police Motorcycle							
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time					
Description of Requested Replacement: Recommend Police Motorcycle				Estimated Cost of Replacement				$26,500	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year				2022	
				Requested Fiscal Year for Replacement				2022	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** Increased expenses of the police department's repair and maintenance accounts.					

Dept/Div:	Police
Contact:	Jason Ciaschini
Project Title:	Police Taser Replacement Program
Project Code:	TASER
Account #:	001-1200-521-6403
Description/ Justification:	The police department is in the last year of its Taser X26P purchase program. Taser is a less lethal weapon system deployed by the police department since 2010. The agency will need to switch over to the Taser 7 starting in FY 2023 because the Taser X26 and X26P will no longer be available for purchase. The agency replaces 8 Tasers annually due to end of life protocols.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$128,000	$0	$12,000	$29,000	$29,000	$29,000	$29,000
Total	$128,000	$0	$12,000	$29,000	$29,000	$29,000	$29,000
Funding Sources							
Local	GF		GF	GF	GF	GF	GF
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Police
Contact:	Jason Ciaschini
Project Title:	Police Body Camera Replacement Program
Project Code:	DOJBWC
Account #:	001-1200-521-6403
Description/ Justification:	Body cameras have become an industry standard in the law enforcement community. New program begun in FY 2020, with payments spread over three years, with final payment due in FY 2022. Funding: DOJ Grant $67,019 (Remaining grant award is carried over to next fiscal year) General Fund $68,000 The police department currently has Axon Body Cameras for its personnel. Future year expenses starting in FY 2025 are anticipated to be $21,069 annually.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Maximize use of new technology in applicable areas. Apply best management practices & systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$177,019	$115,019	$20,000	$0	$0	$21,000	$21,000
Total	$177,019	$115,019	$20,000	$0	$0	$21,000	$21,000
Funding Sources							
Local	GF	GF	GF			GF	GF
Federal	G	G					
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Police
Contact:	Jason Ciaschini
Project Title:	Patrol Rifle Program
Project Code:	PATRIF
Account #:	001-1200-521-6403
Description/ Justification:	Purchase of approximately 50 rifles for police officers over a three year period. Grant funding will be pursued to more quickly implement over a shorter period. The current rifle program consists of a patchwork of personally owned rifles and military surplus rifles through the Defense Logistics Agency 1033 program. Many of the military surplus rifles are older than the officers. The agency needs to get to a standardized weapon system so it can enhance training and be more consistent in the deployment approach. There is a need to phase out personally owned rifles and discontinue the 10-33 program. The 10-33 program is extremely cumbersome requiring frequent audits and legislation is being proposed at the national level to disband or limit the usage of the 10-33 program. It is unclear how this would affect the current allotment of rifles issued through this program.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$80,000	$0	$32,000	$32,000	$16,000	$0	$0
Total	$80,000	$0	$32,000	$32,000	$16,000	$0	$0
Funding Sources							
Local	GF		GF	GF	GF		
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

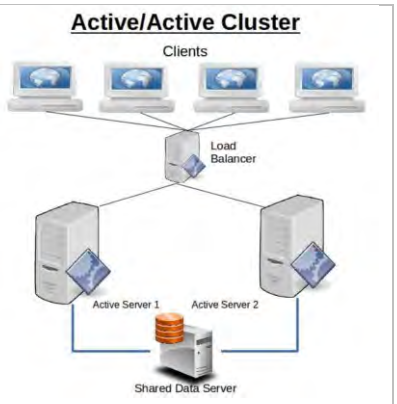
Dept/Div:	Police
Contact:	Jason Ciaschini
Project Title:	Car Camera Replacement Program
Project Code:	CARCAM
Account #:	001-1200-521-6403
Description/ Justification:	This is a City Council approved multi year transition to the Axon In Car Camera system. At the end of this transition program, the agency will have approximately 32 cameras (depending on staffing increases). FY 2026 expenses estimated at 40% to maintain program (storage, licenses, etc). This proposal does not account for additional vehicles which may be brought into the fleet for new officer positions.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$203,000	$35,000	$31,000	$38,000	$46,000	$53,000	$0
Total	$203,000	$35,000	$31,000	$38,000	$46,000	$53,000	$0
Funding Sources							
Local	GF	GF	GF	GF	GF	GF	
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							$21,260
Equipment							
Other							

Dept/Div:	Police	
Contact:	Jason Ciaschini	
Project Title:	SWAT Night Vision Program	
Project Code:	SWATEQ	
Account #:	001-1200-521-6403	
Description/ Justification:	FY 2022: Purchase of two helmet mounted night vision devices for two of our three SWAT operators. FY 2023: Purchase of the third device. Night vision provides the ability to see in low-light conditions during tactical situations. Currently, the police department does not own this type of equipment. As a long time participant of the Charlotte County Sheriff's Office SWAT team, the department needs to borrow this equipment from their members during overnight tactical deployments. There is not always enough equipment for our members to utilize.	
Priority:	Infrastructure Sustainability	
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff. Apply best management practices and systems in infrastructure maintenance.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$15,000	$0	$10,000	$5,000	$0	$0	$0
Total	$15,000	$0	$10,000	$5,000	$0	$0	$0
Funding Sources							
Local	GF		GF	GF			
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Police/Fire
Contact:	Brad Schuette
Project Title:	High Availability (HA) Firewalls for network and internet
Project Code:	ITFWPD
Account #:	001-1200-521-6420/001-1300-522-6420
Description/ Justification:	Replace existing firewall with High Availability pair of Fortinet firewalls. This will ensure the network and Internet services will not go down in the event of a single firewall failure and will provide more secure and stable access to all services for the Public Safety Building housing police and fire.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff. Apply best management practices and systems in infrastructure maintenance.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$23,000	$0	$23,000	$0	$0	$0	$0
Total	$23,000	$0	$23,000	$0	$0	$0	$0
Funding Sources							
Local	GF		GF				
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual	$32,000	$0	$0	$8,000	$8,000	$8,000	$8,000
Equipment							
Other							

Dept/Div:	Police
Contact:	Jason Ciaschini
Project Title:	Audio Recording System Replacement
Project Code:	ITPDAV
Account #:	001-1200-521-6420
Description/ Justification:	Purchase updated audio recording system for use in interview rooms. The current system is beginning to experience problems more frequently and the equipment is old and outdated and in need of replacement.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Maximize use of new technology in applicable areas. Apply best management practices & systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$20,000	$0	$20,000	$0	$0	$0	$0
Total	$20,000	$0	$20,000	$0	$0	$0	$0
Funding Sources							
Local	GF		GF				
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Police
Contact:	Jason Ciaschini
Project Title:	Radio Enhancement Program
Project Code:	TBD
Account #:	001-1200-521-6403
Description/ Justification:	The City of Punta Gorda operates all of its radios on the Charlotte County P25 radio system which will be upgraded to Time Division Multiple Access (TDMA). TDMA is a channel access method for shared-medium networks. It allows several users to share the same frequency channel by dividing the signal into different time slots. This allows multiple stations to share the same transmission medium (e.g. radio frequency channel) while using only a part of its channel capacity. Upgrading system radios will maximize resources as new radios come on line. This is a city wide project; all City radios will need to receive this system upgrade. Approximately 200 radios @ $350 each.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Maximize use of new technology in applicable areas. Apply best management practices & systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$70,000	$0	$0	$70,000	$0	$0	$0
Total	$70,000	$0	$0	$70,000	$0	$0	$0
Funding Sources							
Local	GF			GF			
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Police
Contact:	Jason Ciaschini
Project Title:	Boat Motor Replacement Program
Project Code:	TBD
Account #:	001-1200-521-6403
Description/ Justification:	Replacement of motors assigned for the police boat and public safety boat. FY 2024 - Police Boat FY 2026 - Public Safety Boat Engine warranties end after three years and maintenance problems become more progressive. Alternative funding source may be the Charlotte County Marine Advisory Committee.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Maximize use of new technology in applicable areas. Apply best management practices & systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$70,000	$0	$0	$0	$35,000	$0	$35,000
Total	$70,000	$0	$0	$0	$35,000	$0	$35,000
Funding Sources							
Local	GF				GF		GF
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
FIRE – DEPT. 1300

FUNCTION:

The function of the Fire Department is to protect lives and property through fire prevention, basic and advanced life support, fire suppression, hazardous materials response/identification, and other emergency incidents during both natural and man-made emergencies in the most effective, professional and efficient manner possible.

The Fire Suppression Division personnel are highly trained in the latest methods of basic and advanced life support, fire suppression, hazardous materials response/identification, vehicular extrication and other rescue situations. They are also very involved with the fire prevention aspect of the Fire Department operations through pre-fire planning of commercial and multi-family occupancies and the annual in-service inspection program.

The Fire Prevention Division is charged with the responsibility of keeping the citizens of Punta Gorda and their property safe from fire and other life-threatening incidents. This is accomplished by staying current with the Local, State and Federal codes, rules, ordinances, etc. relating to life, safety and building construction. The Fire Prevention Division is also responsible for reviewing all commercial and multi-family fire protection system plans prior to the awarding of a building permit. The Fire Marshal is the Department's representative and serves as an integral member of the Punta Gorda Development Review Committee (DRC).

ACCOMPLISHMENTS:

- The fire department, like all city operations, was challenged to deliver our normal high level of service during the ongoing COVID-19 pandemic. The fire department recognized early that necessary PPE would be unavailable due to high demand. With limited supply available, resources were prioritized, and several internal policies were changed to limit exposure to responding personnel. Additionally, non-essential services were reduced to limit exposure to facilities and personnel.
- The Department continues to utilize a wide array of service delivery models to provide both fire and EMS services to the community. One successful example is the Department's Bike Medic Program which allows paramedics the ability to quickly reach patients during special details and large events. Paramedics have the capability to treat patients for anything from a simple injury to full cardiac arrest event.
- The Department currently provides Advanced Life Support to all 3 districts throughout the city. Additionally, we continue to facilitate two Charlotte County ambulances which respond from Stations 1 and 3. This arrangement continues to be successful and provides a high level of patient care for our residents.
- We continue to emphasize Fire Prevention through public education. All members of the Department are involved with our public education and community training opportunities. We continue to offer fire extinguisher training several times throughout the year. Additionally, we have developed several "focused" presentations as requested such as fire and medical emergencies while cruising and smoke/CO detector programs (new install or battery replacement). Annually, we continue to host several hundred children from Charlotte County who receive fire and injury prevention training sessions primarily during Fire Prevention month.

ACCOMPLISHMENTS (continued):

- To fill a need within the community, the Department offers quarterly Family and Friends® CPR course of instruction. Developed by the American Heart Association, this course is for residents who want to learn CPR but do not need a course completion card. Additionally, the department has integrated a "Stop the Bleed" course content into all CPR courses. It is free to the community and is taught by certified instructors from within the Department thereby keeping it budget neutral.
- The Fire Department continues to see a high volume of participants in multiple ongoing programs. The "Household Sharps Disposal Program" and "Operation Medicine Cabinet" continue to be utilized by residents from all of Charlotte County. The Department has been successful in maintaining several community partners (PGPD, Drug Free Charlotte, Charlotte Solid Waste and Charlotte County Health Department) which have helped to minimize any additional cost or budget impact. The "Red Dot Program", in conjunction with Charlotte County Fire/EMS, Charlotte County Sheriff's Office and local hospitals, continues to provide residents with the means to have important medical information available to first responders in the event of an emergency.
- The Department continues to aggressively market our smoke/CO detector program. The department provides residents who cannot afford a smoke/CO detector a new 10 yr. life unit. The Department continues to experience increased participation in the Smoke Detector Battery Change Out program.
- The Department is continuing its program of pre-planning and inspecting approximately 1,500 commercial addresses within the City that require annual or semi-annual inspections. Each address receives an inspection, a drawing of the layout of the structure as well as a pre-fire survey detailing elements of construction, egress, occupancy and any hazards that would impede rescue/firefighting operations. This program was enhanced by utilizing all electronic documentation for pre-plans as well as in service inspections. Local business owners now receive all inspection forms and follow up documentation electronically. This program was developed and written internally at minimal expense and continues to create efficiencies as well as improve communication with the business community.

BUDGET NARRATIVE:

Department costs continue to be monitored and evaluated to ensure that the primary delivery of service is not affected. As part of its ongoing training efforts, the Department continues to use in-house certified instructors for CPR, BLS, ACLS and Dive Rescue. By utilizing on duty personnel, rather than outsourcing, the department has been able to increase training and comply with all required re-certifications without the added expense of hiring outside agencies. Fire also shares resources with PGPD for marine dive/rescue operations, thereby reducing the maintenance and operational costs that would be associated with maintaining separate boats in each department.

The FY 2022 budget includes operating increases for PPE and medical supplies and for a maintenance contract for EMS equipment.

Bargaining unit contract negotiations are currently ongoing for the next three-year term FY 2022-FY 2024. Funding for changes to the contract would require a supplemental appropriation.

BUDGET NARRATIVE (continued):

The department requested three firefighter/EMTs to help with meeting current staffing needs due to injuries, sick leave or vacation. The budget authorizes two of these positions to begin April 2022. This may also help to reduce some unscheduled overtime and will move the department towards meeting NFPA 1710 minimum staffing requirements. Equipment for the two new positions are included in the budget.

Capital outlay continues to fund replacement programs for personal protective equipment, suppression equipment, and medical equipment. Also budgeted is high availability firewalls for network and internet at the public safety complex (split with police department).

Replacement of the aerial apparatus is currently underway as part of the FY 2021 budget in the general construction fund. The anticipated delivery of the new apparatus is June 2022.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
FIRE – DEPT. 1300
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: QUALITY OF LIFE

Goal: Maintain the City's high safety rating, emergency response and storm preparedness

MISSION AND OBJECTIVES

The Fire Department is responsible for the protection of the lives and property of the citizens of Punta Gorda. This is achieved through fire prevention, basic/advanced life support, fire suppression, hazardous materials response/identification, and other emergency incidents during both natural and man-made emergencies in the most effective, professional, and efficient manner possible. This will minimize the damage caused by fire and other hazards along with ensuring the most successful outcomes of accidental injuries and/or medical emergencies.

INITIATIVES AND ACTION ITEMS

To respond to, and be on scene of 90% of all emergency calls within the City in 5 minutes or less of dispatch, as stated in the National Fire Protection Association Standards (NFPA), Standard #1710.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Total number of calls	4,121	3,686	4,104	3,953
Total number of calls in jurisdiction	4,049	3,600	4,012	3,850
Emergency Calls in jurisdiction	3,096	2,726	2,955	2,785
Non-Emergency Calls in jurisdiction	953	874	1,057	1,065
Efficiency:				
Cost per capita (excl. capital)	$196	$204	$218	$228
Service Quality:				
Average fire response time for calls for service	4:09	4:41	4:43	4:55
Number of emergency calls with a response time of less than 5 minutes	2,329	2,363	1,978	1,872
Outcome:				
Percentage of emergency calls with a response time of less than 5 minutes	75%	87%	67%	68%

RESULTS

FY 2020, the Fire Department responded within the City of Punta Gorda in 5 minutes or less of dispatch on 87% of emergency calls. Due to COVID pandemic the number of calls has seen a decrease year to date and additional procedures have been put in place resulting in a decrease in the percentage of calls with a response of less than 5 minutes. This is expected to improve in FY 2022.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
FIRE SUMMARY

Operating Budget

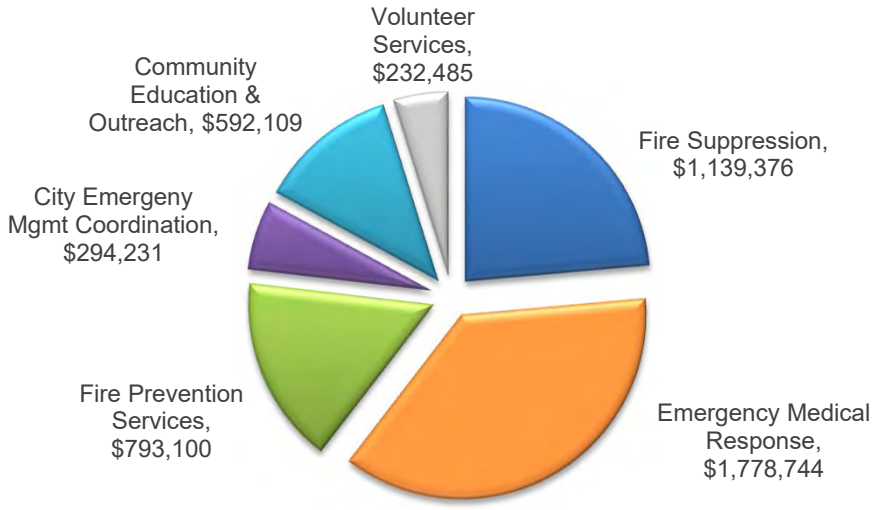
Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	3,280,463	3,517,277	3,769,530	3,792,210	4,081,700
Operating	502,356	544,681	612,825	636,225	662,635
Capital Outlay	34,021	81,781	41,000	412,675	85,710
Total	**3,816,840**	**4,143,739**	**4,423,355**	**4,841,110**	**4,830,045**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Fire Chief	1	1	1	1	1
Fire Operations Chief	1	1	1	1	1
Fire Training Chief	0	1	1	1	1
Fire Battalion Chief	3	3	3	3	3
Fire Lieutenant	9	9	9	9	9
Firefighter/EMT	12	12	12	12	14
Fire Marshall	1	1	1	1	1
Fire Inspector	1	1	1	1	1
Sr. Executive Assistant	1	1	1	1	1
Total	29	30	30	30	32

FY 2022 authorization for 2 additional Firefighter/EMT positions beginning April 1, 2022.

Service Costs



Dept/Div:	Fire
Contact:	Ray Briggs
Project Title:	Personal Protective Equipment
Project Code:	PPGEAR
Account #:	001-1300-522-6403
Description/ Justification:	Structural Fire Gear: Coat, Pants, Gloves, Boots,Helmets, Hoods Dive Equipment: BC, Tanks, Regulators, Gloves, Fins, Mask, Lights, Alert System, Knife, Safety Rope. NFPA compliance 10 year replacement, normal wear and tear for structural fire gear. Also allows for replacement gear in stock while repairs and/or cleaning occur. Purchase gear for new hires. Carryover funds unspent.
Priority:	Quality of Life, Infrastructure Sustainability
Goal:	Maintain the City's high safety rating and emergency response. Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$50,000	$0	$10,000	$10,000	$10,000	$10,000	$10,000
Total	$50,000	$0	$10,000	$10,000	$10,000	$10,000	$10,000
Funding Sources							
Local	GF		GF	GF	GF	GF	GF
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Fire
Contact:	Ray Briggs
Project Title:	Suppression Equipment
Project Code:	SUPEQ
Account #:	001-1300-522-6403
Description/ Justification:	Suppression Equipment: Hose, Nozzles, Ladders, Adapters, Rescue Tools, Pike Poles, Ventilation Fans, Ventilation Saws, K12, Thermal Imaging Camera, Lighting, Portable Generator, Portable Pump. Replace equipment as needed due to normal wear and tear or damage. Aging equipment is showing signs of wear. Carryover funds unspent
Priority:	Quality of Life, Infrastructure Sustainability
Goal:	Maintain the City's high safety rating and emergency response. Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$75,000	$0	$15,000	$15,000	$15,000	$15,000	$15,000
Total	$75,000	$0	$15,000	$15,000	$15,000	$15,000	$15,000
Funding Sources							
Local	GF		GF	GF	GF	GF	GF
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Fire
Contact:	Ray Briggs
Project Title:	Medical Equipment
Project Code:	ALSEQ
Account #:	001-1300-522-6403
Description/ Justification:	Advanced Life Support equipment: Monitors, AutoPulses Equipment is used on a daily basis during life saving procedures. As our equipment continues to age, we anticipate the need for replacement. Carryover funds unspent
Priority:	Quality of Life, Infrastructure Sustainability
Goal:	Maintain the City's high safety rating and emergency response. Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$149,000	$0	$39,000	$16,000	$39,000	$16,000	$39,000
Total	$149,000	$0	$39,000	$16,000	$39,000	$16,000	$39,000
Funding Sources							
Local	GF		GF	GF	GF	GF	GF
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1300	Asset Tag	6930	Purchase Price (if known)			$37,105	
Make	Chevrolet	Model	Tahoe	Year	2014	Age	7	
Current Mileage		66,085	Life to Date Maintenance Cost			$7,665		
Description		WD 4 door Full size SUV						

Recent Major Repairs to Extend Life: Door panel replaced	**Known Problems:** Seat, suspension and steering showing signs of wear. Burns oil, about a quart every 3 weeks.
Description of Requested Replacement: Large SUV with warning devices for primary response to major fire and medical calls	Estimated Cost of Replacement: $55,000 **If vehicle or equipment is replaced will it be auctioned?** Yes **If no, requested use?**

Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate

Safety	3	Efficiency	3	Estimated End of Life Fiscal Year	2023
				Requested Fiscal Year for Replacement	2023

Provide explanation for requested fiscal year of replacement: Mileage does not take into account for idle time spent on scene. Vehicle is considered a Hot Seat vehicle with drivers rotated daily. Vehicle is used 365 days per year as a front line response vehicle, responding to all life threatening and hazardous calls.	**If not replaced, what is alternative?** Continue using the current vehicle with increase to repairs due to age and use. Expect down time for repairs.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
URBAN DESIGN – DEPT. 1500

FUNCTION:

Urban Design oversees the administration of Long-Range Planning, Development Review, Permitting and Building Divisions, and Planning and Code Compliance. The administrative functions include the implementation of the Comprehensive Plan as it relates to growth. The staff implements the Council's vision for Zoning and Code Compliance while supporting residential and commercial development through the planning, permitting, and construction process. Equally, Urban Design is responsible for the development and implementation of enhancement projects which increase property values, protect natural resources, and encourage tourism and business development. Urban Design guides the City's growth in keeping with the vision expressed by the citizens of enhancing the quality of life in a manner that recognizes the importance of the City's historic, waterfront and walk/bicycle friendly environment while ensuring Punta Gorda's competitive business climate. It is the responsibility of Urban Design to develop and maintain the City's Comprehensive Plan, provide efficient plan reviews, process all public hearings, and provide quality staff support to the Planning Commission, Board of Zoning Appeals, Development Review Committee, Historic Preservation Advisory Board, and City Council, and promote partnership opportunities with public, private, and non-profit organizations. In addition, Urban Design is responsible for the implementation of the City's Americans with Disabilities Act (ADA) Transition Plan, the PLAN Punta Gorda Citywide Master Plan, and other related City planning documents.

ACCOMPLISHMENTS:

In an effort to meet the needs of the citizens of Punta Gorda and the short term goals of the City Council, major activities/goals accomplished during the fiscal year include:

- Started the architectural design of the Historic City Hall rehabilitation project
- Started the architectural design of the A. C. Freeman House rehabilitation project
- Started the construction of Harborwalk West - Gill St. to Berry St.
- Started the fabrication and installation of the update to the downtown Wayfinding signage
- Started the design and engineering of the Nature Park ADA improvements to the observation decks and fishing pier
- Completion of the 1st draft of the updates to the City of Punta Gorda Comprehensive Plan Amendments – (Future Land Use, Housing, Costal Management, Transportation, and Historic Elements
- Completion of the 1st draft of the Land Development Regulations (LDR) / Form Based Codes
- Completion of the design for improvements to Laishley Park play area
- Completion of the Park and Recreation Master Plan (update)
- Continued implementation of the City's Americans with Disabilities Act (ADA) Transition Plan
- Completion of various design plans for Complete Street Projects:
    - 60% - Virginia Avenue (US 41 N to Nesbit Street)
    - 30% - Airport Road (US 41 to Cooper Street)
    - 30% - Shreve Street (Pompano Terrace from Shreve Street to US 41 Path)
- Completion of the scope of work for consultant for the design and engineering of the Henry Street property
- Completed the installation of Phase I and Phase II of the Punta Gorda in Bloom downtown beautification project

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
URBAN DESIGN – DEPT. 1500

BUDGET NARRATIVE:

Urban Design continues to develop strategies to allow for the continual infill growth within the City's current boundaries as well as facilitating opportunities for additional tax revenue through annexation and continued development of infrastructure. The Division seeks outside grants as a revenue source to fund projects and provides efficient plans, processes, and permits, as well as continuing to evaluate and prioritize opportunities that provide value, quality, and sustainability to increase tourism and economic development.

The Urban Design Division was restructured in FY 2021: promotion of the Urban Design Manager to Urban Design Director; title change from Chief Planner to Principal Planner; and Administrative Assistant upgrade to Executive Assistant. A Planner II position was also added to assist with the Plan Punta Gorda Citywide Master Plan and implementation of 1% Sales Tax Projects.

The Urban Design Director will work with the City Manager to analyze the Division structure, positions, and duties to ensure the established service levels, initiatives, and action items are met. Five-year planning projects additional planner positions in future years.

Urban Design will:

- Continue to implement the recommendations of the ADA Transition Plan
- Continue to implement the recommendations of the 2019 Climate Adaptation Plan
- Continue to implement, at the direction of City Council, the comprehensive plan amendments and form base code amendments as necessary to be in alignment with the Plan Punta Gorda Citywide Master Plan initiatives
- Adopt 2040 Comprehensive Plan amendments
- Complete the architectural plans for the rehabilitation of Historic City Hall
- Complete the architectural plans for the rehabilitation the A. C. Freeman House
- Begin construction of Ponce de Leon Park seawall, boardwalk, and fishing pier improvements
- Complete the design plans for the construction of Shreve Street (Pompano Terrace from Shreve Street to US 41 Path) complete street project
- Complete the design plans for the construction of Airport Road complete street project (from US 41 to Cooper Street)
- Complete the construction of the Laishley Park play area improvements
- Complete the construction of the Virginia Avenue project (from US 41 N to Nesbit Street)
- Begin the conceptual design plans for the Henry Street property including Hounds on Henry
- Complete the construction of Harborwalk West, Gill Street to Berry Street, upland improvements
- Begin Construction of Nature Park ADA improvements to the observation decks and fishing pier
- Complete the fabrication and installation of the update to the downtown Wayfinding signage
- Continue to seek partnerships with various organizations for the public benefit
- Continue to provide assistance to local affordable housing groups
- Proactively meet with interested property and business owners to facilitate annexations
- Continue to seek grant funds for design and development of various projects
- Begin the scope of work for the ADA self-evaluation as required by 28 CFR 35.105 to formulate the next 5-year ADA Transition Plan

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
URBAN DESIGN DIVISION – DEPT. 1500
Key Performance Measures

STRATEGIC PRIORTITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY

- Goal: Strengthen and diversify the City's tax base to increase the commercial base, for example, through annexation by annexing a minimum of three properties per year
- Goal: Ensure the competitiveness of Punta Gorda's business climate through continuous participation in the Economic Development Partnership, Punta Gorda Chamber of Commerce and conducting studies as needed
- Goal: Encourage strategic commercial development though the implementation of new Land Development Regulations and Codes being put into place in FY 2022

PRIORITY: INFRASTRUCTURE SUSTAINABILITY

- Goal: Complete the 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022
- Goal: Maximize use of new technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff
- Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: PARTNERSHIPS, COMMUNICATION & COLLABORATION

- Goal: Promote partnership opportunities with public, private, and non-profit organizations
- Goal: Support and assist community efforts to address City priorities through recognition and process initiatives
- Goal: Diversify Housing Types through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years

PRIORITY: STRATEGIC COMMUNICATIONS POSITIONING

- Goal: Coordinate with stakeholders in promoting Punta Gorda as a boating, fishing, and bicycle-friendly destination
- Goal: Optimize waterfront, bicycle, and pedestrian assets of the City
- Goal: Make Downtown a vibrant and attractive place through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan
- Goal: Encourage strategic commercial development through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan

PRIORITY: QUALITY OF LIFE

- Goal: Support, promote, and maintain the City's historic character
- Goal: Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years
- Goal: Support and promote a pedestrian and bicycle friendly community through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years
- Goal: Ensure a diversity of housing stock that is attainable for all income levels, racial backgrounds, life stages and abilities through implementing recommendations selected in the 2019 PLAN Punta Gorda Citywide Master Plan
- Goal: Continue Universal Accessibility transition plan efforts within the City
- Goal: Continue planning and implementing climate change strategies that: 1) protect significant natural resources; 2) support economic growth, improve protection of life and property in hazardous areas

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
URBAN DESIGN DIVISION – DEPT. 1500
Key Performance Measures

MISSION AND OBJECTIVES

To be proactive in a growth strategy that protects the City's character and environment; provide guidance and cooperation to business and individuals looking to settle in Punta Gorda; and provide core growth management administrative functions that support internal operations of the City increasing property values, protecting natural resources, and encouraging tourism and business. To administer, maintain and enforce the Comprehensive Plan, Local Land Development Regulations, and development proposals that ensure the community priorities are implemented to include perseveration of historic character, expansion of the downtown, revitalization of neighborhood commercial centers, improvements to gateways and corridors, and preservation of natural areas.

INITIATIVES AND ACTION ITEMS

- Administer, update, and implement the goals, objectives, and policies within the City's Comprehensive Plan
- Manage, at the direction of City Council, the Plan Punta Gorda Citywide Master Plan
- Manage, at the direction of City Council, the Park and Recreation Master Plan
- Assist in the implementation and education of the City's Land Development Regulations / Form Based Codes
- Implement the City's Americans with Disabilities Act (ADA) Transition Plan
- Oversee the implementation of the City's Historic restoration projects (Historic City Hall and A. C. Freeman House) Needs Assessment
- Promote annexation
- Develop transfer of development unit (TDU) bank
- Improve park and recreational facility designs
- Complete design and construction on Harborwalk West
- Connect the Punta Gorda Pathway to neighborhood communities and businesses (i.e. Airport Road, Virginia Avenue, and Cooper Street)
- Expand public/private partnerships
- Improve affordable housing opportunities
- Advance Punta Gorda as a vibrant and desirable place to work and live
- Pursue alternative funding for capital projects
- Oversee design of capital projects for Federal/State compliance and interdepartmental coordination
- Process development requests
- Schedule Public Hearings

Indicator	Actual FY 2019	Actual FY 2020*	Projected FY 2021*	Proposed FY 2022
Output				
Development Applications (DRC) Received/Processed	9	12	15	20
Planning Application Processed	16	20	25	30
Planning Permits/Applications Reviewed/Approved	163	161	180	200
Board & Committee Support	139	107	140	150

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
URBAN DESIGN DIVISION – DEPT. 1500
Key Performance Measures

(continued)

Indicator	Actual FY 2019	Actual FY 2020*	Projected FY 2021*	Proposed FY 2022
Intergovernmental Board Meetings & Support (MPO, PGHI, School Board, Etc.)	48	34	40	48
Completed CIP Projects (design/construction)	5	3	5	3
Completed ADA Tasks/Projects (design/construction)	5	4	5	4
Efficiency:				
UD staff reports prepared	32	40	45	50
Required training/instruction regarding legislative updates, federal compliance, grant requirements, and other certs.	30	30	35	35
DRC & CIP Plans Reviewed	13	17	20	25
Agenda Packages prepared (UD & Zoning)	79	33	80	80
Design Studio Appointments	68	44	60	70
Service Quality:				
% of planning applications/permits (UD) processed within standard	99%	99%	99%	99%
Outcome:				
Public Hearings Scheduled (UD)	16	20	20	20
Public Hearings Attended (UD)	32	20	20	20
Number of Public Meeting & Public Outreach	10	4	2	6
Number of Projects funded by alternative sources	1	1	1	1
Number of acres annexed into the City	.64 +/-	39.00 +/-	16.80 +/-	50 +/-

NOTE: *Actual FY 2020 and Projected FY 2021 are lower than previous years due to the COVID-19 pandemic and Declared State of Emergency

RESULTS

- Continued to host Design Studios to assist in identifying solutions to design challenges and to assist in site design for prospective development. Staff has assisted developers, engineers and/or owners with approximately 44 proposed projects
- Procured consultant for the design and rehabilitation for the preservation of Historic City Hall
- Procured consultant for the design and rehabilitation for the preservation of the A. C. Freeman House and applied for a federal grant
- Completion of the design/engineering plans and currently construction of the Harborwalk West Area 2
- Implementation of the ADA Transition Plan by completing 4 projects, including the Laishley Park ADA ramp, City Hall Annex facility improvements, securing contractor for the ADA and Security project, and procuring consultant for the design and engineering of the fishing pier and observation deck at Nature Park
- Annexation of the Public Works and Utilities Campus consisting of approximately 17 acres and currently in negotiations with several other residential/commercial properties to potentially annex into the incorporated City limits

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
URBAN DESIGN SUMMARY

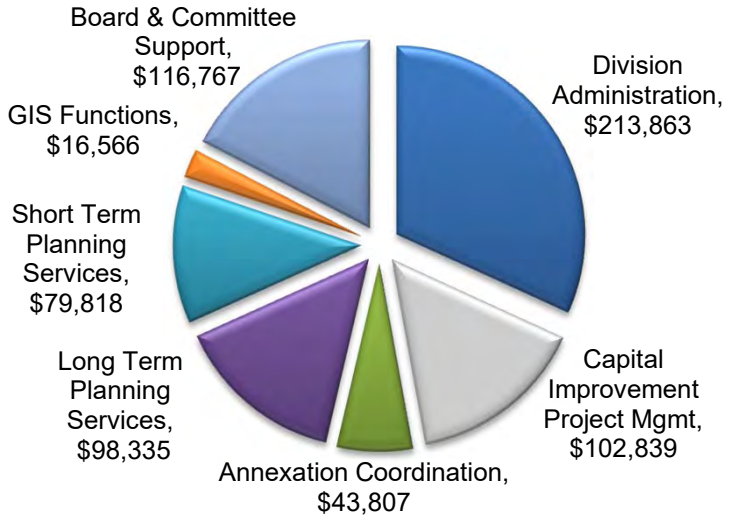
Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	496,353	506,021	490,755	509,335	580,165
Operating	182,193	151,048	92,820	405,695	91,830
Capital Outlay	9,804	15,391	0	0	0
Total	**688,350**	**672,460**	**583,575**	**915,030**	**671,995**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Urban Design Director	0	0	0	1	1
Urban Design Manager	1	1	1	0	0
Chief Planner	2	1	1	0	0
Principal Planner	0	0	0	1	1
Urban Design Planner	0	1	1	0	0
Planner	1	0	0	0	0
Senior Project Manager	0	1	1	1	1
Planner II	0	0	0	1	1
Planner I	0	0	0	1	1
Administrative Assistant	1	1	1	0	0
Executive Assistant	0	0	0	1	1
Total	5	5	5	6	6

Service Costs



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
ZONING AND CODE COMPLIANCE – DEPT. 1510

FUNCTION:

Zoning and Code Compliance are a Division of Urban Design. Zoning develops, updates, and maintains Land Development Regulations (LDR); provides efficient plan reviews; reviews all public hearing requests; processes Special Event permits; updates the City land file and address database; promotes partnership opportunities with public, private and non-profit organizations; and provides quality staff support to the Planning Commission, Board of Zoning Appeals, the Development Review Committee, and City Council.

Code Compliance performs proactive inspections through-out the City on a daily basis to ensure compliance with the City Code. Within the multi-disciplined aspects of this Division, the Code Compliance officers perform inspections for zoning violations, nuisance code violations to include overgrown grass, visual blight, water restriction violations, local business tax receipt enforcement, distressed property registration and maintenance, performs inspections and oversees daily operation of the lot mowing program, violations in the City right-of-ways, and assists with canal maintenance and other engineering violations. Code Compliance performs final inspections including but not limited to new single-family, multi-family, commercial construction, sign and fence permits. Code Compliance also enforces violations for failure to pay false alarm fees and processes requests to contest said fees. Additionally, the Code Enforcement Board is the mechanism for appealing revocation of lot mowing exemptions.

ACCOMPLISHMENTS:

- Resolved over 2,145 Code Violation Cases without Code Enforcement Board intervention
- Issued approximately 35 permits for business promotions, events, grand opening and temporary event permits in FY 2021.
- Issued approximately 1,372 permits for special parking permits within the Special Residential Overlay District which includes boat permits, moving permits, ROW parking and RV parking permits, and canal equipment parking permits in FY 2021.
- Issued approximately 216 garage sale permits in FY 2021.

BUDGET NARRATIVE:

Zoning develops strategies to allow the continued growth of the City of Punta Gorda with the opportunity of additional tax revenues through annexations and continued development in infrastructure and enhancements. Costs have been closely scrutinized to ensure continued delivery of expected levels of service. The Code documentation process continues to be improved to expedite the paperwork and research of properties to optimize the officer's time in the field. Notices are updated and amended to reflect amendments within the Code and to meet Florida State Statutory requirements. This continual monitoring allows for more efficient processing time and a reduction in paper resulting in a cost savings to the City. The adjustments within the Zoning and Code Compliance proposed budget reflect actual anticipated costs of service, which are off-set by the collection of distressed property registration fees, distressed property maintenance liens and Code Compliance liens which were paid.

In keeping with the Council's budget criteria, Code is proactive in communicating with citizens and addressing many violations prior to receiving a complaint. With the increasing number of new building permits, multi-family and commercial projects, along with annexations, Code Compliance projects one additional full time Code Compliance Officer by FY 2023.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
ZONING AND CODE COMPLIANCE – DEPT. 1510
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
- Goal: Strengthen and diversify the City's tax base to increase the commercial base, for example, through annexation by annexing a minimum of three properties per year
- Goal: Ensure the competitiveness of Punta Gorda's business climate through continuous participation in the Economic Development Partnership, Punta Gorda Chamber of Commerce, and conducting studies as needed
- Goal: Encourage strategic commercial development though the implementation of new Land Development Regulations and Codes being put into place in FY 2022

PRIORITY: PARTNERSHIPS, COMMUNICATIONS & COLLABORATION
- Goal: Promote partnership opportunities with public, private, and non-profit organizations
- Goal: Emphasize transparency in City operations, reporting, and activities
- Goal: Continue to seek community input in the decision making process
- Goal: Support and assist community efforts to address City priorities through recognition and process initiatives

PRIORITY: STRATEGIC COMMUNICATIONS POSITIONING
- Goal: Optimize expertise of regional and local partners to achieve stated objectives
- Goal: Encourage strategic commercial development through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan
- Goal: Make Downtown a vibrant and attractive place through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan

PRIORITY: QUALITY OF LIFE
- Goal: Support, promote, and maintain the City's historic character
- Goal: Continue Universal Accessibility transition plan efforts within the City

MISSION AND OBJECTIVES

To provide quality customer service through administration, communication, education, and customer assistance and attaining compliance with the adopted codes of the City of Punta Gorda; to reduce the number of potential violations; to respond to code related complaints within 24 hours; to resolve complaints prior to the involvement of the Code Enforcement Board thereby resulting in an aesthetically pleasing City that encourages community pride, preserves neighborhood integrity, protects the public health and well-being, and maintains property values. To enforce the Land Development Regulations (LDRs) and related codes through the review of development proposals and applications ensuring property is developed and used in accordance with local codes, emphasizing the mission of Zoning and Code Compliance, which is to protect the public's investment, and the life, health, and welfare of the residents in the City of Punta Gorda.

INITIATIVES AND ACTION ITEMS

- Review development requests
- Review Plans/Permits/Events
- Attend Public Hearings
- Maintain Land Development Regulations
- Update Land Development Regulations with the adoption and implementation of the Plan Punta Gorda Citywide Master Plan
- Enforce City Code of Ordinances, specifically Land Development Regulations

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
ZONING AND CODE COMPLIANCE – DEPT. 1510
Key Performance Measures

INITIATIVES AND ACTION ITEMS (continued)

- Field variety of Zoning and Code Compliance calls, emails, and walk-ins
- Perform field inspections and case presentations before the Code Enforcement Board
- Process City parking citations and False Alarm fee appeals
- Process False Alarm fee payment violations
- Implement the City's lot mowing program through the scheduling and monitoring of the lot mowing contract
- Revoke lot mowing exemption after second violation; if contested, present to Code Enforcement Board
- Issue no-charge permits for recreational vehicle parking, short term boat maintenance, residential yard/garage sales, business promotions, business events, grand opening, and temporary promotional events

Zoning

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output (processed):				
Development Applications (DRC) Received/Processed	9	4	9	12
Zoning Application Received Processed	94	110	125	110
Sign Permit	93	65	112	90
Event Permit	102	61	85	107
Park Rental Bookings	264	225 -COVID-19	320	350
Permits Reviewed (Building/Fire/etc.)	1,648	1,643	1,646	1,647
Local Business Tax Receipt (LBT) reviewed	135	101	126	121
Board & Committee Support	86	95	110	97
Efficiency:				
Zoning Staff reports prepared	57	44	48	50
Zoning Applications/Permits reviewed/Approved	94	161	200	152
Development Applications (DRC) Reviewed	9	4	9	12
Design Studio Appointments	68	63	66	68
Service Quality:				
% of permits reviewed within 2 business days	99%	99%	95%*	95%*
Outcome:				
Public Hearings Attended	32	44	48	45
LDR Updates (Zoning Amendments)	2	2	1	5

NOTE: Park Rentals and Events for Actual FY 2020 decreased due to the COVID-19 pandemic
*Decrease due to staff shortages in Zoning & Code Compliance

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
ZONING AND CODE COMPLIANCE – DEPT. 1510
Key Performance Measures

Code Compliance

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Total Inspections:	8,007	6,141	7,677	7,275
Total Violations Cited:	1,978	1,583	2,000	1,609
Single Family Final Inspections	73	91	95	90
Annual Landscape Inspections*	0*	10	15	20
Vacant Lot Mowing Inspections	22,844	27,870	27,750	27,475
Vacant Lot Mowing Violations	34	30	12	25
Distressed property Maintenance-Mowing	30	20	25	25
Distressed property landscape clean-up	1	0	1	1
Code Board Public Meetings processed/attended	12	9	12	12
Efficiency:				
Inspections per officer:	4,003	3,070	4,285	3,786
Violations per officer:	659	396	500	518
Staff Reports/Code Board Agendas	12	9	12	12
Service Quality:				
# Resolved w/o Code Enforcement Board intervention	1,909	1,609	2,145	1,888
Number of Code permits issued	1,365	1,029	1,372	1,255
Number of Business permits issued	82	67	35	50
Outcome:				
% resolved within 90% target	100%	100%	100%	100%

*NOTE: Due to the increased number of mows, trimming and edging added to program along with the staff changes, there was a decrease in the Annual Landscape Inspections

RESULTS

- Continued to conduct Design Studios for developers, engineers and/or property owners by assisting them in identifying solutions to the design challenges for prospective development while meeting land development regulations of approximately 63 proposed projects
- Scheduled 85 events
- Received $300 from Bank Registration of Distressed Properties
- Attained compliance for violations of distressed maintenance
- Continue to address foreclosed property violations with property registration and improved response from most agents
- Continued pro-active compliance through working directly with citizens and financial institutions responsible for foreclosed properties

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
ZONING & CODE COMPLIANCE SUMMARY

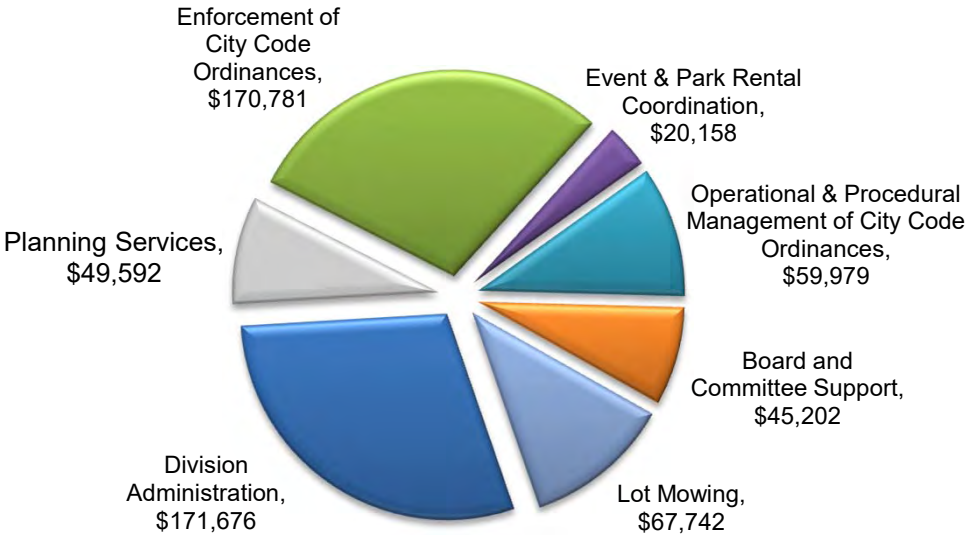
Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	453,920	464,440	475,595	477,580	503,130
Operating	65,168	61,711	75,975	132,400	82,000
Capital Outlay	0	1,023	0	0	0
Total	**519,088**	**527,174**	**551,570**	**609,980**	**585,130**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Zoning Official	1	1	1	1	1
Code Compliance Supv.	1	1	1	1	1
Code Compliance Officer	2	2	2	2	2
Lot Mowing Coordinator	1	1	1	1	1
Executive Assistant	1	1	1	1	1
Total	6	6	6	6	6

Service Costs



City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1510	Asset Tag	6926	Purchase Price (if known)				$17,755	
Make	Nissan	Model		Frontier	Year	2014	Age	7	
Current Mileage		87,469		Life to Date Maintenance Cost				$700	
Description		Nissan Frontier Compact Pickup							

Recent Major Repairs to Extend Life: None	**Known Problems:** None at this time
Description of Requested Replacement: Same or similar ¼ Ton Pickup with power windows	Estimated Cost of Replacement: 30,000 **If vehicle or equipment is replaced will it be auctioned?** Yes **If no, requested use?**

Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate					
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year	2023
				Requested Fiscal Year for Replacement	2023

Provide explanation for requested fiscal year of replacement: Anticipated end of service life	**If not replaced, what is alternative?** Staff will continue to repair and maintain, provided the vehicle remains safe.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues from specific taxes or other earmarked revenue sources which by law are designated to finance particular functions or activities of government and which, therefore, cannot be used for other purposes.

The following activities of the City are reported in this section:

- Punta Gorda Isles Canal Maintenance District accounts for funds to be utilized for the repair and upkeep of City owned seawalls and maintain navigability of canals located in the Punta Gorda Isles subdivision.

- Burnt Store Isles Canal Maintenance District accounts for funds to be utilized for the repair and upkeep of City owned seawalls and maintain navigability of canals located in the Burnt Store Isles subdivision.

- Community Redevelopment Agency utilizes funds received from the City and County to repay debt obligations and revitalize the downtown Punta Gorda designated area.

- Gas Tax Funds account for road capital and transportation expenditures.

- Impact Fees account for the receipt and disbursement of the impact fees for public safety (previously police & fire), parks, government buildings and mobility (previously transportation).

- CDBG accounts for receipt and disbursement of Community Development Block Grant funds (through FY 2019)

- Special Use Fund accounts for revenues and expenditures directly resulting from special circumstances, such as storms or sale of property.

- Buckley's Pass Dredging Assessment Area Fund accounts for assessments for the construction of Buckley's Pass to allow additional access to Charlotte Harbor.

- Gilchrist Intention Permanent Fund accounts for interest earnings that are used specifically for beautification to bridge entryways.

- Coastal and Heartland National Estuary Partnership (CHNEP) accounts for grants and donations that are used specifically to accomplish the goals of the adopted Comprehensive Conservation and Management Plan.

City of Punta Gorda, FL
Punta Gorda Isles Canal Maintenance District
Revenue and Expenditure Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Canal Maintenance Fees	$ 3,395,620	$ 3,395,797	$ 2,862,465	$ 2,862,465	$ 3,382,210
Intergovernmental Revenue	23,295,560	2,561	0	0	7,825,150
Transfer from General Fd (Financing)	6,610,000	0	7,825,150	7,825,150	0
Interest Income	90,519	46,502	15,000	7,400	7,500
Miscellaneous Revenue	9,209	11,614	500	5,200	500
	33,400,908	3,456,474	10,703,115	10,700,215	11,215,360
Projected Carryover-Beginning	(192,868)	2,818,108	3,452,493	4,196,933	3,694,696
Prior Yr Encumbrances	903,472	516,165	0	86,298	0
Prior Yr Re-Appropriation	79,930	60,000	0	184,950	0
Total Revenues	$ 34,191,442	$ 6,850,747	$ 14,155,608	$ 15,168,396	$ 14,910,056
Expenditures:					
Personnel Services	$ 697,168	$ 598,976	$ 678,670	$ 626,805	$ 694,615
Operating Expenses	1,170,313	1,744,924	2,236,255	2,587,545	2,796,990
Capital Outlay	12,725,387	38,666	8,243,000	8,243,000	0
Reserve for Contingencies	0	0	0	0	50,000
Transfer for Citywide security project	0	0	0	16,350	0
Debt Service/Transfer for Debt	16,204,301	0	0	0	7,981,660
	30,797,169	2,382,566	11,157,925	11,473,700	11,523,265
Reserve-Seawall Replacement	522,710	600,000	600,000	600,000	775,000
Projected Carryover-End	2,871,563	3,868,181	2,397,683	3,094,696	2,611,791
Total Expenditures	$ 34,191,442	$ 6,850,747	$ 14,155,608	$ 15,168,396	$ 14,910,056

City of Punta Gorda, FL
PGI Canal Maintenance District
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

Current Op Rate	$550	$550	$550	$550	$650	$650	$650	$650	$650
Additional Rate	$100	$100							
	Actual FY 2019	**Actual FY 2020**	**Budget FY 2021**	**Projected FY 2021**	**Budget FY 2022**	**Proforma FY 2023**	**Proforma FY 2024**	**Proforma FY 2025**	**Proforma FY 2026**
Operating Assessment	$ 2,875,970	$ 2,876,147	$ 2,862,465	$ 2,862,465	$ 3,382,210	$ 3,382,210	$ 3,382,210	$ 3,382,210	$ 3,382,210
Additional Operating Assessment	519,650	519,650	0	0	0	0	0	0	0
Interest	90,519	46,502	15,000	7,400	7,500	8,750	8,000	6,750	5,250
CARES Act Grant	0	2,561	0	0	0	0	0	0	0
FEMA Reimbursement	22,069,962	0	0	0	7,413,300	0	0	0	0
State Reimbursement	1,225,598	0	0	0	411,850	0	0	0	0
Transfer from General Fund	6,610,000	0	7,825,150	7,825,150	0	0	0	0	0
Miscellaneous Revenue	221	19	500	500	500	500	500	500	500
Surplus Furn, Fixt & Equip	8,988	11,595	0	4,700	0	0	0	0	0
Revenues	33,400,908	3,456,474	10,703,115	10,700,215	11,215,360	3,391,460	3,390,710	3,389,460	3,387,960
Personnel	697,168	598,976	678,670	626,805	694,615	726,235	759,425	794,270	830,870
Operating Expenditures	275,614	311,568	385,555	604,485	335,925	344,520	353,385	362,535	371,970
Inlet Dredging	53,830	57,746	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Total Seawalls	840,869	1,375,610	1,786,000	1,908,060	2,386,065	2,457,645	2,531,375	2,607,315	2,685,535
Capital Outlay & Special Projects	0	38,666	6,000	6,000	0	100,000	225,000	225,000	225,000
Transfer to General Construction	0	0	0	16,350	0	0	0	0	0
Trsfr to Debt Svc Fd-Repay Seawall Ln	16,204,301	0	0	0	7,981,660	0	0	0	0
Seawall Repl & Mitigation - Hurr Irma	12,725,387	0	8,237,000	8,237,000	0	0	0	0	0
Reserve for Contingencies	0	0	0	0	50,000	50,000	50,000	50,000	50,000
Expenditures	30,797,169	2,382,566	11,168,225	11,473,700	11,523,265	3,753,400	3,994,185	4,114,120	4,238,375
Revenues over (under) Expenditures	2,603,739	1,073,908	(465,110)	(773,485)	(307,905)	(361,940)	(603,475)	(724,660)	(850,415)
Carryover - Beginning	245,534	2,871,563	2,852,493	3,868,181	3,094,696	2,611,791	2,349,851	1,971,376	1,471,716
Reserve Seawall Replacement-Beg	545,000	522,710	600,000	600,000	600,000	775,000	675,000	450,000	225,000
Reserve Seawall Replacement-End	$ 522,710	$600,000	$ 600,000	$ 600,000	$ 775,000	$ 675,000	$ 450,000	$ 225,000	$ 0
Carryover - End	$ 2,871,563	$ 3,868,181	$ 2,387,383	$ 3,094,696	$ 2,611,791	$ 2,349,851	$ 1,971,376	$ 1,471,716	$ 846,301
Reserve Seawall Repl -End as a % of Seawall contract			40.00%	36.99%	38.67%	32.70%	21.17%	10.27%	0.00%
Projected Carryover -End as a % of Expenditures			21.38%	26.97%	22.67%	62.61%	49.36%	35.77%	19.97%

Assumptions
Revenues:
FY 2022-2026 Proposed Assessment Rate $650
FY 2019-2020 Additional Assessment Rate $100 for repayment of debt service on Hurricane Irma seawall project (FY 2021-FY 2022 not needed)
FY 2021 50,399 l.ft. damage estimated 95% of Hurricane Irma rip rap mitigation loan draw (transfer from General Fund) to be reimbursed by Federal and State assistance; funding is still pending
Note: hazard mitigation project will not begin until permitting and obligation is approved
FY 2022 Estimated 95% reimbursement by Federal and State assistance on Hurricane Irma rip rap mitigation project

Expenditures:
Personnel Expense:
FY 2022 - 4% merit increase; overtime per department request
Defined benefit pension per schedule using FY 2021 citywide budget; Defined contribution plan is 10% of pensionable wages
Health insurance 4.4% increase and Workers Comp est. 10% increase
FY 2023-2026 - 4% merit incr, def. benefit pension 3% incr, def. contrib. pension 10% of pensionable wages, health ins incr. est 6% & WC incr. est 10%

Operating Expense:
FY 2022 - Per Department Request plus additional 1,600 LF for seawall replacements; Computer overhead allocated per schedule; General Liability insurance est 6% increase, Adminstration est. 3% increase
FY 2022 - Transfer to debt svc fund for Hurr. Irma rip rap project loan repayment
FY 2022-2026 - $50,000 reserve for contingency for emergency repairs that can be authorized by City Manager
FY 2023-2026 - Est. increases operating 3% except for: Fire/General Liab Insur 5%; mangrove trimming and inlet dredging flat; seawall replacements est. 3% increases

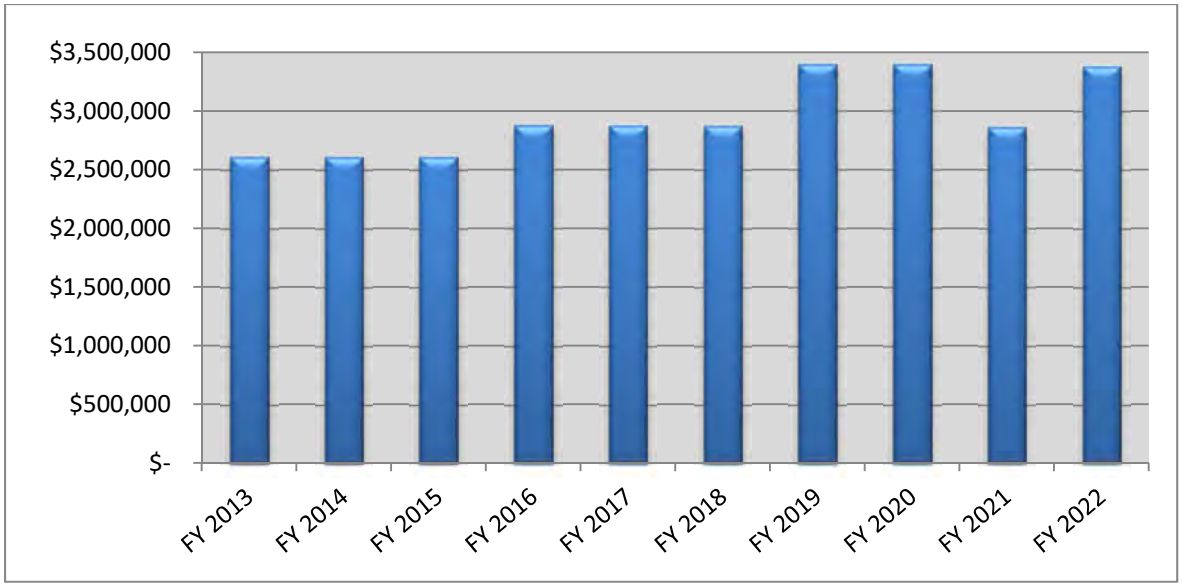
Capital Outlay & Special Projects:
FY 2022-2026 - Per Department Request (channel and shoreline improvements to spoil site)
Note: Ponce De Leon Inlet widening and dredging project has been removed at this time. Possible amendment to Chapter 6 or creation of additional assessment district may be required as per legal opinion from City's attorney, if District would still like to pursue this project.

Reserves:
FY 2022-FY 2026 Use of seawall replacement reserves for permitting and construction of channel and shoreline improvements to spoil site.

City of Punta Gorda, FL
Punta Gorda Isles Canal Maintenance District
Punta Gorda Isles Canal Maintenance Fees
103-0000-325-3000

The canal maintenance assessment district provides benefits to each property owner within the district through sharing of maintenance costs for all canals, seawalls and navigation channels in the district. Property values are enhanced by a functioning, well-maintained and safe canal system. See City ordinance #1156-96, as amended by ordinance #1169-96 and #1247-99. The annual assessments are billed on the property owner's tax bill. The fiscal year 2022 rate for each single family lot and properties not zoned single family with a single family residence (SFR) will be $650. For all other property not zoned single family without a single family residence, the annual assessment is six and eight-tenths cents ($.068) for each square foot of land lying within 120 lineal feet of any dedicated canal or waterway, or from seawalls or bulkheads abutting Charlotte Harbor. The $.068 rate is calculated from the $650 assessment divided by 9,600 sq. ft. which is the typical SFR lot size. The rate was increased by $100 based on results from the consultant's study that analyzed age of existing seawall and typical life. Seawalls will still be analyzed each year to replace those in most serious condition (rated 5 or 4).

Fiscal Year	Amount Collected	Annual Assessment
FY 2013	$2,612,254	$500
FY 2014	$2,611,222	$500
FY 2015	$2,610,994	$500
FY 2016	$2,877,109	$550
FY 2017	$2,874,876	$550
FY 2018	$2,874,153	$550
FY 2019	$3,395,620	$650
FY 2020	$3,395,767	$650
FY 2021	$2,862,465	$550
FY 2022	$3,382,210	$650



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PUNTA GORDA ISLES CANAL MAINTENANCE DISTRICT

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
30-00	SPEC ASSMTS - CANAL ASSMT	3,395,620	3,395,797	2,862,465	2,862,465	3,382,210
*	**PERMITS,FEES & SPEC ASSMT**	**3,395,620**	**3,395,797**	**2,862,465**	**2,862,465**	**3,382,210**
10-01	CARES ACT GRANT	0	2,561	0	0	0
51-00	FEDERAL DISASTER RELIEF	22,069,962	0	0	0	7,413,300
51-05	STATE - STORMS	1,225,598	0	0	0	411,850
*	**INTERGOVERNMENTAL REVENUE**	**23,295,560**	**2,561**	**0**	**0**	**7,825,150**
10-00	INTEREST ON INVESTMENTS	90,519	46,502	15,000	7,400	7,500
41-00	SURPLUS FURN, FIXT, EQPT	8,988	11,595	0	4,700	0
90-00	MISCELLANEOUS REVENUE	221	19	500	500	500
*	**MISCELLANEOUS REVENUE**	**99,728**	**58,116**	**15,500**	**12,600**	**8,000**
01-00	GENERAL	6,610,000	0	7,825,150	7,825,150	0
*	**TRANSFER FROM OTHER FUNDS**	**6,610,000**	**0**	**7,825,150**	**7,825,150**	**0**
90-01	PROJ CARRYOVER-BEGINNING	(192,868)	2,818,108	3,452,493	4,196,933	3,694,696
90-02	PRIOR YEAR ENCUMBRANCES	903,472	516,165	0	86,298	0
90-05	PRIOR YR RE-APPROPRIATION	79,930	60,000	0	184,950	0
*	**BEGINNING RESERVES**	**790,534**	**3,394,273**	**3,452,493**	**4,468,181**	**3,694,696**
		34,191,442	**6,850,747**	**14,155,608**	**15,168,396**	**14,910,056**

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PUNTA GORDA ISLES CANAL MAINTENANCE DISTRICT – DEPT/DIV 0960

FUNCTION:

The Punta Gorda Isles Canal Maintenance District is responsible for the maintenance of 91 miles of seawall, dredging 45 miles of canals/inlets, channel marker maintenance and mangrove trimming/alteration within the district canal system. Other duties include depression filling, seawall patching, cap patching, and maintenance of aids to navigation, inspections, and related tasks. Seawall replacement, channel and inlet dredging, seawall stabilization, and mangrove trimming projects are accomplished by outside contractors selected through the competitive bid process.

ACCOMPLISHMENTS:

Accomplishments include approximately 4,900 feet of seawall replaced, depressions filled at 1,178 locations, debris was removed at 68 locations; 21,550 lineal ft. of maintenance mangrove trimming and seawall cap/wall patches completed at 300 locations. The Sancho Panza Point was mowed 7 times. Sonar readings were taken on 6 different canals for potential dredge projects. Projects completed during the year include maintenance dredging at the inlets; channel markers, navigation lights, and bridge clearance signs have been maintained, or replaced, as necessary. Repairs were made to the Ponce De Leon Park boat ramp.

Typically every year data is collected for the Geographic Information System (GIS) Seawall Assessment. As per the adopted recommendations from the 2020 Seawall Materials & Methods Feasibility Study, additional information was incorporated into the seawall inspection software. To allow more time to collect the additional data, the district was divided in two zones. The northerly zone (approximately 271,401 lineal feet) will be one year and the southerly zone (approximately 208,852 lineal feet) will be inspected the following year. Each zone will be inspected every other year. A thorough assessment is accomplished by utilizing GPS (Geographical Information System) equipment, field tablets and many hours of close inspection. The inspection is performed with the input of the exact locations on a computerized map as well as the condition data for each segment of wall and cap. The completion of the annual assessment allows the division to continue to forecast the estimated wall and cap longevity and create future work programs.

BUDGET NARRATIVE:

The proposed budget reflects the continued normal operation and maintenance of the Punta Gorda Isles Canal Maintenance Assessment District. Work will include:

- Approximately 6,370 linear feet of seawall replacement
- Maintenance dredging the navigational portions of the canal system and inlets
- Maintenance trimming of mangroves
- Maintenance of Sancho Panza Point
- Continued contract engineering services to renew and obtain permits: renew Seawall Replacement, Inlet Dredging and Dockside Dredging permits; obtain Rip Rap permit.
- Continued contract engineering services to design and permit a channel from Ponce De Leon Inlet through a shallow basin to the spoil site located on Colony Point Drive.

The hazard mitigation portion of the Hurricane Irma seawall project continues to be delayed pending the rip rap permit. Funds will be re-appropriated to FY 2022 if not completed by the end of the 2021 fiscal year.

FY 2022 budget includes a new reserve for contingency for any late emergency repairs that may result during the rainy season and can be authorized by City Manager.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PUNTA GORDA ISLES CANAL MAINTENANCE DISTRICT – DEPT/DIV 0960
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal
- Goal: Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff
- Goal: Apply best management practices & systems in infrastructure maintenance
- Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: PARTNERSHIPS, COMMUNICATION & COLLABORATION
- Goal: Emphasize transparency in City operations, reporting, and activities
- Goal: Continue to seek community input in decision making process

PRIORITY: QUALITY OF LIFE
- Goal: Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years

MISSION AND OBJECTIVES

The PGI Canal Maintenance District is responsible for maintaining 91 miles of seawall and dredging 45 miles of canals/inlets located within the district. Seawall replacement is accomplished by outside contractors selected through the competitive bid process. This work is done to ensure the integrity of seawalls throughout the canal system and the safety of property owners and boaters.

INITIATIVES AND ACTION ITEMS

To provide efficient maintenance and repair to the Punta Gorda Isles canal system.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Budgeted # linear ft seawalls to replace	25,698	4,000	5,500	6,370
Efficiency:				
Contract & material cost per linear ft of seawall replacement	$386	$330	$340	$360
Service Quality:				
# of linear feet of seawall replacement completed within established timeline	30,400	5,060	4,895	6,370
Outcome:				
% of linear feet of seawall replacement completed in fiscal year	117%	127%	89%	100%

RESULTS

Typically every year data is collected for the Geographic Information System (GIS) Seawall Assessment. As per the adopted recommendations from the 2020 Seawall Materials & Methods Feasibility Study, additional information was incorporated into the seawall inspection software. To allow more time to collect the additional data, the district was divided in two zones. The northerly zone (approximately 271,401 lineal feet) will be inspected one year and the southerly zone

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PUNTA GORDA ISLES CANAL MAINTENANCE DISTRICT – DEPT/DIV 0960
Key Performance Measures

RESULTS (continued)
(approximately 208,852 lineal feet) will be inspected the following year. Each zone will be inspected every other year. The bottom table is the data for the northerly zone performed in FY 2021.

A thorough assessment is accomplished by utilizing GPS (Geographical Information System) equipment, field tablets and many hours of close inspection. The inspection is performed with the input of the exact locations on a computerized map as well as the condition data for each segment of wall & cap. The completion of the annual assessment allows the division to continue to forecast the estimated wall and cap longevity and create future work programs.

PUNTA GORDA ISLES ANNUAL SEAWALL ASSESSMENT
Total seawall system length: 480,253 lineal feet or 90.96 miles

WALL	FY 2020		
	FEET	MILES	%
Good	394,668	74.75	82.18%
Monitor (0-2)	54,729	10.36	11.40%
Monitor (3-5)	23,589	4.47	4.91%
Replace	150	0.03	0.03%
Unable to assess	7,117	1.35	1.48%
Total	**480,253**	**90.96**	**100.00%**

NOTE: DATA FOR FY 2019 IS NOT AVAILABLE BECAUSE SEAWALL ASSEMENTS WERE NOT PERFORMED DUE TO HURRICANE IRMA SEAWALL RECOVERY.

PUNTA GORDA ISLES - NORTH BI-ANNUAL SEAWALL ASSESSMENT
North seawall system length: 271,401 lineal feet or 51.40 miles

	FY 2021		
	FEET	MILES	%
Good	123,393	23.37	45.47%
Monitor (1)	42,073	7.97	15.50%
Monitor (2)	25,174	4.77	9.28%
Monitor (3)	42,080	7.97	15.50%
Monitor (4)	36,332	6.88	13.39%
Monitor (5)	2,349	0.44	0.86%
Total	**271,401**	**51.40**	**100.00%**

NOTE: ASSESSMENT PROCESS WAS COMPLETELY REVISED TO IMPLEMENT CHANGES FROM THE 2020 SEAWALL MATERIALS & METHODS FEASIBILITY STUDY.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
PUNTA GORDA ISLES CANAL MAINTENANCE DISTRICT SUMMARY

Operating Budget

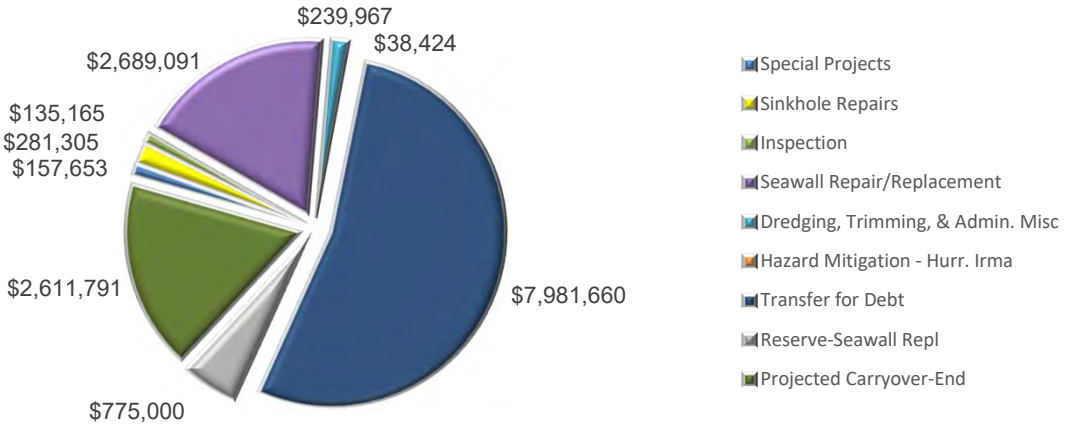
Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	697,168	598,976	678,670	626,805	694,615
Operating	1,170,313	1,744,924	2,236,255	2,587,545	2,796,990
Capital Outlay	12,725,387	38,666	8,243,000	8,243,000	0
Reserve for Contingencies	0	0	0	0	50,000
Operating Transfers	16,204,301	0	0	16,350	7,981,660
Ending Rsrv-Seawall Repl	522,710	600,000	600,000	600,000	775,000
Projected Carryover	2,871,563	3,868,181	2,397,683	3,094,696	2,611,791
Total	**34,191,442**	**6,850,747**	**14,155,608**	**15,168,396**	**14,910,056**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Manager-Map,Permit,Compliance	0	1	1	1	1
PW Analyst	1	0	0	0	0
PW Supervisor	1	1	1	1	1
PW Senior Crew Chief	1	1	1	1	1
PW Crew Chief	1	1	1	1	1
Seawall Constr Insp	4 *	1	1	1	1
Canal Maint Worker III	1	1	1	1	1
Canal Maint Worker II	1	1	1	1	1
Canal Maint Worker I	2	2	2	2	2
Community Outreach Coord. - Temp	1 *	0	0	0	0
Total	13	9	9	9	9

* Four temporary workers were hired in FY 2018 and continued in FY 2019 for Hurricane Irma seawall replacement/repairs project

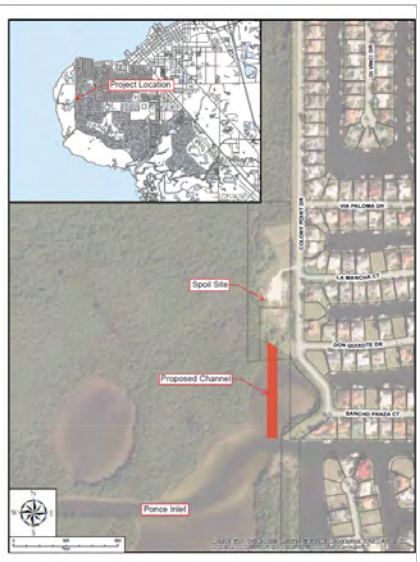
Service Costs



PGI CANAL MAINTENANCE FUND
SPECIAL PROJECT PROGRAM
FY 2022 - FY 2026
(All figures in thousands of dollars)

PROJECT IDENTIFICATION	TOTAL PROJECT COST	Prior Years' Funding	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
PGI Spoil Site Channel	901	126	0	100	225	225	225
PGI Ponce De Leon Inlet Widening & Dredging	On Hold						
TOTAL		126	0	100	225	225	225

Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	PGI Spoil Site Channel
Project Code:	SSCHNL
Account #:	103-0960-572-3400/103-0960-572-6300
Description/ Justification:	Engage consultant to obtain permitting for dredging a channel from Ponce De Leon Inlet through the shallow basin directly to the spoil site. Channel construction, shoreline, upland improvements to follow permitting. Previous years: $126,000 for permitting process 103-0960-572-3400 FY 2023: $100,000 additional funds for permitting and mitigation. FY 2024-2026: $225,000 per year for construction. With the increase in new home construction, there are fewer vacant lots available for seawall maintenance projects. This project will ensure the availability of a staging location.
Priority:	Infrastructure Sustainability/Quality of Life
Goal:	To ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenace. Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis. Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 Punta Gorda Citywide Master Plan over the next five years.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning	$126,000	$126,000	$0	$100,000	$0	$0	$0
Design							
Construction	$775,000	$0	$0	$0	$225,000	$225,000	$225,000
Equipment							
Total	$901,000	$126,000	$0	$100,000	$225,000	$225,000	$225,000
Funding Sources							
Local	OF	OF		OF	OF	OF	OF
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

City of Punta Gorda, FL
Burnt Store Isles Canal Maintenance District
Revenue and Expenditure Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Canal Maintenance Fees	$ 575,404	$ 574,919	$ 474,800	$ 474,800	$ 577,905
Federal Disaster Relief	848,938	0	0	0	279,000
State - FEMA Storms	47,163	0	0	0	15,500
Miscellaneous Revenue	23,972	14,626	4,265	1,515	1,500
	1,495,477	589,545	479,065	476,315	873,905
Projected Carryover-Beginning	466,852	1,032,333	992,837	990,740	721,309
Prior Yr. Encumbrances	0	68,194	0	20,844	0
Prior Yr. Re-Appropriation	271,000	0	0	0	0
Total Revenues	$ 2,233,329	$ 1,690,072	$ 1,471,902	$ 1,487,899	$ 1,595,214
Expenditures:					
Personnel Services	$ 29,853	$ 44,007	$ 39,230	$ 38,630	$ 40,845
Operating Expenses	76,401	444,646	397,170	416,140	1,046,235
Capital Outlay	930,690	0	310,000	310,000	0
Debt Service	95,858	189,835	0	0	0
Reserve for Contingencies	0	0	0	0	50,000
Transfer for Citywide security projec	0	0	0	1,820	0
	1,132,802	678,488	746,400	766,590	1,137,080
Reserve-Seawall Replacement	135,000	180,000	225,000	225,000	0
Projected Carryover-End	965,527	831,584	500,502	496,309	458,134
Total Expenditures	$ 2,233,329	$ 1,690,072	$ 1,471,902	$ 1,487,899	$ 1,595,214

* Personnel costs is for hours worked by PGI Canal Maintenance employees in Burnt Store Isles Canal Maint. Distri
Position count will remain in Punta Gorda Isles Canal Maint. District.

City of Punta Gorda, FL
BSI Canal Maintenance District
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

Operating Rate	$460	$460	$460	$460	$560	$560	$560	$560	$560
Dredging Rate	$95	$95							
	Actual FY 2019	**Actual FY 2020**	**Budget FY 2021**	**Projected FY 2021**	**Budget FY 2022**	**Proforma FY 2023**	**Proforma FY 2024**	**Proforma FY 2025**	**Proforma FY 2026**
Operating Assessment	$ 575,404	$ 574,919	$ 474,800	$ 474,800	$ 577,905	$ 577,905	$ 577,905	$ 577,905	$ 577,905
Interest	23,911	14,626	4,265	1,515	1,500	1,790	1,570	1,250	1,150
Miscellaneous Revenue	61	0	0	0	0	0	0	0	0
Federal and State Assistance	896,101	0	0	0	294,500	0	0	0	0
Estimated Revenues	1,495,477	589,545	479,065	476,315	873,905	579,695	579,475	579,155	579,055
Personnel Expenses	29,853	44,007	39,230	38,630	40,845	42,580	44,395	46,285	48,265
Operating Expenses	55,733	76,503	47,170	66,140	34,605	37,665	38,760	39,885	41,045
Mangrove Trimming	14,875	29,900	25,000	25,000	26,000	26,000	26,000	26,000	26,000
Dredging		15,001	25,000	13,000	25,000	30,000	30,000	30,000	30,000
Seawall Panels		52,506	50,000	50,000	74,440	76,675	78,975	81,345	83,785
Seawall Replacement	5,793	270,736	250,000	262,000	386,190	397,780	409,715	422,010	434,670
Perimeter Dredging Proj Debt Service	95,858	189,835	0	0	0	0	0	0	0
Barge Access-Inlet Widening Project	0	0	0	0	500,000	0	0	0	0
Hurricane Irma Seawall repairs	930,690	0	310,000	310,000	0	0	0	0	0
Reserve for Contingencies	0	0	0	0	50,000	50,000	50,000	50,000	50,000
Transfer to General Constr Fd (f/sec measures)	0	0	0	1,820	0	0	0	0	0
Estimated Expenditures	1,132,802	678,488	746,400	766,590	1,137,080	660,700	677,845	695,525	713,765
Revenues over (under) expenditures	362,675	(88,943)	(267,335)	(290,275)	(263,175)	(81,005)	(98,370)	(116,370)	(134,710)
Projected Carryover - Beg	637,852	965,527	812,837	831,584	496,309	458,134	377,129	278,759	162,389
Reserve Seawall Repl & Special Proj-Beg	100,000	135,000	180,000	180,000	225,000	0	0	0	0
Reserve Seawall Repl & Special Proj-End	$ 135,000	$ 180,000	$ 225,000	$ 225,000	$ 0	$ 0	$ 0	$ 0	$ 0
Projected Carryover - End	$ 965,527	$ 831,584	$ 500,502	$ 496,309	$ 458,134	$ 377,129	$ 278,759	$ 162,389	$ 27,679
Projects Requiring Approval and Funding:									
Channel Corner Widening						100,000	100,000	200,000	325,000
BSI Land Acquisition for staging						100,000	100,000	100,000	100,000
Est. Beg. Reserves with projects but no funding plan				1,011,584	721,309	458,134	177,129	(121,241)	(537,611)
Est. End. Reserves with projects but no funding plan				721,309	458,134	177,129	(121,241)	(537,611)	(1,097,321)

Assumptions

Revenues:

FY 2022-2026 Operating assessment rate $560

FY 2019-2020 Dredging assessment rate of $95 through FY 2020 (reduced by 2 years) for perimeter canal dredging project (FY 2017 $110, FY 2018-2020 $95)

FY 2022 - 2,146 l.ft. Hurricane Irma rip rap mitigation estimated 95% of project to be reimbursed by Federal and State assistance; may be delayed by permitting

FY 2021 Hurricane Irma rip rap mitigation is currently planned from use of prior years unspent seawall funds.

Expenditures:

Personnel and Operating Expense:

FY 2021 - 2,146 l.ft. Hurricane Irma rip rap mitigation project is currently planned from prior years unspent seawall funds.
Project may be delayed due to permitting process; funding would carryover to future year.

Special Projects Prior Years:

Inlet widening/removal of south side lock infrastructure - FY 2019-2020 $80,000 for permitting

Channel corner widening - $0

FY 2022 - 4% merit increase; defined contribution plan 10% of pensionable wages; health insurance 4.4% increase, workers comp est. 10% increase;
Operating per department request; increase in seawall program by 320 LF; Administration charges est. 3% increase; Fire/General Liab Ins est. increase 5%

FY 2022-2026 - $50,000 reserve for contingency for emergency repairs that can be authorized by City Manager. If not used, will go back to fund's ending carryover balance.

FY 2023-2026 - Dredging $30,000 per year; Mangrove Trimming $26,000 per year; Total Seawall Replacements est. 3% increase
Est. increases: Gen. Liab Ins. 5%, all other operating 3%; personnel 4%, health ins. 6%, workers comp ins. 10%

Reserves:

FY 2022-2026 $45,000 scheduled annually will be used to for Barge Access - Inlet widening project in FY 2022, so funds will not accrue for these years
Per adopted financial policy. Special projects will utilize this funding.

Special Projects :

Inlet widening/removal of south side lock infrastructure - FY 2022 Construction

Unfunded Special Projects (requires approval and appropriation FY 2022-2026)

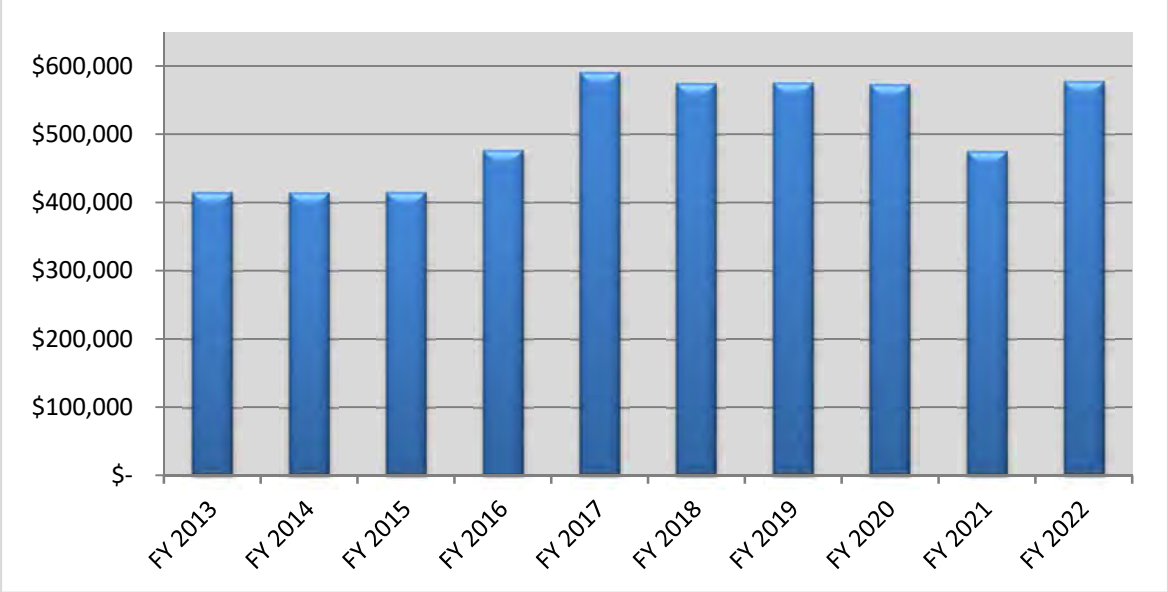
Channel corner widening FY 2022 $100,000 permitting; FY 2024 $100,000 land acquisition; FY 2025 $200,000 mitigation; FY 2026 $325,000 construction

BSI Land Acquistion for Staging FY 2023-2026 $100,000 per year to accumulate funds for land acquisition

City of Punta Gorda, FL
Burnt Store Isles Canal Maintenance District
Burnt Store Isles Canal Maintenance Fees
104-0000-325-3000

The canal maintenance assessment district provides benefits to each property owner within the district through sharing of costs of maintaining all canals, seawalls and navigation channels in the district. Property values are enhanced by a functioning, well-maintained and safe canal system. See City ordinance #1156-96, as amended by ordinance #1169-96 and #1247-99. The annual assessments are billed on the property owner's tax bill. The fiscal year 2022 rate for each single family lot and properties not zoned single family with a single family residence (SFR) will be $560. For all other property not zoned single family without a single family residence, the annual assessment is five and nine-tenths cents ($.059) for each square foot of land lying within 120 lineal feet from any dedicated canal or waterway. The $.059 rate is calculated by dividing the SFR rate of $460 by 9,600 sq.ft. – the typical size of an SFR lot. The rate was increased by $100 based on results from the consultant's study that analyzed age of existing seawall and typical life. Seawalls will still be analyzed each year to replace those in most serious condition (rated 5 or 4).

Fiscal Year	Amount Collected	Annual Assessment
FY 2013	$415,317	$400
FY 2014	$415,103	$400
FY 2015	$414,740	$400
FY 2016	$476,633	$460
FY 2017	$590,837	$570
FY 2018	$574,635	$555
FY 2019	$575,404	$555
FY 2020	$574,919	$555
FY 2021	$474,800	$460
FY 2022	$577,905	$560



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
BURNT STORE ISLES CANAL MAINTENANCE DISTRICT

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
30-00	SPEC ASSMTS - CANAL ASSMT	575,404	574,919	474,800	474,800	577,905
*	**PERMITS,FEES & SPEC ASSMT**	**575,404**	**574,919**	**474,800**	**474,800**	**577,905**
51-00	FEDERAL DISASTER RELIEF	848,938	0	0	0	279,000
51-06	STATE - FEMA STORMS	47,163	0	0	0	15,500
*	**INTERGOVERNMENTAL REVENUE**	**896,101**	**0**	**0**	**0**	**294,500**
10-00	INTEREST ON INVESTMENTS	23,911	14,626	4,265	1,515	1,500
90-00	MISCELLANEOUS REVENUE	61	0	0	0	0
*	**MISCELLANEOUS REVENUE**	**23,972**	**14,626**	**4,265**	**1,515**	**1,500**
90-01	PROJ CARRYOVER-BEGINNING	366,852	897,333	812,837	810,740	496,309
90-02	PRIOR YEAR ENCUMBRANCES	0	68,194	0	20,844	0
90-05	PRIOR YR RE-APPROPRIATION	271,000	0	0	0	0
90-46	BEG RESERVE-SEAWALL REPL	100,000	135,000	180,000	180,000	225,000
*	**BEGINNING RESERVES**	**737,852**	**1,100,527**	**992,837**	**1,011,584**	**721,309**
		2,233,329	**1,690,072**	**1,471,902**	**1,487,899**	**1,595,214**

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
BURNT STORE ISLES CANAL MAINTENANCE DISTRICT – DEPT/DIV 0961

FUNCTION:

The Burnt Store Isles Canal Maintenance District is responsible for the maintenance of 18 miles of seawall, dredging 9 miles of canals, and mangrove trimming/alteration within the district canal system. Other duties include depression filling, seawall patching, cap patching, mowing and maintenance of the lock, maintenance of aids to navigation, inspections, and related tasks. Seawall replacement, dredging, seawall stabilization, and mangrove trimming projects are accomplished by outside contractors selected through the competitive bid process. No employees are directly attributed to this division.

ACCOMPLISHMENTS:

Accomplishments include approximately 938 feet of seawall replaced, depressions filled at 80 locations, debris was removed at 2 locations; 16,900 lineal feet of maintenance mangrove trimming and seawall cap/wall patches completed at 20 locations. Sonar readings were taken on the perimeter canal for potential dredge projects.

Navigation lights at the lock have been maintained, or replaced, as necessary. Locks mowed 7 times. Drainage inlet baskets are monitored and were cleaned twice this year.

Typically every year data is collected for the Geographic Information System (GIS) Seawall Assessment. As per the adopted recommendations from the 2020 Seawall Materials & Methods Feasibility Study, additional information was incorporated into the seawall inspection software and the inspections will be performed every other year. The next assessment will be performed in FY 2022. A thorough assessment is accomplished by utilizing GPS (Geographical Information System) equipment, field tablets, and many hours of close inspection. The inspection is performed with the input of the exact locations on a computerized map as well as the condition data for each segment of wall and cap. The completion of the annual assessment allows the division to continue to forecast the estimated wall and cap longevity and create future work programs.

BUDGET NARRATIVE:

Proposed budget requests reflect the continued normal operation and maintenance of the Burnt Store Isles Canal Maintenance Assessment District. Work will include:

- Approximately 1,225 linear feet of seawall replacement
- Maintenance trimming of mangroves
- Seawall and cap patching, depression filling
- Maintenance dredging of the perimeter canal
- Maintenance of the lock site
- Repair or replacement of navigational aids within the canal system

The hazard mitigation portion of the Hurricane Irma seawall project continues to be delayed pending the rip rap permit. Funds will be re-appropriated to FY 2022 if not completed by the end of the 2021 fiscal year.

FY 2022 includes budget for the special project for the removal of the south side of lock.

FY 2022 budget includes a new reserve for contingency for any late emergency repairs that may result during the rainy season and can be authorized by City Manager.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
BURNT STORE ISLES CANAL MAINTENANCE DISTRICT – DEPT/DIV 0961
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal
- Goal: Maximize use of new technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff
- Goal: Apply best management practices & systems in infrastructure maintenance
- Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: PARTNERSHIPS, COMMUNICATION & COLLABORATION
- Goal: Emphasize transparency in City operations, reporting, and activities
- Goal: Continue to seek community input in decision making process

PRIORITY: QUALITY OF LIFE
- Goal: Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years

MISSION AND OBJECTIVES

The BSI Canal Maintenance District is responsible for maintaining 18 miles of seawall and dredging 9 miles of canals located within the district. Seawall replacement is accomplished by outside contractors selected through the competitive bid process. This work is performed to ensure the integrity of seawalls throughout the canal system and the safety of property owners and boaters.

INITIATIVES AND ACTION ITEMS

To provide efficient maintenance and repair to the Burnt Store Isles canal system.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
# of linear feet of seawalls to replace	2,146	625	925	1,226
Efficiency:				
Contract & material cost per linear foot of seawall replacement	$375	$330	$340	$360
Service Quality:				
# of linear feet of seawall replacement completed within established timeline	2,148	987	938	1,226
Outcome:				
% of seawall replacement projects completed in fiscal year	100%	158%	101%	100%

RESULTS

Typically every year data is collected for the Geographic Information System (GIS) Seawall Assessment. This task was not performed in FY 2018 and FY 2019 due to the seawall damage from Hurricane Irma. As per the adopted recommendations from the 2020 Seawall Materials & Methods Feasibility Study, additional information was incorporated into the seawall inspection software. To allow more time to collect the additional data, the districts were divided into zones

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
BURNT STORE ISLES CANAL MAINTENANCE DISTRICT – DEPT/DIV 0961
Key Performance Measures

RESULTS (continued)
and each zone will be inspected every other year. The Burnt Store Isles zone is scheduled to be inspected in FY 2022, therefore the only data shown below is from the FY 2020 inspection.

A thorough assessment is accomplished by utilizing GPS (Geographical Information System) equipment, field tablets and many hours of close inspection. The inspection is performed with the input of the exact locations on a computerized map as well as the condition data for each segment of wall & cap. The completion of the annual assessment allows the division to continue to forecast the estimated wall and cap longevity and create future work programs.

BURNT STORE ISLES ANNUAL SEAWALL ASSESSMENT
Total seawall system length: 95,042 lineal feet or 18.00 miles

WALL	FY 2020		
	FEET	MILES	%
Good	77,454	14.67	81.50%
Monitor (0-2)	14,324	2.71	15.07%
Monitor (3-5)	2,993	0.57	3.15%
Replace	144	0.03	0.15%
Unable to assess	127	0.02	0.13%
Total	**95,042**	**18.00**	**100.00%**

NOTE: DATA FOR FY 2019 IS NOT AVAILABLE BECAUSE SEAWALL ASSEMENTS WERE NOT PERFORMED DUE TO HURRICANE IRMA SEAWALL RECOVERY.

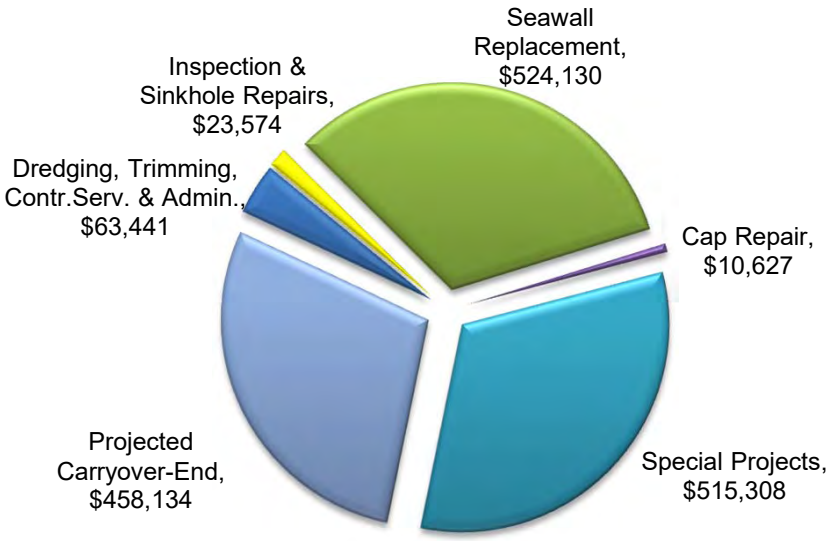
NEXT SCHEDULED ASSESSMENT IS DURING FY 2022.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
BURNT STORE ISLES CANAL MAINTENANCE DISTRICT SUMMARY

Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	29,853	44,007	39,230	38,630	40,845
Operating	76,401	444,646	397,170	416,140	1,046,235
Capital Outlay	930,690	0	310,000	310,000	0
Reserve for Contingencies	0	0	0	0	50,000
Debt	95,858	189,835	0	0	0
Operating Transfers	0	0	0	1,820	0
Ending Resrv-Seawall Repl	135,000	180,000	225,000	225,000	0
Projected Carryover	965,527	831,584	500,502	496,309	458,134
Total	**2,233,329**	**1,690,072**	**1,471,902**	**1,487,899**	**1,595,214**

Service Costs



BSI CANAL MAINTENANCE FUND
SPECIAL PROJECT PROGRAM
FY 2022 - FY 2026
(All figures in thousands of dollars)

PROJECT IDENTIFICATION	TOTAL PROJECT COST	Prior Years' Funding	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
BSI Inlet Widening/Removal of Lock	580	80	500	0	0	0	0
UNFUNDED*		(Not Appropriated)					
BSI Channel Corner Widening	725	0	0	100	100	200	325
BSI Land Acquisition for Staging	400	0	0	100	100	100	100
TOTAL		80	500	200	200	300	425

*Note: Unfunded special projects FY 2022 - FY 2026 are not approved or appropriated. Additional research and further discussion is needed.

Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	BSI Inlet Widening/Removal of South Side Lock Infrastructure
Project Code:	BSIWDN
Account #:	104-0961-572-3400
Description/ Justification:	Widen the BSI Inlet and remove the south side lock infrastructure. Previous years: Engage consultant to obtain permitting for the removal of the south side of the lock infrastructure: $80,000 104-0961-572-3400. FY 2022: $500,000 for construction 104-0961-572-6300 With the increase in new home construction, there are fewer vacant lots available for seawall maintenance projects. This project will allow a fully assembled and loaded barge to access the subdivision at all times of the year.
Priority:	Infrastructure Sustainability/Quality of Life
Goal:	To ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenace. Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis. Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 Punta Gorda Citywide Master Plan over the next five years.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning	$80,000	$80,000	$0	$0	$0	$0	$0
Design							
Construction	$500,000	$0	$500,000	$0	$0	$0	$0
Equipment							
Total	$580,000	$80,000	$500,000	$0	$0	$0	$0
Funding Sources							
Local	OF	OF	OF				
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

City of Punta Gorda, Florida **Special Project Program FY 2022-2026**

UNFUNDED PROJECT

Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	BSI Channel Corner Widening
Project Code:	BSICCW
Account #:	104-0961-572-3400/104-0941-572-6300
Description/ Justification:	Project is on hold - no funding is approved or appropriated. With the increase in new home construction, there are fewer vacant lots available for seawall maintenance projects. This project will allow a fully assembled and loaded barge to access the subdivision at all times of the year. FY 2023: $100,000 to engage consultant to obtain permitting for dredging and widening the perimeter channel at 90 degree corners FY 2024: $100,000 for land acquisition FY 2025: $200,000 for mitigation FY 2026: $325,000 for construction
Priority:	Infrastructure Sustainability/Quality of Life
Goal:	To ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenace. Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis. Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 Punta Gorda Citywide Master Plan over the next five years.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning	$300,000	$0	$0	$100,000	$0	$200,000	$0
Land	$100,000	$0	$0	$0	$100,000	$0	$0
Construction	$325,000	$0	$0	$0	$0	$0	$325,000
Equipment							
Total	$725,000	$0	$0	$100,000	$100,000	$200,000	$325,000
Funding Sources							
Local	TBD			TBD	TBD	TBD	TBD
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Public Works	
Contact:	Rick Keeney	
Project Title:	BSI Land Acquisition for Staging	
Project Code:	TBD	
Account #:	TBD	
Description/ Justification:	FY 2023-2026: Begin saving funds to acquire land for staging construction materials. It is anticipated that additional funds will be needed in future years. With the increase in new home construction, there are fewer vacant lots available for seawall maintenance projects. This project will ensure the availability of a staging location.	
Priority:	Infrastructure Sustainability/Quality of Life	
Goal:	To ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenace. Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis. Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 Punta Gorda Citywide Master Plan over the next five years.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Land	$400,000	$0	$0	$100,000	$100,000	$100,000	$100,000
Design							
Construction							
Equipment							
Total	$400,000	$0	$0	$100,000	$100,000	$100,000	$100,000
Funding Sources							
Local	TBD			TBD	TBD	TBD	TBD
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

City of Punta Gorda, FL
Community Redevelopment Agency
Revenue and Expenditure Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Charlotte County Tax Increment	$ 1,204,258	$ 1,376,602	$ 1,541,465	$ 1,538,849	$ 1,655,830
City of Punta Gorda Tax Increment	611,027	750,208	840,055	838,628	1,038,065
Herald Court Centre Leases	220,255	212,742	254,320	225,930	228,790
Loan Repayment	16,787	22,351	17,030	17,030	17,030
Other Revenues	146,627	160,787	105,325	104,520	105,325
	2,198,954	2,522,690	2,758,195	2,724,957	3,045,040
Reserve - TIF for Debt Svc (Beg)	646,052	964,413	1,552,456	1,552,457	2,428,214
Reserve - Herald Ct (Beg)	161,459	220,034	235,539	250,336	276,851
Reserve - Other Operations (Beg)	717,783	743,740	261,775	848,252	249,692
Total Revenues	$ 3,724,248	$ 4,450,878	$ 4,807,965	$ 5,376,002	$ 5,999,797
Expenditures:					
Lease Payments for Debt	$ 1,496,924	$ 1,538,766	$ 1,501,720	$ 1,501,720	$ 1,544,082
Herald Ct Operating Expenses	168,685	182,440	216,130	199,415	201,235
Herald Ct & Laishley Park - Capital	63,685	21,037	0	292,660	0
Other Operating Expenses	66,767	57,590	114,000	427,450	160,000
	1,796,061	1,799,833	1,831,850	2,421,245	1,905,317
Reserve - TIF for Debt Service (End)	964,413	1,552,457	2,432,256	2,428,214	3,578,027
Reserve - Herald Ct (End)	220,034	250,336	273,729	276,851	304,406
Reserve - Other Operations (End)	743,740	848,252	270,130	249,692	212,047
Total Expenditures	$ 3,724,248	$ 4,450,878	4,807,965	5,376,002	5,999,797

Footnote: During FY 2012, the City and County approved an interlocal agreement that extended the CRA district until December 31, 2030. TIF revenues are to be used solely for the payment of indebtedness and obligations or jointly approved new projects. During FY 2013, the four CRA loans were refinanced as one loan. FY 2013 began reflecting the TIF revenues and debt service & its associated reserve separated from Herald Court Centre building/parking garage operations & reserves and CRA operations & reserves. During FY 2019, the CRA debt was refinanced with a lower interest rate, all other terms remained the same.

City of Punta Gorda, FL
Community Redevelopment Agency
Proforma Schedule of Revenues and Expenditures
Actual FY 2019 through Proforma FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Assessed Property Valuation change	4.99%	10.22%	8.87%	8.64%	5.79%	2%	2%	2%	2%
DEBT SERVICE DIVISION									
Revenues for Debt Service:									
Charlotte Co. Tax Increment	$ 1,204,258	$ 1,376,602	$ 1,541,465	$ 1,538,849	$ 1,655,830	$ 1,688,945	$ 1,722,725	$ 1,757,180	$ 1,792,325
Punta Gorda Tax Increment	611,027	750,208	840,055	838,628	1,038,065	1,058,825	1,080,000	1,101,600	1,123,630
Subtotal Revenues for Debt Svc	1,815,285	2,126,810	2,381,520	2,377,477	$ 2,693,895	$ 2,747,770	$ 2,802,725	$ 2,858,780	$ 2,915,955
Debt Service:									
Herald Court Centre Lease payments	1,496,924	1,538,766	1,501,720	1,501,720	1,544,082	1,584,278	1,626,290	1,666,100	1,708,682
Subtotal Debt Service	1,496,924	1,538,766	1,501,720	1,501,720	1,544,082	1,584,278	1,626,290	1,666,100	1,708,682
Revenues in Excess of Debt Svc	318,361	588,044	879,800	875,757	1,149,813	1,163,492	1,176,435	1,192,680	1,207,273
Reserve - TIF for Debt Svc (Beg)	646,052	964,413	1,552,456	1,552,457	2,428,214	3,578,027	4,741,519	5,917,954	7,110,634
Reserve - TIF for Debt Svc (End)	$ 964,413	$ 1,552,457	$ 2,432,256	$ 2,428,214	$ 3,578,027	$ 4,741,519	$ 5,917,954	$ 7,110,634	$ 8,317,907
HERALD COURT OPERATIONS DIV.									
Revenues for Herald Court:									
Artisan's Atelier Lease	$ 1,410	$ 1,400	$ 1,440	$ 1,440	$ 1,440	$ 1,440	$ 1,440	$ 1,440	1,440
FGCU Lease	48,720	41,694	51,450	25,460	0	0	0	0	0
Subway Lease	24,405	18,001	21,960	3,640	0	0	0	0	0
Other Side Ink Lease	22,355	17,133	23,370	23,370	23,900	24,460	25,025	25,610	26,205
Morgan Stanley Lease	52,345	44,651	54,755	54,780	55,930	57,235	58,580	60,080	61,510
P G Chocolate&Wine Lease	15,500	13,333	16,495	16,495	17,170	17,685	18,215	18,760	19,135
Pedelec Lease	23,483	5,959	0	0	0	0	0	0	0
Dream Salon & Spa Lease	0	36,175	46,295	39,550	47,340	48,420	49,525	50,660	51,835
Coffee & Tea Lease	21,545	18,628	23,130	23,130	23,710	24,435	24,975	25,535	26,060
Refindery Lease	0	0	0	16,820	18,660	22,430	24,115	25,965	26,585
Gorda Bowls Lease	0	0	0	5,820	23,420	23,955	24,500	25,060	25,635
Herald Ct Centre Retail Lease/Rent	0	0	0	0	1,335	1,335	1,335	26,000	26,000
Real Estate Ad Valorem Tax Reimb.	10,491	15,767	15,425	15,425	15,885	16,365	16,855	17,360	17,880
FEMA and State - Hurricane	7,006	0	0	0	0	0	0	0	0
Subtotal Revenues for Herald Ct Oper.	227,260	212,742	254,320	225,930	228,790	237,760	244,565	276,470	282,285
Subtotal HCC Operating Exp:	168,685	182,440	216,130	199,415	201,235	408,715	216,490	224,570	213,920
Revenues in Excess of Herald Ct Operations	58,575	30,302	38,190	26,515	27,555	(170,955)	28,075	51,900	68,365
Reserve - Herald Ct (Beg)	161,459	220,034	235,539	250,336	276,851	304,406	133,451	161,526	213,426
Reserve - Herald Ct (End)	$ 220,034	$ 250,336	$ 273,729	$ 276,851	$ 304,406	$ 133,451	$ 161,526	$ 213,426	$ 281,791
CRA OPERATIONS DIVISION									
Revenues for CRA operations:									
Interest Income	$ 47,795	$ 27,822	$ 12,500	$ 4,200	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 4,000
Rents & Leases	0	22,863	0	5,520	5,630	5,745	5,860	5,975	6,095
Laishley Marina Ground Lease	86,130	87,876	87,325	89,300	90,195	91,095	92,005	92,925	93,855
Lease Revenues Parcel I	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Trabue Woods Loan repayment	16,787	22,351	17,030	17,030	17,030	17,030	17,030	17,030	17,030
Miscellaneous Revenues	196	11	0	0	0	0	0	0	0
Insurance Recovery	0	16,715	0	0	0	0	0	0	0
Subtotal Other Revenues	156,408	183,138	122,355	121,550	122,355	123,370	124,395	125,430	126,480
Professional Svcs	200	175	5,000	184,950	5,000	5,000	5,000	5,000	5,000
Legal Svcs	2,228	949	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Laishley Park Amenities Maint.	54,643	54,448	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Herald Court Centre Maint.	0	2,018	45,000	178,500	91,000	257,500	42,000	25,000	43,000
Historic District Sign Toppers	9,695	0	0	0	0	0	0	0	0
Subtotal CRA Operating Exp:	66,766	57,590	114,000	427,450	160,000	326,500	111,000	94,000	112,000
Subtotal Capital Projects	63,685	21,037	0	292,660	0	0	0	0	0
Total Operations Expenditures	130,451	78,627	114,000	720,110	160,000	326,500	111,000	94,000	112,000
Revenues Shortfall of Other Operations	25,957	104,512	8,355	(598,560)	(37,645)	(203,130)	13,395	31,430	14,480
Reserve - Other Operations (Beg)	717,783	743,740	261,775	848,252	249,692	212,047	8,917	22,312	53,743
Reserve - Other Operations (End)	$ 743,740	$ 848,252	$ 270,130	$ 249,692	$ 212,047	$ 8,917	$ 22,312	$ 53,743	$ 68,222

Revenue Assumptions:
FY 2022 tax increment est. using proposed City millage rate: 3.9500, est. County millage rate: 6.3007 and 5.8% incr; FY 2023-2026 2% est incr
Herald Court Centre Retail Lease Revenue 15,378 sq. ft leased, and 1,591 sq. ft partial year vacancy
Lease Revenues Parcel I, Herald Court Plaza and Laishley Marina Ground Lease per contracts
Trabue Woods Loan Repayment per loan repayment schedule.

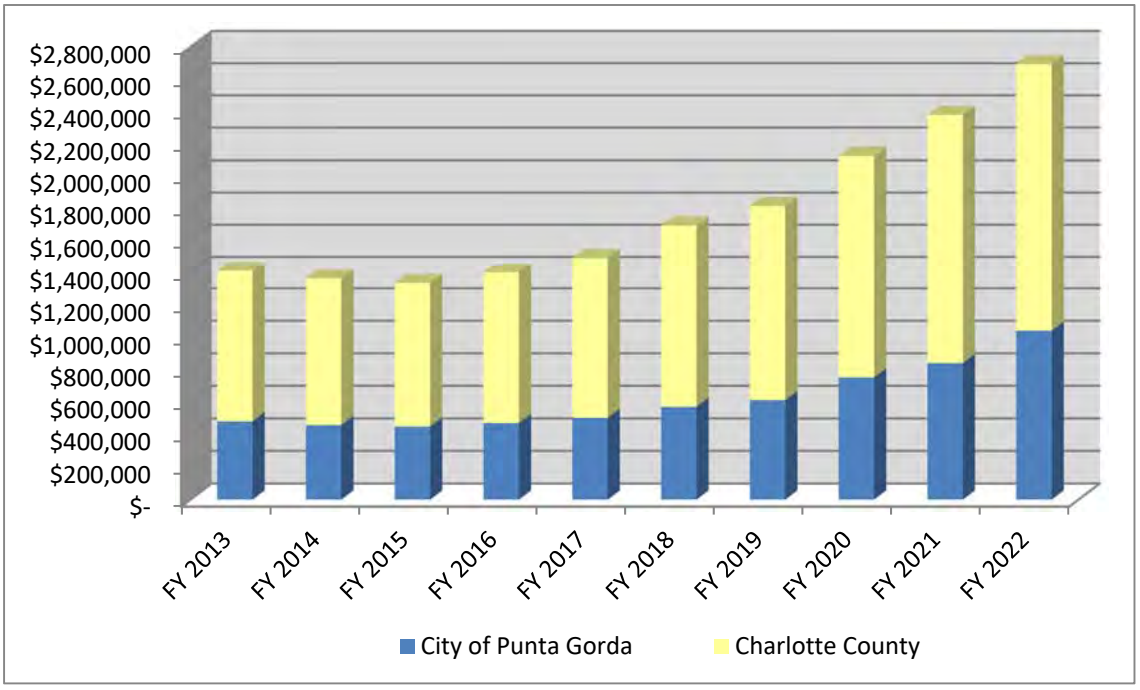
Expenditure Assumptions:
FY 2022 Herald Court Centre operating expenditures per request. FY 2023-FY 2026 est 3% incr except for liability insurance est 5% incr
Professional and legal services for meetings, surveys, and contract reviews.
Laishley Park Amenities annual maintenance expenditures FY 2022-FY 2026 est. $60,000 for fountain
Herald Court Centre facilities maintenance - estimates vary by year based on scheduled maintenance. Average $91,700 annually

Debt Service Assumptions:
Herald Court Centre Lease - per loan schedule for 2020 $12,261,000 revenue note, 1.78% interest, maturity January 1, 2028

City of Punta Gorda, FL
Community Redevelopment Agency
Tax Incremental Financing
110-0000-338-9000

City Council Resolution number 955-89 created and established the Community Redevelopment Agency pursuant to section 163.357 Florida Statutes. July 11, 2012, the City Council approved Resolution number 2983-12 extending the life of the CRA until December 31, 2030 in order to allow for sufficient time to repay debt obligations associated with Laishley Park Marina and Herald Court Centre. The 1989 base assessed value of the CRA District was $80,572,922. The tax incremental financing revenue is City and County taxes generated on the taxable value increment over the 1989 base. The FY 2022 amounts are estimates based on the DR420 and estimated millage rates of 3.9500 for the City and 6.3007 for the County. The actual contributions will be based on the final approved respective mill levies and DR422 taxable value. The final millage rate information will be available after the second public budget hearings of the City and Charlotte County.

Fiscal Year	Taxable Value Increment	City Contribution	County Contribution	Total
FY 2013	$155,788,247	$480,644	$ 929,373	$1,410,017
FY 2014	$150,768,039	$458,101	$ 902,447	$1,360,548
FY 2015	$147,701,559	$448,578	$ 884,092	$1,332,670
FY 2016	$154,994,987	$470,728	$ 927,748	$1,398,476
FY 2017	$165,478,021	$502,566	$ 988,358	$1,490,924
FY 2018	$187,794,147	$570,342	$1,124,073	$1,694,415
FY 2019	$201,190,343	$611,027	$1,204,258	$1,815,285
FY 2020	$229,983,099	$750,208	$1,376,602	$2,126,810
FY 2021	$257,089,089	$838,628	$1,538,849	$2,377,477
FY 2022	$267,632,807	$1,038,065	$1,655,830	$2,693,895



City of Punta Gorda, FL
Community Redevelopment Agency
Tax Incremental Financing (TIF) Schedule
Final FY 2020, 2021 and Proposed Budget FY 2022

	Final FY 2020	Final FY 2021	Budget FY 2022
Calculation of County tax due:			
Assessed Valuation of CRA District	$310,556,021	$337,662,011	$357,205,729
Base Year (1989)	80,572,922	80,572,922	80,572,922
Increment Valuation	229,983,099	257,089,089	276,632,807
Countywide Tax Rate	6.3007	6.3007	6.3007
	1,449,055	1,619,841	1,742,980
	0.95	0.95	0.95
County TIF to CRA	**$1,376,602**	**$1,538,849**	**$1,655,830**
Change from Prior Year	$172,344	$162,247	$116,981

	Final FY 2020	Final FY 2021	Budget FY 2022
Calculation of City tax due:			
Assessed Valuation of CRA District	$310,556,021	$337,662,011	$357,205,729
Base Year (1989)	80,572,922	80,572,922	80,572,922
Increment	229,983,099	257,089,089	276,632,807
City Tax Rate	3.4337	3.4337	3.9500
	789,693	882,767	1,092,700
	0.95	0.95	0.95
City TIF to CRA	**$750,208**	**$838,628**	**$1,038,065**
Change from Prior Year	$139,181	$88,420	$199,437
Combined TIF Revenue	**$2,126,810**	**$2,377,477**	**$2,693,895**
$ Change from Prior Year	$311,525	$250,667	$316,418
% Change from Prior Year	17.16%	11.79%	13.31%

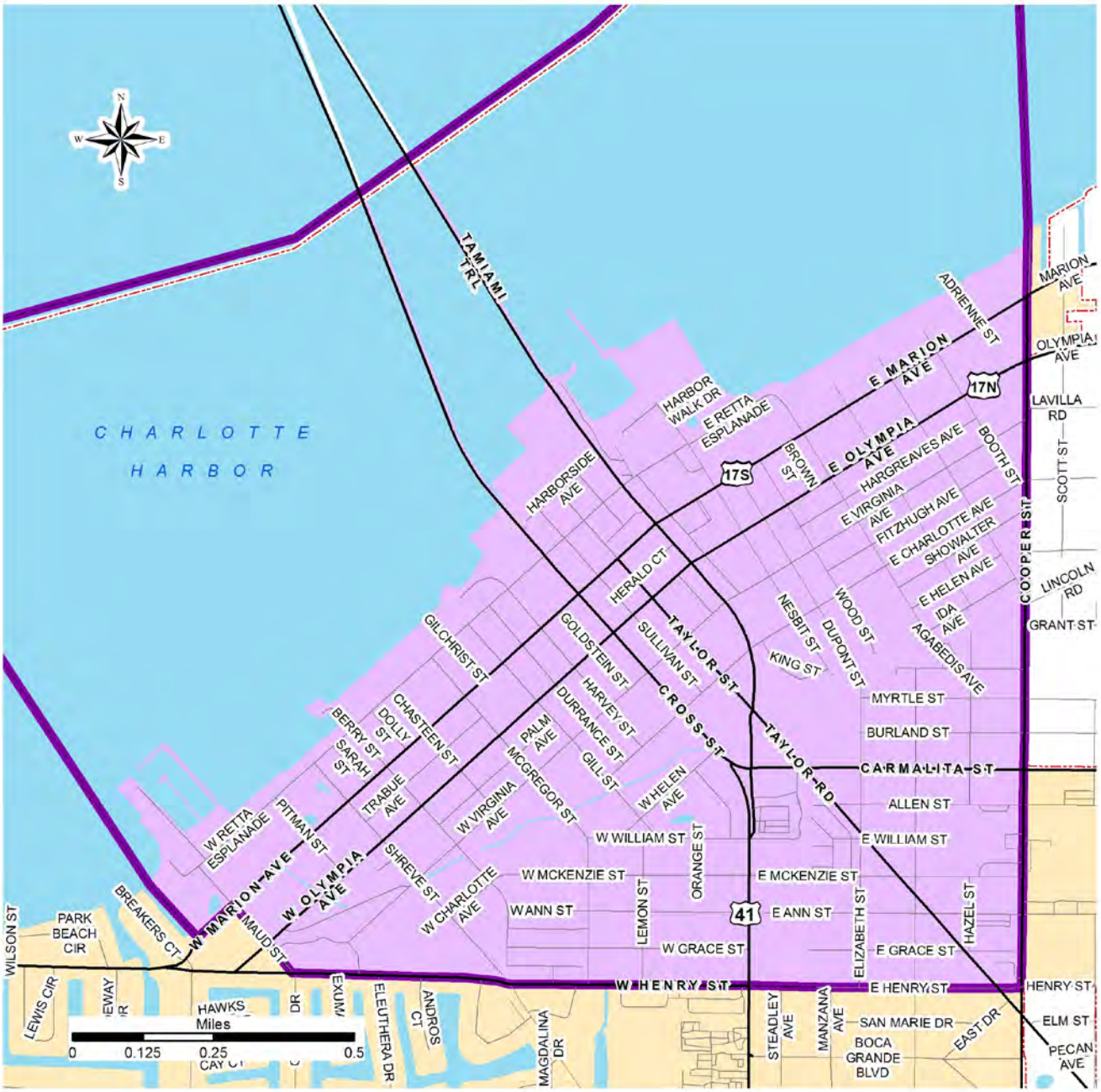
CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
COMMUNITY REDEVELOPMENT AGENCY

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
51-06	FEMA-STORMS	6,645	0	0	0	0
51-06	STATE-STORMS	361	0	0	0	0
90-00	CHAR COUNTY TAX INCREMENT	1,204,258	1,376,602	1,541,465	1,538,849	1,655,830
*	**INTERGOVERNMENTAL REVENUE**	**1,211,264**	**1,376,602**	**1,541,465**	**1,538,849**	**1,655,830**
10-00	INTEREST ON INVESTMENTS	47,795	27,822	12,500	4,200	4,000
*	**INTEREST EARNINGS**	**47,795**	**27,822**	**12,500**	**4,200**	**4,000**
04-00	RENTS & LEASES	0	22,864	0	5,520	5,630
04-01	LAISHLEY PK GROUND LEASE	86,130	87,876	87,325	89,300	90,195
04-02	LEASE REVENUES PARCEL 1	5,500	5,500	5,500	5,500	5,500
04-04	HERALD CT CENTRE RENTAL	0	0	0	0	1,335
04-05	FGCU LEASE	48,720	41,694	51,450	25,460	0
04-06	SUBWAY LEASE	24,405	18,001	21,960	3,640	0
04-08	ARTISAN'S ATELIER	1,410	1,400	1,440	1,440	1,440
04-21	OTHER SIDE INK	22,355	17,133	23,370	23,370	23,900
04-22	REAL EST AD VAL TX REIMB	10,491	15,767	15,425	15,425	15,885
04-23	MORGAN STANLEY	52,345	44,651	54,755	54,780	55,930
04-24	P G CHOCOLATE & WINE	15,500	13,333	16,495	16,495	17,170
04-25	PEDELEC	23,484	5,959	0	0	0
04-26	DREAM SALON & SPA	0	36,175	46,295	39,550	47,340
04-27	P G COFFEE & TEA	21,545	18,628	23,130	23,130	23,710
04-28	REFINDERY MARKET	0	0	0	16,820	18,660
04-29	GORDA BOWLS	0	0	0	5,820	23,420
*	**RENTAL INCOME**	**311,885**	**328,981**	**347,145**	**326,250**	**330,115**
70-18	INSURANCE RECOVERY	0	16,715	0	0	0
90-00	MISCELLANEOUS REVENUE	196	12	0	0	0
*	**MISCELLANEOUS REVENUE**	**196**	**16,727**	**0**	**0**	**0**
01-00	GENERAL	611,027	750,208	840,055	838,628	1,038,065
*	**TRANSFER FROM OTHER FUNDS**	**611,027**	**750,208**	**840,055**	**838,628**	**1,038,065**
40-10	LOAN PROCEEDS - INTEREST	1,270	1,796	493	493	410
40-30	LOAN PROCEEDS - PRINCIPAL	15,517	20,555	16,537	16,537	16,620
*	**DEBT PROCEEDS**	**16,787**	**22,351**	**17,030**	**17,030**	**17,030**
90-01	BEG RESERVE-TIF DEBT RED	646,052	964,413	1,552,456	1,552,457	2,428,214
90-01	BEG RESERVE - HERALD CT	161,459	220,034	235,539	250,336	276,851
90-01	BEG RESERVE - CRA OPER	472,326	392,539	261,775	296,194	249,692
90-02	PRIOR YEAR ENCUMBRANCES	15,428	0	0	55,399	0
90-05	PRIOR YR RE-APPROPRIATION	230,029	351,201	0	496,659	0
*	**BEGINNING RESERVES**	**1,525,294**	**1,928,187**	**2,049,770**	**2,651,045**	**2,954,757**
		3,724,248	**4,450,878**	**4,807,965**	**5,376,002**	**5,999,797**

City of Punta Gorda

CRA Area



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
COMMUNITY REDEVELOPMENT AGENCY

FUNCTION:

The Punta Gorda Community Redevelopment Agency's (CRA) historical function was to implement the goals, objectives and policies of the *1990 Downtown Redevelopment Plan* and the *2001 Punta Gorda Eastside and Downtown Planning Study*. The Plans were updated by resolution in July 2008 and were designed to serve as guidebooks for the CRA's activities through the original expiration date of 12/31/2020. The CRA Board is also charged with overseeing the planning and programming efforts of the Revitalization Committee and Historic Preservation Advisory Board aimed at enhancing Punta Gorda's position as one of Florida's premier historic waterfront communities. Beginning in FY 2008, the district experienced 8 consecutive years of declining taxable value and a cumulative drop of 50% in TIF revenue. Due to the value drop the City determined and the County approved an extension of the life of the district until 12/31/2030, or until the debt service for the Herald Court Centre parking structure is completely paid, whichever comes sooner. FY 2022 taxable value increase of 5.8% is the seventh consecutive year of increase. The long range proforma indicates that with a continued conservative increase of 2% per year, the CRA will be able to pay off the debt earlier.

REVENUE:

Tax Increment Financing (TIF) – the City and County general operating millage times the CRA district taxable value at a 95% collection rate. These funds are solely dedicated to retiring the debt on the Herald Court Centre parking structure.
Herald Court Centre retail leases – the City generates sufficient revenue to pay common area maintenance, property taxes, and general parking center expenses. A reserve was previously established to cover major R&R for the building and garage.
Laishley Park ground leases and miscellaneous non-TIF revenue – the City generates revenue to cover operating expenses for existing park infrastructure put in place by the CRA.

OPERATING EXPENSES:

Operating expenditures are related to the Herald Court Centre Facility, Laishley Park Improvements and general legal services. The revenues to pay for operations are ground leases, retail leases, and any other non-TIF revenue sources.

HERALD COURT CENTRE:

The Herald Court Centre is a mixed use building consisting of 16,969 square feet of commercial space and 400 spaces of public parking. In addition to the commercial space there is 2,478 square feet of warehouse space allocated to the Artisans Atelier. The Atelier is a joint venture between the CRA, Team Punta Gorda and the Downtown Merchants Association. The goal is to provide a business incubator for the art community.

BUDGET NARRATIVE:

In accordance with the resolution extending the life of the district until 12/31/30, the CRA will be dedicating all TIF revenue to repay debt obligations related to Laishley Park and Herald Court Centre. The debt was refinanced in FY 2020 at a reduced interest rate with all other terms remaining the same. This change decreased the City's interest cost as reflected in the lease payments for debt. Operational expenditures will be paid with ground and retail lease revenues and any other non-TIF revenues. New projects within the CRA area will be funded by alternative sources, unless approved by the CRA and Charlotte County Board.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
COMMUNITY REDEVELOPMENT AGENCY SUMMARY

Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	0	0	0	0	0
Operating	235,452	240,030	330,130	626,865	361,235
Capital Outlay	63,685	21,037	0	292,660	0
Transfers (for debt)	1,496,924	1,538,766	1,501,720	1,501,720	1,544,082
Reserve - TIF for Debt Svc	964,413	1,552,457	2,432,256	2,428,214	3,578,027
Reserve - HCC R&R	34,173	6,890	39,173	0	0
Reserve - HCC Taxes	8,929	929	866	1,749	2,209
Reserve - HCC	176,932	242,517	233,690	275,102	302,197
Reserve - CRA Operations	743,740	848,252	270,130	249,692	212,047
Total	**3,724,248**	**4,450,878**	**4,807,965**	**5,376,002**	**5,999,797**

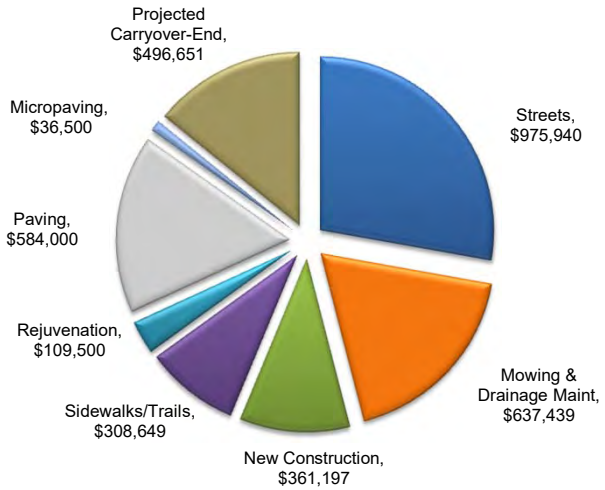
City of Punta Gorda
Summary of Gas Tax Funds and
Related General Fund Expenditures
Actual FY 2019 through Budget FY 2022

The Six Cent Gas Tax Fund: The legislation allows this tax to be used for transportation expenditures. It is used for various allowable items that were previously budgeted in the Right of Way division, including street sweeping, street lights, traffic lights, bridge maintenance, railroad crossings and sidewalk repairs.

Additional Five Cent Gas Tax Fund: The legislation allows this tax to be used for road capital.

	FY 2019 Actual Program Total	FY 2020 Actual Program Total	FY 2021 Budget Program Total	FY 2021 Projected Program Total	FY 2022 Budget Program Total	First Six Cents Fund 115 FY 2022	Additional Five Cents Fund 114 FY 2022	General Fund Right of Way Division 0916 FY 2022
Revenues:								
Local Option Fuel Tax	$ 871,468	$ 824,552	$ 791,000	$ 850,000	$ 867,000	$ 596,700	$ 270,300	$ 0
State Contracts	267,237	279,868	283,298	287,325	302,500	302,500	0	0
General Fund	1,416,078	1,171,900	1,064,070	1,102,925	1,230,765	0	0	1,230,765
Interfund Transfer	459,000	459,000	459,000	459,000	459,000	0	459,000	0
Miscellaneous Revenue	63,635	24,192	7,502	18,855	5,750	5,620	130	0
Beginning Carryover	746,160	885,637	504,158	1,004,786	644,861	618,189	26,672	0
Total Revenues	$ 3,823,578	$ 3,645,149	$ 3,109,028	$ 3,722,891	$ 3,509,876	$ 1,523,009	$ 756,102	$ 1,230,765
Expenditures:								
Personal Services	$ 1,020,308	$ 1,026,631	$1,008,760	$ 972,530	$ 1,065,425	$ 0	$ 0	$ 1,065,425
Operating Expenses	1,571,065	1,505,518	1,714,625	1,950,500	1,804,800	1,007,460	730,000	67,340
Capital Outlay	346,568	108,214	0	155,000	143,000	45,000	0	98,000
Projected Carryover - End	885,637	1,004,786	385,643	644,861	496,651	470,549	26,102	0
Total Expenditures	$ 3,823,578	$ 3,645,149	$ 3,109,028	$ 3,722,891	$ 3,509,876	$ 1,523,009	$ 756,102	$ 1,230,765

Service Costs



* Service Costs for General Fund Division 0916 only, may be found in section 6

City of Punta Gorda, FL
Six Cent Gas Tax
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

Revenues	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Local Option Gas Tax	$598,659	$564,949	$545,000	$585,000	$596,700	$608,635	$620,810	$633,225	$645,890
Street Sweeping/41 ROW	47,672	46,411	45,150	45,150	45,150	45,600	45,600	45,600	45,600
Traffic Signal Maintenance	77,508	79,532	80,146	84,175	85,860	87,575	89,325	91,110	92,930
Highway Lighting Maintenance	142,057	153,925	158,002	158,000	171,490	176,635	181,935	187,395	193,020
Interest on Investments	13,941	8,082	2,050	960	1,000	1,660	1,220	760	260
Insurance Recovery	9,586	10,171	0	12,995	0	0	0	0	0
Miscellaneous Revenue	773	28	250	250	250	250	250	250	250
Reimbursement from CDBG	27,021	0	0	0	0	0	0	0	0
Reimbursement from County	4,244	4,004	5,112	4,370	4,370	4,370	4,370	4,370	4,370
Total Revenues	921,461	867,102	835,710	890,900	904,820	924,725	943,510	962,710	982,320
Operating Expenditures									
Road & Street / Contractual Svcs	0	5,505	0	24,495	0	0	0	0	0
Street Sweeping	42,112	44,137	62,000	62,000	55,000	55,000	55,000	55,000	55,000
Street Striping	7,668	5,207	5,000	5,000	5,000	5,150	5,305	5,465	5,630
Sidewalk Replacement	73,510	46,910	120,000	137,090	114,000	114,000	114,000	114,000	114,000
Traffic Signal/HM Light Repair	50,226	71,006	170,250	168,750	187,000	192,610	198,390	204,340	210,470
Right of Way Cleaning	41,569	56,169	50,000	50,000	52,500	54,075	55,695	57,365	59,085
Street Lights-Electricity	232,742	220,833	240,000	242,575	247,200	254,615	262,255	270,125	278,230
Equipment Leases	1,295	1,100	3,500	3,500	3,500	3,605	3,715	3,825	3,940
Right of Way R/R Crossing	8,943	12,563	11,950	13,450	13,450	13,855	14,270	14,700	15,140
Repair/Mnt Equip Fleet	54,519	53,789	45,000	45,000	45,000	46,350	47,740	49,170	50,645
Street Decorator Lights	23,977	24,211	13,000	34,115	40,000	41,200	42,435	43,710	45,020
Administrative Charges	68,500	70,555	79,115	79,115	80,310	82,720	85,200	87,755	90,390
Landfill Fees	6,095	21,711	12,000	20,000	17,000	17,510	18,035	18,575	19,135
Gasoline	24,624	25,235	28,000	28,000	28,000	28,840	29,705	30,595	31,515
Dept Materials & Supplies	33,045	29,406	36,000	36,000	36,000	37,080	38,190	39,335	40,515
Traffic Signs	38,274	27,958	30,500	34,500	30,500	31,415	32,355	33,325	34,325
Storm Sewer System	32,701	41,760	50,000	46,000	50,000	50,000	50,000	50,000	50,000
Patch Str & Bridge Repair	5,985	1,675	3,000	3,000	3,000	3,090	3,185	3,280	3,380
Total Operating Expenditures	745,785	759,730	959,315	1,032,590	1,007,460	1,031,115	1,055,475	1,080,565	1,106,420
Capital Outlay									
Equipment	0	23,897	0	90,000	45,000	0	0	0	0
Total Capital Outlay	0	23,897	0	90,000	45,000	0	0	0	0
Total Expenditures	745,785	783,627	959,315	1,122,590	1,052,460	1,031,115	1,055,475	1,080,565	1,106,420
Revenues over (under) expenditures	175,676	83,475	(123,605)	(231,690)	(147,640)	(106,390)	(111,965)	(117,855)	(124,100)
Proj Carryover- Beginning	535,728	615,304	487,599	689,719	618,189	470,549	364,159	252,194	134,339
Prior Year Re-Appropriation	50,000	150,000	0	92,575	0	0	0	0	0
Prior Year Encumbrances	5,000	1,100	0	67,585	0	0	0	0	0
Proj Carryover-Ending	$766,404	$849,879	$363,994	$618,189	$470,549	$364,159	$252,194	$134,339	$10,239

Assumptions:

Revenues:

Local Option Gas Tax based on City/County split of share percentage of 10.98%/89.02%. FY 2022 $596,700; FY 2023-2026 assumes 2% increases

Street Sweeping/41 ROW FY 2022 based on contract amount. FY 2023-FY 2026 assumes 1% increase in contract every 3 years

Traffic Signal Maint. FY 2022 estimates 2% increase. FY 2023-2026 assumes 2% increase each year

Highway Lighting Maint. FY 2022 based on current agreement. FY 2023-2026 assumes 3% increase each year

Interest revenue projected using 0.5% interest rate on average balances

Miscellaneous revenue flat

Reimbursement from County per contract

Expenditures:

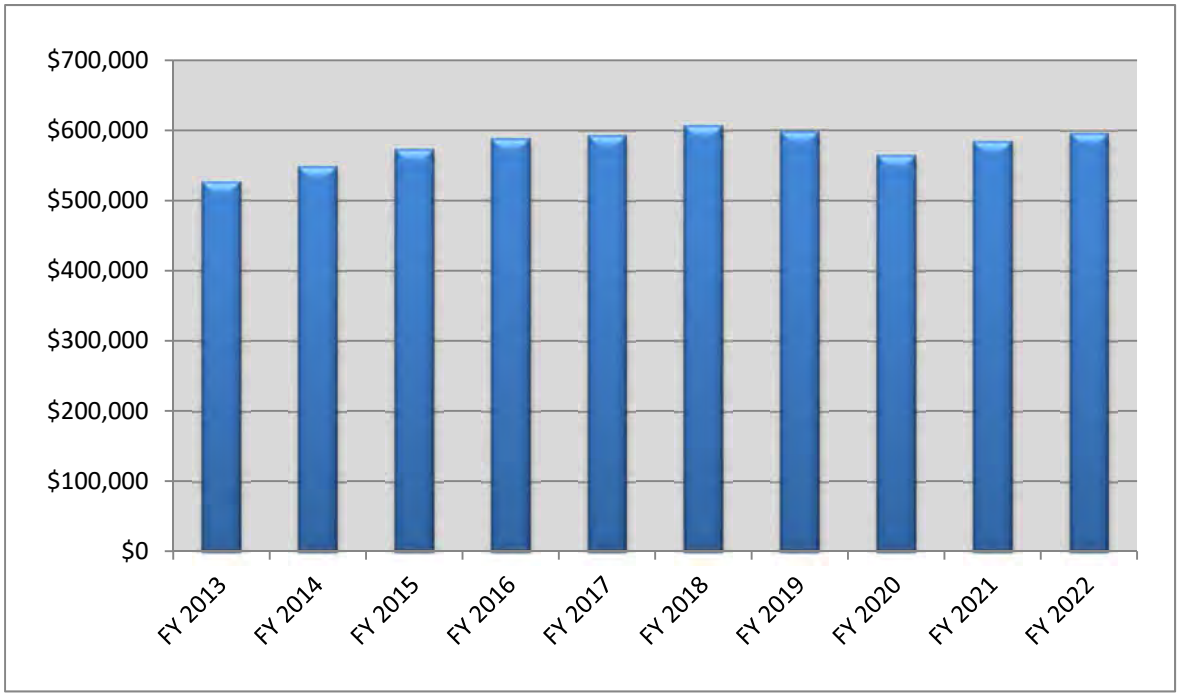
FY 2022 per departmental request; Equipment purchase of chipper

FY 2023-2026 most expenditures estimate 3% increase per year, except for street sweeping, sidewalk replacement, and storm sewer system flat

City of Punta Gorda
Local Option Fuel Taxes
115-0000-312-4100 (Six Cent Gas Tax Fund)

The local option fuel taxes are authorized by Florida Statutes section 206.41. The proceeds are distributed by the State to Charlotte County and the City of Punta Gorda. The City and Charlotte County approved an interlocal agreement June 2020, effective for FY 2021, whereby the City's share of the first six cents of fuel tax will be 10.98%. The tax proceeds may be used for transportation expenditures as defined in FS section 336.025(7). These expenditures include public transportation operations and maintenance, roadway and right of way maintenance and drainage, street lighting, traffic signs and signals, bridge maintenance, and debt service and current expenditures for transportation and capital projects. FY 2021 projection was increased with fewer travel restrictions related to COVID pandemic than prior year. Using the State projections provided in July, FY 2022 is budgeted with an approximate two percent increase.

Fiscal Year	Six Cent Gas Tax Revenue	Percentage Change
FY 2013	$526,830	-0.87%
FY 2014	$548,919	4.19%
FY 2015	$573,028	4.39%
FY 2016	$588,166	2.64%
FY 2017	$593,919	0.98%
FY 2018	$607,175	2.23%
FY 2019	$598,659	-1.40%
FY 2020	$564,949	-5.63%
FY 2021	$585,000	3.55%
FY 2022	$596,700	2.00%



City of Punta Gorda, FL
Additional Five Cent Gas Tax
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Addl Five Cent Gas Tax	$ 272,809	$259,603	$246,000	$265,000	$270,300	$275,705	$281,220	$286,845	$292,580
Interest on Investments	7,964	1,907	90	280	130	130	135	135	140
Miscellaneous Revenue	106	0	0	0	0	0	0	0	0
Transfer - General Fund Ad Valorem	459,000	459,000	459,000	459,000	459,000	459,000	459,000	459,000	459,000
Total Revenues	739,879	720,510	705,090	724,280	729,430	734,835	740,355	745,980	751,720
Paving	776,078	684,836	700,000	852,515	730,000	735,000	740,000	745,000	750,000
Total Expenditures	776,078	684,836	700,000	852,515	730,000	735,000	740,000	745,000	750,000
Revenues over (under) expenditures	(36,199)	35,674	5,090	(128,235)	(570)	(165)	355	980	1,720
Proj Carryover-Beginning	34,880	$34,759	16,559	2,390	26,672	26,102	25,937	26,292	27,272
Prior Year Encumbrances	45,552	0	0	94,942	0	0	0	0	0
Prior Year Reappropriation	75,000	84,474	0	57,575	0	0	0	0	0
Proj Carryover-Ending	$119,233	$154,907	$ 21,649	$ 26,672	$ 26,102	$ 25,937	$ 26,292	$ 27,272	$ 28,992

Assumptions:
Revenues:
Local Option Gas Tax based on City/County split of share percentage of 6.74%/93.26%.
FY 2022 $270,300; FY 2023-FY 2026 estimated 2% increases
Transfer from General Fund from Ad Valorem revenue of $459,000 per year FY 2022-2026

Expenditures:
FY 2022 Tentative Schedule:
N. Sea Grape (Royal Poinciana to cul-de-sac)
S. Sea Grape (Royal Poinciana to cul-de-sac)
Raven Ct (Sandpiper Dr to cul-de-sac)
Wren Ct (Sandpiper Dr to cul-de-sac)
Owl Ct (Albatross Dr to cul-de-sac)
Rock Dove Ct (White Ibis Ct to cul-de-sac)
Purple Martin Dr (Aqui Esta Dr to cul-de-sac)
Woodthrush Ct (Aqui Esta Dr to cul-de-sac)
White Ibis Ct (Aqui Esta Dr to cul-de-sac)
Oriole Ct (cul-de-sac)
Oriole Dr (Albatross Dr to Oriole Ct)
Nighthawk Ct (Albatross Dr to cul-de-sac)
Almar Ct (Almar Dr to cul-de-sac)
Rio Villa (Colony Ct to Almar Dr)
Muscovie Dr (Almar to cul-de-sac)
Harborside Dr (Taylor St to US 41 SB)
Lewis Circle (W Marion Ave to W Marion Ave)
Coldeway Dr (W Marion Ave to cul-de-sac)
North Blue Sage (Royal Ponciana to cul-de-sac)
Clusia Rosea (N Blue Sage to cul-de-sac)
Scarlet Sage Dr (N Blue Sage to cul-de-sac)
Scarlet Sage Ct (Scarlet Sage Dr to cul-de-sac)
Rejuvenation (Location TBD)

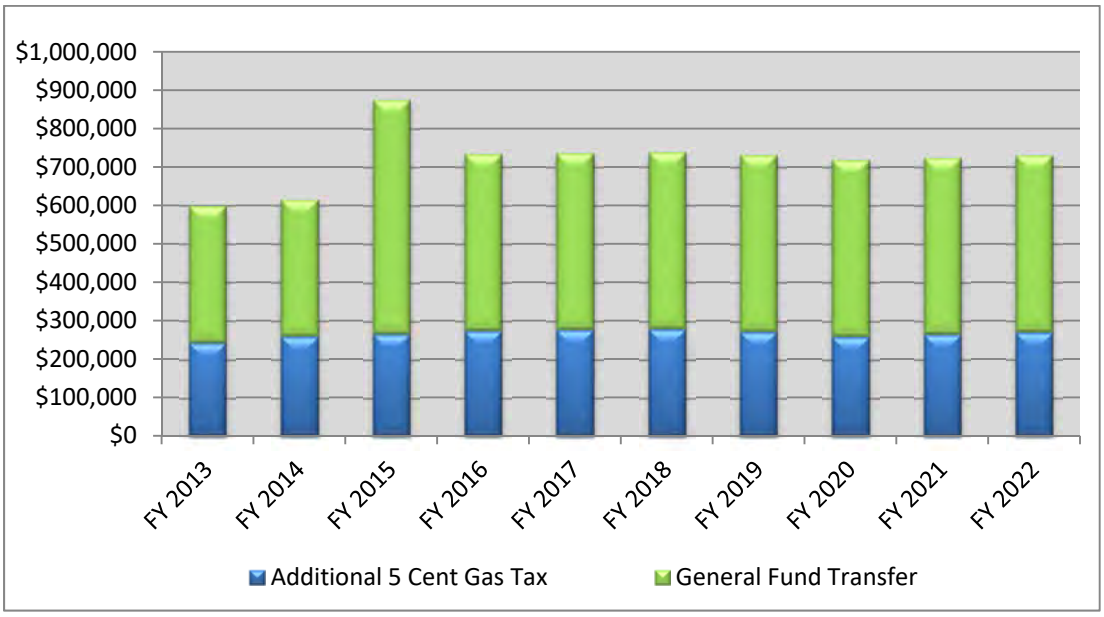
City of Punta Gorda
Local Option Fuel Taxes
114-0000-312-4210 (Additional Five Cent Gas Tax Fund)

The local option fuel taxes are authorized by Florida Statutes section 206.41. The proceeds are distributed by the State to Charlotte County and the City of Punta Gorda. The City's share of the next five cents of additional local option fuel tax is 6.74%. The distribution allocation is determined by the five-year average transportation expenditures per FS section 336.025. The tax proceeds are to be used only for transportation expenditures needed to meet the capital improvements element of the adopted comprehensive plan, immediate local transportation problems and for transportation-related projects that are critical for building comprehensive roadway networks, ie. new road construction, reconstruction or resurfacing of existing paved roads. FY 2021 projection was increase due to reduced travel restrictions during the year for COVID pandemic. Using the July State projections, FY 2022 is budgeted with an approximate two percent increase.

General Fund Ad Valorem Tax Transfer

The previous 10 year plan paving plan established an average need of $600,000 per year. The City's policy was to subsidize the gas tax with a transfer of ad valorem revenue from the general fund. A FY 2014 analysis identified a significant backlog of paving needs and the City council increased the ad valorem millage rate by $104,000 to pave/rejuvenate an additional mile per year. A one-time use of $150,000 of general fund reserves for same was budgeted in FY 2015. FY 2022 is budgeted at $459,000, the level established from the FY 2014 analysis.

Fiscal Year	Addn'l Five Cent Gas Tax Revenue	Percentage Change	General Fund Transfer
FY 2013	$243,574	-1.96%	$355,000
FY 2014	$259,217	6.42%	$355,000
FY 2015	$266,710	2.89%	$609,000
FY 2016	$274,538	2.94%	$459,000
FY 2017	$277,456	1.06%	$459,000
FY 2018	$279,234	0.64%	$459,000
FY 2019	$272,809	-2.30%	$459,000
FY 2020	$259,603	-4.84%	$459,000
FY 2021	$265,000	2.08%	$459,000
FY 2022	$270,300	2.00%	$459,000



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
SIX CENT GAS TAX FUND

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
41-00	LOCAL OPTION GAS TAX	598,659	564,949	545,000	585,000	596,700
*	**TAXES**	**598,659**	**564,949**	**545,000**	**585,000**	**596,700**
03-00	STREET SWEEPING/41 ROW	47,672	46,411	45,150	45,150	45,150
06-00	TRAFFIC SIGNAL MAINTENANC	77,508	79,532	80,146	84,175	85,860
07-00	HIGHWAY LIGHTING MAINT	142,057	153,925	158,002	158,000	171,490
**	**CHARGES FOR SERVICES**	**267,237**	**279,868**	**283,298**	**287,325**	**302,500**
10-00	INTEREST ON INVESTMENTS	13,941	8,082	2,050	960	1,000
44-00	REIMBURSEMENT FROM CDBG	27,021	0	0	0	0
48-00	REIMBURSEMENT FROM COUNTY	4,244	4,004	5,112	4,370	4,370
70-18	INSURANCE RECOVERY	9,586	10,171	0	12,995	0
90-00	MISCELLANEOUS REVENUE	773	28	250	250	250
**	**MISCELLANEOUS REVENUE**	**55,565**	**22,285**	**7,412**	**18,575**	**5,620**
90-01	PROJ CARRYOVER-BEGINNING	535,728	615,304	487,599	689,719	618,189
90-02	PRIOR YEAR ENCUMBRANCES	5,000	1,100	0	67,585	0
90-05	PRIOR YR RE-APPROPRIATION	50,000	150,000	0	92,575	0
*	**BEGINNING RESERVES**	**590,728**	**766,404**	**487,599**	**849,879**	**618,189**
		1,512,189	**1,633,506**	**1,323,309**	**1,740,779**	**1,523,009**

BUDGET FY 2022
ADDITIONAL FIVE CENT GAS TAX FUND

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
42-10	ADDL FIVE CENT GAS TAX	272,809	259,603	246,000	265,000	270,300
**	**TAXES**	**272,809**	**259,603**	**246,000**	**265,000**	**270,300**
10-00	INTEREST ON INVESTMENTS	7,964	1,907	90	280	130
90-00	MISCELLANEOUS REVENUE	106	0	0	0	0
**	**MISCELLANEOUS REVENUE**	**8,070**	**1,907**	**90**	**280**	**130**
01-00	GENERAL	459,000	459,000	459,000	459,000	459,000
*	**TRANSFER FROM OTHER FUNDS**	**459,000**	**459,000**	**459,000**	**459,000**	**459,000**
90-01	PROJ CARRYOVER-BEGINNING	34,880	34,759	16,559	2,390	26,672
90-02	PRIOR YEAR ENCUMBRANCES	45,552	0	0	94,942	0
90-05	PRIOR YR RE-APPROPRIATION	75,000	84,474	0	57,575	0
*	**BEGINNING RESERVES**	**155,432**	**119,233**	**16,559**	**154,907**	**26,672**
		895,311	**839,743**	**721,649**	**879,187**	**756,102**

City of Punta Gorda, FL
Police Impact Fees
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2020

	Actual FY 2019	Actual FY 2020
Total Revenues	$ 0	$ 0
Total Expenditures	0	0
Revenues over (under) expenditures	0	0
Projected Carryover - Beginning	0	0
Projected Carryover - End	$ 0	$ 0

* Based on 2020 impact fee study, police impact fees that had been suspended as of April 2011, were eliminated and a public safety impact fee was created to address significant growth related improvements needs for public safety facilities.

City of Punta Gorda, FL
Fire Impact Fees
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2020

	Actual FY 2019	Actual FY 2020
Total Revenues	$ 0	$ 0
Total Expenditures	0	0
Revenues over (under) expenditures	0	0
Projected Carryover - Beginning	0	0
Projected Carryover - End	$ 0	$ 0

* Based on 2020 impact fee study, fire impact fees that had been suspended as of April 2011, were eliminated and a public safety impact fee was created to address significant growth related improvements needs for public safety facilities.

City of Punta Gorda, FL
Government Impact Fees
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Total Revenues	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
Total Expenditures	0	0	0	0	0	0	0	0
Revenues over (under) expenditures	0	0	0	0	0	0	0	0
Projected Carryover - Beginning	0	0	0	0	0	0	0	0
Projected Carryover - End	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0

* Based on 2020 impact fee study, government impact fees that had been suspended as of April 2011 continued to be suspended indefinitely until significant growth related improvements needs for these facilities are identified in the future.

City of Punta Gorda, FL
Punta Gorda Impact Fees - Parks
Revenue and Expenditure Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Impact Fees Park Residential	$ 77,206	$ 91,130	$ 105,895	$ 143,500	$ 142,080
Interest Income	5,829	2,524	550	500	550
	83,035	93,654	106,445	144,000	142,630
Projected Carryover-Beginning	125,448	208,483	109,042	302,137	161,331
Total Revenues	$ 208,483	$ 302,137	$ 215,487	$ 446,137	$ 303,961
Expenditures:					
Transfer to General Construction Fund	$ 0	$ 0	$ 105,000	$ 284,806	$ 145,000
	0	0	105,000	284,806	145,000
Projected Carryover-End	208,483	302,137	110,487	161,331	158,961
Total Expenditures	$ 208,483	$ 302,137	$ 215,487	$ 446,137	$ 303,961

City of Punta Gorda, FL
Parks Impact Fees
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues									
Parks- Resid	$ 77,206	$ 91,130	$ 105,895	$ 143,500	$ 142,080	$ 143,855	$ 145,630	$ 147,410	$ 150,070
Interest on Investments	5,829	2,524	550	500	550	550	550	550	550
Total Revenues	83,035	93,654	106,445	144,000	142,630	144,405	146,180	147,960	150,620
Projects									
Park Improvements - TBD	0	0	0	0	0	0	0	0	105,000
Nature Park Improvements	0	0	105,000	284,806	20,000	20,000	145,000	145,000	40,000
Henry Property Improvements	0	0	0	0	125,000	125,000	0	0	0
Total Expenditures (Trnsfr to Gen Fund)	0	0	105,000	284,806	145,000	145,000	145,000	145,000	145,000
Revenues over (under) expenditures	83,035	93,654	1,445	(140,806)	(2,370)	(595)	1,180	2,960	5,620
Projected Carryover - Beginning	125,448	208,483	109,042	302,137	161,331	158,961	158,366	159,546	162,506
Projected Carryover - End	$ 208,483	$ 302,137	$ 110,487	$ 161,331	$ 158,961	$ 158,366	$ 159,546	$ 162,506	$ 168,126

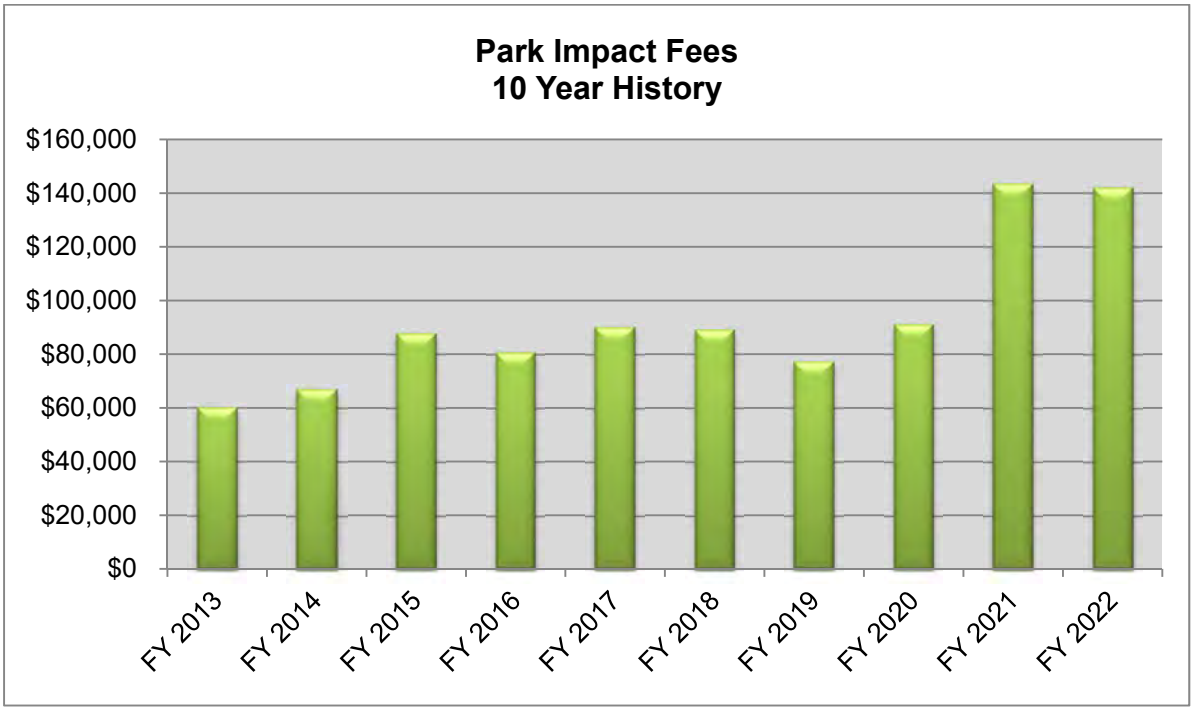
Impact Fee rates changed 5/20/2020 from $322-$1,047 for SFR based on floor area to $531-$1,337 for SFR based on floor area
Impact Fee rates changed 5/16/12 from $289.50 for all SFR to $322-$1,047 for SFR based on floor area
One year time lag in spending annual revenue

FY 2022-2026:
Projects may include Henry St property improvements and connecting points of interest (expansion of Hounds on Henry),
Nature Park Phase II, Ponce de Leon additional facilities, Trabue Park improvements, Veterans Park Improvements,
South Punta Gorda Park, Laishley Park Marriage Point, or other park improvements as determined by Urban Design to qualify as growth related

City of Punta Gorda
Parks Impact Fee Fund
Impact Fees Parks- Fees
105-0000-324-6105

The park impact fee is a one-time payment to ensure that new development pays a proportionate share of the capital costs of public facilities needed to accommodate new development. These funds can only be employed as allowed by law. The fees are detailed in Code of Ordinances section 11-9. The details can be viewed at www.ci.punta-gorda.fl.us under Codes/Ordinances. The updated fee schedule adopted February 19, 2020 by City Council was based on an impact fee study and became effective May 20, 2020. FY 2022 is budgeted using the updated rates.

Fiscal Year	Revenue Amount	Percent Change
FY 2013	$60,214	164.8%
FY 2014	$67,110	11.5%
FY 2015	$87,807	30.8%
FY 2016	$80,799	-8.0%
FY 2017	$90,249	11.7%
FY 2018	$89,095	-1.3%
FY 2019	$77,206	-13.3%
FY 2020	$91,130	18.0%
FY 2021	$143,500	57.5%
FY 2022	$142,080	-1.0%



City of Punta Gorda, FL
Punta Gorda Impact Fees - Transportation
Revenue and Expenditure Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Impact Fees Transportation - Resid.	$ 39,175	$ 29,611	$ 0	$ 0	$ 0
Impact Fees Transportation - Comm.	11,920	0	0	0	0
Interest Income	7,724	3,426	0	0	0
	58,819	33,037	0		
Projected Carryover-Beginning	275,660	286,496	0	0	0
Total Revenues	$ 334,479	$ 319,533	$ 0	$ 0	$ 0
Expenditures:					
Transfer to General Construction Fund	$ 47,983	$ 102,691	$ 0	$ 0	$ 0
Transfer to Mobility Impact Fee Fund	0	216,842	0	0	0
	47,983	319,533	0	0	0
Projected Carryover-End	286,496	0	0	0	0
Total Expenditures	$ 334,479	$ 319,533	$ 0	$ 0	$ 0

Transportation Impact Fee Fund closed in FY 2020. New Mobility Impact Fee Fund started May 20, 2020 by ordinance.

City of Punta Gorda, FL
Transportation Impact Fees
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2020

	Actual FY 2019	Actual FY 2020
Revenues		
Transportation - Residential	$ 39,175	$ 29,611
Transportation - Commercial	11,920	0
Misc. Revenues	7,724	3,426
Total Revenues	58,819	33,037
Projects		
US 41 NB Alligator Creek Bridge-440234	47,983	102,691
Total Expenditures (Transfer to General Construction)	47,983	102,691
Revenues over (under) expenditures	10,836	(69,655)
Projected Carryover - Beginning	275,660	286,496
Remaining balance transfer to Mobility Impact Fee Fund	0	(216,842)
Projected Carryover - End	$ 286,496	$ 0

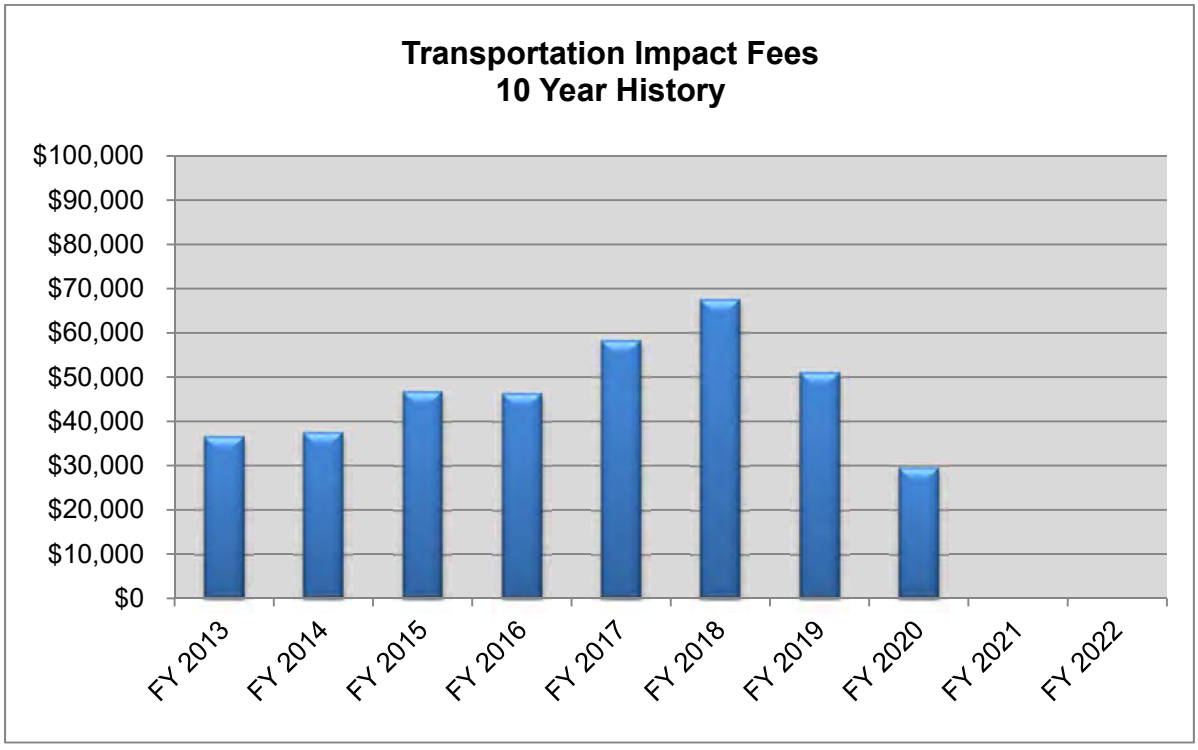
Transportation Impact Fee Fund closed in FY 2020. New Mobility Impact Fee Fund started May 20, 2020 by ordinance

City of Punta Gorda
Transportation Impact Fee Fund
Impact Fees Transportation- Fees
109-0000-324-3109 / 109-0000-324-3209

The transportation impact fee is a one-time payment to ensure that new development pays a proportionate share of the capital costs of public facilities needed to accommodate new development. These funds can only be employed as allowed by law. The fees are detailed in Code of Ordinances section 11-9. The details can be viewed at www.ci.punta-gorda.fl.us under Codes/Ordinances. Based on the impact fee study, transportation impact fees were replaced with mobility impact fees as adopted February 19, 2020 by City Council and became effective May 20, 2020. Any remaining funds in the transportation impact fee fund will be transferred to the mobility impact fee fund in FY 2020.

Fiscal Year	Revenue Amount	Percent Change
FY 2013	$36,632	42.6%
FY 2014	$37,515	2.4%
FY 2015	$46,852	24.9%
FY 2016	$46,473	-0.8%
FY 2017	$58,323	25.5%
FY 2018	$67,581	15.9%
FY 2019	$51,095	-24.4%
FY 2020*	$29,611	-42.0%
FY 2021	New Mobility Impact Fee	Fund
FY 2022	New Mobility Impact Fee	Fund

* FY 2020 actual through May 20, 2020.



City of Punta Gorda, FL
Punta Gorda Impact Fees - Mobility
Revenue and Expenditure Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Impact Fees Mobility - Resid.	$ 0	$ 28,228	$ 75,990	$ 122,200	$ 128,205
Impact Fees Mobility - Comm.	0	0	4,000	27,230	4,000
Transfer from Transportation Impact Fd	0	216,842	0	0	0
Interest Income	0	13	410	425	430
	0	245,083	80,400	149,855	132,635
Projected Carryover-Beginning	0	0	81,469	245,083	172,457
Total Revenues	$ 0	$ 245,083	$ 161,869	$ 394,938	$ 305,092
Expenditures:					
Transfer to General Construction Fund	$ 0	$ 0	$ 75,000	$ 222,481	$ 180,000
	0	0	75,000	222,481	180,000
Projected Carryover-End		245,083	86,869	172,457	125,092
Total Expenditures	$ 0	$ 245,083	$ 161,869	$ 394,938	$ 305,092

Transportation Impact Fee Fund closed in FY 2020. New Mobility Impact Fee Fund started May 20, 2020 by ordinance.

City of Punta Gorda, FL
Mobility Impact Fees
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues									
Mobility - Residential	$ 0	$ 28,228	$ 75,990	$ 122,200	$ 128,205	$ 128,980	$ 131,315	$ 132,865	$ 133,645
Mobility - Commercial	0	0	4,000	27,230	4,000	4,000	4,000	4,000	4,000
Transfer from Transporation Impacts	0	216,842	0	0	0	0	0	0	0
Interest Income	0	13	410	425	430	440	450	475	475
Total Revenues	0	245,083	80,400	149,855	132,635	133,420	135,765	137,340	138,120
Projects									
Sidewalk Improvements - TBD	0	0	75,000	222,481	0	0	60,000	130,000	130,000
King Street	0	0	0	0	80,000	48,000	0	0	0
Airport Rd	0	0	0	0	100,000	100,000	50,000	0	0
Total Expenditures (Trsfr to Gen Constr)	0	0	75,000	222,481	180,000	148,000	110,000	130,000	130,000
Revenues over (under) expenditures	0	245,083	5,400	(72,626)	(47,365)	(14,580)	25,765	7,340	8,120
Projected Carryover - Beginning	0	0	81,469	245,083	172,457	125,092	110,512	136,277	143,617
Projected Carryover - End	$ 0	$ 245,083	$ 86,869	$ 172,457	$ 125,092	$ 110,512	$ 136,277	$ 143,617	$ 151,737

Transportation Impact Fee Fund closed in FY 2020. New Mobility Impact Fee Fund started May 20, 2020 by ordinance
One year lag in spending annual revenue

FY 2022-2026:

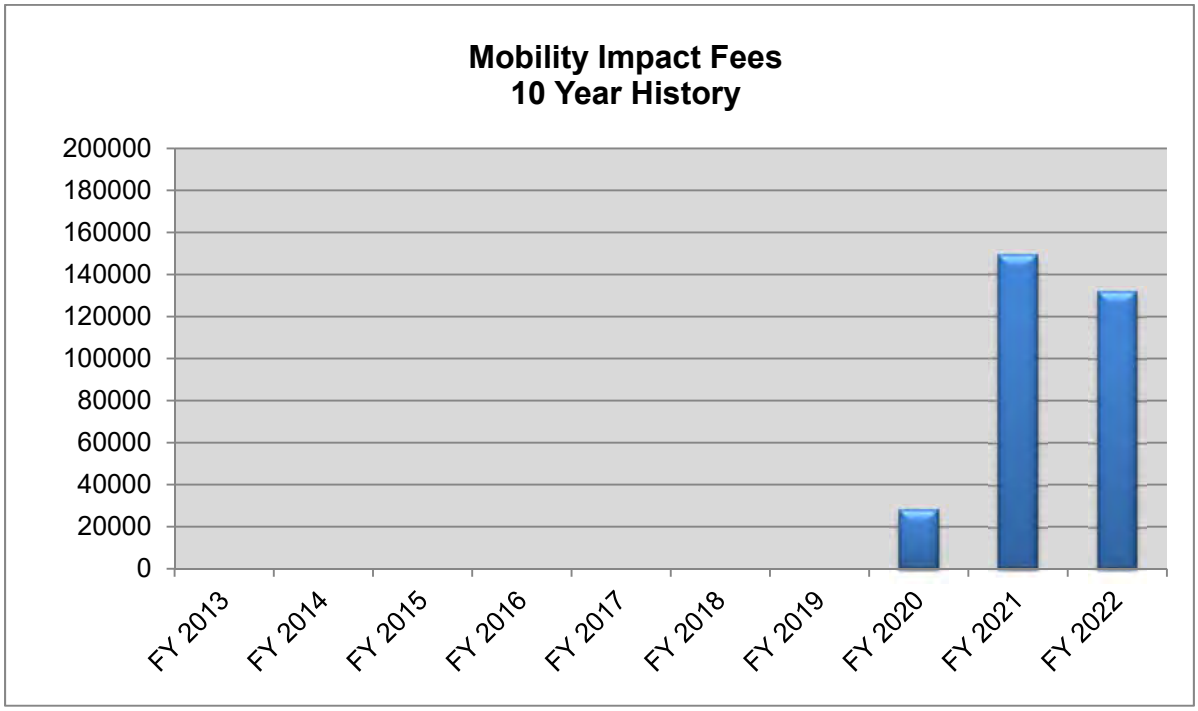
Projects may include sidewalk installation between existing discontinuous sidewalk facilities, Historic District infrastructure, Alligator Creek US 41NB pedestrian bridge II, various complete street improvements (Cooper St, Airport Rd, Shreve St, Virginia Ave), West Henry St connection, Harborwalk US 41NB Bridge Underpass improvements, Harborwalk East phase II, or other growth related mobility projects.

City of Punta Gorda
Mobility Fee Fund
Impact Fees Mobility- Fees
120-0000-324-3120 / 120-0000-324-3220

The mobility impact fee is a one-time payment to ensure that new development pays a proportionate share of the capital costs of public facilities needed to accommodate new development. These funds can only be employed as allowed by law. The fees are detailed in Code of Ordinances section 11-9. The details can be viewed at www.ci.punta-gorda.fl.us under Codes/Ordinances. Based on the impact fee study, transportation impact fees were replaced with mobility impact fees as adopted February 19, 2020 by City Council and became effective May 20, 2020. Any remaining funds in the transportation impact fee fund will be transferred to the mobility impact fee fund in FY 2020. FY 2022 is budgeted using the updated rates.

Fiscal Year	Revenue Amount	Percent Change
FY 2013	Previously Transportation	Impact Fee Fund
FY 2014	Previously Transportation	Impact Fee Fund
FY 2015	Previously Transportation	Impact Fee Fund
FY 2016	Previously Transportation	Impact Fee Fund
FY 2017	Previously Transportation	Impact Fee Fund
FY 2018	Previously Transportation	Impact Fee Fund
FY 2019	Previously Transportation	Impact Fee Fund
FY 2020*	$28,228	
FY 2021	$149,430	429.4%
FY 2022	$132,205	-11.5%

* FY 2020 actual May 20, 2020 through September 30, 2020.



City of Punta Gorda, FL
Punta Gorda Impact Fees - Public Safety
Revenue and Expenditure Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Impact Fees Public Safety - Resid.	$ 0	$ 49,690	$ 122,415	$ 202,925	$ 185,873
Impact Fees Public Safety - Comm.	0	0	32,190	7,900	33,205
Interest Income	0	24	535	195	1,320
	0	49,714	155,140	211,020	220,398
Projected Carryover-Beginning	0	0	30,230	49,714	260,734
Total Revenues	$ 0	$ 49,714	$ 185,370	$ 260,734	$ 481,132
Expenditures:					
Transfer to General Construction Fund	$ 0	$ 0	$ 0	$ 0	$ 0
	0	0	0	0	0
Projected Carryover-End		49,714	185,370	260,734	481,132
Total Expenditures	$ 0	$ 49,714	$ 185,370	$ 260,734	$ 481,132

Police and Fire Impact Fee Funds, that had been suspended since FY 2011 and no fund balance remaining, closed in FY 2020.
New Public Safety Impact Fee Fund started May 20, 2020 by ordinance.

City of Punta Gorda, FL
Public Safety Impact Fees
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues									
Mobility - Residential	$ 0	$ 49,690	$ 122,415	$ 202,925	$ 185,873	$ 186,998	$ 190,380	$ 192,631	$ 194,887
Mobility - Commercial	0	0	32,190	7,900	33,205	34,365	35,815	36,975	38,280
Interest Income	0	24	535	195	1,320	2,120	2,935	2,110	875
Total Revenues	0	49,714	155,140	211,020	220,398	223,483	229,129	231,715	234,042
Projects									
Public Safety Projects	0	0	0	0	0	0	0	550,000	450,000
Total Expenditures (Trsfr to Gen Constr)	0	0	0	0	0	0	0	550,000	450,000
Revenues over (under) expenditures	0	49,714	155,140	211,020	220,398	223,483	229,129	(318,285)	(215,959)
Projected Carryover - Beginning	0	0	30,230	49,714	260,734	481,132	704,615	933,744	615,460
Projected Carryover - End	$ 0	$ 49,714	$ 185,370	$ 260,734	$ 481,132	$ 704,615	$ 933,744	$ 615,460	$ 399,501

Police and Fire Impact Fee Funds, that had been suspended since FY 2011 and no fund balance remaining, closed in FY 2020.
New Public Safety Impact Fee Fund started May 20, 2020 by ordinance.
One year lag in spending annual revenue.

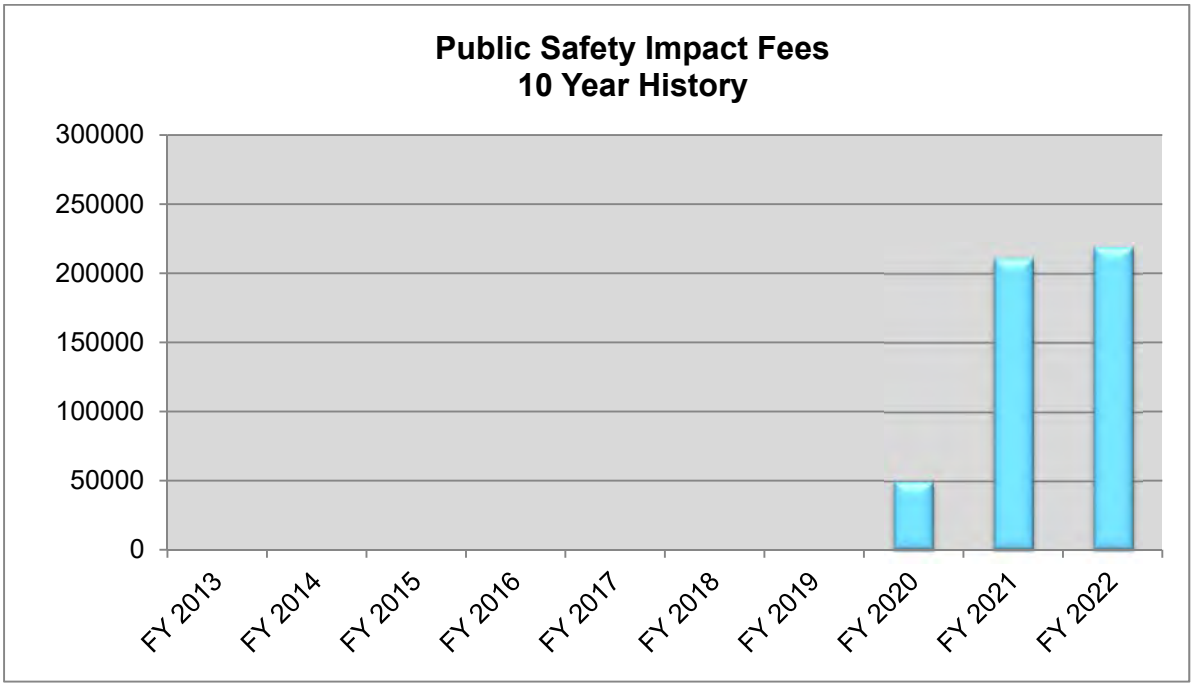
FY 2022-2026:
Due to anticipated growth in public safety departments, public safety buildings will require expansion.

City of Punta Gorda
Public Safety Fee Fund
Impact Fees Public Safety - Fees
121-0000-324-1121 / 121-0000-324-1221

The public safety impact fee is a one-time payment to ensure that new development pays a proportionate share of the capital costs of public facilities needed to accommodate new development. These funds can only be employed as allowed by law. The fees are detailed in Code of Ordinances section 11-9. The details can be viewed at www.ci.punta-gorda.fl.us under Codes/Ordinances. Based on the impact fee study, separate police and fire impact fees (suspended since FY 2011) were replaced with a single public safety impact fee schedule as adopted February 19, 2020 by City Council and became effective May 20, 2020. The previous funds had no remaining balance and were closed in FY 2020. FY 2022 is budgeted using the updated rates.

Fiscal Year	Revenue Amount	Percent Change
FY 2013	Suspended Police and Fire	Impact Fees
FY 2014	Suspended Police and Fire	Impact Fees
FY 2015	Suspended Police and Fire	Impact Fees
FY 2016	Suspended Police and Fire	Impact Fees
FY 2017	Suspended Police and Fire	Impact Fees
FY 2018	Suspended Police and Fire	Impact Fees
FY 2019	Suspended Police and Fire	Impact Fees
FY 2020*	$49,690	
FY 2021	$210,825	324.3%
FY 2022	$219,078	3.9%

* FY 2020 actual May 20, 2020 through September 30, 2020.



City of Punta Gorda, FL
Community Development Block Grant
Proforma Schedule of Revenues and Expenditures
FY 2019

	Actual FY 2019
Revenues	
Community Dev Block Grant	$ 44,895
Total Revenues	44,895
Projects	
Sidewalk Project	43,804
Total Expenditures	43,804
Revenues over (under) expenditures	1,091
Projected Carryover - Beginning	(1,091)
Projected Carryover - End	$ 0

Note: The City has discontinued participating in the Community Development Block Grant entitlement program.
Staff worked with granting agency to consolidate remaining funds into one final sidewalk project completed in FY 2019.

City of Punta Gorda, FL
Special Use Fund
Revenue and Expenditure Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Intergovernmental Revenue	$ 20,367	$ 310,888	$ 0	$ 0	$ 0
Miscellaneous Revenue	92,733	40,163	9,000	5,315	5,000
Interfund Loan Repay f/Buckley's Pass Fd	0	152,241	0	0	0
	113,100	503,292	9,000	5,315	5,000
Projected Carryover-Beginning	3,911,180	3,609,152	2,998,812	3,996,211	3,041,592
Total Revenues	$ 4,024,280	$ 4,112,444	$ 3,007,812	$4,001,526	$3,046,592
Expenditures:					
Expenditures-Hurricane Irma	$ 11,948	$ 0	$ 0	$ 0	$ 0
Transfer to General Fund	285,330	56,415	0	298,215	0
Transfer to General Construction Fund	161,851	59,818	0	486,719	0
Transfer to 1% Sales Tax Fund	0	0	0	175,000	2,000,000
Interfund Loan to General Construction	(44,000)	0	0	0	0
	415,128	116,233	0	959,934	2,000,000
Projected Carryover-End	3,609,152	3,996,211	3,007,812	3,041,592	1,046,592
Total Expenditures	$ 4,024,280	$ 4,112,444	$ 3,007,812	$4,001,526	$3,046,592

City of Punta Gorda, FL
Special Use Fund
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues									
FEMA - Storms	$ 28,787	$ 299,745	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
State - Storms	(8,420)	11,143	0	0	0	0	0	0	0
Interfund Loan Repayment (Buckley's Pass)	0	152,241	0	0	0	0	0	0	0
Interfund Loan Repayment (Historic City Hall Project)	0	0	0	0	0	0	0	2,000,000	0
Interest on Investments	92,589	40,163	9,000	5,315	5,000	5,000	5,000	5,000	5,000
Miscellaneous Revenue	144		0	0	0	0	0	0	0
Total Revenues	113,100	503,292	9,000	5,315	5,000	5,000	5,000	2,005,000	5,000
Expenditures									
Trnsfr to General Fund-Citywide Master Plan	285,330	0	0	0	0	0	0	0	0
Trnsfr to General Fund-Comp Plan Update	0	56,415	0	76,625	0	0	0	0	0
Trnsfr to General Fund-Land Dev Reg Update	0	0	0	221,590	0	0	0	0	0
Trnsfr to General Construction-800 Mhz	0	8,387	0	0	0	0	0	0	0
Trnsfr to General Construction-Ponce de Leon Park	161,851	51,431	0	486,719	0	0	0	0	0
Interfund Loan to 1% Sales Tax-Historic City Hall	0	0	0	0	2,000,000	0	0	0	0
Interfund Loan to General Construction-Buckley's Pass	(44,000)	0	0	0	0	0	0	0	0
Trnsfr to 1% Sales Tax-US 41 Airport/Carmalita (interest)	0	0	0	175,000	0	0	0	0	0
Hurr. Irma - "D" LP HBWK Seawall	11,947	0	0	0	0	0	0	0	0
Total Expenditures	415,128	116,233	0	959,934	2,000,000	0	0	0	0
Revenues over(under) expenditures	(302,028)	387,059	9,000	(954,619)	(1,995,000)	5,000	5,000	2,005,000	5,000
Projected Carryover - Beginning	3,911,180	3,609,152	2,998,812	3,996,211	3,041,592	1,046,592	1,051,592	1,056,592	3,061,592
Reserve for Repayment Hurr. Charley	$ 370,000	$ 370,000	$ 370,000	$ 370,000	$ 370,000	$ 370,000	$ 370,000	$ 370,000	$ 0
Reserve of Fishermans Village land sale proceeds	$ 3,062,820	$ 2,954,974	$ 2,170,040	$ 2,170,040	$ 170,040	$ 170,040	$ 170,040	$ 2,170,040	$ 2,170,040
Projected Carryover - End	$ 176,332	$ 671,238	$ 467,772	$ 501,552	$ 506,552	$ 511,552	$ 516,552	$ 521,552	$ 896,552

Reserve for Repayment - Hurricane Charley pending end of audit period
Reserve of Fishermans Village land sale proceeds - Council to authorize specific projects

City of Punta Gorda, FL
Buckley's Pass Assessment Area
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues					
Buckley's Pass Assessments	$ 1,926,866	$ 290,358	$ 304,090	$ 304,090	$ 203,065
Interest on Investments	13,936	9,043	0	0	0
Total Revenues	1,940,802	299,401	304,090	304,090	203,065
Projects					
Buckley's Pass	730,315	1,156,970	0	0	0
Subtotal Transfers to Gen. Construction	730,315	1,156,970	0	0	0
Reimb. Interfund Loan - Special Use Fund	0	152,241	0	0	0
Reimb. Interfund Loan - General Fund	0	124,002	288,555	288,555	280,675
Subtotal Transfers to Repay Interfund Loans		276,243	288,555	288,555	280,675
Collection Commission/Administration	2,388	2,212	5,000	5,000	5,000
Total Expenditures	732,703	1,435,425	293,555	293,555	285,675
Revenues over (under) expenditures	1,208,099	(1,136,024)	10,535	10,535	(82,610)
Projected Carryover - Beginning	0	1,208,099	25,619	72,075	82,610
Projected Carryover - End	$ 1,208,099	$ 72,075	$ 36,154	$ 82,610	$ 0

New fund to account for assessments from the Buckley's Pass Dredging Assessment Area set by Final Assessment Resolution 3418-19 on April 3, 2019. The Buckley's Pass project is an additional navigational access channel connecting the Punta Gorda Isles canal system to Charlotte Harbor through a shorter, more convenienct, and direct route than is currently available through the existing Ponce de Leon Inlet harbor access point. The project costs are accounted for in the General Construction Fund. Those in the assessment area had option to prepay in FY 2019 or have an annual assessment that would be on the non-advalorem section of their property tax bill spread over three years. The assessments will be used to pay for the construction and reimburse interfund loans for costs incurred for the project prior to the final assessment resolution.

Final costs came in under budget. Remaining balance of funds collected were reimbursed reducing FY 2020 revenues and final assessment for FY 2022.

City of Punta Gorda, FL
Gilchrist Intention
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues									
Interest on Investments	$ 134	$ 59	$ 25	$ 7	$ 10	$ 10	$ 10	$ 10	$ 10
Total Revenues	134	59	25	7	10	10	10	10	10
Expenditures									
Total Expenditures	0	0	0	0	0	0	0	0	0
Revenues over(under) expenditures	134	59	25	7	10	10	10	10	10
Projected Carryover - Beginning	5,272	5,406	5,466	5,465	5,472	5,482	5,492	5,502	5,512
Projected Carryover - End	$ 5,406	$ 5,465	$ 5,491	$ 5,472	$ 5,482	$ 5,492	$ 5,502	$ 5,512	$ 5,522

This is a permanent fund. Only earnings, not principal, may be used for the intended purpose of right-of-way beautification.

City of Punta Gorda, FL
Coastal & Heartland National Estuary Partnership
Revenue and Expenditure Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Federal Grants	$ 498,765	$ 648,150	$ 662,500	$1,061,377	$ 700,000
State Grants	56,825	260,517	75,000	445,000	75,000
Local Grants	433,843	255,662	265,000	352,837	265,500
Contributions from Private Sources	56,040	8,441	0	5,145	0
Miscellaneous Revenue	8,326	4,843	0	2,340	0
	1,053,799	1,177,613	1,002,500	1,866,699	1,040,500
Projected Carryover-Beginning	293,025	354,235	299,167	434,759	340,808
Total Revenues	$ 1,346,824	$ 1,531,848	$ 1,301,667	$2,301,458	$ 1,381,308
Expenditures:					
Personnel Services	$ 324,388	$ 387,914	478,715	438,905	471,735
Operating Expenses	668,201	709,175	580,768	1,521,745	560,983
	992,589	1,097,089	1,059,483	1,960,650	1,032,718
Projected Carryover-End	354,235	434,759	242,184	340,808	348,590
Total Expenditures	$ 1,346,824	$ 1,531,848	$ 1,301,667	$2,301,458	$ 1,381,308

FY 2015, City of Punta Gorda began hosting Charlotte Harbor National Estuary Program, now the Coastal & Heartland National Estuary Partnership

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
COASTAL & HEARTLAND NATIONAL ESTUARY PARTNERSHIP

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
31-50	EPA SECTION 320 GRANT	498,765	648,150	662,500	1,061,377	700,000
*	**FEDERAL GRANT**	**498,765**	**648,150**	**662,500**	**1,061,377**	**700,000**
31-60	FL DEPT OF ENVIRON PROTEC	56,825	260,517	75,000	445,000	75,000
*	**STATE GRANT**	**56,825**	**260,517**	**75,000**	**445,000**	**75,000**
21-00	MARINE ADVISORY BD-WCIND	5,000	2,499	0	0	0
31-00	OTHER LOCAL GOVT GRANTS	278,150	135,500	135,000	185,500	135,500
31-01	SW FL WATER MGMT DISTRICT	150,685	117,663	130,000	167,337	130,000
*	**GRANTS - OTHER LOCAL UNIT**	**433,835**	**255,662**	**265,000**	**352,837**	**265,500**
21-00	CONTRIB FROM PRIVATE SRCS	56,040	8,441	0	5,145	0
*	**CONTRIB FROM PRIVATE SRCS**	**56,040**	**8,441**	**0**	**5,145**	**0**
10-00	INTEREST ON INVESTMENTS	7,754	4,451	0	375	0
70-50	DEFINED CONTRIB REFUNDS	0	0	0	1,965	0
90-00	MISCELLANEOUS REVENUE	580	392	0	0	0
*	**MISCELLANEOUS REVENUE**	**8,334**	**4,843**	**0**	**2,340**	**0**
90-01	PROJ CARRYOVER-BEGINNING	268,509	338,213	299,167	394,396	340,808
90-02	PRIOR YEAR ENCUMBRANCES	24,516	16,022	0	40,363	0
*	**BEGINNING RESERVES**	**293,025**	**354,235**	**299,167**	**434,759**	**340,808**
		1,346,824	**1,531,848**	**1,301,667**	**2,301,458**	**1,381,308**

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
COASTAL & HEARTLAND NATIONAL ESTUARY PARTNERSHIP – DEPT. 1536

FUNCTION:

The Coastal & Heartland National Estuary Partnership (formerly the Charlotte Harbor National Estuary Program - CHNEP) was created under section 320 of the Clean Water Act. CHNEP's decision-making body is its Policy Committee, an interjurisdictional board of elected officials and top agency heads. The City of Punta Gorda is CHNEP's host agency providing budgetary and auditing oversight and setting administrative policies including procurement and personnel. CHNEP is a partnership comprised of citizens, elected officials, resource managers, and commercial and recreational resource users working to improve water quality and ecological integrity of other natural resources in its boundaries. A cooperative decision-making process is used to address diverse resource management concerns in the 5,416-square-mile study area.

The Clean Water Act requires all NEPs to develop, adopt, and implement a *Comprehensive Conservation and Management Plan* (CCMP). CHNEP's CCMP was updated and approved in 2019 and addresses four priorities throughout the CHNEP nine-county study area and affect the health of the watersheds and estuaries. The priorities are water quality, hydrologic restoration, fish, wildlife, and wildlife habitat protection, and public engagement. The CHNEP implements the CCMP through partnerships that develop integrated plans, education and outreach programs and management structures to achieve a sustainable balance between the economy, society, and the environment.

ACCOMPLISHMENTS:

To accomplish the overall goals of the CHNEP's CCMP and the short term goals identified by the CHNEP Management Conference in the annual CHNEP Work Plan, below are some of the major activities/goals accomplished during the last fiscal year:

Public Engagement and Environmental Education:

- Harbor Happenings Quarterly Magazine and annual calendar of donated images that show the beauty and diversity of the native, natural environment
- Website, Constant Contact, Social Media
- Collateral, Displays, Re-printings, etc.
- Virtual Fishing Clinics via Zoom
- CHNEP staff hosted 5 virtual environmental education and citizen science events and 1 in person volunteer outreach initiative for volunteers and the community between October 2020 and March 2021 including: Virtual Kid's Sustainable Fishing Clinic, Virtual Audubon Christmas Bird Count, Virtual Great Backyard Bird Count, Vertical Oyster Garden Event, Virtual Horseshoe Crab Monitoring Trainings, and a Virtual Earth Echo Water Challenge presentation
- Outreach booths at Hendry County's Swamp Cabbage Festival and Glades County's Chalo Nitka Rodeo
- CHNEP updated each document on their webpage to be ADA compliant
- 9 Conservation Grants awarded April 2021
- CHNEP staff created an interactive online learning portal and GIS storymap that includes activities and lessons correlated to Florida STEM requirements for 3rd and 4th grade students: *Adventures in the Watershed, A Story of Four Animals and their Neighborhoods* is shared on the CHNEP website www.chnep.org/online-learning-portal. CHNEP staff has continued updating this tool and it is available for use on the CHNEP website.
- CHNEP staff held the 2021 Southwest Florida Climate Summit in May. This was a free public virtual event to share knowledge and mobilize the collaboration needed to build more resilient communities in our region.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
COASTAL & HEARTLAND NATIONAL ESTUARY PARTNERSHIP – DEPT. 1536

ACCOMPLISHMENTS: (continued)

Scientific Research:

- Charlotte Harbor Water Quality monitoring monthly
- Charlotte Harbor Water Quality Monitoring Annual Audit
- Charlotte Harbor Water Quality Annual Meeting
- Annual Surface Water Quality Status Reports
- Quarterly volunteer oyster habitat monitoring
- CHNEP Water Atlas Maintenance and Website Maintenance
- Water Atlas Reports quarterly
- CHNEP staff focused on updating the Water Atlas tool with new enhancements and features
- Special topic science forums and meetings
- Habitat Subcommittee Meeting
- Habitat Restoration Needs Project Phase II has been recently completed
- 8 Letters of support for partner grants
- Science Coordination Group of South Florida Meeting
- South Florida Ecosystem Restoration Task Force Meeting
- CHNEP hosted C-43 Reservoir Water Quality Summit
- SWFL RAMP Meeting

Environmental Restoration:

- Restoration Needs Plan Phase II
- Charlotte Harbor Flatwoods Initiative is still underway
- South Lee County Watershed Initiative is still underway
- Estero Bay Agency on Bay Management
- Vertical Oyster Garden Project using oysters gathered from restaurants in Punta Gorda
- Habitat Resiliency to Climate Change Project
- Regional Restoration Planning (Peninsular Florida LCC, OIMMP, CERP/SWFFS, BMAPs)

BUDGET NARRATIVE:

The CHNEP continues to develop strategies to implement the CCMP through innovative partnerships and funding assistance, including seeking outside grants as a revenue source to fund projects; continuing to leverage partner resources; and ongoing evaluation to identify opportunities that implement the CCMP either directly or through partner projects.

The following outlines major objectives for 2022:

- CHNEP will continue water quality monitoring and restoration projects, as well as programs to reduce pollution entering waterways, including a Cyanobacteria rapid response pilot program
- CHNEP will work with partners to implement more oyster, living shorelines, and submerged aquatic vegetation restoration projects
- CHNEP will work with partners to restore more natural hydrology where feasible, as well as to protect and enhance aquifer/groundwater recharge. This includes continued work on the Lower Charlotte Harbor Flatwoods Initiative project and South Lee County Watershed Initiative.
- CHNEP will work with partners to incorporate even more useful tools into the CHNEP Water Atlas

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
COASTAL & HEARTLAND NATIONAL ESTUARY PARTNERSHIP – DEPT. 1536

BUDGET NARRATIVE: (continued)

- CHNEP will continue implementation of environmental education and outreach efforts to educate and engage citizens in environmental restoration and protection efforts
- CHNEP will continue working with local governments to build community resiliency to climate change factors such as sea level rise
- CHNEP will continue to work on Research & Restoration projects that benefit the local community as they arise
- CHNEP will continue to work with Federal, State, Local, and private organizations to benefit the local community through environmental initiatives
- CHNEP is looking to fill the role of Public Outreach Specialist as well as turn one of the Conservation Interns into a full time position to prevent having to fill the role every 6 months and expend grant funds timely

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
COASTAL & HEARTLAND NATIONAL ESTUARY PARTNERSHIP – DEPT. 1536
Key Performance Measures

The Coastal and Heartland National Estuary Partnership's outstanding partners, committee members, staff, and volunteers are enthusiastically committed to carrying forth and building the good work of the organization in uniting Central and Southwest Florida to protect water and wildlife. Below are our strategic priorities and goals, mission, and key performance measures.

STRATEGIC PRIORITIES AND GOALS

PRIORITY: WATER QUALITY

Goal: Water Quality Improvement

- WQ-1 Support a comprehensive and coordinated water quality monitoring and assessment strategy
- WQ-2 Develop water quality standards, pollutant limits, and cleanup plans
- WQ-3 Reduce urban stormwater and agriculture runoff pollution
- WQ-4 Reduce wastewater pollution
- WQ-5 Reduce harmful algal blooms

PRIORITY: HYDROLOGIC RESTORATION

Goal: Enhanced and improved water bodies with more natural hydrologic conditions

- HR-1 Conduct data collection, modeling, and analyses to support hydrologic restoration
- HR-2 Increase fresh surface water and groundwater availability to support healthy natural systems
- HR-3 Preserve and restore natural flow regimes

PRIORITY: FISH AND WILDLIFE HABITAT PROTECTION

Goal: Natural habitat protection and restoration

- FW-1 Protest, restore, and monitor estuarine habitats
- FW-2 Protect, restore, and monitor environmentally sensitive lands and waterways including critical habitat areas
- FW-3 Assess and promote the benefits of land, waterway, and estuary protection and habitat restoration

PRIORITY: PUBLIC ENGAGEMENT

Goal: Public education and engagement

- PE-1 Promote environmental literacy, awareness, and stewardship through expanded education and engagement opportunities for the general public
- PE-2 Expand reach of education and engagement opportunities to new target audiences
- PE-3 Strengthen non-profit partner collaboration in education and engagement programs
- PE-4 Increase outreach to policymakers to enhance understanding and support for CCMP implementation

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
COASTAL & HEARTLAND NATIONAL ESTUARY PARTNERSHIP – DEPT. 1536
Key Performance Measures

MISSION AND OBJECTIVES

Our Vision for Coastal and Heartland Southwest Florida

- Waters that meet their designated human uses for drinking, shellfish harvesting, or swimming and fishing, while supporting appropriate and healthy aquatic life (Water Quality Action Plan);
- Appropriate freshwater flows move across the landscape to sustain healthy wetlands, rivers, and estuaries (Hydrologic Restoration Action Plan);
- A diverse environment of interconnected, healthy habitats that support natural processes and viable, resilient native plant and animal communities (Fish, Wildlife, and Habitat Protection Action Plan); and
- Residents and visitors alike are informed and engaged to make choices and take actions that increase protection and restoration of estuaries and watersheds (Public Engagement Action Plan).

INITIATIVES AND ACTION ITEMS

- **WQ:** CHNEP will support a comprehensive and coordinated water quality monitoring and assessment strategy. Also, develop water quality standards, pollutant limits, and clean-up plans. CHNEP will educate the public on how to reduce urban storm water, agricultural runoff pollution, and harmful algal blooms. CHNEP will also continue to support partners in projects/implementation to reduce wastewater pollution.
- **HR:** CHNEP will conduct data collection, modeling, and analyses to support hydrologic restoration. CHNEP will work with partners to increase fresh surface water and groundwater availability to support healthy natural systems. CHNEP will continue to work with partners to preserve and restore natural flow regimes.
- **FW:** CHNEP will work with partners to protect, restore, and monitor estuarine habitats. CHNEP will continue to offer grants and other resources to protect, restore, and monitor environmentally sensitive lands and waterways including critical habitat areas. CHNEP will also assess and promote the benefits of land, waterway, and estuary protection and habitat restoration.
- **PE:** CHNEP will promote environmental literacy, awareness, and stewardship, through expanded education and engagement opportunities for the general public. CHNEP will expand reach of education and engagement opportunities to new target audiences. CHNEP will strengthen non-profit partner collaboration in education and engagement programs. CHNEP will increase outreach to policymakers to enhance understanding and support for CCMP implementation.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
COASTAL & HEARTLAND NATIONAL ESTUARY PARTNERSHIP – DEPT. 1536
Key Performance Measures

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Management Conference				
Management Conference meetings hosted	12	12	12	12
Special topic workshops and subcommittees hosted	4	4	4	4
Program reports prepared/transmitted	20	20	24	24
Outreach				
Harbor Happenings published	4	4	4	4
Public Outreach Grants executed	4	N/A	N/A	N/A
Micro-Grants completed	10	N/A	N/A	N/A
Conservation Grants completed	N/A	12	10	12
Events hosted	12	8	12	12
Research				
Field sampling and/or monitoring events completed	24	24	24	24
Research/Restoration projects contracted/ implemented	15	15	15	15
Research coordination and meetings completed	8	8	8	10
Restoration				
NEPORT restoration and acquisition projects submitted	45	45	45	45
Restoration coordination and meetings completed	16	10	18	20
Legislative Action:				
Advocacy & Review: letters, resolutions, etc.	36	36	36	36

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
COASTAL & HEARTLAND NATIONAL ESTUARY PARTNERSHIP

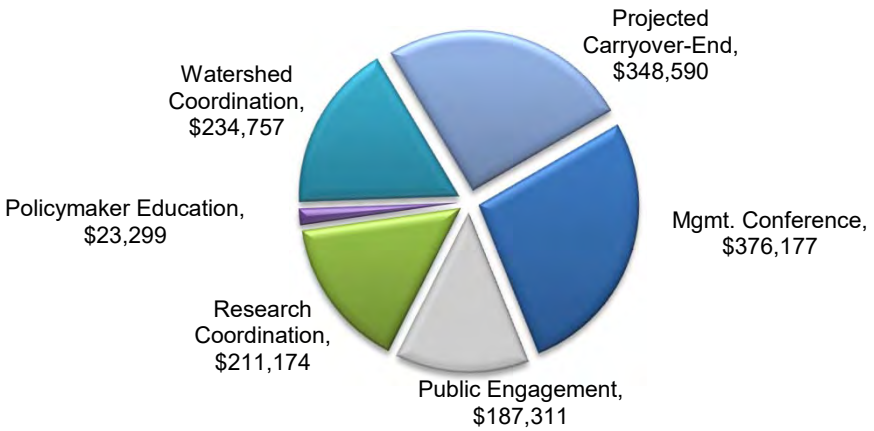
Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	324,388	387,914	478,715	438,905	471,735
Operating	668,201	709,175	580,768	1,521,745	560,983
Capital Outlay	0	0	0	0	0
Projected Carryover	354,235	434,759	242,184	340,808	348,590
Total	**1,346,824**	**1,531,848**	**1,301,667**	**2,301,458**	**1,381,308**

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Director of CHNEP	1	1	1	1	1
Finance & Grants Specialist	1	1	1	1	1
Research & Outreach Specialist	0	0	0	1	0
Research & Outreach Manager	1	1	1	1	1
Public Outreach Specialist	0	0	0	1	1
Research Specialist	0	0	0	0	1
Outreach Associate	1	1	1	0	0
Research Associate	0	1	1	0	0
Conservation Intern	0	1	1	1	1
Total	4	6	6	6	6

Service Costs



CAPITAL PROJECTS

The Capital Projects section is used to account for financial resources to be used for the acquisition or construction of capital facilities, projects, or individual purchases with a multi-year useful life span by the City, except those financed by Proprietary Funds.

- The 1% Local Option Sales Tax Fund is a special revenue fund that accounts for capital improvements/infrastructure projects funded by 1% sales tax. Authorized uses of the proceeds are found in Florida Statutes Chapter 212.055(2)(d). Allowed uses are the financing, planning and constructing of infrastructure; acquiring land for public recreation or conservation purposes; purchases of vehicles or equipment with a five-year life expectancy (including emergency service vehicles and the equipment to outfit them). These projects typically produce a citywide benefit.

- The General Construction Fund accounts for capital improvement projects normally funded by revenues available for use in the General Fund and Special Revenue Funds. Other revenue sources are grants, transfers from other funds, or financing. These capital projects typically produce a citywide benefit.

City of Punta Gorda, FL
1% Local Option Sales Tax Fund
Revenue and Expenditure Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
1% Sales Tax	$ 3,151,919	$ 3,123,417	$ 750,000	$ 3,300,000	$ 3,650,000
Miscellaneous Revenue	136,330	127,644	12,500	12,500	0
Transfer from Special Use Fund	0	0	0	175,000	2,000,000
	3,288,249	3,251,061	762,500	3,487,500	5,650,000
Projected Carryover-Beginning	4,201,667	5,606,352	1,555,523	6,369,370	1,863,748
Prior Yr. Encumbrances	430,954	909,581	0	628,148	0
Total Revenues	$ 7,920,870	$ 9,766,994	$ 2,318,023	$ 10,485,018	$ 7,513,748
Expenditures:					
ADA Improvements - Citywide	$ 180,187	$ 205,425	$ 125,000	$ 683,388	$ 130,000
City Hall	0	0	0	$ 500,000	$ 4,488,000
Law Enforcement-Vehicles	100,001	40,557	0	59,443	0
Sidewalks	1,350	306,175	0	287,926	0
Drainage Improvements	55,650	322,637	0	762,722	700,000
Intersection Improvements	5,000	28,457	0	113,091	0
Road Improvements	0	200,933	1,058,000	2,762,626	0
Road Lighting	40,378	0	0	120,000	0
Park Improvements	32,957	0	0	305,000	0
City Beautification	2,779	58,795	0	0	0
Veterans Park Improvements	0	391,627	0	28,373	0
Waterfront Activity Center	43,256	800	0	0	0
Henry St Property Improvements	0	0	0	144,000	700,000
Harborwalk US41 SB Bridge	0	0	0	90,000	0
Harborwalk West @ Gilchrist Area 1	32,890	16,894	0	0	0
Harborwalk West Gilchrist Playground	2,816	0	0	11,186	0
Harborwalk West Area 2	597,391	1,107,176	0	2,405,515	0
Harborwalk West Area 3	0	0	0	50,000	0
Freeman House	0	0	0	208,000	0
Audio/Visual Equipment	33,610	0	0	0	0
Computer Equipment	143,672	0	0	0	0
Transfer to General Fund for Proj. Mgm	90,000	90,000	90,000	90,000	0
Transfer to General Fund f/PPlex Proj.	43,000	0	0	0	0
Undesignated Projects	0	0	1,045,023	0	1,495,748
	1,404,937	2,769,476	2,318,023	8,621,270	7,513,748
Projected Carryover-End	6,515,933	6,997,518	0	1,863,748	0
Total Expenditures	$ 7,920,870	$ 9,766,994	$ 2,318,023	$ 10,485,018	$ 7,513,748

November 2020 election extended the 1% Local Option Sales Tax beginning January 1, 2021 through December 31, 2026. The FY 2021 budget was amended to include the approved revenue and projects

Prior to January 1, 2015, previous elections of 1% Local Option Sales Tax revenue were accounted for in the General Fund. Capital projects expenditures were transferred to the General Construction Fund, debt service payments were transferred to the Debt Service Fund, and capital outlay and project management were left in the General Fund. The special revenue fund was established to provide for transparency and keep all revenues and expenditures in one fund.

City of Punta Gorda, FL
1% Sales Tax
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

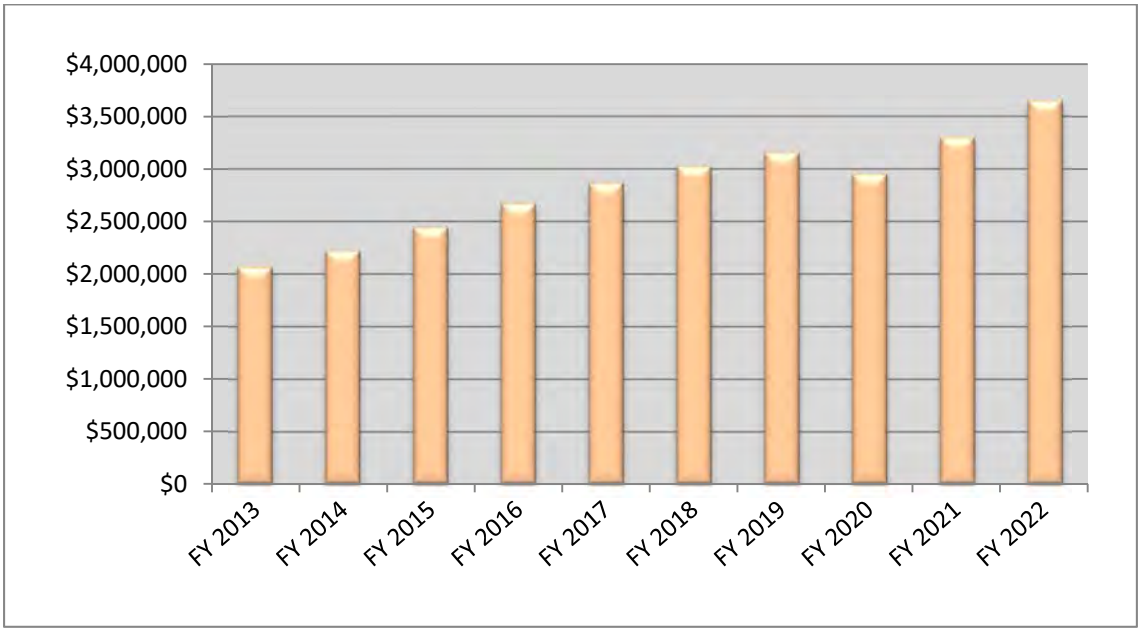
	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues									
1%Sales Tax	$ 3,151,919	$ 3,123,417	$ 750,000	$ 3,300,000	$ 3,650,000	$ 3,650,000	$ 3,650,000	$ 3,650,000	$ 3,650,000
Contribution from Private Sources	0	$ 54,000	0	0	0	0	0	0	0
Interest on Investments	135,626	73,644	12,500	12,500	0	0	0	0	0
Transfer from Special Use Fund	0	0	0	175,000	0	0	0	0	0
Interfund Loan from Special Use Fund	0	0	0	0	2,000,000	0	0	(2,000,000)	0
Total Revenues	3,288,249	3,251,061	762,500	3,487,500	5,650,000	3,650,000	3,650,000	1,650,000	3,650,000
Projects									
City Hall Rehabilitation/Renovation	0	0	0	500,000	4,488,000	0	0	0	0
Public Safety Building Expansion	0	0	0	0	0	0	550,000	2,000,000	1,882,000
Police Fleet Replacements	100,001	40,557	0	59,443	0	0	0	0	0
Sidewalk Improvements - Madrid	0	89,259	0	0	0	0	0	0	0
Henry St Sidewalk	0	0	0	156,000	0	0	0	0	0
Taylor Street Re-Brick (Olympia Av to Event Ctr)	0	204,863	0	0	0	0	0	0	0
Veteran's Park Phase 2	0	12,053	0	0	0	0	0	0	0
Sidewalks	1,350	0	0	131,926	0	0	0	0	0
Stormwater Projects (applied for grant)	55,650	322,637	0	762,722	700,000	1,076,000	0	0	0
ADA Curb Ramp Improvements	5,000	28,457	0	113,091	0	0	0	0	0
Henry St Crosswalks	0	0	0	0	0	249,000	0	0	0
Ponce de Leon Park Improvements	0	0	0	305,000	0	0	0	0	0
Accoustal Fence-Gilchrist Park Pickleball Ct	32,880	0	0	0	0	0	0	0	0
US41 NB MURT Bridge (Alligator Ck Ped Br)	2,779	58,795	0	0	0	0	0	0	0
Veteran's Park Phase 2	77	391,627	0	28,373	0	0	0	0	0
Henry St Property Improvements	0	0	0	144,000	700,000	973,000	0	0	0
Harborwalk @ Gilchrist Area 1	28,500	0	0	0	0	0	0	0	0
Harborwalk West-Area 1 Enhancements	4,390	16,894	0	0	0	0	0	0	0
Harborwalk West-Glichrist Playground	2,816	0	0	11,186	0	0	0	0	0
Harborwalk West-Area 2-Restrooms (2 sets)	577,248	0	0	0	0	0	0	0	0
Harborwalk West-Area 2a/2b	20,144	1,089,346	0	2,388,655	0	0	0	0	0
HW-Gilchrist Courts	0	17,830	0	16,860	0	0	0	0	0
Harborwalk West-Area 3	0	0	0	50,000	0	0	0	0	0
Council Chamber Audio/Visual Equip	33,610	0	0	0	0	0	0	0	0
IT Comp Storage Area Network	143,672	0	0	0	0	0	0	0	0
ADA Improvements - Citywide	180,187	205,425	125,000	683,388	130,000	130,000	130,000	130,000	130,000
Shreve St Complete St Impr.	0	69,594	0	155,406	0	0	0	130,000	0
US 41 Bridge Approaches Lighting	0	0	0	120,000	0	0	0	0	0
Decorative Standard FDOT project 440670	40,378	0	0	0	0	0	0	0	0
Airport Rd Complete St Impr	0	39,930	183,000	1,310,070	0	0	0	0	0
Cooper St Complete St Impr	0	89,559	0	0	0	0	0	0	0
Bayfront Activity Center Design	43,256	800	0	0	0	30,000	313,000	0	0
Harborwalk-ADA US41 SB Bridge Ramp Design	0	0	0	90,000	0	0	0	0	0
Freeman House	0	0	0	208,000	0	0	0	0	0
US 41 Airport-Carmalita FDOT project 440268	0	0	0	349,000	0	0	0	0	0
Virginia Ave Complete St Improvements	0	1,850	875,000	948,150	0	0	0	0	0
Historic District Infrastructure	0	0	0	0	0	0	275,000	275,000	275,000
Transfer to GF - PPlex proj.	43,000	0	0	0	0	0	0	0	0
Project Management/Transfer to GF	90,000	90,000	90,000	90,000	0	0	0	0	0
Total Expenditures	1,404,937	2,769,476	1,273,000	8,621,270	6,018,000	2,458,000	1,268,000	2,535,000	2,287,000
Revenues over (under) expenditures	1,883,312	481,585	(510,500)	(5,133,770)	(368,000)	1,192,000	2,382,000	(885,000)	1,363,000
Projected Carryover - Beginning	4,632,621	6,515,933	1,555,523	6,997,518	1,863,748	1,495,748	2,687,748	5,069,748	4,184,748
Projected Carryover - End (Undesig.)	$ 6,515,933	$ 6,997,518	$ 1,045,023	$ 1,863,748	$ 1,495,748	$ 2,687,748	$ 5,069,748	$ 4,184,748	$ 5,547,748

1% sales tax for periods January 1, 2015 through December 31, 2020 (November 2014 election) and January 1, 2021 through December 31, 2026 (November 2020 election).
FY 2022-FY 2026 projects as determined by City Council. Projects may be reallocated to higher priority projects as determined by City Council.

City of Punta Gorda, FL
1% Local Option Sales Tax Fund
1% Local Option Sales Tax
118-0000-312-6010

The Charlotte County voters, November 2020, approved the six year extension of the one-cent local option sales tax. The effective date was January 1, 2021 and expires Dec. 31, 2026. The authorized uses of the proceeds are found in Florida Statutes Chapter 212.055(2)(d). Allowed uses are the financing, planning and constructing of infrastructure; acquiring land for public recreation or conservation purposes; purchase of vehicles or equipment with a five-year life expectancy (including emergency service vehicles and the equipment to outfit them). The distribution formula between the city and county is found in FL statutes 218.62 and is based on a weighted population equation. Currently the city will receive 10.19% and Charlotte County 89.81%. The following is the revenue history, including previous elections. Revenue generated prior to 1/1/15 was reported in the General Fund. State estimates were revised in August based on updated legislation.

Fiscal Year	Revenue	Fund		Percent Change
FY 2013	$2,065,102	General		5.65%
FY 2014	$2,218,360	General		7.42%
FY 2015	$ 625,501	General		Incl. Below
FY 2015	$1,816,349	1% Sales Tax	New election 1/1/15	10.07%
FY 2016	$2,669,513	1% Sales Tax		9.32%
FY 2017	$2,861,601	1% Sales Tax		7.20%
FY 2018	$3,023,012	1% Sales Tax		5.64%
FY 2019	$3,151,919	1% Sales Tax		4.26%
FY 2020	$3,123,417	1% Sales Tax	COVID Pandemic	-6.41%
FY 2021	$3,300,000	1% Sales Tax	New election 1/1/21	11.86%
FY 2022	$3,650,000	1% Sales Tax		10.61%



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
1% LOCAL OPTION SALES TAX

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
60-10	1% LOCAL OPTION SALES TAX	3,151,919	3,123,417	750,000	3,300,000	3,650,000
*	**STATE SHARED REVENUES**	**3,151,919**	**3,123,417**	**750,000**	**3,300,000**	**3,650,000**
10-00	INTEREST ON INVESTMENTS	135,626	73,644	12,500	12,500	0
21-00	CONTRIB FROM PRIVATE SRCS	0	54,000	0	0	0
90-00	MISCELLANEOUS REVENUE	704	0	0	0	0
*	**MISCELLANEOUS REVENUE**	**136,330**	**127,644**	**12,500**	**12,500**	**0**
13-00	SPECIAL USE FUND	0	0	0	175,000	2,000,000
*	**TRANSFER FROM OTHER FUNDS**	**0**	**0**	**0**	**175,000**	**2,000,000**
90-01	PROJ CARRYOVER-BEGINNING	4,201,667	5,606,352	1,555,523	6,369,370	1,863,748
90-02	PRIOR YEAR ENCUMBRANCES	430,954	909,581	0	628,148	0
*	**BEGINNING RESERVES**	**4,632,621**	**6,515,933**	**1,555,523**	**6,997,518**	**1,863,748**
		7,920,870	**9,766,994**	**2,318,023**	**10,485,018**	**7,513,748**

CITY OF PUNTA GORDA, FLORIDA
CAPITAL IMPROVEMENT PROGRAM FUNDING SOURCE DEFINITIONS

FSIF Fair Share Impact Fees: These fees are paid by property owners at the time they construct or enlarge a building and are based upon the projected impact the user(s) of the new building will have upon Punta Gorda's mobility system, park facilities, police and fire protection capabilities, and general government facilities. Fair share impact fee revenues may only be used for capital improvements, which are needed to expand mobility systems, parks, police and fire capital facilities, and government buildings, to meet the demands of growth.

G Grants: The majority of grant revenues received are in the form of State and Federal funds given to assist with the financing of various capital improvements being made by the City. Each grant program has its own specific restrictions on the use of funds for local capital improvements.

GF General Fund: The majority of general fund revenues come from the payment of ad valorem taxes, local option gas taxes, development permits/fees, occupational licenses, state shared revenues, and interest earned on the City's investments. General fund revenues are typically used for capital projects, which produce a citywide benefit.

ST Sales Tax: An additional one-cent sales tax that can be used for the financing, planning and constructing of infrastructure; acquiring land; purchase of vehicles or equipment with a five-year life expectancy and emergency vehicles. (Previously ISS – Infrastructure Surtax)

RF Revenue Financing: Revenue notes or bonds are financed by those directly benefiting from the capital improvement. Revenue obtained from the issuance of these notes or bonds is used to finance publicly owned facilities such as waste water lines, solid waste equipment, potable water facilities, and parking structures. Charges collected from the users of these facilities and other designated revenue sources, such as TIF, are used to retire the debt obligations.

TIF Tax Increment Financing: These revenues are generated by the payment of ad valorem taxes on property located within the Punta Gorda Community Redevelopment Area based upon the increase in property values, which have occurred since 1989. Tax increment revenues must be used to pay for capital improvements located inside the designated redevelopment area. Tax increment revenues may also be used to pay debt service on bonds issued for the construction of capital improvements in the redevelopment area.

UF Utility Funds: The majority of the utility fund revenues come from water/sewer connection fees and the payment of water and sewer bills by users throughout the Punta Gorda utility service area. Utility fund revenues may only be used for capital improvements to the water or sewer system.

UIF Utility Impact Fees: These fees are paid by property owners at the time they construct or enlarge a building, and are based upon the projected use of water and sewer service determined by a utility agreement with the City. Utility Impact Fees may only be used for plant expansions and transmission facility enlargements for the water and sewer system and debt repayment.

OF Operating Funds: The operating revenues from funds other than the General Fund or Utility Fund. These generally come from Charges for Services.

SF Shared Funding: Revenue that is provided typically by another governmental entity as part of a joint or shared project and that is not considered a grant.

1% SALES TAX FUND
1% Sales Tax Infrastructure Projects
FY 2022 - FY 2027
(All figures in thousands of dollars)

PROJECT IDENTIFICATION	Page #	Total Project Cost	Prior Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total Planned	Estimated Grant Application	Estimated Impacts or Other	Unfunded Tier 2	Unidentified Funding Source
1% SALES TAX REVENUE				**3,650**	**3,650**	**3,650**	**3,650**	**3,650**	**913**	**19,163**				
EXPENDITURES:														
Ponce de Leon Park Improvements	367	2,995	305	0	0	0	0	0	0	305	0	840	0	1,850
Complete Street - Airport Rd Improvements	368	1,786	1,350	0	0	0	0	0	0	1,350	0	250	0	186
US 41 Complete Street - Airport to Carmalita	369	3,410	349	0	0	0	0	0	0	349	3,061	0	0	0
Virginia Ave Complete St Improv.-US 41 to Nesbit	370	950	950	0	0	0	0	0	0	950	0	0	0	0
Harborwalk - ADA US 41 SB Bridge Ramp	371	457	90	0	0	0	0	0	0	90	367	0	0	0
Harborwalk - US 41 Bridge Approach Lighting	372	400	120	0	0	0	0	0	0	120	0	0	0	280
Harborwalk West - Area 2 - Final Phase	373	2,389	2,389	0	0	0	0	0	0	2,389	0	0	0	0
Freeman House Preservation ($32,000 from ins.)	374	1,103	208	0	0	0	0	0	0	208	500	32	0	363
Henry Street Sidewalk	375	156	156	0	0	0	0	0	0	156	0	0	0	0
Historic City Hall Preservation and Rehabilitation	376	5,500	500	4,488	0	0	0	0	0	4,988	0	0	0	512
Henry St Property Improvements	377	3,067	144	700	973	0	0	0	0	1,817	0	250	1,000	0
Drainage Improvements - Boca Grande Area	378	5,158	1,376	700	1,076	0	0	0	0	3,152	1,000	0	900	106
ADA Improvements - Citywide	379	1,462	683	130	130	130	130	130	129	1,462	0	0	0	0
Henry Street Crosswalks	380	249	0	0	249	0	0	0	0	249	0	0	0	0
Bayfront Activity Center	381	447	0	0	30	313	0	0	0	343	0	0	0	104
Public Safety Building Expansion	382	5,591	0	0	0	550	2,000	1,882	0	4,432	0	1,000	159	0
Historic District Infrastructure	383	2,788	0	0	0	275	275	275	213	1,038	0	500	1,250	0
Shreve Street Complete Street Improvements	384	355	225	0	0	0	130	0	0	355	0	0	0	0
Complete Street - Cooper Street Improvements	385	3,397	90	0	0	0	0	0	0	90	0	0	991	2,316
Complete Street - US 17 Improvements	386	3,019	0	0	0	0	0	0	519	519	2,500	0	0	0
Traffic Signal - Burnt Store Rd and Home Depot	387	1,100	0	0	0	0	0	0	0	0	0	0	345	755
1% SALES TAX FUNDING TOTAL		45,779	8,935	6,018	2,458	1,268	2,535	2,287	861	24,362	7,428	2,872	4,645	6,472
Estimated Projected Carryover - Beg				1,864	(504)	688	3,070	4,185	5,548					
Estimated Projected Carryover - End				(504)	688	3,070	4,185	5,548	5,600					
Interfund Loan from Fishermans Village Sale (Special Use Fund)				2,000	0	0	0	0	0					
Interfund Loan Repayment from 1% Sales Tax				0	0	0	(2,000)	0	0					
Estimated Projected Carryover - End with Interfund Loan				1,496	2,688	5,070	4,185	5,548	5,600					

Schedule covers through December 31, 2026

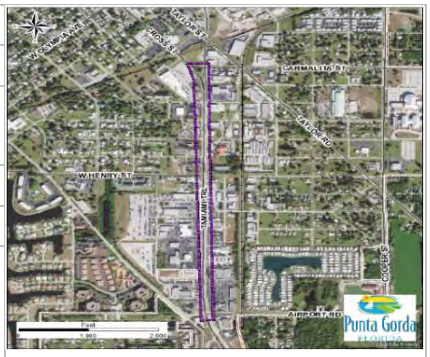
Dept/Div:	City Manager/Urban Design/Public Works
Contact:	Joan LeBeau/Rick Keeney
Project Title:	Ponce De Leon Park Improvements
Project Code:	PONCE
Account #:	301-3004-572-6332 / 118-3007-572-6332
Description/ Justification:	FY 2021 Repairs to existing seawall ($320,689) FY 2021-2022 Design and permitting of existing boardwalk and fishing pier ($224,327) FY 2022-2023 Construction and repairs to boardwalk and fishing pier ($1,100,000) FY 2023-2024 Design, engineer, and construct new rest room facility, pavilion, boat & trailer parking and site furnishings ($1,000,000) FY 2024-2025 Design and install new playground ($350,000) Funding through 2022: $700,000 – Proceeds from Sale of Fisherman's Village $140,000 – Wooden pathways and pilings project (general funds accounted for on separate CIP sheet) $305,000 – 1% Sales Tax $1,850,000 - Unfunded Park facility and amenities are in need of replacement due to their age and extensive public use.
Priority:	Infrastructue Sustainability, Quality of Life
Goal:	Maintain and enhance the City infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Support, promote, improve & maintain the City's historic character. Achieve status as a waterfront destination for land and water visitors.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$533,000	$224,327	$0	$308,673	$0	$0	$0
Construction	$2,072,000	$920,673	$0	$441,327	$750,000	$0	$0
Equipment	$350,000	$0	$0	$0	$0	$350,000	$0
Total	$2,955,000	$1,145,000	$0	$750,000	$750,000	$350,000	$0
Funding Sources							
Local-GF	$140,000	$140,000	$0	$0	$0	$0	$0
Local-OF	$700,000	$700,000	$0	$0	$0	$0	$0
Local-ST	$305,000	$305,000	$0	$0	$0	$0	$0
UNFUNDED	TBD	$0	$0	TBD	TBD	TBD	$0
Impacts on Operations (negative entry indicates operating reduction)							
Mowing, Maint, & electric	$16,000	$0	$2,000	$2,000	$2,000	$5,000	$5,000

Dept/Div:	City Manager/Urban Design
Contact:	Joan Le Beau
Project Title:	Complete Street – Airport Road Improvements
Project Code:	AIRCOM
Account #:	118-3007-541-6517
Description/ Justification:	FY 2021-2022: Design improvements on Airport Road from US 41 to Cooper Street providing sidewalks, bicycle facilities, decorative street lights and street trees. Design $171,000 FY 2022-2023 - Construction Planning Estimates – Total $1,786,000 Railroad Crossings - $500,000 All other Construction - $1,000,000 Permit - $10,000 Engineering Services- $5,000 Contingency - $100,000 Funding: $1,350,000 - 1% Sales Tax $250,000 - Mobility Impact fees $186,000 Unfunded: Possible add'l Mobility Impact fees A continuation of Punta Gorda Pathways; this "leg" of the project would be the East Punta Gorda connection. The addition of path lighting will enhance safety and security of the pathway encouraging more utilization in the sunrise and twilight hours.
Priority:	Infrastructure Sustainability
Goal:	Complete 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$171,000	$171,000	$0	$0	$0	$0	$0
Construction	$1,615,000	$1,179,000	$436,000	$0	$0	$0	$0
Equipment							
Total	$1,786,000	$1,350,000	$436,000	$0	$0	$0	$0
Funding Sources							
Local-ST	$1,350,000	$1,350,000	$0	$0	$0	$0	$0
Local-FSIF	$250,000	$0	$250,000	$0	$0	$0	$0
UNFUNDED	TBD	$0	TBD	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Maint & electric	$20,000	$0	$0	$5,000	$5,000	$5,000	$5,000

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Complete Street - US 41 - Airport to Carmalita Improvements
Project Code:	440268
Account #:	301-3004-541-6518/118-3007-541-6518
Description/ Justification:	FY 2021-2022: Design plan for US 41 from Airport Road to Carmalita. Street pavers and tree wells in utility strips, ADA improvements and high visibility crosswalks and decorative finish intersection treatments where appropriate for approximately 4,600 feet. FY 2022-2023: Construction Planning Estimates – Total $3,410,214: Design - $150,000 Construction - $2,900,214 Permit - $5,000 Engineering - $5,000 Contingency - $50,000 CEI Services - $300,000 Funding: $3,061,214 - FDOT LAP Grant $349,000 - 1% Sales Tax and Interest from Special Use Fund Note: City will be responsible for any cost above grant amount Project implements the Punta Gorda and the Florida Dept. of Transportation Complete Streets policies.
Priority:	Infrastructure Sustainability
Goal:	Complete the 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$150,000	$150,000	$0	$0	$0	$0	$0
Construction	$3,260,214	$349,000	$2,911,214	$0	$0	$0	$0
Total	$3,410,214	$499,000	$2,911,214	$0	$0	$0	$0
Funding Sources							
Local-ST/OF	$349,000	$349,000	$0	$0	$0	$0	$0
State-G	$3,061,214	$150,000	$2,911,214	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Mowing, Maint & electric	$20,000	$0	$0	$5,000	$5,000	$5,000	$5,000

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Complete Street - Virginia Avenue Improvements - US 41 to Nesbit
Project Code:	VIRCOM
Account #:	118-3007-541-6519
Description/ Justification:	FY 2021-2022: Design - Complete Street improvements on Virginia Avenue from US 41 to Nesbit Street improving existing sidewalks filling in gaps, increasing width throughout downtown, providing decorative crosswalks, parking, lighting, and trees. FY 2022-2023: Construction Planning Estimates – Total $950,000 Design & Survey $350,000 Construction - $500,000 Permit - $8,000 Engineering Services $5,000 Contingency - $84,000 Funding: $950,000 1% Sales Tax This is an internal continuation of the Punta Gorda Pathway project. The addition of this section will safely connect the residential community to the commercial section providing access to a variety of destination points as well as a safe route to commercial, retail & other areas.
Priority:	Infrastructure Sustainability
Goal:	Complete 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$350,000	$350,000	$0	$0	$0	$0	$0
Construction	$600,000	$600,000	$0	$0	$0	$0	$0
Equipment							
Total	$950,000	$950,000	$0	$0	$0	$0	$0
Funding Sources							
Local – ST	$950,000	$950,000	$0	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Maint & electric	$12,000	$0	$0	$3,000	$3,000	$3,000	$3,000

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Harborwalk - ADA US 41 SB Bridge Ramp
Project Code:	ADAHWR
Account #:	118-3007-572-6576
Description/ Justification:	FY 2021-2022: Design to PPM standards the Harborwalk ADA ramp at the US 41 SB Bridge. FY 2022-2023: Construction Planning Estimates – Total $457,208 Design - $90,000 Construction - $302,208, Engineering Services $5,000, Contingency - $10,000, CEI Services - $50,000 Funding: $90,000 1% Sales Tax $367,208 Potential Grant Fund (FDOT LAP) Note: City is responsible for 100% design cost, CEI, and construction costs above grant limit A critical link in Punta Gorda Pathways. Harborwalk that addresses ADA connections along the waterfront and extends from Cooper Street to Fisherman's Village. The Pathways provide access to a variety of destination points as well as a safe route to commercial, retail, historic, and downtown areas. Completion of the Pathways will contribute to the City's urban mobility, and help to create a strong viable community.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Complete 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Design	$90,000	$90,000	$0	$0	$0	$0	$0
Construction	$367,208	$0	$367,208	$0	$0	$0	$0
Total	$457,208	$90,000	$367,208	$0	$0	$0	$0
Funding Sources							
Local-ST	$90,000	$90,000	$0	$0	$0	$0	$0
State-G	TBD	$0	TBD	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Mowing, Maint & electric	$4,000	$0	$0	$1,000	$1,000	$1,000	$1,000

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Harborwalk - US 41 Bridge Approach Lighting
Project Code:	TBD
Account #:	118-3007-541-6507
Description/ Justification:	FY 2022: Install decorative lighting along US 41NB from Retta Esplanade to Peace River Bridge in conjunction with FDOT road resurfacing project (441524). FY2025: Install decorative lighting along US 41SB from West Retta Esplanade to Peace River Bridge in conjunction with FDOT road resurfacing project (TBD). Planning Estimates Only $400,000 Anticipated to cover the cost of decorative lighting. Funding: $120,000 Sales Tax $280,000 UNFUNDED Lighting consistency on US 41 from Virginia Avenue to the Peace River Bridge for enhanced safety for all roadway users. This project provides enhanced aesthetic appeal to the historic downtown areas of Punta Gorda creating a strong viable community while promoting the City's Harborside Hometown feel.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery, quality aesthetic appeal. Maintain the City's high safety rating, emergency response and storm preparedness.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction	$400,000	$120,000	$80,000	$0	$0	$200,000	$0
Equipment							
Total	$400,000	$120,000	$80,000	$0	$0	$200,000	$0
Funding Sources							
Local-ST	$120,000	$120,000	$0	$0	$0	$0	$0
UNFUNDED	TBD	$0	TBD	$0	$0	TBD	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Maint & electric	$6,250	$0	$0	$1,250	$1,250	$1,250	$2,500

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Harborwalk West - Area 2b - Final Phase
Project Code:	HWAR2
Account #:	118-3007-572-6583
Description/ Justification:	FY 2021-2022: Construction Engineering Estimate – Total $2,388,655 Construction - $2,024,655 Permit - $5,000 Contingency - $359,000 Following the completion of the Harborwalk from Gill St to Berry St, this project will provide park improvements to Gilchrist Park and streetscape enhancements to W Retta Esplanade. These improvements are designed to increase accessibility and functionality within the park and improve roadway safety and parking.
Priority:	Infrastructure Sustainability
Goal:	Complete the 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction	$2,388,655	$2,388,655	$0	$0	$0	$0	$0
Equipment							
Total	$2,388,655	$2,388,655	$0	$0	$0	$0	$0
Funding Sources							
Local-ST	$2,388,655	$2,388,655	$0	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Mowing, maint & electric	$20,000	$0	$0	$5,000	$5,000	$5,000	$5,000

Dept/Div:	Urban Design/Public Works
Contact:	Joan LeBeau/Rick Keeney
Project Title:	AC Freeman House Preservation
Project Code:	FREEMN
Account #:	118-3007-579-6222 / 301-3004-579-6222
Description/ Justification:	FY 2021 – 2022: Comprehensive building evaluation and report, hazardous materials testing, design development documents and construction documents - $103,000 FY 2022-2023: Rehabilitation and construction Planning estimate – Total $1,000,000 Project Management $8,000 CEI Services* $195,000 Construction $702,000 Permint/Const. Serv/Contingency $95,000 Funding: $208,000 1% Sales Tax $32,000 Insurance proceeds $863,000 UNFUNDED – To be appropriated if grant approved City is looking for potential grant funds to supplement the cost up to $500,000. *If successful with grant CEI services may be required. Project to provide for full architectural services for the evaluation, design, construction documents, and bidding assistance to preserve the Historic AC Freeman House, listed on the National Register of Historic Places.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$103,000	$18,000	$85,000	$0	$0	$0	$0
Construction	$1,000,000	$222,000	$778,000	$0	$0	$0	$0
Equipment							
Total	$1,103,000	$240,000	$863,000	$0	$0	$0	$0
Funding Sources							
Local-ST/OF	TBD	$240,000	TBD	$0	$0	$0	$0
State-G	TBD	$0	TBD	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
General maint & utilities	$15,000	$0	$0	$0	$5,000	$5,000	$5,000

Dept/Div:	Public Works	
Contact:	Rick Keeney	
Project Title:	Henry Street Sidewalk	
Project Code:	HENSWK	
Account #:	118-3007-541-6319	
Description/ Justification:	Installation of sidewalk on Henry Street between Shreve and SR 41. FY 2021: 1% Sales Tax funded Construction estimate $150,000 Project management $6,000 To provide a safe access for pedestrians and school children along heavily used routes, in conjunction with state policies and the City's Comprehensive Plan.	
Priority:	Infrastructure Sustainability	
Goal:	Apply best management practices & systems in infrastructure maintenance; Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction	$156,000	$156,000	$0	$0	$0	$0	$0
Equipment							
Total	$156,000	$156,000	$0	$0	$0	$0	$0
Funding Sources							
Local-ST	$156,000	$156,000	$0	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

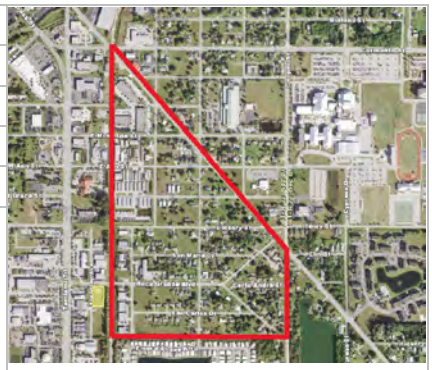
Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Historic City Hall Rehabilitation
Project Code:	CHPRRH
Account #:	118-3007-519-6202
Description/ Justification:	FY 2020: Completed Needs Assessment report- $93,225 (not included in totals). FY 2021-2022: Design Historic rehabilitation, security, and ADA accessibility improvements as identified in Needs Assessment report. FY 2022-2023 Rehabilitation and Construction Cost estimate only (pending architectural design and schedule of value) – Total $5,500,000 Architecture/Engineering $500,000 Rehabilitation $902,800 New Construction $3,500,000 Permit/Contingency $489,200 Project Management $108,000 Funding Source: $4,988,000 1% Sales Tax $512,000 UNFUNDED Relocation costs $500,000 – Budgeted in General Fund After a comprehensive evaluation of the building's major systems - structural, electrical, mechanical, and plumbing - there were numerous deficiencies in need of remediation in order to improve the overall condition and functionality of this building while maintaining its historic character.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Design	$500,000	$500,000	$0	$0	$0	$0	$0
Construction	$5,000,000	$0	$4,488,000	$512,000	$0	$0	$0
Equipment							
Total	$5,500,000	$500,000	$4,488,000	$512,000	$0	$0	$0
Funding Sources							
Local – ST	$4,988,000	$500,000	$4,488,000	$0	$0	$0	$0
UNFUNDED	TBD	$0	$0	TBD	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Maint & utilities	$9,000	$0	$0	$0	$3,000	$3,000	$3,000

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	W Henry St. Property Improvements and Connecting Points of Interest
Project Code:	HENIMP
Account #:	118-3007-572-6512 / 301-3004-572-6332
Description/ Justification:	FY 2022-2023: Design enhancements to include Hounds on Henry, Peace River Wildlife Center connectivity to History Park, Library, and Linear Park. (Rest room facilities, parking, pathway connections, landscape.) Hounds on Henry to include site furnishings, pavilion, and ADA compliance. FY 2023-2025: Construction Planning Estimate – Total $3,067,000: Design - $300,000 Construction - $ 2,250,000 Permit / Contingency - $450,000 Project management - $67,000 Funding: $1,817,000 1% Sales Tax $250,000 Park Impact Fees $1,000,000 UNFUNDED – Tier2 Request – 1% Sales Tax Property improvements to this site will provide amenities to increase site usage and enhance the quality of life. May be split in phases (i.e. Hounds on Henry and ½ parking lot may be the first phase)
Priority:	Quality of Life
Goal:	Support, promote, improve and maintain the City's historic character. Support and promote a pedestrian and bicycle friendly community through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Design	$300,000	$144,000	$0	$0	$0	$156,000	$0
Construction	$2,767,000	$0	$845,000	$1,078,000	$0	$844,000	$0
Equipment							
Total	$3,067,000	$144,000	$845,000	$1,078,000	$0	1,000,000	$0
Funding Sources							
Local-ST	$1,817,000	$144,000	$700,000	$973,000	$0	$0	$0
Local-FSIF	$205,000	$0	$145,000	$105,000	$0	$0	$0
UNFUNDED	TBD	$0	$0	$0	$0	TBD	$0
Impacts on Operations (negative entry indicates operating reduction)							
Mowing, maint & utilities	$35,000	$0	$0	$4,000	$8,000	$8,000	$15,000

Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	Drainage Improvements - Boca Grande Area
Project Code:	CABGDI
Account #:	118-3007-541-6320/301-3004-541-6320
Description/ Justification:	Previous years: Acquire property for stormwater ponds and construct drainage improvements for Boca Grande area drainage project. 90% design plans complete, awaiting verification that the City can obtain the required lots. Funding Requests: $3,152,000 FY 2016-FY 2023 1% Sales Tax $1,000,000 FY 2022 State Grant/Appropriation $1,006,215 Unfunded - $900,000 Tier 2 request, $106,215 unidentified Costs include project management of $76,000. City council approved the design alternative and is exploring various funding opportunities.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices & systems in infrastructure maintenance. Maintain the City's high safety rating, emergency response, and storm preparedness.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Land	$400,000	$400,000	$0	$0	$0	$0	$0
Design	$425,000	$425,000	$0	$0	$0	$0	$0
Construction	$4,333,215	1,156,645	$1,700,000	$2,082,070	$0	$0	$0
Equipment							
Total	$5,158,215	$1,376,145	$1,700,000	$2,082,070	$0	$0	$0
Funding Sources							
Local – ST	$2,076,145	$1,376,145	$700,000	TBD	$0	$0	$0
State – G	$1,000,000	$0	$1,000,000	TBD	$0	$0	$0
Federal – G	TBD	$0	$0	TBD	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	ADA Transition Plan Implementation
Project Code:	Various
Account #:	118-3007-515-6300
Description/ Justification:	FY 2022 – 2027: Implementation of the City ADA Transition Plan to assure compliance with all federal, state and local regulations, standards and compliance monitoring requirements. Projects include but not limited to: ADA & Security Enhancements, Internal Wayfinding Signage, Laishley Park Improvements, Linear Park Improvements, City Hall Improvements, Nature Park Improvements. Funding Per Year - $125,000 + $5,000 for Project Management. FY 2026 includes $129,000 for FY 2027. To remain eligible for federal grant funding the City is required to have in place an ADA Transition Plan that includes a schedule of implementation.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026+**
Project Costs							
Planning							
Design							
Construction	$1,462,388	$683,388	$130,000	$130,000	$130,000	$130,000	$259,000
Equipment							
Total	$1,462,388	$683,388	$130,000	$130,000	$130,000	$130,000	$259,000
Funding Sources							
Local-ST	$1,462,388	$683,388	$130,000	$130,000	$130,000	$130,000	$259,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	Henry Street Crosswalks
Project Code:	TBD
Account #:	118-3007-541-6393
Description/ Justification:	Install a "Hawk" signalized crosswalk from near the SE corner of Garvin and Henry connecting to the adjacent sidewalk at the NE corner of Breakers Court and Henry Street. Install a non-signalized standard crosswalk from near the SW corner of Caicos and Henry to the adjacent sidewalk at the NW corner of Henry and Maud Streets. Install a flashing beacon light at the top of the bridge on Marion Street before Garvin Street visible eastbound with signage, "Slow Pedestrian Crossing Ahead." FY 2023: Construction Cost $240,000 + $9,000 Project Management funded by 1% Sales Tax. The project will improve the safety and quality of life for residents from Henry Street side streets from Lewis Circle to Exuma Court by providing safe crossing points from the South side of Henry Street for pedestrians and cyclists to access popular dining, shopping, and recreation areas at or near Fishermen's Village. There is an absence of sidewalk and marked crosswalks on this pedestrian and cyclist-heavy area.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis. Maintain the City's high safety rating, emergency response and storm preparedness.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction	$249,000	$0	$0	$249,000	$0	$0	$0
Equipment							
Total	$249,000	$0	$0	$249,000	$0	$0	$0
Funding Sources							
Local – ST	$249,000	$0	$0	$249,000	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
R&M, electric	$1,500	$0	$0	$0	$500	$500	$500

Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	Bayfront Activity Center
Project Code:	TBD
Account #:	TBD
Description/ Justification:	FY 2023 – 2024: Estimated costs for renovations – Total $446,681: Windows – $120,000, Cabinets – $34,335 Appliances – 10,400, Flooring – 77,646 Roofing – 114,400, Plumbing – 50,000 Painting – 11,700, Pergola – 13,000 Proj Mgmt – 12,000 Funding: $343,000 1% Sales Tax $103,681 UNFUNDED Recommendation of the Gilchrist Park Waterfront Activity Study by Dover Kohl & Partners and City Council to retain and renovate the building.
Priority:	Infrastructure Sustainability
Goal:	Apply best management practices and systems in infrastructure maintenance; establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction	$436,281	$0	$0	$30,000	$406,281	$0	$0
Equipment	$10,400	$0	$0	$0	$10,400	$0	$0
Total	$446,681	$0	$0	$30,000	$416,681	$0	$0
Funding Sources							
Local – ST	$343,000	$0	$0	$30,000	$313,000	$0	$0
UNFUNDED	TBD	$0	$0	$0	TBD	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

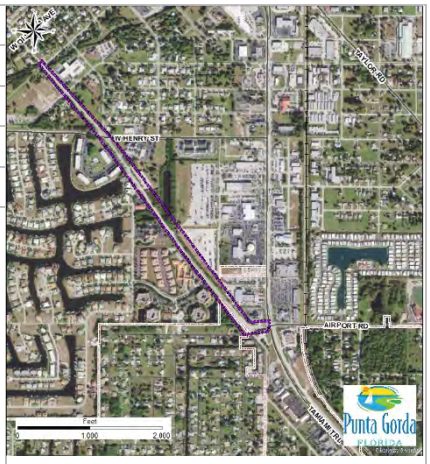
Dept/Div:	Police Department/Fire Department
Contact:	Jason Ciaschini/Ray Briggs
Project Title:	Public Safety Building Expansion
Project Code:	TBD
Account #:	118-3007-521-6216 / 301-3004-521-6216
Description/ Justification:	FY 2024-2027: Create additional office space to accommodate growth of police department, including a new training room. Fire department will renovate/reconfigure current living and office space to expand administrative space, utilize existing training room and add on at rear of the building for expansion and increased staffing, and designate an area that allows Emergency Management to activate a command center. Additional parking will be needed. Funding Requests: $4,432,000 1% Sales Tax (includes $163,500 for proj. mgmt) $1,000,000 Est. Public Safety Impact Fees $159,000 Tire 2 Request – 1% Sales Tax Police department needs include supporting a community engagement unit, 82+ volunteers, training room, property custodian, and administrative offices. Fire Station 1 requires additional office space, bunk room, locker room, day room, and kitchen to support additional administrative shift personnel.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis. Maintain the City's high safety rating, emergency response, and storm preparedness.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026+**
Project Costs							
Design	$391,000	$0	$0	$0	$391,000	$0	$0
Construction	$5,000,000	$0	$0	$0	$159,000	$2,500,000	$2,341,000
Equipment	$200,000	$0	$0	$0	$0	$0	$200,000
Total	$5,591,000	$0	$0	$0	$550,000	$2,500,000	$2,541,000
Funding Sources							
Local-ST	$4,432,000	$0	$0	$0	$550,000	$2,000,000	$1,882,000
Local-FSIF	$1,000,000	$0	$0	$0	$0	$500,000	$500,000
UNFUNDED	TBD	$0	$0	$0	$0	$0	TBD
Impacts on Operations (negative entry indicates operating reduction)							
Electric, janitorial, R&M $4,000 per yr once completed							

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Historic District Infrastructure
Project Code:	TBD
Account #:	Various accounts
Description/ Justification:	Phased approach for design and improvements as recommended from the completed study include installing new sidewalks and missing sidewalk connections, decorative and high mass lighting, and drainage improvements. Planning Estimate – Total $2,788,000: Design and Engineering - $275,000 Project Management - $38,000 Construction - $2,200,000, Construction Permit - $5,000, Contingency - $270,000 Funding Requests: $1,038,000 1% Sales tax includes $38,000 for Proj. mgmnt $1,250,000 Tier 2 - 1% sales tax (unfunded) $ 500,000 est. Mobility impact fees (unfunded and accounted for as part of Sidewalks funded by Mobility Impacts). This project will improve the infrastructure (sidewalk connections, drainage, and lighting) in the Historic District Community in the City's efforts to promote and preserve the neighborhood. It will also support and assist independent organizations of the Historic Community to improve and preserve the neighborhood.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure effective service delivery and quality aesthetic appeal. Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis.

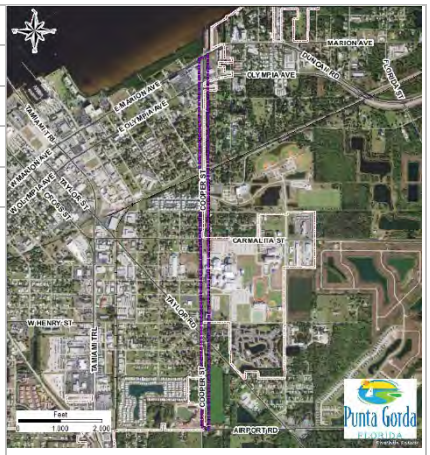
Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026+**
Project Costs							
Design	$275,000	$0	$0	$0	$27,000	$75,000	$173,000
Construction	$2,513,000	$0	$0	$0	$248,000	$688,00	$1,577,000
Equipment							
Total	$2,788,000	$0	$0	$0	$275,000	$763,000	$1,750,000
Funding Sources							
Local-ST	$1,038,000	$0	$0	$0	$275,000	$275,000	$488,000
Local-FSIF (UNF)	TBD	$0	$0	$0	$0	TBD	TBD
UNFUNDED	TBD	$0	$0	$0	$0	TBD	TBD
Impacts on Operations (negative entry indicates operating reduction)							
Electric, mowing, maint. $10,000 per yr once completed	10,000						

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Shreve Street Complete Street Improvements
Project Code:	SHVCOM
Account #:	118-3007-541-6512
Description/ Justification:	FY 2021 – 2022: Lighting on the Shreve Street Path from Airport Road/Pompano Terrace to History Park. Total Cost - $167,000 FY 2025: Widen the existing 5 foot wide sidewalk on Pompano Terrace from Shreve Street to US 41 to meet the link from the Shreve Street Path to the US 41 Path. Projected costs – Total $188,000: Design - $23,000; Project Management - $5,000; Construction - $160,000 Funding: $355,000 – 1% Sales Tax Shreve Street links the Linear Park path to the US 41 Path of the Punta Gorda Pathways system. The addition of path lighting will enhance safety and security of the pathway encouraging more utilization in the sunrise and twilight hours.
Priority:	Infrastructure Sustainability
Goal:	Complete the 18-mile pedestrian/bicycle pathway connecting all neigborhoods through collaboration with applicable granting agencies and City investment in pathways.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$28,000	$5,000	$0	$0	$0	$23,000	$0
Construction	$327,000	$220,000	$0	$0	$0	$107,000	$0
Equipment							
Total	$355,000	$225,000	$0	$0	$0	$130,000	$0
Funding Sources							
Local-ST	$355,000	$225,000	$0	$0	$0	$130,000	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Electric, maint	$26,500	$0	$4,500	$4,500	$4,500	$4,500	$8,500

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Complete Street - Cooper Street Improvements
Project Code:	COOCOM
Account #:	118-3007-541-6516
Description/ Justification:	Design and construct improvements to Cooper Street from Airport Road to East Marion Avenue (US 17 SB) providing sidewalks, bicycle facilities, decorative street lights, and street trees. Planning Estimates - Total $3,397,000 Design - $397,000 Railroad Crossings - $500,000 All other Construction - $2,100,000 Permit - $10,000 Engineering Services - $10,000 Contingency - $290,000 Project Management - $100,000 Funding: $ 90,000 1% Sales Tax $991,000 Tier 2 Request UNFUNDED $2,316,000 UNFUNDED A continuation of Punta Gorda Pathways, this “leg” would be the East Punta Gorda connection. The addition of path lighting will enhance safety and security of the pathway, encouraging more utilization in the sunrise and twilight hours.
Priority:	Infrastructure Sustainability
Goal:	Complete the 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022.

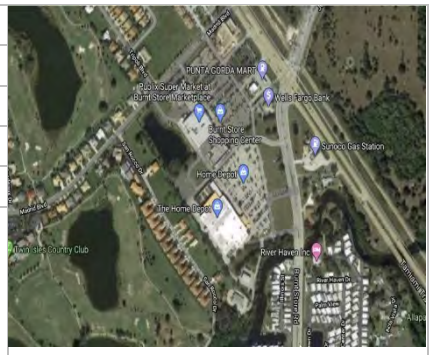


Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026+**
Project Costs							
Planning	$90,000	$90,000	$0	$0	$0	$0	$0
Design	$307,000	$0	$0	$0	$0	$0	$307,000
Construction	$3,000,000	$0	$0	$0	$0	$0	$3,000,000
Total	$3,397,000	$90,000	$0	$0	$0	$0	$3,307,000
Funding Sources							
Local – ST	$90,000	$90,000	$0	$0	$0	$0	TBD
UNFUNDED	TBD	$0	$0	$0	$0	$0	TBD
Impacts on Operations (negative entry indicates operating reduction)							
Mowing, maint. & electric $6,000 per yr once completed	$0	$0	$0	$0	$0	$0	$0

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Complete Street - US 17 Improvements
Project Code:	TBD
Account #:	TBD
Description/ Justification:	FY 2025: FDOT pre-design and environmental studies. FY 2026: Design Complete Streets along East Marion Avenue from Cooper Street to Cross St (US 41NB) and along East Olympia Ave between Cooper Street to Cross St (US 41NB). Improvements include sidewalks, street lighting, bicycle lanes, intersection treatments and enhanced crosswalks. FY 2027: Construction. NOTE: This project is on the MPO list for funding project development and environmental study (PD&E) in 2024-2025. It is anticipated that design & construction will be initiated by FDOT as part of its regular roadway resurfacing activities as a project in line with FDOT Complete Streets policy. Potential City obligation is estimated at $500,000 plus $19,000 project management. Funding: $519,000 1% Sales Tax $2,500,000 FDOT Grant Request – Unfunded Project implements the City of Punta Gorda and the Florida Department of Transportation (FDOT) Complete Streets policies.
Priority:	Infrastructure Sustainability
Goal:	Complete 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026+**
Project Costs							
Planning	$100,000	$0	$0	$0	$0	$100,000	$0
Design	$419,000	$0	$0	$0	$0	$419,000	$0
Construction	$2,500,000	$0	$0	$0	$0	$0	$2,500,000
Total	$3,019,000	$0	$0	$0	$0	$519,000	$2,500,000
Funding Sources							
Local – ST	$519,000	$0	$0	$0	$0	$519,000	$0
State - G	TBD	$0	$0	$0	$0	$0	TBD
Impacts on Operations (negative entry indicates operating reduction)							
Maint and landscape $5,000 per yr once completed	$0	$0	$0	$0	$0	$0	$0

Dept/Div:	City Manager/Urban Design/Public Works
Contact:	Joan LeBeau/Rick Keeney
Project Title:	Traffic Signal - Burnt Store Rd and Home Depot
Project Code:	TBD
Account #:	TBD
Description/ Justification:	To enhance traffic ingress and egress from the Burnt Store Isles commercial center, reducing the burden of cut-thru traffic experienced by the Burnt Store Isles residential neighborhood. Planning Estimates – Total $1,100,000 Engineering and Design Services - $345,000 Construction - $700,000 Contingency - $55,000 Funding: $345,000 - Sales Tax Tier II Unfunded $755,000 – Unfunded. Note: Currently this project does not include any ROW or construction easement costs but may be funded from the contingency estimate. At the request of the City of Punta Gorda, Charlotte County conducted a signal warrant study at Burnt Store Rd at Home Depot. The study concluded that a signal met three of the warrant conditions. By the usual traffic engineering metric this intersection warrants the placement of a traffic signal.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$345,000	$0	$0	$0	$0	$345,000	$0
Construction	$755,000	$0	$0	$0	$0	$0	$755,000
Equipment							
Total	$1,100,000	$0	$0	$0	$0	$345,000	$755,000
Funding Sources							
UNFUNDED	TBD	$0	$0	$0	$0	TBD	TBD
Impacts on Operations (negative entry indicates operating reduction)							
Routine maint and electric $8,000 per yr starting in FY 27	$0	$0	$0	$0	$0	$0	$0

City of Punta Gorda
General Construction Fund
Budget FY 2022

	Funding Sources FY 2022			
	General	Impact Fees	Total Budget FY 2022	Projected Budget FY 2021
Revenues:				
Grants-FDOT LAP & JPA	$ 2,911,214	$ 0	$ 2,911,214	$ 150,000
Grants-State appropriation	1,000,000	0	1,000,000	0
Transfer from Park Impact Fees	0	145,000	145,000	284,806
Transfer from Mobility Impact Fees	0	180,000	180,000	222,481
Transfer from Special Use Fund	0	0	0	486,719
Transfer from General Fund	677,000	0	677,000	1,626,502
Transfer from PGI Canal District	0	0	0	16,350
Transfer from BSI Canal District	0	0	0	1,820
Projected Carryover-Beginning	0	0	0	569,519
Total Revenues	$ 4,588,214	$ 325,000	$ 4,913,214	$ 3,358,197
Expenditures:				
Security Measures	$ 0	$ 0	$ 0	$ 232,668
Public Works/ Utilities Campus	0	0	0	30,000
Pier/Piling Improvements	100,000	0	100,000	283,869
Fire Apparatus	0	0	0	875,000
NPDES/TMDLs	20,000	0	20,000	79,772
Storm Sewer Reconstruction	75,000	0	75,000	153,224
Sidewalks	0	0	0	222,481
Road Improvements	0	180,000	180,000	0
Drainage Improvements	1,200,000	0	1,200,000	300,000
Rairoad Crossing Rehab	250,000	0	250,000	0
BSI Lock Escrow	0	0	0	25,349
Bridge Repair	10,000	0	10,000	18,319
US 41 Airport to Carmalita	2,911,214	0	2,911,214	150,000
Historic District Initiatives	0	0	0	76,429
Park Improvements	0	145,000	145,000	284,806
Ponce Park Improvements	0	0	0	486,719
City Beautification	0	0	0	14,326
PG Harbor Public Improvements	22,000	0	22,000	0
Laishley Park Playground Equipment	0	0	0	50,000
Freeman House	0	0	0	32,000
Reserve for Contingencies	0	0	0	43,235
Total Expenditures	$ 4,588,214	$ 325,000	$ 4,913,214	$ 3,358,197

City of Punta Gorda, Fl
General Construction Fund
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:									
Intergovernmental Revenue	$ 131,655	$ 650,367	$ 0	$ 150,000	$ 3,911,214	$ 0	$ 0	$ 0	$ 0
Miscellaneous Revenue	31	0	0	0	0	0	0	0	0
Transfers from Other Funds	1,601,548	1,937,174	1,560,000	2,638,678	1,002,000	950,000	935,000	1,465,000	1,130,000
Interfund Loan	612,700	0	0	0	0	0	0	0	0
Projected Carryover - Beginning	1,427,806	733,820	0	569,519	0	0	0	0	0
Total Revenues	$ 3,773,740	$ 3,321,361	$ 1,560,000	$ 3,358,197	$ 4,913,214	$ 950,000	$ 935,000	$ 1,465,000	$ 1,130,000
Expenditures:									
Reserve for Contingencies	$ 0	$ 0	$ 0	$ 43,235	$ 0	$ 0	$ 0	$ 0	$ 0
Security Measures	6,398	0	0	232,668	0	0	0	0	0
Cooper St Roof Replacement	91,000	0	0	0	0	0	0	0	0
Pier Pilings/Pile Jackets	25,923	15,208	100,000	283,869	100,000	100,000	100,000	100,000	100,000
Public Safety Building	0	0	0	0	0	0	0	550,000	450,000
Fire Equipment	444,284	0	875,000	875,000	0	0	0	0	0
Laishley Park Playground Equipment	0	0	0	50,000	0	0	0	0	0
Engineering Room Renovation	0	0	0	30,000	0	0	0	0	0
NTL Pollutant Dischg Elim	8,543	13,875	20,000	79,772	20,000	20,000	20,000	20,000	20,000
Storm Sewer Reconstruction	65,817	0	75,000	153,224	75,000	75,000	75,000	75,000	75,000
Sidewalks	0	51,000	0	0	0	0	0	0	0
Drainage Improvements	612,415	525,684	300,000	300,000	1,200,000	200,000	200,000	200,000	200,000
RailRoad Crossing Rehab	0	0	0	0	250,000	220,000	275,000	235,000	0
BSI Lock Escr Transp Fill	0	0	0	25,349	0	0	0	0	0
Bridge Repair	23,675	174,806	10,000	18,319	10,000	10,000	10,000	10,000	10,000
US 41 Complete St - Airport to Carmalita	0	0	0	150,000	2,911,214	0	0	0	0
Buckley's Pass	1,343,015	1,156,970	0	0	0	0	0	0	0
Historic District Infrastructure	77,384	1,422	0	76,429	0	0	0	0	0
Park Improvements	0	0	105,000	284,806	145,000	145,000	145,000	145,000	145,000
Park Development	161,851	51,431	0	486,719	0	0	0	0	0
City Beautification	0	0	0	14,326	0	0	0	0	0
Alligator Crk - US41 NB Ped Bridge I	179,615	753,059	0	0	0	0	0	0	0
Gilchrist Landing Dredge/Docks	0	0	0	0	22,000	0	0	0	0
Buildings/Freeman House	0	0	0	32,000	0	0	0	0	0
Sidewalk Improvements	0	0	75,000	222,481	0	0	60,000	130,000	130,000
King St Road Improvements	0	0	0	0	80,000	80,000	0	0	0
Airport Rd-Complete St	0	0	0	0	100,000	100,000	50,000	0	0
800 MHZ Radio System	0	8,387	0	0	0	0	0	0	0
Projected Carryover for CIP	733,820	569,519	0	0	0	0	0	0	0
Total Expenditures	$ 3,773,740	$ 3,321,361	$ 1,560,000	$ 3,358,197	$ 4,913,214	$ 950,000	$ 935,000	$ 1,465,000	$ 1,130,000

Assumptions:

Revenue:
Revenue sources are transfers from the General Fund or Special Revenue Funds, grants as awarded, and financing.

Expenditures:
Capital Projects are designated by City Council with identified funding source(s).

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
GENERAL CONSTRUCTION

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
49-05	FDOT LAP GRANTS	0	0	0	150,000	2,911,214
49-04	FDOT LAP & JPA GRANTS	131,655	650,367	0	0	0
39-12	WATER QUALITY IMPROVEMT	0	0	0	0	1,000,000
*	**INTERGOVERNMENTAL REVENUE**	**131,655**	**650,367**	**0**	**150,000**	**3,911,214**
90-00	MISCELLANEOUS REVENUE	31	0	0	0	0
*	**MISCELLANEOUS REVENUE**	**31**	**0**	**0**	**0**	**0**
01-00	GENERAL	661,399	617,695	1,380,000	1,626,502	677,000
04-00	PGI CANAL DISTRICT	0	0	0	16,350	0
05-00	BSI CANAL DISTRICT	0	0	0	1,820	0
06-00	IMPACT FEES - PARKS	0	0	105,000	284,806	145,000
10-00	IMPACT FEES - TRANSPORT	47,983	102,691	0	0	0
93-00	IMPACT FEES - MOBILITY	0	0	75,000	222,481	180,000
13-00	SPECIAL USE FUND	161,851	59,818	0	486,719	0
22-00	BUCKLEY'S PASS DREDG AREA	730,315	1,156,970	0	0	0
*	**TRANSFER FROM OTHER FUNDS**	**1,601,548**	**1,937,174**	**1,560,000**	**2,638,678**	**1,002,000**
50-01	GENERAL FUND	656,700	0	0	0	0
50-13	SPECIAL USE FUND	-44,000	0	0	0	0
*	**INTERFUND LOAN**	**612,700**	**0**	**0**	**0**	**0**
90-01	PROJ CARRYOVER-BEGINNING	1,089,312	452,563	0	569,519	0
90-02	PRIOR YEAR ENCUMBRANCES	338,494	281,257	0	0	0
*	**BEGINNING RESERVES**	**1,427,806**	**733,820**	**0**	**569,519**	**0**
		3,773,740	**3,321,361**	**1,560,000**	**3,358,197**	**4,913,214**

GENERAL CONSTRUCTION FUND
CAPITAL IMPROVEMENTS PROGRAM
FY 2022 - FY 2026
(All figures in thousands of dollars)

PROJECT IDENTIFICATION	Page#	TOTAL PROJECT COST	Prior Years' Funding*	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
GENERAL FUNDING:								
National Pollutant Discharge Elimination System	392	180	80	20	20	20	20	20
Storm Sewer Reconstruction	393	528	153	75	75	75	75	75
Bridge Repair	394	68	18	10	10	10	10	10
Drainage Improvements	395	3,054	2,054	200	200	200	200	200
Laishley Park Playground & Interactive Fountain	396	325	50	0	0	0	0	0
Harborwalk Wooden Pathways & Pier Pilings	397	784	284	100	100	100	100	100
Channel and Basin Dredging at Boat Club Area	398	175	0	22	**	0	0	0
King Street Improvements	399	160	0	**	32	0	0	0
Railroad Crossing Rehabilitation	400	980	0	250	220	275	235	0
GENERAL FUNDING TOTAL				677	657	680	640	405
GRANT FUNDING:								
US 41 Complete Street - Airport to Carmalita (plus $349,000 1% ST)	369	3,410	150	2,911	**	0	0	0
Drainage Improvements - Boca Grande Area	378	5,158	**	1,000	**	0	0	0
GRANT FUNDING TOTAL				3,911	0	0	0	0
PARK IMPACTS:								
Park Improvements	401	1,010	285	145	145	145	145	145
PARK IMPACTS TOTAL				145	145	145	145	145
MOBILITY IMPACTS (previously Transportation):								
Sidewalk Improvements	402	462	222	0	0	60	130	130
King Street Improvements	399	160	0	80	48	0	0	0
Complete Street - Airport Road Improvements	368	1,786	**	100	100	50	0	0
MOBILITY IMPACTS TOTAL				180	148	110	130	130
PUBLIC SAFETY IMPACTS:								
Public Safety Building Expansion	397	5,591	0	0	0	**	550	450
PUBLIC SAFETY IMPACTS TOTAL				0	0	0	550	450
SPECIAL USE FUND:								
Ponce de Leon Park Improvements	367	2,995	700	0	**	**	**	0
SPECIAL USE FUND TOTAL				0	0	0	0	0
TOTAL FUNDED PROJECTS				4,913	950	935	1,465	1,130

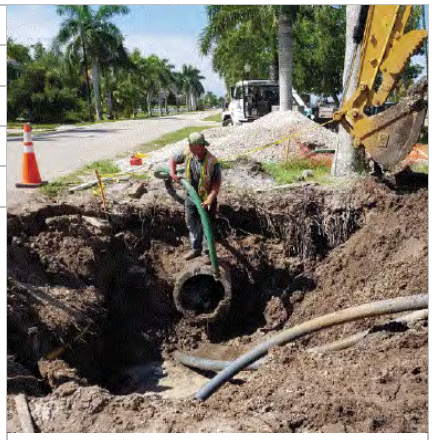
* Prior Years' funding is included for projects that have additional funding FY 22-26 or may not be complete at 9/30/21
** Funding from another source - See CIP detail sheet

PROJECTS WITHIN CITY BOUNDARIES SCHEDULED BY OTHER AGENCIES
US 41 @ Carmalita St Extension

Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	National Pollutant Discharge Elimination System
Project Code:	NPDES
Account #:	301-3004-538-6326
Description/ Justification:	Requirements related to Federal Clean Water Act for Stormwater: *Public Education, *Public Involvement, *Illicit Discharge & Connection Elimination, *Construction Site Run-Off Control, *Post Construction Stormwater Management, *Pollution Prevention, *Total Maximum Daily Loads (TMDL) Carryover unspent funds. Federal Mandate.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction	$179,722	$79,722	$20,000	$20,000	$20,000	$20,000	$20,000
Equipment							
Total	$179,722	$79,722	$20,000	$20,000	$20,000	$20,000	$20,000
Funding Sources							
Local-GF	$179,722	$79,722	$20,000	$20,000	$20,000	$20,000	$20,000
Impacts on Additional Capital needs (negative entry indicates operating reduction)							
Contractual-Storm Sewer Reconstruction	$528,224	$153,224	$75,000	$75,000	$75,000	$75,000	$75,000

Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	Storm Sewer Reconstruction
Project Code:	STSWRC
Account #:	301-3004-538-6375
Description/ Justification:	Storm drainage pipe lining or replacement of defective pipe. Carryover funds unspent. To repair or replace pipe which has deteriorated or collapsed due to age. These pipes carry the stormwater from the streets and right-of-ways.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices & systems in infrastructure maintenance. Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis. Maintain the City's high safety rating, emergency response, and storm preparedness.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction	$528,224	$153,224	$75,000	$75,000	$75,000	$75,000	$75,000
Equipment							
Total	$528,224	$153,224	$75,000	$75,000	$75,000	$75,000	$75,000
Funding Sources							
Local-GF	$528,224	$153,224	$75,000	$75,000	$75,000	$75,000	$75,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Public Works	
Contact:	Rick Keeney	
Project Title:	Bridge Repair	
Project Code:	TBD	
Account #:	301-3004-541-6392	
Description/ Justification:	Bridge repairs resulting from FDOT bridge inspections. Three bridge repairs in Punta Gorda Isles. One bridge on Aqui Esta Drive. Carryover unspent funds. Funding provides for the repair and maintenance needed to keep City bridges in a safe and functional condition.	
Priority:	Infrastructure Sustainability	
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices & systems in infrastructure maintenance.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction	$68,319	$18,319	$10,000	$10,000	$10,000	$10,000	$10,000
Equipment							
Total	$68,319	$18,319	$10,000	$10,000	$10,000	$10,000	$10,000
Funding Sources							
Local-GF	$68,319	$18,319	$10,000	$10,000	$10,000	$10,000	$10,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	Drainage Improvements
Project Code:	DRAI22
Account #:	301-3004-541-6320
Description/ Justification:	Construction for City-wide regrading of drainage swales, based on video observations of standing water after 72 hours. This is an on-going project. FY 2022 - 2026: $1,000,000 General Fund Maintain defined level of service which requires that water not stand in swales more than 72 hours following last rainfall.
Priority:	Infrastructure Sustainability
Goal:	To ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices & systems in infrastructure maintenance. Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction	$3,053,630	$2,053,630	$200,000	$200,000	$200,000	$200,000	$200,000
Equipment							
Total	$3,053,630	$2,053,630	$200,000	$200,000	$200,000	$200,000	$200,000
Funding Sources							
Local-GF	$3,053,630	$2,053,630	$200,000	$200,000	$200,000	$200,000	$200,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

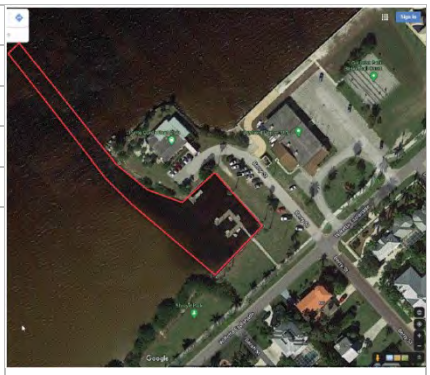
Dept/Div:	City Manager/Urban Design/Public Works
Contact:	Joan LeBeau/Rick Keeney
Project Title:	Laishley Park Playground and Interactive Fountain
Project Code:	LPPLAY
Account #:	301-3004-541-6377/110-3000-559-6312
Description/ Justification:	FY 2021-2022: Design & install new playground equipment and surfacing; enhancements to the interactive fountain to provide additional play elements; and replacement (as necessary) of the existing fountain pump and filtration system. Planning Estimates – Total $325,000: Design & Install Playground - $100,000 Fountain Enhancements - $75,000 Pump & Filtration System - $150,000 Funding: General Fund $50,000; CRA Fund utilizing operating division funds set aside for repair & maintenance $275,000. Replacement and enhancement of park amenities to provide an increased level of recreational level of service for all.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$33,000	$33,000	$0	$0	$0	$0	$0
Construction	$292,000	$292,000	$0	$0	$0	$0	$0
Equipment							
Total	$325,000	$325,000	$0	$0	$0	$0	$0
Funding Sources							
Local-GF	$50,000	$50,000	$0	$0	$0	$0	$0
Local-OF	$275,000	$275,000	$0	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Chemicals, water, electric, maintenance	$80,000	$0	$0	$20,000	$20,000	$20,000	$20,000

Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	Wooden Pathways and Pier Pilings
Project Code:	PIERPJ
Account #:	301-3004-519-6300
Description/ Justification:	City's wooden boardwalks and pier pilings have deteriorated over the years and need to be replaced as needed. A contractor will install grout filled pile jackets for many of the piers. FY 2020-2022: $140,000 toward Ponce Park boardwalk and pier. FY 2021: Replace wooden dock and handrails with composite at Gilchrist Park. FY 2022-2026: Replace wooden dock and handrails with composite along City waterfront areas. Carryover funds unspent. These are necessary repairs and replacements for City's infrastructure sustainability of the Harborwalk and other wooden pathways throughout our parks.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices & systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction	$783,869	$283,869	$100,000	$100,000	$100,000	$100,000	$100,000
Equipment							
Total	$783,869	$283,869	$100,000	$100,000	$100,000	$100,000	$100,000
Funding Sources							
Local-GF	$783,869	$283,869	$100,000	$100,000	$100,000	$100,000	$100,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	Channel and Basin Dredging at Boat Club Area
Project Code:	BCDRDG
Account #:	301-3004-572-6359
Description/ Justification:	Engage consultant to obtain permitting for maintenance dredging the Boat Club channel and basin. Perform dredging and repair dock. FY 2022: General Fund Repair Dock: $12,000 Engineering: $10,000 FY 2023: UNFUNDED Construction, dredge basin and channel: $153,000 Apply for MAC Grant funding during FY 2022 The channel and basin have silted in which limits access to the public, boating, and sailing club. The dock is in need of repairs.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	To ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance. Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis. Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 Punta Gorda Citywide Master Plan over the next five years.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$10,000	$0	$10,000	$0	$0	$0	$0
Construction	$165,000	$0	$12,000	$153,000	$0	$0	$0
Equipment							
Total	$175,000	$0	$22,000	$153,000	$0	$0	$0
Funding Sources							
Local-GF	$22,000	$0	$22,000	$0	$0	$0	$0
UNFUNDED-G	TBD	$0	$0	TBD	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

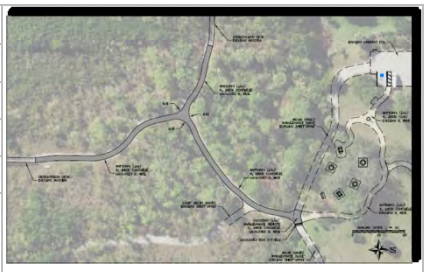
Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	King Street Improvements
Project Code:	KINGIM
Account #:	301-3005-541-6394 / 301-3004-541-6394
Description/ Justification:	Design and construction of King Street due to growth and safety concerns. FY 2022-2023: Construction $80,000 per year Funding: General Fund 20% - $32,000 Mobility Impact Fees 80% - $128,000 Necessary repairs needed to enhance existing infrastructure including street resurfacing, drainage, lighting, and safety concerns.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	To ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices & systems in infrastructure maintenance. Apply best management practices and systems in infrastructure maintenance. Maintain the City's high safety rating, emergency response, and storm preparedness.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction	$160,000	$0	$80,000	$80,000	$0	$0	$0
Equipment							
Total	$160,000	$0	$80,000	$80,000	$0	$0	$0
Funding Sources							
Local-GF	$32,000	$0	$0	$32,000	$0	$0	$0
Local-FSIF	$128,000	$0	$80,000	$48,000	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Maintenance and electric	$3,000	$0	$0	$0	$1,000	$1,000	$1,000

Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	Railroad Crossing Rehabilitation
Project Code:	RRREHB
Account #:	301-3004-541-6328
Description/ Justification:	Rehabilitation improvements to maintain existing railroad crossings. Estimates: FY 2022: McKenzie Street crossing and sidewalk $250,000. FY 2023: Ann Street crossing $220,000 (no sidewalk). FY 2024: Elizabeth Street crossing and sidewalk $275,000. FY 2025: Boca Grande crossing $235,000 (no sidewalk). Note: The quotes provided by Seminole Gulf Railway, L.P. are valid until October 4, 2021. After October the rates could increase. Mandatory rehabilitation of the road and sidewalk crossing involved, with the participation of the City of Punta Gorda and pursuant to the General Agreement with Seminole Gulf Railway, L.P. dated November 15, 2020.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	To ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices & systems in infrastructure maintenance. Maintain the City's high safety rating, emergency response and storm preparedness.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction	$980,000	$0	$250,000	$220,000	$275,000	$235,000	$0
Equipment							
Total	$980,000	$0	$250,000	$220,000	$275,000	$235,000	$0
Funding Sources							
Local-GF	$980,000	$0	$250,000	$220,000	$275,000	$235,000	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Park Improvements - Citywide
Project Code:	Various
Account #:	301-3004-572-6332
Description/ Justification:	FY 2021-2022: Nature Park – Phase I and II Engineering being completed with CityWide ADA Transition Plan. FY 2022-2023: Construction Phase I - Nature Park Trail Improve and repair nature trail including fish pier, boardwalk, drainage and ADA - Planning Estimate: $350,000 FY 2023-2024: Construction Phase II- Nature Park Trail Improve and repair nature trail including fish pier, drainage, and ADA - Planning Estimate: $350,000 FY 2024-2026: Future improvements to be determined by park need(s). Projects could include Nature Park Phase II, Henry St property improvements, Ponce de Leon additional facilities, Trabue Park improvements, Veterans Park improvements, Laishley Park improvements, or other growth related park improvements. Funding – Park Impact Fees. Park improvements funded for growth related improvements.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance. Establish a long-range plan that ensures infrastructure is in place to meet projected growth demands. Support, promote and maintain the City's historic character.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Design							
Construction	$1,009,806	$284,806	$145,000	$145,000	$145,000	$145,000	$145,000
Equipment							
Total	$1,009,806	$284,806	$145,000	$145,000	$145,000	$145,000	$145,000
Funding Sources							
Local-FSIF	$1,009,806	$284,806	$145,000	$145,000	$145,000	$145,000	$145,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Repair and maintenance	$12,500	$0	$0	$0	$2,500	$5,000	$5,000

Dept/Div:	Public Works
Contact:	Rick Keeney
Project Title:	Sidewalk Improvements
Project Code:	TBD
Account #:	301-3004-541-6319
Description/ Justification:	Construction of additional sidewalks throughout the City, providing for safe pedestrian traffic. City staff has completed a survey of all sidewalks within the City and is making arrangements to include necessary ADA improvements. Staff is proposing to use the funding each year to make connections between existing discontinuous sidewalk facilities. Projects may also include: King Street improvements, West Henry Street improvements or connections, Historic District infrastructure, Various Complete Street Improvements (Airport Rd, Cooper St, Shreve St, Virginia Ave), Harborwalk US 41 NB Bridger Underpass, Harborwalk East Phase II, Alligator Creek US 41NB Pedestrian Bridge II or other priority growth related mobility projects. To provide a safe access for pedestrians and school children along heavily used routes, in conjunction with state policies and the City's Comprehensive Plan. To provide assistance with growth of King Street, West Henry Street and Airport Rd.
Priority:	Infrastructure Sustainability & Quality of Life
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices & systems in infrastructure maintenance. Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands. Support and promote a pedestrian and bicycle friendly community.

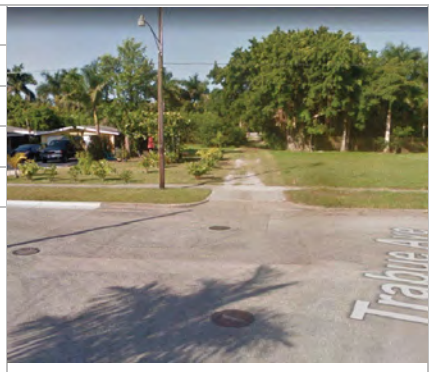
Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$50,000	$0	$0	$0	$17,000	$17,000	$16,000
Construction	$492,481	$222,481	$0	$0	$43,000	$113,000	$114,000
Equipment							
Total	$542,481	$222,481	$0	$0	$60,000	$130,000	$130,000
Funding Sources							
Local-FSIF	$542,481	$222,481	$0	$0	$60,000	$130,000	$130,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
R&M	$2,000	$0	$0	$0	$0	$1,000	$1,000

UNFUNDED PROJECTS
CAPITAL IMPROVEMENTS PROGRAM
FY 2022 - FY 2026
(All figures in thousands of dollars)

SOURCE OF FUNDING UNIDENTIFIED PROJECT IDENTIFICATION	Page#	TOTAL REQUESTED FUNDING (UNFUNDED)	APPLY FOR GRANT
Only unfunded portion for partially funded projects:			
Ponce de Leon Park Improvements	367	1,850	
Complete Street - Airport Rd Improvements	368	186	
Harborwalk - US 41 Bridge Approach Lighting	372	280	
Historic City Hall Preservation and Rehabilitation	376	512	
Freeman House Preservation	374	863	Yes
Henry St Property Improvements	377	1,000	
Drainage Improvements - Boca Grande Area	378	1,006	Yes
Historic District Infrastructure	383	1,250	Yes
Bayfront Activity Center	381	104	
Complete Street - US 17 Improvements	386	2,500	Yes
Traffic Signal - Burnt Store Rd and Home Depot	387	1,100	
Complete St - Cooper Street Improvements	385	3,307	
Channel and Basin Dredging at Boat Club Area	398	153	Yes
Fully unfunded projects:			
Unimproved Alleyway	404	750	
Baynard/Vasco Sidewalk Improvements	405	400	
Harborwalk East - Phase II	406	1,500	
Bicycle Capital Improvement Program	407	1,200	
Sidewalk Connections W Marion: Bal Harbor to Shreve Street	408	1,500	
Harborwalk - US 41 NB Bridge Underpass Improvements	409	200	
Virginia Ave Complete St Improvements - Harvey St. to US 41	410	800	
Maud Street Angled Parking	411	275	
Royal Poinciana Improvements Complete St	412	2,500	
Tropicana & Marion Sidewalk Enhancement	413	300	
Historic District Street Lights	414	550	
Gilchrist Park - Harborwalk Improvements (Seating and Shade)	415	350	
Historic District Interpretation Markers	416	500	
Harborwalk - Laishley Park Marriage Point	417	750	
Veteran's Park Shade Structure	418	350	
Trabue Park Improvements	419	1,250	
South Punta Gorda Park (Firestation 2)	420	1,000	
Harborwalk West - Area 3	421	1,800	
PROJECT CATEGORY - UNFUNDED TOTAL		30,086	

City of Punta Gorda, Florida **Capital Improvement Program FY 2022 – FY 2026**

UNFUNDED PROJECT

Dept/Div:	Public Works	
Contact:	Rick Keeney	
Project Title:	Unimproved Alleyway	
Project Code:	TBD	
Account #:	TBD	
Description/ Justification:	Make necessary improvements to alleyways as needed due to growth and development along unimproved alleyways. Requested $150,000 per year - UNFUNDED Necessary repairs to provide safe access and drainage to homes.	
Priority:	Infrastructure Sustainability	
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$150,000						
Construction	$600,000						
Equipment							
Total	$750,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

UNFUNDED PROJECT

Dept/Div:	City Manager / Urban Design
Contact:	Joan LeBeau
Project Title:	Baynard/Vasco Sidewalk Improvements
Project Code:	BAYVAS
Account #:	TBD
Description/ Justification:	This is a 2 year project. Design and construct missing sidewalk connection at Shreve St from Pompano Road to Vasco St and along Baynard from Vasco to Aqui Esta. Planning Estimates – Total $400,000: Design & Permitting - $75,000 Construction - $300,000 Contingency - $25,000 $400,000 UNFUNDED This is a needed sidewalk with a portion of it completed. The completion of the missing sections will safely connect the residential community to the commercial section providing access to a variety of destination points as well as a safe route to commercial, retail, and other areas.
Priority:	Infrastructure Sustainability
Goal:	Complete the 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$75,000						
Construction	$325,000						
Equipment							
Total	$400,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Mowing, maint and electric $1,000 per year							

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Harborwalk East - Phase II
Project Code:	TBD
Account #:	TBD
Description/ Justification:	Expected two years to complete. Design and Engineering: includes environmental and permitting, along Harborwalk gap from Adrienne Avenue to Cooper Street to include landscape, decorative lighting and wayfinding signage; approximately 700 feet. Then construct. Cost estimated pending design and schedule of values – Total $1,500,000: Design & Permitting - $400,000 Construction - $1,000,000 Permit/Contingency - $100,000 Note: City is looking for environmental grants to supplement funding. A critical link to complete a gap between the existing Harborwalk and the proposed Cooper Street pathway. Punta Gorda Pathways provides access to a variety of destination points as well as a safe route to commercial, medical, retail, historic, and downtown areas of Punta Gorda. Completion will contribute to the City's urban mobility, and help to create a strong viable community.
Priority:	Infrastructure Sustainability
Goal:	Complete the 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$400,000						
Construction	$1,100,000						
Equipment							
Total	$1,500,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Maint, electric, irrigation $5,000 annually							

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Bicycle Capital Improvement Program
Project Code:	TBD
Account #:	TBD
Description/ Justification:	This is a two year project that can be broken into segments. Project study to review the 2019 Transportation Study, 2019 Plan Punta Gorda - Citywide Master Plan, and 2020 Park and Recreation Master Plan to prepare an implementation plan for the City's Vision of creating a well-connected network of bicycle infrastructure. Improvements which may include, but not be limited to, signage, sharrows, pavement markings, and bicycle facilities. Project implements the City of Punta Gorda and the Florida Department of Transportation Complete Streets policies. It also details items identified in Transportation Element of the City's 2040 Comprehensive Plan and Plan Punta Gorda 2019 Citywide Master Plan creating a basic bicycle network that links larger City neighborhoods and commercial nodes together to spur private in key growth areas.
Priority:	Infrastructure Sustainability
Goal:	Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis. Support and promote a pedestrian and bicycle friendly community through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$200,000						
Construction	$1,000,000						
Equipment							
Total	$1,200,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Routine maintenance $3,000 annually							

UNFUNDED PROJECT

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Sidewalk Connections W Marion: Bal Harbor to Shreve
Project Code:	TBD
Account #:	TBD
Description/ Justification:	This is a 2-3-year project. Design preliminary concept plan for a sidewalk replacement and intersection treatments along the South side of W Marion Ave, from Bal Harbor to W Henry St, and W Henry to Shreve St, followed by design engineering, permitting, and land/easement acquisition(s) and construction. Planning Estimates – Total $1,500,000: Design & Permitting - $350,000, Land/Easements- $150,000, Construction - $800,000, Contingency - $200,000 Funding: $1,500,000 UNFUNDED This implements the City's Transportation Element of the 2040 Comprehensive Plan to provide a level of service for all users by enhancing pedestrian safety and connectivity. This project is intended to create better and safer connections between the Punta Gorda Isles neighborhood and the Historic District within Fishermen's Village area.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Support and promote a pedestrian and bicycle friendly community through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Land	$150,000						
Design	$350,000						
Construction	$1,000,000						
Equipment							
Total	$1,500,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Maintenance, irrigation $1,500 annually							

UNFUNDED PROJECT

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Harborwalk - US 41 NB Bridge Underpass Improvements
Project Code:	TBD
Account #:	TBD
Description/ Justification:	This is a two year project. Design and construction of improvements to Harborwalk underpass at US 41NB (Tamiami Trail) bridge, including lighting. Planning Estimates – Total $200,000: Design - $30,000, Construction - $150,000, Permit - $5,000, Engineering $5,000, Contingency - $10,000. Funding: $30,000 UNFUNDED; $170,000 Grant UNFUNDED. This project will increase the level of service at this existing pinch point in the Harborwalk portion of the Punta Gorda Pathways. In addition to widening the pathway this project will also improve site lighting to enhance security and safety of the path.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Support and promote a pedestrian and bicycle friendly community through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$30,000						
Construction	$170,000						
Equipment							
Total	$200,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Mowing, maint, electric $1,000 annually	1,000						

City of Punta Gorda, Florida **Capital Improvement Program FY 2022 – FY 2026**
UNFUNDED PROJECT

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Complete Street - Virginia Avenue Improvements – Harvey St to US 41
Project Code:	VIRCOM
Account #:	118-3007-541-6519
Description/ Justification:	This is a 2-3 year project. Design and construct Street improvements on Virginia Avenue from Harvey Street to US 41 improving existing sidewalks filling in gaps, increasing width throughout downtown, providing decorative crosswalks, parking, lighting, and trees. Planning Estimates – Total $800,000: Design & Survey $150,000, Construction - $550,000, Permit - $8,000, Engineering Services $5,000, Contingency - $87,000 Funding: $800,000 UNFUNDED This is an internal continuation of the Punta Gorda Pathway project. The addition of this section will safely connect the residential community to the commercial section providing access to a variety of destination points as well as a safe route to commercial, retail & other areas.
Priority:	Infrastructure Sustainability
Goal:	Complete the 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022. Maintain and enhance the City's infrastructure to ensure efficient and effective service.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$150,000						
Construction	$650,000						
Equipment							
Total	$800,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Maintenance and electric $5,000 annually							

UNFUNDED PROJECT

Dept/Div:	City Manager/Urban Design/Public Works
Contact:	Joan LeBeau / Rick Keeney
Project Title:	Maud Street Angled Parking
Project Code:	TBD
Account #:	TBD
Description/ Justification:	Maud Street, adjacent to the Visual Arts Center (VAC) and across from Fishermen's Village, offers an opportunity to provide additional parking in a concentrated business area. The project requires engineering and planning for final numbers; however, preliminary conservative observations indicate the potential for 35 or more angled brick paver parking spaces along Maud Street. This will alleviate parking congestion and promote parking safety. Continuing the City's theme of paved parking spaces is suggested. Engineered drawings and detailed cost estimates are needed; however, after a brief consultation with Urban Design, a preliminary cost estimate of $275,000 is provided for 35 angled spaces. The VAC sits on City of Punta Gorda public land, is landlocked, and needs additional parking for customer safety and convenience. In addition to the current need for additional parking, anticipated VAC expansion to accommodate citizen and visitor demand for classes and free and open to the public exhibits will create the need for additional parking. The parking spaces are in a concentrated business and retail area in need of more parking and will relieve congestion and accommodate multiple businesses within the area, promoting economic development.
Priority:	Infrastructure Sustainability
Goal:	To expand parking opportunities and sidewalks for customers and business patrons in the Visual Arts Center / Fishermen's Village market area along Maud St.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$15,000						
Construction	$260,000						
Equipment							
Total	$275,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Maintenance, irrigation $1,500 annually							

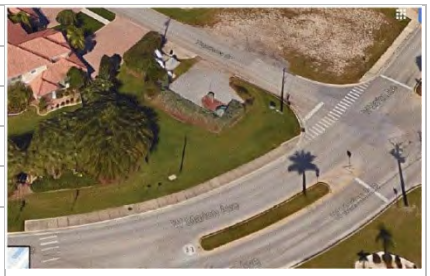
UNFUNDED PROJECT

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Royal Poinciana Improvements Complete Street
Project Code:	TBD
Account #:	TBD
Description/ Justification:	Preliminary Concept Design Completed. Design and Construct Complete Street Concept for Royal Poinciana between US41 S and Burnt Store Road, to include pavers and landscaping, bicycle facilities, ADA improvements, high visibility crosswalks, and decorative finish intersections where appropriate. Cost Estimated pending design and schedule of value – Total $2,500,000: Design & Permitting - $250,000 Construction - $ 2,000,000 Contingency - $250,000 A continuation of the Punta Gorda Pathways, this "leg" of the project would be a connection from South Punta Gorda US 41 Multi-Use Recreational Trail (MURT) to SunTrail Network.
Priority:	Infrastructure Sustainability
Goal:	Complete the 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathway by June 2022. Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$250,000						
Construction	$2,250,000						
Equipment							
Total	$2,500,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Maint, electric, irrigation $5,000 annually							

UNFUNDED PROJECT

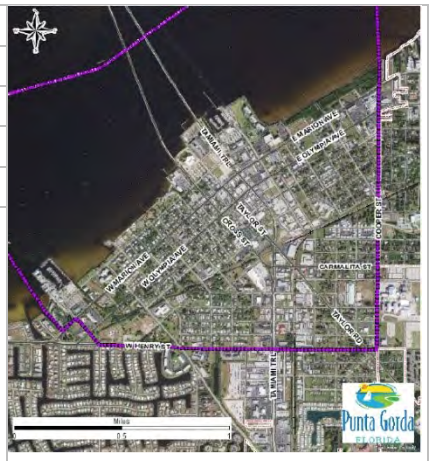
Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Tropicana and Marion Sidewalk Enhancement
Project Code:	TBD
Account #:	TBD
Description/ Justification:	Design preliminary concept plan for a sidewalk extension from Marion Ave to Hibiscus and enhance the appearance of the City owned lift station property. Preliminary estimate – Total $300,000: Design and Permitting $50,000 Construction $200,000 Contingency/Permitting $50,000 Funding: $300,000 UNFUNDED Implement the City's Transportation Element of the 2040 Comprehensive Plan to provide a level of service for all users by enhancing pedestrian safety and connectivity.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Support and promote a pedestrian/bicycle friendly community through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$50,000						
Construction	$250,000						
Equipment							
Total	$300,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Maint, electric, irrigation $2,500 annually							

UNFUNDED PROJECT

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Historic District Street Lights
Project Code:	TBD
Account #:	TBD
Description/ Justification:	This is a 2-year project. Project would consist of an engineering study to identify the missing decorative lighting connections in the Historic District; followed by engineering and construction documents and installation. Engineering Study - $50,000 Design & Permitting - $125,000 Construction - $300,000 Contingency/Permit - $75,000 Total Anticipated Cost $550,000 Funding: $550,000 UNFUNDED To enhance the safety, security, and aesthetic appeal of the Historic District. This project will also maintain the character of Historic Punta Gorda in keeping with the branding activities of the City.
Priority:	Infrastructure Sustainability, Quality of Life
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Support and promote a pedestrian/bicycle friendly community through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning	$50,000						
Design	$125,000						
Construction	$350,000						
Equipment							
Total	$550,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Maintenance, electric $1,500 annually							

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Gilchrist Park - Harborwalk Improvements (Seating and Shade)
Project Code:	TBD
Account #:	TBD
Description/ Justification:	This is a 2-year project. Conceptual design and engineering – available options may include but not limited to pergola, shelter, shade structure, benches, seating wall, covered swing/bench, and landscaping/shade trees. Manufacturing and installation cost estimated only pending design and schedule of value. Design & Permitting - $60,000 Construction - $250,000 Contingency - $40,000 Total Anticipated Cost $350,000 Funding: $350,000 UNFUNDED To enhance the usability and aesthetic appeal of Gilchrist Park and Harborwalk by providing additional comfort via additional seating and shade options.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$60,000						
Construction	$290,000						
Equipment							
Total	$350,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Maintenance $1,000 annually							

UNFUNDED PROJECT

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Historic District Interpretation Markers
Project Code:	TBD
Account #:	TBD
Description/ Justification:	This is a 2-year project. Identification of historic point(s) of interest and historic significance throughout the City's Historic District. Design and development of historic interpretative marker (signage/wayfinding) plan that identifies the historic point of interest to create a unified message for Historic Punta Gorda while identifying the unique aspects of the historic areas. Manufacture and installation of markers. Construction: (cost estimated only pending design and schedule of value) Design & Permitting - $125,000 Construction - $300,000 Contingency/Permit - $75,000 Total Anticipated Cost $500,000 Funding: $500,000 UNFUNDED To preserve and enhance the small town charm of the City by celebrating the unique history of our community in alignment with the City's Harborside Hometown brand.
Priority:	Quality of Life
Goal:	Support, promote and maintain the City's historic character.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$125,000						
Construction	$375,000						
Equipment							
Total	$500,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Maintenance $1,500 annually							

UNFUNDED PROJECT

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Harborwalk – Laishley Park Marriage Point
Project Code:	TBD
Account #:	TBD
Description/ Justification:	This is a 1 to 2-year project. Design and Construct hardscape and landscape improvements including installation of new gazebo at Marriage Point in Laishley Park to address ADA issues outlined in the City's ADA Transition Plan. Construction (cost estimated only pending design and schedule of value): Design & Permitting - $150,000 Construction - $550,000 Contingency/Permit - $50,000 Total Anticipated Cost $750,000 Funding: $750,000 UNFUNDED Marriage Point has not received any improvements in over 18 years and is in need of an update and improvements.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$200,000						
Construction	$550,000						
Equipment							
Total	$750,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Maintenance, electric $3,000 annually							

UNFUNDED PROJECT

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Veterans Park Shade Structure(s)
Project Code:	TBD
Account #:	TBD
Description/ Justification:	Design, engineer, manufacture, and install shade structure(s) in Veterans Park open area by the gazebo. Estimated cost $350,000. Funding: $350,000 UNFUNDED This will enhance the usability of Veterans Park for key events by providing additional comfort to event participants via shade.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$50,000						
Construction	$300,000						
Equipment							
Total	$350,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

UNFUNDED PROJECT

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Trabue Park Improvements
Project Code:	TBD
Account #:	TBD
Description/ Justification:	This is a 2-year project. Development of conceptual design to best utilize the park property. Design Engineering & Permitting (includes design commission for public art or architectural gateway feature). Construct. Cost estimated only pending design and schedule of value. Design & Permitting - $250,000, Construction - $ 900,000, Contingency - $100,000 Total Anticipated Cost $1,250,000. Funding: $1,250,000 UNFUNDED Implementation of the City's Recreation & Open Space Element of the Comprehensive Plan to provide a recreational level of service for all users. Create a gateway feature at the eastern entry of the City, enhancing the appearance of the Medical District.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$250,000						
Construction	$1,000,000						
Equipment							
Total	$1,250,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Electric, maintenance $10,000 annually							

UNFUNDED PROJECT

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	South Punta Gorda Park (Old Firestation II)
Project Code:	TBD
Account #:	TBD
Description/ Justification:	This is a 3-year project. Design preliminary concept plan for a park with amenities on a City owned property located in South Punta Gorda adjacent to Fire Station II, Acline Rd. Design, Engineering & Permitting, and Construction (cost estimated pending design and schedule of value) Design - $225,000* Construction - $ 675,000 Contingency / Permit - $100,000 Total Anticipated Cost $1,000,000 Funding: $1,000,000 UNFUNDED *Possibly engineering could be done by City Engineer. Implementation of the City's Recreation & Open Space Element of the Comprehensive Plan to provide a recreational level of service for the South Punta Gorda Neighborhoods. Enhance the level of service of park facilities in compliance with the standards adopted in the City's Recreation and Open Space Element of the 2040 Comprehensive Plan.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$225,000						
Construction	$775,000						
Equipment							
Total	$1,000,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Mowing, maint, utilities $5,000 annually							

UNFUNDED PROJECT

Dept/Div:	City Manager/Urban Design
Contact:	Joan LeBeau
Project Title:	Harborwalk West - Area 3
Project Code:	HWALK3
Account #:	TBD
Description/ Justification:	This is a 2-year project. Design Harborwalk West along Retta to Linear Park to include 2 foot bridges, decorative lighting, landscaping, and on-street parking. A small portion of the lighting was completed by Public Works in FY 2021. Planning Estimates Only: Design & Permitting - $300,000 Contingency - $250,000 Construction - $1,250,000 Total Anticipated Cost $1,800,000. Funding: $1,800,000 UNFUNDED A critical link in Punta Gorda Pathways, Harborwalk runs along the waterfront and extends from Cooper Street to Fisherman's Village. Punta Gorda Pathways provides access to a variety of destination points as well as a safe route to commercial, retail, historic, and downtown areas. Completion of the Pathways will contribute to the City's urban mobility and help to create a strong viable community.
Priority:	Infrastructure Sustainability
Goal:	Complete the 18-mile pedestrian/bicycle pathway connecting all neighborhoods through collaboration with applicable granting agencies and City investment in pathways by June 2022. Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Design	$300,000						
Construction	$1,500,000						
Equipment							
Total	$1,800,000						
Funding Sources							
UNFUNDED	TBD						
Impacts on Operations (negative entry indicates operating reduction)							
Mowing, maint, electric, irrigation $11,000 annually							

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprise or where the City has decided that periodic determination of net income is appropriate for capital maintenance, management control accountability, public policy or other purposes.

The following activities of the City are reported in this section:

- Water and Wastewater Utility is used to account for providing customers with potable water and wastewater disposal services.

- Sanitation accounts for the collection and disposal of solid waste.

- Building is used to account for building permit fees and related fees charged to support the cost of enforcing the building code.

- Marina identifies specific revenue resources and the related, allowable expenditures for operation of the City Marina.

City of Punta Gorda
Utilities O M & R Fund
Revenue and Expense Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenue:					
Charges for Service - Water	$ 10,357,958	$ 11,122,248	$ 10,474,500	$ 11,209,900	$ 11,244,890
Charges for Service - Sewer	7,539,279	7,769,276	7,652,600	8,061,000	8,347,680
Charges for Service - Other	277,223	238,597	165,650	368,825	384,650
Intergovernmental Revenue	90,239	22,983	0	2,870	0
Other Fees	2,900	2,150	1,400	2,100	1,400
Miscellaneous Revenues	549,106	473,356	85,215	91,790	71,240
Transfer from Water System Impacts	0	0	592,500	592,500	499,800
Transfer from Sewer System Impacts	350,000	350,000	350,000	350,000	0
Transfer from Utilities Construction	0	5,000,000 [1]	0	0	0
	19,166,705	24,978,610	19,321,865	20,678,985	20,549,660
Projected Carryover-Beginning	6,482,911	5,805,463	11,747,348	13,619,361	8,284,281
Prior Year Encumbrances	182,185	158,685	0	368,340	0
Prior Year Re-Appropriation	15,459	35,360	0	73,815	0
Total Utilities O M & R Revenues	$ 25,847,260	$ 30,978,118	$ 31,069,213	$ 34,740,501	$ 28,833,941
Expenses:					
Utilities Administration	$ 909,665	$ 1,072,403	$ 1,200,460	$ 1,141,855	$ 1,268,010
Billings and Collections - Admin	644,423	622,160	655,910	713,145	641,220
Water Treatment	3,113,652	3,464,952	3,456,385	3,600,600	3,856,995
Water Distribution	1,960,739	2,015,264	2,114,155	2,104,860	2,144,425
Wastewater Collection	2,030,802	2,052,523	2,025,605	2,102,360	2,108,210
Wastewater Treatment	3,051,783	2,781,894	3,302,135	3,482,800	3,579,025
Wastewater Fleet/Equip Maint	225,100	172,492	192,635	192,235	196,580
Other NonDepartmental	533,888	489,914	879,245	785,365	811,110
Subtotal Operations	12,470,052	12,671,602	13,826,530	14,123,220	14,605,575
Transfer to State Revolving Debt Fund	744,200	425,000	1,010,000	1,010,000	1,499,595
Transfer to Utilities Construction - Capital	6,633,500 [1]	2,320,000	11,323,000	11,323,000	6,620,000
Contribution to Interconnect	0	1,500,000 [2]	0	0	0
Subtotal Operations, Debt & Transfers	19,847,752	16,916,602	26,159,530	26,456,220	22,725,170
Projected Carryover-End	5,999,508	14,061,516	4,909,683	8,284,281	6,108,771
Total Utilities O M & R Expenses	$ 25,847,260	$ 30,978,118	$ 31,069,213	$ 34,740,501	$ 28,833,941

[1] $5 million temporary intrafund transfer between Utilities O M & R Fund and Utilities Construction Fund (FY 2019 to FY 2020); all utility funds are consolidated for annual financial reporting.

[2] $1.5 million accrued liability and contingent liability pending contract legal review.

The Actual FY 2019 and Actual FY 2020 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda
Utilities O. M. R. Fund
Preliminary Proforma Schedule of Revenues and Expenses
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:					**2.0%**	**2.0%**	**2.0%**	**2.0%**	**2.0%**
Total Water Billings	$ 10,357,958	$ 11,122,248	$ 10,474,500	$ 11,209,900	$ 11,024,400	$ 11,079,520	$ 11,134,920	$ 11,190,595	$ 11,246,550
Rate Increase (Cumulative)	0	0	0	0	220,490	446,490	678,120	915,495	1,158,735
Total Sewer Billings	7,539,279	7,769,276	7,652,600	8,061,000	8,184,000	8,224,920	8,266,045	8,307,375	8,348,910
Rate Increase (Cumulative)	0	0	0	0	163,680	331,450	503,400	679,615	860,185
Septic to Sewer Area 1-Est new revenue	0	0	0	0	0	0	0	151,700	151,700
Other Charges for Services	277,223	238,597	165,650	368,825	384,650	384,650	384,650	384,650	384,650
License & Permit Revenue	2,900	2,150	1,400	2,100	1,400	1,400	1,400	1,400	1,400
Miscellaneous Revenues	549,106	5,473,356	85,215	91,790	71,240	82,295	78,385	69,505	60,660
Intergovernmental Revenue	90,239	22,983	0	2,870	0	0	0	0	0
Transfer from Water & Sewer Impact Fees	350,000	350,000	942,500	942,500	499,800	499,800	1,032,800	1,565,800	1,565,800
Annual Assessments - Septic to Sewer Area 1	0	0	0	0	0	167,500	167,500	167,500	167,500
Annual Assessments - Septic to Sewer Area 2	0	0	0	0	0	0	0	0	160,000
Total Utilities OM&R Revenues	19,166,705	24,978,610	19,321,865	20,678,985	20,549,660	21,218,025	22,247,220	23,433,635	24,106,090
Expenses:									
Personnel Expenses	5,829,574	5,996,080	6,394,180	6,206,680	6,652,600	6,946,280	7,253,965	7,576,375	7,914,270
Operating Expenses	3,487,985	3,614,713	4,110,040	4,381,045	4,487,390	4,629,983	4,777,291	4,929,470	5,086,705
Administrative & Computer Overhead	2,494,802	2,578,205	2,572,310	2,572,310	2,715,585	2,797,052	2,880,964	2,967,395	3,056,415
Capital	657,691	482,604	700,000	963,185	700,000	700,000	700,000	700,000	700,000
Contingency	0	0	50,000	0	50,000	50,000	50,000	50,000	50,000
Subtotal Operations	12,470,052	12,671,602	13,826,530	14,123,220	14,605,575	15,123,315	15,662,220	16,223,240	16,807,390
Renewal & Replacement of Infrastructure	1,120,000	0	920,000	920,000	1,120,000	1,120,000	1,120,000	1,120,000	1,120,000
Transfer for Capital Improvement Projects	5,513,500	2,320,000	10,403,000	10,403,000	5,500,000	935,000	4,835,000	1,620,000	1,700,000
Existing Debt Service	200,000	200,000	200,000	200,000	0	0	0	0	0
New Debt Service - RO SRF Loan	0	0	1,185,000	1,185,000	999,595	999,595	999,595	999,595	999,595
Transfer to SRF Fund - reserve incr (decr)	544,200	225,000	(375,000)	(375,000)	500,000	800,000	832,000	0	0
Est. new debt service WWTP	0	0	0	0	0	0	1,066,000	2,132,000	2,132,000
Est. new debt service Septic to Sewer-Area 1	0	0	0	0	0	0	171,500	343,000	343,000
Est. new debt service - WTP Filtration rehab	0	0	0	0	0	0	773,000	1,545,000	1,545,000
Contribution to Pipeline Project (Conting. Liab)	0	1,500,000	0	0	0	0	0	0	0
Total Utilities Expenses	19,847,752	16,916,602	26,159,530	26,456,220	22,725,170	18,977,910	25,459,315	23,982,835	24,646,985
Revenues in excess (short) of Expenses	(681,047)	8,062,008	(6,837,665)	(5,777,235)	(2,175,510)	2,240,115	(3,212,095)	(549,200)	(540,895)
Operating Reserves - Beg	6,680,555	5,999,508	11,747,348	14,061,516	8,284,281	6,108,771	8,348,886	5,136,791	4,587,591
Operating Reserves - End	$ 5,999,508	$ 14,061,516	4,909,683	8,284,281	$ 6,108,771	$ 8,348,886	$ 5,136,791	$ 4,587,591	$ 4,046,696

Assumptions:

Revenue:

FY 2022 2% rate increase; FY 2023-2026 Estimated 2% rate increases

FY 2022-2026 Est. 0.5% growth, plus additional wastewater customers from septic to sewer project in FY 2025

FY 2022-2026 Interest income based on average balance with 0.5% interest rate

FY 2022-2026 Water Impact Fee Fund transfer for partial debt service on RO project

FY 2024-2026 Wastewater Impact Fee Fund transfer for partial debt service on WWTP & Septic to Sewer

FY 2023-2026 Estimated annual assessments (20 yrs) for Septic to Sewer Areas 1 and 2

Operations Includes:

Personnel Expense:

FY 2022 - Add (1) FTE for AMI Technician in Water Distribution mid-year FY 2021
4% merit incr, defined benefit pension based on all members with citywide total same as FY 2021, defined contrib pension 10% of pensionable wages, health insur 4.4% incr, & WC insur est 10% incr.

FY 2023-2026 - 4% merit incr, pension est 5% incr, health insur est. 6% incr & workers comp insur est 10% incr

Operating Expense:

FY 2022- Per Departmental Request; Computer Overhead per IT budget; Fire/General Liab insurance 5% est incr

FY 2023-2026 - 3% est increase; except Fire/General Liab Insur 5% est incr

Capital Outlay Expense:

FY 2022 - Per Departmental Request; FY 2023-2026 is targeted at $700,000.

Renewal & Replacement of Infrastructure:

FY 2022-2026 - Transfer a minimum of $1,120,000 annually to fund recurring renewal and replacement of infrastructure in 5 yr CIP - per adopted financial policy

Transfer for Capital Improvement Projects:

FY 2022-2026 Per 5 year Capital Improvement Plan

Contribution to Pipeline Project:

FY 2021 City contribution to Interconnect Pipeline project to match completion of RO project; Contingent Liability accrued

Debt Service:

Existing Debt Service:

FY 2021 - Existing Debt Service per schedule; previous SRF loan paid final payment in FY 2021; Return of 1 year payment reserve from SRF Fund

New Debt Service:

FY 2022-2026 - Debt Service as per schedule for RO plant, and estimated schedule for WWTP expansion, Septic to Sewer, and WTP Filtration project

FY 2022-2024 - Transfer of 1 year payment reserve for estimated new debt service for WWTP expansion & Septic to Sewer

The Actual FY 2019 and Actual FY 2020 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda, FL
Utilities Fund Proforma Schedule of Debt Service and Related Funding Sources
FY 2022 through FY 2026

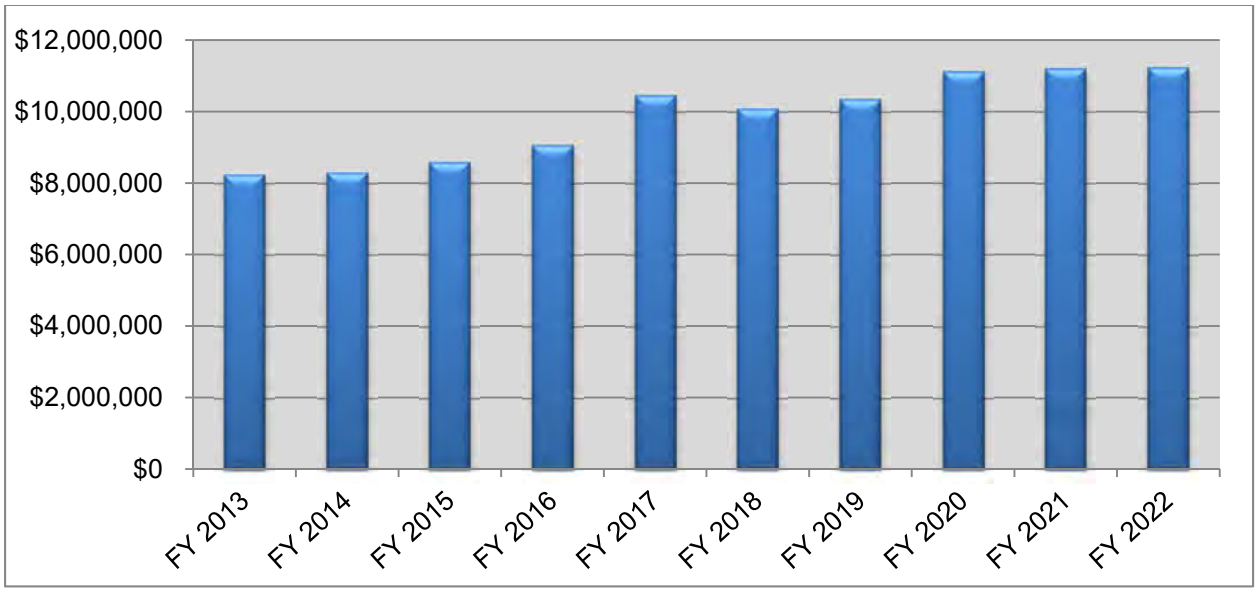
	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Funding Sources for Scheduled Debt:					
Utilities OM&R Fund	$ 499,795	$ 499,795	$ 1,977,295	$ 3,453,795	$ 3,453,795
Water Impacts	499,800	499,800	499,800	499,800	499,800
Sewer Impacts	0	0	533,000	1,066,000	1,066,000
Total Funds Available for Debt Service	**$ 999,595**	**$ 999,595**	**$ 3,010,095**	**$ 5,019,595**	**$ 5,019,595**

	FY 2021 Principal O/S	DUE FY 2022	DUE FY 2023	DUE FY 2024	DUE FY 2025	DUE FY 2026
Scheduled Debt:						
Current Outstanding Debt (Principal & Interest Payments)						
2017-Note 14/State Revolving/Maturity 05/15/40	$ 16,822,118	$ 999,595	$ 999,595	$ 999,595	$ 999,595	$ 999,595
FY 2022-2027 Estimated New CIP Debt (Principal including capitalized interest & Interest Payments)	**New Principal**					
WWTP Expansion, 2% interest, 20 yr amortization	$ 35,000,000	0	0	1,066,000	2,132,000	2,132,000
Septic to Sewer Area 1, 2% interest, 20 yr amortization	$ 11,286,400	0	0	171,500	343,000	343,000
WTP Filtration, 4% interest, 15 yr amortization	$ 17,300,000	0	0	773,000	1,545,000	1,545,000
Septic to Sewer Area 2, 2% interest, 20 yr amortization	$ 10,445,100	0	0	0	0	0
Total Debt Service Requirements		**$ 999,595**	**$ 999,595**	**$ 3,010,095**	**$ 5,019,595**	**$ 5,019,595**

City of Punta Gorda
Utility OM&R Fund
Water Billings-Charges for Services
402-0000-343-3100

The user fee for water service is based on the meter size and amount of water used. The monthly rate is a combination of the monthly base facility charge per equivalent residential unit (ERU), a monthly charge by meter size, and a monthly volume charge based on all water used. Customers located outside the city limits have a 25% surcharge added to their bill. City residents pay a 10% water utility tax. The ERUs include commercial accounts. The water system monthly rates, fees, and charges are detailed in Code of Ordinances section 17-7. The details can be viewed at ci.punta-gorda.fl.us under Code of Ordinances. Based on the 2020 Utility Rate and Impact Fee Study, the rate structure remained the same to equitably recover costs based on customer class and continued promotion of conservation. Rates were adjusted January 1, 2021 by the recommended increase of 3.75%. Annual rate indexing of 3.75% was recommended for future years, however this was to be reviewed during each budget process. For FY 2022, the increase approved as 2%. FY 2022 estimates a 0.5% growth rate in ERUs and average consumption usage which can fluctuate each year based on seasonal residents, rainfall, economic conditions, etc.

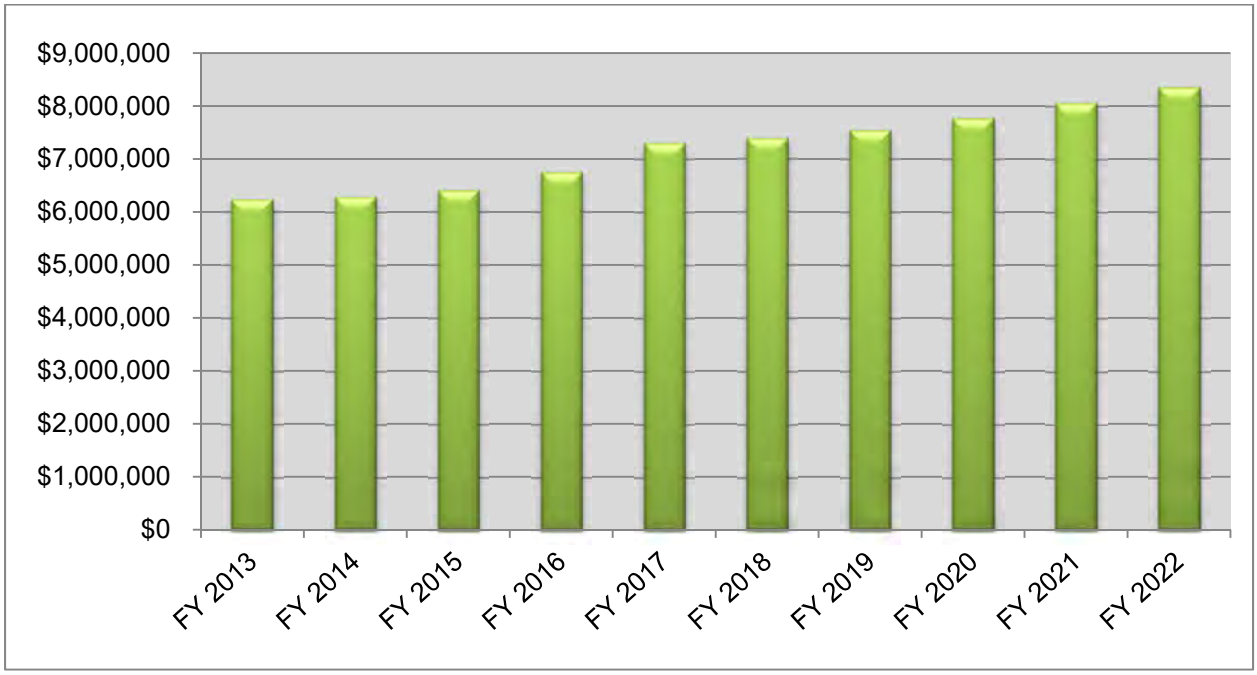
Fiscal Year	Rate Change	Revenue Amount	Percent Change	Equivalent Residential Units	Annual ERU Percent Change
FY 2013		$ 8,249,919	-0.23%	20,790	0.51%
FY 2014		$ 8,305,917	0.68%	20,870	0.38%
FY 2015		$ 8,587,022	3.38%	21,103	1.12%
FY 2016	4%	$ 9,069,465	5.62%	21,511	1.93%
FY 2017	4%	$10,467,321	15.41%	22,114	2.80%
FY 2018		$10,094,997	-3.11%	22,426	1.41%
FY 2019		$10,357,958	2.60%	22,706	1.25%
FY 2020		$11,122,248	7.38%	23,062	1.56%
FY 2021	3.75%	$11,209,900	0.79%	23,300	1.03%
FY 2022	2%	$11,244,890	0.31%	23,415	0.50%



City of Punta Gorda
Utility OM&R Fund
Sewer Billings- Charges for Services
402-0000-343-5100

Wastewater system monthly rates, fees, and charges are determined by the schedule in Code of Ordinances section 17-18. The monthly charge for the city's wastewater system includes the monthly base facility charge per equivalent residential unit (ERU) and a monthly volume charge based on the water used as determined by the city water meter per thousand gallons up to ten thousand gallons per ERU. Customers located outside the city limits pay a 25% surcharge. The details can be viewed at ci.punta-gorda.fl.us under Code of Ordinances. Based on the 2020 Utility Rate and Impact Fee Study, rates were adjusted January 1, 2021 by the recommended increase of 3.75%. Annual rate indexing of 3.75% was recommended for future years, however this was to be reviewed during each budget process. For FY 2022, the increase approved as 2%. FY 2022 estimates a 0.5% growth rate and a monthly volume based on average history.

Fiscal Year	Rate Change	Revenue Amount	Percent Change	Equivalent Residential Units	Annual ERU Percent Change
FY 2013		$6,229,671	0.13%	15,557	0.88%
FY 2014		$6,289,711	0.96%	15,694	0.88%
FY 2015		$6,402,527	1.79%	15,904	1.34%
FY 2016	4%	$6,743,164	5.32%	16,228	2.04%
FY 2017	4%	$7,303,050	8.30%	16,602	2.30%
FY 2018		$7,387,866	1.16%	16,935	2.01%
FY 2019		$7,539,279	2.05%	17,242	1.81%
FY 2020		$7,769,276	3.05%	17,567	1.88%
FY 2021	3.75%	$8,061,000	3.75%	17,750	1.04%
FY 2022	2%	$8,347,680	3.56%	17,840	0.50%



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
UTILITIES O M & R

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
07-01	FIRE FLOW TESTING FEE	800	200	300	350	300
07-02	SEPTIC INSPECTION FEE	1,200	900	500	1,000	500
08-00	DEVELOPER REVIEW FEE	900	1,050	600	750	600
*	**PERMITS,FEES & SPEC ASSMT**	**2,900**	**2,150**	**1,400**	**2,100**	**1,400**
10-01	CARES ACT GRANT	0	22,983	0	2,870	0
51-06	FEMA - STORMS	89,117	0	0	0	0
51-06	STATE - FEMA - STORMS	1,122	0	0	0	0
*	**INTERGOVERNMENTAL REVENUE**	**90,239**	**22,983**	**0**	**2,870**	**0**
31-36	WATER 1-5 RATE INSIDE	1,635,934	1,744,966	1,630,000	1,780,000	1,744,200
31-37	WATER 1-5 RATE OUTSIDE	719,684	741,580	699,600	776,000	759,900
31-38	FACILITY CHG/ERU WATER IN	1,958,664	1,970,359	1,982,400	2,038,000	2,125,682
31-39	FACILITY CHG/ERU WATER OUT	1,164,485	1,193,002	1,195,200	1,238,000	1,285,200
31-40	WATER 6-10 RATE INSIDE	849,840	987,035	862,400	960,000	938,400
31-41	WATER 6-10 RATE OUTSIDE	126,114	156,515	131,700	154,000	144,840
31-42	WATER 11-20 RATE INSIDE	928,693	1,137,843	965,400	1,095,000	1,044,480
31-43	WATER 11-20 RATE OUTSIDE	69,899	96,405	77,500	95,500	87,108
31-44	WATER 21-40 RATE INSIDE	410,486	517,002	428,600	501,000	474,300
31-45	WATER 21-40 RATE OUTSIDE	23,914	33,621	27,600	28,500	29,580
31-46	WATER 41-80 RATE INSIDE	111,359	124,836	112,000	135,000	123,420
31-47	WATER 41-80 RATE OUTSIDE	9,401	19,712	15,000	11,500	15,300
31-50	CUSTOMER BILLING CHG IN	510,602	517,032	520,800	535,500	559,980
31-51	CUSTOMER BILLING CHG OUT	274,955	288,670	290,400	303,500	316,200
31-62	IRRIGATION 1-10 INSIDE	175,655	181,461	169,300	188,000	181,560
31-63	IRRIGATION 1-10 OUTSIDE	11,533	12,245	10,500	11,500	11,730
31-64	IRRIGATION 11-30 INSIDE	182,425	188,438	176,000	178,000	183,600
31-65	IRRIGATION 11-30 OUTSIDE	5,101	3,380	4,300	3,900	3,570
31-68	IRRIGATION >30 INSIDE	151,097	199,413	151,000	179,000	171,360
31-69	IRRIGATION >30 OUTSIDE	19,407	2,335	2,800	4,000	4,080
31-74	COMMERCIAL USAGE INSIDE	519,815	495,453	510,000	510,000	522,240
31-75	COMMERCIAL USAGE OUTSIDE	498,895	510,945	512,000	484,000	518,160
33-00	PENALTIES	89,638	39,494	50,000	25,000	50,000
34-00	SERVICE CHARGES	37,166	31,919	33,000	29,000	33,000
35-00	WATER SVC INSTALLATIONS	92,658	117,024	45,000	260,000	250,000
51-62	SEWER CONSUMPTION INSIDE	1,382,094	1,486,854	1,382,500	1,510,000	1,509,600
51-63	SEWER CONSUMPTION OUTSIDE	302,706	312,628	300,100	321,000	322,320
51-64	WASTEWATER PRTS INSIDE	4,574,271	4,608,316	4,608,000	4,770,000	4,975,560
51-65	WASTEWATER PRTS OUTSIDE	1,280,208	1,361,478	1,362,000	1,460,000	1,540,200
55-00	SEWER TAP FEES	14,400	18,725	5,000	16,000	15,000
91-00	LIEN INTEREST	14,003	1,896	6,000	12,000	10,000
04-00	SANITATION BILLING	25,750	25,750	25,750	25,750	25,750
20-01	FLEET CHGS - GENERAL FUND	1,723	1,268	500	685	500
20-04	FLEET CHGS - P G I CANAL	130	163	200	0	200
20-26	FLEET - UTILITY EQUIPMENT	1,755	2,164	0	390	0
20-50	FLEET - SANIT/REFUSE COLL	0	195	200	0	200
*	**CHARGES FOR SERVICES**	**18,174,460**	**19,130,122**	**18,292,750**	**19,639,725**	**19,977,220**

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
UTILITIES O M & R

REVENUES

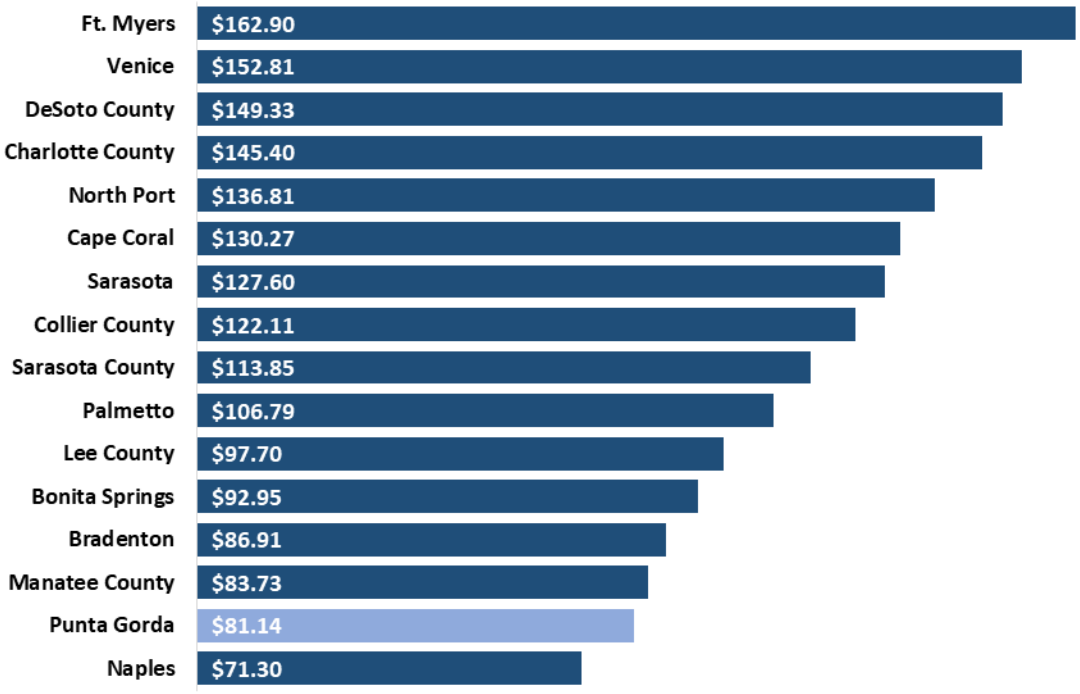
	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
10-00	INTEREST ON INVESTMENTS	328,570	87,214	40,000	30,000	25,000
00-00	RENTAL INCOME	32,254	33,222	34,215	34,215	35,240
41-00	SURPLUS FURN, FIXT, EQPT	27,423	42,528	0	6,050	0
90-00	OTHER SCRAP OR SURPLUS	4,393	2,424	1,000	1,470	1,000
21-00	CONTRIB FROM PRIVATE SRCS	1,226,033	726,350	0	0	0
70-18	INSURANCE RECOVERY	83	1,010	0	2,135	0
70-25	STATE CLASS ACTION LAWSUIT	0	239,541	0	0	0
70-50	DEFINED CONTRIB REFUNDS	43,610	15,993	0	7,920	0
90-00	MISCELLANEOUS REVENUE	19,458	35,006	10,000	10,000	10,000
91-10	CASH OVER/(SHORT)	-185	0	0	0	0
*	**MISCELLANEOUS REVENUE**	**1,681,639**	**1,183,288**	**85,215**	**91,790**	**71,240**
31-00	UTILITIES CONSTRUCTION	3,691,888	44,030,287	0	0	0
35-00	WATER SYS CAPACITY ESCROW	0	0	592,500	592,500	499,800
36-00	SEWER SYS CAPACITY ESCROW	510,573	510,573	350,000	350,000	0
*	**TRANSFER FROM OTHER FUNDS**	**4,202,461**	**44,540,860**	**942,500**	**942,500**	**499,800**
90-01	PROJ CARRYOVER-BEGINNING	0	0	11,747,348	13,619,361	8,284,281
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	368,340	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	73,815	0
*	**BEGINNING RESERVES**	**0**	**0**	**11,747,348**	**14,061,516**	**8,284,281**
		24,151,699	**64,879,403**	**31,069,213**	**34,740,501**	**28,833,941**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda
Utility OM&R Fund
Rate Survey

The City's utility rates are the 2nd lowest among the Southwest Florida utilities surveyed at the projected FY 2022 rates.

Combined Water & Sewer Bill Survey at 7,000 Gallons per Month



The City is proposing a 2% rate increase for FY 2022. It is anticipated that the City will continue to remain one of the lowest cost service providers in the area.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
UTILITIES OM&R FUND SUMMARY

Operating Budget

Expenditure Category/ Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	6,434,444	6,266,278	6,394,180	6,206,680	6,652,600
Operating	9,485,781	10,641,298	6,682,350	6,953,355	7,202,975
Capital Outlay	0	0	700,000	963,185	700,000
Debt Service	30,236	91,567	0	0	0
Intergovernmental	0	1,500,000	0	0	0
Contingency	0	0	50,000	0	50,000
Operating Transfers	7,177,701	8,144,177	12,333,000	12,333,000	8,119,595
Projected Carryover-End	0	0	4,909,683	8,284,281	6,108,771
Total	**23,128,162**	**26,643,320**	**31,069,213**	**34,740,501**	**28,833,941**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

DEPARTMENT	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Utilities Administration	6	7	7	7	7
Billing & Collections	6	6	6	6	6
Water Treatment	18	18	18	18	18
Water Distribution	17	16	16	17	17
Wastewater Collection	15	15	15	15	15
Wastewater Treatment	15.75	15.75	15.75	15.75	15.75
Fleet/Equip Maint	1.5	1.5	1.5	1.5	1.5
	79.25	79.25	79.25	80.25	80.25

UTILITIES OM&R FUND
VEHICLE & EQUIPMENT REPLACEMENT DETAIL
FY 2022 - FY 2026
(All figures in thousands of dollars)

Capital Outlay	TOTAL PROJECT COST	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Water Treatment Plant (1621):						
(4) Portables Generators for RO Wells - new equip	30	30	0	0	0	0
Replacement A/C unit in electrical room	5	5	0	0	0	0
Replace 2001 Vactor Truck with small sport utility vehicle	28	28	0	0	0	0
Replace 2007 Mini Excavator Track	34	34	0	0	0	0
Replace 2006 6x4 Dump Truck	90	0	90	0	0	0
Replace 2006 Batwing Mower	17	0	17	0	0	0
Replace 2009 Electric Car/Golf Cart with All terrain vehicle	10	0	10	0	0	0
Replace 2012 6 x 8 Utility Trailer	14	0	14	0	0	0
Replace 2008 Conventional Cab 2 Door Dump Truck	68	0	0	0	68	0
Replace 2007 Articulated Loader	120	0	0	0	0	120
Replace 2016 4 x 4 Pickup Truck	32	0	0	0	0	32
Pumps, Motors & VFD's	501	109	100	100	92	100
Water Distribution (1626):						
New small pickup (for new AMI technician position)	28	28	0	0	0	0
Replace 2006 Sport Utility Vehicle with full size,crew cab pickup	33	33	0	0	0	0
Replace 2007 Dump Truck	80	0	95	0	0	0
Wastewater Collection (1622):						
Cable Locator & Xmitter, Lights, Load Bank Tester	15	15	0	0	0	0
Replace 2008 3/4 ton Diesel utility body Pickup Truck	65	65	0	0	0	0
Replace 2006 4x4 Diesel 3/4 ton Pickup Truck	45	0	45	0	0	0
Replace 2004 Backhoe	80	0	0	80	0	0
Replace 2007 Mini Excavator	40	0	0	0	40	0
Replace 2017 Vacuum Truck	400	0	0	0	400	0
Wastewater Treatment Plant (1625):						
Pumps, Motors, Mixers, Blowers, Effluent Pumps	522	122	100	100	100	100
Flow meter, raw sampler	15	15	0	0	0	0
Replace 2001 Batwing Mower	20	20	0	0	0	0
Replace 2006 Batwing Rotary Mower	20	20	0	0	0	0
Replace 2006 Sludge Vacuum Spreader	160	160	0	0	0	0
Replace 2005 SUV	50	0	50	0	0	0
Replace All Terrain Vehicle	16	16	0	0	0	0
Unspecified Equipment Needs	947	0	179	420	0	348
TOTAL		700	700	700	700	700

FY 2022 - Per Departmental request; FY 2023-2026 Annual funding is targeted at $700,000;
FY 2023-2026 Pumps, motors, and various plant equipment category for plants has place holder of $100,000
During budget process requests from divisions are reviewed for priority funding.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
UTILITIES ADMINISTRATION – DEPT/DIV 1620

FUNCTION:

The Utilities Administration Division provides management, technical and clerical support to the 5 divisions of the Utilities Department including Water Distribution, Water Treatment, Wastewater Collection, Wastewater Treatment and Fleet Maintenance. Administration recognizes service responsibilities, formulates programs, sets goals and objectives, and then plans, organizes, directs, and oversees these programs. Customer requests are received by the Administrative Staff and work systems are programmed to process, complete, and track service requests.

ACCOMPLISHMENTS:

Began Engineering Design Contract for Wastewater Treatment Plant Expansion.
Continued negotiation with FWC for 45 year lease renewal for Wastewater Treatment facility.
Began Preliminary Engineering Report for Charlotte Park Septic to Sewer.
Began Preliminary Engineering Report for Water Treatment Plant filter upgrade.
Awarded Construction Contract for SCADA (instrumentation) at Water Treatment Plant.
Awarded Contract to purchase chemical feed (Alum) system for Water Treatment Plant.
Began Engineering Design for water line improvement for Tee and Green community.
Began Engineering Design for Taylor Street water line replacement / upgrade.
Began Permitting for Water Treatment Plant Mechanical Integrity Test.
Began Permitting for Deep Injection Well renewal for Water Treatment Plant.
Awarded Construction Contract for Tank Coating at Wastewater Master Pump Station.
Completed Sand Filter Cover for Wastewater Treatment Plant.
Completed Mechanical Integrity Test for Deep Injection Well at Wastewater Treatment Plant.
Completed Gravity Sewer and Water Main Replacements on Palm Avenue.
Continued Minimum Flow and Level Rule Making analysis.
Continued GIS mapping and data collection, purchased GPR device and additional GPE device.
Construction Administration of Developer constructed utility improvements.
Project reviews of 60 projects submitted for Utility Plan Approval.

BUDGET NARRATIVE:

The Utilities Capital Improvement Plan budget includes funding for:

- Additional GIS mapping and data collection technology enhancements
- Construction for Wastewater Treatment Plant Expansion
- Engineering design of Septic to Sewer Area 1
- Wastewater BPF tank resurfacing
- Replacement pumps at MPF
- Construction of Riverside Drive Force Main
- Taylor Road water main replacement
- Tee and Green water main improvements
- Continuation of minimum flow and level rule making evaluation
- Engineering Design for Water Treatment Plant Filter reconstruction, and Alum Tanks replacement, and Solid Contact (SCU) reconstruction
- Replacement of Sludge press at Water Treatment Plant
- Replacement of baffle curtain in 2 Million Gallon Storage Tank, WTP

The operating expense budget provides funding for operation of the Utilities Administration Division consistent with FY 2021.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
UTILITIES ADMINISTRATION – DEPT/DIV 1620
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
- Goal: Continue best management practices in financial planning

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal
- Goal: Apply best management practices & systems in infrastructure maintenance
- Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: QUALITY OF LIFE
- Goal: Meet all water quality standards (primary and secondary)

MISSION AND OBJECTIVES

To provide secure, safe, and reliable public water and wastewater utility services to the City of Punta Gorda and all service area customers.

INITIATIVES AND ACTION ITEMS

Planning and implementation activities and a capital improvement program to plan and construct facilities required to meet current and future water and wastewater needs. Perform management of developer initiated utility improvements and administrative activities supporting departmental and divisional programs. Provide training programs to improve employee skills and knowledge to achieve operational efficiencies and reinforce worker safety. Engage public agencies and local governments to realize benefits from interagency cooperation. Perform regulatory compliance program.

Indicator	Actuals FY 2019	Actuals FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
No. of Project Reviews	35	35	60	60
Utility Relocation Projects - Thousand $	$8	$0	$0	$20
Capital Projects - Million $	$24.5	$15.5	$18.3	$28.2
Efficiency:				
Annual Cost of Administration per Customer Account (Budget Basis)	$39.81	$45.44	$47.58	$52.44
Service Quality:				
Strategic Plan Projects accomplished on schedule	Yes	Yes	Yes	Yes
Outcome:				
Water Customer Accounts	13,242	13,646	13,900	14,000
Wastewater Customer Accounts	9,606	9,955	10,100	10,180
Water ERUs	22,706	23,062	23,300	23,415
Wastewater ERUs	17,242	17,567	17,750	17,840

* ERUs (Equivalent Residential Units)

RESULTS

Increase in annual cost per customer account increase beginning in FY 2020 due to the Utilities Operations Coordinator position moving from Water Distribution to Administration.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
UTILITIES ADMINISTRATION SUMMARY

Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	783,351	934,569	854,015	837,325	863,845
Operating	197,968	267,428	271,445	279,530	354,165
Capital Outlay	0	0	25,000	25,000	0
Operating Contingency	0	0	50,000	0	50,000
Total	**981,319**	**1,201,997**	**1,200,460**	**1,141,855**	**1,268,010**

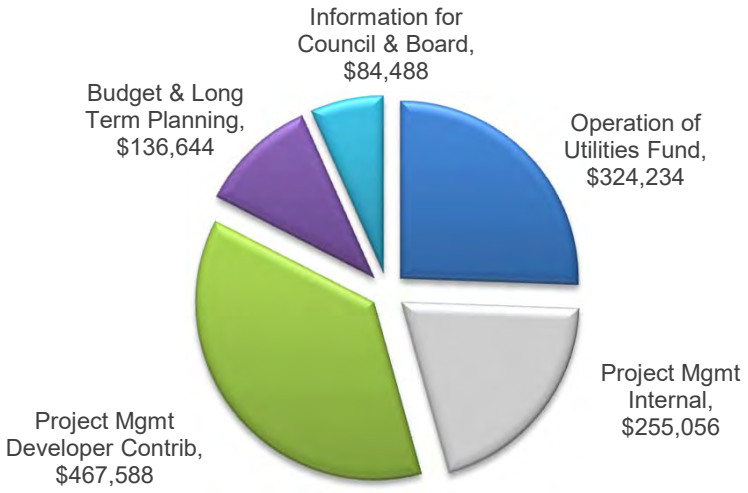
The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020*	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Utilities Director	1	1	1	1	1
Utilities Engineering Mgr	1	1	1	1	1
Sr. Utilities Project Mgr	1	1	1	1	1
Utilities Project Manager	1	1	1	1	1
Utilities GIS Coordinator	1	1	1	1	1
Utilities Op Coordinator	0	1	1	1	1
Executive Assistant	1	1	1	1	1
Total	6	7	7	7	7

* During FY 2020, a Utilities Operations Coordinator position was moved from the Water Distribution division to the Administration division

Service Costs



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
BILLING AND COLLECTIONS – DEPT/DIV 0423

FUNCTION:

The Billing and Collections division is responsible for processing the bills and payments for water and wastewater charges to properties within the City's utility service area. For properties inside City limits, this division also provides the billing and collection service for sanitation charges. Water and wastewater impact fees, meter installation, utility service charges and miscellaneous receivables are some of the other types of charges and payments processed by this division. Concerns relative to the billing and exempting of lot mowing charges are handled by the Billing and Collections division. Equally important to the financial duties is the customer service provided through a variety of formats, including in-person assistance, telephone calls, emails and faxes that cover a wide range of inquiry.

ACCOMPLISHMENTS:

A long term goal of outsourcing the printing of utility bills was met in FY 2021. The switch from post card billing to a full page statement-style format has provided the means to better inform rate payers with additional messages from the City, a 13 month graph of water consumption, and the convenience to sign up for auto pay by completing the information on the remittance stub. Over 100 sign-ups were received with the first billing that offered this simplified process. Continued promotion of the personal water use portal brought an increase of more than double the number of accounts taking advantage of the free service that allows water users to monitor their consumption, set alerts, and get educational tips on lowering their water bills. The robust housing market was clearly visible in the first half of FY 2021, with 153 meters set for new construction and the establishment of over 1200 new accounts for changes in property ownership. With the June 1, 2021 return to pre-pandemic procedures, late payment penalties and water service disconnections for nonpayment were reinstated. Multiple methods were used to provide notice to customers of the resumption of shut off, which resulted in nearly 100 severely delinquent accounts being paid in full to avoid service disconnection.

BUDGET NARRATIVE:

The FY 2022 budget reflects continued outsourcing of bill printing and mailing services for utility bills. Work will progress on streamlining the billing process to reduce the number of billing cycles from three to one.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
BILLING AND COLLECTIONS – DEPT/DIV 0423
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
Goal: Identify sustainable spending policies and appropriate technologies to support business operations through operational audits and investments in new technology that connect the City with the community
PRIORITY: PARTNERSHIPS, COMMUNICATION AND COLLABORATION
Goal: Emphasize transparency in City operations, reporting, and activities

MISSION AND OBJECTIVES

Bill all accounts in an accurate and timely manner while providing high-level service to all customers. Engage rate payers in use of citizens' portal to proactively monitor their water use and subsequent costs. Increase participation in e-billing and bill auto payment by consistently offering services during customer interaction and web site promotion. Revise billing cycles from three (3) per month to one (1) per month.

INITIATIVES AND ACTION ITEMS

- Monitor off-cycle billing and final accounts to insure monthly processing.
- Promote use of the automated meter reading citizen's portal through multiple communication methods.
- Encourage participation in e-billing and auto payment to decrease billing and payment processing costs.
- Enhance staff efficiency by establishing one cycle of billing for all accounts.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Number of Cycle bills	158,007	162,081	165,401	166,960
Number of Final bills	897	1,099	1,551	1,660
Utility rates in relation to SWFL communities	2nd lowest	2nd lowest	2nd lowest	2nd lowest
Efficiency:				
Annual cost per bill (Budget Basis)	$48.67	$45.75	$51.25	$45.63
Service Quality:				
Number of corrected bills	31	14	14	20
Outcome:				
% of bills in regular cycle	99%	99%	99%	99%
% of Finals done monthly	85%	87%	90%	90%

RESULTS

Reading and billing accuracy continue to exceed industry standard, as reflected by the minimal number of corrected bills and the production of 99% of bills in regular cycle. Outsourcing of bill print and mail services resulted in more informative bills at a higher cost per bill in FY 2021 due to startup costs. A robust housing market brought an unprecedented number of final bills from property sales during FY 2021, with an expectation of the trend continuing in FY 2022.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
BILLING & COLLECTIONS SUMMARY

Operating Budget

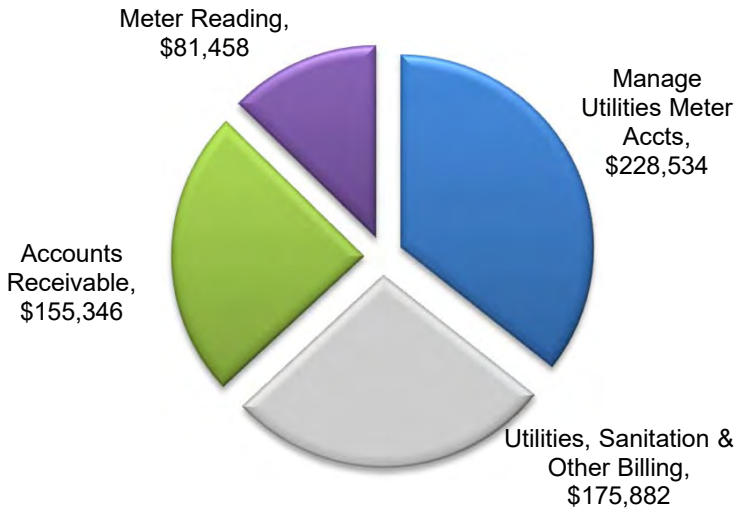
Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	402,702	411,778	393,395	395,680	396,840
Operating	259,501	225,016	262,515	317,465	244,380
Capital Outlay	0	0	0	0	0
Total	**662,203**	**636,794**	**655,910**	**713,145**	**641,220**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Billing & Collections Supervisor	1	1	1	1	1
Billing & Customer Service Coordinator	0	0	0	1	1
Senior Customer Service Representative	2	2	2	1	1
Customer Service Representative	3	3	3	3	3
Total	6	6	6	6	6

Service Costs



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WATER TREATMENT DIVISION – DEPT/DIV 1621

FUNCTION:

The Water Treatment Division operates and maintains the Shell Creek Water Treatment Facility which includes the surface water and new reverse osmosis (R.O.) plant, which supplies potable water to City and County residents. The facility is currently rated at 10,000,000 gallons per day. The division is responsible for the operation and maintenance of other facilities, such as the Burnt Store Isles Elevated Tank, and the Punta Gorda Isles Ground Storage Tank and Booster Pump Station. The water treatment division continues to respond to increased requirements relating to water management, water quality, and treatment operations mandated by the Florida Department of Environmental Protection (FDEP) and other regulatory agencies.

ACCOMPLISHMENTS

Accomplishments for FY 2021 consist of obtaining a scissor lift, lab equipment, and a machine learning system to help the operators in Alum dosing and procuring a cargo van for the SCADA Analysist use. From October 1, 2020 through February 2021 the water treatment plant treated 800 million gallons of raw water, maintaining water quality and quantity.

BUDGET NARRATIVE:

Budget requests reflect funding to achieve permit compliance, normal plant operations (including the additional RO facility), and maintenance of the existing facilities.

The FY 2022 budget includes replacement of one vactor truck with a small SUV to allow for lab collection of samples. Other equipment in the budget includes backup generators for the wells, replacement of the JD6G mini excavator, and replacement of an A/C unit in the electrical room.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WATER TREATMENT DIVISION – DEPT/DIV 1621
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
- Goal: Continue best management practices in financial planning and appropriate reserves policies to reach the national standard of 16.7% by increasing reserves by 0.5% or more per year

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal
- Goal: Apply best management practices and systems in infrastructure maintenance
- Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: QUALITY OF LIFE
- Goal: Meet all water quality standards (primary and secondary)

MISSION AND OBJECTIVES

The mission of the water treatment plant is to protect public health by providing reliable high quality drinking water to our customers at the lowest cost possible.

INITIATIVES AND ACTION ITEMS

To provide professional and proficient operation and maintenance of the City's Water Treatment Facilities. Continually seek excellence with process operation and maintenance of plant facilities. Meet the regulatory standards of the U.S. Environmental Protection Agency Safe Drinking Water Act and Department of Environmental Protection.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Billion gallons potable water produced – Surface Water	1.8	1.75	1.0	1.0
Billion gallons potable water produced – R. O. Water	N/A	0.25	1.0	1.0
Million gallons of ASR water stored per cycle* (N/A beginning in FY 2021)	114	0	N/A	N/A
Efficiency:				
Cost per 1000 gallons potable water (Budget Basis)	$1.73	$1.73	$1.80	1.93
Service Quality:				
Deviation from regulatory standards**	1	0	0	0
Outcome:				
% Meeting Drinking Water Standards**	99%	100%	100%	100

*Restricted by permit
**The City has a TDS exemption which allows 1,000 parts per million which is removed at RO plant completion.

RESULTS

This past year the Water Treatment Plant met all water demands with 100% compliance to State and Federal Regulations. Average annual demand was 5.5 Million Gallons per Day (MGD) and peak day demand was 7.5 MGD.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WATER TREATMENT SUMMARY

Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	1,398,767	1,281,088	1,386,430	1,335,380	1,416,885
Operating	1,813,019	2,009,153	1,979,555	2,167,820	2,234,110
Capital Outlay	0	0	90,400	97,400	206,000
Total	**3,211,786**	**3,290,241**	**3,456,385**	**3,600,600**	**3,856,995**

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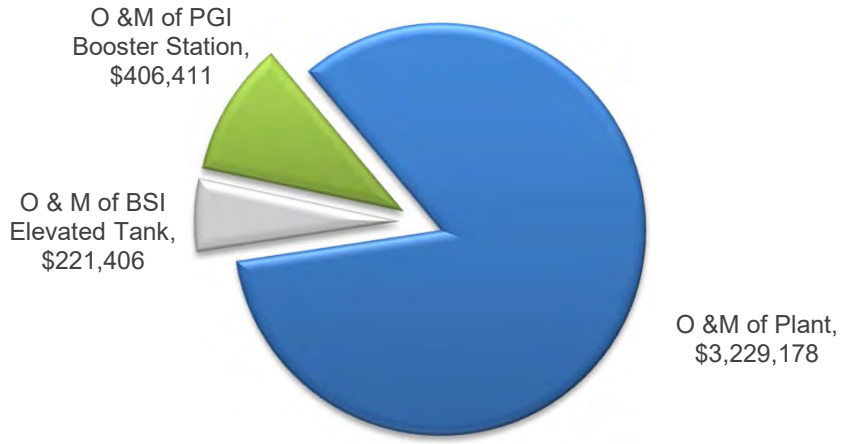
Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Utilities Supervisor	1	1	1	1	1
Treatmt Plant Chief Op	1	1	1	1	1
SCADA Analyst	1	1	1	1	1
Laboratory Technician	1	1	1	1	1
Treatmt Plant Mnt Chief	1	1	1	1	1
Operator A	5	5	5	5	5
Operator B	3	3	3	3	3
Instrumentation Technician	1	1	1	1	1
Utilities Mntce Worker III	3	3	3	3	3
Treatmt Plant Op Trainee	1	1	1	1	1
Total	18	18	18	18	18

Service Costs



City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1621	Asset Tag	4469	Purchase Price (if known)			$195,523	
Make	Navistar	Model	Vactor Truck	Year	2001	Age	20	
Current Mileage		41,715	Life to Date Maintenance Cost			$145,492		
Description	Navistar International Truck/Vactor Jet Cleaner							
Recent Major Repairs to Extend Life: None			**Known Problems:** Cannot be used as intended					
Description of Requested Replacement: Small SUV			Estimated Cost of Replacement				$28,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	1	Efficiency	1	Estimated End of Life Fiscal Year			2022	
				Requested Fiscal Year for Replacement			2022	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** This asset was removed from auction 4 years ago to make a flushing truck. That project was abandoned and there is no reason to keep the truck. We would like to replace the asset with a small SUV for use in collection of lab sampling.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1621	Asset Tag	6821	Purchase Price (if known)			$29,210	
Make	John Deere	Model	27D	Year	2007	Age	14	
Current Mileage		N/A	Life to Date Maintenance Cost			$1,138		
Description	John Deere Mini Excavator Track							
Recent Major Repairs to Extend Life: None			**Known Problems:** Hydraulics, bucket, tracks					
Description of Requested Replacement: Same or similar Mini Excavator Track			Estimated Cost of Replacement				$34,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	1	Efficiency	1	Estimated End of Life Fiscal Year			2022	
				Requested Fiscal Year for Replacement			2022	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** Help would be needed for any repair requiring digging at the Water Treatment Plant.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1621	Asset Tag	5492	Purchase Price (if known)				$80,393	
Make	Freightliner	Model	M2112		Year	2006	Age	15	
Current Mileage		14,028	Life to Date Maintenance Cost				$17,277		
Description		Conventional Cab 2 Door Dump Truck							
Recent Major Repairs to Extend Life: None			**Known Problems:** Tire, frame, and wiring rusting; A/C, steering bushings, tarp system, hole in bed, tailgate latches						
Description of Requested Replacement: Same or similar Conventional Cab 2 Door Dump Truck			Estimated Cost of Replacement					$90,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year				2023	
				Requested Fiscal Year for Replacement				2023	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** Duties would be added to the small dump truck. Would not be able to haul sludge from the press and clean drying beds at the same time.						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1621	Asset Tag	5517	Purchase Price (if known)				$15,003	
Make	John Deere	Model	HX15		Year	2006	Age	15	
Current Mileage		N/A	Life to Date Maintenance Cost				$0		
Description		John Deere Batwing Mower							
Recent Major Repairs to Extend Life: In-house sheet metal work done on top of mower deck			**Known Problems:** Rusting						
Description of Requested Replacement: Same or similar batwing mower			Estimated Cost of Replacement					$17,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	2	Efficiency	2	Estimated End of Life Fiscal Year				2023	
				Requested Fiscal Year for Replacement				2023	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** Hire a contractor for mowing the 166 acres and road upkeep.						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1621	Asset Tag	6855	Purchase Price (if known)			$11,469		
Make	Chrysler	Model	GEMe2	Year	2009	Age	12		
Current Mileage		N/A	Life to Date Maintenance Cost			$4,556			
Description		Electric Car/Golf Cart							
Recent Major Repairs to Extend Life: Replaced motor and batteries			**Known Problems:** None at this time						
Description of Requested Replacement: Same or similar Electric Car/Golf Cart			Estimated Cost of Replacement				$10,000		
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2023		
				Requested Fiscal Year for Replacement			2023		
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** A truck would be used						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1621	Asset Tag	6888	Purchase Price (if known)			$1,154		
Make	Turf Guy	Model	Utility Trailer	Year	2012	Age	9		
Current Mileage		N/A	Life to Date Maintenance Cost			$220			
Description		Turf Guy Utility Trailer 6 X 8							
Recent Major Repairs to Extend Life: None			**Known Problems:** Tire, rusting frame						
Description of Requested Replacement: Same or similar 6 X 8 Utility Trailer			Estimated Cost of Replacement				$14,000		
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2023		
				Requested Fiscal Year for Replacement			2023		
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** Mowing at the remote sites would have to be contracted out, as there would be no way to transport the mower.						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1621	Asset Tag	6829	Purchase Price (if known)			$60,520		
Make	International	Model	4300M7 Durastar	Year	2008	Age	13		
Current Mileage	8,086	Life to Date Maintenance Cost			$11,192				
Description	Conventional Cab 2 Door Dump Truck								
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar Conventional Cab 2 Door Dump Truck				Estimated Cost of Replacement			$68,000		
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2025		
				Requested Fiscal Year for Replacement			2025		
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** A small dump truck is required to clean sludge beds. Without the dump truck, the sludge would start to back up. Would not be able to haul sludge from the drying beds and press at the same time.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1621	Asset Tag	6834	Purchase Price (if known)			$106,116		
Make	JCB	Model	426ZX	Year	2007	Age	14		
Current Mileage	996	Life to Date Maintenance Cost			$38,767				
Description	Rubber Tire Articulated Loader 2.6 Yard								
Recent Major Repairs to Extend Life: Hydraulic system block				**Known Problems:** Rusting exterior, tires, hydraulic lines					
Description of Requested Replacement: Same or similar Rubber Tire Articulated Loader 2.6 Yard				Estimated Cost of Replacement			$120,000		
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2026		
				Requested Fiscal Year for Replacement			2026		
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** Any work for this asset would have to transfer to the smaller loader duties.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1621	Asset Tag	6971	Purchase Price (if known)			$21,927	
Make	Ford	Model	150 XL	Year	2016	Age	5	
Current Mileage	27,763	Life to Date Maintenance Cost				$1,583		
Description	Ford 150 XL 4 x 4 Pickup Truck							
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time				
Description of Requested Replacement: Same or similar 4 x 4 Pickup Truck				Estimated Cost of Replacement			$32,000	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**				
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	4	Efficiency	4	Estimated End of Life Fiscal Year			2026	
				Requested Fiscal Year for Replacement			2026	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** Another vehicle would be used				

Dept/Div:	Water Treatment	
Contact:	Brian Fuller	
Project Title:	Pumps, Motors, Variable Frequency Drives (VFDs)	
Project Code:	N/A	
Account #:	402-1621-533-6403	
Description/ Justification:	FY 2022 - FY 2026: Equipment to be replaced as needed. Annual program to replace equipment as needed if repairing is not cost effective.	
Priority:	Infrastructure Sustainability	
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Maximize use of technology in applicable areas. Apply best management practices & systems in infrastructure maintenance.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$500,000	$0	$100,000	$100,000	$100,000	$100,000	$100,000
Total	$500,000	$0	$100,000	$100,000	$100,000	$100,000	$100,000
Funding Sources							
Local	UF		UF	UF	UF	UF	UF
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WATER DISTRIBUTION DIVISION – DEPT/DIV 1626

FUNCTION:

The Water Distribution Division is responsible for the maintenance of the water distribution system which consists of 240 miles of water main, serving an area of approximately 38 square miles. Normal operations include meter installation, leak repair, hydrant maintenance, cross connection control, new water main and service installations, and related tasks.

ACCOMPLISHMENTS:

The City of Punta Gorda serves an area of approximately 38 square miles which includes 240 linear miles of pipeline of various sizes.

BUDGET NARRATIVE:

Proposed Budget reflects the continued operation and maintenance of the Water Distribution System, which includes the following activities:

- The maintenance of 1,320 fire hydrants.
- The repair of approximately 50 fire hydrants per year found broken or damaged from accidents.
- The replacement of approximately 10-20 fire hydrants per year found broken or damaged due to accidents and too old for repairs.
- The flow testing of fire hydrants for outside engineering firms as requested.
- The annual inspection and exercising of approximately 2,100 valves.
- The installation of approximately 316 new water meters per year.
- The repair of approximately 500 water leaks per year including service breaks and water mains.
- A Cross Connection Control Program to protect the water system from contamination.
- The installation and testing of backflow prevention assemblies at City facilities.
- The installation of automatic flushing devices throughout the water system at locations selected by the water treatment plant.
- The installation of sampling stations throughout the water distribution system at locations selected by the water treatment plant.
- The painting of water line pipes crossing bridges to prevent or reduce corrosion of the pipes.
- The restoration of approximately 1,200 locations annually, using staff to sod and install small road patches wherever possible.
- The location and marking of City water & wastewater lines at nearly 5,000 sites annually for contractors working in the right-of-way to prevent damage to City utilities.
- Utilization of contractor to install EZ Valves to improve water distribution system capabilities to isolate smaller, more specific areas during water outages.
- Utilization of contractor to install new 12” PVC/HDPE water main on Taylor Road to replace aging 10” CI water main.

During FY 2021, an additional AMI technician position was added.

The FY 2022 Budget includes the replacement of a 2006 sport utility vehicle with mid-size, crew cab pickup truck as well as a small pickup truck for the new AMI technician position.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WATER DISTRIBUTION DIVISION – DEPT/DIV 1626
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
- Goal: Continue best management practices in financial planning

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal
- Goal: Apply best management practices and systems in infrastructure maintenance
- Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: QUALITY OF LIFE
- Goal: Meet all water quality standards (primary and secondary)

MISSION AND OBJECTIVES

To operate and maintain water distribution facilities to provide reliable service to customers; construct improvements to meet anticipated service standards; construct improvements to increase reliability, safety, and efficiency.

INITIATIVES AND ACTION ITEMS

To perform repairs to water line breaks and service interruptions. Continue preventative maintenance program to distribution facilities. Construct system improvements to meet increased capacity needs, and improve reliability and safety to workers and public. Compliance with Florida Department of Environmental Protection rules relating to Water Distribution System activities.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Repairs	216	184	200	200
Locate Tickets	4,665	4,768	5,500	5,500
Meters Installed	322	301	300	320
Efficiency:				
Cost per ERU (Budget Basis)	$86.35	$87.38	$90.34	$91.58
Service Quality:				
Meters replaced or serviced-10 yr sched. FY 2018/2019 AMI program installed	0	258	250	250
Compliance with required drinking water standards as measured in the distribution system monthly samples	100%	100%	100%	100%
Outcome:				
Water ERUs	22,706	23,062	23,300	23,415

RESULTS

Water Distribution division performs operation and maintenance of the water distribution lines in the utility service area. Primary activities consist of installation of meters, responding to customer service requests, performing repairs to utility damages and line breaks, and performing repair and replacement projects to upgrade existing facilities. Program activities also include underground utility protection under direction of Sunshine One Call of Florida. Ongoing programs include: a Cross Connection Control program that monitors and prevents hazardous substances from entering distribution system piping; a Fire Hydrant Maintenance Program; and a Water Main Valve exercising program to identify and replace defective valves.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WATER DISTRIBUTION SUMMARY

Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	1,352,001	1,132,323	1,282,120	1,199,110	1,320,825
Operating	708,257	733,380	766,035	764,750	762,600
Capital Outlay	0	0	66,000	141,000	61,000
Total	**2,060,258**	**1,865,703**	**2,114,155**	**2,104,860**	**2,144,425**

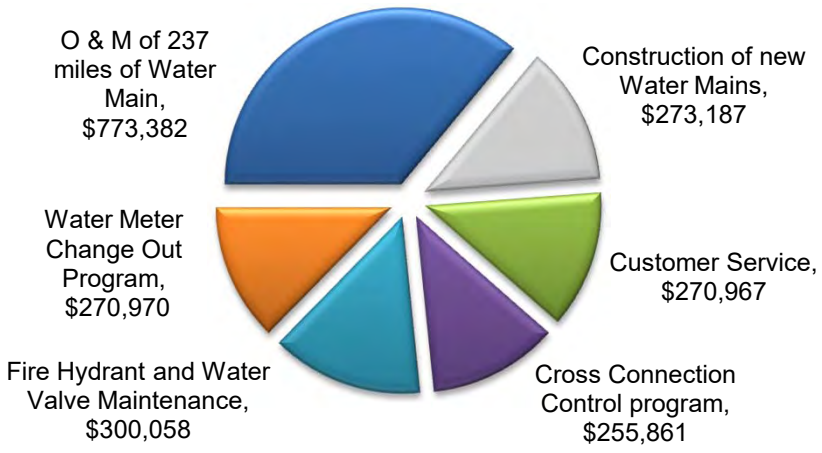
The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Utilities Supervisor	1	1	1	1	1
Utilities Senior Crew Chief	1	1	1	1	1
Cross Conn Control Coord	1	1	1	1	1
Utilities Op Coordinator	1	0	0	0	0
Utilities Service Coord	1	1	1	1	1
Utilities Crew Chief	3	3	3	3	3
Utilities Mntce Worker III	4	4	4	4	4
Utilities Mntce Worker II	3	3	3	3	3
Utilities Mntce Worker I	1	1	1	1	1
AMI Technician	1	1	1	2	2
Total	17	16	16	17	17

During FY 2020, a Utilities Operations Coordinator position was moved to the Administration division. During FY 2021, a new AMI technician position was added.

Service Costs



City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1626	Asset Tag	5512	Purchase Price (if known)			$23,000		
Make	Ford	Model	Explorer	Year	2006	Age	15		
Current Mileage	64,975	Life to Date Maintenance Cost			$8,597				
Description	Ford Explorer 4 Door								
Recent Major Repairs to Extend Life: None				**Known Problems:** Rust throughout and bad paint					
Description of Requested Replacement: Full size Pickup Truck Double Cab Automatic 4 X 4				Estimated Cost of Replacement			$33,000		
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2022		
				Requested Fiscal Year for Replacement			2022		
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs. Vehicle would require body work and a full body paint job.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1626	Asset Tag	5519	Purchase Price (if known)			$52,000		
Make	International	Model	4300 DT 466	Year	2007	Age	14		
Current Mileage	49,000	Life to Date Maintenance Cost			$26,000				
Description	Conventional Cab 2 Door Dump Truck								
Recent Major Repairs to Extend Life: Replaced rear axle shaft				**Known Problems:** Air conditioning not functioning, rust on cab and dump bed, consistent rolling tarp issues					
Description of Requested Replacement: Same or similar Conventional Cab 2 Door Dump Truck				Estimated Cost of Replacement			$95,000		
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2023		
				Requested Fiscal Year for Replacement			2023		
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.					

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WASTEWATER COLLECTION DIVISION – DEPT/DIV 1622

FUNCTION:

The Wastewater Collection division is responsible for the operation and maintenance of 118 sewage pumping stations along with 132 miles of gravity sewer mains located in a 30 square mile area. This division also includes the Pretreatment Program and Instrumentation Control and Calibration Unit.

The division is made up of 15 employees including the division supervisor. Twelve members of the division are dedicated to customer-related problems, lift station maintenance and repair, televising of gravity mains, repairs to mainlines and services that include installation of sectional cured–in-place-pipe (CIPP) liners and to the conveyance of wastewater to the City's treatment plant.

One of the member's responsibilities include basic electrical work, calibration of electronic instrumentation and telemetry equipment for the Collections division.

To finish out the field, one member serves as the Pretreatment Coordinator. This person is responsible for monthly FOG (fats, oils and greases) inspections of local restaurants and fast food establishments. This person also is involved in code compliance issues related to the City's pretreatment ordinance.

ACCOMPLISHMENTS:

Inflow Abatement Program: Made repairs and coated the interior walls of 10 manholes within the system. **Joint Projects:** Made multiple repairs to gravity system as part of the Paving Program. **Liftstation Maintenance:** Liftstation 33 - Complete wet well rehabilitation that included discharge pipe replacement, base elbow replacement. Replaced both 20hp pumps in station 2. Installed driveways at station 25 and 14. **Gravity Replacement:** Replaced 620 lf of gravity main in the alleyway between Virginia Ave and Olympia Ave near Ice House Pub. Replaced 400 lf of gravity main on Palm Ave. **Forcemain Work:** Installed bollards around multiple air release valves (ARV) in an attempt to prevent mower damage to the ARVs.

BUDGET NARRATIVE:

Proposed budget reflects continued normal operation and maintenance of the wastewater collection system consisting of cost associated with the repair and maintenance of 118 lift stations, repair and replacement of various horse power pumps within the system; the repair and new installation of gravity sewer mains and services; electrical maintenance, repair and replacement of electrical components for 118 pump control panels; the cosmetic maintenance on 118 lift stations; and the closed circuit televising of on average 40,000 ft of gravity sewer main.

There are no staffing changes.

The FY 2022 budget includes the replacement of one utility truck and the purchase of a load bank tester for generator maintenance along with emergency lights and a line tracer with transmitter.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WASTEWATER COLLECTION DIVISION – DEPT/DIV 1622
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
- Goal: Continue best management practices in financial planning

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal
- Goal: Apply best management practices & systems in infrastructure maintenance
- Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: QUALITY OF LIFE
- Goal: Meet all water quality standards (primary and secondary)

MISSION AND OBJECTIVES

To operate and maintain wastewater collection facilities to provide reliable service to customers. Construct improvements to meet anticipated service standards. Construct improvements to increase reliability, safety, and efficiency.

INITIATIVES AND ACTION ITEMS

Reduce infiltration entering the wastewater collection system. Continue the preventitive maintence and valve exercise program to reduce the number of emergency repairs, equipment failure and replacement costs. Continue the pre-treatment program to reduce illicit inflows, oils, and grease. Construct system improvements to meet increased capacity needs, and improve reliability and safety to workers and the public. Compliance with Florida Department of Environmental Protection rules relating to all Wastewater Collection System activities.

Indicator	Actuals FY 2019	Actuals FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
# Lift Station upgrades	35 including control panel modifications	2 major rehabilitation/ multiple control panel modifications	2 major rehabilitation/ multiple control panel modifications	15 including control panel modifications
Inflow abatement treatment – LS Area	Smoke tested 205,000 lf of gravity main. Made necessary repairs to chimney seals	Smoke tested 23,425 lf of gravity main. Made the necessary repairs to chimney seals	Smoke Test 10,000 lf of gravity main. Make necessary repairs to chimney seals	Smoke Test 80,000 lf of gravity main. Make necessary repairs to chimney seals
Gravity Main Installation	700 LF	1,020 LF	800 LF	800 LF
Force Main Installation	0	0	0	1,200 LF
Pretreatment compliance	100%	100%	100%	100%
Efficiency:				
Cost per Wastewater ERU (Budget Basis)	$117.78	$116.84	$118.44	$118.17

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WASTEWATER COLLECTION DIVISION – DEPT/DIV 1622
Key Performance Measures

(continued)

Indicator	Actuals FY 2019	Actuals FY 2020	Projected FY 2021	Proposed FY 2022
Service Quality:				
Feet of lines video inspected and cleaned	70,000	20,000	10,000	80,000
Outcome:				
Collection Repairs	70	70	40	65
Force Main Repairs	3	4	2	4
Station Repairs	100	110	110	100
Sectional Liner Repairs	8	0	0	2
Preventative Maintenance Work Orders Completed	1,400	1,400	2,750	1,500

RESULTS

Inflow Abatement Program: Made repairs and coated the interior walls of 12 manholes within the system.

Joint Projects: Made multiple repairs to gravity system as part of the Paving Program.

Liftstation Maintenance : Liftstation 33 - Complete wet well rehabilitation that included discharge pipe replacement, base elbow replacement. Replaced both pumps20hp pumps in station 2. Installed driveways at station 25 and 14.

Gravity Replacement: Replaced 620 lf of gravity main in the alleyway between Virginia Ave and Olympia Ave near Ice House Pub. Replaced 400 lf of gravity main on Palm Ave. The pre-treatment (F.O.G.) program continues to show positive results in decreasing the amount of F.O.G. in the collection system.

Forcemain: Installed bollards around multiple air release valves (ARV) in an attempt to prevent mower damage to the ARVs.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WASTEWATER COLLECTION SUMMARY

Operating Budget

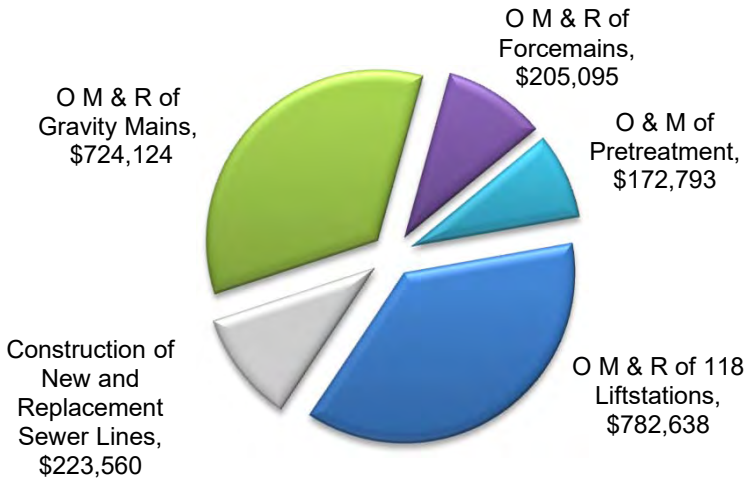
Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	1,151,525	1,155,003	1,130,235	1,125,840	1,212,130
Operating	810,741	828,168	820,870	809,410	816,080
Capital Outlay	0	0	74,500	167,110	80,000
Total	**1,962,266**	**1,983,171**	**2,025,605**	**2,102,360**	**2,108,210**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Utilities Supervisor	1	1	1	1	1
Utilities Senior Crew Chief	1	1	1	1	1
Electrician	1	1	1	1	1
Pre-treatment Coordinator	1	1	1	1	1
Utilities Crew Chief	3	3	3	3	3
Utilities Mntce Worker III	4	4	4	4	4
Utilities Mntce Worker II	3	3	3	3	3
Utilities Mntce Worker I	1	1	1	1	1
Total	15	15	15	15	15

Service Costs



City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1622	Asset Tag	6824	Purchase Price (if known)			$32,807		
Make	Ford	Model	F250	Year	2008	Age	13		
Current Mileage	121,929	Life to Date Maintenance Cost				$24,911			
Description	Ford 3/4 Ton Diesel 4WD Extended Cab w/ Service Body 6 Ft Bed								
Recent Major Repairs to Extend Life: None		**Known Problems:** None at this time							
Description of Requested Replacement: Same or similar 3/4 Ton Diesel 4WD Extended Cab w/ Service Body 6 Ft Bed		Estimated Cost of Replacement					$65,000		
		If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**							
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	2	Efficiency	4	Estimated End of Life Fiscal Year			2022		
				Requested Fiscal Year for Replacement			2022		
Provide explanation for requested fiscal year of replacement: Anticipated end of service life		**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.							

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1622	Asset Tag	5510	Purchase Price (if known)			$22,060		
Make	Ford	Model	F250	Year	2006	Age	15		
Current Mileage	98,365	Life to Date Maintenance Cost				$20,860			
Description	Ford F250 3/4 Ton Diesel 4WD Extended Cab Pickup								
Recent Major Repairs to Extend Life: Repaired U-joints and pinion bearings. Replaced cab & body mounts.		**Known Problems:** None at this time							
Description of Requested Replacement: Same or similar 3/4 Ton Diesel 4WD Extended Cab Pickup		Estimated Cost of Replacement					$45,000		
		If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**							
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	4	Estimated End of Life Fiscal Year			2023		
				Requested Fiscal Year for Replacement			2023		
Provide explanation for requested fiscal year of replacement: Anticipated end of service life		**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.							

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1622	Asset Tag	5461	Purchase Price (if known)				$45,846	
Make	John Deere	Model	310 SG Backhoe		Year	2004	Age	17	
Current Mileage		875 Hrs	Life to Date Maintenance Cost					$13,026	
Description		John Deere 2 WD Backhoe							
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time					
Description of Requested Replacement: 4 WD Backhoe				Estimated Cost of Replacement				$80,000	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	2	Efficiency	2	Estimated End of Life Fiscal Year				2024	
				Requested Fiscal Year for Replacement				2024	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1622	Asset Tag	6910	Purchase Price (if known)				$32,439	
Make	John Deere	Model	27D		Year	2007	Age	14	
Current Mileage		19,240 hrs	Life to Date Maintenance Cost					$3,277	
Description		John Deere 27D Mini Excavator							
Recent Major Repairs to Extend Life: None				**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar Mini Excavator				Estimated Cost of Replacement				$40,000	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	4	Efficiency	4	Estimated End of Life Fiscal Year				2025	
				Requested Fiscal Year for Replacement				2025	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1622	Asset Tag	6989	Purchase Price (if known)			$331,742	
Make	Freightliner	Model	Aquatech B-10	Year	2017	Age	4	
Current Mileage		59,520	Life to Date Maintenance Cost			$56,555		
Description		Freightliner Aquatech Utility 2 Door Vacuum Truck						

Recent Major Repairs to Extend Life: None	**Known Problems:** None at this time
Description of Requested Replacement: Same or similar Vacuum Truck	Estimated Cost of Replacement: $400,000 **If vehicle or equipment is replaced will it be auctioned?** Yes **If no, requested use?**

Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate

Safety	4	Efficiency	4	Estimated End of Life Fiscal Year	2025
				Requested Fiscal Year for Replacement	2025

Provide explanation for requested fiscal year of replacement: Anticipated end of service life	**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WASTEWATER TREATMENT DIVISION - Dept/Div 1625

FUNCTION:

The Wastewater Treatment division operates and maintains the Punta Gorda Wastewater Management System. This includes a 4.0 Million Gallon per Day (MGD) conventional secondary wastewater treatment plant and the Master and Booster Pumping Stations. Wastewater BioSolids are beneficially reclaimed by land application to on-site agriculture fields. The treated water is discharged down a 12 MGD Deep Injection Well.

ACCOMPLISHMENTS:

Over 938 million gallons of treated wastewater was pumped into the City's Deep Injection Well last year. This equates to an average daily flow of over 2.50 million gallons per day and resulted in 448 dry tons of BioSolids that required disposal on the plant site. All permit requirements have been met utilizing the Deep Well for effluent disposal and the agriculture fields for BioSolids disposal.

Sand Filter Cover project is complete.

Sodium Hypochlorite conversion from gas project is complete.

Belt Press project in progress, sludge and cake pumps and various parts received.

SCADA upgrade awarded to contractor and is now in the programming phase.

Master Pump station inside tank coating project is in progress.

New front loader and backhoe purchased.

New Effluent pump purchased.

BUDGET NARRATIVE:

The proposed budget reflects the continued normal operation and maintenance of the Wastewater Treatment Plant, Master and Booster pump stations, as well as the 884 acre site.

Budgeted outlay reflects funding needed to maintain staffing and maintenance requirements as mandated by Florida Administrative Code 62-699.310 and 62-602.650, while providing a means to continue normal plant operations.

An operator trainee position continues to be budgeted to prepare the division for anticipated staff turnover. This position is to be reviewed each time there is a vacancy for future needs.

The budget includes the replacement of two batwing mowers, a 9500 gallon balzer (sludge vacuum spreader), a utility terrain vehicle, a raw sampler and flow meter, and replacement pumps, motors, and mixers for the plant.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WASTEWATER TREATMENT DIVISION – DEPT/DIV 1625
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
- Goal: Continue best management practices in financial planning

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal
- Goal: Apply best management practices and systems in infrastructure maintenance
- Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: QUALITY OF LIFE
- Goal: Meet all water quality standards (primary and secondary)

MISSION AND OBJECTIVES

To operate and maintain the City's Wastewater Treatment Facilities within the Florida Department of Environmental Protection and U. S. Environmental Protection Agency's operating permit requirements.

INITIATIVES AND ACTION ITEMS

To protect public health and enhance the environment, by ensuring the responsible treatment and beneficial disposal of domestic waste, through efficient and effective operation and maintenance of the City's Wastewater Treatment Facilities, and maintaining compliance with all permit requirements.

Indicator	Actuals FY 2019	Actuals FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Million Gallons wastewater treated	940	938	950	950
Tons of Bio-Solids Treated	401	448	513	500
Efficiency:				
Cost per 1000 gallons of treated wastewater (Budget Basis)	$3.25	$2.97	$3.67	$3.77
Service Quality:				
Deviation from regulatory standards	None	None	None	none
Outcome:				
Wastewater ERUs	17,242	17,534	17,750	17,840

RESULTS

Treated wastewater met all required permit conditions. There were no operating permit violations. The cost per 1000 gallons of treated wastewater was decreased in FY 2020, due to equipment purchase orders that were not complete at the end of the fiscal year and that were rolled over to FY 2021.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WASTEWATER TREATMENT SUMMARY

Operating Budget

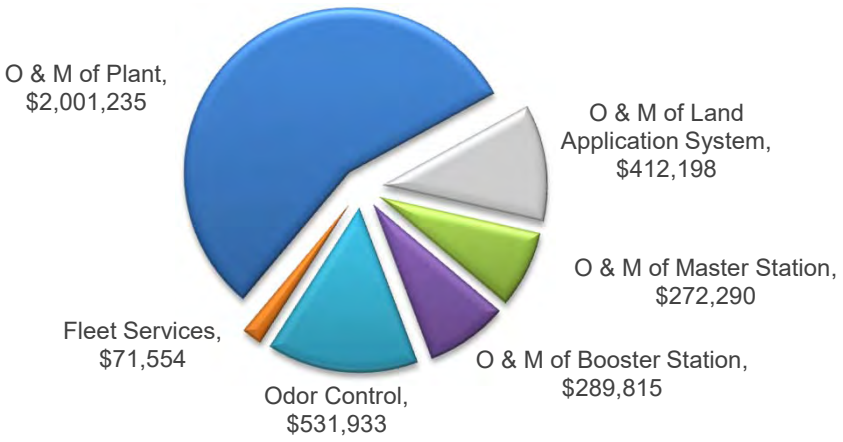
Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	1,219,520	1,192,285	1,184,875	1,170,100	1,277,345
Operating	1,616,954	1,604,273	1,813,260	1,845,125	1,948,680
Capital Outlay	0	0	304,000	467,575	353,000
Total	**2,836,474**	**2,796,558**	**3,302,135**	**3,482,800**	**3,579,025**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Utilities Supervisor	1	1	1	1	1
Treatment Plant Chief Op	1	1	1	1	1
Treatmnt Plant Mtce Chief	1	1	1	1	1
Operator A	4	4	4	4	4
Operator B	1	1	1	1	1
Operator C	1	1	1	1	1
Instrumentation Technician	1	1	1	1	1
Utilities Mntce Worker III	3	3	3	3	3
Utilities Mntce Worker II	1	1	1	1	1
Ttrmt Plant Oper Trainee	1	1	1	1	1
Part-Time Clerk	0.75	0.75	0.75	0.75	0.75
Total	15.75	15.75	15.75	15.75	15.75

Service Costs



Dept/Div:	Wastewater Treatment
Contact:	Dave Brooks
Project Title:	Pumps, Motors, Mixers, Blowers, Effluent Pumps
Project Code:	N/A
Account #:	402-1625-535-6403
Description/ Justification:	FY 2022 - FY 2026: Equipment to be replaced as needed. FY 2022 includes submersible mixer, submersible pump, and transfer pumps. Annual program to replace equipment as needed if repairing is not cost effective.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Maximize use of technology in applicable areas. Apply best management practices & systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$522,000	$0	$122,000	$100,000	$100,000	$100,000	$100,000
Total	$522,000	$0	$122,000	$100,000	$100,000	$100,000	$100,000
Funding Sources							
Local	UF		UF	UF	UF	UF	UF
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1625	Asset Tag	5227	Purchase Price (if known)			$9,727		
Make	Bush Hog	Model	3715 Flex Wing	Year	2001	Age	20		
Current Mileage/Hrs	N/A	Life to Date Maintenance Cost			$4,903				
Description	Bush Hog 15’ Flex Wing Rotary Mower								
Recent Major Repairs to Extend Life: Welded on patch panels to cover rusted sections of the decks.				**Known Problems:** Rusted decks are patched; gear boxes are wearing out.					
Description of Requested Replacement: 15’ Batwing 500RPM PTO Driven With Airless Tires				Estimated Cost of Replacement				$20,000	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	2	Estimated End of Life Fiscal Year				2022	
				Requested Fiscal Year for Replacement				2022	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1625	Asset Tag	5493	Purchase Price (if known)			$12,390		
Make	Bush Hog	Model	3715 Rotary Mower	Year	2006	Age	15		
Current Mileage/Hrs	N/A	Life to Date Maintenance Cost			$1,286				
Description	Bush Hog 3715 15' Batwing Rotary Mower								
Recent Major Repairs to Extend Life: Welded on patch panels to cover rusted sections of the decks				**Known Problems:** Rusted decks are patched; gear boxes are wearing out					
Description of Requested Replacement: 15' Batwing 500RPM PTO Driven With Airless Tires				Estimated Cost of Replacement				$20,000	
				If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	3	Efficiency	2	Estimated End of Life Fiscal Year				2022	
				Requested Fiscal Year for Replacement				2022	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life				**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.					

City of Punta Gorda
Fleet/Equipment Replacement Review

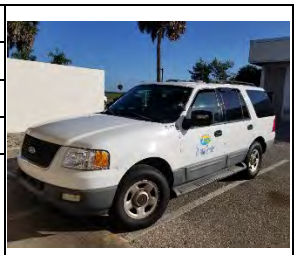
Dept/Div	1625	Asset Tag	5973	Purchase Price (if known)			$83,400	
Make	Balzer	Model	7500	Year	2006	Age	15	
Current Mileage/Hrs	N/A	Life to Date Maintenance Cost			$19,637			
Description	Trailer Tank Sludge Haul 7500 Gallon Vacuum Spreader							

Recent Major Repairs to Extend Life: Replaced tires and coulter arm; patched, welded, coated tank; changed hoses and vacuum pump	**Known Problems:** Cracks on welds - inside coating $12,690; Secondary Shutoff Assembly $1,585; Manifold Welding $753; Coulter arm $1,642; Vacuum needs rebuilding
Description of Requested Replacement: Same or similar Combo Vac/Slurry Tank with 5 Shank Magnum	Estimated Cost of Replacement $160,000 **If vehicle or equipment is replaced will it be auctioned?** Yes **If no, requested use?**

Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate					
Safety	1	Efficiency	1	Estimated End of Life Fiscal Year	2022
				Requested Fiscal Year for Replacement	2022

Provide explanation for requested fiscal year of replacement: Anticipated end of service life	**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs or obtain a contract for sludge hauling.

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1625	Asset Tag	5478	Purchase Price (if known)			$26,916	
Make	Ford	Model	Expedition	Year	2005	Age	16	
Current Mileage	106,000	Life to Date Maintenance Cost			$19,092			
Description	Ford Expedition SUV							

Recent Major Repairs to Extend Life: None	**Known Problems:** Differential leak, transmission is going, electrical wiring problems
Description of Requested Replacement: Same or similar SUV	Estimated Cost of Replacement $50,000 **If vehicle or equipment is replaced will it be auctioned?** Yes **If no, requested use?**

Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate					
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year	2023
				Requested Fiscal Year for Replacement	2023

Provide explanation for requested fiscal year of replacement: Anticipated end of service life; purchased vehicle from PD at auction.	**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1625	Asset Tag	4375	Purchase Price (if known)			$8,623		
Make	John Deere	Model	Gator ATV	Year	1998	Age	23		
Current Hours		2463.7	Life to Date Maintenance Cost			$2,511			
Description		All-Terrain Vehicle							

Recent Major Repairs to Extend Life: None	**Known Problems:** None at this time
Description of Requested Replacement: Replace All Terrain Vehicle	Estimated Cost of Replacement: $16,000 **If vehicle or equipment is replaced will it be auctioned?** Yes **If no, requested use?**

Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate					
Safety	1	Efficiency	1	Estimated End of Life Fiscal Year	2022
				Requested Fiscal Year for Replacement	2022

Provide explanation for requested fiscal year of replacement: Anticipated end of service life	**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
FLEET MAINTENANCE DIVISION – DEPT/DIV 1650

FUNCTION:

The Fleet Maintenance Division operates and maintains all vehicles and equipment used in the Utilities department, as well as maintaining a fleet of cars, trucks, and other light equipment specifically for Public Works. To accomplish this they provide the following services: routine services on engines, driveline, tires, brakes, and electrical systems.

This is accomplished by maintaining a comprehensive preventative maintenance program, detailed record keeping, emergency response service, and coordination of repairs with outside vendors.

Besides maintaining the City's Utilities and Public Works fleet, this division also assists in preparation of vehicle specifications and assists Procurement with contract specifications for vehicles, parts, and repair services. Fleet makes a conscious effort to conserve and protect our environment by ensuring all local, state, and federal guidelines are followed.

ACCOMPLISHMENTS:

Accomplishments include maintaining serviceability, safety, and appearance and extending the life span of the existing Utilities and Public Works fleet. This was done by being conscious to minimize downtime of equipment through effective scheduling of preventative maintenance, and timely completion of unscheduled repairs.

BUDGET NARRATIVE:

Contracts have been established with outside vendors to provide many services at more competitive prices than previously experienced. Utility Maintenance employees assist the Fleet mechanic with in-house repairs.

Only one full-time mechanic remains in the Fleet division and an administrative assistant position is shared with Finance.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
FLEET MAINTENANCE DIVISION – DEPT/DIV 1650
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
- Goal: Continue best management practices in financial planning

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal
- Goal: Apply best management practices and systems in infrastructure maintenance
- Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: QUALITY OF LIFE
- Goal: Maintain the City's high safety rating, emergency response, and storm preparedness

MISSION AND OBJECTIVES

Complete projects managed by Fleet services effectively and efficiently.

INITIATIVES AND ACTION ITEMS

To maintain Utilities and Public Works vehicles and equipment, coordinate outside repairs to ensure that equipment operates properly in order for employees to perform their duties in completing projects throughout the City. Fleet is also responsible for cars, trucks, and other light equipment for several other City departments, including the review of technical specifications when ordering new equipment for the City.

Indicator	Actuals FY 2019	Actuals FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
Total # of job orders	1,169	1,175	1,200	1,236
Efficiency:				
Average cost per job order (Budget Basis)	$193	$147	$160	$159
Service Quality:				
Average time per job order (in hours)	2.0	2.0	2.0	2.0
Outcome:				
% of job orders completed	99%	99%	99%	99%

RESULTS

Fleet division completed all maintenance and repairs that were scheduled or needed during this fiscal year.

The increase/decrease in both total number of job orders and average cost per job order over the years are a reflection of either more frequent and more costly repairs being required as vehicles/equipment age, or less frequency/warranty repairs being performed on recently purchased vehicles/equipment.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
FLEET MAINTENANCE SUMMARY

Operating Budget

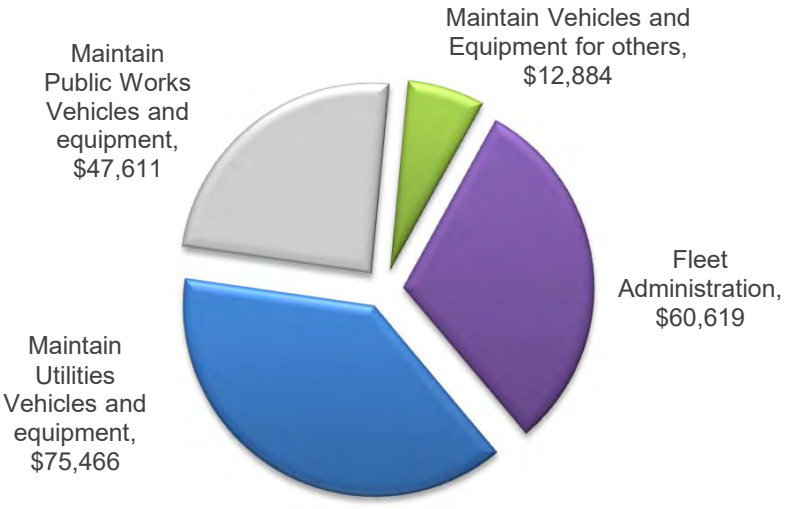
Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	126,578	159,232	143,110	143,245	144,730
Operating	42,459	35,589	49,525	48,990	51,850
Capital Outlay	0	0	0	0	0
Total	**169,037**	**194,821**	**192,635**	**192,235**	**196,580**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Mechanic II	1	1	1	1	1
Admin Assistant	0.5	0.5	0.5	0.5	0.5
Total	1.5	1.5	1.5	1.5	1.5

Service Costs



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
NON DEPARTMENTAL SUMMARY

Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	0	0	20,000	0	20,000
Operating	4,036,882	4,938,291	719,145	720,265	791,110
Capital Outlay	0	0	140,100	65,100	0
Debt Service	30,236	91,567	0	0	0
Contribution to Interconnect	0	1,500,000	0	0	0
Transfers for Debt Service	544,201	225,001	1,010,000	1,010,000	1,499,595
Transfers for Capital	6,633,500	7,919,176	11,323,000	11,323,000	6,620,000
Projected Carryover-End	0	0	4,909,683	8,284,281	6,108,771
Total	**11,244,819**	**14,674,035**	**18,121,928**	**21,402,646**	**15,039,476**

DETAIL

ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
12-05 SICK ESCROW	0	0	20,000	0	20,000
* **PERSONNEL SERVICES**	**0**	**0**	**20,000**	**0**	**20,000**
31-00 PROFESSIONAL SERVICES	22,568	22,500	23,000	24,120	25,350
49-06 ADMINISTRATIVE CHARGES	510,392	392,445	696,145	696,145	765,760
59-00 DEPRECIATION EXPENSE	3,481,593	4,501,013	0	0	0
95-01 AMORTIZED RENT EXPENSE	22,333	22,333	0	0	0
99-09 INVENTORY SHORT/OVER	-4	0	0	0	0
* **OPERATING EXPENSES**	**4,036,882**	**4,938,291**	**719,145**	**720,265**	**791,110**
64-03 EQUIPMENT	0	0	140,100	65,100	0
* **CAPITAL OUTLAY**	**0**	**0**	**140,100**	**65,100**	**0**
72-07 INT DEBT REDUCT-ST REVOLV	30,236	91,567	0	0	0
* **DEBT SERVICE**	**30,236**	**91,567**	**0**	**0**	**0**
81-02 CONTRIB-UTIL INTERCONNECT	0	1,500,000	0	0	0
* **CONTRIB-UTIL INTERCONNECT**	**0**	**1,500,000**	**0**	**0**	**0**
91-31 UTILITIES CONSTRUCTION	6,633,500	7,919,176	11,323,000	11,323,000	6,620,000
91-39 STATE REVOLVING LOAN FUND	544,201	225,001	1,010,000	1,010,000	1,499,595
* **TRANSFERS**	**7,177,701**	**8,144,177**	**12,333,000**	**12,333,000**	**8,119,595**
99-03 PROJECTED CARRYOVER - END	0	0	4,909,683	8,284,281	6,108,771
* **ENDING RESERVES**	**0**	**0**	**4,909,683**	**8,284,281**	**6,108,771**
	11,244,819	**14,674,035**	**18,121,928**	**21,402,646**	**15,039,476**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda, FL
Water Impact Fees
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

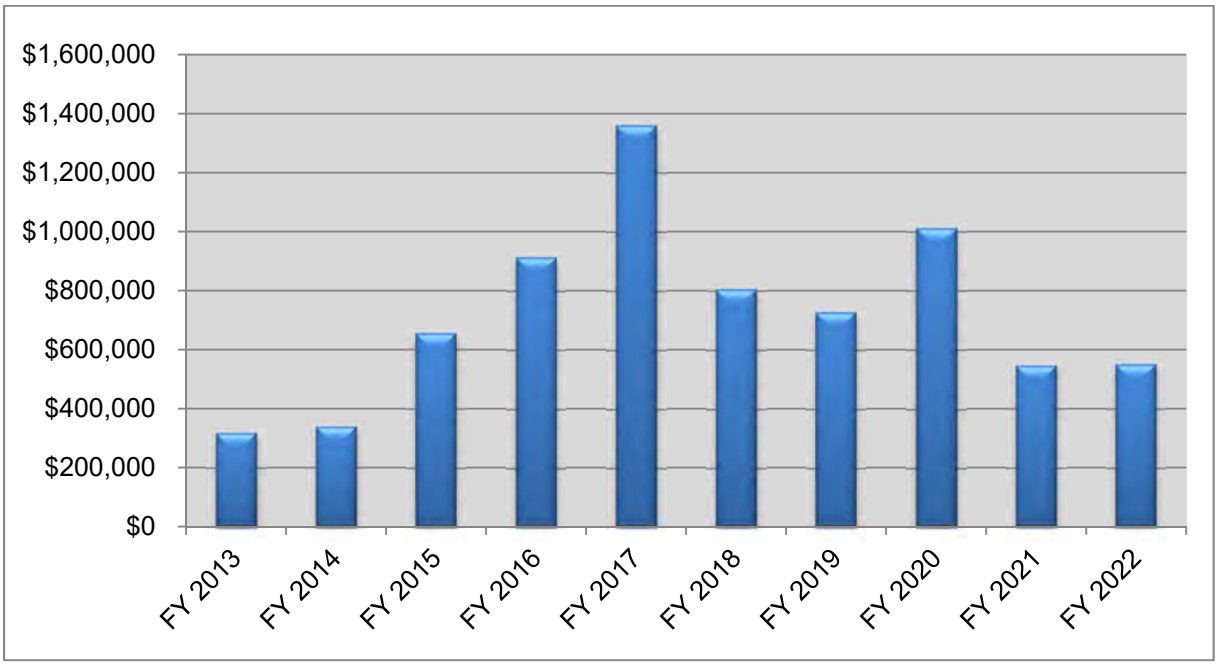
WATER SYSTEM IMPACT FEES and RELATED PROJECTS	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues									
Residential	$ 637,527	$ 961,431	$ 650,000	$ 525,000	$ 530,250	$ 535,555	$ 540,910	$ 546,320	$ 551,785
Commercial	90,019	50,832	0	20,000	20,200	20,400	20,605	20,810	21,020
Interest on Investments	51,113	31,887	25,000	5,100	11,000	11,000	5,000	5,000	5,000
Total Revenues	778,659	1,044,150	675,000	550,100	561,450	566,955	566,515	572,130	577,805
Projects									
RO DIW & Plant Construction (1/2 debt svc)	0	0	592,500	592,500	499,800	499,800	499,800	499,800	499,800
Subtotal Transfers to Util. OM&R	0	0	592,500	592,500	499,800	499,800	499,800	499,800	499,800
Taylor Rd Watermain repl (incr. capacity up to 50%)	0	0	975,000	975,000	0	0	0	0	0
Tea & Grean Water Main (100% new)	0	0	50,000	50,000	250,000	0	0	0	0
WTP Booster Station - high svc pump station (50%)	0	0	0	0	0	0	1,650,000	0	0
Subtotal Transfers to Util. Construction	0	0	1,025,000	1,025,000	250,000	0	1,650,000	0	0
Total Expenditures	0	0	1,617,500	1,617,500	749,800	499,800	2,149,800	499,800	499,800
Revenues over (under) expenditures	778,659	1,044,150	(942,500)	(1,067,400)	(188,350)	67,155	(1,583,285)	72,330	78,005
Projected Carryover - Beginning	1,658,886	2,437,545	2,969,695	3,481,695	2,414,295	2,225,945	2,293,100	709,815	782,145
Projected Carryover - End	$ 2,437,545	$ 3,481,695	$ 2,027,195	$ 2,414,295	$ 2,225,945	$ 2,293,100	$ 709,815	$ 782,145	$ 860,150

The actual FY 2019 and FY 2020 columns are based on comparison to budget (non-GAAP) and therefore includes projected carryovers.

City of Punta Gorda
Water System Capacity Escrow
Water System Capacity Fees-Permits, Fees, & Special Assessments
415-0000-324-2135

The water system capacity fee is a one-time payment to cover the cost of the water system production capacity for new water meter installations. These funds can only be employed as allowed by law. It is based on the meter size. The fees are detailed in Code of Ordinances section 17-6. The details can be viewed at www.ci.punta-gorda.fl.us under Codes/Ordinances. In 2020 the City undertook a comprehensive rate & impact fee study. The study results for water system capacity fees were based upon the cost of current infrastructure and five year capital improvement program. As a result of the completed 2020 Utility Rate & Impact Study, the water impact fee rate decreased 43% or $1,497 in FY 2021. Impact fees can vary due to quantity of single family residential (sfr) units and inclusion of large development projects. FY 2022 estimates an average quantity of sfr units and excludes any large developments.

Fiscal Year	Revenue Amount	Percent Change
FY 2013	$319,056	114.8%
FY 2014	$339,088	6.3%
FY 2015	$654,416	93.0%
FY 2016	$914,335	39.7%
FY 2017	$1,361,272	48.9%
FY 2018	$805,960	-40.8%
FY 2019	$727,546	-9.7%
FY 2020	$1,012,263	39.1%
FY 2021	$545,000	-46.2%
FY 2022	$550,450	1.0%



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WATER SYSTEM CAPACITY ESCROW

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
21-35	WATER IMPACT FEES RESID	637,527	961,431	650,000	525,000	530,250
22-35	WATER IMPACT FEES COMM	90,019	50,832	0	20,000	20,200
*	**PERMITS,FEES & SPEC ASSMT**	**727,546**	**1,012,263**	**650,000**	**545,000**	**550,450**
10-00	INTEREST ON INVESTMENTS	51,113	31,887	25,000	5,100	11,000
*	**MISCELLANEOUS REVENUE**	**51,113**	**31,887**	**25,000**	**5,100**	**11,000**
90-01	PROJ CARRYOVER-BEGINNING	0	0	2,969,695	3,481,695	2,414,295
*	**OTHER REVENUE SOURCES**	**0**	**0**	**2,969,695**	**3,481,695**	**2,414,295**
		778,659	**1,044,150**	**3,644,695**	**4,031,795**	**2,975,745**

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WATER SYSTEM CAPACITY ESCROW

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
91-26	UTILITIES O M & R	0	0	592,500	592,500	499,800
91-31	UTILITIES CONSTRUCTION	0	0	1,025,000	1,025,000	250,000
*	**TRANSFERS**	**0**	**0**	**1,617,500**	**1,617,500**	**749,800**
99-03	PROJECTED CARRYOVER - END	0	0	2,027,195	2,414,295	2,225,945
*	**ENDING RESERVES**	**0**	**0**	**2,027,195**	**2,414,295**	**2,225,945**
		0	**0**	**3,644,695**	**4,031,795**	**2,975,745**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda, FL
Wastewater Impact Fees
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

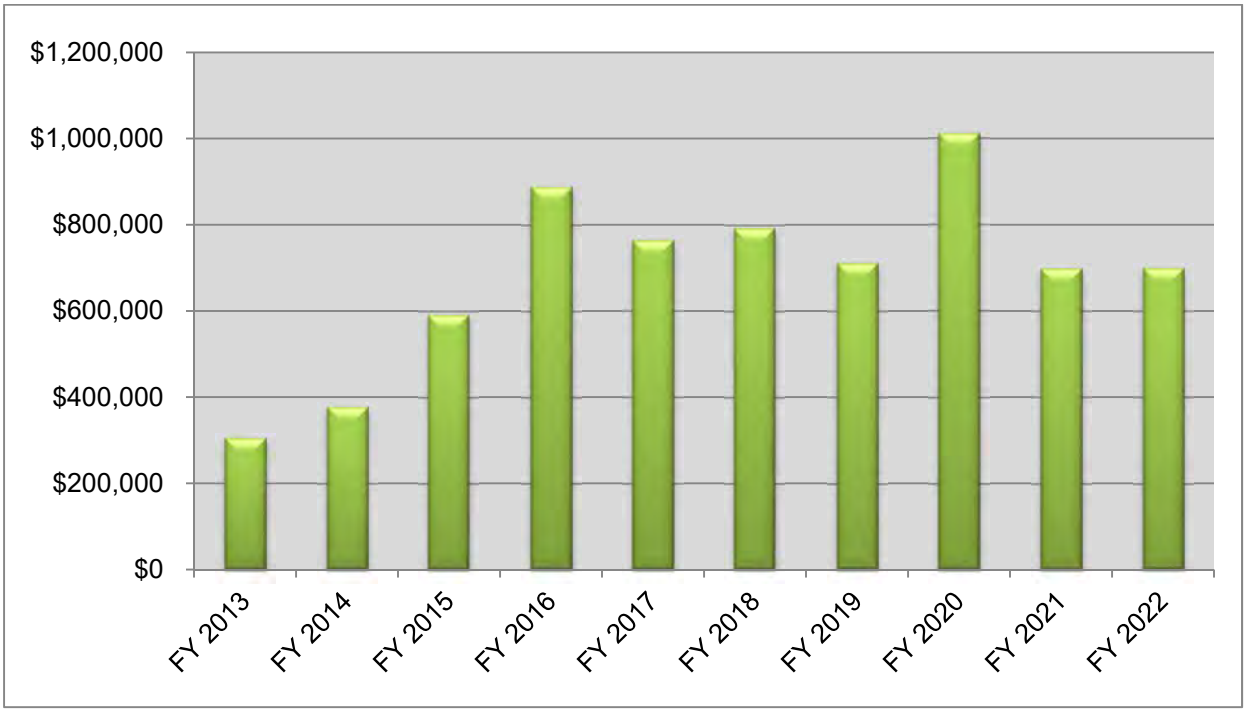
WASTEWATER SYSTEM IMPACT FEES and RELATED PROJECTS	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues									
Residential	$ 654,565	$ 969,074	$ 650,000	$ 690,000	$ 690,000	$ 690,000	$ 690,000	$ 690,000	$ 690,000
Commercial	56,873	32,682	0	8,755	10,000	10,000	10,000	10,000	10,000
Interest on Investments	22,048	12,237	13,000	1,800	3,000	4,200	7,000	5,200	3,600
Total Revenues	733,486	1,013,993	663,000	700,555	703,000	704,200	707,000	705,200	703,600
Projects									
Jones Loop-Reimb for advance FY 17 & 18	350,000	350,000	350,000	350,000	0	0	0	0	0
For Debt Svc (Septic to Sewer 100%)	0	0	0	0	0	0	171,500	343,000	343,000
For Debt Svc (WWTP Exp 50%)	0	0	0	0	0	0	361,500	723,000	723,000
Subtotal Transfer to Util OM&R	350,000	350,000	350,000	350,000	0	0	533,000	1,066,000	1,066,000
Jones Loop ForceMain 100%	0	0	0	0	350,000	350,000	0	0	0
WWTP Expansion Improvements up to 50%	0	100,000	100,000	100,000	500,000	500,000	0	0	0
Subtotal Transfer to Util Construction	0	100,000	100,000	100,000	850,000	850,000	0	0	0
State Revolving Loan Fund (Old SRF)	160,573	160,573	160,573	160,573	0	0	0	0	0
Subtotal Transfer SRF Loan Fund	160,573	160,573	160,573	160,573	0	0	0	0	0
Total Expenditures	510,573	610,573	610,573	610,573	850,000	850,000	533,000	1,066,000	1,066,000
Revenues over (under) expenditures	222,913	403,420	52,427	89,982	(147,000)	(145,800)	174,000	(360,800)	(362,400)
Projected Carryover - Beginning	889,717	1,112,630	1,304,157	1,516,050	1,606,032	1,459,032	1,313,232	1,487,232	1,126,432
Projected Carryover - End	$ 1,112,630	$ 1,516,050	$ 1,356,584	$ 1,606,032	$ 1,459,032	$ 1,313,232	$ 1,487,232	$ 1,126,432	$ 764,032

The actual FY 2019 and FY 2020 columns are based on comparison to budget (non-GAAP) and therefore includes projected carryovers.

City of Punta Gorda
Wastewater System Capacity Escrow
Wastewater System Capacity Fees-Permits, Fees, & Special Assessments
416-0000-324-2136

The wastewater system capacity fee is a one-time payment to cover the cost of the wastewater system capacity for new wastewater connections. These funds can only be employed as allowed by law. The fees are based on the meter size. The fees are detailed in Code of Ordinances section 17-17. The details can be viewed at www.ci.punta-gorda.fl.us under Codes/Ordinances. In 2020 the City undertook a comprehensive rate & impact fee study. The study results for wastewater system capacity fees were based upon the cost of current infrastructure and five year capital improvement program. As a result of the completed 2020 Utility Rate & Impact Study, the wastewater impact fee rate was increased 4% or $93 in FY 2021. Impact fees can vary due to quantity of single family residential (sfr) units and inclusion of large development projects. FY 2022 estimates an average quantity of sfr units and excludes any large developments.

Fiscal Year	Revenue Amount	Percent Change
FY 2013	$304,991	113.5%
FY 2014	$377,934	23.9%
FY 2015	$591,576	56.5%
FY 2016	$888,680	50.2%
FY 2017	$763,327	-14.1%
FY 2018	$793,219	3.9%
FY 2019	$711,438	-10.3%
FY 2020	$1,001,756	42.2%
FY 2021	$698,755	-30.9%
FY 2022	$700,000	0.2%



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WASTEWATER SYSTEM CAPACITY ESCROW

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
21-36	WASTEWATER IMPACTS RESID	654,565	969,074	650,000	690,000	690,000
22-36	WASTEWATER IMPACTS COMM	56,873	32,682	0	8,755	10,000
*	**PERMITS,FEES & SPEC ASSMT**	**711,438**	**1,001,756**	**650,000**	**698,755**	**700,000**
10-00	INTEREST ON INVESTMENTS	22,048	12,237	13,000	1,800	3,000
*	**MISCELLANEOUS REVENUE**	**22,048**	**12,237**	**13,000**	**1,800**	**3,000**
90-01	PROJ CARRYOVER-BEGINNING	0	0	1,304,157	1,516,050	1,606,032
*	**OTHER REVENUE SOURCES**	**0**	**0**	**1,304,157**	**1,516,050**	**1,606,032**
		733,486	**1,013,993**	**1,967,157**	**2,216,605**	**2,309,032**

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
WASTEWATER SYSTEM CAPACITY ESCROW

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
91-26	UTILITIES O M & R	510,573	510,573	350,000	350,000	0
91-31	UTILITIES CONSTRUCTION	0	100,000	100,000	100,000	850,000
91-39	STATE REVOLVING LOAN FUND	0	0	160,573	160,573	0
*	**TRANSFERS**	**510,573**	**610,573**	**610,573**	**610,573**	**850,000**
99-03	PROJECTED CARRYOVER - END	0	0	1,356,584	1,606,032	1,459,032
*	**ENDING RESERVES**	**0**	**0**	**1,356,584**	**1,606,032**	**1,459,032**
		510,573	**610,573**	**1,967,157**	**2,216,605**	**2,309,032**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
UTILITIES R & R RESERVE

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
90-01	PROJ CARRYOVER-BEGINNING	0	0	1,500,000	1,500,000	1,500,000
*	**OTHER REVENUE SOURCES**	**0**	**0**	**1,500,000**	**1,500,000**	**1,500,000**
		0	**0**	**1,500,000**	**1,500,000**	**1,500,000**

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
UTILITIES R & R RESERVE

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
99-03	PROJECTED CARRYOVER - END	0	0	1,500,000	1,500,000	1,500,000
*	**ENDING RESERVES**	**0**	**0**	**1,500,000**	**1,500,000**	**1,500,000**
		0	**0**	**1,500,000**	**1,500,000**	**1,500,000**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
SPECIAL ASSESSMENT DISTRICT #4

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
10-00	INTEREST ON INVESTMENTS	1,260	547	255	65	100
*	**MISCELLANEOUS REVENUE**	**1,260**	**547**	**255**	**65**	**100**
90-01	PROJ CARRYOVER-BEGINNING	0	0	50,980	50,987	51,052
*	**OTHER REVENUE SOURCES**	**0**	**0**	**50,980**	**50,987**	**51,052**
		1,260	**547**	**51,235**	**51,052**	**51,152**

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
SPECIAL ASSESSMENT DISTRICT #4

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
99-03	PROJECTED CARRYOVER - END	0	0	51,235	51,052	51,152
*	**ENDING RESERVES**	**0**	**0**	**51,235**	**51,052**	**51,152**
		0	**0**	**51,235**	**51,052**	**51,152**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
STATE REVOLVING LOAN FUND

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROPOSED FY 2021	BUDGET FY 2022
10-00	INTEREST ON INVESTMENTS	23,045	13,598	14,000	2,090	0
*	**MISCELLANEOUS REVENUE**	**23,045**	**13,598**	**14,000**	**2,090**	**0**
26-00	UTILITIES O M & R	544,201	225,001	1,010,000	1,010,000	1,499,595
36-00	SEWER SYS CAPACITY ESCROW	0	0	160,573	160,573	0
*	**TRANSFER FROM OTHER FUNDS**	**544,201**	**225,001**	**1,170,573**	**1,170,573**	**1,499,595**
90-01	PROJ CARRYOVER-BEGINNING	0	0	1,614,090	1,613,353	1,105,078
*	**OTHER REVENUE SOURCES**	**0**	**0**	**1,614,090**	**1,613,353**	**1,105,078**
		567,246	**238,599**	**2,798,663**	**2,786,016**	**2,604,673**

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
STATE REVOLVING LOAN FUND

EXPENDITURES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROPOSED FY 2021	BUDGET FY 2022
71-07	STATE REVOLVING LOAN	0	0	1,536,668	1,466,886	787,918
72-07	STATE REVOLVING LOAN	0	0	8,905	214,052	211,677
*	**DEBT SERVICE**	**0**	**0**	**1,545,573**	**1,680,938**	**999,595**
99-03	PROJECTED CARRYOVER - END	0	0	1,253,090	1,105,078	1,605,078
*	**ENDING RESERVES**	**0**	**0**	**1,253,090**	**1,105,078**	**1,605,078**
		0	**0**	**2,798,663**	**2,786,016**	**2,604,673**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda
Utility Construction Fund
Revenue and Expense Comparison
Actual FY 2019 through Budget FY 2022

	Acutal FY 2019		Actual FY 2020		Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:							
Transfer from Utility OM&R	$ 6,633,500	*	$ 2,320,000		$ 11,323,000	$ 11,323,000	$ 6,620,000
Transfer from Water System Capacity Fees	0		0		1,025,000	1,025,000	250,000
Transfer from Sewer System Capacity Fees	0		100,000		100,000	100,000	850,000
SWFWMD Grant	11,506,620		4,975,046		0	0	0
Miscellaneous Revenue	716		109		0	0	0
Financing and/or SRF Loan/Grant	0		10,599,176		0	1,872,087	20,500,000
Project Carryover - Beginning	2,488,693		1,157,221		0	2,215,838	0
Prior Year Encumbrances/Reappropriation	5,360,177		302,051		0	1,748,278	0
Total Revenues	$ 25,989,706		$ 19,453,603		$ 12,448,000	$ 18,284,203	$ 28,220,000
Expenses:							
Reserve for Contingencies	$ 1,459,272		$ 3,964,116		$ 0	$ 201,188	$ 0
Transfer to Utility OM&R	0		5,000,000	*	0	0	0
Non-Departmental	25,502		(1,472)		0	479,441	0
Water Treatment Plant Improvements	20,103,141		9,914,555		1,938,000	4,038,431	4,600,000
Water Distribution System	1,294,728		67,208		3,210,000	3,851,946	520,000
Wastewater Collection System	2,583,426		197,685		4,400,000	4,850,827	1,900,000
Wastewater Treatment Plant Improvements	523,637		311,511		2,900,000	4,862,370	21,200,000
Total Expenses	$ 25,989,706		$ 19,453,603		$ 12,448,000	$ 18,284,203	$ 28,220,000

* $5 million temporary intrafund transfer between Utilities O M & R Fund and Utilities Construction Fund (FY 2019 to FY 2020); all utility funds are consolidated for annual financial reporting.

Projected FY 2021 column includes not only anticipated completed projects, but all current budgeted projects that may be carried over to FY 2022 for completion including possible use of contingency budget.

The Actual FY 2019 and Actual FY 2020 columns are based on comparison to budget (non-GAAP) and therefore include capital asset acquisitions and projected carryovers and do not include asset transfers.

City of Punta Gorda, Fl
Utilities Construction Fund
Proforma Schedule of Revenues and Expenses
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Proposed FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues									
SWFWMD WATER	11,506,620	4,975,046	0	0	0	0	0	0	0
UTILITIES O M & R	1,633,500	2,320,000	11,323,000	11,323,000	6,620,000	2,055,000	5,955,000	2,740,000	2,820,000
WATER SYS CAPACITY ESCROW	0	0	1,025,000	1,025,000	250,000	0	1,650,000	0	0
SEWER SYS CAPACITY ESCROW	0	100,000	100,000	100,000	850,000	850,000	0	0	0
MISCELLANEOUS REVENUE	716	109	0	0	0	0	0	0	0
TEMP. INTRAFUND CASH TRANSFER	5,000,000	0	0	0	0	0	0	0	0
FINANCING- SRF Loan/Grant	0	10,599,176	0	1,872,087	0	0	0	0	0
ESTIMATED GRANTS for S2S (25%)	0	0	0	0	0	2,750,000	0	0	2,492,500
FINANCING S2S	0	0	0	0	1,000,000	10,286,400	0	300,000	10,145,100
FINANCING of WWTP Plant	0	0	0	0	19,500,000	15,500,000	0	0	0
FINANCING of WTP Filtration Project	0	0	0	0	0	17,300,000	0	0	0
Subtotal	18,140,836	17,994,331	12,448,000	14,320,087	28,220,000	48,741,400	7,605,000	3,040,000	15,457,600
PROJ CARRYOVER-BEGINNING	2,488,693	1,157,221	0	2,215,838	0	0	0	0	0
PRIOR YEAR ENCUMBRANCES	5,360,177	302,051	0	1,748,278	0	0	0	0	0
Total Revenues	$ 25,989,706	$ 19,453,603	$ 12,448,000	$ 18,284,203	$ 28,220,000	$ 48,741,400	$ 7,605,000	$ 3,040,000	$15,457,600
Expenses									
Utilities Construction									
RESERVE FOR CONTINGENCIES	$ 1,459,272	$ 3,964,116	$ 0	$ 201,188	$ 0	$ 0	$ 0	$ 0	$ 0
PROFESSIONAL SERVICES GIS Map	25,502	(1,472)	0	214,430	0	0	0	0	0
BUILDING IMPROVEMENTS (ADA & Security)	0	0	0	265,011	0	0	0	0	0
TEMP. INTRAFUND CASH TRANSFER	0	5,000,000	0	0	0	0	0	0	0
Total Non-Departmental	1,484,774	8,962,644	0	680,629	0	0	0	0	0
Water Treatment Plant Improvements									
ENGINEER CONSULTING	0	47,701	90,000	262,189	0	0	0	335,000	0
HENDRICKSON DAM IMPROVEMT	0	0	25,000	90,186	0	0	0	0	0
WTP CARBON SILO	0	0	0	0	0	0	0	1,100,000	0
EQUIPMENT	1,703,875	59,262	0	60,000	0	0	0	0	0
MOD/EXPAND WATER PLANT	760,631	533,651	1,823,000	2,861,491	4,600,000	17,300,000	0	0	200,000
RO-CMR CMAR RO CONSTR	17,623,235	9,273,941	0	709,965	0	0	0	0	0
BURNT STORE RD BOOSTER STN	0	0	0	0	0	0	3,300,000	0	0
ELEVATED TANK	15,400	0	0	54,600	0	0	0	0	0
Total WTP Improvements	20,103,141	9,914,555	1,938,000	4,038,431	4,600,000	17,300,000	3,300,000	1,435,000	200,000
Water Distribution System									
ENGINEER CONSULTING	0	22,130	100,000	141,990	100,000	100,000	100,000	100,000	100,000
AMI-AUTOMATED READING SYS.	1,101,494	6,360	0	17,398	0	0	0	0	0
MISC UTILITY RELOCATION	8,420	0	20,000	20,000	20,000	20,000	20,000	20,000	20,000
WATER MAIN UPGRADES	184,814	38,718	3,090,000	3,672,558	400,000	200,000	3,200,000	200,000	800,000
Total Water Distribution System	1,294,728	67,208	3,210,000	3,851,946	520,000	320,000	3,320,000	320,000	920,000
Wastewater Collection System									
ENGINEER CONSULTING	48,500	0	0	0	0	0	0	0	0
GRAVITY SEWER REPLACEMENT	91,709	63,779	250,000	392,000	150,000	150,000	150,000	150,000	150,000
LIFT STATION PROJECTS	12,393	28,962	100,000	166,827	200,000	200,000	200,000	200,000	200,000
WW COLLECTION SYS IMPROVE	33,532	0	200,000	192,000	200,000	200,000	200,000	200,000	200,000
FORCE MAIN PROJECTS	2,397,292	104,944	3,550,000	3,800,000	350,000	1,450,000	350,000	350,000	350,000
SEPTIC TO SEWER PROJECTS	0	0	300,000	300,000	1,000,000	13,036,400	0	300,000	12,637,600
Total Wastewater Collection System	2,583,426	197,685	4,400,000	4,850,827	1,900,000	15,036,400	900,000	1,200,000	13,537,600
Wastewater Treatment Plant Improvements									
BUILDING IMPROVEMENTS	76,080	0	0	75,000	0	0	0	0	0
WWTP IMPROVEMENTS	447,557	311,511	2,900,000	4,787,370	20,600,000	16,085,000	85,000	85,000	800,000
MASTER PUMP STATION UPGRADE	0	0	0	0	600,000	0	0	0	0
Total WWTP Improvements	523,637	311,511	2,900,000	4,862,370	21,200,000	16,085,000	85,000	85,000	800,000
Total Expenses	$ 25,989,706	$ 19,453,603	$ 12,448,000	$ 18,284,203	$ 28,220,000	$ 48,741,400	$ 7,605,000	$ 3,040,000	$15,457,600

(Temporary intrafund cash transfer to the Utilities Construction fund from Utilities OM&R fund between 2019 and 2020; all utility funds are consolidated for annual financial reporting.)

Footnotes in Utilities OM&R profoma are relevant to Utilities Construction fund

The Actual FY 2019 & FY 2020 columns are based on comparison to budget (non-GAAP) and therefore includes capital asset acquisitions and does not include asset transfers of financing proceeds.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
UTILITIES CONSTRUCTION

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
31-01	SW FL WATER MGMT DISTRICT	11,506,620	4,975,046	0	0	0
*	**STATE GRANT**	**11,506,620**	**4,975,046**	**0**	**0**	**0**
90-00	MISCELLANEOUS REVENUE	716	109	0	0	0
*	**MISCELLANEOUS REVENUE**	**716**	**109**	**0**	**0**	**0**
26-00	UTILITIES O M & R	6,633,500	7,919,176	11,323,000	11,323,000	6,620,000
35-00	WATER SYS CAPACITY ESCROW	0	0	1,025,000	1,025,000	250,000
36-00	SEWER SYS CAPACITY ESCROW	0	100,000	100,000	100,000	850,000
*	**TRANSFER FROM OTHER FUNDS**	**6,633,500**	**8,019,176**	**12,448,000**	**12,448,000**	**7,720,000**
11-01	OTHER FINANCING	0	0	0	1,872,087	20,500,000
*	**DEBT PROCEEDS**	**0**	**0**	**0**	**1,872,087**	**20,500,000**
90-01	PROJ CARRYOVER-BEGINNING	0	0	0	2,215,838	0
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	1,748,278	**0**
*	**BEGINNING RESERVES**	**0**	**0**	**0**	**3,964,116**	**0**
		18,140,836	**12,994,331**	**12,448,000**	**18,284,203**	**28,220,000**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, financing proceeds, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

UTILITIES
CAPITAL IMPROVEMENTS PROGRAM
FY 2022 - 2026
(All figures in thousands of dollars)

PROJECT IDENTIFICATION	Page #	TOTAL PROJECT COST	Prior Years' Funding	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
FUNDING SOURCE: Utilities Fund current revenue of $1.12M per policy for R&R Projects								
Water System Utility Relocation Misc. Projects	483	100	Annual	20	20	20	20	20
Watermain Renewal/Replacement Projects	484	500	Annual	100	100	100	100	100
Watermain Valve Projects	485	500	Annual	100	100	100	100	100
Wastewater Gravity Sewer Replacement Projects	486	750	Annual	150	150	150	150	150
Wastewater Lift Station Renewal/Replacement Projects	487	1,000	Annual	200	200	200	200	200
Wastewater Inflow Abatement - Rehabilitation Structures	488	1,000	Annual	200	200	200	200	200
Wastewater Force Main Renewal/Replacement Projects	489	1,750	Annual	350	350	350	350	350
R&R Projects Total		5,600	0	1,120	1,120	1,120	1,120	1,120
FUNDING SOURCE: Utilities Fund current revenues and Reserves, Grants, Impact Fees, and Financing								
Administration								
Septic to Sewer (Areas 1)	490	14,336	300	1,000	13,036	0	0	0
Septic to Sewer (Areas 2)	491	12,938	0	0	0	0	300	12,638
Wastewater Projects								
Wastewater Treatment Plant Tank Coating	492	1,930	530	600	0	0	0	800
Wastewater Treatment Plant Permit Renewal (FDEP)	493	85	0	0	85	0	0	0
Wastewater Deep Injection Well Mechanical Integrity Test (MIT)	494	85	0	0	0	85	0	0
Wastewater Deep Injection Well Permit Renewal	495	85	0	0	0	0	85	0
Wastewater Treatment Plant Improvement	496	40,008	4,008	20,000	16,000	0	0	0
Wastewater Master Pump Facility Upgrade	497	600	0	600	0	0	0	0
Wastewater Henry St 20" Force Main Replacement crossing at I-75	498	2,250	1,150	0	1,100	0	0	0
Henry St 14" Force Main Replacement	499	1,200	1,200	0	0	0	0	0
Riverside Dr Force Main Extension	500	1,100	1,100	0	0	0	0	0
Wastewater Projects Total		74,617	8,288	22,200	30,221	85	385	13,438
Water Projects								
WTP - Hendrickson Dam Inspection Program & Maintenance	501	90	90	0	0	0	0	0
WTP - R.O Water Use Permit	502	432	232	0	0	0	0	200
WTP - Evaluation/Rehabilitation (Filters, SCU & ALUM Tank)	503	23,123	2,323	3,500	17,300	0	0	0
WTP - MFL Evaluation and Recovery Plan	504	700	200	100	100	100	100	100
WTP - Burnt Store Rd Booster Station	505	3,300	0	0	0	3,300	0	0
WTP - RO Brine Disposal Well / Mechanical Integrity Test (MIT)	506	215	65	0	0	0	150	0
WTP - RO Brine Disposal Well (DIW) / Permit Renewal	507	145	60	0	0	0	85	0
WTP - Water Hydrobiological Monitoring Plan (HBMP)	508	100	0	0	0	0	100	0
WTP - Carbon Slurry System Replacement	509	1,100	0	0	0	0	1,100	0
WTP - Dewatering Sludge Press	510	600	0	600	0	0	0	0
WTP - 2 MG Storage Tank Baffle Curtain Replacement	511	500	0	500	0	0	0	0
Water - Taylor Rd Watermain Replacement Upgrade (10" to 12")	512	3,250	3,250	0	0	0	0	0
Water - Solona Watermain Replacement Upgrade	513	3,200	200	0	0	3,000	0	0
Water Tee and Green Water Main Extension	514	250	50	200	0	0	0	0
Water - Bal Harbor Water Main Replacement	515	600	0	0	0	0	0	600
Water Projects Total		37,605	6,470	4,900	17,400	6,400	1,535	900
UTILITIES CONSTRUCTION FUND TOTAL		117,822	14,758	28,220	48,741	7,605	3,040	15,458

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Utility Relocation Project To Be Determined
Project Code:	TBD
Account #:	411-8423-533-63-09
Description/ Justification:	FY 2022 – 2026 Annual funds programmed to relocate water and wastewater lines to accommodate non-programmed projects and/or work performed by FDOT, Charlotte County Public Works and Punta Gorda Public Works. FDOT programs roadway improvements in a 5 year CIP and also performs non-programmed projects. Charlotte County Public Works and Punta Gorda Public Works also perform non-programmed projects on an as needed basis. Funds in TBD are for non-programmed projects, once a project is identified a project code and cost will be identified.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$20,000	$0	$4,000	$4,000	$4,000	$4,000	$4,000
Construction	$80,000	$0	$16,000	$16,000	$16,000	$16,000	$16,000
Equipment							
Total	$100,000	$0	$20,000	$20,000	$20,000	$20,000	$20,000
Funding Sources							
Local - UF	$100,000	$0	$20,000	$20,000	$20,000	$20,000	$20,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Water Main Renewal/Replacement Project To Be Determined
Project Code:	TBD
Account #:	411-8423-533-63-21
Description/ Justification:	FY 2022 – 2026 TBD funds provide renewal and replacement of existing water mains on an as needed basis. The end of life to water mains cannot be predicted with certainty. Replacement Projects are based on water main breaks and Public Works projects. Annual projects are determined by operations staff to meet immediate needs. Funds unused are released at end of year. Major water main projects are programmed individually. TBD projects may result from immediate need to maintain level of service to customers or to reduce costs responding to multiple repairs. Once a project is identified a project code will be created and funds will be transferred from TBD to the identified project.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$200,000	$0	$40,000	$40,000	$40,000	$40,000	$40,000
Construction	$300,000	$0	$60,000	$60,000	$60,000	$60,000	$60,000
Equipment							
Total	$500,000	$0	$100,000	$100,000	$100,000	$100,000	$100,000
Funding Sources							
Local - UF	$500,000	$0	$100,000	$100,000	$100,000	$100,000	$100,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Watermain Valve Installation
Project Code:	WMVALV
Account #:	411-8423-533-63-21
Description/ Justification:	FY 2022 - 2026 Project will install EZ valves on existing water main to assist in isolation of shut off during a main break and limit amount of customers affected. During a water main break water shut off is needed to make repairs. Installation of Insert-a-valve will limit the amount of customers affected by isolating only the area needed for repair. Valves installed will list location and size to identify.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

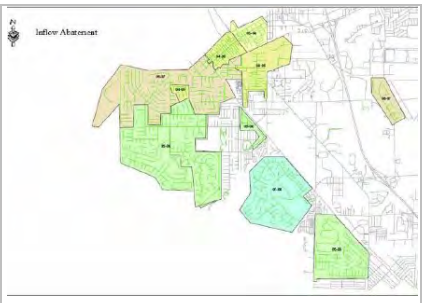
Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$500,000	$0	$100,000	$100,000	$100,000	$100,000	$100,000
Total	$500,000	$0	$100,000	$100,000	$100,000	$100,000	$100,000
Funding Sources							
Local - UF	$500,000	$0	$100,000	$100,000	$100,000	$100,000	$100,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Gravity Sewer Renewal/Replacement Project TBD
Project Code:	TBD
Account #:	411-8536-535-63-28
Description/ Justification:	FY 2022 - 2026 Funds in TBD provide renewal and replacement of existing gravity sewer lines and restore asphalt pavement associated with sewer replacement. Old clay pipe gravity lines are candidate projects for replacement with PVC sewer pipe. Gravity Sewer relocation is also coordinated with Public Works resurfacing and paving projects. Renewal and/or replacement of gravity sewer is performed to maintain system capacity by reducing storm water infiltration. Clay pipe gravity sewer lines commonly contribute to storm water infiltration. Public Works projects are typically related to street reconstructions. Once a project is identified a project code will be created and funds will be transferred from TBD to the identified project.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$150,000	$0	$30,000	$30,000	$30,000	$30,000	$30,000
Construction	$600,000	$0	$120,000	$120,000	$120,000	$120,000	$120,000
Equipment							
Total	$750,000	$0	$150,000	$150,000	$150,000	$150,000	$150,000
Funding Sources							
Local - UF	$750,000	$0	$150,000	$150,000	$150,000	$150,000	$150,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Lift Station Renewal/Replacement Project To Be Determined
Project Code:	TBD
Account #:	411-8536-535-63-29
Description/ Justification:	FY 2022 – 2026: Annual project funds will design and construct wastewater lift station rehabilitation or improvements on an as needed basis to maintain level of service. The City operates 118 Lift Stations. Funds are programmed to provide improved wastewater transmission capacity identified by wastewater master plan or other studies. Projects may result from immediate need to maintain level of service to customer or reduce cost responding to multiple repairs. Renewal/Replacement of equipment to lift station is performed by staff on an as needed basis with available funding typically for components rather than complete rehabilitation/replacement of an individual lift station. Once a project is identified a project code will be created and funds will be transferred from TBD to the identified project.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$200,000	$0	$40,000	$40,000	$40,000	$40,000	$40,000
Construction	$800,000	$0	$160,000	$160,000	$160,000	$160,000	$160,000
Equipment							
Total	$1,000,000	$0	$200,000	$200,000	$200,000	$200,000	$200,000
Funding Sources							
Local - UF	$1,000,000	$0	$200,000	$200,000	$200,000	$200,000	$200,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

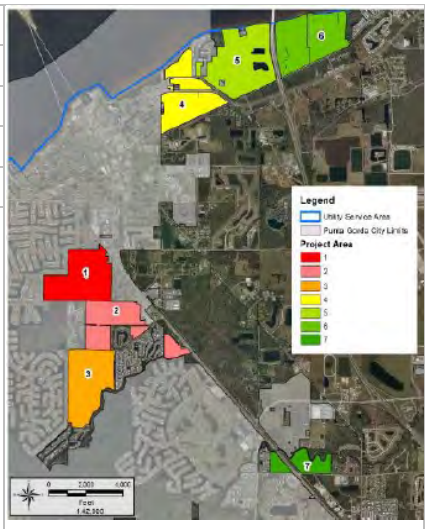
Dept/Div:	Utilities Administration	
Contact:	Chuck Pavlos	
Project Title:	Inflow Abatement Rehab Structures - To Be Determined	
Project Code:	TBD	
Account #:	411-8536-535-63-56	
Description/ Justification:	FY 2022 - 2026 Annual funds programmed for rehabilitation/ replacement includes interior coating of manholes and wet wells, installation of manhole inflow protectors, smoke testing, grouting and lining sewer lines of the City's wastewater collection system elements throughout the City's service area. Project implements strategies for reducing storm water infiltration. Inspection, replacement and renewal of the City's collection system will reduce infiltration and inflow, reduce collection system defects, maintain capacity, and reduce wet weather overflows. Rehabilitation work extends useful life which reduces replacement needs. Once a project is identified a project code will be created and funds will be transferred from TBD to the identified project.	
Priority:	Infrastructure Sustainability	
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$200,000	$0	$40,000	$40,000	$40,000	$40,000	$40,000
Construction	$800,000	$0	$160,000	$160,000	$160,000	$160,000	$160,000
Equipment							
Total	$1,000,000		$200,000	$200,000	$200,000	$200,000	$200,000
Funding Sources							
Local - UF	$1,000,000		$200,000	$200,000	$200,000	$200,000	$200,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Force Main Renewal/Replacement Project To Be Determined
Project Code:	TBD
Account #:	411-8536-535-63-67
Description/ Justification:	FY 2022 - 2026 Annual projects may be determined by Operation staff to meet immediate needs. Projects will replace existing Ductile Iron Pipe (DIP) with PVC Pipe. Rehabilitation and improvements to existing facilities are needed as a result of end of service life and changes to the utilities system for growth or other capital projects. Force Main breaks cannot be predicted with certainty. Once a project is identified a project code will be created and funds will be transferred from TBD to the identified project.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

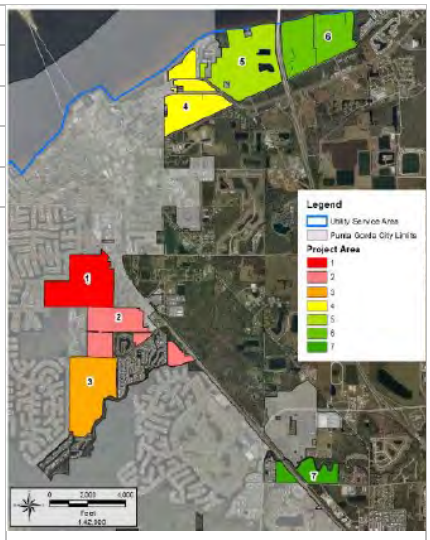
Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$350,000	$0	$70,000	$70,000	$70,000	$70,000	$70,000
Construction	$1,400,000	$0	$280,000	$280,000	$280,000	$280,000	$280,000
Equipment							
Total	$1,750,000	$0	$350,000	$350,000	$350,000	$350,000	$350,000
Funding Sources							
Local - UF	$1,750,000	$0	$350,000	$350,000	$350,000	$350,000	$350,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Septic to Sewer (Area 1)
Project Code:	S2SA1
Account #:	411-8536-535-65-03
Description/ Justification:	Jones Edmunds completed a Septic to Sewer Master Plan June 2018. Possible funding plan was developed for gravity sewer system. Preliminary Design Report for Area 1 to evaluate alternative sewer systems and complete PDR for preferred method was issued in FY21. FY 2022-2024 – Construction Breakdown of project cost: Collection system = $11,028,000 Transmission System = $3,308,400 Project will need to be financed and estimates grant revenue of 25% of collection system. Funding Sources to be used to repay debt: Wastewater Impact Fees, Assessments of all lots in Area 1, Portion of wastewater revenues from Area 1 customers. Charlotte County BCC has adopted a 10 year plan to extend central sewer to properties utilizing on-site septic tanks for wastewater disposal. Punta Gorda is seeking to work in cooperation with BCC to study and construct central sewers.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Maximize use of new technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Design/Eng.	$2,867,280	$300,000	$1,000,000	$1,567,280	$0	$0	$0
Construction	$11,469,120	$0	$0	$11,469,120	$0	$0	$0
Total	$14,336,400	$300,000	$1,000,000	$13,036,400	$0	$0	$0
Funding Sources							
Grants (est.)-G	$2,750,000	$0	$0	$2,750,000	$0	$0	$0
Finance (est.)-RF	$11,286,400	$0	$1,000,000	$10,286,400	$0	$0	$0
Local-(est.)-UF	$300,000	$300,000	$0	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Electric, R&M	$120,000	$0	$0	$0	$40,000	$40,000	$40,000
Impacts on Revenues (negative entry indicates revenue reduction)							
Assessments	$1,072,000	$0	$0	$268,000	$268,000	$268,000	$268,000
WW Impacts	$328,000	$0	$0	$82,000	$82,000	$82,000	$82,000
WW Revenue	$483,000	$0	$0	$0	$161,000	$161,000	$161,000

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Septic to Sewer (Area 2)
Project Code:	S2SA2
Account #:	411-8536-535-65-03
Description/ Justification:	Jones Edmunds completed a Septic to Sewer Master Plan June 2018. Possible funding plan was developed for gravity sewer system. Preliminary Design Report for Area 1 to evaluate alternative sewer systems and complete PDR for preferred method was issued in FY21. FY 2025-2026 – Design, engineering and construction. Breakdown of project cost: Collection system = $9,952,000 Transmission system = $2,985,600 Project will need to be financed and estimates grant revenue of 25% of collection system. Funding sources to be used to repay debt: Wastewater Impact Fees, Assessments of all lots in Area 2, Portion of wastewater revenues from Area 2 customers. Charlotte County BCC has adopted a 10 year plan to extend central sewer to properties utilizing on-site septic tanks for wastewater disposal. Punta Gorda is seeking to work in cooperation with BCC to study and construct central sewers.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Maximize use of new technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Design	$2,587,520	$0	$0	$0	$0	$60,000	$2,527,520
Construction	$10,350,080	$0	$0	$0	$0	$240,000	$10,110,080
Total	$12,937,600	$0	$0	$0	$0	$300,000	$12,637,600
Funding Sources							
Grants (est.)-G	$2,492,500	$0	$0	$0	$0	$0	$2,492,500
Finance (est.)-RF	$10,445,100	$0	$0	$0	$0	$300,000	$10,145,100
Local-(est.)-UF	$0	$0	$0	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Electric, R&M	$0	$0	$0	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Assessments	$245,800	$0	$0	$0	$0	$0	$245,800
WW Impacts	$42,000	$0	$0	$0	$0	$0	$42,000
WW Revenue	$0	$0	$0	$0	$0	$0	$0

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Wastewater Treatment Plant Tank Coating
Project Code:	WWP-TC
Account #:	411-8711-535-63-31
Description/ Justification:	Replace interior coating system in our wastewater equalization tank. There are two tanks at the MPF and two tanks at the BPF. Coating replacement is on a rotational schedule based on need every 5 years. FY 2022 - Coat 2 tanks at BPF FY 2026 - Coat 2 tanks at MPF Coating system is needed to protect concrete surfaces from wastewater. Interior tank coating system has a warranty of 5 years. Annual inspection will be performed. When a coating failure is detected outside of the warranty period, the coating system will be replaced.
Priority:	Infrastructure Sustainability
Goal:	Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Improvement	$1,400,000	$0	$600,000	$0	$0	$0	$800,000
Equipment							
Total	$1,400,000	$0	$600,000	$0	$0	$0	$800,000
Funding Sources							
Local - UF	$1,400,000	$0	$600,000	$0	$0	$0	$800,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Wastewater Treatment Plant Operating Permit Renewal (FDEP)
Project Code:	WWPERM
Account #:	411-8711-535-31-14
Description/ Justification:	FY 2023 Funds are needed for engineering services to prepare permit application materials for the renewal of the WWTP Operating Permit required and issued by Florida Department of Environmental Protection. Florida Department of Environmental Protection requires the WWTP to acquire an operating permit. Current operating permit (FLA118371) is valid from September 22, 2019 - September 21, 2024. Renewal of operating permit is required in 5 year intervals. Next permit renewal is due September 21, 2024.
Priority:	Infrastructure Sustainability
Goal:	Apply best management practices and systems in infrastructure maintenance.

Wastewater Treatment Plant Facility

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Engineering	$85,000	$0	$0	$85,000	$0	$0	$0
Construction							
Equipment							
Total	$85,000	$0	$0	$85,000	$0	$0	$0
Funding Sources							
Local - UF	$85,000	$0	$0	$85,000	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Wastewater Treatment Plant - Deep Injection Well Mechanical Integrity Testing (MIT)
Project Code:	DWMIT
Account #:	411-8711-535-31-14
Description/ Justification:	FY 2024 The WWTP effluent disposal well is regulated by an Underground Injection Control (UIC) permit. Permit compliance requires Mechanical Integrity Testing (MIT) at 5 year intervals. Project will perform MIT for the required period. MIT must be performed by May 2025 prior to DIW permit renewal. MIT is required by UIC permit on or before May 27, 2025.
Priority:	Partnerships, Communication and Collaboration
Goal:	Emphasize transparency in City operations, reporting, and activities.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Engineering	$85,000	$0	$0	$0	$85,000	$0	$0
Construction							
Equipment							
Total	$85,000	$0	$0	$0	$85,000	$0	$0
Funding Sources							
Local - UF	$85,000	$0	$0	$0	$85,000	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Wastewater Treatment Plant - Deep Injection Well (DIW) Permit Renewal (FDEP)
Project Code:	DWPERM
Account #:	411-8711-535-31-14
Description/ Justification:	FY 2025 Funds are needed for engineering services to prepare permit application materials for the renewal of the Wastewater Treatment Plant Deep Injection Well (DIW) regulated by Underground Injection Control (UIC) permit required and issued by Florida Department of Environmental Protection (FDEP). UIC/DIW permit was issued January 7, 2021 and is due to expire January 7, 2026. FDEP requires the Wastewater Treatment Plant to renew its UIC permit for DIW; the next permit renewal is due prior to January 7, 2026.
Priority:	Partnerships, Communication and Collaboration
Goal:	Emphasize transparency in City operations, reporting, and activities.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$85,000	$0	$0	$0	$0	$85,000	$0
Construction							
Equipment							
Total	$85,000	$0	$0	$0	$0	$85,000	$0
Funding Sources							
Local - UF	$85,000	$0	$0	$0	$0	$85,000	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Wastewater Treatment Plant Improvement/Expansion
Project Code:	WWPEXP
Account #:	411-8711-535-63-31
Description/ Justification:	FY 2020: The City completed an evaluation and recommendation for WWTP Improvements. FY 2021: Negotiate FWC lease and complete engineering design and permitting. FY 2022 - 2026: Construct Improvements. Funding sources will include wastewater impact fees and financing. Debt service will be repaid through wastewater impact fees and user fees. A planned approach for WWTP capacity and expansion is required by DEP rule when the capacity of the WWTP reaches 75% of permitted capacity.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$7,200,000	$4,008,000	$3,192,000	$0	$0	$0	$0
Construction	$32,808,000	$0	$16,808,000	$16,000,000	$0	$0	$0
Equipment							
Total	$40,008,000	$4,008,000	$20,000,000	$16,000,000	$0	$0	$0
Funding Sources							
Finance (est.)-RF	$35,000,000	$0	$19,500,000	$15,500,000	$0	$0	$0
WW Impacts-UIF	$1,200,000	$200,000	$500,000	$500,000	$0	$0	$0
Local – UF	$3,808,000	$3,808,000	$0	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Land Lease	($28,000)	$0	$0	$0	$0	($14,000)	($14,000)
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Wastewater Treatment Plant - Master Pump Facility Upgrade
Project Code:	MPFUPG
Account #:	411-8711-535-63-33
Description/ Justification:	FY 2022 Upgrade and replace three wastewater pumps, piping, and electrical VFD and motor controls at the Master Pump Facility (MPF) located at 900 Henry Street. The existing pumps and controls were installed in 2000 and have reached end of service life. Newer pump designs will provide improved reliability and performance.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$120,000	$0	$120,000	$0	$0	$0	$0
Construction	$480,000	$0	$480,000	$0	$0	$0	$0
Equipment							
Total	$600,000	$0	$600,000	$0	$0	$0	$0
Funding Sources							
Local - UF	$600,000	$0	$600,000	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Henry Street 20" Force Main Replacement Crossing at I-75
Project Code:	I75RFM
Account #:	411-8536-535-63-67
Description/ Justification:	FY 2023 Replace a 18" DIP wastewater force main which crosses under I-75 with 20" PVC force main. The facility was constructed in 1981 as part of I-75 initial construction. The existing condition of the pipe is unknown. Replacing the DIP pipe with PVC pipe will improve pipe reliability.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$450,000	$450,000	$0	$0	$0	$0	$0
Construction	$1,800,000	$700,000	$0	$1,100,000	$0	$0	$0
Equipment							
Total	$2,250,000	$1,150,000	$0	$1,100,000	$0	$0	$0
Funding Sources							
Local - UF	$2,250,000	$1,150,000	$0	$1,100,000	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
R&M and processing costs due to increased capacity	$3,000	$0	$0	$0	$1,000	$1,000	$1,000

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Henry Street 14" Force Main Replacement
Project Code:	HS-FM
Account #:	411-8536-535-63-67
Description/ Justification:	FY 2021-2022 Replace 1700 LF of 14" cast iron force main to PVC on Henry St and gravity manhole replacement at LS25 at Maud St. Existing 14" force main is cast iron and at the end of expected useful life. The manhole at LS25 is sinking and must be replaced as part of this project due the alignment of the 14" force main. Replacement update to PVC will increase reliability of wastewater transmission in the Henry St alignment. All force main on Henry/Marion alignment between Bal Harbor and Bass inlet has been upgraded to PVC.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$500,000	$500,000	$0	$0	$0	$0	$0
Construction	$700,000	$700,000	$0	$0	$0	$0	$0
Equipment							
Total	$1,200,000	$1,200,000	$0	$0	$0	$0	$0
Funding Sources							
Local - UF	$1,200,000	$1,200,000	$0	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Riverside Drive Force Main Extension
Project Code:	RIVFM
Account #:	411-8536-535-63-67
Description/ Justification:	FY 2021-2022 LP Promotions, LLC intends to develop property located within the Punta Gorda utility service area into a recreational vehicle park. The developer has proposed to design, permit, and construct a wastewater force main extension along Riverside Drive to serve the subject property as well as other developments within direct proximity. The City desires to participate in the project by providing a 75% reimbursement to the developer and to acquire, operate and maintain the force main. The City and LP Promotions, LLC have negotiated an agreement which sets the duties and responsibilities of each party with regard to the force main extension project along Riverside Drive. Extending a new wastewater force main along Riverside Drive will provide wastewater services to the proposed project and will facilitate wastewater services to 4 existing communities using on-site wastewater treatment and disposal facilities. The existing communities can hook up to the City sewer and decommission the on-site facilities, at a future date.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Maximize use of new technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Construction	$1,100,000	$1,100,000	$0	$0	$0	$0	$0
Total	$1,100,000	$1,100,000	$0	$0	$0	$0	$0
Funding Sources							
Local - UF	$1,100,000	$1,100,000	$0	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
R&M & processing costs	$8,000	$0	$0	$2,000	$2,000	$2,000	$2,000
Impacts on Revenues (negative entry indicates revenue reduction)							
WW Impacts and monthly revenue TBD when communities are built or hook up.				TBD	TBD	TBD	TBD

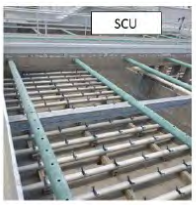
Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	WTP Hendrickson Dam Inspection Program and Management
Project Code:	DAMINS
Account #:	411-8422-533-63-30
Description/ Justification:	Funds are programmed for dam inspections as needed, producing a report documenting the condition of the dam components and recommending maintenance and rehabilitation. Funds will be carried over from previous years. Hendrickson Dam impounds water from Shell Creek to provide a water supply reservoir for the WTP. The dam was constructed in 1965 and a major rehabilitation of the spillway was completed in 2010. A specialized engineering firm will be engaged to perform dam inspections and develop recommendations for maintenance and rehabilitation projects.
Priority:	Infrastructure Sustainability
Goal:	Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Engineering	$90,186	$90,186	$0	$0	$0	$0	$0
Construction							
Equipment							
Total	$90,186	$90,186	$0	$0	$0	$0	$0
Funding Sources							
Local - UF	$90,186	$90,186	$0	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Water Treatment Plant Water Use Permit (SWFWMD)
Project Code:	RO-WUP
Account #:	411-8422-533-31-14
Description/ Justification:	FY 2026 Project will create a data review of permitting requirements and dates, close out the Aquifer Storage and Recovery (ASR) Underground Injection Control (UIC), create a ground water model, develop a Well Field Management Plan, and implement a continuous well field data monitoring program. WUP application renewal will be 2026. The City obtained a Water Use Permit (WUP) from SWFWMD as a necessary part of the RO WTP project. Permit modification was issued January 2018. Special condition 6 of the WUP requires the City to implement a Wellfield Management Plan (WMP). The WMP will require 2 years to implement. A monitoring plan will be implemented after the WMP adoption.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Engineering	$432,000	$232,000	$0	$0	$0	$0	$200,000
Construction							
Equipment							
Total	$432,000	$232,000	$0	$0	$0	$0	$200,000
Funding Sources							
Local - UF	$432,000	$232,000	$0	$0	$0	$0	$200,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Shell Creek Water Treatment Plant Evaluation & Rehabilitation (Filters, SCU, ALUM Tanks)
Project Code:	WTP-EV
Account #:	411-8422-533-65-02
Description/ Justification:	Engineering services to evaluate the scope of improvements and rehabilitation work necessary to restore the WTP Granular Filters, Solids Contact Units (SCUs), and Alum Tank to design standards. Prepare a preliminary design report (PDR) to identify work and equipment required, the work sequencing, prepare design sheets, and provide a construction cost estimate. Take corrective action to resolve deficiencies to restore to proper operating condition, and provide a 20 year operating life. Planning estimate for total project is $23,123,000 Projects combined into one: FY 2020-2021 Filter Evaluation and design $1,823,000, FY 2021 SCU Tank Coating $500,000, and FY 2022 ALUM Tank $800,000. The Shell Creek WTP treatment process requires filtration. Issues identified include: elevated filter effluent turbidity; elevated filter headloss; low filter run times; deteriorating concrete in filters, SCU, and Alum tank coatings. This is a critical process.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$664,600	$664,600	$0	$0	$0	$0	$0
Construction	$22,458,400	$1,658,400	$3,500,000	$17,300,000	$0	$0	$0
Equipment							
Total	$23,123,000	$2,323,000	$3,500,000	$17,300,000	$0	$0	$0
Funding Sources							
Local - UF	$5,823,000	$2,323,000	$3,500,000	$0	$0	$0	$0
Finance (est.)-RF	$17,300,000	$0	$0	$17,300,000	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
TBD from PDR	TBD	$0	$0	$0	TBD	TBD	TBD

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Shell Creek MFL Rule Evaluation and Recovery Plan
Project Code:	MFLEVL
Account #:	411-8423-533-31-14
Description/ Justification:	SWFWMD is proposing to implement a new regulation to create minimum flow criteria to Shell Creek. This new regulation will restrict water use from Shell Creek during low flow periods. This restriction will force the City to obtain water supply from groundwater and reverse osmosis treatment or purchase water from the water supply authority. SWFWMD rule making is authorized by Florida Statutes. If SWFWMD implements water use restrictions, the City will need to identify and implement new water supply projects. Project identification is dependent upon rule making outcome.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$700,000	$200,000	$100,000	$100,000	$100,000	$100,000	$100,000
Construction							
Equipment							
Total	$700,000	$200,000	$100,000	$100,000	$100,000	$100,000	$100,000
Funding Sources							
Local - UF	$700,000	$200,000	$100,000	$100,000	$100,000	$100,000	$100,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Water Treatment Plant Booster Station (Burnt Store Rd)
Project Code:	BOOST
Account #:	411-8422-533-65-06
Description/ Justification:	FY 2024 Add high service pump station to Burnt Store Road elevated tank. Improve water storage and pressure to water distribution lines in Burnt Store zone.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$600,000	$0	$0	$0	$600,000	$0	$0
Construction	$2,700,000	$0	$0	$0	$2,700,000	$0	$0
Equipment							
Total	$3,300,000	$0	$0	$0	$3,300,000	$0	$0
Funding Sources							
Local - UIF	$1,650,000	$0	$0	$0	$1,650,000	$0	$0
Local - UF	$1,650,000	$0	$0	$0	$1,650,000	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Electric and maintenance	$6,000	$0	$0	$0	$0	$3,000	$3,000

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Water Treatment Plant - RO Brine Disposal Well Mechanical Integrity Testing (MIT)
Project Code:	WP-MIT
Account #:	411-8422-533-31-14
Description/ Justification:	FY 2025 Project will perform Mechanical Integrity Testing (MIT) for the required period regulated by an Underground Injection Control (UIC) permit. The WTP RO brine disposal well is regulated by an Underground Injection Control (UIC) permit. Permit compliance requires Mechanical Integrity Testing (MIT) at 5 year intervals.
Priority:	Partnerships, Communication & Collaboration
Goal:	Emphasize transparency in City operations, reporting and activities.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Engineering	$215,000	$65,000	$0	$0	$0	$150,000	$0
Construction							
Equipment							
Total	$215,000	$65,000	$0	$0	$0	$150,000	$0
Funding Sources							
Local - UF	$215,000	$65,000	$0	$0	$0	$150,000	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Water Treatment Plant RO - Brine Disposal Well (DIW) Permit Renewal
Project Code:	WPDIWP
Account #:	411-8422-533-31-14
Description/ Justification:	FY 2025 Engineering services to prepare and submit permit application materials for the renewal of Water Treatment Plant RO Brine Disposal Well (DIW) Permit regulated by Underground Injection Control (UIC) permit required by Florida Department of Environmental Protection (FDEP) prior to expiration. FDEP requires the Water Treatment Plant to renew its Underground Injection Control (UIC) permit for Deep Injection Well (DIW) every 5 years. City applied for operating permit October 2021. Next permit renewal is due October 2026.
Priority:	Partnerships, Communication and Collaboration
Goal:	Emphasize transparency in City operations, reporting, and activities.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$145,000	$60,000	$0	$0	$0	$85,000	$0
Construction							
Equipment							
Total	$145,000	$60,000	$0	$0	$0	$85,000	$0
Funding Sources							
Local - UF	$145,000	$60,000	$0	$0	$0	$85,000	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Water Treatment Plant - Hydro Biological Monitoring Plan (HBMP)
Project Code:	WPHBMP
Account #:	411-8422-533-31-14
Description/ Justification:	FY 2025 SWFWMD water use permit requires a sampling and testing plan to document biological conditions of Shell Creek. Testing and sampling is required on a monthly basis each year and a summary report is required on a 5 year cycle. The cost of the summary report is budgeted on a 5 year recurring cycle. Last report was completed in 2020 and the next is due in FY 2025. The City Water Treatment Plant (WTP) obtains source water from Shell Creek, authorized by a Water Use Permit (WUP) issued by SWFWMD. The WUP requires the City to perform water quality testing, complete data, and furnish a technical report to demonstrate permitted water use complies with the regulatory standards of SWFWMD's water use permit. The composite activities consisting of water sampling, testing, data analysis, and preparation of a 5 year technical summary report are assigned the term Hydro Biological Monitoring Plan (HBMP).
Priority:	Quality of Life
Goal:	Meet all water quality standards (primary and secondary).

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Engineering	$100,000	$0	$0	$0	$0	$100,000	$0
Construction							
Equipment							
Total	$100,000	$0	$0	$0	$0	$100,000	$0
Funding Sources							
Local - UF	$100,000	$0	$0	$0	$0	$100,000	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Water Treatment Plant - Carbon Slurry System Replacement
Project Code:	CARBON
Account #:	411-8422-533-63-04
Description/ Justification:	FY 2025 Design and construct replacement for existing Carbon Silo Tank for Powder Activated Carbon (PAC). A new tank is proposed as an improved method of storing and feeding PAC. The existing carbon silo system is programmed for replacement with an improved system.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment							
Total	$1,100,000	$0	$0	$0	$0	$1,100,000	$0
Funding Sources							
Local - UF	$1,100,000	$0	$0	$0	$0	$1,100,000	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Water Treatment Plant - Dewatering Sludge Press Replacement
Project Code:	WPSLPR
Account #:	411-8422-533-64-30
Description/ Justification:	FY 2022 Project will consist of replacement of the existing sludge press. WTP purchased a refurbished 1989 Ashbrook 2.2 meter press in September, 2003. The de-watering sludge press is at its life expectancy and is programmed to be replaced.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$600,000	$0	$600,000	$0	$0	$0	$0
Total	$600,000	$0	$600,000	$0	$0	$0	$0
Funding Sources							
Local - UF	$600,000	$0	$600,000	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Water Treatment Plant – 2 MG Storage Tank Baffle Curtain Replacement
Project Code:	WP2MGT
Account #:	411-8422-533-65-02
Description/ Justification:	FY 2022 Replace 3 baffle curtains due to deterioration and age. The 2 MG storage tank was placed into service in January 1996. Regulatory inspection of the tanks is performed every 5 years. Inspection of storage tank completed 8/5/20 identified 1 of the 3 baffle curtains to be in bad shape and the other 2 baffle curtains are approaching end of life.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$500,000	$0	$500,000	$0	$0	$0	$0
Total	$500,000	$0	$500,000	$0	$0	$0	$0
Funding Sources							
Local - UF	$500,000	$0	$500,000	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

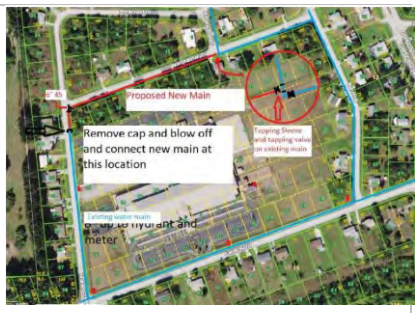
Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Taylor Rd 10" Water Main Replacement Upgrade
Project Code:	TAYWMU
Account #:	411-8423-533-63-21
Description/ Justification:	FY 2021-2022 Replace existing 10" Cast Iron water main with new 12" water main in Taylor Rd from Airport Rd to Alligator Creek Bridge. Wastewater impacts can be used up to 50% of project. The existing water main is cast iron and is over 50 years old and functionally obsolete. This line could be subject to end of life pipe condition resulting in repairs and interruption of service to customers.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$250,000	$250,000	$0	$0	$0	$0	$0
Construction	$3,000,000	$3,000,000	$0	$0	$0	$0	$0
Equipment							
Total	$3,250,000	$3,250,000	$0	$0	$0	$0	$0
Funding Sources							
Local – UIF	$975,000	$975,000	$0	$0	$0	$0	$0
Local – UF	$2,275,000	$2,275,000	$0	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Solona Water Main Replacement Upgrade
Project Code:	SOLWMU
Account #:	411-8423-533-63-21
Description/ Justification:	FY 2024 Replace existing 8" Cast Iron (CI) water main in Marion Avenue from Cooper Street to Florida Street. The existing water main is over 50 years old and is functionally obsolete. This line could be subject to end of life pipe condition resulting in repairs and interruption of service to customers.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$200,000	$200,000	$0	$0	$0	$0	$0
Construction	$3,000,000	$0	$0	$0	$3,000,000	$0	$0
Equipment							
Total	$3,200,000	$200,000	$0	$0	$3,000,000	$0	$0
Funding Sources							
Local	$3,200,000	$200,000	$0	$0	$3,000,000	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Water Main Extension Tee & Green
Project Code:	WMT&G
Account #:	411-8423-533-63-21
Description/ Justification:	FY 2022 Construct 6" water main in Tee and Green, Indian Creek Lane, Worchester Drive and Burning Tree Lane. Funded with Water Impacts. Project constructed in 1994 by City forces omitted water lines on three streets in Tee and Green. Existing homes and new construction will be able to become water customers. New water main will provide loop to 3 existing dead end lines providing growth and funding through impact fees.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.



Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$50,000	$50,000	$0	$0	$0	$0	$0
Construction	$200,000	$0	$200,000	$0	$0	$0	$0
Equipment							
Total	$250,000	$50,000	$200,000	$0	$0	$0	$0
Funding Sources							
Local - UIF	$250,000	$50,000	$200,000	$0	$0	$0	$0
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other- Maint	$4,000	$0	$0	$1,000	$1,000	$1,000	$1,000
Impacts on Revenues (negative entry indicates revenue reduction)							
Water revenue – TBD as area is developed	TBD	$0	$0	TBD	TBD	TBD	TBD

Dept/Div:	Utilities Administration
Contact:	Chuck Pavlos
Project Title:	Bal Harbor Water Main Replacement Upgrade
Project Code:	BALHWM
Account #:	411-8423-533-63-21
Description/ Justification:	FY 2026 Water Distribution has investigated low pressure calls from PGI Section 12 and 14. The water main between Aqui Esta and Albatross is 10". This line segment is causing significant pressure drop. Install a larger pipe to correct low pressure events. This will improve operation of water distribution facilities.
Priority:	Infrastructure Sustainability
Goal:	Maintain and enhance the City's infrastructure to ensure efficient service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design	$120,000	$0	$0	$0	$0	$0	$120,000
Construction	$480,000	$0	$0	$0	$0	$0	$480,000
Equipment							
Total	$600,000	$0	$0	$0	$0	$0	$600,000
Funding Sources							
Local - UF	$600,000	$0	$0	$0	$0	$0	$600,000
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

City of Punta Gorda
Sanitation Fund
Revenue and Expense Comparison
Actual FY 2019 through Budget FY 2022

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Service Charges	$ 3,673,753	$ 3,718,266	$ 3,847,920	$ 3,802,700	$ 3,945,500
Solid Waste Franchise Fee	20,235	28,224	26,000	32,225	32,225
Interest Income	33,716	17,091	4,500	2,225	2,385
Recycling	4,470	4,680	4,000	6,350	4,000
Miscellaneous	55,448	4,971	100	12,750	100
Subtotal Operating Revenue	3,787,622	3,773,232	3,882,520	3,856,250	3,984,210
Projected Carryover-Beginning	1,332,478	1,726,232	963,672	1,791,651	837,881
Total Revenues	$ 5,120,100	$ 5,499,464	$ 4,846,192	$ 5,647,901	$ 4,822,091
Expenses:					
Personnel Services	$ 1,273,685	$ 1,353,561	$ 1,428,305	$ 1,379,070	$ 1,512,145
Operating Expenses	2,087,427	2,196,613	2,313,865	2,376,535	2,354,375
Capital Outlay	32,756	157,639	285,795	1,054,415	0
Subtotal Operations	3,393,868	3,707,813	4,027,965	4,810,020	3,866,520
Reserve-Fleet/Equipment	701,410	250,000	250,000	250,000	280,000
Projected Carryover-End	1,024,822	1,541,651	568,227	587,881	675,571
Total Expenses	$ 5,120,100	$ 5,499,464	$ 4,846,192	$ 5,647,901	$ 4,822,091

The Actual FY 2019 and Actual FY 2020 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda, FL
Sanitation Fund
Proforma Schedule of Revenues and Expenses
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:									
Solid Waste Franchise Fee	$ 20,235	$ 28,224	$ 26,000	$ 32,225	$ 32,225	$ 32,225	$ 32,225	$ 32,225	$ 32,225
Commercial Refuse	606,849	570,276	595,000	535,800	535,800	535,800	535,800	535,800	535,800
Multi Family Refuse	636,856	638,802	642,200	649,000	652,000	655,260	658,535	661,830	665,140
Single Family Refuse	2,075,995	2,143,691	2,215,150	2,225,300	2,243,000	2,265,430	2,288,085	2,310,965	2,334,075
Refuse/Yardwaste Rate Incr.(Cumulative)	0	0	0	0	72,480	181,200	326,160	507,360	688,560
Yardwaste Collection	72,949	67,981	68,000	68,100	68,160	68,845	69,535	70,230	70,935
Recycling Collection	281,104	297,516	327,570	324,500	326,220	329,485	332,780	336,110	339,470
Recycling Rate Increase (Cumulative)	0	0	0	0	47,840	98,580	149,320	200,060	250,800
Miscellaneous	93,634	26,742	8,600	21,325	6,485	7,600	6,725	5,600	5,600
Total Funds Available	3,787,622	3,773,232	3,882,520	3,856,250	3,984,210	4,174,425	4,399,165	4,660,180	4,922,605
Expenses:									
Personnel Expenses	1,273,685	1,353,561	1,428,305	1,379,070	1,512,145	1,582,145	1,662,815	1,747,675	1,836,955
Operating Expenses	1,659,567	1,754,598	1,852,480	1,915,150	1,902,250	2,010,410	2,081,035	2,193,015	2,267,570
Administrative Charges	427,860	442,015	461,385	461,385	452,125	464,915	478,090	491,660	505,635
Capital	32,756	157,639	285,795	1,054,415	0	280,000	294,000	256,000	324,000
Total Sanitation Expenses	3,393,868	3,707,813	4,027,965	4,810,020	3,866,520	4,337,470	4,515,940	4,688,350	4,934,160
Revenue over(under) expenses	393,754	65,419	(145,445)	(953,770)	117,690	(163,045)	(116,775)	(28,170)	(11,555)
Operating Reserves - Beginning	932,478	1,024,822	713,672	1,541,651	587,881	675,571	792,526	675,751	647,581
Capital Outlay Reserve Beginning	400,000	701,410	250,000	250,000	250,000	280,000	0	0	0
Capital Outlay Reserve Ending	$ 701,410	$ 250,000	$ 250,000	$ 250,000	$ 280,000	$ 0	$ 0	$ 0	$ 0
Operating Reserves - Ending	$ 1,024,822	$ 1,541,651	$ 568,226	$ 587,881	$ 675,571	$ 792,526	$ 675,751	$ 647,581	$ 636,026
Capital Outllay Reserve-End as a % of Total Exp					7.24%	0.00%	0.00%	0.00%	0.00%
Operating Reserves-End as a % of Total Exp					17.47%	18.27%	14.96%	13.81%	12.89%

Assumptions:

Revenues:

FY 2022 - revenues per schedule; $0.50 refuse/yardwaste rate increase and $0.33 rate increase for recycling to cover increased recycling contract costs.

FY 2023-2026 - Solid Waste Franchise fee and commercial refuse flat

Single-family refuse and yardwaste projected with growth of 1% each year; multi-family refuse project 0.5% growth

Refuse/Yardwaste rate increases ranging from $0.75 to $1.25 per year; Recycling rate increase $0.35 to cover increased recycling costs each year

Personnel Expense:

FY 2022 - one additional sanitation worker II position authorized

est. 4% merit increase; Defined benefit pension per schedule; Defined contribution plan is 10% of pensionable wages; Health insurance 4.4% increase in rates;

Workers comp per schedule, 10% est. increase; overtime per department request

FY 2023-2026 - 4% merit pool, defined benefit pension est 5%, defined contribution pension 10% of pensionable wages, health ins increase est 6% & workers comp increase est 10%

Operating Expense:

FY 2022 - Per Departmental Request; Fire & Gen Liab Ins est. increase 5%

FY 2023-2026 - 3% est. increase, except for: Fire & Gen Liab Ins 5% and Recylcing estimated $0.35 increase in contract rates

Capital:

FY 2022-2026 - Capital as per CIP forms

FY 2022-2026 - Capital Outlay Reserve increased or decreased based on specific year's capital outlay needs and available funds

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City of Punta Gorda, FL
Sanitation Rate Comparison with Neighboring Communities
Budget FY 2022

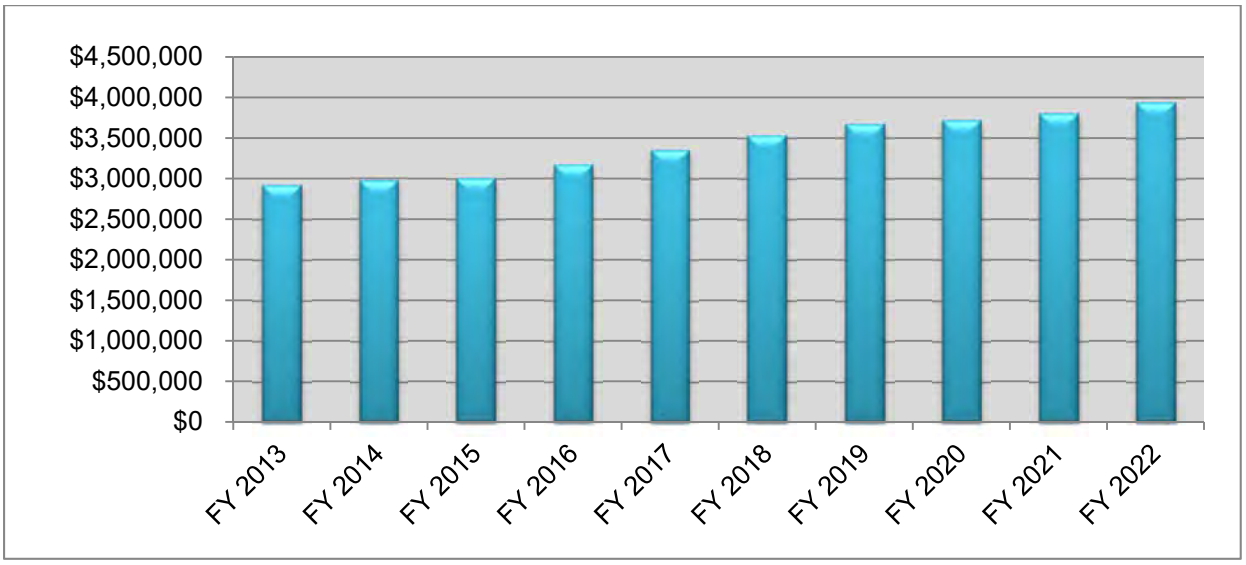
Jurisdiction	Proposed FY 2022 Cost/Year	Frequency of Service per week	Outsourced
Naples	$330.36	2	No
City of Sarasota	$294.60	1	No
Punta Gorda	$288.60	2	No
Charlotte County	$281.68	1	Yes
Venice	$275.46	2	No
Cape Coral	$254.02	1	Yes
North Port	$250.00	1	No
Sarasota County	$233.59	1	Yes
Lee County (Avg 6 districts)	$230.70	1	Yes
Fort Myers	$228.96	1	No
Collier County	$222.75	2	Yes
Manatee County	$171.96	2	Yes

All of the above rates include once per week service for yard waste and recycling.

City of Punta Gorda
Sanitation Fund
Sanitation-Charges for Services
430-0000-343-4100

The user fee for solid waste collection and disposal are charged to provide full revenue for the purpose of paying the costs for twice weekly collection and disposal of trash, garbage and yard waste. The rates for residential, multi-family units and non-residential customers are determined by the schedule in section 10-9 of the code of ordinances. Prior to FY 2016, the last rate increase had been in FY 2006. Rate increases FY 2016 through FY 2020 have been for recycling only. FY 2021 included a $0.50 monthly rate increase for recycling and $0.10 for single family refuse rates and corresponding increases to recycling and refuse rates for multi-family and commercial customers. FY 2022 includes a $0.33 monthly rate increase for recycling and $0.50 for single family refuse/yardwaste rates and corresponding increases to recycling and refuse/yardwaste rates for multi-family and commercial customers. This equates to a total monthly rate increase of $0.83 (3.6%). Future rate increases are anticipated due to continued increases in recycling costs and for normal refuse/yardwaste operations.

Fiscal Year	Monthly Recycling Rate Change	Monthly Refuse/Yardwaste Rate Change	Revenue Amount	Percent Change
FY 2013	$0.00	$0.00	$2,922,637	0.54%
FY 2014	$0.00	$0.00	$2,975,695	1.82%
FY 2015	$0.00	$0.00	$3,007,195	1.06%
FY 2016	$0.75	$0.00	$3,169,987	5.41%
FY 2017	$0.75	$0.00	$3,357,064	5.90%
FY 2018	$0.90	$0.00	$3,532,148	5.22%
FY 2019	$0.60	$0.00	$3,673,753	4.01%
FY 2020	$0.42	$0.00	$3,718,266	1.21%
FY 2021	$0.50	$0.10	$3,802,700	2.27%
FY 2022	$0.33	$0.50	$3,945,500	3.76%



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
SANITATION FUND

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
70-00	SOLID WASTE FRANCHISE FEE	20,235	28,224	26,000	32,225	32,225
**	**PERMITS,FEES & SPEC ASSMT**	**20,235**	**28,224**	**26,000**	**32,225**	**32,225**
10-01	CARES ACT GRANT	0	3,914	0	1,615	0
**	**INTERGOVERNMENTAL REVENUE**	**0**	**3,914**	**0**	**1,615**	**0**
41-01	COMMERCIAL REFUSE	606,849	570,276	595,000	535,800	535,800
41-02	MULTI FAMILY REFUSE	636,856	638,802	642,200	649,000	652,000
41-03	SINGLE FAMILY REFUSE	2,075,995	2,143,691	2,215,150	2,225,300	2,315,480
41-04	YARDWASTE	72,949	67,981	68,000	68,100	68,160
41-05	RECYCLING	281,104	297,516	327,570	324,500	374,060
**	**CHARGES FOR SERVICES**	**3,673,753**	**3,718,266**	**3,847,920**	**3,802,700**	**3,945,500**
10-00	INTEREST ON INVESTMENTS	33,716	17,091	4,500	2,225	2,385
41-00	SURPLUS FURN, FIXT, EQPT	49,940	0	0	0	0
91-03	RECYCLING	4,470	4,680	4,000	6,350	4,000
70-18	INSURANCE RECOVERY	1,622	0	0	0	0
70-50	DEFINED CONTRIB REFUNDS	0	0	0	10,895	0
90-00	MISCELLANEOUS REVENUE	3,886	1,057	100	240	100
**	**MISCELLANEOUS REVENUE**	**93,634**	**22,828**	**8,600**	**19,710**	**6,485**
90-01	PROJ CARRYOVER-BEGINNING	0	0	713,672	726,216	587,881
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	815,435	0
90-13	BEG RESERVE-FLEET/EQPT	0	0	250,000	250,000	250,000
*	**BEGINNING RESERVES**	**0**	**0**	**963,672**	**1,791,651**	**837,881**
		3,787,622	**3,773,232**	**4,846,192**	**5,647,901**	**4,822,091**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
SANITATION DIVISION – DEPT/DIV 0930

FUNCTION:

The Sanitation/Refuse Collection Division collects refuse and yard waste from approximately 12,150 residential accounts and performs approximately 660 services on commercial accounts. The yard waste is currently hauled to a private operation (SLD Landfill) in Punta Gorda, and the refuse is hauled to Charlotte County Landfill. A 48-gallon cart "single stream" curbside recycling program has been implemented for all residential units.

ACCOMPLISHMENTS:

Accomplishments include the diversion of approximately 6,072 tons of recyclables from the waste stream annually. These reductions enable the City to work towards the State Solid Waste Management guidelines. Approximately 10,537 tons of refuse was transported to the Charlotte County Landfill.

The recycling contract is currently with Waste Management. The City curbside recycling program for residential units continues to be a "single stream" recycling program, doing away with the separation of the materials and using a 48-gallon cart for each residence. The carts are serviced by automated vehicles. Other materials have been added to the collection list. Electronics such as TVs, computers, VCRs, monitors, etc. are collected. In addition the collection of tires, oil, and car batteries are also included.

Efforts are being made to increase recycling among the City's commercial customers. Information has been provided to both the major recycling companies in the area, stressing the objective of increasing commercial recycling.

Four packers are scheduled to be procured by the end of the fiscal year.

BUDGET NARRATIVE:

All trash and recycling collections are provided at curb side. Accommodations have been made to those residents needing assistance by providing a notice from their physician. The residential curbside recycling program is an automated service providing one 48-gallon cart for each residential unit. The additional rate of $0.33 per month is proposed to cover the cost of the increased recycling contract.

Charlotte County Landfill disposal fee is charged at $39.28 per ton for both residential and commercial refuse. Yard waste disposal at SLD Landfill is charged at $24.34 per ton.

The FY 2022 budget as approved adds one additional sanitation worker II position. This is the first increase in staffing since 2006 despite the growth experienced. This position was needed to maintain the City's current level of service provided to its residents.

There are no fleet or equipment replacements scheduled in FY 2022.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
SANITATION DIVISION – DEPT/DIV 0930
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: PARTNERSHIPS, COMMUNICATION & COLLABORATION
- Goal: Promote partnership opportunities with public, private and non-profit organizations
- Goal: Emphasize transparency in City operations, reporting and activities

PRIORITY: QUALITY OF LIFE
- Goal: Support, promote & maintain the City's historic character
- Goal: Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years.

MISSION AND OBJECTIVES

The Sanitation/Refuse Collection Division collects refuse and yardwaste from approximately 12,150 residential units. A "single stream" curbside recycling program has been implemented for all single family and multi-family units. Residents have one 48-gallon cart for recycling materials. In FY 2020 diversion of approximately 6,072 tons of recyclables from the waste stream annually enables the City to work toward the State Solid Waste Management guideline. The participation of the City's residents in the recycling program exceeds the 30% diversion of all wastes and is making strides toward accommodating its residents and contributing toward protecting the environment by complying with all state and federal regulations. Through continued education and efforts by the major recycling companies, commercial recycling could provide further increases in recycling percentages.

INITIATIVES AND ACTION ITEMS

In October 2015, the residential curbside recycling contract was awarded to Waste Management. It has broadened the list of materials accepted and should help increase the goal to exceed more than 30% diversion of materials from the landfill through the City recycling program. FY 2022 efforts to increase the percentage of diverted materials will focus on commercial recycling.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
# of tons of recycled material diverted from landfill	6,142	6,072	6,662	6,367
Efficiency:				
# of tons to landfill	10,731	12,650	12,569	12,609
# of tons recycled	6,142	6,072	6,662	6,367
Service Quality:				
Accomplishment of greater than 30% diverted tonnage from landfill	Yes	Yes	Yes	Yes
Outcome:				
% of tons diverted from landfill	36%	32%	35%	34%

RESULTS

The Sanitation Division has again met its goal of diverting more than 30% of its waste stream from the landfill. Approximately 6,072 tons were diverted from the landfill and recycled in FY 2020. This resulted in a 35% projected recycling rate for FY 2021, meeting our 30% goal. Our projection for 2022 is to continue this recycling rate by our residents.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
SANITATION SUMMARY

Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	1,483,308	1,451,112	1,428,305	1,379,070	1,512,145
Operating	2,418,848	2,520,461	2,313,865	2,376,535	2,354,375
Capital Outlay	0	0	285,795	1,054,415	0
Reserve-Fleet/Equip	0	0	250,000	250,000	280,000
Projected Carryover	0	0	568,227	587,881	675,571
Total	**3,902,156**	**3,971,573**	**4,846,192**	**5,647,901**	**4,822,091**

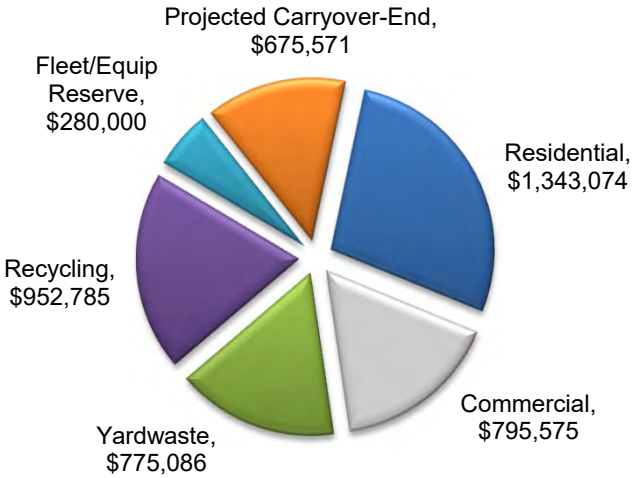
The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
PW Supervisor	1	1	1	1	1
PW Sr San Crew Chief	1	1	1	1	1
PW San Crew Chief	3	3	3	3	3
Sanitation Worker II	12	12	12	12	13
Sanitation Worker I	2	2	2	2	2
Total	19	19	19	19	20

FY 2022 authorization for additional Sanitation Worker II position.

Service Costs



SANITATION FUND
VEHICLE AND EQUIPMENT REPLACEMENT PROGRAM
FY 2022 - FY 2026
(All figures in thousands of dollars)

PROJECT IDENTIFICATION	TOTAL PROJECT COST	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
EQUIPMENT:						
2014 Packer replacement	280	0	280	0	0	0
2014 Packer replacement	294	0	0	294	0	0
2012 Clamshell loader replacement	192	0	0	0	192	0
2008 Flat bed truck w/dump body replacement	64	0	0	0	64	0
2018 Packer replacement	324	0	0	0	0	324
TOTAL		0	280	294	256	324

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0930	Asset Tag	6937	Purchase Price (if known)			$229,162		
Make	Crane Carrier	Model	Packmaster Truck		Year	2014	Age	7	
Current Mileage		84,330	Life to Date Maintenance Cost				$138,246		
Description		Truck Refuse Compactor Rear Loader Low Entry Cab							
Recent Major Repairs to Extend Life: Repaired brake air leak, replaced NOX sensor outlet, reinstalled clamps & hose			**Known Problems:** Packer body receives more wear due to commercial route use.						
Description of Requested Replacement: Same or similar 25 Yard Rear Loader with Tippers and Low Entry Cab			Estimated Cost of Replacement				$280,000		
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	2	Efficiency	2	Estimated End of Life Fiscal Year				2022	
				Requested Fiscal Year for Replacement				2023	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0930	Asset Tag	6938	Purchase Price (if known)			$229,162		
Make	Crane Carrier	Model	Packmaster Truck		Year	2014	Age	7	
Current Mileage		68,741	Life to Date Maintenance Cost				$105,967		
Description		Truck Refuse Compactor Rear Loader Low Entry Cab							
Recent Major Repairs to Extend Life: Replaced rods, seals, and tipper control valve pin on tipper. Repaired electrical issues. Washed and repaired hydraulic hoses.			**Known Problems:** None at this time						
Description of Requested Replacement: Same or similar 25 Yard Rear Loader with Tippers and Low Entry Cab			Estimated Cost of Replacement				$294,000		
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**						
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate									
Safety	2	Efficiency	2	Estimated End of Life Fiscal Year				2024	
				Requested Fiscal Year for Replacement				2024	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.						

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0930	Asset Tag	6891	Purchase Price (if known)			$106,214	
Make	Freightliner	Model	M2	Year	2012	Age	9	
Current Mileage		87,402	Life to Date Maintenance Cost			$50,849		
Description		Freightliner Clamshell Loader M2 Truck Crane 2 Axle						
Recent Major Repairs to Extend Life: Replaced hydraulic hoses to bucket and rear brakes. Repaired hydraulic leak on bucket. Replaced HYD cylinder on bucket.			**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar Clamshell Loader Truck 2 Axle			Estimated Cost of Replacement				$192,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2024	
				Requested Fiscal Year for Replacement			2025	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs. May have delays in service if truck is out for repairs.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0930	Asset Tag	6825	Purchase Price (if known)			$31,335	
Make	Ford	Model	F350XL	Year	2008	Age	13	
Current Mileage		75,402	Life to Date Maintenance Cost			$11,900		
Description		1 Ton Super Duty Conventional Cab 2 Door Flat Bed Dump Truck						
Recent Major Repairs to Extend Life: Replaced body mounts. Repaired A/C system.			**Known Problems:** None at this time					
Description of Requested Replacement: Same or similar 1 Ton Flat Bed Dump Truck			Estimated Cost of Replacement				$64,000	
			If vehicle or equipment is replaced will it be auctioned? Yes **If no, requested use?**					
Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate								
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year			2023	
				Requested Fiscal Year for Replacement			2025	
Provide explanation for requested fiscal year of replacement: Anticipated end of service life			**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.					

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	0930	Asset Tag	7013	Purchase Price (if known)			$243,431	
Make	McNeilus	Model	LR613/2816	Year	2018	Age	3	
Current Mileage		33,454	Life to Date Maintenance Cost			$ 35,471		
Description		McNeilus LR613/2816 Truck Refuse Compactor Rear Loader 25 Yard						

Recent Major Repairs to Extend Life: Repaired grease lines on upper grease pin, hydraulic system, and A/C System. Replaced side lights and cabin filter.	**Known Problems:** None at this time
Description of Requested Replacement: Same or similar Truck Refuse Compactor Rear Loader 25 Yard	Estimated Cost of Replacement $324,000 **If vehicle or equipment is replaced will it be auctioned?** Yes **If no, requested use?**

Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate					
Safety	3	Efficiency	3	Estimated End of Life Fiscal Year	2026
				Requested Fiscal Year for Replacement	2026

Provide explanation for requested fiscal year of replacement: Anticipated end of service life	**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.

City of Punta Gorda
Building Fund
Revenue and Expense Comparison
Actual FY 2019 through Budget FY 2022

Building Fund: A fund created in FY 2006 to identify specific revenue resources and the related, allowable expenses. It includes the building permit fees and related fees charged to support the cost of enforcing the building code.

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Permits, Fees & Spec Assmt	$ 1,148,235	$ 901,009	$ 1,012,350	$ 1,321,460	$ 1,313,850
Charges for Services	53,368	38,077	35,000	52,000	50,000
Miscellaneous Revenues	60,335	49,443	17,500	23,470	14,900
	1,261,938	988,529	1,064,850	1,396,930	1,378,750
Projected Carryover-Beginning	1,461,699	1,704,029	1,546,724	1,553,944	1,495,774
Total Revenues	$ 2,723,637	$ 2,692,558	$ 2,611,574	$ 2,950,874	$ 2,874,524
Expenses:					
Personnel Services	$ 782,123	$ 868,605	$ 978,475	$ 954,435	$ 1,031,380
Operating Expenses	193,447	248,485	317,315	365,595	367,875
Capital Outlay	44,038	21,524	25,000	135,070	0
	1,019,608	1,138,614	1,320,790	1,455,100	1,399,255
Projected Carryover-End	1,704,029	1,553,944	1,290,784	1,495,774	1,475,269
Total Expenses	$ 2,723,637	$ 2,692,558	$ 2,611,574	$ 2,950,874	$ 2,874,524

The Actual FY 2019 and Actual FY 2020 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda, FL
Building Fund
Proforma Schedule of Revenues and Expenses
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:									
Permits, Fees, & Spec Assmt	$1,148,235	$ 901,009	$1,012,350	$1,321,460	$1,313,850	$1,338,850	$1,364,350	$1,390,360	$1,416,890
Charges for Services	53,368	38,077	35,000	52,000	50,000	50,000	50,000	50,000	50,000
Miscellaneous Revenues	60,335	37,967	17,500	20,280	14,900	14,700	14,600	15,300	15,850
CARES ACT grant	0	11,476	0	3,190	0	0	0	0	0
Total Revenues	1,261,938	988,529	1,064,850	1,396,930	1,378,750	1,403,550	1,428,950	1,455,660	1,482,740
Expenses:									
Personnel Services	782,123	868,605	978,475	954,435	1,031,380	1,167,840	1,220,080	1,274,760	1,331,990
Operating Expenses	193,447	248,485	317,315	365,595	367,875	352,005	362,275	372,865	383,785
Capital Outlay	44,038	21,524	25,000	135,070	0	53,000	0	0	0
Total Expenses	1,019,608	1,138,614	1,320,790	1,455,100	1,399,255	1,572,845	1,582,355	1,647,626	1,715,775
Revenues less Expenses	242,330	(150,085)	(255,940)	(58,170)	(20,505)	(169,295)	(153,405)	(191,965)	(233,035)
Operating Reserves - Beg	1,461,699	1,704,029	1,546,724	1,553,944	1,495,774	1,475,269	1,305,974	1,152,569	960,604
Operating Reserves - End	$1,704,029	$1,553,944	$1,290,784	$1,495,774	$1,475,269	$1,305,974	$1,152,569	$ 960,604	$ 727,569

Assumptions:

Revenues:

FY 2022-2026 - Permit revenues FY 2022 $1,250,000 FY 2023-2026 Est 2% increase per year; Certificate of Competencies $48,850 per year; Charges for Services $50,000 per year; Miscellaneous revenue $12,000 per year; and interest revenue based on average reserves at 0.2% interest rate

Personnel Expense:

FY 2022 - 4% merit increase; 0.5 f.t.e increase for shared engineering technician position to begin April 2022
Defined benefit pension per schedule; Defined contribution plan new rate up to 10% of pensionable wages
Health Insurance - 4.4% increase in rates
Workers comp per schedule, 10% est. increase

FY 2023 - Estimated add of 1 f.t.e for building inspector position due to increased permitting of larger facilities

FY 2023-2026 - 4% merit increase, defined benefit pension 5% increase, defined contribution pension 10% of pensionable wages, health ins increase est 6% & workers comp increase est 10%

Operating Expense:

FY 2022 - Per Departmental request, inlcudes $16,400 for demolition of buildings and $36,000 for digitizing archived commercial plans; Fire & Gen Liab insurance est. 5% incre

FY 2023-2026 - 3% est. increase, except for Fire/General Liab insurance 5% est increase.

Capital Outlay:

FY 2022-2026 Per Departmental request, including 1 add to fleet for new position in FY 2023

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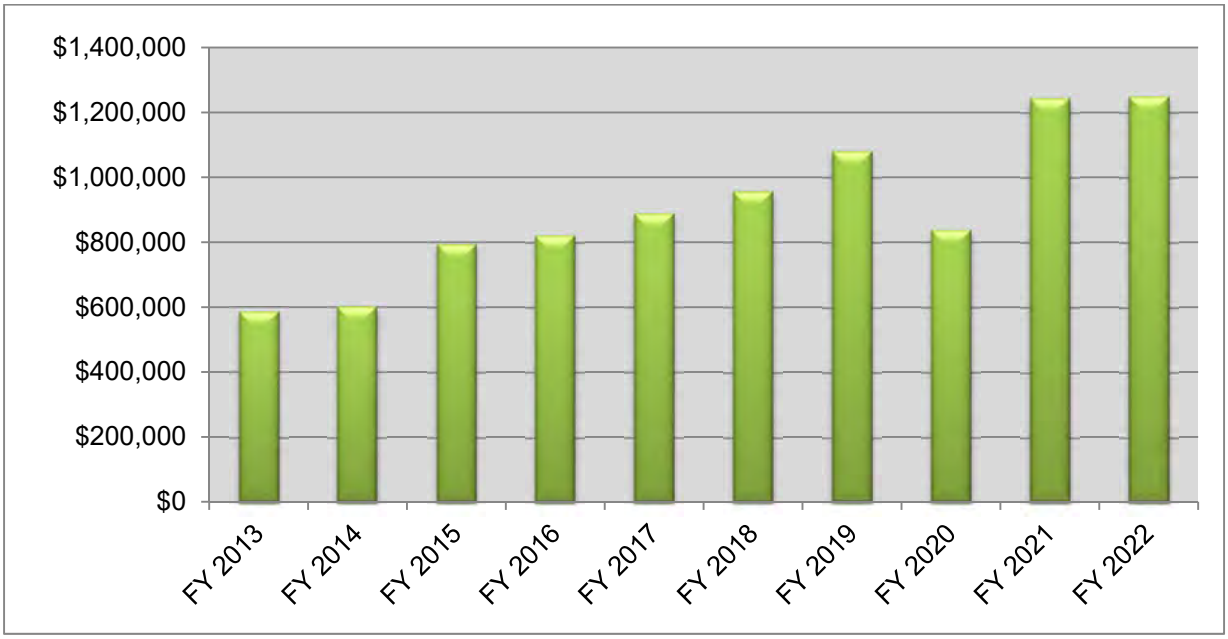
City of Punta Gorda
Building Fund
Building Permits
440-0000-322-0000

The fee schedule for building permits is located in the City Code of Ordinances Section 7-33. The Building Department permit fees were amended to keep pace with the costs involved in running the Building Department. Under a directive from the City Manager during a declaration of emergency concerning the COVID pandemic, all building permit fees were temporarily reduced 25% during FY 2020. Fees have returned to normal. The chart below provides a ten-year schedule of actual building permit fees received and the actual value of new construction including FY 2021 projected and FY 2022 budgeted permit revenue. The value of new construction was obtained from the Building Department reports.

Fiscal Year	Revenue	Percentage Change	Value of Building Permits	Percentage Change
FY 2013	$ 585,487	45.95%	$50,896,633	73.36%
FY 2014	$ 601,492	2.73%	$48,939,259	-3.85%
FY 2015	$ 793,436	31.91%	$66,565,328	36.02%
FY 2016	$ 822,081	3.61%	$77,594,172	16.57%
FY 2017	$ 887,037	7.90%	$82,269,441	6.03%
FY 2018	$ 956,410	7.82%	$87,972,273	6.93%
FY 2019	$1,081,360	13.06%	$99,409,341	13.00%
FY 2020	$ 837,534	-22.55%	$75,753,504	-23.80%
FY 2021	$1,245,710	48.74%		
FY 2022	$1,250,000	0.34%		



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
BUILDING FUND

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
00-00	BUILDING PERMITS	1,081,360	837,534	950,000	1,245,710	1,250,000
02-00	RIGHTS OF WAY PERMITS	14,800	17,600	13,500	26,900	15,000
09-00	CERTIFICATE OF COMPETENCY	52,075	45,875	48,850	48,850	48,850
*	**PERMITS,FEES & SPEC ASSMT**	**1,148,235**	**901,009**	**1,012,350**	**1,321,460**	**1,313,850**
10-01	CARES ACT GRANT	0	11,476	0	3,190	0
*	**INTERGOVERNMENTAL REVENUE**	**0**	**11,476**	**0**	**3,190**	**0**
50-01	REINSP,REVW & CHANGE FEES	51,815	38,077	35,000	52,000	50,000
90-01	DEMOLITION REIMBURSEMENT	1,553	0	0	0	0
*	**CHARGES FOR SERVICES**	**53,368**	**38,077**	**35,000**	**52,000**	**50,000**
10-00	INTEREST ON INVESTMENTS	42,027	18,468	7,500	2,110	2,900
70-18	INSURANCE RECOVERY	0	1,595	0	0	0
90-00	MISCELLANEOUS REVENUE	18,308	17,904	10,000	18,170	12,000
*	**MISCELLANEOUS REVENUE**	**60,335**	**37,967**	**17,500**	**20,280**	**14,900**
90-01	PROJ CARRYOVER-BEGINNING	0	0	1,546,724	1,523,329	1,495,774
90-05	PRIOR YEAR RE-APPROPRIATION	0	0	0	30,615	0
*	**BEGINNING RESERVES**	**0**	**0**	**1,546,724**	**1,553,944**	**1,495,774**
		1,261,938	**988,529**	**2,611,574**	**2,950,874**	**2,874,524**

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CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
BUILDING FUND – DEPT. 1514

FUNCTION:

The Building Division enforces all adopted State and City Ordinances pertaining to building and contractors licenses including associated field inspections. The Division conducts plan reviews, permitting and inspections for residential and commercial structures. It also processes all contractor licensing. The Chief Building Official also acts as the City's Floodplain Manager in conjunction with FEMA Guidelines.

ACCOMPLISHMENTS:

As of April 30th for fiscal year 2021, the Building Division has issued 2,705 permits and performed 6,004 inspections.

82 new single family permits were also issued during this time period.

The Building Division has initiated digitalization of all commercial building plans archives. The retention of these plans is mandated for the life of the structure by state law. This work is expected to continue into FY 2022.

BUDGET NARRATIVE:

The Building Division is an enterprise fund, and as such is required to keep a close eye on fiscal management. To ensure fiscal prudence the division has continued to monitor expenditures in all areas while maintaining required education, licenses and certifications. Demand for services continues to grow requiring additions to staff.

The Chief Building Official will continue to perform plan review and inspections as needed.

The Division is also responsible for canal permits for docks and boatlift, structural fire inspections and fire plans review, as well as Right-of Way permitting. In FY 2022 Building will fund 50% of two full time positions for line and grade operations in cooperation with Public Works. The second position is authorized to begin April 2022. Specific fees are charged to cover these costs.

The FY 2022 budget includes $36 thousand for scanning of archived commercial plans to a digitized format. Current printed archives are beginning to fade and deteriorate. Digitizing will allow the documents to be preserved electronically. This will allow easier access and free up physical storage space.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
BUILDING FUND – DEPT. 1514
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
Goal: Ensure the competitiveness of Punta Gorda's business climate through continuous participation in the Economic Development Partnership, Punta Gorda Chamber of Commerce and conducting studies as needed
PRIORITY: QUALITY OF LIFE
Goal: Support, promote, and maintain the City's historic character

MISSION AND OBJECTIVES

Enforce all adopted State and City Ordinances pertaining to building and contractor licenses, including associated field inspections, to conduct plan reviews, permitting and inspections for residential and commercial structures, as well as processing all contractors licensing, in an efficient and service-oriented manner. Maintain a proactive approach to Public Safety.

INITATIVES AND ACTION ITEMS

To perform inspections on same day and permitting services within 5 days of residential and commercial requests.

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
# Inspections	8,172	8,799	9,263	9,542
# Residential new const. permits issued	91	102	126	130
# Commercial new const. permits issued (*includes new business build-outs)	13	35	30	32
# Other building permits issued	2,714	2,740	3,056	3,148
# Elect/Plumb/A-C permits issued	1,930	2,004	2,108	2,172
# Contractor Licenses	1,755	1,704	2,200	2,266
Efficiency:				
% inspections performed by next working day	99.9%	99.9%	99.9%	99.9%
# days permitting turnout time: Residential	2	2	2	2
# days permitting turnout time: Commercial	2	2	2	2
Service Quality:				
% Residential Permits within 15 days	99%	99%	99%	99%
% Commercial Permits within 15 days	99%	99%	99%	99%
Outcome:				
% Residential permits meeting service quality target. (90%)	99%	99%	99%	99%
% Commercial permits meeting service quality target. (90%)	99%	99%	99%	99%

RESULTS

The Division's Performance Measures continue to reflect an upward trending of the market during 2021. The Division continues to meet its objectives of service turn-around times above stated goals as well as same day inspections.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
BUILDING SUMMARY

Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	848,916	998,088	978,475	954,435	1,031,380
Operating	212,188	271,604	317,315	365,595	367,875
Capital Outlay	0	0	25,000	135,070	0
Projected Carryover	0	0	1,290,784	1,495,774	1,475,269
Total	**1,061,104**	**1,269,692**	**2,611,574**	**2,950,874**	**2,874,524**

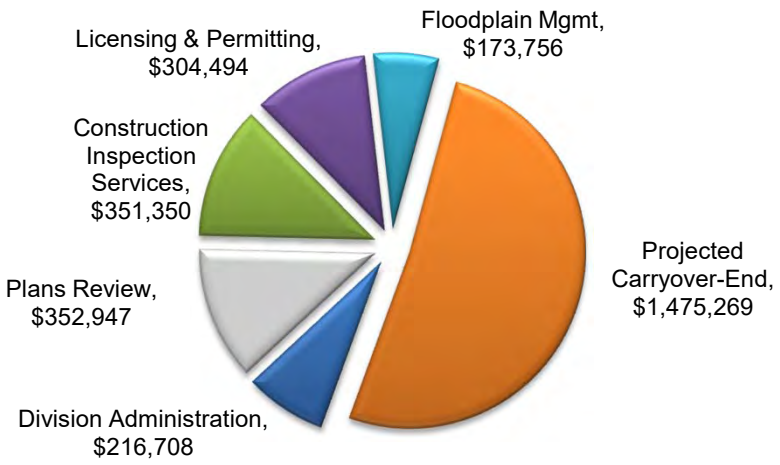
The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
Chief Building Official	1	1	1	1	1
Senior Building Inspector	0	1	1	1	1
Plans Examiner/Inspector	1	1	1	1	2
Building Insp Multi Lic	2	2	2	2	2
Building Insp Single Lic	2	1	2	2	1
License/Permit Supervisor	1	1	1	1	1
Engineering Tech II (line & grades)	0.5	0.5	0.5	0.5	1
Permit Technician	2	2	2	2	2
Total	9.5	9.5	10.5	10.5	11

FY 2022 authorization for another 0.5 f.t.e Engineering Tech II full-time position that is utilized 50% in the Building division.

Service Costs

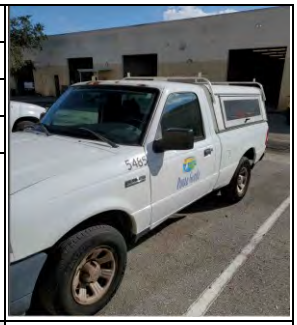


BUILDING FUND
VEHICLE AND EQUIPMENT REPLACEMENT PROGRAM
FY 2022 - FY 2026
(All figures in thousands of dollars)

PROJECT IDENTIFICATION	TOTAL PROJECT COST	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
EQUIPMENT:						
2006 Pickup Truck, 1/4 ton (Replacement)	25	0	25	0	0	0
*Pickup Truck, 1/4 ton and equipment (for add'l position)	28	0	28	0	0	0
TOTAL		0	53	0	0	0

* This is an add to fleet and equipment for projected new position to be added in FY 2023

City of Punta Gorda
Fleet/Equipment Replacement Review

Dept/Div	1514	Asset Tag	5485	Purchase Price (if known)			$12,173		
Make	Ford	Model	Ranger XLT ¼ Ton Pick-Up	Year	2006	Age	15		
Current Mileage		95,955	Life to Date Maintenance Cost			$3,002			
Description		Ford Ranger XLT ¼ Ton Pick-Up with Topper							

Recent Major Repairs to Extend Life: Replaced third brake light, tailgate handle, door, and battery.	**Known Problems:** Drivers door seal leaking and saturating carpet at edge, paint peeling on hood, and paint peeled and rusting at top of cab.
Description of Requested Replacement: Same or similar ¼ Ton Pick-Up with Topper	Estimated Cost of Replacement: $25,000 **If vehicle or equipment is replaced will it be auctioned?** Yes **If no, requested use?**

Scoring Criteria - Safety 1= highest concern, 5= lowest concern; Efficiency 1=most costly, 5 = least costly to operate

Safety	3	Efficiency	3	Estimated End of Life Fiscal Year	2023
				Requested Fiscal Year for Replacement	2023

Provide explanation for requested fiscal year of replacement: Anticipated end of service life	**If not replaced, what is alternative?** It would become necessary to increase the equipment repair and maintenance budget to cover anticipated higher repair costs.

City of Punta Gorda
Laishley Park Marina
Revenue and Expense Comparison
Actual FY 2019 through Budget FY 2022

Laishley Park Marina Fund: A fund created in FY 2007 to identify specific revenue resources and the related, allowable expenses for the operation of the marina. It includes the operation and leasing of 85 boat slips (which allows 172 vessels during specified community events), 9 day docks, a field of 42 mooring balls, parking area, pump-out facilities, boaters' day room and surrounding park amenities.

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Slip & Mooring Rentals and Pump Out Svcs	$ 463,010	$ 463,467	$ 462,195	$ 422,975	$ 451,495
Intergovernmental Revenue	83,082	13,807	11,000	11,000	11,000
Miscellaneous Revenue	32,783	33,062	26,870	22,195	27,640
	578,875	510,336	500,065	456,170	490,135
Projected Carryover - Beg.	302,439	417,474	464,924	518,621	419,719
Prior Yr Encumbrances/Re-Appropriations	66,000	154,000	0	119,998	0
Total Revenues	$ 947,314	$ 1,081,810	$ 964,989	$ 1,094,789	$ 909,854
Expenses:					
Operating Expenses-Marina	$ 163,630	$ 172,886	$ 201,840	$ 249,540	$ 289,500
Operating Expenses-Marina Park Contract	211,210	223,998	261,800	312,715	233,185
Capital Outlay	1,000	46,307	106,000	112,815	22,000
	375,840	443,191	569,640	675,070	544,685
Projected Carryover-End	571,474	638,619	395,349	419,719	365,169
Total Expenses	$ 947,314	$ 1,081,810	$ 964,989	$ 1,094,789	$ 909,854

The Actual FY 2019 and Actual FY 2020 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

City of Punta Gorda, FL
Laishley Park Marina
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:									
Slip Rentals	$ 448,189	$ 450,911	$ 447,495	$ 406,145	$ 435,495	$ 435,495	$ 435,495	$ 435,495	$ 435,495
Mooring Field Revenue	14,821	12,556	14,700	16,830	16,000	16,000	16,000	16,000	16,000
Intergovernmental Revenues	83,082	13,807	11,000	11,000	11,000	11,000	11,000	11,000	11,000
Miscellaneous Revenue	32,783	33,062	26,870	22,195	27,640	27,885	28,135	28,390	28,640
Total Revenues	578,875	510,336	500,065	456,170	490,135	490,380	490,630	490,885	491,135
Expenses:									
Laishley Park Marina Expenses	162,319	172,886	201,840	249,540	289,500	254,805	260,275	265,920	271,740
Marina Park Contract Expenses	211,210	223,997	261,800	312,715	233,185	240,030	247,080	254,345	261,825
Capital Outlay	2,311	46,307	106,000	112,815	22,000	6,000	6,000	6,000	6,000
Total Expenses	375,840	443,191	569,640	675,070	544,685	500,834	513,355	526,264	539,565
Revenues less Expenses	203,035	67,145	(69,575)	(218,900)	(54,550)	(10,455)	(22,725)	(35,380)	(48,430)
Operating Reserves - Beg	368,439	571,474	464,924	638,619	419,719	365,169	354,714	331,989	296,609
Operating Reserves - End	$ 571,474	$ 638,619	$ 395,349	$ 419,719	$ 365,169	$ 354,714	$ 331,989	$ 296,609	$ 248,179

Assumptions:

Revenue:

FY 2022 - Slip and Mooring Field rentals per schedule
Intergovernmental revenue - Grant revenues estimated to cover 100% of pump out boat operating costs
FY 2023-2026 - All revenues est. 0-1% increase. Grant revenues estimated to cover a portion of pump out boat operating costs

Operating Expenses:

FY 2022 - Operating expenses per department
Additional funds budgeted annually for dredging and annual maintenance of floating docks and mooring fields.
FY 2023-2026 - Est. 0-3% increases

Capital Outlay:

FY 2021 - Replacement of concrete sidewalk and small equipment
FY 2022-2026 - General marina upgrades

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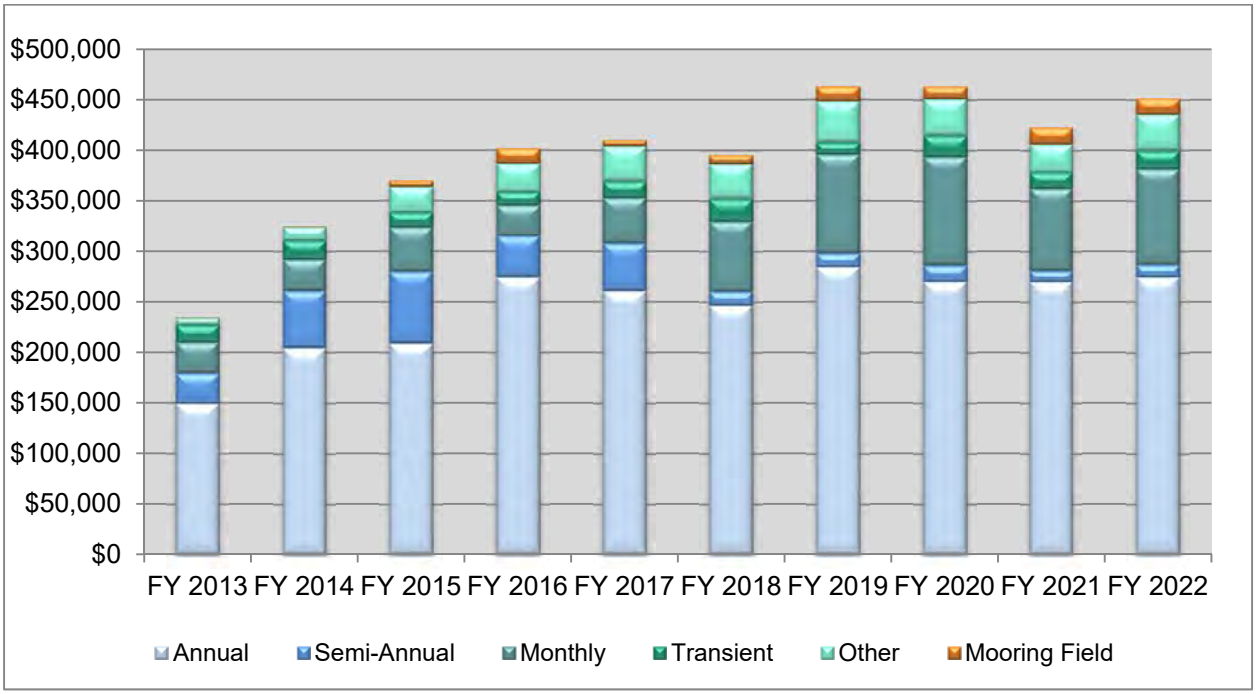
City of Punta Gorda
Laishley Park Marina Fund
Slip & Mooring Rentals
450-0000-347-0400

In FY 2007, the Laishley Park Marina enterprise fund was established. The Marina has 94 permitted boat slips of which 80 are available for rent, 5 are provided at no cost to government entities and the remainder are day docks. A modified submerged land lease was executed in December 2012 which allows 172 vessels during specified community events. In FY 2011, a mooring field with 42 connections was completed. The current rate schedules for the Laishley Park Marina slip rentals and mooring field were adopted July 2016. The chart below provides a ten-year schedule of actual slip and mooring rentals received including FY 2021 projected and FY 2022 budgeted.

Fiscal Year	Annual Slip Rentals	Semi-Annual Rentals	Monthly Slip Rentals	Transient Slip Rentals	Other Slip Revenue	Mooring Field Rentals	Total Rentals	Percent Change
FY 2013	$149,110	$29,843	$30,739	$16,923	$7,025	$607	$234,247	5.6%
FY 2014	$203,986	$56,726	$31,327	$18,876	$12,948	$867	$324,730	38.6%
FY 2015	$208,619	$70,986	$44,033	$14,511	$25,136	$6,351	$369,636	13.8%
FY 2016	$274,165	$41,218	$29,992	$13,207	$27,961	$15,212	$401,755	8.7%
FY 2017	$260,581	$47,180	$45,188	$16,113	$34,840	$6,100	$410,002	2.1%
FY 2018	$246,662	$13,538	$69,397	$22,388	$34,479	$9,050	$395,514	-3.5%
FY 2019	$284,223	$13,403	$98,150	$11,516	$40,897	$14,821	$463,010	17.07%
FY 2020	$270,386	$15,845	$107,483	$20,903	$36,294	$12,556	$463,467	0.10%
FY 2021	$270,220	$10,650	$81,605	$16,155	$27,515	$16,830	$422,975	-8.74%
FY 2022	$274,495	$12,000	$95,000	$18,000	$36,000	$16,000	$451,495	6.74%



CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
LAISHLEY PARK MARINA FUND

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
49-06	FISH & WILDLIFE SVC	3,709	10,208	7,000	7,000	7,000
51-06	FEMA - STORMS	71,288	0	0	0	0
51-06	STATE - FEMA STORMS	3,960	0	0	0	0
22-00	MARINA ADV BD BOATER IMPR	4,125	3,599	4,000	4,000	4,000
*	**INTERGOVERNMENTAL REVENUE**	**83,082**	**13,807**	**11,000**	**11,000**	**11,000**
10-10	SLIP RENTAL ELECTR REIMB	26,690	23,594	26,000	19,375	26,000
95-00	LIVE ABOARD MARINA FEE	14,207	12,700	12,000	8,140	10,000
04-09	SLIP RENTAL COMMERCIAL	74,496	74,496	74,495	74,495	74,495
04-10	SLIP RENTAL ANNUAL	209,727	195,890	200,000	195,725	200,000
04-11	SLIP RENTAL SEMI-ANNUAL	13,403	15,845	17,000	10,650	12,000
04-12	SLIP RENTAL MONTHLY	98,150	107,483	100,000	81,605	95,000
04-13	SLIP RENTAL TRANSIENT	11,516	20,903	18,000	16,155	18,000
04-21	MOORING FLD EAST	14,821	12,556	14,700	16,830	16,000
*	**CHARGES FOR SERVICES**	**463,010**	**463,467**	**462,195**	**422,975**	**451,495**
10-00	INTEREST ON INVESTMENTS	3,463	6,486	2,150	845	720
04-15	MARINA SHIP STORE RENT	12,673	12,558	12,720	12,600	12,720
04-50	MARINA COMMUNITY ROOM RNT	14,358	9,975	10,000	6,550	12,000
41-00	SURPLUS FURN, FIXT, EQPT	0	2,130	0	0	0
90-00	MISCELLANEOUS REVENUE	2,289	1,913	2,000	2,200	2,200
*	**MISCELLANEOUS REVENUE**	**32,783**	**33,062**	**26,870**	**22,195**	**27,640**
90-01	PROJ CARRYOVER-BEGINNING	0	0	464,924	518,621	419,719
90-02	PRIOR YR ENCUMBRANCES	0	0	0	1,798	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	118,200	0
*	**BEGINNING RESERVES**	**0**	**0**	**464,924**	**638,619**	**419,719**
		578,875	**510,336**	**964,989**	**1,094,789**	**909,854**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
LAISHLEY PARK MARINA – DEPT/DIV 0945

FUNCTION:

The major functions of the Marina are to provide boat slips, boat dockage, a boat ramp, boat ramp parking, ships' store, pump-out service and a community room. The Marina operations are being leased out to a company, Marina Park Management Group, whose responsibility is to see that the Marina is maintained and operated in a professional manner. The Marina is accounted for as an enterprise fund, which is expected to operate on its own financially.

ACCOMPLISHMENTS:

The Marina has held its own financially to date and has not needed an infusion of funds from other sources. One of the City Council's adopted strategic policies is quality of life, including clean air and water, recreational opportunities and a healthy eco-system, with a goal to achieve status as a waterfront destination for land and water visitors. The Charlotte Harbor is one of the City's finest natural resources with the Marina helping many people to enjoy it. The enjoyment is not only for boaters, but for citizens who want to enjoy time by the water and in a park-like setting. Park amenities include an interactive fountain with covered seating, pavilions which can be rented for various social events, and restrooms. The East Mooring Field provides 42 mooring balls which are available for rent. The Marina generally hosts several events throughout the course of the year, which boost transient slip rental income. Some of the events are Smuggler's Chili & Beer Fest, SW Florida Honor Flight Car Show, Punta Gorda Chamber Wine & Jazz Festival, American Heart Association Heart Walk, Peace River Seafood Festival, Peace River National Art Show, Team Punta Gorda Pedal & Play in Paradise, Punta Gorda Rotary Taste of Punta Gorda, NAACP Unity March, March of Dimes March for Babies, Charlotte County Pride Fest, Smuggler's 4th of July Festival, Walk 4 Peace Event, Walk to End Alzheimer's, and an International Food Festival. Due to the global pandemic, many of the events were cancelled beginning in March of 2020 due to limitations of gathering sizes. This year saw some events returning as restrictions have lifted. In addition, the Community Room rentals also started to resume during this fiscal year.

Restriping of the boat trailer parking spaces was completed. Work continues to engineer concrete sidewalk repairs and repairs to several docks.

BUDGET NARRATIVE:

Laishley Park Marina is operated as an enterprise fund to include the Marina and park amenities. The City continues to outsource management of the Marina to Marina Park Management Group, but retains the authority to set boat slip, community room and pavilion rental rates. Staffing coverage is provided seven days per week, 365 days per year.

There is no change to rates in FY 2022. Current rates are $12.00 per ft for annual rate, $12.50 per ft for semi-annual rate, and $13.00 per ft. for monthly rate. The live aboard flat fee is $50.00 per month. These rates will enable the Marina to keep pace with the rates of our local competitors. There are a limited number of slips available at any one point in time, and the vacancies that become available are quickly filled.

FY 2021 budgeted items not complete will carry over for repairs to docks, dredging, and concrete sidewalk repairs.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
LAISHLEY PARK MARINA – DEPT/DIV 0945

BUDGET NARRATIVE (continued):

The FY 2022 budget includes $25,000 for dredging; $75,000 for repair and maintenance of docks and mooring fields; $15,000 for painting of Marina building; $16,000 for replacement of bathroom benches; and $6,000 for replacements of small equipment as needed.

A current tenant continues to lease the ship store space. The ship store offers fresh and frozen bait, a variety of fishing rods, reels, tackle, snacks, beverages, ice and manages the free bicycle rental program.

The boating and Marina events have brought tourists and future customers into the downtown area. Events have started to resume and are hoped to return to prepandemic levels during FY 2022. The interactive fountain continues to provide an opportunity for families, with young children, to gather for recreation, and to enjoy the Marina and the surrounding area. The Marina offers free bicycle usage and maps of pathways to other areas of town.

The City added mobile pump-out services in FY 2014. Through state and marine advisory grants, the City purchased a pump-out boat and provides services in the harbor as well as in the City's mooring field. The FY 2022 budget continues this operation. The projections indicate that this service will not be break-even and that continued grants or subsidies will be necessary. The consideration in providing this service is to assist in maintaining water quality in the harbor and to meet prior grant requirements.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
LAISHLEY PARK MARINA DIVISION – DEPT/DIV 0945
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
- Goal: Ensure the competitiveness of Punta Gorda's business climate through continuous participation in the Economic Development Partnership, Punta Gorda Chamber of Commerce and conducting studies as needed

PRIORITY: STRATEGIC COMMUNICATIONS POSITIONING
- Goal: Optimize waterfront, bicycle and pedestrian assets of the City
- Goal: Coordinate with stakeholders in promoting Punta Gorda as a boating, fishing and bicycle-friendly destination

PRIORITY: QUALITY OF LIFE
- Goal: Achieve status as a waterfront destination for land and water visitors through implementing selected recommendations in the 2019 PLAN Punta Gorda Citywide Master Plan over the next five years

MISSION AND OBJECTIVES

The Laishley Park Marina Division is responsible to see that the marina is maintained to the highest degree of integrity by servicing those boaters that use the facility in an efficient and customer-oriented manner.

INITIATIVES AND ACTION ITEMS

Provide mobile pump-out services; coordinate marketing the marina with downtown businesses as a boaters' destination and increase transient slip usage.

Indicator	Actuals FY 2019	Actuals FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
# of slips available for rent	80	80	80	80
Efficiency:				
Revenue from slip & mooring rentals	$463,010	$463,467	$422,975	$451,495
Service Quality:				
Profitably managed by contract	Yes	Yes	Yes	Yes
Outcome:				
% of occupancy-long term of rentable slips	85%	86%	81%	85%
% of occupancy-transient of rentable slips	1.7%	1.5%	3.0%	2.0%

RESULTS

FY 2021 projects a slight decline in rentals due to several slips scheduled for repairs. The events utilizing the Marina seem to be successful in adding value to the quality of life for both residents and visitors but were curtailed in the second half of FY 2020 due to the pandemic. Events have started to resume in FY 2021.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
LAISHLEY PARK MARINA SUMMARY

Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	*	*	*	*	*
Operating	375,489	403,125	463,640	562,255	522,685
Capital Outlay	0	0	106,000	112,815	22,000
Projected Carryover	0	0	395,349	419,719	365,169
Total	**375,489**	**403,125**	**964,989**	**1,094,789**	**909,854**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Budget FY 2021	Amended Authorized FY 2021	Budget FY 2022
Under Contract Management	yes	yes	yes	yes	yes

* The City privatized the operations of the Marina.

INTERNAL SERVICE FUNDS

Internal Service Funds are operated on a cost-reimbursement basis used to account for financing of services provided by one department or agency to other departments of the City. The City's only internal service fund is Information Technology.

- The Information Technology Fund provides a central computer system, telecommunications, and Geographic Information Systems (GIS) for the benefit of all City Departments.

City of Punta Gorda, FL
Information Technology Fund
Revenue and Expense Comparison
Actual FY 2019 through Budget FY 2022

An Internal Service Fund is operated on a cost-reimbursement basis used to account for the financing of services provided by one department or agency to other departments of the City. Information Technology provides a computer network infrastructure and geographic information system for the benefit of all City Departments.

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Revenues:					
Charges for Services	$ 1,454,090	$ 1,756,055	$ 1,822,960	$ 1,825,560	$ 2,081,850
Miscellaneous Revenue	2,276	18,781	1,500	500	500
	1,456,366	1,774,836	1,824,460	1,826,060	2,082,350
Projected Carryover-Beg	130,142	164,393	100,192	122,191	42,146
Prior Year Encumbrances	0	37,274	0	45,642	0
Prior Yr Re-Appropriation	84,170	96,430	0	276,570	0
Total Revenues	$ 1,670,678	$ 2,072,933	$ 1,924,652	$ 2,270,463	$ 2,124,496
Expenses:					
Personnel Services	$ 550,428	$ 610,684	$ 651,400	$ 651,400	$ 759,150
Operating Expenses	722,731	771,159	1,021,290	1,100,785	1,119,325
Capital Outlay	99,422	246,687	249,000	476,132	243,315
	1,372,581	1,628,530	1,921,690	2,228,317	2,121,790
Projected Carryover-End	298,097	444,403	2,962	42,146	2,706
Total Expenses	$ 1,670,678	$ 2,072,933	$ 1,924,652	$ 2,270,463	$ 2,124,496

The Actual FY 2019 and Actual FY 2020 columns are based on comparison to budget (non-GAAP) and therefore include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and do not include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
INFORMATION TECHNOLOGY

REVENUES

	ACCOUNT DESCRIPTION	ACTUAL FY 2019	ACTUAL FY 2020	BUDGET FY 2021	PROJECTED FY 2021	BUDGET FY 2022
10-01	CARES ACT GRANT	0	18,525	0	0	0
*	**INTERGOVERNMENTAL**	**0**	**18,525**	**0**	**0**	**0**
20-01	GENERAL FUND	1,048,650	1,257,290	1,298,865	1,301,465	1,445,990
20-04	PUNTA GORDA ISL CANAL DST	12,380	14,900	18,805	18,805	20,710
20-16	COSTL HRTLD NATL EST PRG	17,380	20,715	21,750	21,750	28,760
20-26	UTILITIES O M & R	294,450	351,770	364,865	364,865	450,915
20-50	SANITATION/REFUSE COLLECT	17,625	24,165	25,275	25,275	29,415
20-51	BUILDING FUND	61,605	84,070	91,400	91,400	102,060
20-53	LAISHLEY PARK MARINA	2,000	3,145	2,000	2,000	4,000
*	**GENERAL GOVERNMENT**	**1,454,090**	**1,756,055**	**1,822,960**	**1,825,560**	**2,081,850**
41-00	SURPLUS FURN, FIXT, EQPT	164	58	0	0	0
30-00	REFUND OF PRIOR YR EXPEND	547	0	0	0	0
90-00	MISCELLANEOUS REVENUE	1,565	198	1,500	500	500
	MISCELLANEOUS REVENUE	**2,276**	**256**	**1,500**	**500**	**500**
90-01	PROJ CARRYOVER-BEGINNING	0	0	100,192	122,191	42,146
90-02	PRIOR YEAR ENCUMBRANCES	0	0	0	45,642	0
90-05	PRIOR YR RE-APPROPRIATION	0	0	0	276,570	0
*	**BEGINNING RESERVES**	**0**	**0**	**100,192**	**444,403**	**42,146**
		1,456,366	**1,774,836**	**1,924,652**	**2,270,463**	**2,124,496**

The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
INFORMATION TECHNOLOGY – DEPT. 0251

FUNCTION:

Information Technology (IT) supports the use of technology in all City Departments to streamline processes improving the efficiency and timeliness of the various needs of the City. This involves support in 6 major areas: business systems, network administration, telecommunications, hardware/software support, data analysis, and Geospatial Information Systems (GIS). This division of the City Manager's Office is responsible for the integrity, security, and accessibility of the data stored within the City's technology and is consistently working to ensure continuous improvement in making data easier to retrieve and use, facilitating the decision-making process.

ACCOMPLISHMENTS: (FY 2021 Planned: 10 defined projects)

- Projects currently in progress from FY 2020:
  - Time Clock Plus – Electronic timekeeping
  - Granicus - Agenda and meeting management
- Acquired Azure AD access control for mobile and online applications
- Acquired password manager to better secure and manage system and account passwords
- Upgraded Server Operating System from Windows Server 2016 to Windows Server 2019
- Purchased GIS tools and equipment to continue enterprise GIS systems rollout and improve the ability to present the captured data
- Acquired and Implemented upgrade Office Software from 2013 to 2019
- Continued City Computer Replacement program
- Continued work with other community agencies enhancing the City's Internet presence
- Improved data sharing with the public
- Continued to automate City workflows through business analysis
- Migrated City Financial systems to a vendor hosted cloud model

BUDGET NARRATIVE:

On average, IT received 224 helpdesk requests per month.

Goals for the coming year include:

- Complete projects currently in progress from FY 2020:
  - Place City Codes online in an ADA compliant application and simplify presentation, accessing and updating of code changes (from FY2021)
  - Implement online park and recreational receipts (from FY2021)
- Ensure efficient response to user technical issues and requests
- Provide project management services for IT project implementation and development
- Maintain high availability of application, internet, network and telecommunication services
- Outdated Monitor Refresh (anything older than 6 years)
- Upgrade to increase capacity of Rubrik Backup Appliance
- Replacement of Aged Out VMWare Host Server (one each year)
- Network Switch
- Centralize Security Camera Systems
- Enterprise Vault Large Email Extraction Accelerator

BUDGET NARRATIVE (continued):

- ESO/Firehouse Activities Module
- IA Pro/BlueTeam internal investigation/audit software
- AuditProof Audit Tracking Software
- Runecast VMWare Virtual Systems Management Tools
- Control Up Platinum VMWare Virtual Device Management Tool
- Continue City Computer Replacement program
- Continue work with other community agencies enhancing the City's Internet presence
- Improve data sharing with the public
- Continue to automate City workflows

A Computer Support Specialist position was approved to be added in FY 2022 beginning April 2022.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
INFORMATION TECHNOLOGY – DEPT. 0251
Key Performance Measures

STRATEGIC PRIORITIES AND GOALS

PRIORITY: FINANCIAL/ECONOMIC SUSTAINABILITY
- Goal: Identify sustainable spending policies and appropriate technologies to support business operations through operational audits and investments in new technology that connect the City with the community

PRIORITY: INFRASTRUCTURE SUSTAINABILITY
- Goal: Maximize use of technology in applicable areas through capital budgeting procedures and investments in learning opportunities for staff
- Goal: Apply best management practices and systems in infrastructure maintenance
- Goal: Establish a five-year capital improvements program that ensures infrastructure is in place to meet projected growth demands and update the plan on an annual basis

PRIORITY: PARTNERSHIPS, COMMUNICATION & COLLABORATION
- Goal: Emphasize transparency in City operations, reporting, and activities

PRIORITY: STRATEGIC COMMUNICATIONS POSITIONING
- Goal: Optimize expertise of regional and local partners (i.e. Charlotte Harbor Tourism Bureau, Chambers of Commerce, Realtor Association, Economic Development Partnership, tourism-oriented private sector) to achieve stated objectives

MISSION AND OBJECTIVES

Lead the City of Punta Gorda by facilitating creative technological solutions, enabling City staff to perform their day-to-day tasks more efficiently; by promoting electronic (green) initiatives and mobile computing; and by supporting transparency in government through providing the citizens of Punta Gorda opportunities to access City services and information via the Internet.

INITIATIVES AND ACTION ITEMS

- Ensure efficient response to user technical issues and requests
- Provide project management services for IT project implementation and development
- Maintain high availability of application, internet, network and telecommunication services
- Place City Codes online in an ADA compliant application and to simplify presentation, accessing and updating of code changes (from FY 2021)
- Implement online park and recreational receipts (from FY 2021)
- Outdated Monitor Refresh (anything older than 6 years)
- Upgrade to increase capacity of Rubrik Backup Appliance
- Replacement of Aged Out VMWare Host Server (one each year)
- Network Switch
- Centralize Security Camera Systems
- Enterprise Vault Large Email Extraction Accelerator
- ESO/Firehouse Activities Module
- IA Pro/BlueTeam internal investigation/audit software
- AuditProof Audit Tracking Software
- Runecast VMWare Virtual Systems Management Tools
- Control Up Platinum VMWare Virtual Device Management Tool
- Continue City Computer Replacement program
- Continue work with other community agencies enhancing the City’s Internet presence

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
INFORMATION TECHNOLOGY – DEPT. 0251
Key Performance Measures

INITIATIVES AND ACTION ITEMS (continued)

- Improve data sharing with the public
- Continue to automate City work flows

Indicator	Actual FY 2019	Actual FY 2020	Projected FY 2021	Proposed FY 2022
Output:				
# of Users	282	288	296	312
# of Applications	190	192	194	198
# of Projects	14	8	10	12
# of Work Orders Open per month (avg)	218	224	240	240
Efficiency:				
% System Availability				
AS400	99.9%	99.9%	99.9%	99.9%
Network	99.9%	99.9%	99.9%	99.9%
Telecommunications	99.9%	99.9%	99.9%	99.9%
Service Quality:				
% Work Orders Closed	98%	88%	92%	93%
Avg days response to Urgent Requests	.5	.5	.5	.5
Outcome:				
% projects completed	90%	88%	80%	90
Improve use of training credits available through our enterprise license	YES	YES	YES	YES
Establish regular meetings of internal GIS user group to guide City's use of GIS	YES	YES	YES	YES
Formation of regional GIS users group with members from several area jurisdictions that meets at least annually (number of meetings	YES	YES	YES	YES
Improved presence of interactive GIS mapping on the new City website (Number of maps)	YES	YES	YES	YES

RESULTS

IT has a total of 10 projects; 4 are complete, 4 are in progress. It is anticipated that 8 will be completed and only two will carry over into FY 2022. The total number of Work Orders opened from October 1, 2019 – September 30, 2020, was 3,170; total number of Work Orders Closed was 3,091. Thus far in this year, 2,027 work orders have been opened, and 1,814 have been closed. IT continues to build out its enterprise GIS and has performed major upgrades to several systems this year including Naviline, OSSI CAD/RMS and several security systems. Security continues to be an area of focus due to increased cyber activity against local governments. We have also focused efforts on improvements to the ADA accessibility of the City website and other citizen facing applications.

CITY OF PUNTA GORDA, FLORIDA
BUDGET FY 2022
INFORMATION TECHNOLOGY SUMMARY

Operating Budget

Expenditure Category Summary	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022
Personnel Services	576,737	699,669	651,400	651,400	759,150
Operating	931,099	986,545	1,021,290	1,100,785	1,119,325
Capital Outlay	0	0	249,000	476,132	243,315
Debt Service	0	0	0	0	0
Transfers	0	0	0	0	0
Other	0	8,792	0	0	0
Projected Carryover	0	0	2,962	42,146	2,706
Total	**1,507,836**	**1,695,006**	**1,924,652**	**2,270,463**	**2,124,496**

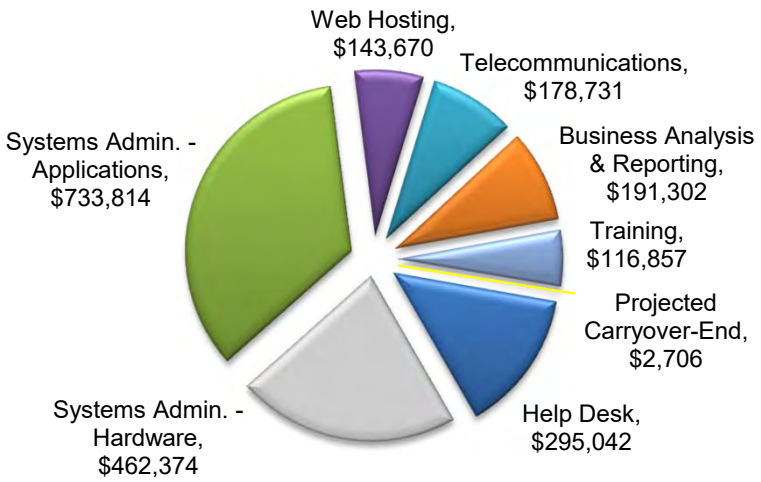
The Actual FY 2019 and Actual FY 2020 columns are based on GAAP and therefore do not include principal payments on debt, capital asset acquisitions, cash received from the sale of fixed assets, and projected carryovers and does include depreciation, gain or loss on sale of fixed assets, contributed capital, asset transfers, and insurance recovery for assets.

Position Summary

Job Title	Amended Authorized FY 2019	Amended Authorized FY 2020	Authorized FY 2021	Amended Authorized FY 2021	Budget FY 2022
IT Manager	1	1	1	1	1
Systems Analyst	1	1	1	1	1
Network Analyst	1	1	1	1	1
GIS Analyst	1	1	1	1	1
IT Analyst II	1	1	1	1	1
Operations Analyst	1	1	1	1	1
Computer Support Specialist	0	1	1	1	2
Total	6	7	7	7	8

FY 2022 authorization for additional Computer Support Specialist position beginning April 1, 2022.

Service Costs



INFORMATION TECHNOLOGY FUND
NEW PROJECTS AND EQUIPMENT DETAIL
FY 2022 - FY 2026
(All figures in thousands of dollars)

Capital Outlay Replacement Plan	Project Code	TOTAL PROJECT COST	Prior Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Computer Desktops, laptops, tablets replacements	ITCOMP	453	0	93	90	90	90	90
Monitor Upgrade	ITMONI	50	0	10	10	10	10	10
GIS Tools and Equipment	ITGIS	110	35	15	15	15	15	15
Virtual Host Server replacements	ITVIRT	120	0	30	30	0	30	30
Large Email Extraction Software	ITEVEX	6	0	6	0	0	0	0
Network Switch (spare)	ITNSW	5	0	5	0	0	0	0
Enterprise Security Camera Network (initial funding)	ITSECC	10	0	10	0	0	0	0
Backup and Recovery Appliance (financed over 3 years)	ITRUBK	139	47	46	46	0	0	0
New Projects - Annual Subscriptions								
ESO/Firehouse Activities Module	ITFIRE	25	0	5	5	5	5	5
Internal Affairs Tracking Software	ITIASW	27	0	9	4	4	5	5
Accreditation Software	ITAPSW	24	0	6	4	4	5	5
Virtual Server Management Software	ITVMPM	41	0	8	8	8	8	9
TOTAL			**82**	**243**	**212**	**136**	**168**	**169**

Dept/Div:	City Manager/Information Technology	
Contact:	Brad Schuette	
Project Title:	Computer Desktops, Laptops, Tablets - Replacements	
Project Code:	ITCOMP	
Account #:	502-0251-590-6420	
Description/ Justification:	$90,000 per year to replace desktops, laptops, tablets that are over four years old. $3,500 additional in FY 2022 for add of computer for new IT position. As computer equipment ages it becomes less reliable, more prone to catastrophic failure, and less able to perform the level of work required. Due to this, as computers age past four years they are scheduled for replacement.	
Priority:	Infrastructure Sustainability	
Goal:	Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$453,500	$0	$93,500	$90,000	$90,000	$90,000	$90,000
Total	$453,500	$0	$93,500	$90,000	$90,000	$90,000	$90,000
Funding Sources							
Local	OF		OF	OF	OF	OF	OF
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	City Manager/Information Technology	
Contact:	Brad Schuette	
Project Title:	Monitor Upgrade	
Project Code:	ITMONI	
Account #:	502-0251-590-6420	
Description/ Justification:	Begin replacing monitors that were placed in service prior to 2016. Over 170 of the monitors in use in the City will be over 6 years old in FY 2022. Their connections are obsolete and they are starting to fail at increasing rates. Being proactive and replacing them before they can fail and leave City workstations unusable is the best option.	
Priority:	Infrastructure Sustainability	
Goal:	Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$50,000		$10,000	$10,000	$10,000	$10,000	$10,000
Total	$50,000		$10,000	$10,000	$10,000	$10,000	$10,000
Funding Sources							
Local	OF		OF	OF	OF	OF	OF
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	City Manager/Information Technology	
Contact:	Brad Schuette	
Project Title:	GIS Tools and Equipment	
Project Code:	ITGIS	
Account #:	502-0251-590-6420	
Description/ Justification:	Purchase of equipment such as digital receivers, cameras, antennas, drones, etc. that will further our goals for use of GIS throughout the city. The expansion of the use of GIS throughout the city has led to the need for additional equipment to support multiple projects at one time. This is currently limited by existing tools (or lack thereof).	
Priority:	Infrastructure Sustainability	
Goal:	Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$110,000	$35,000	$15,000	$15,000	$15,000	$15,000	$15,000
Total	$110,000	$35,000	$15,000	$15,000	$15,000	$15,000	$15,000
Funding Sources							
Local	OF	OF	OF	OF	OF	OF	OF
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	City Manager/Information Technology	
Contact:	Brad Schuette	
Project Title:	Virtual Host Servers - Replacements	
Project Code:	ITVIRT	
Account #:	502-0251-590-6420	
Description/ Justification:	Replace one aged out virtual host server. Will replace one per year (total four). As virtual servers reach five years old we need to replace to maintain performance.	
Priority:	Infrastructure Sustainability	
Goal:	Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$120,000	$0	$30,000	$30,000	$0	$30,000	$30,000
Total	$120,000	$0	$30,000	$30,000	$0	$30,000	$30,000
Funding Sources							
Local	OF		OF	OF		OF	OF
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	City Manager/Information Technology	
Contact:	Brad Schuette	
Project Title:	Large Email Extraction Software	
Project Code:	ITEVEX	
Account #:	502-0251-590-6421	
Description/ Justification:	Acquire Large E-mail Extraction Accelerator for our Enterprise Vault system. This module will drastically speed up vault searches that involve large numbers of emails. The number of records requests involving this type of search has increased over the last few years. The current process is very slow and limited in the size search supported.	
Priority:	Infrastructure Sustainability	
Goal:	Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Software	$6,000	$0	$6,000	$0	$0	$0	$0
Total	$6,000	$0	$6,000	$0	$0	$0	$0
Funding Sources							
Local	OF		OF				
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other–maint.	$4,800	$0	$0	$1,200	$1,200	$1,200	$1,200

Dept/Div:	City Manager/Information Technology	
Contact:	Brad Schuette	
Project Title:	Spare Network Switch	
Project Code:	ITSNSW	
Account #:	502-0251-590-6420	
Description/ Justification:	Purchase one spare network switch. We used our last spare network switch in FY 2021 and would like to keep at least one spare on the shelf to allow for quick response in the event of a failure that could shut down part of our network.	
Priority:	Infrastructure Sustainability	
Goal:	Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$5,000	$0	$5,000	$0	$0	$0	$0
Total	$5,000	$0	$5,000	$0	$0	$0	$0
Funding Sources							
Local	OF		OF				
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	City Manager/Information Technology	
Contact:	Brad Schuette	
Project Title:	Enterprise Security Camera Network	
Project Code:	ITSECC	
Account #:	502-0251-590-6420	
Description/ Justification:	Improve the security camera network at Herald Court Parking Garage as a start for uniting all City security cameras on one system. This would be Phase I. The existing network of security cameras throughout the City are isolated blocks of cameras by different manufacturers making maintenance difficult. This project would establish an enterprise standard, starting with the Herald Court Parking Garage and then working through the entire city.	
Priority:	Infrastructure Sustainability	
Goal:	Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$10,000	$0	$10,000	$0	$0	$0	$0
Total	$10,000	$0	$10,000	$0	$0	$0	$0
Funding Sources							
Local	OF		OF				
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other							

Dept/Div:	City Manager/Information Technology
Contact:	Brad Schuette
Project Title:	Upgrade Rubrik Backup and Recovery Appliance
Project Code:	ITRUBK
Account #:	502-0251-590-6420
Description/ Justification:	Upgrade Rubrik backup and recovery appliance to larger capacity to accommodate storage growth of 20% per year. Currently we are at full capacity of the Rubrik appliance, which will no longer receive vendor support after October 2021. Replacing with a larger appliance to be upgraded as part of maintenance every three years will protect the City's data.
Priority:	Infrastructure Sustainability
Goal:	Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment	$139,545	$46,515	$46,515	$46,515	$0	$0	$0
Total	$139,545	$46,515	$46,515	$46,515	$0	$0	$0
Funding Sources							
Local	OF	OF	OF	OF			
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual							
Equipment							
Other-Maint.					$38,000	$38,000	$38,000

Dept/Div:	City Manager/Information Technology	
Contact:	Brad Schuette	
Project Title:	ESO/Firehouse Activities Module - Annual subscription	
Project Code:	ITFIRE	
Account #:	502-0251-590-6421	
Description/ Justification:	Subscribe to the Activities module for the ESO software. This module was not available at the time of our ESO purchase. It is completed and available now to be added to the current installation.	
Priority:	Infrastructure Sustainability	
Goal:	Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment							
Total							
Funding Sources							
Local							
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual	$25,000	$0	$5,000	$5,000	$5,000	$5,000	$5,000
Equipment							
Other							

Dept/Div:	City Manager/Information Technology	
Contact:	Brad Schuette	
Project Title:	Internal Affairs Tracking Software – Annual subscription	
Project Code:	ITIASW	
Account #:	502-0251-590-6421	
Description/ Justification:	Subscribe to Internal Affairs tracking software. Software will automate a process that is currently a combination of spreadsheets and manual processes.	
Priority:	Infrastructure Sustainability	
Goal:	Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment							
Total							
Funding Sources							
Local							
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual	$26,500	$0	$8,500	$4,500	$4,500	$4,500	$4,500
Equipment							
Other							

Dept/Div:	City Manager/Information Technology	
Contact:	Brad Schuette	
Project Title:	Accreditation Software - Annual subscription	
Project Code:	ITAPSW	
Account #:	502-0251-590-6421	
Description/ Justification:	Subscribe to an accreditation software. Software will aid in organization of accreditation and audit responses, making follow-up and year-to-year responses more accurate and easier to provide.	
Priority:	Infrastructure Sustainability	
Goal:	Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment							
Total							
Local							
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual	$23,500	$0	$5,500	$4,500	$4,500	$4,500	$4,500
Equipment							
Other							

Dept/Div:	City Manager/Information Technology	
Contact:	Brad Schuette	
Project Title:	Virtual Server Management Software – Annual subscription	
Project Code:	ITVMPM	
Account #:	502-0251-590-6421	
Description/ Justification:	Subscribe to Virtual Server Performance Management software tools. Our virtual environment continues to grow rapidly. This software will simplify the management of our virtual servers and user devices allowing for better security and improved performance.	
Priority:	Infrastructure Sustainability	
Goal:	Maximize use of technology in applicable areas through capital budgeting procedures and investment in learning opportunities for staff.	

Financial Information							
5 Year Plan	**Total**	**Prior**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**FY 2026**
Project Costs							
Planning							
Design							
Construction							
Equipment							
Total							
Funding Sources							
Local							
Impacts on Operations (negative entry indicates operating reduction)							
Personnel							
Contractual	$41,500	$0	$8,300	$8,300	$8,300	$8,300	$8,300
Equipment							
Other							

DEBT SERVICE

The Debt Service section provides a schedule of total current outstanding debt. In addition, a five year projection of debt service payments are provided by fund. Any projected new debt for future years is explained and included in the five year projections.

- State of Florida Statutes have no ceiling cap on debt for municipalities.

- City of Punta Gorda Charter, Article VI empowers the Council to issue debt with no stated limitations.

- City Financial Policies provide for prudent guidelines for issuance of debt but have no specific limitations. See Financial Policies in Section 3 – Process and Policies.

City of Punta Gorda, FL
Summary Schedule of October 1, 2020 Outstanding Debt
As of September 30, 2021

The City is not subject to state debt limits, nor is there a limit set by the City Charter. The City's financial policy on debt management stresses ensuring adequacy of infrastructure and capacity to support growth as reasons to incur debt. It also addresses not allowing debt terms to extend beyond the useful life, and not using debt for operations. Projected as of September 30, 2021 the City will have $27.8 million in revenue notes. The detail of projected current outstanding debt is provided below.
New financing pending in FY 2021 is not included in schedules on this page, but estimated prinicipal payments are. It is included in schedule on the following page and in the individual funds under budgeted or proposed new financing.

		Principal Outstanding - Omits FY 2021 Pending Financing
Debt Service Fund		
Note 16	2020 $12,261,000 Revenue Note for refinancing the 2012 Herald Court Parking Garage and various public works projects within the CRA district	$ 10,966,000
Note 15	2018 $24,000,000 Line of Credit Note for financing the costs of repairs and replacements to the PGI Canal Maintenance District seawalls as a result of Hurricane Irma, no principal currently outstanding	0
	Total Debt Service Fund Principal Outstanding	**10,966,000**
Utilites Fund		
Note 7	2000 $5,193,111 State Revolving Fund Note for deep well injection project at the Wastewater Treatment Plant; Final payment 8/15/2021	0
Note 14	2017 $17,588,970 State Revolving Fund Note for Injection Well and RO Water Treatment Plant ($15,546,193 draws through 9/30/2020; final draws taken in FY 2021, beginning repayment period)	16,822,118
	Total Utility Funds Principal Outstanding	**16,822,118**
Grand Total All Funds		$ 27,788,118

Principal and Interest Payment Schedule of Oct.1, 2020 Outstanding Debt

Fiscal Yr Ending	Debt Service Fund		Utilities Fund		
September 30	Principal	Interest	Principal	Interest	Total
2022	9,186,150	339,592	787,918	211,677	10,525,337
2023	1,426,000	158,278	797,977	201,618	2,583,873
2024	1,494,000	132,290	808,165	191,430	2,625,885
2025	1,561,000	105,100	818,484	181,111	2,665,695
2026	1,632,000	76,683	828,934	170,661	2,708,278
2027-2040	3,492,000	62,851	12,780,640	1,213,648	17,549,139
Total	$ 18,791,150	$ 874,794	$ 16,822,118	$ 2,170,145	$ 38,658,207

City of Punta Gorda, FL
Summary Schedule of October 1, 2020 Oustanding and FY 2021 Pending Debt
Projected as of September 30, 2021

		Principal Outstanding ACFR 9/30/2020	Principal Paid FY 2021	Additional or Pending Financing FY 2021	Principal Outstanding Est. 9/30/21
Debt Service Fund					
Note 16	2020 Revenue Note	12,261,000	1,295,000	0	10,966,000
Note 15*	2018 Line of Credit Note	0	0	7,825,150	7,825,150
	Total Debt Service Fund	**12,261,000**	**1,295,000**	**7,825,150**	**18,791,150**
Utilites F					
Note 7	2000 SRF Revenue Note	351,668	351,668	0	0
Note 14*	2017 SRF Revenue Note	15,546,193	766,852	2,042,777	16,822,118
	Total Utility Funds	**15,897,861**	**1,118,520**	**2,042,777**	**16,822,118**
Grand Total All Funds		$ 28,158,861	$ 2,413,520	$ 9,867,927	$ 35,613,268

* Notes 14 includes final draw taken early FY 2021; Note 15 includes FY 2021 estimated/projected draws for Hurricane Irma Rip Rap hazard mitigation and will be reappropriated to FY 2022 if continued delays in permitting

City of Punta Gorda, FL
Debt Service Fund
FY 2022 through FY 2026

The debt service fund estimated current outstanding principal at 9/30/21 is $11.0 million.
The Community Redevelopment Agency (CRA) through a lease agreement with the City, provides the funds for the debt service requirements on the 2020 revenue note (refinanced 2012 note). The refinanced principal of $12.3 million was funding related to the Herald Court Centre parking structure including ground floor retail/office space and previous CRA capital projects. In 2012, the life of the CRA district was extended until 2030 to cover the full funding of the debt service on these projects. In 2020, the debt was refinanced for a lower interest rate with all other terms remaining the same. The 2018 line of credit note for $24 million was obtained for the Hurricane Irma seawall repairs and hazard mitigation project. The PGI Canal Maintenance Asseassment Fund provides the debt service requirements as per the loan agreement from FEMA and State reimbursements and Fund assessments. Seawall repairs are complete; hazard mitigation project is pending.

Debt Service Fund	Account Number	Principal Outstanding 9/30/2021	FY 2022 DUE	FY 2023 DUE	FY 2024 DUE	FY 2025 DUE	FY 2026 DUE
2020 Note 16 Revenue Note	201-0000-583-71-17	$ 10,966,000	$ 1,361,000	$ 1,426,000	$ 1,494,000	$ 1,561,000	$ 1,632,000
	201-0000-583-72-17	Herald Ct Centre & CRA projects	$ 183,082	$ 158,278	$ 132,290	$ 105,100	$ 76,683
Subtotal Revenue Note Principal		$ 10,966,000	$ 1,361,000	$ 1,426,000	$ 1,494,000	$ 1,561,000	$ 1,632,000
Subtotal Revenue Note Interest			$ 183,082	$ 158,278	$ 132,290	$ 105,100	$ 76,683

Estimated FY 2021 draws for Hurricane Irma hazard mitigation with expected repayment in FY 2022

2018 Note 15 Line of Credit	Est. $7,825,150 draw in FY 2021, 2% interest, 1 year	Hurricane Irma hazard mitigation project	$ 7,825,150	$ 0	$ 0	$ 0	$ 0
			$ 156,510	$ 0	$ 0	$ 0	$ 0
Subtotal Line of Credit Principal			$ 7,825,150	$ 0	$ 0	$ 0	$ 0
Subtotal Line of Credit Interest			$ 156,510	$ 0	$ 0	$ 0	$ 0
Total Debt Service Requirement			$ 9,525,742	$ 1,584,278	$ 1,626,290	$ 1,666,100	$ 1,708,683

City of Punta Gorda, FL
Debt Service Fund
Proforma Schedule of Revenues and Expenditures
FY 2019 through FY 2026

	Actual FY 2019	Actual FY 2020	Budget FY 2021	Projected FY 2021	Budget FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025	Proforma FY 2026
Revenues:									
Transfer from PGI Canal Maintenance	$ 16,204,301	$ 0	$ 0	$ 0	$7,981,660	$ 0	$ 0	$ 0	$ 0
Lease Payment from CRA - Div 0949	1,496,924	1,538,767	1,501,720	1,501,720	1,544,082	1,584,278	1,626,290	1,666,100	1,708,682
Prior Years Carryover	0	3	0	0	0	0	0	0	0
Total Revenues	17,701,225	1,538,770	1,501,720	1,501,720	9,525,742	1,584,278	1,626,290	1,666,100	1,708,682
Expenditures:									
CRA Revenue Note-Series 2012 Principal	1,085,000	1,185,094	0	0	0	0	0	0	0
CRA Revenue Note-Series 2012 Interest	411,921	315,483	0	0	0	0	0	0	0
CRA Revenue Note-Series 2020 Principal	0	0	1,295,000	1,295,000	1,361,000	1,426,000	1,494,000	1,561,000	1,632,000
CRA Revenue Note-Series 2020 Interest	0	38,193	206,720	206,720	183,082	158,278	132,290	105,100	76,682
PGI CMAD Non-Revolving LOC 2018 Princ	15,860,000	0	0	0	7,825,150	0	0	0	0
PGI CMAD Non-Revolving LOC 2018 Int	344,301	0	0	0	156,510	0	0	0	0
Subtotal Debt Service	17,701,222	1,538,770	1,501,720	1,501,720	9,525,742	1,584,278	1,626,290	1,666,100	1,708,682
Total Expenditures	17,701,222	1,538,770	1,501,720	1,501,720	9,525,742	1,584,278	1,626,290	1,666,100	1,708,682
Projected Carryover - Ending	$ 3	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0

April 2020 - Note of November 2012 (Herald Court Parking Garage and CRA projects) was refinanced at a lower interest rate using remaining length (through 2028) and term
This change resulted in interest savings over the life of the loan of $615,000. The CRA will make lease payments unitl debt is retired.

The 2018 Non-Revolving Line of Credit was obtained for the financing of the PGI Canal Maintenance Distsrict seawall repairs/replacements and hazard mitigation projects as a result of Hurricane Irma. The repayments will be provided by the PGI Canal Maintenance Fund that are estimated based on the timing of FEMA and State reimbursements and district assessments. Rip Rap hazard mitigation is still pending permitting.

City of Punta Gorda, FL
Utilities Fund Debt Service
FY 2022 through FY 2026

The Utilities fund currently has outstanding debt of $16.8 million.
Multi-year construction projects beginning in FY 2022 with scheduled draws until completion of projects are identified below under new financing. Identification of debt impact on increased user rates is shown in the Utilities proforma in section 9.

Utility Funds	Account Number	Principal Outstanding 9/30/2021	FY 2022 DUE	FY 2023 DUE	FY 2024 DUE	FY 2025 DUE	FY 2026 DUE
2017-Note 14 State Revolving	419-0000-535.71-07	$ 16,822,118	$ 787,918	$ 797,977	$ 808,165	$ 818,484	$ 828,934
	419-0000-535.72-07	RO Plant	$ 211,677	$ 201,618	$ 191,430	$ 181,111	$ 170,661
Subtotal Existing Principal		$ 16,822,118	$ 787,918	$ 797,977	$ 808,165	$ 818,484	$ 828,934
Subtotal Existing Interest			$ 211,677	$ 201,618	$ 191,430	$ 181,111	$ 170,661
FY 2022-FY 2024 Proposed New Financing WW Treatment Plant Expansion (payments beginning late in FY 2024)							
2022-2024 Financing, WWTP expansion project & financing costs. Estimated $35,000,000 draws FY 2022-FY 2024, 2% interest, 20 year amortization, semi-annual payments							
Estimated principal and interest payments			$ 0	$ 0	$ 1,066,000	$ 2,132,000	$ 2,132,000
FY 2022-FY 2024 Proposed New Financing Septic to Sewer Area 1 (payments beginning late in FY 2024)							
2022-2024 Financing, Septic to Sewer project & financing costs. Estimated $11,286,400 draws FY 2022-FY 2024, 2% interest, 20 year amortization, semi-annual payments							
Estimated principal and interest payments			$ 0	$ 0	$ 171,500	$ 343,000	$ 343,000
FY 2023-FY 2024 Proposed New Financing Water Plant Filtration project (payments beginning late in FY 2024)							
2023-2024 Financing, Water Plant Filtration project & financing costs. Estimated $17,300,000 draws FY 2023-FY 2024, 4% interest, 15 year amortization, semi-annual							
Estimated principal and interest payments			$ 0	$ 0	$ 773,000	$ 1,545,000	$ 1,545,000
FY 2025-FY 2027 Proposed New Financing Septic to Sewer Area 2 (payments beginning in FY 2027)							
2025-2027 Financing, Septic to Sewer project & financing costs. Estimated $10,445,100 draws FY 2025-FY 2027, 2% interest, 20 year amortization, semi-annual payments							
Estimated principal and interest payments			$ 0	$ 0	$ 0	$ 0	$ 0
Subtotal Estimated New Debt Service			$ 0	$ 0	$ 2,010,500	$ 4,020,000	$ 4,020,000
Total Debt Service Requirement			$ 999,595	$ 999,595	$ 3,010,095	$ 5,019,595	$ 5,019,595

APPENDIX

- Long Range Financial Plan
  Fiscal Years 2021-2025
- Operating Indicators
- Capital Asset Statistics
- Demographic and Economic Statistics
- Principal Property Taxpayers

City of Punta Gorda

LONG RANGE FINANCIAL PLAN

Fiscal Years 2021-2025

In January 2008, the City published its first Business Plan which incorporated economic and financial strategies and key performance measures into a single document. In order to augment the financial strategy component of the Plan, a long-range financial plan was developed in January 2009 to assist management in the planning and allocation of resources to achieve City Council's goal of maintaining fiscally responsible decision making within all sectors of the organization. The Plan provided the organization with an opportunity to change or influence current policies and practices before they created critical fiscal strains on the budgetary fabric.

The Fiscal Years 2021-2025 Long Range Financial Plan presents multi-year fiscal forecasts for the City's major fund groups. In addition, the Plan discusses the update to the Strategic Plan process beginning in FY 2021, any changes proposed to financial policies, and budget issues or items currently known for the upcoming budget year. The new strategic planning process will not only focus on a current year management plan, but also strategically on a longer-term vision for the upcoming needs of the City. This will allow for a starting point of discussion and direction in developing the FY 2022 budget while providing a context of how it might affect the future years' forecasts. The Plan is shown in the following format:

Section 1: Major Fund Five-Year Fiscal Forecasts

Section 2: Strategic Planning Process Update

Section 3: Proposed Financial Policy Changes

Section 4: Budget Issues

Section 1: Major Fund Five-Year Fiscal Forecasts

Core Level of Service Comparative Analysis

In order to set the stage for review of the City's major fund five-year fiscal forecasts, staff undertook an analysis how Punta Gorda compares with surrounding jurisdictions in delivering core services in January 2021. The charts below provide a benchmarking analysis of costs to deliver core level of services for eight Southwest Florida municipalities. Services compared include those paid for by property taxes, fees/assessments (sanitation, fire, roads/drainage/stormwater, debt service) and average annual water/sewer bill at estimated 7 thousand gallons per month usage.

The fact that the order may be different is due to service costs being based on flat rate or taxable assessed value which may change the total. Punta Gorda remains competitive with surrounding Southwest Florida municipalities for delivery of its core services.

Basic Tax Fee Comparison
Single Family Residential

based on taxable value of $100,000

	Naples	Punta Gorda	Bonita Springs	Sarasota	Venice	North Port	Cape Coral	Fort Myers
Property Taxes	$ 115.00	$ 343.37	$ 81.73	$ 326.32	$ 436.00	$ 376.67	$ 637.50	$ 796.43
Water & Sewer (Avg Monthly annualized)	$ 821.88	$ 954.60	$ 1,115.40	$ 1,486.68	$ 1,855.68	$ 1,651.20	$ 1,563.24	$ 1,954.80
Sanitation (Solid Waste)	$ 330.36	$ 278.64	$ 225.82	$ 294.60	$ 275.46	$ 245.00	$ 227.72	$ 228.96
Fire Service	$ 0	$ 0	$ 223.00	$ 0	$ 0	$ 199.76	$ 220.21	$ 77.91
Roads/Drainage/Stormwater	$ 167.16	$ 0	$ 0	$ 0	$ 0	$ 217.56	$ 137.50	$ 96.16
Debt Service	$ 0	$ 0	$ 0	$ 22.34	$ 59.74	$ 0	$ 30.00	$ 0
TOTAL	**$ 1,434.40**	**$ 1,576.61**	**$ 1,645.95**	**$ 2,129.94**	**$ 2,626.88**	**$ 2,690.19**	**$ 2,816.17**	**$ 3,154.26**

based on taxable value of $250,000

	Naples	Punta Gorda	Bonita Springs	Sarasota	North Port	Venice	Cape Coral	Fort Myers
Property Taxes	$ 287.50	$ 858.43	$ 204.33	$ 815.80	$ 941.68	$ 1,090.00	$ 1,593.75	$ 1,991.08
Water & Sewer (Avg Monthly annualized)	$ 821.88	$ 954.60	$ 1,115.40	$ 1,486.68	$ 1,651.20	$ 1,855.68	$ 1,563.24	$ 1,954.80
Sanitation (Solid Waste)	$ 330.36	$ 278.64	$ 225.82	$ 294.60	$ 245.00	$ 275.46	$ 254.02	$ 228.96
Fire Service	$ 0	$ 0	$ 557.50	$ 0	$ 257.56	$ 0	$ 242.80	$ 77.91
Roads/Drainage/Stormwater	$ 167.16	$ 0	$ 0	$ 0	$ 217.56	$ 0	$ 162.50	$ 96.16
Debt Service	$ 0	$ 0	$ 0	$ 55.85	$ 0	$ 149.35	$ 75.00	$ 0
TOTAL	**$ 1,606.90**	**$ 2,091.67**	**$ 2,103.05**	**$ 2,652.93**	**$ 3,313.00**	**$ 3,370.49**	**$ 3,891.31**	**$ 4,348.91**

Some of the additional expenditures approved by City Council for FY 2021 included the following:

- Public Safety - additional employee testing requirements negotiated under the police officer bargaining contract, annual maintenance for new software, and increased legal costs associated with risk protection orders due to unfunded mandate from the Florida Legislature in a prior year. This will also be the first full year of the body camera program. Fire also had increases for specific employee testing criteria, training and related travel for maintaining certifications, and medical supplies for ALS program.
- Information Technology – overall increase of 4.2% for city-wide projects.

The FY 2021 budget five year fiscal forecast includes the following assumptions: a millage of 3.4337 to cover on-going service levels approved for FY 2021, modest anticipated increases of 5% in taxable property valuations, 1% to 2% increases in shared state revenues and other general fund revenues, 4% merit wage increases, 6% increases for health insurance, 10% increases for workers compensation, 5% increases for pensions and general liability insurance, 3% increases in all other operating expenditures, capital outlay at $740,000 per year, and transfers per five year capital improvements plan. The City then focuses on a two-year decision plan based on these current assumptions. As a result, the financial plan has been developed to eliminate any estimated gap in FY 2021 and FY 2022 and to initiate planning for future years' budgets. The fiscal forecast projects deficits in the range of approximately $0.6 million to $1.2 million per year from FY 2022 through FY 2025. This deficit along with other budgetary challenges will need to be addressed as we move forward with the budget.

General Fund
Proforma Schedule of Revenues and Expenditures
Budget FY 2021 through Proforma FY 2025

	Budget FY 2021	Proforma FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025
Change in Taxable Value of Property	**4.6%**	**5%**	**5%**	**5%**	**5%**
Revenues:					
Ad Valorem Tax	$11,467,550	$12,040,930	$12,642,975	$13,275,125	$13,938,880
Other Revenue	19,321,760	11,520,225	11,429,480	11,592,350	11,757,995
Use of Prior Year's Reserve	297,690	564,900	0	0	0
Use of Capital Outlay Reserve	733,000	0	0	0	0
Total Revenues	31,820,000	24,126,055	24,072,455	24,867,475	25,696,875
Expenditures:					
Personnel Expenditures	15,737,585	16,418,920	17,132,695	17,880,565	18,664,285
Operating Expenditures	4,899,210	5,114,475	5,262,880	5,416,210	5,574,630
Capital Outlay	664,000	740,000	740,000	740,000	740,000
Transfers to other Funds	7,825,150	0	0	0	0
Transfers for Tax Increment Financing	840,055	873,660	908,605	944,950	982,745
Transfers for Capital Projects	1,080,000	205,000	205,000	205,000	205,000
Transfers for Roads	459,000	459,000	459,000	459,000	459,000
Transfers for Drainage	300,000	300,000	300,000	300,000	300,000
Contingency	15,000	15,000	15,000	15,000	15,000
Total General Expenditures	31,820,000	24,126,055	25,023,180	25,960,725	26,940,660
Expenditures in Excess of Revenue	$0	$0	($950,725)	($1,093,250)	($1,243,785)
Minimum Reserve (9% to 11%) plus additional $120,460	$2,280,000	$2,412,500	$2,622,800	$2,846,400	$3,084,000

(Note: the FY 2021 minimum reserve calculation excludes the $7.8 million one-time transfer)

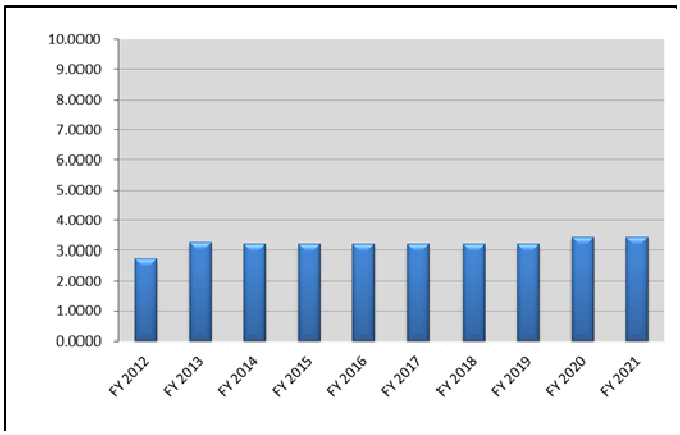
Millage and Taxable Assessed Value

The FY 2021 millage rate of 3.4337 mills is 2.59% over the rolled back rate of 3.3469. The calculated rolled back rate results in the same property tax revenues, sans new construction, as the previous year. Included in the millage rate is $459,000 earmarked for the road resurfacing program and $300,000 for the city-wide drainage improvement program. Proposal of the current millage rate is necessitated by other reduced revenue projections and maintaining current service levels while still continuing to work towards the City's policy of on-going revenues covering on-going expenditures and that available reserves only be used for one-time expenditures. The goal of increased dedicated reserves continues to be of paramount importance.

Property Tax Millage Rates
Fiscal Years 2012 - Budget 2021

A mill is equal to one dollar of tax for each $1,000 of taxable value. Florida Statutes caps the millage rate at 10 mills.

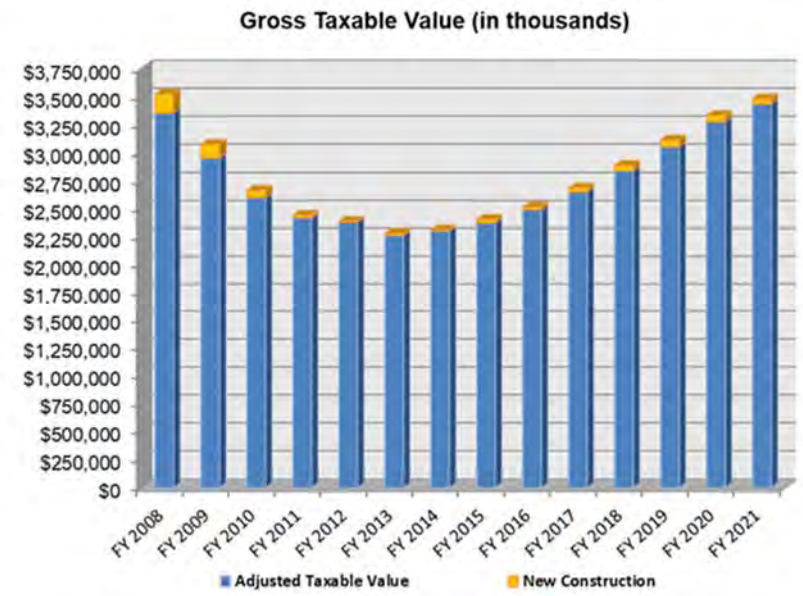
Fiscal Year	Millage Rate
2012	2.7462
2013	3.2462
2014	3.1969
2015	3.1969
2016	3.1969
2017	3.1969
2018	3.1969
2019	3.1969
2020	3.4337
2021	3.4337



History of Taxable Property Values

Fiscal Year	Final Gross Taxable Value*	$ Change from Previous Year	% Change from Previous Year	New Construction	% of Previous Year Gross Taxable Value
2008	$3,496,182,626	-$19,378,360	-0.6%	$168,546,000	4.8%
2009	$3,062,265,808	-$433,916,818	-12.4%	$115,280,000	3.3%
2010	$2,646,132,752	-$416,133,056	-13.6%	$65,914,000	2.2%
2011	$2,447,711,910	-$198,420,842	-7.5%	$24,317,000	0.9%
2012	$2,367,768,124	-$79,943,786	-3.3%	$7,854,000	0.3%
2013	$2,270,096,296	-$97,671,828	-4.1%	$16,856,000	0.7%
2014	$2,308,224,076	$38,127,780	1.7%	$9,890,893	0.4%
2015	$2,398,248,062	$90,023,986	3.9%	$32,800,312	1.4%
2016	$2,513,363,249	$115,115,187	4.8%	$23,895,443	1.0%
2017	$2,685,303,159	$171,939,910	6.8%	$38,357,930	1.5%
2018	$2,887,855,644	$202,552,485	7.5%	$50,549,762	1.9%
2019	$3,108,678,379	$220,822,735	7.6%	$60,086,894	2.1%
2020	$3,325,350,916	$216,672,537	7.0%	$54,169,154	1.7%
2021	$3,478,861,006	$153,510,090	4.6%	$46,759,746	1.4%

*Includes New Construction



Gross Taxable Value (in thousands)

The Charlotte County Appraiser's July 1st certification shows a 3.2% overall increase for properties on the books from the prior year, and an additional 1.4% provided by new construction, annexations and changes in exemption for calendar year 2019. This is the eighth straight year that property values increased in the City after six consecutive years of declining values (35% decrease from FY 2007 to FY 2013). The net effect of property value changes over the past thirteen years is a cumulative 0.5% decrease in taxable values. In previous years, the protection of Save Our Homes resulted in a majority of homestead property taxable values being below just values. Due to increasing property values, the number of homestead properties at parity (market or just value equaling assessed value) decreased significantly since FY 2013. Knowing that the taxable value is only now reaching the same levels of 2008 while projects, responsibilities, and long-term costs continue to increase, this inequity must be addressed moving forward.

Fund Balance

In January 2016, upon review of Long Range Financial Plan, City Council approved updates to the comprehensive set of financial management policies. The following specifically address fund balance or reserve objectives.

- An adequate level of unrestricted fund balance will be maintained so credit rating agencies will recognize the City is in sound financial condition when they evaluate the City's credit worthiness.
- The City will strive to follow the Government Finance Officers Association's (GFOA) recommendation for a minimum level of unrestricted fund balance for the General Fund. The GFOA states the unrestricted fund balance for the General Fund should be a minimum of 2 months of operating expenditures, or 16.7%.
- For the General Fund and all other operating funds, except the Utilities Fund, the City will establish an unassigned fund balance minimum of 9.0% of total fund expenditures. Additionally, health insurance savings of $120,460 from FY 2020 are added to the General Fund unassigned fund balance minimum. (Note: It is intended that this percentage increase each year and eventually attain the GFOA best practice standard of a 16.7% dedicated reserve.)
- The City should have a prudent level of unrestricted fund balance to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unexpected one time expenditures.

- The City should maintain an adequate level of unrestricted fund balance as working capital to support operations until sufficient current revenues (taxes) are received.
- The City will provide a Capital Outlay Reserve based on the 5 year capital outlay program needs, and will fund the average annualized 5 year need, in order to provide a stabilized funding plan.

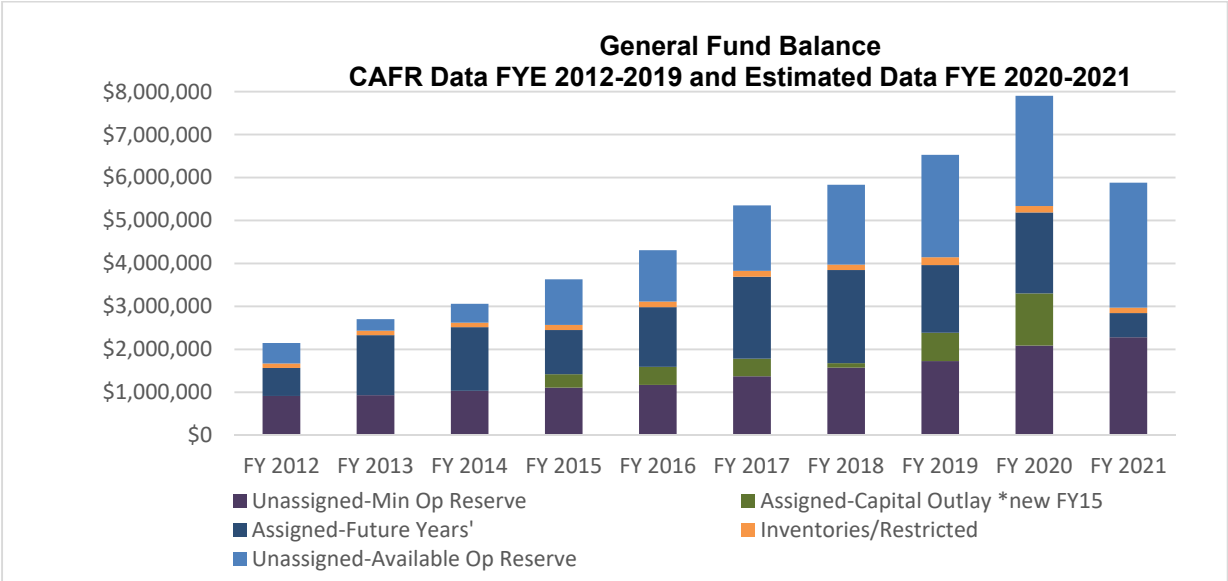
Beginning in FY 2007, the City earmarked a portion of reserves over the minimum policy to assist in paying for ongoing levels of service until such time as the economy fully rebounds. FY 2021 continues this practice. The Graphs below have been updated for 9/30/2020 actual balances (unaudited at this time) and Projected FY 2021 as of 1/31/2021.

Analysis of General Fund Balance as a Percentage of General Fund Expenditures at Fiscal Year End

Fund Balance Category	FY 2018 Amount	% of Exp.	FY 2019 Amount	% of Exp.	Est. Actual FY 2020 Amount	% of Exp.	Projected FY 2021 Amount	% of Exp.
Inventories/Restricted	$ 126,529	0.6%	$ 182,025	0.8%	$ 147,088	0.6%	$ 125,000	0.5%
Assigned-Future Years' Use of Op. Reserve	2,166,590	10.3%	1,573,254	7.3%	1,886,163	8.2%	564,900	2.4%
Assigned-Capital Outlay Reserve	104,000	.5%	662,000	3.1%	1,213,000	5.3%	0	0.0%
Unassigned-Minimum Op. Reserve (Orig)	1,575,000	7.5%	1,725,000	8.0%	2,089,460	9.1%	2,280,000	9.5%
Unassigned-Available Op. Reserve	1,859,295	8.9%	2,384,774	11.1%	2,566,176	11.1%	2,910,187	12.1%
Total Fund Balance	$ 5,831,414	27.8%	$ 6,527,053	30.3%	$ 7,901,887	34.3%	$ 5,880,087	24.5%
General Fund Orig Budgeted Expenditures	$ 20,989,827		$ 21,556,198		$ 23,038,594	*	$ 23,994,850	*

*FY 2020 and FY 2021 Budgeted Expenditures excludes transfer of loan draw to PGI Canal Maintenance Fund

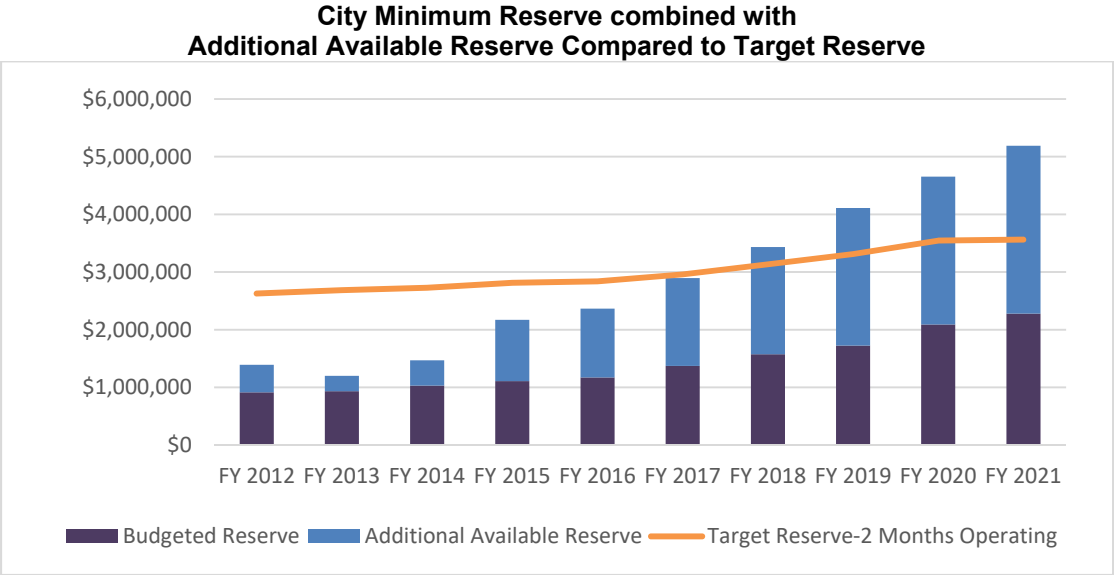
The following graph presents the general fund balance trend information. The minimum operating reserve is regulated by the City's financial policy. For fiscal year 2021 it is set at 9.0% of the total expenditure appropriations (excluding a loan draw transfer to PGI Canal Maintenance fund) plus $120,460 for the general fund, which calculates to $2,280,000. It is the City Council's policy to continue to take steps each year to increase the minimum reserve. The base block of reserves has grown steadily each year. If the economy rebounds in FY 2022-2025, the proforma indicates that at end of FY 2025, the minimum reserve will still only be at 11.0% plus $120,460.



The second block of the reserves was new in FY 2015. It is a funding mechanism for capital outlay that provides a smoothed amount to be funded annually, based on the 5 year capital outlay plan. The current

annual smoothed level of general revenue funding for capital outlay is $740,000. Those amounts unused will be carried in the reserve until the year scheduled for use. In the FY 2020 reserve, the amount of $1,213,000 is reserved for capital outlay purchases that were not complete at 9/30/2020 and to fund a larger planned capital outlay purchase in FY 2021. The third block of the reserves is the amount identified as needed to balance the subsequent years' budget in the proforma. In this case, FY 2022 as currently projected, would need an additional $564,900 from reserves to be balanced. These funds are from one-time reserves and cannot be sustained long-term without creating a structural deficit. This is part of the issue needing to be addressed as we move forward with total needs of the City. The fourth block is the small amount of funds identified in the Comprehensive Annual Financial Report (CAFR) as inventories. The final and fifth block is the remaining amount of reserves that are available for use. The City has not appropriated them for expenditures, and as such, are considered as part of the current operating reserve for purposes of stabilizing the general fund. In future years, as the policy allows the minimum reserve to increase these funds will be shifted from the available reserve to the minimum required reserve.

The Governmental Finance Officers Association of the U.S. and Canada has a best practice recommendation of a reserve of two months operating expenditures. The graph below shows the best practice level as a line that was reached in FY 2017 and has now been achieved through FY 2021 (including additional available reserves). However, City council prefers to have the additional available reserves for uses as needed for one-time projects or economic downturns.



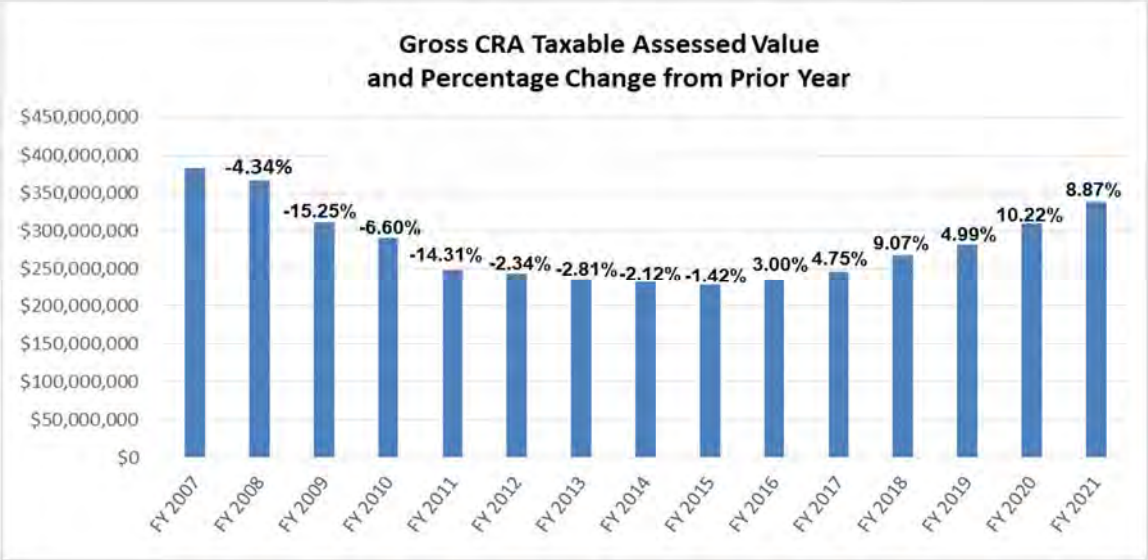
Community Redevelopment Agency

City Council created the Community Redevelopment Agency (CRA) in 1989 as a mechanism to carry out the goals and objectives of the Downtown Redevelopment Plan and Eastside & Downtown Planning Study. Projects constructed within the CRA were funded by property owners within the CRA from tax value increments generated over the 1989 base year. The CRA focused redevelopment efforts on projects which assisted in rebuilding our public spaces. These efforts concentrated on several expansive projects which stressed the importance of maintaining our public waterfront, alleviating parking issues and helped to re-establish the critical mass of structures and economic activity within the downtown area and adjacent neighborhoods. Over 60% of the CRA tax base is commercial and professional uses.

The CRA has experienced dramatic fluctuations in taxable assessed value and related City/County tax increment finance (TIF) contributions over the past thirteen years. The table shown here provides the history of taxable value and revenue generated from TIF since FY 2007.

Fiscal Year	Gross CRA Taxable Assessed Value	City TIF Contribution	County TIF Contribution	Total TIF Contribution
FY 2007	$383,774,587	$627,124	$1,394,380	$2,021,504
FY 2008	$367,113,862	$591,466	$1,236,559	$1,828,025
FY 2009	$311,130,098	$562,664	$1,250,570	$1,813,234
FY 2010	$290,592,852	$538,621	$1,139,173	$1,677,794
FY 2011	$249,005,996	$436,047	$974,342	$1,410,389
FY 2012	$243,188,559	$424,246	$970,103	$1,394,349
FY 2013	$236,361,169	$480,644	$929,373	$1,410,017
FY 2014	$231,340,961	$458,101	$902,447	$1,360,548
FY 2015	$228,049,842	$448,578	$884,092	$1,332,670
FY 2016	$234,899,693	$470,728	$927,748	$1,398,476
FY 2017	$246,050,943	$502,566	$988,358	$1,490,924
FY 2018	$268,367,069	$570,342	$1,124,073	$1,694,415
FY 2019	$281,762,265	$611,027	$1,204,258	$1,815,285
FY 2020	$310,556,021	$750,208	$1,376,602	$2,126,810
FY 2021	$338,099,236	$840,055	$1,541,465	$2,381,520

The graph depicts the historical trend of assessed values since the height prior to the recent economic recession and current recovery.



In July 2012, the CRA Board and City Council, in partnership with Charlotte County, recognized that declining taxable values could not support the repayment schedule of existing debt. In doing so, the three governing bodies approved the extension of the life of the CRA until December 31, 2030. Subsequently, the City completed refinancing CRA debt to better match income flow and to eliminate projected deficits. Due to the passed Tax Cuts and Jobs Act, the corporate tax rate was reduced to 21% from a maximum rate of 35% as of January 1, 2018. This change increased the City's interest cost over the remaining life of the loan by $454,000. In April 2020, in a market of declining interest rates, the City was able to refinance the debt, thereby saving approximately $565 thousand in net interest costs over the remaining term. The proposed FY 2021 TIF revenue is based on 8.9% increase in taxable value in the district and no change in the County and City millage rate. The proforma continues to anticipate conservative assessed property value increases of 2% in FY 2022 through FY 2025. The resulting estimated debt service reserve

grows from $2,432,000 at end of FY 2021 to $6,024,000 at end of FY 2025, providing a buffer for economic downturns thereby ensuring that annual debt service can be met. If no downturn is experienced, debt will be retired earlier and the CRA District will sunset prior to 2030.

The proforma for the district has been divided into three divisions to better identify the funding sources for the three responsibilities of the district: 1) retirement of the CRA debt through the County and City TIF; 2) operations of Herald Court Centre (HCC); and 3) maintenance of the infrastructure contributed by the district, such as the marina, interactive fountain, restrooms and pavilions adjacent to the marina, mooring field, HCC parking structure and numerous gateway enhancements, intersection treatments, pocket parks and Martin Luther King Boulevard. As the infrastructure ages, the need for repair and maintenance will increase. Projected expenditures for FY 2021 reflect this trend with a budget of $105,000 for maintenance and repairs that increases to $145,000 for FY 2022 through FY 2025. If funds are not needed in the current fiscal year, they will carryover to the next fiscal year, thereby ensuring funds are available to properly maintain the infrastructure. The reserve for other operations in this category shows a balance of $270,000 at end of FY 2021 and is reduced to $152,000 by FY 2025.

The Herald Court lease revenue for FY 2021 through FY 2025 projects one vacant unit as leases are coming up for renewal so as not to over project revenues. Florida Gulf Coast University is currently on a month to month lease term. Based on these projections, the reserve for the Herald Court Centre shows a balance of $274,000 in FY 2021 and growing to $403,000 at end of FY 2025. This reserve has two segments, the first is those funds received through the common area maintenance (CAM) fee and prepaid taxes from tenants that must be reserved for such use, and the second is available to cover shortfalls in lease revenue for purposes of ongoing operations and maintenance.

Community Redevelopment Agency Fund
Proforma Schedule of Revenues and Expenditures
Budget FY 2021 through Proforma FY 2025

	Budget FY 2021	Proforma FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025
Debt Service Division					
Assessed Property Valuation change	**8.9%**	**2%**	**2%**	**2%**	**2%**
Tax Increment Financing (TIF) Revenue	$2,381,520	$2,429,150	$2,477,733	$2,527,288	$2,577,834
CRA Lease Payments (Debt Service)	1,501,720	1,544,082	1,584,278	1,626,290	1,666,100
Revenues in Excess of Debt Svc	879,800	885,068	893,455	900,998	911,734
Reserve - TIF for Debt Svc (Beg)	1,552,456	2,432,256	3,317,324	4,210,779	5,111,777
Reserve - TIF for Debt Svc (End)	**$2,432,256**	**$3,317,324**	**$4,210,779**	**$5,111,777**	**$6,023,511**
Herald Court Operations Division					
Herald Court Revenues	$254,320	$259,950	$266,585	$272,805	$279,320
Herald Court Operating Expenditures	216,130	224,315	232,835	241,690	250,910
Revenues in Excess of Herald Ct Operations	38,190	35,635	33,750	31,115	28,410
Reserve - Herald Ct (Beg)	235,539	273,729	309,364	343,114	374,229
Reserve - Herald Ct (End)	**$273,729**	**$309,364**	**$343,114**	**$374,229**	**$402,639**
CRA Operations Division					
Other CRA Revenues	$122,355	$123,230	$124,110	$125,000	$125,900
Other CRA Operating Expenditures	114,000	154,000	154,000	154,000	154,000
Revenues in Excess (Shortfall) of Other Operations	8,355	(30,770)	(29,890)	(29,000)	(28.100)
Reserve - Other Operations (Beg)	261,775	270,130	239,360	209,470	180,470
Reserve - Other Operations (End)	**$270,130**	**$239,360**	**$209,470**	**$180,470**	**$152,370**

Utilities

The current five-year financial forecast is based on 2-day per week watering; average rainfall; and new financing based on the FY 2021-2025 capital improvement plan. The City Council adopted a financial policy in March 2014 to fund $1,120,000 with current revenues those expenses for recurring line and lift station repairs and replacements. The current proforma continues to suspend the recommended 4% water & sewer rate increase that was planned for FY 2018 based on the 2015 Rate Sufficiency Study by Burton & Associates with a 50% grant for the RO plant. A 2020 Rate Sufficiency Study by Stantec is under underway and any adjustments adopted by City Council may affect projected revenues. The Septic to Sewer financial plan for properties in the Utilities service area that are outside the City limits has been developed and incorporated into the capital improvement plan. Wastewater improvements/expansion and several major watermain and force main projects has also been incorporated into the five-year plan.

Utilities OM&R Fund
Proforma Schedule of Revenues and Expenses
Budget FY 2021 through Proforma FY 2025

	Budget FY 2021	Proforma FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025
Revenues:					
Chg for Serv - Water	$10,474,500	$10,526,875	$10,579,510	$10,632,405	$10,685,565
Chg for Serv - Sewer	7,652,600	7,690,865	7,729,320	7,767,965	7,806,805
Other Revenue	1,194,765	998,290	999,350	1,722,135	2,338,510
Total Revenues	19,321,865	19,216,030	19,308,180	20,122,505	20,830,880
Expenses:					
Operations	13,826,530	14,308,655	14,816,690	15,345,540	15,896,140
Renewal & Replacement of Infrastructure	920,000	770,000	770,000	1,120,000	1,120,000
Transfer for Capital Improvement Projects	10,430,000	4,240,000	25,000	1,845,000	1,190,000
Existing Debt Service	200,000	0	0	0	0
New Debt Service	1,185,000	1,185,000	1,185,000	1,185,000	1,185,000
Transfer to SRF Fund-reserve incr(decr)	(375,000)	618,000	448,000	0	0
Est. new debt service WWTP	0	0	0	1,066,000	2,132,000
Est. new debt service Septic to Sewer-Area 1	0	0	0	0	686,000
Total Expenses	26,159,530	21,121,655	17,244,690	20,561,540	22,209,140
Revenues in Excess (Shortfall) of Expenses	(6,837,665)	(1,905,625)	2,063,490	(439,035)	(1,378,260)
Operating Reserves-Beg	11,747,348	4,909,683	3,004,058	5,067,548	4,628,513
Operating Reserves-End	$4,909,683	$3,004,058	$5,067,548	$4,628,513	$3,250,253

Utilities Reserves

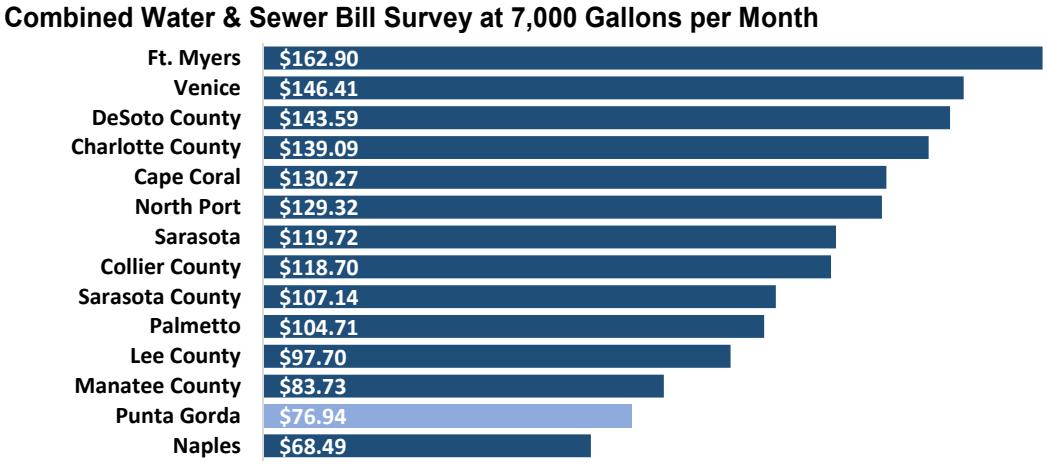
The City has legal and adopted financial policies utilizing reserves for the following purposes:

- Maintain an unassigned fund balance minimum of $3.1 million; protection against unforeseen revenue declines and extraordinary operating expenses due to economic or weather disasters, and contract bids or equipment failures.
- Provide an emergency fund for existing infrastructure by retaining the Renewal and Replacement fund of $1.5 million, which until January 2014 was required by bond covenants;
- Utilize a Capital Outlay reserve to provide level funding, City Council has approved the $728,850 funding level in FY 2020; and $700,000 for FY 2021 through FY 2025. If the funds are not spent in the budgeted fiscal year, they will be placed in the Capital Outlay reserves. This will ensure that current and future aging issues of mechanical parts in both plants can be addressed in an adequate manner.
- Existing State Revolving Loan Fund (SRF) reserve fund maintains one year of debt service payments and proforma shows reduction of $375,000 in FY 2021 as final payment on the old SRF loan is made.
- The water and sewer impacts have restricted use and are kept in a reserve for growth related capital projects, such as Taylor Rd water main upgrade, new water main at Tee & Green, debt service on the Groundwater Reverse Osmosis (RO) Water Treatment Plant, wastewater force main on Jones Loop

Road, septic to sewer project areas and planned expansion of the wastewater plant. The 2020 Rate Sufficiency Study by Stantec will review impact fee rates using the current capital improvement plan.

Utilities Rate Comparison

The City's utility rates are the 2nd lowest among the Southwest Florida utilities surveyed at the projected FY 2021 rates.



Sanitation

The City operates its sanitation services as an enterprise fund and collects refuse two days per week and horticulture one day per week for 11,950 residential units. For the 660 commercial units, collection is available 6 days per week. The City implemented semi-automatic pickup system with carts which is expected to reduce injuries and yet allow the full-service that Punta Gorda residents appreciate. The City has improved the recycling program by providing a 48 gallon rolling cart to each household, which is collected one day per week by an outside vendor. The projected diversion of waste stream from the landfill is 35%, which exceeds the 30% mandate. The program continues in FY 2021 with a rate increase of $0.50 per month or $6.00 per year, due to a contract increase. Due to the continued annual increases in recycling costs, the City will be exploring alternatives for this service. In addition, a $0.10 per month or $1.20 per year increase in refuse rates was adopted and represents the first increase in refuse rates since 2005. Switching to once per week refuse was presented in an effort to reduce refuse costs and rates, but citizen response to Council members, indicated that most residents were not in favor of this change.

The FY 2021 budget includes the replacement of (1) packer and projects replacements of two packers, a clamshell loader and a truck in FY 2023 through FY 2025. This reflects a slight change to the packer replacement program in later years in an effort to avoid heavy repair costs towards the end of service life on groups of packers that were purchased in the same year. As with the general and utility fund, City Council approved funding of a capital outlay reserve in order to stabilize the funding source. However, rates will need to be reviewed as FY 2023 approaches since the current proforma does not show sufficient funding to continue to accumulate funds for the next set of packer purchases after FY 2023. Additional rate increases may be needed in FY 2023 or FY 2024 to support the fleet replacement.

Sanitation Fund
Proforma Schedule of Revenues and Expenses
Budget FY 2021 through Proforma FY 2025

	Budget FY 2021	Proforma FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025
Revenues:					
Chg for Serv - Refuse Collection	$3,847,920	$3,960,035	$4,083,665	$4,196,330	$4,309,270
Other Revenue	34,600	34,100	33,600	32,725	31,600
Capital Lease/Purchase	0	0	0	300,795	256,000
Total Revenues	3,882,520	3,994,135	4,117,265	4,529,850	4,596,870
Expenses:					
Operations	3,742,170	3,918,865	4,124,125	4,335,870	4,554,370
Capital	285,795	0	295,795	300,795	256,000
Debt Service	0	0	0	25,060	71,445
Total Expenses	4,027,965	3,918,865	4,419,920	4,661,725	4,881,815
Revenues in Excess (Shortfall) of Expenses	(145,445)	75,270	(302,655)	(131,875)	(284,945)
Operating Reserves-Beg	713,672	568,227	643,497	590,842	458,967
Capital Outlay Reserves-Beg	250,000	250,000	250,000	0	0
Capital Outlay Reserves-End	$250,000	$250,000	$0	$0	$0
Operating Reserves-End	$568,227	$643,497	$590,842	$458,967	$174,022

To compare the City's rates with surrounding jurisdictions, a survey was taken during May 2020. All rates include once per week service for yardwaste and recycling, and either once or twice per week refuse pickup, as noted below.

Sanitation Rate Comparison for FY 2021

Jurisdiction	Proposed FY 2021 Cost/Year	Frequency of Service per Week	Outsourced
City of Sarasota	$294.60	1	No
Naples	$292.74	2	No
Punta Gorda	$278.64	2	No
Charlotte County	$271.55	1	Yes
Venice	$270.31	2	No
North Port	$245.00	1	No
Fort Myers	$228.96	1	No
Lee Co. (Avg 6 districts)	$224.37	1	Yes
Sarasota County	$218.31	1	Yes
Collier County	$217.50	2	Yes
Cape Coral	$199.56	1	Yes
Manatee County	$171.96	2	Yes

Canal Maintenance Districts Funds

Punta Gorda Isles Canal Maintenance District

The FY 2021 budget for the Punta Gorda Isles (PGI) canal maintenance assessment district reflects the Advisory Committee recommendation to reduce the annual operating assessment of $650 to $550. The final two years of $100 assessment projected for the repayment of debt service on the Hurricane Irma

(September 2017) seawall projects is removed because the FEMA share was increased to 90% of expenditures thereby reducing the State's and City's shares to 5% each. The repairs to the seawall failures are 100% complete. The City continues to work closely with FEMA and the State regarding the rip rap mitigation portion of the project. It has been delayed pending permitting and therefore the budget for expenditures and loan draws have been moved to FY 2021 with expected FEMA and State reimbursements and loan repayments to occur in FY 2022.

The five-year proforma proposes the $550 assessment through FY 2025. A handheld GPS unit is included in capital outlay in FY 2021 and channel construction to access spoil site project is scheduled in the five-year program. The Ponce de Leon Inlet widening and dredging project is on hold and not included in the budget or five-year program. Although it is a priority project, prior studies need to be reviewed to provide justification as a maintenance project, Chapter 6 would need to be amended, or creation of additional assessment area may be required.

Results of a study to review new seawall panel technologies and/or installation methods while maintaining the character of the district may affect future year projections.

PGI Canal Maintenance Fund
Proforma Schedule of Revenues and Expenditures
Budget FY 2021 through Proforma FY 2025

	Budget FY 2021	Proforma FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025
Assessment Rate	**$550**	**$550**	**$550**	**$550**	**$550**
Revenues:					
Operating Assessment	$2,862,465	$2,862,465	$2,862,465	$2,862,465	$2,862,465
FEMA & State-Hurr. Irma Reimb.	0	$7,825,150	0	0	0
Transfer from General Fund(Financing)	7,825,150	0	0	0	0
Other Revenue	15,500	13,000	13,000	10,500	7,000
Total Revenues	10,703,115	10,700,615	2,875,465	2,872,965	2,869,465
Expenditures:					
Operations	1,053,925	1,042,600	1,083,020	1,125,270	1,169,450
Inlet Dredging	75,000	75,000	75,000	75,000	75,000
Seawalls and Stabilization	1,786,000	1,839,580	1,893,420	1,950,525	2,008,900
Capital	6,000	100,000	0	250,000	250,000
Trsfr to Debt Svc Fd-Repay Seawall Ln	0	7,981,660	0	0	0
Seawall Repairs & Mitigation-Hurr.Irma	8,237,000	0	0	0	0
Total Expenditures	11,157,925	11,038,840	3,051,440	3,400,795	3,503,350
Revenues in Excess (Shortfall) of Expenditures	(454,810)	(338,225)	(175,975)	(527,830)	(633,885)
Operating Reserves-Beg	2,852,493	2,397,683	2,159,458	1,983,483	1,705,653
Reserve Seawall Replacement-Beg	600,000	600,000	500,000	500,000	250,000
Reserve Seawall Replacement-End	$600,000	$500,000	$500,000	$250,000	$0
Operating Reserves-End	$2,397,683	$2,159,458	$1,983,483	$1,705,653	$1,321,768

Burnt Store Isles Canal Maintenance District

The FY 2021 budget for the Burnt Store Isles (BSI) canal maintenance assessment district reflects the Advisory Committee recommendation to reduce the annual assessment of $555 to $460. This reflects a mid-year adjustment in FY 2020 to pay off the final year of dredging debt service with the funds saved

from the increased percentage (75% increased to 90%) received from FEMA on the Hurricane Irma seawall repairs.

The City was impacted by Hurricane Irma in September 2017. The repairs of seawall failures in the BSI Canal Maintenance District are complete. The City continues to work closely with FEMA and the State regarding the rip rap mitigation portion of the project. It has been delayed pending permitting and therefore the budget has been moved to FY 2021 with expected FEMA and State reimbursements to occur in FY 2022. The District's assessments are sufficient to fund the City's share of the project.

The five-year proforma proposes the $460 assessment through FY 2025. The $460 assessment is for normal operations and annual funding of seawall replacement reserve. Construction of barge access/inlet widening project and engineering and construction of channel corner widening project are under consideration and are not currently budgeted in FY 2021 or beyond. If projects are approved at a later date funding sources would need to be determined and supplemental appropriation would be needed. Proforma includes a separate section that shows the effects on reserves if projects were to move forward without additional funding/assessments.

Results of a study to review new seawall panel technologies and/or installation methods while maintaining the character of the district may affect future year projections.

BSI Canal Maintenance Fund
Proforma Schedule of Revenues and Expenditures
Budget FY 2021 through Proforma FY 2025

	Budget FY 2021	Proforma FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025
Operating Rate	**$460**	**$460**	**$460**	**$460**	**$460**
Revenues:					
Operating Assessment	$474,800	$474,800	$474,800	$474,800	$474,800
Interest	4,265	4,150	4,475	3,925	3,125
FEMA & State-Hurr, Irma Reimb	0	294,000	0	0	0
Total Revenues	479,065	773,450	479,275	478,725	477,925
Expenditures:					
Operations	111,400	108,105	110,920	113,840	116,875
Inlet Dredging	25,000	38,000	38,000	38,000	38,000
Seawalls and Stabilization	300,000	309,000	318,270	327,820	337,655
Hurricane Irma Rip Rap Mitigation	310,000	0	0	0	0
Total Expenditures	746,400	455,105	467,190	479,660	492,530
Revenues in Excess (Shortfall) of Expenditures	(267,335)	318,345	12,085	(935)	(14,605)
Operating Reserves-Beg	812,837	500,502	773,847	740,932	694,997
Reserve Seawall Repl & Spec.Proj-Beg	180,000	225,000	270,000	315,000	360,000
Reserve Seawall Repl & Spec.Proj-End	$225,000	$270,000	$315,000	$360,000	$405,000
Operating Reserves-End	$500,502	$773,847	$740,932	$694,997	$635,392
Projects Requiring Approval & Funding:					
Barge Access-Inlet Widening Construction	15,000	0	125,000	125,000	0
Channel Corner Widening Proj	0	100,000	0	0	200,000
Est. Beg. Reserves with projects	992,837	710,502	928,847	815,932	689,997
Est. End. Reserves with projects	$710,502	$928,847	$815,932	$689,997	$475,392

Laishley Park Marina

Laishley Park is operated as an enterprise fund to include the marina and park grounds. The City outsources management of the marina to Marina Park LLC, however retains the authority to set boat slip,

community room, ship's store and pavilion rental rates. The budget reflects projected revenues from the above sources as well as contracted personnel and operating costs associated with management of the marina area. The marina is operated and open year round.

The FY 2021 budget incorporates the July 2016 adopted marina fee and East Mooring Field fee schedules which were based on a survey of neighboring marinas. The City continues to apply for a Department of Environmental Protection Clean Vessel Act (CVA) Grant and a Charlotte County Marine Advisory Committee (MAC) Grant each year to offset costs of maintenance and repairs of the Laishley Park Municipal Marina Pumpout Boat. Funding for dredging and for repair and maintenance of the mooring field and docks continues to be budgeted. FY 2021 includes maintenance projects for restriping of boat trailer parking area and replacement of concrete sidewalk by storage building. Budget included capital outlay for replacements of various light equipment. At this time, the Laishley Park Marina has not seen a decrease in slip usage related to the COVID pandemic. The five-year proforma maintains the July 2016 rate schedules. Based on current usage the fund is self-sustaining for operations.

At the direction of City Council, staff is developing a plan for charging and collection of boat trailer parking. This will be brought back to Council for approval and budget will be adjusted as a supplemental appropriation. In addition, maintenance and upgrade improvement needs continue to come to the forefront that requires City involvement to keep the Marina operating properly.

Laishley Park Marina Fund
Proforma Schedule of Revenues and Expenses
Budget FY 2021 through Proforma FY 2025

	Budget FY 2021	Proforma FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025
Revenues:					
Slip & Mooring Rentals	$462,195	$462,195	$462,195	$462,195	$462,195
Intergovernmental Revenue	11,000	11,000	11,000	11,000	11,000
Other Revenue	26,870	26,970	27,195	27,425	27,660
Total Revenues	500,065	500,165	500,390	500,620	500,855
Expenses:					
Laishley Park Marina Expenses	301,840	207,240	212,810	218,560	224,495
Marina Park Contract Expenses	261,800	268,755	275,920	283,295	290,895
Capital Outlay	6,000	6,000	6,000	6,000	6,000
Total Expenses	569,640	481,995	494,730	507,855	521,390
Revenues in Excess (Shortfall) of Expenses	(69,575)	18,170	5,660	(7,235)	(20,535)
Operating Reserves-Beg	464,924	395,349	413,519	419,179	411,944
Operating Reserves-End	$395,349	$413,519	$419,179	$411,944	$391,409

Building

The Building fund is operated as an enterprise fund and includes all aspects of permitting, inspections, plans review and licensing of contractors to support the State and City building codes. The City has

established various permit fees to pay for services provided. Staffing had been reduced from thirteen positions in FY 2006 to five in FY 2013 with furloughs due to a decline in permit applications, inspections and stagnant growth trends. Since the turnaround that began in FY 2013, staff was reinstated to full 40 hour work weeks and the following positions were added through FY 2020: three building inspectors, a permit clerk and an engineering technician that is utilized 50% in the building division to complete line and grade inspections and 50% in the engineering division in the general fund. An additional plans examiner/inspector position is added in FY 2021 due to increased permit activity of a more complex nature, current employees not being licensed in all disciplines requiring more depth (especially in electrical), and to relieve Building Official for administrative duties. The department is still not fully staffed, with regulatory and operational responsibility ever increasing.

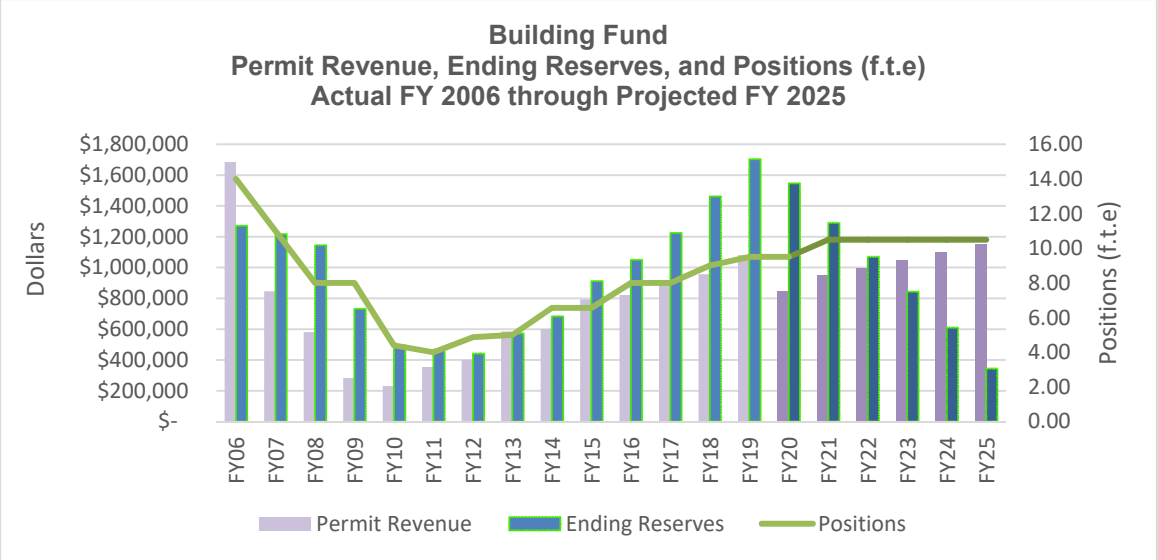
In the latter half of FY 2020, to assist residents and business owners experiencing financial hardship during the COVID pandemic, the City chose to lower building permit fees by 25% for the period May 26th through September 30th.

Permit fees are budgeted to return to normal for FY 2021. The five-year proforma projects permit revenues increasing 5% each year. An additional plans examiner/inspector position is added in FY 2021 due to increased permit activity of a more complex nature, current employees not being licensed in all disciplines requiring more depth (especially in electrical), and to relieve Building Official for administrative duties. The City will continue to monitor activity and may adjust work schedules or staffing levels in the future if activity warrants and revenues allow. Capital outlay is projected for a new vehicle in FY 2021 for the new position.

Building Fund
Proforma Schedule of Revenues and Expenses
Budget FY 2021 through Proforma FY 2025

	Budget FY 2021	Proforma FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025
Revenues:					
Permits, Fees & Spec.Assessments	$1,012,350	$1,059,850	$1,109,750	$1,162,150	$1,217,150
Other Revenue	52,500	51,000	49,750	48,750	46,250
Total Revenues	1,064,850	1,110,850	1,159,500	1,210,900	1,263,400
Expenses:					
Operations	1,295,790	1,331,260	1,386,440	1,444,040	1,504,165
Capital	25,000	0	0	0	25,000
Total Expenses	1,320,790	1,331,260	1,386,440	1,444,040	1,529,165
Revenues in Excess (Shortfall) of Expenses	(255,940)	(220,410)	(226,940)	(233,140)	(265,765)
Operating Reserves-Beg	1,546,724	1,290,784	1,070,374	843,434	610,294
Operating Reserves-End	$1,290,784	$1,070,374	$843,434	$610,294	$344,529

As experienced in the previous economic downturn (FY 2008-2013), the level of reserves projected is necessary to continue necessary levels of service even during downturns in new construction starts. The chart below shows actual permit revenue, ending reserves and staffing from actual FY 2006 through FY 2019 and projected FY 2020 through FY 2025. It is clear that the permit revenues have not reached the same levels as before the last economic downturn and that if another downturn were to occur, there are fewer positions that could be reduced than before.



Gas Tax

Based on state statutes providing restrictions on use of gas tax revenue, the City has established local option fuel taxes in two funds. The first six cents is used for transportation expenditures such as roadway and right of way maintenance, drainage, street sweeping, street lights, traffic sign and signals, bridge maintenance, railroad crossings and sidewalk repairs. The second five cents is used only for road capital improvement such as paving rejuvenation and resurfacing.

Proceeds from fuel taxes are distributed by the State to Charlotte County and the City. The City's share for the first six cents distribution was increased from 10.34% to 10.98% beginning in FY 2021, and the next five cents remains at 6.74%. The distribution allocation is determined by the five-year average transportation expenditures or interlocal agreement, which has remained the same for FY 2021. A history of revenue received since FY 2012 is displayed in the following chart.

Fiscal Year	6 Cents	5 Cents	Total
2012	$ 531,480	$ 248,440	$ 779,920
2013	$ 526,830	$ 243,570	$ 770,400
2014	$ 548,900	$ 259,200	$ 808,100
2015	$ 573,000	$ 266,700	$ 839,700
2016	$ 588,200	$ 274,500	$ 862,700
2017	$ 593,900	$ 277,500	$ 871,400
2018	$ 607,200	$ 279,200	$ 886,400
2019	$ 598,700	$ 272,800	$ 871,500
2020	$ 540,000	$ 246,000	$ 786,000
2021	$ 545,000	$ 246,000	$ 791,000

The effect of elasticity of gas consumption (the tax is charged on gallons not dollars) in the past years of increased gas prices resulted in a decline of revenue in the high priced years. Revenues had been increasing during the recent gas price reduction. During FY 2020 the City has been experiencing a decrease in revenues as compared to FY 2019 due to the COVID pandemic that resulted in statewide and local shutdowns and reduced travel. Projections for FY 2020 and FY 2021 were reduced accordingly.

The Six Cent Gas Tax Fund five-year proforma projects the reduced gas tax revenue in FY 2021 with slow growth of 2% per year through FY 2025. The use of reserves covers shortfalls through FY 2025.

Six Cent Gas Tax Fund
Proforma Schedule of Revenues and Expenditures
Budget FY 2021 through Proforma FY 2025

	Budget FY 2021	Proforma FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025
Revenues:					
Local Option Gas Tax	$545,000	$555,900	$567,015	$578,355	$589,920
Other Revenue	290,710	296,455	302,820	308,940	315,545
Total Revenues	835,710	852,355	869,835	887,295	905,465
Expenditures:					
Operating Expenditures	959,315	962,075	964,870	967,700	970,560
Total Expenditures	959,315	962,075	964,870	967,700	970,560
Revenues in Excess (Shortfall) of Expenditures	(123,605)	(109,720)	(95,035)	(80,405)	(65,095)
Operating Reserves-Beg	487,599	363,994	254,274	159,239	78,834
Operating Reserves-End	$363,994	$254,274	$159,239	$78,834	$13,739

The Additional Five Cent Gas Tax Fund five-year proforma projects reduced tax revenue in FY 2021 with 1% increases through FY 2025, which does not fully support the required annual paving program as identified by the City Engineering Division. Council addressed the importance of maintaining the City's road infrastructure with a policy of transferring ad valorem millage revenue of $459,000 as an ongoing subsidy.

Additional Five Cent Gas Tax Fund
Proforma Schedule of Revenues and Expenditures
Budget FY 2021 through Proforma FY 2025

	Budget FY 2021	Proforma FY 2022	Proforma FY 2023	Proforma FY 2024	Proforma FY 2025
Revenues:					
Local Option Gas Tax	$246,000	$248,460	$250,945	$253,455	$255,990
Transfer from General Fund Ad Valorem	459,000	459,000	459,000	459,000	459,000
Other Revenues	90	115	140	170	205
Total Revenues	705,090	707,575	710,085	712,625	715,195
Expenditures:					
Paving	700,000	705,000	705,000	710,000	710,000
Total Expenditures	700,000	705,000	705,000	710,000	710,000
Revenues in Excess (Shortfall) of Expenditures	5,090	2,575	5,085	2,625	5,195
Operating Reserves-Beg	16,559	21,649	24,224	29,309	31,934
Operating Reserves-End	$21,649	$24,224	$29,309	$31,934	$37,129

Section 2: Strategic Planning Process Update

The Strategic Plan is used to set the overall goals for the City, provide direction to City departments, and create the basis for each year's annual budget. The plan provides a tool for more effective and economical operations and demonstrates to the public that careful consideration has been given to future development and direction of the organization. The plan provides a realistic view of the expectations for the organization and community at-large.

During FY 2021, City Council spent considerable time developing and approving a framework that reflected a shift to an outcomes based annual plan. This framework will continue to serve as the operational strategic plan annually. The missions, vision and values were also adjusted to reflect the learning that was acquired as a result of the Charrettes and presentations during the PLAN Punta Gorda 2019 Citywide Master Plan process.

Components of the master planning efforts, such as the rewrite of the Comprehensive Plan, rewrite of the Land Development Regulations, and developing Form Based Codes are a part of the near-term planning that will guide the overall look and feel of the City.

The Capital Improvement Projects program delineates the projects that are worked on in a given fiscal year. It includes strategic objectives, periodic status reports that highlight progress to date, funding and timelines for completion. The 1 % Sales Tax projects are prioritized by City Council and scheduled over a six-year plan. Studies such as those focusing on Septic to Sewer, Seawall Methods, and the Wastewater Treatment Plant are also key drivers of planning.

The City Manager is placing a new internal focus on forecasting for the needs of the departments and divisions to meet the goals and objectives of long-term plans. This includes developing a clear understanding of operating impact for each Capital Improvement Project, staffing needs, and equipment needs. This internal strategic planning process will position the City to better understand the revenue needs over time to maintain the assets of the City and enhance programming provided to the community. The result will be a business plan that communicates to the City Council how Council's vision for the City will be pushed forward over the next three years. It will provide residents with a clear picture of how City services will be enhanced.

Section 3: Proposed Financial Management Policy Change

The City maintains a comprehensive set of financial policies in the areas of financial planning, revenues, and expenditures that have been adopted by Council. The last amendment on February 19, 2020 increased the unassigned fund balance minimum from 8.5% to 9.0% of total fund budgeted appropriation for the General Fund and all other operating funds, except the Utilities Fund. It also accounted for health insurance savings of $120,460 to be added to reserves that could only be used for future health insurance increases that may exceed the 6% estimated increases in the General Fund. That amended policy is:

> For the General Fund, and all other operating funds, except the Utilities Fund, the City requires an unassigned fund balance minimum of 9.0% of total fund budgeted appropriations. For the General Fund an additional $120,460 will be added to the 9.0% only to be used in cases to mitigate health insurance increases over 6% in a future year. Council intends to reach a 16.7% unassigned fund balance minimum. Each year, as the economy improvement allows, the City will increase the minimum by 0.5%.

The proposed change to reflect the increase to 9.5% plus the additional set funds is reflected here in the proposed policy for FY 2022:

> For the General Fund, and all other operating funds, except the Utilities Fund, the City requires an unassigned fund balance minimum of 9.5% of total fund budgeted appropriations. For the General Fund an additional $120,460 will be added to the 9.5% only to be used in cases to mitigate health insurance increases over 6% in a future year. Council intends to reach a 16.7% unassigned fund balance minimum. Each year, as the economy improvement allows, the City will increase the minimum by 0.5%.

It is recommended, that Council consider use of net year end surplus from either extra revenues or unexpended budget to increase the percentage allocated to the minimum requirement earlier than planned. Once that minimum amount is achieved, it is recommended that the City work towards setting remaining funds for use only in one-time expenditures and/or adding capital outlay reserves.

Policy Status Update

Policy: Equipment that has a cost basis of State of Florida statutory minimums will be assigned a fixed asset number and tagged to identify the equipment as property of the City.

Status: The State statutory minimum was increased from $1,000 to $5,000 effective October 1, 2020. The City tags its fixed assets at the rate in compliance with the statutory minimim.

The City will continue to record attractive items with a value or cost less than $5,000 for inventory purposes, i.e. laptops, tablets, etc.

Section 4: Budget Issues

General Fund

One of the City's financial management policies continues to recommend recurring revenues be aligned with recurring expenditures. In addition the fiscal forecast is predicated on retention of the current millage rate. The estimated value of a mill for FY 2022 is $3,506,650. In order to address the above policy and/or millage rate assumption, revenues and expenditures should be examined in order to reduce or eliminate the gap.

An option of establishing a millage rate using only growth-related revenues ($122,400 based on $39 million in tax base growth net of early payment discount) would result in a relative millage rate decrease of 0.1286 mills. In order to achieve a balanced budget (current revenues equalling current expenditures) based on this assumption, the total shortfall would increase to $1,015,880. The following expenditure reductions can be considered but are not recommended:

Areas of Consideration	Range
Reduction of drainage program	$0 - $300,000
Eliminate various programs and related staffing	To Be Determined based on input from Council and citizens
Reduced capital outlay funding program	$0 - $740,000

Items that are currently not in the projected budget but will need to be considered as the FY 2022 budget is developed are:

General Employee merit increase (Citywide) – Progression planning and career progression programs have been implemented in efforts to retain current employees and plan for retirements. The proforma estimates an annual merit wage adjustment of 4%. A review of surrounding area government agencies wage adjustments may be undertaken to evaluate City efforts in remaining competitive in the current job market. At this time, Charlotte County is proposing a 4% pay increase for their employees. The Fire bargaining unit contract will expire September 30, 2021. Contract negotions should begin within the next two months.

City Match for Defined Contribution Retirement Plan (Citywide) – In FY 2012, the General employees defined benefit plan was closed and a defined contribution plan was developed for general employees. This plan allows a city match of 100% on the employees contribution of the first 5% of pensionable wages and a city match of 50% of the employees contribution over 5% but not exceeding 10% of pensionable wages. Any employees contribution over 10% of pensionable wages are not matched by the City. In looking at new employee retention and other nearby governmental employers that still offer FRS or defined benefit plans, it is suggested to increase the City match to 100% for the over 5% but not exceeding 10% tier of employee contributions. Based on employees current contribution rates with the potential for them to increase their contribution, the citywide impact could range from $55,000 up to $149,000, of which the general fund range could be $20,000 up to $63,500. Indications from preliminary data is that matching employee contribution at 100% up to a maximum of 10% of employee pensionable wages is justified. In the immediate area from which the City draws applicants, the City is the only agency that does not have an active defined pension plan for general employees. This has created a training groud stigma in many sectors of the City, and has caused attraction and retention issues resulting in higher turnover rates.

Minimum Wage (Citywide) – A voter passed initiative in November 2020 will gradually increase the Florida minimum wage rate to $15.00 per hour. The next increase planned for September 2021 that will raise the minimum wage rate from $8.65 per hour to $10.00 per hour. Currently, all position grade levels are above the $10.00 per hour minimum with a current minimum of $13.31. However, the City will need to work on a plan for future years where the minimum goes above $13.00 an hour and how that may affect all current employee position rates. Impact would be citywide and may necessitate additional study of the pay plan.

Departmental Restructuring, Service Level Enhancements, and/or Staffing increases (Citywide) – As we move forward to address the identified needs with operational and personnel issues, restructuring is an area that can help both efficiency and clear, consistent communication with staff. This can also tie in to staffing increases needed for service level enhancements to fulfill needs in City operations. These would affect operating budgets and may necessitate rate increases in enterprise funds or other revenue sources in the general fund. These would be brought to Council as each fund is presented through July.

Longevity Awards (Citywide) – Employee recognition has long been identified as a low cost, high yield method to increase employee morale and productivity. It is appreciated when we spend the time and take the effort to thank our employees for the work they accomplish every day for our citizens. This will also be further addressed as we move forward with the budget process.

Personnel Policies and Training (Citywide) – A comprehensive review of personnel policies, as well as employee training and Citywide courses related to legal and operational policies for supervisors and staff, is needed.

General Liability Insurance (Citywide) – Current indications from the City's insurance provider for general liability is that the increase may exceed the City's estimated 5%. This can be attributed not only to the City's increase in infrastructure assets (example RO plant) but also overall industry experience.

Security Measures (Citywide) – The cost estimates of the various components of security measures for various buildings in the City (excluding City Hall) are being presented to Council in February 2021. If approved, FY 2021 mid-year appropriations from the various funds will be needed that would come from each funds available reserves.

City Hall Relocation Costs – Relocation costs for employees and City Council and Board meetings will be considered in developing the FY 2022 budget. Current estimate projection could be up to $500,000 over a two year period.

Boat Trailer Parking Fees at Ponce Park and Laishley Park Marina – As directed by Council, staff is working to add an appropriate ordinance to move an electronic boat trailer parking program forward that may be implemented in the current fiscal year or FY 2022.

Information Technology – Costs in this area continue to rise for several reasons. Additional security enhancements are a necessity in the public sector due to increased cyber attacks on governmental entities. Increased storage capacity needs and use of cloud technology have increased operating costs. Upgrade of technology and conversion of documents posted to website for emergency management, legal requirements, transparency to the public, and other general information for accessibility continues to be a priority. Additionally, technology that could improve the City operations as well as prepare for future needs of remote working need to be considered. The need to balance costs with security and operational efficiencies will need to be analyzed in the decision making process.

Community Redevelopment Agency (CRA) Fund

Due to changes in legislation that now require separate auditing requirements of CRA Funds, it may be beneficial to move the Herald Court Centre Division to an enterprise fund and the Operating Division to the General Fund or Marina Fund for the various components of items that are Laishley Park or marina related. This would leave only the Tax Increment Financing (TIF) and transfer for the associated debt. By moving all other sources of income out of the CRA Fund, it would also be more apparent that non-TIF revenues are funding projects that happen to be in the CRA district.

Punta Gorda Isles Canal Maintenance Fund

The rip rap mitigation permitting is underway. Although it could be a lengthy process, it is hoped that it may be completed within this fiscal year and that project could be bid.

Results of a study that reviewed seawall panel technologies and/or installation methods while maintaining the character of the district were presented to the Advisory Board and City Council. Staff and Advisory Board recommendations differed from the consultant's recommendations to allow for a stepped approach to the number of lineal feet of seawall replaced each year. Recommendations that have been approved: continuing with the current concrete seawall panel with MMFX reinforcement with modifications to the curing process, lowering the bottom weep hole and increasing tie back/deadmen replacement; conducting seawall assessments over a two-year cycle to provide a higher level of detail. Advisory Board recommended a $150 assessment increase to replace an additional 2,400 lineal feet per year. Council has directed staff to conduct a meeting with residents in the district or garner public input during the budget process to review this information and to determine community support for an increased program.

Burnt Store Isles Canal Maintenance Fund

The rip rap mitigation permitting is underway. Although it could be a lengthy process, it is hoped that it may be completed within this fiscal year and that project could be bid.

Results of a study that reviewed seawall panel technologies and/or installation methods while maintaining the character of the district were presented to the Advisory Board and City Council. Staff and Advisory Board recommendations differed from the consultant's recommendations to allow for a stepped approach to the number of lineal feet of seawall replaced each year. Recommendations that have been approved: continuing with the current concrete seawall panel with MMFX reinforcement with modifications to the curing process, lowering the bottom weep hole and increasing tie back/deadmen replacement; conducting seawall assessments over a two-year cycle to provide a higher level of detail. Advisory Board recommended a $100 assessment increase to replace an additional 320 lineal feet per year. Council has directed staff to conduct a meeting with residents in the district or garner public input during the budget process to review this information and to determine community support for an increased program.

Additionally, the projects (barge access/inlet widening and channel corner widening) that have not been approved should also be reviewed to determine if they will move forward and the impact that may have on the assessment rate.

Utilities Fund

Septic to Sewer – A Master plan and Financial plan was presented and accepted by both the Utilities Advisory Board and City Council. Direction was provided to staff to move forward with developing an

assessment program to implement transition to sewer in Charlotte Park (Areas 1-3) indentified in the Master plan. The County has indicated they would support the septic to sewer plan for these areas by taking an assessment to public hearing. Giffels-Webster Engineers has been selected to provide a preliminary design report to identify the most appropriate system (gravity or vacuum) and estimated cost. Once the firm presents its finding, City Council can provide direction for staff to develop a project schedule and fiscal impact prior to initiation of the program. This would include community meetings with the affected properties, assessment process, grant applications and/or loan applications.

Wastewater Treatment Plant Expansion – The City's consultant provided alternatives and projected costs for the wastewater treatment plant expansion based on current capacity and future growth demands to the utilities advisory board and City Council in January 2020. Alternative 2 for a new 4MGD secondary treatment process was selected with a capital cost estimate of $38.8 million. Utilities had set aside $4.0 million in the five year capital improvement plan utilizing impact fees and current user revenue for this project for the evaluation, negotiation of the land lease with Fish and Wildlife and to complete the engineering design and permitting. Funding sources will be developed that may include user rate increases, financing, impact fees, and/or grants. A rate study was completed with the recommend rates and impact fees over the next five years to account for the full five year capital improvement plan. The impact fee rates were adopted for the five year plan and the user rates were adopted for the first year only. The following years' user rates will be evaluated each year based upon actual expenditures and/or delays that may be occurring in the project schedules.

COVID pandemic measures – Reinstatement of penalties and shut offs was delayed due to the extension of the declared state of emergency. Anticipated date of reinstatement is being reviewed by City Manager. In addition, the City had elected to absorb credit card fees during this time to allow more customers to have an alternative option rather than in person payments. This is also being reviewed for reinstatement date.

Sanitation Fund

Recycling increase of $0.58 per month is expected as discussed with vendor during the FY 2021 budget development. Also, the City has recently been notified that the landfill currently used by the City for yardwaste and concrete is requesting a 35% increase in their rates. Projections show rates are not adequate to fund the future needs of replacement of equipment and currently show financing of equipment beginning in FY 2024. During the budget process this will be reviewed and options presented.

Laishley Park Marina Fund

As mentioned under General Fund, development of boat trailer parking plan is underway. Submerged land lease requires renewal by end of fiscal year. Terms will be reviewed for various items such as additional pilings for docks, commercial leases, and live aboards. Due to moratorium on evictions, there has also been some trouble with removals for non-payments. The City has contracted with a collection agency in order to try to collect past due amounts.

Building Fund

Reinstatement of full building permit fees was delayed due to extension of declared state of emergency of the COVID pandemic. Anticipated date for reinstatement is being reviewed by City Manager.

City of Punta Gorda, Florida
Operating Indicators by Function/Program
Last Ten Fiscal Years

Function/Program	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Police										
Calls for Service	17,012	15,513	14,229	12,597	12,894	13,151	11,858	12,333	13,289	14,874
Citations Issued	5,197	5,839	7,007	4,435	7,194	7,901	10,567	9,842	8,562	11,446
Traffic crashes	633	710	676	604	595	582	493	441	444	447
Narcotics arrests	44	210	293	160	200	244	190	113	187	285
Fire Department										
Fires	57	63	61	70	58	78	68	50	80	97
EMS and Police assistance calls	2,362	2,658	2,762	2,688	2,640	2,573	2,323	2,248	2,202	2,343
Building										
Building permits issued	2,740	2,820	2,473	2,001	1,932	1,804	1,580	1,553	812	1,297
Building inspections conducted	4,850	6,288	5,885	5,969	6,316	5,279	4,139	3,806	2,575	2,613
Dwelling units permitted	113	142	164	128	246	120	100	99	57	30
Streets and Highways										
Streets resurfaced *(miles)*	4.5	4.5	4.0	4.6	5.0	5.0	1.5	5.0	7.3	6.3
New sidewalks (linear feet	2,670	220	425	0	0	1,090	350	2,084	6,020	2,000
Water										
New connections	344	283	227	227	316	278	148	111	62	51
Average daily consumption *(thousands of gallons)*	5,365	4,842	5,085	5,165	4,687	4,442	4,364	4,352	4,261	4,456
Peak daily consumption *(thousands of gallons)*	9,904	8,002	7,328	7,072	6,969	6,481	5,318	6,067	6,216	6,471
Water equivalent residential units (ERU)	23,062	22,706	22,426	22,114	21,511	21,103	20,870	20,790	20,656	20,645
Wastewater										
Average daily sewage treatment *(thousands of gallons)*	2,522	2,523	2,540	2,451	2,618	2,409	2,507	2,281	2,178	2,092
Sewer equivalent residential units (ERU)	17,567	17,242	16,935	16,602	16,228	15,904	15,694	15,557	15,422	15,390
Solid waste collection										
Solid waste collected *(tons per day)*	33.8	30.5	32.0	28.5	27.8	24.8	23.9	23.5	24.7	22.7
Recyclables collected *(tons per day) includes yardwaste*	18.8	19.3	26.6	17.3	16.9	13.5	13.3	13.4	13.2	11.7
Punta Gorda Isles Canal										
Seawall replacement (feet	4,916	24,965	28,445	8,173	7,164	6,984	7,398	6,414	6,609	8,436
Seawall cap replacement (feet	0	0	404	916	1,062	559	929	6,126	5,304	4,420
Total miles of seawal	91.0	91.0	91.0	91.0	91.0	91.0	91.0	91.0	91.0	91.0
Total miles of canals	45.5	45.5	45.5	45.5	45.5	45.5	45.5	45.5	45.5	45.5
Burnt Store Isles Canal										
Seawall replacement (feet	987	2,161	0	1,114	1,206	1,284	1,484	1,788	1,740	1,594
Seawall cap replacement (feet	0	0	103	331	118	51	0	699	556	2,637
Total miles of seawal	18.0	18.0	18.0	18.0	18.0	18.0	18.0	18.0	18.0	18.0
Total miles of canals	9.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0	9.0

Source: Various city departments monthly reports and ERU Total reports.

City of Punta Gorda, Florida
Capital Assets Statistics by Function/Program
Last Ten Fiscal Years

Function/Program	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
Police										
Stations	1	1	1	1	1	1	1	1	1	1
Sub-Stations	2	2	2	2	2	2	2	2	2	2
Number of Police Officers Authorize	38	37	37	34	34	34	34	34	34	34
Fire										
Stations	3	3	3	3	3	3	3	3	3	3
Number of Firefighters Authorize	27	26	26	26	26	26	26	26	26	26
Streets and Highways										
Streets *(miles)*	120	116	116	116	116	116	116	116	116	116
Unpaved streets *(miles)*	1	2	2	2	2	2	2	2	2	2
Streetlights[1]	1,850	800	800	720	720	720	720	720	720	720
Traffic signal intersections	19	19	19	19	19	19	19	19	19	19
Water										
Water mains *(miles)*	267	240	240	238	238	238	237	237	237	237
Storage capacity *(thousands of gallons)*	8,870	6,870	6,870	6,870	6,870	6,870	6,870	6,870	6,870	6,870
Fire hydrants	1,319	1,243	1,242	1,230	1,230	1,230	1,253	1,234	1,234	1,193
Wastewater										
Sanitary sewers *(miles)*	138	129	129	129	130	130	130	130	130	129
Treatment capacity *(millions)*	4	4	4	4	4	4	4	4	4	4
Solid waste collection										
Collection trucks	10	10	10	10	10	10	10	10	10	10
Parks and recreation										
Acreage	120.0	120.0	120.0	120.0	120.0	110.8	104.0	104.0	104.0	90.7
Number of Parks	22	22	22	22	22	20	19	19	19	12

[1]Fiscal Year 2020 includes Streetlights and Highmast lights and excludes decorator ligh

Source: City of Punta Gorda Finance Department.
Note: No capital assets indicators are available for the general government function

City of Punta Gorda, Florida
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal year Ended September 30,	Population City of Punta Gorda (a)	Population Charlotte County (a)	Per Capita Income (b)	Total Personal Income City of Punta Gorda (in thousands)	Unemployment Rate (c)
2020	20,405	186,662	$ 47,303	$ 965,218	5.4%
2019	19,961	181,770	45,839	914,992	3.5%
2018	18,811	177,987	41,310	777,082	3.9%
2017	18,588	178,465	38,473	715,136	4.0%
2016	17,835	173,115	37,745	673,182	5.6%
2015	17,632	173,115	39,997	705,227	5.5%
2014	17,556	164,739	39,457	692,707	6.2%
2013	17,349	162,449	36,694	636,604	6.6%
2012	17,177	160,511	37,424	642,832	9.1%
2011	16,641	159,978	35,858	596,713	10.1%

Note: Information presented is the most current available.

[a] **Source:** Bureau of Economic and Business Research (BEBR) of the University of Florida (except for FY 2010)
U.S. Bureau of Economic Analysis, Published November, 2016 for FY 2016

[b] **Source:** FY 2011 through FY 2012, the source used for Per Capita Income and Total Personal Income of Punta Gorda was the Florida Statistical Abstract or U.S. Department of Labor, Bureau of Statistics.
FY 2013 through FY 2015 Federal Reserve Bank of St. Louis
FY 2016 through FY 2018, U.S. Department of Labor, Bureau of Statistics.
FY 2019 U.S. Census Bureau Quick Facts.

[c] **Source:** U.S. Department of Labor, Bureau of Statistics

City of Punta Gorda, Florida
Principal Property Taxpayers
Last Ten Fiscal Years
(in millions)

Rank	Taxpayer/Type of Business	Taxable Assessed Value (in millions) 2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
1	Florida Power & Light Co. Electric Utility	$ 68.0	$ 67.3	$ 59.8	$ 59.8	$ 49.2	$ 43.4	$ 43.0	$ 45.1	$ 40.7	$ 40.2
2	Punta Gorda Medical Center, Inc./Bayfront Health Punta Gorda Hospital	24.7	23.6	23.2	23.2	25.4	26.1	26.4	29.6	30.0	29.0
3	Wal-Mart Stores East LP	15.8	15.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
4	JB Fishville Retail Land LLC?/TA Fishville, LLC Shopping Center Fishermen's Village	11.3	8.3	7.5	7.5	8.9	8.4	7.2	12.5	11.3	14.9
5	Gettel PG Dealership	10.0	8.0	6.2	6.2	5.4	5.3	0.0	0.0	0.0	0.0
6	Punta Gorda Hotel Partners LLC/ Springhill Suites	8.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7	Punta Gorda AA Hotel, LLC PG Waterfront Hotel	7.6	7.2	7.0	7.0	7.0	7.6	8.2	9.5	11.0	10.5
8	Embarq Sprint-United Telephone Co. of FL Telephone Utility	7.6	8.6	9.4	9.5	10.3	10.6	11.4	13.3	12.8	11.4
9	Punta Gorda Leased Housing Assoc. Seven Palms Apartments	7.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
10	NM Imperial LLC Leasing	7.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Wyvern Hospitality, LLC	0.0	6.8	7.2	7.2	7.4	7.3	6.8	7.8	7.9	7.8
	Home Depot USA, Inc	0.0	6.1	6.1	6.2	6.5	6.5	6.9	7.1	7.2	7.4
	Isles Yacht Club Inc.	0.0	6.0	5.9	5.9	5.7	5.7	5.7	5.2	5.7	5.6
	Harbor Resort Hotel, LLC Four Points by Sheraton	0.0	5.8	5.9	5.0	0.0	0.0	7.6	5.3	5.8	0.0
	Colonial Realty, Limited-shopping center Shopping Center Burnt Store	0.0	0.0	0.0	0.0	5.9	6.0	6.1	6.0	6.3	6.2
	SunLoft LLC Training Center & Impac University	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7.6
	Total	**$ 168.0**	**$ 163.2**	**$ 138.2**	**$ 137.5**	**$ 131.7**	**$ 126.9**	**$ 129.3**	**$ 141.4**	**$ 138.7**	**$ 140.6**
	City Total Taxable Assessed Value	**$ 3,326.4**	**$ 3,108.7**	**$ 2,890.0**	**$ 2,685.3**	**$ 2,513.8**	**$ 2,398.2**	**$ 2,308.2**	**$ 2,258.8**	**$ 2,367.6**	**$ 2,430.2**
	Principal Taxpayer's Percentage of total	**5.05%**	**5.25%**	**4.78%**	**5.12%**	**5.24%**	**5.29%**	**5.60%**	**6.26%**	**5.86%**	**5.79%**

Source: Charlotte County Property Appraiser